VILLAGE OF PARK RIDGE BOARD MEETING
IN-PERSON AT VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI
May 16, 2022
5:30 PM

1. Convene in Open Session
   - Salute to the flag
   - Roll call
   - Approve agenda

2. Persons who wish to address the Village Board on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Village Board during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Village President. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

3. Persons who wish to address the Village Board for up to three (3) minutes regarding a non-agenda item may do so at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

4. Review and Approve Board Meeting Minutes from April 18, 2022

5. Review and Accept April Treasurer's Report

6. Review and Approve April and May bills/payments

7. Welcome newly elected Village Trustees

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Update and Possible Action on Fire Department next steps

9. Approve Operator License

10. Possible Action on the acquisition of a paper ballot tabulator

11. Update and Approval of the Zoning Board of Appeals alternate member

12. Review and Approve Zoning Ordinance

13. Discussion on BIL (Bipartisan Infrastructure Law) Funding

14. Update on ARPA reporting and expenditures

15. Update on Village planning

16. Village Updates:
    - The Park Ridge Rummage sale was a success
    - Ally was graded behind ODC/sand pile removed
    - Waiting for an estimate for weather siren
    - Lawnmower update

17. Set Date for next Board Meeting

Requests from persons with disabilities who need assistance to participate in this meeting should be submitted to the Clerk's Office at 715-343-1590 with as much advance notice as possible.

Posted: May 12, 2022

ZOOM MEETING INFORMATION

Topic: Village Board Meeting
Time: May 16, 2022, 05:30 PM Central Time (US and Canada)

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09

Meeting ID: 846 462 9990
Passcode: 737897

Dial-in 1-312-626-6799
Use the Meeting ID and Password above

VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
April 18, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Charm Fournier and Gordon Renfert were present along with Clerk Shanna Behrend, Trustee Bill Dunham attended by phone. The meeting was also attended via Zoom by Trustee Kristin Paulson, Fire Chief Brian Lepper, Asst Fire Chief John Kraft and Brian Kozlowski.

AGENDA ITEM #1 - APPROVAL OF THE APRIL AGENDA - Menzel asked the Board members if there were any questions regarding the March agenda. Fournier made a motion to approve the agenda. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. Dunham commented on acquiring an audit for the financial books.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. Dunham commented on acquiring an audit for the financial books.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM MARCH 21, 2022 – With a couple of edits, Renfert made a motion to approve the minutes with the noted corrections. Paulson seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT FEBRUARY TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Fournier made a motion to accept the Treasurer's Report. Seconded by Renfert. Roll call was taken, Paulson – yes, Dunham – yes, Fournier – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #6 – APPROVAL OF FEBRUARY & MARCH BILLS/PAYMENTS - Dunham made a motion to approve the bills/payments. Seconded by Paulson. Roll call was taken, Paulson – yes, Dunham – yes, Fournier – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #7 – REVIEW AND ACCEPT QUARTERLY REPORTS – Fournier made the motion to accept the quarterly reports. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #8 – DISCUSS AND POSSIBLE ACTION ON FIRE DEPARTMENT NEXT STEPS – Menzel gave an update on meetings and conversations he has had regarding the fire department. Menzel presented a proposal from McMahon Associates, Inc. for a fire department audit. The Board and residents wanted a specific set of deliverables from the audit which included:

- Department and Management Team Meetings.
- The McMahon project manager will provide availability for direct communication with the Fire Chief and Village President daily.
- Management of the project direction and coordination of agencies and resource needs.
- Assessment of Fire Department Staffing needs.
- Assessment of the Village's ability to recruit FD Chief and staff.
- Review of all current administrative rules and applicable standards
- Review of current equipment and maintenance procedures.
- Assessment of Fire Department Vehicles including a recommendation for replacement, including estimated replacement costs (short and long term).
- Assessment of Fire Department space needs including recommendations for changes with projected costs.
- Assessment of hydrant access and recommendations for changes including estimated projected costs.
- Assist with communications to external Fire Departments, dispatch and related agencies as needed.
- Assist the village with review and coordination with external agencies.
- Examples of other Wisconsin communities that have similar circumstances with their Fire Department.
- Availability for follow up consultation, if needed.

Paulson made a motion to approve the proposal from McMahon contingent on their ability to provide as many deliverables as possible and not to exceed the $9,000 budgeted amount. Renfert seconded the motion. Roll call was taken, Fournier – yes, Renfert – yes, Paulson – yes, Dunham – yes, Menzel – yes.

AGENDA ITEM #9 – RESOLUTION 001.2022R – AMEND BUDGET FOR FIRE DEPARTMENT CONSULTATION FEES – Menzel proposed amending the fire department budget to cover the cost of the fire department audit. Menzel recommended that the money earmarked for repairs to the squad vehicle, which was deemed unnecessary per Fire Chief Brian Lepper, be used to pay for the audit of the fire department. Paulson made a motion to accept the resolution. Seconded by Renfert. Roll call was taken, Renfert – yes, Paulson – yes, Dunham – yes, Fournier – yes, Menzel – yes.

AGENDA ITEM #10 – UPDATE AND POSSIBLE ACTION ON BIL (BIPARTISAN INFRASTRUCTURE LAW) – Menzel updated the Board on the status of the grants for the BIL. It is an ongoing process and hoped that the Village would be able to apply by next year, possibly this year.

AGENDA ITEM #11 – UPDATE AND POSSIBLE ACTION ON ARPA REPORTING AND EXPENDITURES – Clerk Behrend updated the Board on the filing of the report due at the end of the month and expenditures.

AGENDA ITEM #12 – APPROVE OPERATOR LICENSES – Fournier made a motion to approve the operator licenses for The Store. Dunham seconded. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #13 – POSSIBLE ACTION ON THE ACQUISITION OF A PAPER BALLOT TABULATOR – Clerk Behrend presented the Board with the information and cost for the DS200 vote tabulator. Menzel made the motion to table any action on the purchase of a voting tabulator until the May board meeting. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #14 – UPDATE AND APPROVAL OF THE ZONING BOARD COMMITTEE AND ZONING BOARD OF APPEALS – Renfert made a motion to approve the list of member renewals for the Zoning Board Committee and the Zoning Board of Appeals. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #15 – SUMMARY OF MARCH 16, 2022, FIRE INCIDENT – Menzel discussed the reports given to the Board by Chief Lepper. He thanked Chief Lepper for his quick response and actions on the night of the fire.

AGENDA ITEM # 16 – DISCUSS THE VILLAGE SIREN AND POSSIBLE UPDATE – Clerk Behrend stated that the weather siren needed an update and/or repair. She would be contacting companies to get estimates.

AGENDA ITEM #17 - DISCUSS PROPERTY AT FIELDCREST AND CRESTWOOD – The owner of the property had contacted Trustee Fournier about the Village possibly acquiring the lot. Fournier stated that would not happen and told her to contact the neighbors about the lot.

AGENDA ITEM #18 - 2022 SPRING ELECTION

- 186 in-person voters
- 47 absentee voters
- 5 election day registrations
- 233 (59%) residents voted

AGENDA ITEM #19 – VILLAGE UPDATES:

- The Park Ridge Rummage Sale is scheduled for May 7th from 8am – 2pm. The event is coordinated by Village residents. Any questions, please contact Charm Fournier at charm@fourniers.org
- Update on the light pole for Hazelwood and Sunset
- Assess Village streets condition
- The Board decided to only have a fall yard waste pick-up and no spring yard waste pick-up. The Village pays for the residents to have access to the city of Stevens Point

AGENDA ITEM #20 – RECOGNITION OF SERVICE: CHARM FOURNIER AND BILL DUNHAM – Menzel thanked Charm Fournier and Bill Dunham for their multiply terms of service. Each were presented with Park Ridge maple

syrup.

AGENDA ITEM #21 – SET DATE FOR NEXT BOARD MEETING – The date for the next Board meeting is set for May 16, 2022, at 5:30 pm.

The meeting adjourned at 6:45 pm.

