VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
October 17, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Dan Holloway, Barb Friedrich, Kristin Paulson, and Gordon Renfert were present along with Clerk Shanna Behrend. Residents James LaMar, JD Manville and Marjorie Bell were also present. Attending via Zoom were residents Thom Patton and Gary Bushman. Also attending via Zoom was Kris Leonhardt.

AGENDA ITEM #1 - APPROVAL OF THE OCTOBER AGENDA - Menzel asked the Board members if there were any questions regarding the October agenda. Menzel suggested moving agenda item #14 to before agenda item #9. Renfert made a motion to approve the agenda with the change. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM OCTOBER 12, 2022, AND OCTOBER 17, 2022 –Menzel and Holloway noted a few errors. Holloway made the motion to accept the minutes with changes recommended. Paulson seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT SEPTEMBER TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Friedrich made a motion to accept the Treasurer's Report. Seconded by Holloway. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson– yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #6 – APPROVAL OF SEPTEMBER & OCTOBER BILLS/PAYMENTS – Renfert made a motion to approve the bills/payments. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #7 – MONTHLY STEVENS POINT FIRE DEPARTMENT REPORT – Menzel asked if there were any questions regarding the report provided by the Stevens Point Fire Department. Friedrich made the motion to accept the report. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #8 – ACCEPT QUARTERLY REPORTS – The Board discussed the quarterly reports and Paulson made the motion to accept the reports. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #9 – APPROVE FIRE PROTECTION RESOLUTION – Paulson made the motion to approve the Fire Protection Resolution. Seconded by Friedrich. Roll Call was taken, Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #10 – 2023 BUDGET DISCUSSION – Menzel discussed some of the changes to the proposed budget. The clerk salary has been raised to be comparable with similar positions in Portage County and the treasurer salary has been listed separately for more flexibility. Holloway suggested increasing the street repair budget. After discussion, the board agreed to raise the budget for Street Repair to $10,000.00 from $2500.00. Menzel pointed out that a line has been added to the budget for Urban Planning, which may include hiring an engineer for future road projects. He also discussed taking out a General Obligation Loan with the International Bank of Amherst for $200,000.00 to assist with future projects in the Village. A referendum to raise the levy limit will be added to the 2023 April Election. The Board also agreed to raise Flags & Banners from $0 to $1500.00. Holloway made the motion to accept the draft 2023 Budget with the increases to Flags & Banners and Street Repairs and the addition of the $200,000 General Obligation Loan. Seconded by Friedrich. Roll Call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #11 – APPROVE ASSESSOR CONTRACT – Friedrich made the motion to approve the Assessor Contract for 2023. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #12 – SNOW PLOWING UPDATE – Menzel stated that the snow plowing contract has been signed with Zblewski Bros. LLC after our previous contractor, T&C Services, LLC, could not continue due to health concerns.

AGENDA ITEM #13 - APPROVE BARTENDING LICENSE – Friedrich made a motion to approve the operator license for The Airport Bar. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #14 – VILLAGE STREET PARKING – Discussed before agenda item #9. J.D. Manville brought up his concern about street parking in the Village and the regulations. Currently there are ordinances regarding recreational vehicles, but none about automobiles. Manville asked the Board for a recommendation. After some discussion, the Board made the decision to refer the matter to the Zoning committee for further investigation, review, and comparison to our own policies, City of Stevens Point policies and Village of Whiting policies about yard parking, on-street parking, swale protection, use-of-right of way and drive-way access and make a recommendation. Menzel brought the motion. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #15 – SANTA VISITS –. The Village is still currently looking for a resident to continue the Santa visits previously managed by Gert Neuendorf. If interested, please contact the Village Clerk.

AGENDA ITEM #16 – BRANCH PICK-UP SCHEDULED FOR OCTOBER 25, 2022

AGENDA ITEM #17 – EARLY VOTING BEGINS OCTOBER 25, 2022 – Early In-Person Voting begins Tuesday, October 25, 2022, during normal business hours. Monday – Thursday, 9:00 am – 2:00 pm. If unable to make those times or election day, contact the clerk to set up an alternate time.

AGENDA ITEM #18 – FORMATION OF A SPECIAL EDITION NEWSLETTER ABOUT THE PARK RIDGE FIRE DEPARTMENT HISTORY AND RECOGNITION – The Board is requesting information and photos about the history of the Park Ridge Fire Department in order to issue a special edition newsletter honoring the history.

SET DATE FOR NEXT BOARD MEETING – the date for the next meeting is set for November 14, 2022, at 5:30 pm.

The meeting adjourned at 7:39 pm.

SHANNA BEHREND
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT