VILLAGE OF PARK RIDGE SPECIAL BOARD MEETING
HELD IN PERSON AT THE VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI
MONDAY, JUNE 13, 2022
5:00 PM

1. Convene in open session
   - Salute to the flag
   - Roll Call
   - Approve Special Meeting Agenda

2. Discussion and possible action regarding the process for ensuring fire protection services starting July 1, 2022.

ZOOM MEETING INFORMATION

Topic: BOARD MEETING
Time: 5:00 PM

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09

Meeting ID: 846 462 9990
Password: 737897

Dial-in 1 312 626 6799
Use Meeting ID and Password above

Please submit your questions or comments 24 hours prior to the meeting. Please send them to clerk@vi.parkridge.wi.gov. Your question or comment will be read aloud at the meeting. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

Posted: Friday, June 10, 2022

Summary/timeline of key actions relating to Park Ridge Fire Department February – June 2022

- 2/12/22 – Village received Chief Brian Lepper's resignation letter, effective 6/30/22.
- 2/21/22 - Assistant Fire Chief John Kraft submits resignation letter, effective 6/20/22.
- 2/18/22 – Met with Paul Stroik, Village of Whiting president, to discuss Whiting's 2013 transition to contract with the Village of Plover for fire protection.
- 2/21/22 – Contacted Dave McFadden, retired department chair/Fire Protection Technical Program, Fox Valley Technical College (Appleton, WI) to seek his recommendation for a consultant to assess Park Ridge fire protection needs and options.
- 2/21/22 – Consulted with K. Clarke Crandell, retired SPFD training officer, who conducted a study of PRFD back in 1992.
- 2/23/22 – Called Dave Wilz, Town of Hull chair. At their 2/22/22 board meeting, Hull voted unanimously to stand ready to assist the Village of Park Ridge as needed in regard to fire protection services for the Village.
- 2/23/22 – Menzel/Lamar met with City of Stevens Point officials – Mayor Wiza; Fire Chief JB Moody; Joel Lemke (Public Utilities Director; Corey Ladick, Comptroller/Treasurer. Mayor Wiza said the City is able and willing to provide Park Ridge with fire protection services in both the short term and the long term, adding that a long term contract would likely require upgrades to hydrants and streets.
- 3/1/22 – Contacted Jeff Roemer of RW Management Group, Inc., who had provided an initial consultation with the Village a few years ago and consulted with Whiting and Plover for their FD consolidation. McMahon Associates, Inc. acquired Roemer's firm in January 2020, but he said the firm stands ready to consult with Park Ridge about its fire department.
- 3/1/22 – Phone call with Betty Bruske Mallek, Village of Junction City clerk, to discuss that village's experience in combining their FD with Rudolph.
- 3/31/22 – Meeting with Rob Henken, president of Wisconsin Policy Forum (via Zoom), attended in-person by Menzel, Renfert, Lamar, Chitwood, Bendtsen and Behrend. Henken provided general observations and suggestions relating to the status and future of the Village's fire department.
- 4/18/22 – Village board approves Resolution 001.2022R to redirect $10,000 budgeted for the squad vehicle repairs to cover costs associated with hiring the services of an experienced consultant(s) to help assess the Village's fire protection needs and options.
- 4/20/22 – Village signs agreement with McMahon Associates (Neenah, WI) to providing consulting work on the Village's fire protection needs. Work to commence immediately.
- 5/20/22 – Phone call with Mark Deaver, Plover Fire Chief to seek Plover's advice regarding possible fire protection support for Park Ridge. Deaver said PFD would continue to assist as needed through mutual aid, but suggested that Stevens Point or Hull FD would be more appropriate for long term contracting for fire protection, since the Village shares borders with those municipalities.

- 5/20/22 – McMahon Associates consultants Robert Whitaker and Kevin Kloehn made a site visit to PRFD with Chief Lepper.
- 6/3/22 – Met with Major Mike Wiza and SPFD Chief JB Moody to discuss arrangements for SPFD to provide short term fire protection for the Village. Moody said the Village would need to establish an Authority Having Jurisdiction (AHJ) to handle responses to 911 calls and any follow-up investigations. Moody will work with PRFD chief Lepper to discuss how to amend the MABAS box alarm card system to make the transition.
- 6/9/22 – Met with Mayor Wiza, SPFD Chief JB Moody, City Attorney Logan Beveridge, and Police & Fire Commissioner President Jerry Moore to discuss contracting for short term fire protection. Wiza and Moody informed Menzel that the arrangement is more complicated than first anticipated because it would need approval from various layers of City government, including the PFC, which would require a very short turnaround. It was determined that short term contract with SPFD would be much simpler for all involved if the Village relinquished the Authority Having Jurisdiction (AHJ) responsibility and place the entire responsibility with SPFD.

Prepared by Steve Menzel, Village President