_____	_____
SHANNA BEHREND	STEVE MENZEL
VILLAGE CLERK	VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through April 2022

	Jan - Apr 22	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
41110 · Local Tax Levied	198,768.95	198,769.00	-0.05
41800 · Int & Penalties on Taxes Levied	0.00	25.00	-25.00
43410 · Shared Revenues	0.00	12,676.00	-12,676.00
43420 · Fire Insurance	0.00	2,400.00	-2,400.00
43430 · Exempt Computer Aid	0.00	461.00	-461.00
43440 · Personal Property Aid	0.00	270.00	-270.00
43450 · State Video (Cable) Aid	0.00	1,700.00	-1,700.00
43531 · Transportation Aid	6,739.46	12,974.00	-6,234.54
43533 · Parks & Rec Grant	0.00	500.00	-500.00
43534 · LRIP Grant	0.00	11,000.00	-11,000.00
44110 · Liquor and Malt Beverage	0.00	1,000.00	-1,000.00
44120 · Cigarette/Bartender's Licenses	280.00	1,000.00	-720.00
44200 · Dog Licenses	1,109.75	500.00	609.75
44300 · Building Permits/Inspections	1,333.24		
44400 · Zoning/Variance Fees	0.00	200.00	-200.00
44500 · Cable Franchise Fees	1,587.94	8,000.00	-6,412.06
46100 · General Government	0.00	90.00	-90.00
48100 · Interest	38.64	200.00	-161.36
48200 · CD Interest	0.00	420.00	-420.00
48520 · Fire Department Donations	0.00	100.00	-100.00
48530 · Fire Department Fundraising	0.00	100.00	-100.00
48900 · Miscellaneous Income	0.00	2,500.00	-2,500.00
48905 · Late Fees	-50.00	50.00	-100.00
Total Income	209,807.98	254,935.00	-45,127.02
Expense			
51100 · Village Board			
5110001 · President Salary	875.00	3,768.00	-2,893.00
5110002 · Trustee Salary	800.00	3,445.00	-2,645.00
5110003 · Santa Visit	303.54	250.00	53.54
5110004 · League of Municipalities Dues	428.29	395.00	33.29
5110005 · Miscellaneous	420.90	1,000.00	-579.10
5110006 · Email, Website, Community Alert	500.00	1,850.00	-1,350.00
Total 51100 · Village Board	3,327.73	10,708.00	-7,380.27
51300 · Legal	0.00	4,000.00	-4,000.00
51410 · Clerk/Treasurer			
5141001 · Clerk Compensation	11,992.00	36,400.00	-24,408.00
5141002 · Mileage and Expense	0.00	300.00	-300.00
5141005 · Intuit Checks and Envelopes	0.00	250.00	-250.00
5141006 · General Office Supplies	167.60	1,500.00	-1,332.40
5141007 · Training	834.00	1,500.00	-666.00
5141008 · Printer Service/Toner & Ink	0.00	1,500.00	-1,500.00
5141009 · Tax Bill Mailing-Postage	184.44	200.00	-15.56
5141010 · Tax Collection Fee	1,232.80	1,250.00	-17.20
5141011 · Villagewide Mailing-Postage	64.84	450.00	-385.16
5141012 · General Mailing-Postage	191.24	250.00	-58.76
5141013 · Treasurer Bond	0.00	575.00	-575.00
5141014 · Pineries Bank Fees/Supplies	0.00	25.00	-25.00
5141015 · Quickbooks Auto Tax Update	0.00	675.00	-675.00
5141016 · Accounting Consultation	0.00	200.00	-200.00
5141017 · Telephone	95.10	400.00	-304.90
5141018 · Internet and Domain	269.97	1,000.00	-730.03
5141019 · Safe Deposit Box	0.00	45.00	-45.00
5141022 · Subscriptions	116.31	700.00	-583.69
5141023 · Printing/Photocopying	433.20	1,000.00	-566.80
5141024 · WMCA/MTAW Dues	105.00	200.00	-95.00
5141025 · Background Checks	21.00	150.00	-129.00
5141027 · IT Services	200.00	2,000.00	-1,800.00
Total 51410 · Clerk/Treasurer	15,907.50	50,570.00	-34,662.50
51420 · Elections			
5142001 · Inspectors	1,163.50	2,000.00	-836.50
5142002 · Print Spring Ballot	0.00	50.00	-50.00
5142003 · Publish Spring Ballot	14.73	250.00	-235.27
5142004 · Nov Type A Notice	0.00	50.00	-50.00
5142005 · Inspector Certification	101.50	50.00	51.50
5142006 · Election Equipment	0.00	300.00	-300.00
5142008 · Caucus Notice	9.12	15.00	-5.88
5142009 · COVID Postage (absentee)	20.00		
Total 51420 · Elections	1,308.85	2,715.00	-1,406.15

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through April 2022

	Jan - Apr 22	Budget	$ Over Budget
51430 · Publication Fees	117.89	250.00	-132.11
51510 · Accounting			
5151001 · Reporting (Form C)	725.00	750.00	-25.00
5151002 · Audit	0.00	7,000.00	-7,000.00
Total 51510 · Accounting	725.00	7,750.00	-7,025.00
51530 · Assessment of Property			
5153001 · Normal Maintenance Fee	765.00	5,100.00	-4,335.00
5153004 · Bd of Review Notice Publication	0.00	200.00	-200.00
Total 51530 · Assessment of Property	765.00	5,300.00	-4,535.00
51600 · Village Hall			
5160001 · Maintenance Compensation	433.17	3,500.00	-3,066.83
5160002 · Sewer	54.66	225.00	-170.34
5160003 · Lawn Care/Sprinkler System	0.00	150.00	-150.00
5160004 · Natural Gas & Electricity	1,224.45	3,000.00	-1,775.55
5160005 · Supplies and Equipment	60.44	650.00	-589.56
5160006 · Lawn Mower/Snowblower Maint.	0.00	100.00	-100.00
5160007 · Misc.	1,000.00	1,500.00	-500.00
5160009 · Generator Maintenance/Repair	0.00	750.00	-750.00
5160010 · AC/Heating Maintenance	242.00	600.00	-358.00
Total 51600 · Village Hall	3,014.72	10,475.00	-7,460.28
51938 · Insurance			
5193801 · General Liability	1,145.00	1,400.00	-255.00
5193802 · Local Gov't Property	1,874.00	950.00	924.00
5193804 · Public Officials Liability	831.00	1,000.00	-169.00
5193806 · Cyber Insurance	0.00	1,500.00	-1,500.00
Total 51938 · Insurance	3,850.00	4,850.00	-1,000.00
52100 · Crossing Guard	963.50	4,091.00	-3,127.50
52205 · Fire Department			
5220501 · Assoc Dues	130.00	500.00	-370.00
5220502 · Aux Equip Main	361.00	1,300.00	-939.00
5220503 · Aux Equip Purch	727.06	1,500.00	-772.94
5220506 · F D Recog Dinner	1,232.94	2,000.00	-767.06
5220509 · F D Fuel Acct	470.90	800.00	-329.10
5220511 · Meeting/Refresh	0.00	500.00	-500.00
5220512 · Misc	350.40	700.00	-349.60
5220513 · Office Expense	141.03	800.00	-658.97
5220514 · FF Pro Gear Main	0.00	500.00	-500.00
5220515 · FF Pro Gear Purc	1,272.95	2,500.00	-1,227.05
5220516 · Fire Chief/Asst Chief Salary	1,500.00	6,459.00	-4,959.00
5220517 · Train. Exp Acct	706.94	1,500.00	-793.06
5220518 · Utilities	138.13	600.00	-461.87
5220519 · Vehicle Maint.	0.00	12,000.00	-12,000.00
5220520 · Workers Comp & Auto	3,478.00	3,500.00	-22.00
5220521 · Emergency Medical Services	1,500.00	1,500.00	0.00
5220523 · Firefighter Compensation	0.00	10,765.00	-10,765.00
5220525 · FD Fundraising Expenses	0.00	25.00	-25.00
Total 52205 · Fire Department	12,009.35	47,449.00	-35,439.65
52400 · Building Inspection	379.29	800.00	-420.71
52450 · Zoning Administration	339.05	550.00	-210.95
53311 · Street Maintenance			
5331101 · Snow Plowing	13,513.00	25,000.00	-11,487.00
5331102 · Grading	0.00	300.00	-300.00
5331103 · Street Sweeping	0.00	2,200.00	-2,200.00
5331105 · Street Repair	0.00	4,000.00	-4,000.00
5331107 · Tree & Branch Removal	0.00	2,500.00	-2,500.00
5331110 · Flags & Banners	0.00	2,500.00	-2,500.00
5331111 · Street Signage	60.80	100.00	-39.20
5331113 · Road Projects	0.00	11,000.00	-11,000.00
Total 53311 · Street Maintenance	13,573.80	47,600.00	-34,026.20
53315 · Sewers			
5331503 · Sewer/Manhole Maintenance	0.00	500.00	-500.00
Total 53315 · Sewers	0.00	500.00	-500.00

