VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
August 29, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Dan Holloway, Barb Friedrich and Gordon Renfert were present along with Clerk Shanna Behrend and Stevens Point Assistant Fire Chief Dennis Zvara. Residents James LaMar and Becky Woodward were also present. Attending via Zoom were Trustee Kristin Paulson, residents Daniel O'Neil, Thom Patton, and Brooke Bembeneck.

AGENDA ITEM #1 - APPROVAL OF THE AUGUST AGENDA - Menzel asked the Board members if there were any questions regarding the August agenda. Renfert made a motion to approve the agenda with a few edits of typos. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. Thom Patton stated that his choice for Village fire protection would be the Stevens Point Fire Department.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. James LaMar stated his concern over the lack of visibility when turning onto Hwy 66 from Sunrise Ave caused by the shrubs and bushes at this intersection. He felt this was a safety issue and should be addressed immediately. Thom Patton asked if there was any update on his suggestion of a Village Volunteer Brigade. Menzel stated that the item would be added to the September agenda.

AGENDA ITEM #4 – STEVENS POINT FIRE DEPARTMENT MONTHLY REPORT – Assistant Fire Chief Dennis Zvara explained what is on the monthly fire protection report for Park Ridge and explained the different training that the department does every month which is included on the report. There were no significant events in the Village during the month of July.

AGENDA ITEM #5 – REVIEW & APPROVE BOARD MEETING MINUTES FROM JULY 25, 2022 –Menzel noted a few errors. Holloway made the motion to accept the minutes with changes recommended. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND APPROVE PUBLIC HEARING MINUTES FROM JULY 19, 2022 – Menzel noted one typo. Holloway added the name of a resident who spoke at the hearing. Friedrich made the motion to accept the minutes with the edits. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #7 – REVIEW AND ACCEPT JULY TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Holloway asked for clarification on items on the balance sheet. Paulson made a motion to accept the Treasurer's Report. Seconded by Renfert. Roll call was taken, Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #8 – APPROVAL OF JULY & AUGUST BILLS/PAYMENTS - Friedrich made a motion to approve the bills/payments. Seconded by Paulson. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #9 – DISCUSSION OF FIRE PROTECTION OPTIONS – Menzel discussed the three options outlined in the summer Village Newsletter for long-term fire protection for the Village. Option 1 is to maintain our current fire department. The audit conducted by McMahon Associates; Inc. can be found on the Village website. The audit explains in detail the costs and future costs of maintaining the fire department. Option 2 is to contract with the City of Stevens Point. The Village had not received the city's long-term proposal as of the board meeting date. Menzel hoped to have the proposal by the September meeting to have more accurate costs and other conditions required. Option 3 is to contract with the Town of Hull whose proposal was received in mid-July. Menzel asked the other board members if they had received any feedback from residents regarding fire protection. Holloway inquired about the Santa visits and was told that both the Town of Hull and City of Stevens Point were willing to continue the tradition. Paulson inquired about the timeline for the installation of fire hydrants required by Stevens Point. The feedback Paulson received from residents was mainly in favor of contracting with Stevens Point. Renfert asked about

referendum deadlines and was told that the date to submit was August 30th, and the Village would not be ready at that time. Menzel said that the Village would be looking into a General Obligation Loan and that would be discussed with the Village Accountant.

AGENDA ITEM #10 – 2023 PRELIMINARY BUDGET DISCUSSION – Menzel discussed that a very preliminary budget had been worked on by himself and Clerk Behrend. Further discussion would happen with the Village accountant to fine tune the budget and discuss the Village's financial needs going forward.

AGENDA ITEM #11 – APPROVE LIQUOR LICENSE – The Board approved the liquor license for The Store under new ownership. Friedrich made the motion to approve the license. Holloway seconded. Motion carried by voice vote, with no negative votes

AGENDA ITEM #12 – PARTISAN PRIMARY RESULTS – Clerk Behrend discussed the use of the tabulating machine for the first time and praised the accuracy and speed at which they were able to complete the end of night vote counting. Election results can be found on the Village website.

AGENDA ITEM #13 – OPTIONS FOR RENTING HOME DURING 2023 PGA SENIOR OPEN GOLF TOURNAMENT – Menzel reiterated that Jim Zepp, the village building inspector, stated that there no ordinances preventing residents from renting their homes during the golf tournament currently. He did state that homeowners should make sure that their homeowner's insurance would cover any damages incurred. At this time, the Village is zoned for single family occupancy, therefore, Airbnb's are not allowed.

AGENDA ITEM #14 – VILLAGE LIGHT POLES – Menzel talked about purchasing a new locator for marking Village electrical lines for Digger's Hotline calls. The current equipment must be physically clipped to the ground wire and is about 40 years old. Menzel also discussed the possibility of using WPS for future Digger's Hotline requests.

AGENDA ITEM #15 – SANTA VISITS – Menzel discussed that both the Town of Hull and City of Stevens Point were willing to continue the tradition of Santa visits in the Village. Menzel also inquired if anyone would be willing to help with the coordinating of this event. Anyone interested should contact the clerk or president.

AGENDA ITEM #16 – SET DATE FOR NEXT BOARD MEETING – The date for the next Board meeting is set for September 19, 2022, at 5:30 pm.

The meeting adjourned at 6:20 pm.

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SHANNA BEHREND
VILLAGE CLERK

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STEVE MENZEL
VILLAGE PRESIDENT