VILLAGE OF PARK RIDGE BOARD MEETING
IN-PERSON AT VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI
July 25, 2022
5:30 PM

1. Convene in Open Session
   - Salute to the flag
   - Roll call
   - Approve agenda

2. Persons who wish to address the Village Board on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Village Board during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Village President. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

3. Persons who wish to address the Village Board for up to three (3) minutes regarding a non-agenda item may do so at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

4. Review and Approve Board Meeting Minutes from June 20, 2022

5. Review and Approve Special Board Meeting Minutes from June 27, 2022

6. Review and Accept June Treasurer's Report

7. Review and Approve June and July bills/payments

8. Introduction of the Stevens Point Fire Chief

9. Review and Accept Quarterly Reports
   - Fire Department
   - Payroll
   - Building Permits

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

10. Update and Possible Action on Fire Department next steps

11. Approve Operator Licenses

12. Resolution to adopt the Village of Park Ridge Comprehensive Plan

13. Village Planning – CPC and Strategic Planning

14. Village Updates:
    - Newsletter will be published in July with all the FD updates.
    - Early In-Person voting began today, Monday, July 25, 2022
    - Public test of Tabulator voting machine will be August 3, 2022, 11:00 am in the Village Hall. All are welcome.
    - The light pole on Sunset and Maplewood has finally been fixed.
    - Acknowledge Fiternal noise reduction.

15. Set Date for next Board Meeting

Requests from persons with disabilities who need assistance to participate in this meeting should be submitted to the Clerk's Office at 715-343-1590 with as much advance notice as possible.

Posted: July 21, 2022

ZOOM MEETING INFORMATION

Topic: Village Board Meeting
Time: June 20, 2022, 5:30 PM Central Time (US and Canada)

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09

Meeting ID: 846 462 9990
Passcode: 737897

Dial-in 1-312-626-6799
Use the Meeting ID and Password above

VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
June 20, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Dan Holloway and Gordon Renfert were present along with Clerk Shanna Behrend. Joel Anderson, Christine Almanza, Tony Almanza, and Becky Woodward attended in person. Trustees Kristin Paulson and Barb Friedrich attended via zoom. The meeting was also attended via Zoom by Fire Chief Brian Lepper, Bill Dunham, Carol Colby, Dan O'Neil, AJ Hawley, Brian Kozlowski, and Brandi Makuski.

AGENDA ITEM #1 - APPROVAL OF THE JUNE AGENDA - Menzel asked the Board members if there were any questions regarding the March agenda. Holloway made a motion to approve the agenda. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. Business owner Christine Almanza brought her concern about the renewal of liquor licenses not being on this agenda for Board Approval. She was informed that issue would be addressed in a special meeting held on June 27, 2022.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. Resident Joel Anderson had concerns about the level of noise from Fiternal starting at 5:30 am. He asked that Fiternal respect their neighbors. Resident Carol Colby enquired about the light pole on the corner of Sunset Ave and Hazelwood Ave. Clerk Behrend informed her that there has been no update recently and that she would contact Bushman Electric the next day.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM MAY 16, 2022 – With a couple of edits, Renfert made a motion to approve the minutes with the noted corrections. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITE #5 – REVIEW & APPROVE SPECIAL BOARD MEETING MINUTES FROM JUNE 13, 2022 – Paulson and Menzel noted a few edits and additions. Holloway made the motion to accept the minutes with changes recommended. Paulson seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND ACCEPT JUNE TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Renfert made a motion to accept the Treasurer's Report. Seconded by Paulson. Motion carried by voice vote, with no negative votes

AGENDA ITEM #7 – APPROVAL OF JUNE & JULY BILLS/PAYMENTS - Holloway made a motion to approve the bills/payments. Seconded by Paulson. Roll call was taken, Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #8 – UPDATE AND POSSIBLE ACTION ON FIRE DEPARTMENT NEXT STEPS – Menzel gave an update of the agreement with the City or Stevens for temporary fire protection. The draft of the agreement is being worked on by the city attorney in coordination with the Village attorney Brian Formella. The Board will hold a special meeting on July 27, 2022, to discuss and possibly accept the agreement. If all options for permanent fire protection are available, they will be discussed in the July Board meeting.

AGENDA ITEM #9 – DISCUSSION AND ACTION ON COMPENSATION FOR PARK RIDGE FIRE DEPARTMENT – Chief Lepper suggested a pro-rated payment for the fire department starting December 1, 2021, through June 30, 2022. Menzel and Behrend agreed that this would be the fairest method of payment. Menzel stated this would be discussed and finalized at the special session of the Board on July 27, 2022.

AGENDA ITEM #10 – APPROVE OPERATOR LICENSES – The Board approved two operator licenses for The Store. Renfert made the motion to approve the licenses. Holloway seconded. Motion carried by voice vote, with no negative votes

AGENDA ITEM #11 – RESOLUTION TO ADOPT THE BILLAGE OF PARK RIDGE COMPREHENSIVE PLAN – Menzel explained the process for adopting the Comprehensive Plan. There would be a public hearing on July 19, 2022, after the hearing was publicly noticed for 30 days. Then the Board could vote to adopt the plan.

AGENDA ITEM #12 – VILLAGE PLANNING -CPC AND STRATEGIC PLANNING – Menzel commended the Comprehensive Planning Committee and the Strategic Planning Task Force for all the hard work over the last year. Some members were on both committees and were doing double duty.

AGENDA ITEM #13 – VILLAGE UPDATES:

- Newsletter will be published in July with all the FD updates. Menzel stated that as much information as possible will be in the newsletter regarding future fire protection for the Village.
- Tabulator Machine has been delivered and there will be a training for poll workers and anyone else that is interested in learning about the new machine. Date is pending.
- There is some question about whether we need the snow removal ordinance due an existing state statue.
- Menzel proposed the discussion of the building located at 32 Park Ridge Dr. as a potential new village hall.

AGENDA ITEM #21 – SET DATE FOR NEXT BOARD MEETING – The date for the next Board meeting is set for July 25, 2022, at 5:30 pm.

The meeting adjourned at 6:23 pm.

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SHANNA BEHREND
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
SPECIAL CLOSED BOARD MEETING MINUTES
JUNE 27, 2022

AGENDA ITEM #1 - CONVENE IN OPEN SESSION – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. Roll call was taken: Trustees Dan Holloway, Barb Friedrich and Gordon Renfert and Village attorney Brian Formella were present. Residents Ken Vogel, Becky Woodward and Jim LaMar were present along with Brandi Makuski and AJ Hawley. Trustee Paulson attended via Zoom along with Gert Neuendorf, Thom Patton, Rich Marsolek, Fire Chief Brian Lepper, Matt Chitwood, Matt Bentivegna, Bill Dunham, Rob Whitmire and Assistant Fire Chief John Kraft. Friedrich made a motion to approve the agenda. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEN #2 – DISCUSSION AND APPROVAL OF ANNUAL LIQUOR LICENSE RENEWAL/OPERATOR LICENSES – Dan Holloway made the motion to approve the renewal of the liquor, cigarette, and operator licenses for the next year. Renfert seconded the motion. Roll Call was taken, Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #3 – DISCUSSION AND APPROVAL OF COMPENSATION PLAN FOR THE PARK RIDGE FIRE DEPARTMENT – Friedrich made the motion to approve the pro-rated compensation on a plan based on seven months starting December 1, 2021 and ending June 30, 2022. Seconded by Holloway. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #4 – OVERVIEW OF FIRE AND EMERGENCY SERVICES STATUS FOR JULY 1, 2022, AND THEREAFTER – Menzel explained that the Comprehensive Plan Committee and the Strategic Planning Task Force were put into high gear with the resignation announcement of Chief Lepper and Assistant Chief John Kraft on February 12, 2022. Menzel stated that it became clear that the Village would need a short-term contract with the City of Stevens Point while the Village makes decisions about long term fire protection.

AGENDA ITEM #5 – VOTE TO CONTINUE IN CLOSED SESSION – Menzel read the following: “The Board will consider a motion to go into closed session pursuant to Wisconsin Statutes sect. 1985 (1)(e) to deliberate the proposed agreement with the City of Stevens Point for firefighting and fire prevention services from July 1, 2022, through the end of the year. Friedrich made a motion to go into Closed Session. Seconded by Holloway. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

CLOSED SESSION

AGENDA ITEM #4 – VOTE TO CONTINUE IN OPEN SESSION - Holloway made a motion to go back into Open Session. Seconded by Friedrich. Roll call was taken: Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #5 – MOTIONS FROM CLOSED SESSION – Menzel stated that Park Ridge Fire Department will be placed on inactive status starting 12:00 am July 1, 2022, until 11:59 pm December 31, 2022. Friedrich made the motion to accept the Memorandum of Agreement with the city of Stevens Point with the exceptions of the time stamps. Seconded by Renfert. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

The meeting adjourned at 6:55 pm.

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SHANNA BEHREND
CLERK/TREASURER

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STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
Balance Sheet
As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	
11110 · Checking	-159.35
11310 · Operating Account	51,395.63
11340 · Reserve Account-Pineries	
11341 · Reserve Account-Pineries (AR...	19,832.13
11340 · Reserve Account-Pineries - Ot...	20,473.92
Total 11340 · Reserve Account-Pineries	40,306.05
11345 · Reserve Account-Bank of Amhe...	10,003.03
11350 · CD Account	104,104.94
11360 · Petty Cash	100.00
Total Checking/Savings	205,750.30
Other Current Assets	
12100 · Taxes Receivable	260,753.75
1499 · Undeposited Funds	100.00
Total Other Current Assets	260,853.75
Total Current Assets	466,604.05
TOTAL ASSETS	**466,604.05**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2015 · Schierl House Charge	25.00
2016 · The Store - Schierl Co	-25.64
2037 · Village Credit Card-Shanna 1953	95.00
Total Credit Cards	94.36
Other Current Liabilities	
2100 · State W/H Tax	-83.46
21511 · Federal W/H Tax	657.80
24700 · Due other taxing authorities	216,140.71
26300 · Other Advanced Funds (park)	500.00
Total Other Current Liabilities	217,215.05
Total Current Liabilities	217,309.41
Total Liabilities	217,309.41
Equity	
3010 · Office Equipment Reserve	82.68
3015 · Fire Department Reserve	5,892.66
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3045 · FD Fundraising/Donation Reserve	6,952.65
3060 · Disaster Reserve	1,000.00

	Jun 30, 22
3070 · Santa Visit Reserve	50.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	17,228.42
Net Income	102,684.59
Total Equity	249,294.64
TOTAL LIABILITIES & EQUITY	**466,604.05**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through June 2022

	Jan - Jun 22	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	198,768.95	198,769.00	-0.05	100.0%
41800 · Int & Penalties on Taxes Levied	12.74	25.00	-12.26	51.0%
43410 · Shared Revenues	0.00	12,676.00	-12,676.00	0.0%
43420 · Fire Insurance	0.00	2,400.00	-2,400.00	0.0%
43430 · Exempt Computer Aid	0.00	461.00	-461.00	0.0%
43440 · Personal Property Aid	269.56	270.00	-0.44	99.8%
43450 · State Video (Cable) Aid	0.00	1,700.00	-1,700.00	0.0%
43529 · Other State Aid (Grant)	1,789.28			
43531 · Transportation Aid	6,739.46	12,974.00	-6,234.54	51.9%
43533 · Parks & Rec Grant	0.00	500.00	-500.00	0.0%
43534 · LRIP Grant	0.00	11,000.00	-11,000.00	0.0%
44110 · Liquor and Malt Beverage	0.00	1,000.00	-1,000.00	0.0%
44120 · Cigarette/Bartender's Licenses	630.00	1,000.00	-370.00	63.0%
44200 · Dog Licenses	369.75	500.00	-130.25	74.0%
44300 · Building Permits/Inspections	1,658.24			
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	1,587.94	8,000.00	-6,412.06	19.8%
46100 · General Government	6.50	90.00	-83.50	7.2%
48100 · Interest	38.64	200.00	-161.36	19.3%
48200 · CD Interest	0.00	420.00	-420.00	0.0%
48520 · Fire Department Donations	0.00	100.00	-100.00	0.0%
48530 · Fire Department Fundraising	0.00	100.00	-100.00	0.0%
48900 · Miscellaneous Income	199.00	2,500.00	-2,301.00	8.0%
48905 · Late Fees	-50.00	50.00	-100.00	-100.0%
Total Income	212,020.06	254,935.00	-42,914.94	83.2%
Expense				
51100 · Village Board				
5110001 · President Salary	875.00	3,768.00	-2,893.00	23.2%
5110002 · Trustee Salary	800.00	3,445.00	-2,645.00	23.2%
5110003 · Santa Visit	303.54	250.00	53.54	121.4%
5110004 · League of Municipalities Dues	428.29	395.00	33.29	108.4%
5110005 · Miscellaneous	420.90	1,000.00	-579.10	42.1%
5110006 · Email, Website, Community Alert	500.00	1,850.00	-1,350.00	27.0%
Total 51100 · Village Board	3,327.73	10,708.00	-7,380.27	31.1%
51300 · Legal	0.00	4,000.00	-4,000.00	0.0%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	16,843.33	36,400.00	-19,556.67	46.3%
5141002 · Mileage and Expense	0.00	300.00	-300.00	0.0%
5141005 · Intuit Checks and Envelopes	0.00	250.00	-250.00	0.0%
5141006 · General Office Supplies	260.88	1,500.00	-1,239.12	17.4%
5141007 · Training	1,039.00	1,500.00	-461.00	69.3%
5141008 · Printer Service/Toner & Ink	0.00	1,500.00	-1,500.00	0.0%
5141009 · Tax Bill Mailing-Postage	184.44	200.00	-15.56	92.2%
5141010 · Tax Collection Fee	1,232.80	1,250.00	-17.20	98.6%
5141011 · Villagewide Mailing-Postage	64.84	450.00	-385.16	14.4%
5141012 · General Mailing-Postage	191.24	250.00	-58.76	76.5%
5141013 · Treasurer Bond	0.00	575.00	-575.00	0.0%
5141014 · Pineries Bank Fees/Supplies	0.00	25.00	-25.00	0.0%
5141015 · Quickbooks Auto Tax Update	580.24	675.00	-94.76	86.0%
5141016 · Accounting Consultation	0.00	200.00	-200.00	0.0%
5141017 · Telephone	163.12	400.00	-236.88	40.8%
5141018 · Internet and Domain	449.95	1,000.00	-550.05	45.0%
5141019 · Safe Deposit Box	0.00	45.00	-45.00	0.0%
5141022 · Subscriptions	145.31	700.00	-554.69	20.8%
5141023 · Printing/Photocopying	433.20	1,000.00	-566.80	43.3%
5141024 · WMCA/MTAW Dues	105.00	200.00	-95.00	52.5%
5141025 · Background Checks	84.00	150.00	-66.00	56.0%
5141027 · IT Services	300.00	2,000.00	-1,700.00	15.0%
Total 51410 · Clerk/Treasurer	22,077.35	50,570.00	-28,492.65	43.7%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through June 2022