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through April 2022

	Jan - Apr 22	Budget	$ Over Budget
53420 · Street Lighting			
5342001 · Electricity	2,973.63	10,000.00	-7,026.37
5342002 · Seasonal Lighting	160.00	150.00	10.00
5342003 · Repair Lights	0.00	1,500.00	-1,500.00
5342004 · Digger Requests	47.96	3,000.00	-2,952.04
Total 53420 · Street Lighting	3,181.59	14,650.00	-11,468.41
53620 · Garbage Collection			
5362001 · Garbage Collection	6,692.49	27,000.00	-20,307.51
5362002 · Fall Large Item Pick-up	0.00	800.00	-800.00
Total 53620 · Garbage Collection	6,692.49	27,800.00	-21,107.51
53635 · Recycling cost			
5363501 · Recycling Collection	1,763.28	10,716.00	-8,952.72
5363502 · Spring Brush & Branch Pick-up	0.00	1,044.00	-1,044.00
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	0.00
Total 53635 · Recycling cost	6,963.28	16,960.00	-9,996.72
54100 · Humane Society Contract	794.79	895.00	-100.21
55200 · Parks Dept. Pledge ($5.50/per)	2,778.00	3,278.00	-500.00
6560 · Payroll Expenses	1,243.50		
Total Expense	77,935.33	261,191.00	-183,255.67
Net Ordinary Income	131,872.65	-6,256.00	138,128.65
Other Income/Expense			
Other Expense			
58100 · Loan Principal	5,208.34		
58200 · Loan Interest	3,041.66		
58500 · ARPA Expenses	447.00		
Total Other Expense	8,697.00		
Net Other Income	-8,697.00		
Net Income	**123,175.65**	**-6,256.00**	**129,431.65**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through April 2022

	% of Budget	
Ordinary Income/Expense		
Income		
41110 · Local Tax Levied	100.0%	
41800 · Int & Penalties on Taxes Levied	0.0%	
43410 · Shared Revenues	0.0%	
43420 · Fire Insurance	0.0%	
43430 · Exempt Computer Aid	0.0%	
43440 · Personal Property Aid	0.0%	
43450 · State Video (Cable) Aid	0.0%	
43531 · Transportation Aid	51.9%	
43533 · Parks & Rec Grant	0.0%	
43534 · LRIP Grant	0.0%	
44110 · Liquor and Malt Beverage	0.0%	
44120 · Cigarette/Bartender's Licenses	28.0%	
44200 · Dog Licenses	222.0%	
44300 · Building Permits/Inspections		
44400 · Zoning/Variance Fees	0.0%	
44500 · Cable Franchise Fees	19.8%	
46100 · General Government	0.0%	
48100 · Interest	19.3%	
48200 · CD Interest	0.0%	
48520 · Fire Department Donations	0.0%	
48530 · Fire Department Fundraising	0.0%	
48900 · Miscellaneous Income	0.0%	
48905 · Late Fees	-100.0%	
Total Income		82.3%
Expense		
51100 · Village Board		
5110001 · President Salary	23.2%	
5110002 · Trustee Salary	23.2%	
5110003 · Santa Visit	121.4%	
5110004 · League of Municipalities Dues	108.4%	
5110005 · Miscellaneous	42.1%	
5110006 · Email, Website, Community Alert	27.0%	
Total 51100 · Village Board		31.1%
51300 · Legal		0.0%
51410 · Clerk/Treasurer		
5141001 · Clerk Compensation	32.9%	
5141002 · Mileage and Expense	0.0%	
5141005 · Intuit Checks and Envelopes	0.0%	
5141006 · General Office Supplies	11.2%	
5141007 · Training	55.6%	
5141008 · Printer Service/Toner & Ink	0.0%	
5141009 · Tax Bill Mailing-Postage	92.2%	
5141010 · Tax Collection Fee	98.6%	
5141011 · Villagewide Mailing-Postage	14.4%	
5141012 · General Mailing-Postage	76.5%	
5141013 · Treasurer Bond	0.0%	
5141014 · Pineries Bank Fees/Supplies	0.0%	
5141015 · Quickbooks Auto Tax Update	0.0%	
5141016 · Accounting Consultation	0.0%	
5141017 · Telephone	23.8%	
5141018 · Internet and Domain	27.0%	
5141019 · Safe Deposit Box	0.0%	
5141022 · Subscriptions	16.6%	
5141023 · Printing/Photocopying	43.3%	
5141024 · WMCA/MTAW Dues	52.5%	
5141025 · Background Checks	14.0%	
5141027 · IT Services	10.0%	
Total 51410 · Clerk/Treasurer		31.5%
51420 · Elections		
5142001 · Inspectors	58.2%	
5142002 · Print Spring Ballot	0.0%	
5142003 · Publish Spring Ballot	5.9%	
5142004 · Nov Type A Notice	0.0%	
5142005 · Inspector Certification	203.0%	
5142006 · Election Equipment	0.0%	
5142008 · Caucus Notice	60.8%	
5142009 · COVID Postage (absentee)		
Total 51420 · Elections		48.2%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through April 2022

