VILLAGE OF PARK RIDGE BOARD MEETING
IN-PERSON AT VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI

September 19, 2022
5:30 PM

1. Convene in Open Session
   - Salute to the flag
   - Roll call
   - Approve agenda

2. Persons who wish to address the Village Board on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Village Board during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Village President. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

3. Persons who wish to address the Village Board for up to three (3) minutes regarding a non-agenda item may do so at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

4. Review and Approve Board Meeting Minutes from August 29, 2022

5. Review and Accept August Treasurer's Report

6. Review and Approve August and September bills/payments

7. Stevens Point Fire Department Monthly Report

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Discussion of Fire Protection Options

9. Formation of Financial Management Plan

10. Formation of Capital Improvement Plan

11. 2023 Budget Discussion

12. Tax Collection Agreement

13. Approve Resolution 003.2022R - eCMAR

14. Snow Plowing Update
15. Volunteer Brigade Formation
16. Election Equipment Update
17. Landscape Blocks
18. Santa Visits
19. Branch Pick-Up Scheduled
20. Set Date for next Board Meeting

Requests from persons with disabilities who need assistance to participate in this meeting should be submitted to the Clerk's Office at 715-343-1590 with as much advance notice as possible.

Posted: September 15, 2022

ZOOM MEETING INFORMATION

Topic: Village Board Meeting
Time: September 19, 2022, 5:30 PM Central Time (US and Canada)

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09

Meeting ID: 846 462 9990
Passcode: 737897

Dial-in 1-312-626-6799
Use the Meeting ID and Password above

VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
August 29, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Dan Holloway, Barb Friedrich and Gordon Renfert were present along with Clerk Shanna Behrend and Stevens Point Assistant Fire Chief Dennis Zvara. Residents James LaMar and Becky Woodward were also present. Attending via Zoom were Trustee Kristin Paulson, residents Daniel O'Neil, Thom Patton, and Brooke Bembeneck.

AGENDA ITEM #1 - APPROVAL OF THE AUGUST AGENDA - Menzel asked the Board members if there were any questions regarding the August agenda. Renfert made a motion to approve the agenda with that change. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. Thom Patton stated that his choice for Village fire protection would be the Stevens Point Fire Department.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. James LaMar stated his concern over the lack of visibility when turning onto Hwy 66 from Sunrise Ave caused by the shrubs and bushes at this intersection. He felt this was a safety issue and should be addressed immediately. Thom Patton asked if there was any update on his suggestion of a Village Volunteer Brigade. Menzel stated that the item would be added to the September agenda.

AGENDA ITEM #4 – STEVENS POINT FIRE DEPARTMENT MONTHLY REPORT – Assistant Fire Chief Dennis Zvara explained what is on the monthly fire protection report for Park Ridge and explained the different training that the department does every month which is included on the report. There were no significant events in the Village during the month of July.

AGENDA ITE #5 – REVIEW & APPROVE BOARD MEETING MINUTES FROM JULY 25, 2022 –Menzel noted a few errors. Holloway made the motion to accept the minutes with changes recommended. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND APPROVE PUBLIC HEARING MINUTES FROM JULY 19, 2022 – Menzel noted one typo. Holloway added the name of a resident who spoke at the hearing. Friedrich made the motion to accept the minutes with the edits. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #7 – REVIEW AND ACCEPT JULY TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Holloway asked for clarification on items on the balance sheet. Paulson made a motion to accept the Treasurer's Report. Seconded by Renfert. Roll call was taken, Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #8 – APPROVAL OF JULY & AUGUST BILLS/PAYMENTS - Friedrich made a motion to approve the bills/payments. Seconded by Paulson. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #9 – DISCUSSION OF FIRE PROTECTION OPTIONS – Menzel discussed the three options outlined in the summer Village Newsletter for long-term fire protection for the Village. Option 1 is to maintain our current fire department. The audit conducted by McMahon Associates, Inc. can be found on the Village website. The audit explains in detail the costs and future costs of maintaining the fire department. Option 2 is to contract with the City of Stevens Point. The Village had not received the city's long-term proposal as of the board meeting date. Menzel hoped to have the proposal by the September meeting to have more accurate costs and other conditions required. Option 3 is to contract with the Town of Hull whose proposal was received in mid-July. Menzel asked the other board members if they had received any feedback from residents regarding fire protection. Holloway inquired about the Santa visits and was told that both the Town of Hull and City of Stevens Point were willing to continue the tradition. Paulson inquired about the timeline for the installation of fire hydrants required by Stevens Point. The feedback Paulson received from residents was mainly in favor of contracting with Stevens Point. Renfert asked about

referendum deadlines and was told that the date to submit was August 30th, and the Village would not be ready at that time. Menzel said that the Village would be looking into a General Obligation Loan and that would be discussed with the Village Accountant.

