VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
September 19, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Dan Holloway, Barb Friedrich and Gordon Renfert were present along with Clerk Shanna Behrend. Residents James LaMar was also present. Attending via Zoom were Trustee Kristin Paulson, residents Brian Kozlowski, Thom Patton, and Maura Robinson. Also attending via Zoom were Brandi Makuski and Kris Leonhardt.

AGENDA ITEM #1 - APPROVAL OF THE SEPTEMBER AGENDA - Menzel asked the Board members if there were any questions regarding the August agenda. Holloway made a motion to approve the agenda. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. Brian Kozlowski commented on the cost of re-establishing the Park Ridge Fire Department and the Village should be practical. He also asked how Mutual Aid affect the bid from the Town of Hull.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM AUGUST 29, 2022 –Menzel and Holloway noted a few errors. Friedrich made the motion to accept the minutes with changes recommended. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT AUGUST TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Renfert asked about the ARPA deposit. Behrend explained that it had not been included when the 2022 budget had been done. Renfert made a motion to accept the Treasurer's Report. Seconded by Holloway. Roll call was taken, Renfert – yes, Paulson – yes, Holloway– yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #6 – APPROVAL OF AUGUST & SEPTEMBER BILLS/PAYMENTS – Renfert asked about the bond payment. Renfert made a motion to approve the bills/payments. Seconded by Friedrich. Roll call was taken, Paulson – yes, Holloway – yes, Friedrich– yes, Renfert– yes, Menzel – yes.

AGENDA ITEM #7 – REVIEW STEVENS POINT FIRE DEPARTMENT MONTHLY REPORT – Menzel asked if there were any questions regarding the report provided by the Stevens Point Fire Department. Friedrich made the motion to accept the report. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #8 – DISCUSSION OF FIRE PROTECTION OPTIONS – Menzel explained that two of the three options available to Park Ridge for fire protection have not changed. The Village is still waiting for the official bid from the City of Stevens Point. The fire chief, Jb Moody, has proposed that the City's initial contract would be for 2 ½ years to line up with the existing city contracts that the Village has with Stevens Point. The Village has until November 1st to notify the city if they are going to continue with fire protection.

AGENDA ITEM #9 – FORMATION OF FINANCIAL MANAGEMENT PLAN – Friedrich stated that the Village had a good plan with the completion of the Comprehensive Plan and the Strategic Planning, but that needed to be turned into an action plan which would turn into a financial management plan. A plan to help focus what we want to do and in what order.

AGENDA ITEM #10 – FORMATION OF CAPTIAL IMPROVEMENT PLAN – Menzel suggested that a Capital Improvement Plan should be formed first, then formation of Financial Management Plan. Holloway stated that the Village needs to hire an engineering firm to create a blueprint for the work to be completed. Holloway and Friedrich agreed to work on the Capital Improvement Plan.

AGENDA ITEM #11 – 2023 BUDGET DISCUSSION – Menzel stated that he and Clerk Behrend have been working on the 2023 Budget and it was becoming clear that the Village needs to up its operating budget to accommodate adding fire protection and other needs of the Village. Menzel said that it is too late for the Village to have a

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referendum. The Village will most likely need to take out a General Obligation Loan which is extremely common among municipalities. The International Bank of Amherst, who we currently have a loan with for the Linwood Street project, would be ready to accommodate us.

AGENDA ITEM #12 – TAX COLLECTION AGREEMENT – Friedrich moved to approve the yearly Tax Bill Agreement with Portage County. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #13 - APPROVE RESOLUTION 003.2022r – eCMAR – Holloway moved to approve the resolution. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #14 – SNOW PLOWING UPDATE – The Village's current Snow Removal Company is unable to continue with his current contract due the health concerns. The Board agreed to send out RFPs to all potential companies immediately as it is late in the season.

AGENDA ITEM #15 – VOLUNTEER BRIGADE FORMATION – Resident Thom Patton proposed creating a group of resident volunteers to handle issues in the Village. The hanging and removing Flags, picking up trash, and things of that nature. Menzel said he confirmed with our insurance carrier that this would be covered. Patton aid he would be willing to lead this initially and remove the flags.

AGENDA ITEM #16 – ELECTION EQUIPMENT UPDATE – Clerk Behrend explained that the existing Automark machine that the Village has available for disabled voters is being replaced by the Express Vote machine. The county received a grant which will cover the cost of the machine, but not the yearly licensing and firmware fees. That would be covered by the Village at a cost of $180.00 per machine per year. Clerk Behrend also explained that the county would supple additional machines based on the population to replace current voting methods. The Board would have to decide before the 12/31/2022 deadline. The implementation of these machines would not happen until the fall of 2023. The Board decided that no further discussion would be needed. Holloway made the motion to proceed with the Village acquiring two Express Vote machines. Paulson seconded the motion. Roll call was taken, Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #17 – LANDSCAPE BLOCKS – The Board discussed options for the landscape/fascia blocks located behind the Village Hall. Friedrich made a motion to donate the palate of bricks to a worthy community cause. Seconded by Renfert. Motion carried by voice vote, with no negative votes

AGENDA ITEM #18 – SANTA VISITS – The current chief elf, Gert Neuendorf, is resigning due to personal time conflicts. The Village is currently looking for a replacement. The City of Stevens Point Fire Department and the Town of Hull have both agreed to continue this tradition.