	Jan - Jun 22	Budget	$ Over Budget	% of Budget
51420 · Elections				
5142001 · Inspectors	1,163.50	2,000.00	-836.50	58.2%
5142002 · Print Spring Ballot	33.47	50.00	-16.53	66.9%
5142003 · Publish Spring Ballot	14.73	250.00	-235.27	5.9%
5142004 · Nov Type A Notice	0.00	50.00	-50.00	0.0%
5142005 · Inspector Certification	101.50	50.00	51.50	203.0%
5142006 · Election Equipment	0.00	300.00	-300.00	0.0%
5142008 · Caucus Notice	9.12	15.00	-5.88	60.8%
5142009 · COVID Postage (absentee)	20.00			
Total 51420 · Elections	1,342.32	2,715.00	-1,372.68	49.4%
51430 · Publication Fees	149.06	250.00	-100.94	59.6%
51510 · Accounting				
5151001 · Reporting (Form C)	725.00	750.00	-25.00	96.7%
5151002 · Audit	0.00	7,000.00	-7,000.00	0.0%
Total 51510 · Accounting	725.00	7,750.00	-7,025.00	9.4%
51530 · Assessment of Property				
5153001 · Normal Maintenance Fee	2,550.00	5,100.00	-2,550.00	50.0%
5153004 · Bd of Review Notice Publication	0.00	200.00	-200.00	0.0%
Total 51530 · Assessment of Property	2,550.00	5,300.00	-2,750.00	48.1%
51600 · Village Hall				
5160001 · Maintenance Compensation	770.34	3,500.00	-2,729.66	22.0%
5160002 · Sewer	54.66	225.00	-170.34	24.3%
5160003 · Lawn Care/Sprinkler System	0.00	150.00	-150.00	0.0%
5160004 · Natural Gas & Electricity	1,531.47	3,000.00	-1,468.53	51.0%
5160005 · Supplies and Equipment	119.35	650.00	-530.65	18.4%
5160006 · Lawn Mower/Snowblower Maint.	763.26	100.00	663.26	763.3%
5160007 · Misc.	1,081.60	1,500.00	-418.40	72.1%
5160009 · Generator Maintenance/Repair	0.00	750.00	-750.00	0.0%
5160010 · AC/Heating Maintenance	242.00	600.00	-358.00	40.3%
Total 51600 · Village Hall	4,562.68	10,475.00	-5,912.32	43.6%
51938 · Insurance				
5193801 · General Liability	1,145.00	1,400.00	-255.00	81.8%
5193802 · Local Gov't Property	1,874.00	950.00	924.00	197.3%
5193804 · Public Officials Liability	831.00	1,000.00	-169.00	83.1%
5193806 · Cyber Insurance	0.00	1,500.00	-1,500.00	0.0%
Total 51938 · Insurance	3,850.00	4,850.00	-1,000.00	79.4%
52100 · Crossing Guard	1,845.00	4,091.00	-2,246.00	45.1%
52205 · Fire Department				
5220501 · Assoc Dues	130.00	500.00	-370.00	26.0%
5220502 · Aux Equip Main	489.00	1,300.00	-811.00	37.6%
5220503 · Aux Equip Purch	1,727.06	1,500.00	227.06	115.1%
5220506 · F D Recog Dinner	1,232.94	2,000.00	-767.06	61.6%
5220508 · Fire Dept RESERVE	1,237.50			
5220509 · F D Fuel Acct	521.77	800.00	-278.23	65.2%
5220511 · Meeting/Refresh	0.00	500.00	-500.00	0.0%
5220512 · Misc	413.00	700.00	-287.00	59.0%
5220513 · Office Expense	141.03	800.00	-658.97	17.6%
5220514 · FF Pro Gear Main	0.00	500.00	-500.00	0.0%
5220515 · FF Pro Gear Purc	1,272.95	2,500.00	-1,227.05	50.9%
5220516 · Fire Chief/Asst Chief Salary	1,500.00	6,459.00	-4,959.00	23.2%
5220517 · Train. Exp Acct	946.94	1,500.00	-553.06	63.1%
5220518 · Utilities	237.13	600.00	-362.87	39.5%
5220519 · Vehicle Maint.	356.57	12,000.00	-11,643.43	3.0%
5220520 · Workers Comp & Auto	3,478.00	3,500.00	-22.00	99.4%
5220521 · Emergency Medical Services	1,500.00	1,500.00	0.00	100.0%
5220523 · Firefighter Compensation	0.00	10,765.00	-10,765.00	0.0%
5220525 · FD Fundraising Expenses	0.00	25.00	-25.00	0.0%
Total 52205 · Fire Department	15,183.89	47,449.00	-32,265.11	32.0%
52400 · Building Inspection	379.29	800.00	-420.71	47.4%
52450 · Zoning Administration	339.05	550.00	-210.95	61.6%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through June 2022