AGENDA ITEM #10 – 2023 PRELIMINARY BUDGET DISCUSSION – Menzel discussed that a very preliminary budget had been worked on by himself and Clerk Behrend. Further discussion would happen with the Village accountant to fine tune the budget and discuss the Village's financial needs going forward.

AGENDA ITEM #11 – APPROVE LIQUOR LICENSE – The Board approved the liquor license for The Store under new ownership. Friedrich made the motion to approve the license. Holloway seconded. Motion carried by voice vote, with no negative votes

AGENDA ITEM #12 – PARTISAN PRIMARY RESULTS – Clerk Behrend discussed the use of the tabulating machine for the first time and praised the accuracy and speed at which they were able to complete the end of night vote counting. Election results can be found on the Village website.

AGENDA ITEM #13 – OPTIONS FOR RENTING HOME DURING 2023 PGA SENIOR OPEN GOLF TOURNAMENT – Menzel reiterated what Jim Zepp, the village building inspector, stated that there ordinances preventing residents from renting their homes during the golf tournament currently. He did state that homeowners should make sure that their homeowner's insurance would cover any damages incurred. At this time, the Village is zoned for single family occupancy, therefore, Airbnb's are not allowed.

AGENDA ITEM #14 – VILLAGE LIGHT POLES – Menzel talked about purchasing a new locator for marking Village electrical lines for Digger's Hotline calls. The current equipment must be physically clipped to the ground wire and is about 40 years old. Menzel also discussed the possibility of using WPS for future Digger's Hotline requests.

AGENDA ITEM #15 – SANTA VISITS – Menzel discussed that both the Town of Hull and City of Stevens Point were willing to continue the tradition of Santa visits in the Village. Menzel also inquired if anyone would be willing to help with the coordinating of this event. Anyone interested should contact the clerk or president.

AGENDA ITEM #16 – SET DATE FOR NEXT BOARD MEETING – The date for the next Board meeting is set for September 19, 2022, at 5:30 pm.

The meeting adjourned at 6:20 pm.

_____
SHANNA BEHREND
VILLAGE CLERK

_____
STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
Balance Sheet
As of August 31, 2022

	Aug 31, 22	
ASSETS		
Current Assets		
Checking/Savings		
11110 · Checking		11,522.82
11310 · Operating Account		58,791.18
11340 · Reserve Account-Pineries		
11341 · Reserve Account-Pineries (AR...	19,832.13	
11340 · Reserve Account-Pineries - Ot...	20,473.92	
Total 11340 · Reserve Account-Pineries		40,306.05
11345 · Reserve Account-Bank of Amhe...		10,003.03
11350 · CD Account		104,104.94
11360 · Petty Cash		100.00
Total Checking/Savings		224,828.02
Other Current Assets		
12100 · Taxes Receivable		215,348.83
Total Other Current Assets		215,348.83
Total Current Assets		440,176.85
TOTAL ASSETS		**440,176.85**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
2015 · Schierl House Charge		25.00
2016 · The Store - Schierl Co		-88.97
2037 · Village Credit Card-Shanna 1953		-660.71
Total Credit Cards		-724.68
Other Current Liabilities		
2100 · State W/H Tax		110.33
21511 · Federal W/H Tax		813.66
24700 · Due other taxing authorities		216,140.71
26300 · Other Advanced Funds (park)		500.00
Total Other Current Liabilities		217,564.70
Total Current Liabilities		216,840.02
Total Liabilities		216,840.02

	Aug 31, 22
Equity	
3010 · Office Equipment Reserve	82.68
3015 · Fire Department Reserve	5,892.66
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3045 · FD Fundraising/Donation Reserve	6,952.65
3060 · Disaster Reserve	1,000.00
3070 · Santa Visit Reserve	50.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	17,228.42
Net Income	76,726.78
Total Equity	223,336.83
TOTAL LIABILITIES & EQUITY	**440,176.85**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through August 2022

	Jan - Aug 22	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	198,768.95	198,769.00	-0.05	100.0%
41800 · Int & Penalties on Taxes Levied	12.74	25.00	-12.26	51.0%
43410 · Shared Revenues	1,901.48	12,676.00	-10,774.52	15.0%
43420 · Fire Insurance	2,417.78	2,400.00	17.78	100.7%
43430 · Exempt Computer Aid	462.47	461.00	1.47	100.3%
43440 · Personal Property Aid	269.56	270.00	-0.44	99.8%
43450 · State Video (Cable) Aid	3,134.31	1,700.00	1,434.31	184.4%
43529 · Other State Aid (Grant)	1,789.28			
43531 · Transportation Aid	10,109.19	12,974.00	-2,864.81	77.9%
43533 · Parks & Rec Grant	0.00	500.00	-500.00	0.0%
43534 · LRIP Grant	0.00	11,000.00	-11,000.00	0.0%
44110 · Liquor and Malt Beverage	1,000.00	1,000.00	0.00	100.0%
44120 · Cigarette/Bartender's Licenses	740.00	1,000.00	-260.00	74.0%
44200 · Dog Licenses	384.75	500.00	-115.25	77.0%
44300 · Building Permits/Inspections	1,980.74			
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	1,587.94	8,000.00	-6,412.06	19.8%
46100 · General Government	6.50	90.00	-83.50	7.2%
48100 · Interest	38.64	200.00	-161.36	19.3%
48200 · CD Interest	0.00	420.00	-420.00	0.0%
48520 · Fire Department Donations	0.00	100.00	-100.00	0.0%
48530 · Fire Department Fundraising	0.00	100.00	-100.00	0.0%
48900 · Miscellaneous Income	1,748.00	2,500.00	-752.00	69.9%
48905 · Late Fees	-50.00	50.00	-100.00	-100.0%
Total Income	226,302.33	254,935.00	-28,632.67	88.8%
Expense				
51100 · Village Board				
5110001 · President Salary	1,750.00	3,768.00	-2,018.00	46.4%
5110002 · Trustee Salary	1,280.00	3,445.00	-2,165.00	37.2%
5110003 · Santa Visit	303.54	250.00	53.54	121.4%
5110004 · League of Municipalities Dues	428.29	395.00	33.29	108.4%
5110005 · Miscellaneous	420.90	1,000.00	-579.10	42.1%
5110006 · Email, Website, Community Alert	500.00	1,850.00	-1,350.00	27.0%
Total 51100 · Village Board	4,682.73	10,708.00	-6,025.27	43.7%
51300 · Legal	260.00	4,000.00	-3,740.00	6.5%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	22,593.33	36,400.00	-13,806.67	62.1%
5141002 · Mileage and Expense	0.00	300.00	-300.00	0.0%
5141005 · Intuit Checks and Envelopes	0.00	250.00	-250.00	0.0%
5141006 · General Office Supplies	260.88	1,500.00	-1,239.12	17.4%
5141007 · Training	1,039.00	1,500.00	-461.00	69.3%
5141008 · Printer Service/Toner & Ink	0.00	1,500.00	-1,500.00	0.0%
5141009 · Tax Bill Mailing-Postage	184.44	200.00	-15.56	92.2%
5141010 · Tax Collection Fee	1,232.80	1,250.00	-17.20	98.6%
5141011 · Villagewide Mailing-Postage	64.84	450.00	-385.16	14.4%
5141012 · General Mailing-Postage	243.84	250.00	-6.16	97.5%
5141013 · Treasurer Bond	0.00	575.00	-575.00	0.0%
5141014 · Pineries Bank Fees/Supplies	0.00	25.00	-25.00	0.0%
5141015 · Quickbooks Auto Tax Update	580.24	675.00	-94.76	86.0%
5141016 · Accounting Consultation	0.00	200.00	-200.00	0.0%
5141017 · Telephone	231.77	400.00	-168.23	57.9%
5141018 · Internet and Domain	629.93	1,000.00	-370.07	63.0%
5141019 · Safe Deposit Box	0.00	45.00	-45.00	0.0%
5141022 · Subscriptions	145.31	700.00	-554.69	20.8%
5141023 · Printing/Photocopying	598.20	1,000.00	-401.80	59.8%
5141024 · WMCA/MTAW Dues	105.00	200.00	-95.00	52.5%
5141025 · Background Checks	105.00	150.00	-45.00	70.0%
5141027 · IT Services	300.00	2,000.00	-1,700.00	15.0%
Total 51410 · Clerk/Treasurer	28,314.58	50,570.00	-22,255.42	56.0%
51420 · Elections				
5142001 · Inspectors	1,163.50	2,000.00	-836.50	58.2%
5142002 · Print Spring Ballot	33.47	50.00	-16.53	66.9%
5142003 · Publish Spring Ballot	14.73	250.00	-235.27	5.9%
5142004 · Nov Type A Notice	14.27	50.00	-35.73	28.5%
5142005 · Inspector Certification	101.50	50.00	51.50	203.0%
5142006 · Election Equipment	6,315.00	300.00	6,015.00	2,105.0%
5142008 · Caucus Notice	9.12	15.00	-5.88	60.8%
5142009 · COVID Postage (absentee)	20.00			

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through August 2022

	Jan - Aug 22	Budget	$ Over Budget	% of Budget
Total 51420 · Elections	7,671.59	2,715.00	4,956.59	282.6%
51430 · Publication Fees	180.64	250.00	-69.36	72.3%
51510 · Accounting				
5151001 · Reporting (Form C)	725.00	750.00	-25.00	96.7%
5151002 · Audit	0.00	7,000.00	-7,000.00	0.0%
Total 51510 · Accounting	725.00	7,750.00	-7,025.00	9.4%
51530 · Assessment of Property				
5153001 · Normal Maintenance Fee	4,590.00	5,100.00	-510.00	90.0%
5153004 · Bd of Review Notice Publication	0.00	200.00	-200.00	0.0%
Total 51530 · Assessment of Property	4,590.00	5,300.00	-710.00	86.6%
51600 · Village Hall				
5160001 · Maintenance Compensation	1,257.68	3,500.00	-2,242.32	35.9%
5160002 · Sewer	54.66	225.00	-170.34	24.3%
5160003 · Lawn Care/Sprinkler System	0.00	150.00	-150.00	0.0%
5160004 · Natural Gas & Electricity	1,643.27	3,000.00	-1,356.73	54.8%
5160005 · Supplies and Equipment	154.26	650.00	-495.74	23.7%
5160006 · Lawn Mower/Snowblower Maint.	763.26	100.00	663.26	763.3%
5160007 · Misc.	961.60	1,500.00	-538.40	64.1%
5160009 · Generator Maintenance/Repair	0.00	750.00	-750.00	0.0%
5160010 · AC/Heating Maintenance	242.00	600.00	-358.00	40.3%
Total 51600 · Village Hall	5,076.73	10,475.00	-5,398.27	48.5%
51938 · Insurance				
5193801 · General Liability	1,145.00	1,400.00	-255.00	81.8%
5193802 · Local Gov't Property	1,874.00	950.00	924.00	197.3%
5193804 · Public Officials Liability	831.00	1,000.00	-169.00	83.1%
5193805 · Unemployment-Special Assessment	42.01			
5193806 · Cyber Insurance	0.00	1,500.00	-1,500.00	0.0%
Total 51938 · Insurance	3,892.01	4,850.00	-957.99	80.2%
52100 · Crossing Guard	1,845.00	4,091.00	-2,246.00	45.1%
52205 · Fire Department				
5220501 · Assoc Dues	130.00	500.00	-370.00	26.0%
5220502 · Aux Equip Main	489.00	1,300.00	-811.00	37.6%
5220503 · Aux Equip Purch	1,897.56	1,500.00	397.56	126.5%
5220506 · F D Recog Dinner	1,297.78	2,000.00	-702.22	64.9%
5220508 · Fire Dept RESERVE	1,237.50			
5220509 · F D Fuel Acct	521.77	800.00	-278.23	65.2%
5220510 · Hydrant Water Use	61.42			
5220511 · Meeting/Refresh	220.00	500.00	-280.00	44.0%
5220512 · Misc	413.00	700.00	-287.00	59.0%
5220513 · Office Expense	141.03	800.00	-658.97	17.6%
5220514 · FF Pro Gear Main	0.00	500.00	-500.00	0.0%
5220515 · FF Pro Gear Purc	1,272.95	2,500.00	-1,227.05	50.9%
5220516 · Fire Chief/Asst Chief Salary	3,250.00	6,459.00	-3,209.00	50.3%
5220517 · Train. Exp Acct	946.94	1,500.00	-553.06	63.1%
5220518 · Utilities	336.32	600.00	-263.68	56.1%
5220519 · Vehicle Maint.	356.57	12,000.00	-11,643.43	3.0%
5220520 · Workers Comp & Auto	3,478.00	3,500.00	-22.00	99.4%
5220521 · Emergency Medical Services	1,500.00	1,500.00	0.00	100.0%
5220523 · Firefighter Compensation	5,833.33	10,765.00	-4,931.67	54.2%
5220525 · FD Fundraising Expenses	0.00	25.00	-25.00	0.0%
Total 52205 · Fire Department	23,383.17	47,449.00	-24,065.83	49.3%
52400 · Building Inspection	2,152.29	800.00	1,352.29	269.0%
52450 · Zoning Administration	464.05	550.00	-85.95	84.4%
53311 · Street Maintenance				
5331101 · Snow Plowing	13,513.00	25,000.00	-11,487.00	54.1%
5331102 · Grading	357.50	300.00	57.50	119.2%
5331103 · Street Sweeping	2,175.12	2,200.00	-24.88	98.9%
5331105 · Street Repair	0.00	4,000.00	-4,000.00	0.0%
5331107 · Tree & Branch Removal	0.00	2,500.00	-2,500.00	0.0%
5331110 · Flags & Banners	250.00	2,500.00	-2,250.00	10.0%
5331111 · Street Signage	60.80	100.00	-39.20	60.8%
5331113 · Road Projects	0.00	11,000.00	-11,000.00	0.0%
Total 53311 · Street Maintenance	16,356.42	47,600.00	-31,243.58	34.4%
53315 · Sewers				
5331503 · Sewer/Manhole Maintenance	0.00	500.00	-500.00	0.0%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through August 2022