	% of Budget	
51430 · Publication Fees		47.2%
51510 · Accounting		
5151001 · Reporting (Form C)	96.7%	
5151002 · Audit	0.0%	
Total 51510 · Accounting		9.4%
51530 · Assessment of Property		
5153001 · Normal Maintenance Fee	15.0%	
5153004 · Bd of Review Notice Publication	0.0%	
Total 51530 · Assessment of Property		14.4%
51600 · Village Hall		
5160001 · Maintenance Compensation	12.4%	
5160002 · Sewer	24.3%	
5160003 · Lawn Care/Sprinkler System	0.0%	
5160004 · Natural Gas & Electricity	40.8%	
5160005 · Supplies and Equipment	9.3%	
5160006 · Lawn Mower/Snowblower Maint.	0.0%	
5160007 · Misc.	66.7%	
5160009 · Generator Maintenance/Repair	0.0%	
5160010 · AC/Heating Maintenance	40.3%	
Total 51600 · Village Hall		28.8%
51938 · Insurance		
5193801 · General Liability	81.8%	
5193802 · Local Gov't Property	197.3%	
5193804 · Public Officials Liability	83.1%	
5193806 · Cyber Insurance	0.0%	
Total 51938 · Insurance		79.4%
52100 · Crossing Guard		23.6%
52205 · Fire Department		
5220501 · Assoc Dues	26.0%	
5220502 · Aux Equip Main	27.8%	
5220503 · Aux Equip Purch	48.5%	
5220506 · F D Recog Dinner	61.6%	
5220509 · F D Fuel Acct	58.9%	
5220511 · Meeting/Refresh	0.0%	
5220512 · Misc	50.1%	
5220513 · Office Expense	17.6%	
5220514 · FF Pro Gear Main	0.0%	
5220515 · FF Pro Gear Purc	50.9%	
5220516 · Fire Chief/Asst Chief Salary	23.2%	
5220517 · Train. Exp Acct	47.1%	
5220518 · Utilities	23.0%	
5220519 · Vehicle Maint.	0.0%	
5220520 · Workers Comp & Auto	99.4%	
5220521 · Emergency Medical Services	100.0%	
5220523 · Firefighter Compensation	0.0%	
5220525 · FD Fundraising Expenses	0.0%	
Total 52205 · Fire Department		25.3%
52400 · Building Inspection		47.4%
52450 · Zoning Administration		61.6%
53311 · Street Maintenance		
5331101 · Snow Plowing	54.1%	
5331102 · Grading	0.0%	
5331103 · Street Sweeping	0.0%	
5331105 · Street Repair	0.0%	
5331107 · Tree & Branch Removal	0.0%	
5331110 · Flags & Banners	0.0%	
5331111 · Street Signage	60.8%	
5331113 · Road Projects	0.0%	
Total 53311 · Street Maintenance		28.5%
53315 · Sewers		
5331503 · Sewer/Manhole Maintenance	0.0%	
Total 53315 · Sewers		0.0%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through April 2022