	Jan - Jun 22	Budget	$ Over Budget	% of Budget
53311 · Street Maintenance				
5331101 · Snow Plowing	13,513.00	25,000.00	-11,487.00	54.1%
5331102 · Grading	357.50	300.00	57.50	119.2%
5331103 · Street Sweeping	2,175.12	2,200.00	-24.88	98.9%
5331105 · Street Repair	0.00	4,000.00	-4,000.00	0.0%
5331107 · Tree & Branch Removal	0.00	2,500.00	-2,500.00	0.0%
5331110 · Flags & Banners	0.00	2,500.00	-2,500.00	0.0%
5331111 · Street Signage	60.80	100.00	-39.20	60.8%
5331113 · Road Projects	0.00	11,000.00	-11,000.00	0.0%
Total 53311 · Street Maintenance	16,106.42	47,600.00	-31,493.58	33.8%
53315 · Sewers				
5331503 · Sewer/Manhole Maintenance	0.00	500.00	-500.00	0.0%
Total 53315 · Sewers	0.00	500.00	-500.00	0.0%
53420 · Street Lighting				
5342001 · Electricity	4,890.67	10,000.00	-5,109.33	48.9%
5342002 · Seasonal Lighting	160.00	150.00	10.00	106.7%
5342003 · Repair Lights	0.00	1,500.00	-1,500.00	0.0%
5342004 · Digger Requests	137.51	3,000.00	-2,862.49	4.6%
Total 53420 · Street Lighting	5,188.18	14,650.00	-9,461.82	35.4%
53620 · Garbage Collection				
5362001 · Garbage Collection	11,370.18	27,000.00	-15,629.82	42.1%
5362002 · Fall Large Item Pick-up	0.00	800.00	-800.00	0.0%
Total 53620 · Garbage Collection	11,370.18	27,800.00	-16,429.82	40.9%
53635 · Recycling cost				
5363501 · Recycling Collection	3,027.37	10,716.00	-7,688.63	28.3%
5363502 · Spring Brush & Branch Pick-up	0.00	1,044.00	-1,044.00	0.0%
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	0.00	100.0%
Total 53635 · Recycling cost	8,227.37	16,960.00	-8,732.63	48.5%
54100 · Humane Society Contract	794.79	895.00	-100.21	88.8%
55200 · Parks Dept. Pledge ($5.50/per)	2,778.00	3,278.00	-500.00	84.7%
6560 · Payroll Expenses	1,707.86			
Total Expense	102,504.17	261,191.00	-158,686.83	39.2%
Net Ordinary Income	109,515.89	-6,256.00	115,771.89	-1,750.6%
Other Income/Expense				
Other Income				
43550 · ARPA Income - RESERVED FUNDS	25,853.13			
Total Other Income	25,853.13			
Other Expense				
51610 · Village Hall Reserve Outlay	23,987.43			
58100 · Loan Principal	5,208.34			
58200 · Loan Interest	3,041.66			
58500 · ARPA Expenses	447.00			
Total Other Expense	32,684.43			
Net Other Income	-6,831.30			
Net Income	**102,684.59**	**-6,256.00**	**108,940.59**	**-1,641.4%**

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

JB MOODY
FIRE CHIEF

Village of Park Ridge

Fire Chief's Report – June 2022

Significant Events

- Stevens Point started its short-term contract with the Village of Park Ridge on July 1st
- There will be no business meeting information in the report
- 48 Angelo Ct for multiple faulty detector heads in one day

Fires

• Structure Fires-0	YTD (0)
• Vehicle Fires-0	YTD (0)
• Brush, Grass, Wildland Fires-0	YTD (0)
• Trash/Dumpster Related Fires-0	YTD (0)
• Cooking Incidents-0	YTD (0)
• Chimney Fire -0	YTD (0)
• Excessive Heat, Scorch, No Fire-0	YTD (0)
• Electrical Issues-0	YTD (0)

EMS/Rescue

• EMS Assist Calls-0	YTD (0)
• Assist Invalid-0	YTD (0)
• Vehicle Accidents-0	YTD (0)
• EMS Standby-0	YTD (0)
• Assist Other Government Agency-0	YTD (0)
• EMS Call, Other-0	YTD (0)

Hazardous Materials

• Carbon Monoxide Detected-0	YTD (0)
• Natural Gas Detected-0	YTD (0)
• Gasoline and Flammable Leak/Spill-0	YTD (0)
• Hazardous Investigation nothing found-0	YTD (0)
• Oil/Combustible Spill included Vehicle Accidents-0	YTD (0)
• Chemical Spills-0	YTD (0)

Alarms

• False Alarms Responses-3	YTD (3)

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JB MOODY
FIRE CHIEF

Other Incidents

- Animal Rescue-0 YTD (0)
- Burning Regulation Issues-0 YTD (0)
- Citizen Complaints-0 YTD (0)
- Water/Steam Leak-0 YTD (0)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-0 YTD (0)
- Dispatched and Cancelled Enroute-0 YTD (0)
- Nothing Found on Arrival-0 YTD (0)
- General Service Call-0 YTD (0)

Technical Rescue

- Water/Ice Incidents-0 YTD (0)
- Extrication of Victim from Elevator-0 YTD (0)
- Extrication of Victim from a Vehicle-0 YTD (0)
- Extrication of Victim from Building-0 YTD (0)

Monthly Total (0) Year to Date Total (0)

Total Fire Losses-$ YTD: $
Total Property Saved-$ YTD: $

- Training:
  - Vent Enter Search & Isolate Training
  - Relay Pumping Operations
  - Hose Testing
  - Swift Water Rescue Training
  - OB/GYN Training

Total Monthly Training Hours: 170.5
Year to Date Training Hours: 2431

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JB MOODY
FIRE CHIEF

- Public Activities:
  -

April - June 2022 Quarterly Park Ridge Fire Chief's Report

PRFD Calls for Service:

4-1-22
Garage/shed Fire
3909 O'Keefe Ct.
2 Firefighters responded, 1 remained in Station
Paged mutual aid to Stockton for a shed/garage on fire. Our Engine arrived first and initiated fire attack. Stockton's engine nursed our engine and we extinguished the fire.
Times: Paged 13:17, Truck En route 13:24, On Scene 13:33, Cleared 15:02

4-4-22
Structure Fire
3815 Jordan Rd.
5 Firefighters responded
Paged mutual aid to the town of Hull for a home on fire. PRFD staff helped with fire extinguishment, water supply, salvage and overhaul.
Times: Paged 23:50, Truck En route 23:59, On Scene 0:07, Cleared 1:55

4-29-22
Structure Fire
4429 County J
5 Firefighters responded
Paged automatic aid for a home on fire in the town of Stockton. Park Ridge was first crew to make an interior attack on the fire. We helped with fire extinguishment and overhaul.
Times: Paged 13:11, Truck En route 13:18, On Scene 13:28, Cleared 16:35

5-7-22
Fire in a clothes dryer
4101 Hoover Ave. #16
3 Firefighters responded
Paged mutual aid to Plover for a fire in a dryer with possible extension to the home. Park Ridge Chief was close by and first on scene to make contact with occupants (Plover FD was busy with a separate active emergency). Stevens Point FD checked for fire extension, and scene turned over to Plover engine.
Times: Paged 11:23, En route 11:24, On Scene 11:26, Cleared 11:41

5-10-22
Structure Fire
1529 Skyview Rd.
6 Firefighters responded
Paged automatic aid for an agricultural building on fire in the town of Stockton. We helped with fire extinguishment and overhaul. Our Squad vehicle died on scene, could not be restarted and was towed for repair.
Times: Paged 02:14, Truck En route 02:21, On Scene 02:32, Cleared 05:42