	Jan - Aug 22	Budget	$ Over Budget	% of Budget
Total 53315 · Sewers	0.00	500.00	-500.00	0.0%
53420 · Street Lighting				
5342001 · Electricity	6,808.80	10,000.00	-3,191.20	68.1%
5342002 · Seasonal Lighting	160.00	150.00	10.00	106.7%
5342003 · Repair Lights	2,549.00	1,500.00	1,049.00	169.9%
5342004 · Digger Requests	1,241.09	3,000.00	-1,758.91	41.4%
Total 53420 · Street Lighting	10,758.89	14,650.00	-3,891.11	73.4%
53620 · Garbage Collection				
5362001 · Garbage Collection	16,188.93	27,000.00	-10,811.07	60.0%
5362002 · Fall Large Item Pick-up	0.00	800.00	-800.00	0.0%
Total 53620 · Garbage Collection	16,188.93	27,800.00	-11,611.07	58.2%
53635 · Recycling cost				
5363501 · Recycling Collection	4,329.59	10,716.00	-6,386.41	40.4%
5363502 · Spring Brush & Branch Pick-up	0.00	1,044.00	-1,044.00	0.0%
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	0.00	100.0%
Total 53635 · Recycling cost	9,529.59	16,960.00	-7,430.41	56.2%
54100 · Humane Society Contract	794.79	895.00	-100.21	88.8%
55200 · Parks Dept. Pledge ($5.50/per)	2,778.00	3,278.00	-500.00	84.7%
6560 · Payroll Expenses	3,099.84			
Total Expense	142,744.25	261,191.00	-118,446.75	54.7%
Net Ordinary Income	83,558.08	-6,256.00	89,814.08	-1,335.6%
Other Income/Expense				
Other Income				
43550 · ARPA Income - RESERVED FUNDS	25,853.13			
Total Other Income	25,853.13			
Other Expense				
51610 · Village Hall Reserve Outlay	23,987.43			
58100 · Loan Principal	5,208.34			
58200 · Loan Interest	3,041.66			
58500 · ARPA Expenses	447.00			
Total Other Expense	32,684.43			
Net Other Income	-6,831.30			
Net Income	**76,726.78**	**-6,256.00**	**82,982.78**	**-1,226.5%**

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

JB MOODY
FIRE CHIEF

Village of Park Ridge

Fire Chief's Report – August 2022

Significant Events

- Nothing to report

Fires

- Structure Fires-0 YTD (0)
- Vehicle Fires-0 YTD (0)
- Brush, Grass, Wildland Fires-0 YTD (0)
- Trash/Dumpster Related Fires-0 YTD (0)
- Cooking Incidents-0 YTD (0)
- Chimney Fire -0 YTD (0)
- Excessive Heat, Scorch, No Fire-0 YTD (0)
- Electrical Issues-0 YTD (0)

EMS/Rescue

- EMS Assist Calls-0 YTD (0)
- Assist Invalid-0 YTD (0)
- Vehicle Accidents-0 YTD (0)
- EMS Standby-0 YTD (0)
- Assist Other Government Agency-0 YTD (0)
- EMS Call, Other-0 YTD (0)

Hazardous Materials

- Carbon Monoxide Detected-0 YTD (0)
- Natural Gas Detected-0 YTD (0)
- Gasoline and Flammable Leak/Spill-0 YTD (0)
- Hazardous Investigation nothing found-0 YTD (0)
- Oil/Combustible Spill included Vehicle Accidents-0 YTD (0)
- Chemical Spills-0 YTD (0)

Alarms

- False Alarms Responses-0 YTD (3)

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

JB MOODY
FIRE CHIEF

Other Incidents

- Animal Rescue-0 YTD (0)
- Burning Regulation Issues-0 YTD (0)
- Citizen Complaints-0 YTD (0)
- Water/Steam Leak-0 YTD (0)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-0 YTD (0)
- Dispatched and Cancelled Enroute-0 YTD (0)
- Nothing Found on Arrival-0 YTD (0)
- General Service Call-0 YTD (0)

Technical Rescue

- Water/Ice Incidents-0 YTD (0)
- Extrication of Victim from Elevator-0 YTD (0)
- Extrication of Victim from a Vehicle-0 YTD (0)
- Extrication of Victim from Building-0 YTD (0)