	% of Budget
53420 · Street Lighting	
5342001 · Electricity	29.7%
5342002 · Seasonal Lighting	106.7%
5342003 · Repair Lights	0.0%
5342004 · Digger Requests	1.6%
Total 53420 · Street Lighting	21.7%
53620 · Garbage Collection	
5362001 · Garbage Collection	24.8%
5362002 · Fall Large Item Pick-up	0.0%
Total 53620 · Garbage Collection	24.1%
53635 · Recycling cost	
5363501 · Recycling Collection	16.5%
5363502 · Spring Brush & Branch Pick-up	0.0%
5363503 · Yard Waste Drop Off	100.0%
Total 53635 · Recycling cost	41.1%
54100 · Humane Society Contract	88.8%
55200 · Parks Dept. Pledge ($5.50/per)	84.7%
6560 · Payroll Expenses	
Total Expense	29.8%
Net Ordinary Income	-2,107.9%
Other Income/Expense	
Other Expense	
58100 · Loan Principal	
58200 · Loan Interest	
58500 · ARPA Expenses	
Total Other Expense	
Net Other Income	
Net Income	**-1,968.9%**

VILLAGE OF PARK RIDGE
Balance Sheet
As of April 30, 2022

	Apr 30, 22	
ASSETS		
Current Assets		
Checking/Savings		
11110 · Checking		-936.72
11310 · Operating Account		71,585.96
11340 · Reserve Account-Pineries		
11341 · Reserve Account-Pineries (ARPA)	19,832.13	
11340 · Reserve Account-Pineries - Other	20,473.92	
Total 11340 · Reserve Account-Pineries		40,306.05
11345 · Reserve Account-Bank of Amherst		10,003.03
11350 · CD Account		104,104.94
11360 · Petty Cash		100.00
Total Checking/Savings		225,163.26
Other Current Assets		
12100 · Taxes Receivable		261,562.22
1499 · Undeposited Funds		1,095.73
Total Other Current Assets		262,657.95
Total Current Assets		487,821.21
TOTAL ASSETS		**487,821.21**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable		345.28
Total Accounts Payable		345.28
Credit Cards		
2015 · Schierl House Charge		25.00
2016 · The Store - Schierl Co		181.77
2034 · Village Credit Card-Chief 1318		39.28
2037 · Village Credit Card-Shanna 1953		136.05
Total Credit Cards		382.10
Other Current Liabilities		
2100 · State W/H Tax		92.58
21511 · Federal W/H Tax		574.84
24700 · Due other taxing authorities		216,140.71
26300 · Other Advanced Funds (park)		500.00
Total Other Current Liabilities		217,308.13
Total Current Liabilities		218,035.51
Total Liabilities		218,035.51

	Apr 30, 22
Equity	
3010 · Office Equipment Reserve	82.68
3015 · Fire Department Reserve	5,892.66
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3045 · FD Fundraising/Donation Reserve	6,952.65
3060 · Disaster Reserve	1,000.00
3070 · Santa Visit Reserve	50.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	17,228.42
Net Income	123,175.65
Total Equity	269,785.70
TOTAL LIABILITIES & EQUITY	**487,821.21**

Operator's License Summary (05/16/2022)

(For ease of review and to reduce photocopying, applicant supporting documents have been summarized below, and only applications and 'positive' check reports are included in board packets.)

Name	Type	New or Renewal	Fee Pd	Proof of Training	Online Checks	
					CIB[1]	CCAP[2]
Heindl, Zach 2013 Welsby Ave Stevens Point 54481	Provisional and Operator's Two Year *(The Store)*	New	$50	Certificate	Criminal Record	No relevant contacts
Abendroth, Hannah 3300 Johnson Ave Lot #8 Plover, WI 54467	Operator's Two Year *(The Store)*	Renewel	$30	Certificate	No Criminal Record	No relevant contacts
Odenhoff, Tyler 1925 Elk St Stevens Point, WI 54481	Provisional and Operator's Two Year *(The Store)*	New	$50	Certificate	No Criminal Record	No relevant contacts

[1] **Wisconsin Department of Justice Crime Information Bureau** (wi-recordcheck.org); [This website contains arrest and conviction information on over 1,000,000 individuals dating back to 1971. Every record in the database is supported by positive fingerprint identification. New arrest fingerprint cards are being received at a rate of 10,000 each month.]; $7 per check.