6-17-22
Structure Fire
1600 Sherman Ave.
5 Firefighters responded
Paged mutual aid for a fire in a multifamily apartment building in the Village of Whiting. Park Ridge Engine 1 was assigned water supply upon arrival. Our Squad, with 3 personnel, was cancelled while en route due to fire being small and extinguished
Times: Paged 14:12, Truck En route 14:27, On Scene 14:34, Cleared 14:57

6-27-22
Structure Fire
8176 Standing Rocks Rd.
6 Firefighters responded, one remained in station
Paged automatic aid for a possible home on fire in the town of Stockton. Park Ridge was cancelled shortly after going en route.
Times: Paged 19:08, Truck Enroute 19:10, Cancelled 19:12

PRFD Meetings:

4-4-22
Attendance: 7, 1 excused
Business:
- Pipeline training offered 4/28/22

Training:
- Automatic Fire Sprinkler and Alarm Systems by the National Fallen Firefighters Foundation
- Reviewed village SOP's and Preplans for buildings with automated sprinkler systems in the village
- Critique recent call to Stockton

4-18-22
Attendance: 6 & 6 excused
Business:

- Recap of Village Board meeting

Training:

- Firefighter rehab & SOP's

5-2-22
Attendance: 8 & 6 excused
Business:

- Recap of Portage County Chief's meeting of 4/28/22
- Recap of consultant review of FD

Training:

- LDH review, recoupled some hose
- Wildland training opportunity with Plover FD on Wednesday

5-16-22
Attendance: 10 & 2 excused
Business:

- Recap of Village Board meeting
- Shared email from Village President of requiring his approval prior to all FD spends. A conflict of Village Ordinance 5.07, which reads in part, "Emergency repairs may be authorized by the chief."

Training:

- None

6-13-22
Attendance: 6 & 4 excused
Business:

- Recap of Village Board meeting

Training:

- SOP 1002 – Communications/Radio Operations
- Portage County Communications Policy Number 2, Radio Scripting

6-27-22
Attendance: 9 & 1 excused
Business:

- Recap of Village Board meeting

- Plaques for Kraft and Coulthurst for years of service
- Reminder of we are fully in-service until Thursday at midnight

Training:

- None

Multiple Village Board meetings were scheduled on top of planned FD meetings in the 2nd quarter. This limited time to meet and train and reduced attendance.

Additional Training Notes:

2/15/22 – DNR annual wildland refresher training conducted by WI DNR

"Other" Activities/Meetings

4/28/22: Attendance at Portage County Fire Chief's Association

Various Dates:

- Fire Inspections
- Help at WSFM park
- Installed and removed the "Village Rummage Sale" sign
- Worked with consultant hired by Village regarding FD. Provided multiple documents by email and met in person for 2 hours. A follow up phone call answered more questions.
- Provided information to the Village President and Stevens Point FD as requested.

June 30, 2022 – Celebrated the "Inactive Status"

Roster:

We finished Q2 with 9 firefighters active at the end of June, as the fire department was placed in to "Inactive Status".

Equipment:

As noted the Squad was towed from an emergency scene on May 10, 2022

The End

VILLAGE OF PARK RIDGE
Payroll Summary
April through June 2022

	Behrend, Shanna L			Lepak, Rebecca A			Miller, Loi...
	Hours	Rate	Apr - Jun ...	Hours	Rate	Apr - Jun ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Clerk Hourly	370.81667	20.00	7,416.33			0.00	
Daily Rate-Crossing Guard			0.00			0.00	43
Hourly			0.00	23.83333	17.00	405.17	
Total Gross Pay	370.81667		7,416.33	23.83333		405.17	43
Adjusted Gross Pay	370.81667		7,416.33	23.83333		405.17	43
Taxes Withheld							
Federal Withholding			-484.00			0.00	
Medicare Employee			-107.54			-5.87	
Social Security Employee			-459.82			-25.12	
WI - Withholding			-261.82			0.00	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-1,313.18			-30.99	
Net Pay	**370.81667**		**6,103.15**	**23.83333**		**374.18**	**43**
Employer Taxes and Contributions							
Medicare Company			107.54			5.87	
Social Security Company			459.82			25.12	
Total Employer Taxes and Contributions			**567.36**			**30.99**	

VILLAGE OF PARK RIDGE
Payroll Summary
April through June 2022

	Miller, LoisJean C.		TOTAL		
	Rate	Apr - Jun ...	Hours	Rate	Apr - Jun ...
Employee Wages, Taxes and Adjustme...					
Gross Pay					
Clerk Hourly		0.00	370.82		7,416.33
Daily Rate-Crossing Guard	20.50	881.50	43.00		881.50
Hourly		0.00	23.83		405.17
Total Gross Pay		881.50	437.65		8,703.00
Adjusted Gross Pay		881.50	437.65		8,703.00
Taxes Withheld					
Federal Withholding		0.00			-484.00
Medicare Employee		-12.78			-126.19
Social Security Employee		-54.65			-539.59
WI - Withholding		0.00			-261.82
Medicare Employee Addl Tax		0.00			0.00
Total Taxes Withheld		-67.43			-1,411.60
Net Pay		**814.07**	**437.65**		**7,291.40**
Employer Taxes and Contributions					
Medicare Company		12.78			126.19
Social Security Company		54.65			539.59
Total Employer Taxes and Contributions		**67.43**			**665.78**