Monthly Total (0) Year to Date Total (0)

Total Fire Losses-$0 YTD: $0
Total Property Saved-$0 YTD: $0

- <u>Training:</u>
  - State Cert. Aerial Operations for the following member: FF/PM's Klonowksi, Ewers, Butler
  - CPR Refresher
  - Rapid Intervention Class (M.S.T.C.)
  - Pipeline Training with TC Energy Virtual

- <u>Public Activities:</u>
  - Gamber Jonson (Connect 4 Tomorrow)
  - Touch a Truck Pfiffner Concert Family Radio Network (Aug 19th)

TAX COLLECTION AGREEMENT

This agreement between **Portage County**, (hereinafter referred to as "COUNTY"), and _____ (hereinafter referred to as "MUNICIPALITY") for property tax collection is entered into on _____. This agreement supersedes any existing Tax Collection Agreement between the COUNTY and the MUNICIPALITY. Wisconsin Statutes § 74.10 permits the COUNTY and the MUNICIPALITY to enter into an agreement under Wis. Stat. § 66.0301 for the COUNTY to receive all payments of property taxes for which the MUNICIPALITY has sent bills under Wis. Stat. § 74.09 (5).

A. SCOPE OF SERVICES

By executing this agreement, the MUNICIPALITY agrees:

1. That COUNTY is the Municipality's agent for collection of the general property taxes (real estate, and personal property taxes through the last day of the February grace period), special assessments, special taxes and special charges levied by the MUNICIPALITY and its underlying taxing jurisdictions;

2. To pay the COUNTY the specified annual base charge and per parcel charge in accordance with this agreement (as listed on Appendix A Tax Collection Charges Schedule); and

3. That the MUNICIPALITY is responsible for printing and mailing its general property tax bills and those of its underlying taxing jurisdictions.

By executing this agreement, the COUNTY agrees to:

1. Collect and receive the first installment payments of the MUNICIPALITY'S general property taxes, special assessments, special taxes and special charges, all as further defined herein, levied by the MUNICIPALITY and its underlying taxing jurisdictions.

B. TAX INFORMATION

1. The COUNTY will only collect payments related to general property taxes (real estate and personal property taxes), special assessments, special taxes and special charges levied by the MUNICIPALITY as shown on the MUNICIPALITY'S tax roll. The MUNICIPALITY shall be responsible for the collections of all other taxes, assessments, fees or charges assessed by the MUNICIPALITY.

2. The COUNTY will provide written tax payment instructions to be enclosed with each tax bill mailing sent on behalf of the MUNICIPALITY. The written instructions will alert each taxpayer of the available options for paying the taxes due. Tax payments can be made by mail, dropbox (but only if available), in person to Portage County Treasurer at 1516 Church St, Stevens Point, Wisconsin, 54481, through the online tax payment option as listed on the

COUNTY website www.co.portage.wi.us, or at specified local banks (if available/contracted).

The MUNICIPALITY is responsible for the cost of mailing all tax bills and the cost of the MUNICIPALITY'S enclosure(s), if any, included with each tax bill.

C. COLLECTIONS

The COUNTY will process payments of general property taxes billed by the MUNICIPALITY as outlined in this Agreement. The COUNTY will deposit all property tax payments collected by it pursuant to this Agreement into the COUNTY'S general checking account.

D. TRANSFER OF FUNDS

The COUNTY will transfer general property tax funds collected for the MUNICIPALITY during the collection period and pursuant to this Agreement to an account of the MUNICIPALITY's choice by ACH credit. The COUNTY will make said general property tax funds transfers to the MUNICIPALITY'S general checking account every Tuesday, beginning December 7th through February 8th. Funds so transferred to the MUNICIPALITY'S general checking account will not be available to the MUNICIPALITY until at least the next business day. If the banks or the COUNTY are closed for business on the day that a transfer is to occur, the transfer will occur on the next business day. Amounts transferred on Tuesdays will represent collections deposited on the prior Tuesday through Monday. Any interest earned on funds deposited in the COUNTY'S account until such time as funds are transferred to the MUNICIPALITY, will accrue to the COUNTY. The collection period during which the COUNTY will collect general property tax payments on behalf of the MUNICIPALITY shall be November 20th through February 7th.

E. SETTLEMENT

On or before January 15th and February 20th of each year, the MUNICIPALITY will, settle with the COUNTY for all collections of general property taxes, special assessments, special charges and special taxes, in accordance with Wisconsin Statutes Chapter 74. The MUNICIPALITY shall also settle with all taxation districts in accordance with information provided by the COUNTY on or before the statutorily provided dates.

F. CHARGE FOR SERVICES

The COUNTY will provide to the MUNICIPALITY the services outlined in this agreement at the rates outlined in Appendix A Tax Collection Charges Schedule to this Agreement.