[2] **Wisconsin Circuit Court Access** (wcca.wicourts.gov); [This website provides access to certain public records of the circuit courts of Wisconsin. Information provided is an exact copy of the case information entered into the Consolidated Court Automation Programs (CCAP) case management system by court staff in the counties where the case files are located.]; no charge for checks; currently.

Maintaining voter confidence. Enhancing the voter experience.

Park Ridge, Village of, Wisconsin (Portage)
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Price
	Tabulation Hardware	
	DS200 Precinct Scanner:	
1	DS200 (Includes Scanner, Internal Backup Battery, Plastic Ballot Box with Steel Door and e-Bin, Paper Roll and One (1) Standard 4GB Memory Device)	$6,200.00
	Election Services	
X	Equipment Installation	$115.00
X	1 Year Hardware and Software Warranty	Included
	Shipping & Other	
X	Shipping and Handling	$115.00
	Total Purchase Solution	**$6,430.00**
	Annual Post-Warranty License and Maintenance and Support Fees (Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)	
	Annual Post-Warranty Hardware Maintenance and Support Fees:	
1	HMA DS200 - Extended Warranty with Biennial Maintenance	$147.50
	Annual Post-Warranty Firmware License and Maintenance and Support Fees:	
1	Firmware License - DS200	$85.00
	Total Annual Post-Warranty License and Maintenance and Support Fees	**$232.50**

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.

Approval of Zoning Board of Appeals member

- **Rebecca Woodward (alternate)**

VILLAGE OF PARK RIDGE
SNOW AND ICE REMOVAL ORDINANCE

No one may push or deposit snow or ice from their private property onto any street, sidewalk, alley, parkway, public walkways or public place within the village. Pushing snow or ice across the roadway is not allowed. Accumulations of snow and ice should be deposited within the property owner's boundaries. If there is a fence between two adjacent properties plowed or dumped snow or ice must be at least two feet from the fence.

An example of public walkways exist at the west end of Odessa Court and Angelo Court. They must remain open to permit access to fire hydrants.

Any violations noted to this ordinance should be reported to the Village Clerk.

clerk@park-ridge.us

From: Toni Herkert <therkert@lwm-info.org>
Sent: Wednesday, May 11, 2022 3:17 PM
To: Toni Herkert
Subject: Small/Rural Communities Infrastructure Survey

Importance: High

Dear Municipal Chief Executives and Clerks,

The League of Wisconsin Municipalities is collaborating with the UW Madison-Extension, Transportation Information Center, the Local Government Education Program, and several state agencies to determine how to assist rural communities with their infrastructure delivery needs.

We know many smaller local governments, otherwise eligible, do not have the staff or capability to complete an infrastructure grant application(s) for federal and state grants, affiliated with the Bipartisan Infrastructure Bill and other programs.

A critical part of this effort is to hear from you about your potential future infrastructure projects and any assistance your community may need to move such projects forward. Therefore, **please take the time (10 minutes or less) to complete this survey.** Doing so will significantly add to our understanding of your infrastructure needs and challenges.

In addition, responding to this survey will help us determine the best ways to assist rural communities with the various available infrastructure grants including grant writing, application help, and/or administrative services, You can access the Rural Community Infrastructure survey here - https://uwmadison.co1.qualtrics.com/jfe/preview/SV_1C6itzkuWFrGy7I?Q_CHL=preview&Q_SurveyVersionID=current

Please respond to each question as you are able and complete this survey by May 23, 2022. For questions, contact daniel.foth@wisc.edu.

Thank you for assisting us in this effort.

Toni Herkert
Government Affairs Director
League of Wisconsin Municipalities
Office: (608) 716-8215
Cell: (608) 444-5781
therkert@lwm-info.org

SUBSCRIBE to the League's Legislative Bulletin and E-Newsletter – sign up here.

WATCH: Click here to watch the "We Trust Them" election integrity PSA that the League launched together with the WI Counties and WI Towns Association.

NOTE – NEW INTERIM ADDRESS:
PO Box 6358, Monona, WI 53716