Second Quarter 2022 Building Permits

Permit #	Resident	Address	Description	Permit Cost
22-1	Rowe	35/37 Angelo Ct	New Twin Home	$900.00
22-2	Zdroik	312 Sunrise Ave	Kitchen/Bath Remodel	$151.00
22-3	Nolan	312 Linwood Ave	Install Fence	$ 40.00
22-4	Peterson	35 Ridgewood Dr	Hot tub	$ 65.00
22-5	Jennings	719 Greenbriar Ave	Install Solar Panels	$ 40.00
22-6	Rowe	36 Angelo Ct	Install Fence	$ 40.00
22-7	Meyer	319 Greenbriar Ave	Install Fence & Coop	$ 60.00
22-8	Mitchell	812 Fieldcrest Ave	Install Fence	$ 40.00
22-9	Stoflet	220 Greenbriar Ave	Electric Upgrade	$ 40.00
22-10	Goodwin	318 Fieldcrest Ave	Replace Front Steps	$ 40.00
22-11	Springer	717 Fieldcrest Ave	Kitchen Remodel	$ 107.00

$1,648.00

Operator's License Summary (07/25/2022)

(For ease of review and to reduce photocopying, applicant supporting documents have been summarized below, and only applications and 'positive' check reports are included in board packets.)

Name	Type	New or Renewal	Fee Pd	Proof of Training	Online Checks	
					CIB[1]	CCAP[2]
Kowalski, Cassandra 210 Wyatt Ave Stevens Point	Operator's One Year *(The Store)*	New	$40	Valid License	No criminal history found	No relevant contacts
Rimson, Tahyae 2524 5th Ave #5 Stevens Point	Operator's One Year *(The Store)*	New	$40	Valid License	No criminal history found	No relevant contacts

[1] **Wisconsin Department of Justice Crime Information Bureau** (wi-recordcheck.org); [This website contains arrest and conviction information on over 1,000,000 individuals dating back to 1971. Every record in the database is supported by positive fingerprint identification. New arrest fingerprint cards are being received at a rate of 10,000 each month.]; $7 per check.

[2] **Wisconsin Circuit Court Access** (wcca.wicourts.gov); [This website provides access to certain public records of the circuit courts of Wisconsin. Information provided is an exact copy of the case information entered into the Consolidated Court Automation Programs (CCAP) case management system by court staff in the counties where the case files are located.]; no charge for checks; currently.

RESOLUTION 002.2022R
RESOLUTION TO ADOPT THE VILLAGE OF PARK RIDGE COMPREHENSIVE PLAN

The Comprehensive Planning Committee of the Village of Park Ridge Resolves as Follows:

WHEREAS, Section 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes set out the requirements for long-range Comprehensive planning for towns, villages, and cities across the State; and

WHEREAS, Section 62.23(2) and (3) of the Wisconsin Statutes authorizes the Plan Commission to prepare, amend and recommend a Comprehensive Plan for the Village of Park Ridge; and

WHEREAS, the Village of Park Ridge Comprehensive Planning Committee worked cooperatively with the Village Strategic Planning Task Force to update the formerly titled "Village of Park Ridge 2004 Comprehensive Plan"; and

WHEREAS, the Village of Park Ridge completed a comprehensive update to the 2004 Plan including data from the Decennial Census and American Community Survey, updated information related to transportation, utilities and community facilities, agricultural and natural resources, economic development, intergovernmental cooperation, land use, and implementation: and

NOW, THEREFORE, BE IT RESOLVED, that the Comprehensive Planning Committee of the Village of Park Ridge, Portage County, Wisconsin, by a majority vote, herby adopts the document entitled "Village of Park Ridge 2022 Comprehensive Plan" and to forward the updated Plan to the Village of Park Ridge Board for final approval after holding at least one public hearing.

Adopted this 31st day of May 2022.

s/ _____
Lee Bendtsen
Comprehensive Planning Committee Chairperson

s/ _____
Shanna Behrend
Village Treasurer

I hereby certify that the foregoing resolution was duly adopted by the Village of Park Ridge Board at a legal meeting on the 31 st day of May, 2022.

Attest s/ _____
Shanna Behrend
Clerk