G. TERMINATION OF CONTRACT AND MODIFICATION OF RATES

This Agreement will remain in force until terminated by either party. Either party may terminate the Agreement for taxes to be billed the following December by providing notice in writing to the other party any time during the period of February 15 through October 1 each year. The COUNTY reserves the right to modify the rates outlined in Appendix A Tax Collection Charges Schedule to this Agreement on an annual basis. The COUNTY shall provide written notice of any such rate change to the MUNICIPALITY by May 1 of the tax year for which the new rates shall go into effect.

Dated: _____

_____
(Municipality)

By: _____
(President/Chairperson)

_____
(Clerk)

Dated: _____

Portage County

By: _____
(Treasurer)

_____
(Clerk)

APPENDIX A

TAX COLLECTION CHARGES SCHEDULE

MUNICIPALITY: Village of Park Ridge

MUNICIPALITY shall pay the annual base charge and per parcel charge for tax collection, as billed by the COUNTY, on or before March 1 of the tax bill year (i.e. 2022 taxes, billed in December, 2022, payment due March 1, 2023).

The rates shown in this appendix shall apply to the tax bill years as noted.

Tax Bill Year:	Base Charge:	Per Parcel:
2022	$500.00	$1.60
2023	$525.00	$1.70
2024	$525.00	$1.70
2025	$550.00	$1.80
2026	$550.00	$1.80
2027	$575.00	$1.90
2028	$575.00	$1.90
2029	$600.00	$2.00
2030	$600.00	$2.00
2031	$625.00	$2.10
2032	$625.00	$2.10
2033	$650.00	$2.20
2034	$650.00	$2.20
2035	$675.00	$2.30
2036	$675.00	$2.30
2037	$700.00	$2.40
2038	$700.00	$2.40
2039	$725.00	$2.50
2040	$725.00	$2.50
2041	$750.00	$2.60

Resolution 003.2022R
Resolution to Approve WI DNR Compliance Maintenance Annual Report

THE VILLAGE BOARD OF THE VILLAGE OF PARK RIDGE DOES RESOLVE AS FOLLOWS:

WHEREAS the Village holds a general permit to discharge under the Wisconsin Pollutant Discharge Elimination System (WPDES), which applies to bypasses or overflows from the sewage collection system owned by the Village.

WHEREAS, effective January 1, 2006, the compliance maintenance requirements of ch. NR 208, Wis. Adm. Code apply to owners of sanitary sewer collection systems covered by a WPDES permit.

WHEREAS the general permit held by the Village requires that the Village submit an electronic Compliance Maintenance Annual Report each year for the previous calendar year; and,

WHEREAS, in the case of a publicly owned sewage collection system, a resolution shall be passed by the governing body and submitted as part of its Compliance Maintenance Annual Report, verifying its review of the report.

NOW THEREFORE BE IT RESOLVED that the Village of Park Ridge endorses the 2021 Compliance Maintenance Annual Report and will endeavor to maintain its sewage collection system to avoid bypasses and overflows within the Village.

Passed and adopted by the Village Board of the Village of Park Ridge on this nineteenth day of September 2022.

s/ _____
Steve Menzel
Village President

s/ _____
Shanna Behrend
Village Clerk

Attest: s/ _____
Shanna Behrend
Village Clerk

ExpressVote®

Universal Voting System

Easier-to-Read Ballots

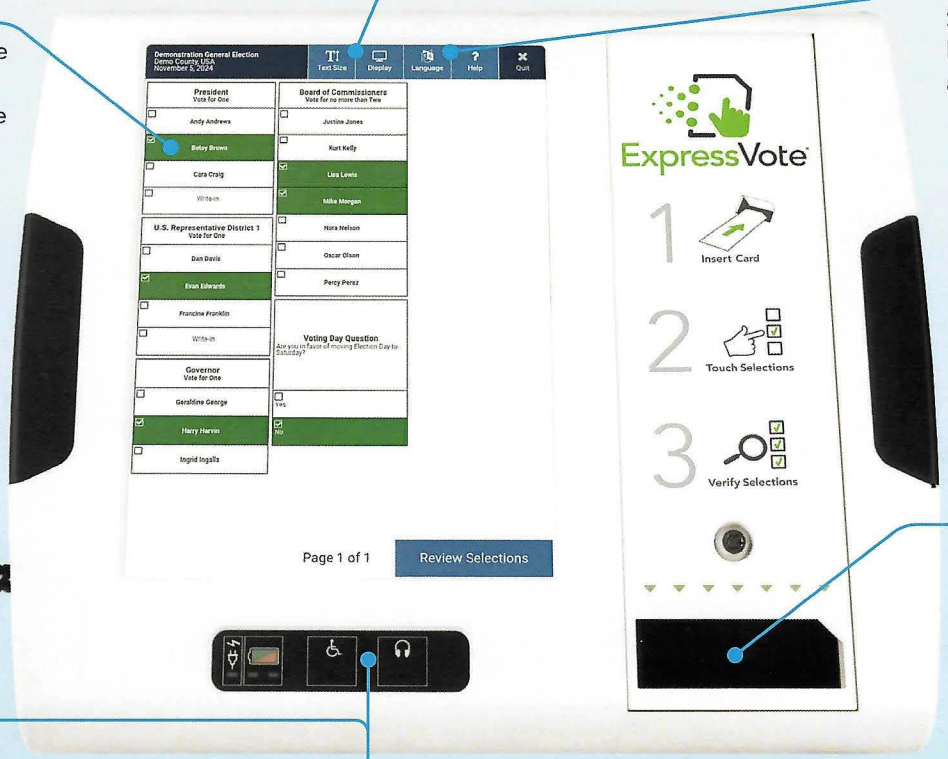
Visual aids include high contrast and zoom functionality.

Avoids Overvoting

The intuitive interface also alerts voters of ballot exceptions, like undervotes.

Multilingual

Supports any language in audio and 12+ in text.



Simple Activation

The voter inserts a card to activate the voting session. After voting is complete, the vote summary card is dispensed for voter review.



ADA-Friendly

Audio-tactile keypad enables voters to control audio and navigate the ballot. The front access panel (above) features a headphone jack and a port for a sip-and-puff device or two-position rocker switch.


DEMO COUNTY/DEMO STATE
DEMONSTRATION ELECTION
11/05/2024
PRECINCT 1, PRECINCT 1

PRESIDENT----------
BETSY BROWN

U.S. REPRESENTATIVE DISTRICT 1---------
EVAN EDWARDS

GOVERNOR----------
HARRY HARVIN

BOARD OF COMMISSIONERS----------
LISA LEWIS
MIKE MORGAN

VOTING DAY QUESTION----------
NO

An Accessible System with a Voter-Verifiable Paper Record

The ExpressVote is a reliable, secure and efficient system for election officials and their staff, poll workers and voters. The paper-based ExpressVote combines touchscreen voting technology with an integrated thermal printer to produce a paper record for tabulation.

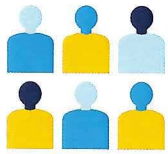
3.0.0 | © 2021 Election Systems & Software, LLC. For certification details, visit **essvote.com/certification**

EASY ELECTION MANAGEMENT



- Reduces costs by eliminating the need for printing and storing traditional pre-printed paper ballots.
- Simplifies post-election management because there are no unclear marks to adjudicate. Voters are prompted in real-time to address over/undervotes.
- Produces a voter-verifiable paper record that is scanned, tabulated and saved for auditing purposes.
- Maximizes your investment as it can be used many ways — in precincts and vote centers, during early voting and on Election Day.

A GREAT EXPERIENCE FOR VOTERS



- Enables all eligible voters to make their selections privately and independently. It is a fully compliant Americans with Disabilities Act (ADA) voting solution.
- Improves voter confidence because the interface prompts them if they've under/overvoted a contest.
- Provides voters the opportunity to review their selections twice before tabulation — on the summary screen and on the printed card.

POLL WORKERS LOVE IT



- Shorter Election Day for poll workers — six steps to open and two to close so they don't need to arrive as early or stay as late.
- Small, lightweight and easy to move and store.
- No ink to replace on Election Day.

SECURITY YOU CAN COUNT ON®



The ExpressVote offers so many security features, we couldn't include them all here. To learn more about the great lengths we go to protect our systems and data, visit **essvote.com/feature/security**.

> **"Canvass and hand count went very smoothly; that ballot was easy to read and easy to determine the voter's intent. No overvotes."**
>
> VERA MCCORMICK,
> KANAWHA, WEST VIRGINIA, COUNTY CLERK

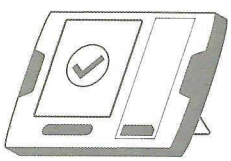
SPECIFICATIONS

Ballot style capacity: Up to 15,000

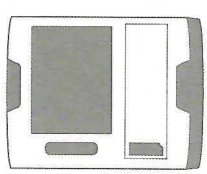
Languages supported: Any language in audio and 12+ in text

Assistive devices supported: Headphones, audio-tactile keypad, rocker switch device, sip-and-puff device

Dimensions (H x W x D):



Operational - 16" x 20" x 17"



Stored - 17" x 20" x 5"

Weight: 25 pounds

Battery backup: 2-4 hours