AGENDA ITEM #19 – BRANCH PICK-UP SCHEDULED - Large Branch Pick-Up is scheduled for October 25th. Please have your branches out on the road by 8:00 am.

SET DATE FOR NEXT BOARD MEETING – the date for the next meeting is set for October 17, 2022, at 5:30 pm.

The meeting adjourned at 7:27 pm.

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SHANNA BEHREND
VILLAGE CLERK

_____
STEVE MENZEL
VILLAGE PRESIDENT

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VILLAGE OF PARK RIDGE
Balance Sheet
As of September 30, 2022

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	
11110 · Checking	27,695.59
11310 · Operating Account	24,475.88
11340 · Reserve Account-Pineries	
11341 · Reserve Account-Pineries (AR...	19,832.13
11340 · Reserve Account-Pineries - Ot...	20,473.92
Total 11340 · Reserve Account-Pineries	40,306.05
11345 · Reserve Account-Bank of Amhe...	10,003.03
11350 · CD Account	104,104.94
11360 · Petty Cash	100.00
Total Checking/Savings	206,685.49
Other Current Assets	
12100 · Taxes Receivable	215,348.83
Total Other Current Assets	215,348.83
Total Current Assets	422,034.32
TOTAL ASSETS	**422,034.32**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2015 · Schierl House Charge	25.00
2016 · The Store - Schierl Co	-88.97
2037 · Village Credit Card-Shanna 1953	-725.71
Total Credit Cards	-789.68
Other Current Liabilities	
2100 · State W/H Tax	191.92
21511 · Federal W/H Tax	541.98
24700 · Due other taxing authorities	216,140.71
26300 · Other Advanced Funds (park)	500.00
Total Other Current Liabilities	217,374.61
Total Current Liabilities	216,584.93
Total Liabilities	216,584.93

	Sep 30, 22
Equity	
3010 · Office Equipment Reserve	82.68
3015 · Fire Department Reserve	5,892.66
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3045 · FD Fundraising/Donation Reserve	6,952.65
3060 · Disaster Reserve	1,000.00
3070 · Santa Visit Reserve	50.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	17,228.42
Net Income	58,839.34
Total Equity	205,449.39
TOTAL LIABILITIES & EQUITY	**422,034.32**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through September 2022

	Jan - Sep 22	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	198,768.95	198,769.00	-0.05	100.0%
41800 · Int & Penalties on Taxes Levied	12.74	25.00	-12.26	51.0%
43410 · Shared Revenues	1,901.48	12,676.00	-10,774.52	15.0%
43420 · Fire Insurance	2,417.78	2,400.00	17.78	100.7%
43430 · Exempt Computer Aid	462.47	461.00	1.47	100.3%
43440 · Personal Property Aid	269.56	270.00	-0.44	99.8%
43450 · State Video (Cable) Aid	3,134.31	1,700.00	1,434.31	184.4%
43529 · Other State Aid (Grant)	1,789.28			
43531 · Transportation Aid	10,109.19	12,974.00	-2,864.81	77.9%
43533 · Parks & Rec Grant	0.00	500.00	-500.00	0.0%
43534 · LRIP Grant	0.00	11,000.00	-11,000.00	0.0%
43545 · Recycling Grant	-1,055.45			
44110 · Liquor and Malt Beverage	1,040.00	1,000.00	40.00	104.0%
44120 · Cigarette/Bartender's Licenses	830.00	1,000.00	-170.00	83.0%
44200 · Dog Licenses	384.75	500.00	-115.25	77.0%
44300 · Building Permits/Inspections	2,203.74			
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	1,587.94	8,000.00	-6,412.06	19.8%
46100 · General Government	6.50	90.00	-83.50	7.2%
48100 · Interest	38.64	200.00	-161.36	19.3%
48200 · CD Interest	0.00	420.00	-420.00	0.0%
48520 · Fire Department Donations	0.00	100.00	-100.00	0.0%
48530 · Fire Department Fundraising	0.00	100.00	-100.00	0.0%
48900 · Miscellaneous Income	1,748.00	2,500.00	-752.00	69.9%
48905 · Late Fees	-50.00	50.00	-100.00	-100.0%
Total Income	225,599.88	254,935.00	-29,335.12	88.5%
Expense				
51100 · Village Board				
5110001 · President Salary	1,750.00	3,768.00	-2,018.00	46.4%
5110002 · Trustee Salary	1,280.00	3,445.00	-2,165.00	37.2%
5110003 · Santa Visit	303.54	250.00	53.54	121.4%
5110004 · League of Municipalities Dues	428.29	395.00	33.29	108.4%
5110005 · Miscellaneous	420.90	1,000.00	-579.10	42.1%
5110006 · Email, Website, Community Alert	500.00	1,850.00	-1,350.00	27.0%
Total 51100 · Village Board	4,682.73	10,708.00	-6,025.27	43.7%
51300 · Legal	260.00	4,000.00	-3,740.00	6.5%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	24,968.33	36,400.00	-11,431.67	68.6%
5141002 · Mileage and Expense	0.00	300.00	-300.00	0.0%
5141005 · Intuit Checks and Envelopes	0.00	250.00	-250.00	0.0%
5141006 · General Office Supplies	260.88	1,500.00	-1,239.12	17.4%
5141007 · Training	1,039.00	1,500.00	-461.00	69.3%
5141008 · Printer Service/Toner & Ink	0.00	1,500.00	-1,500.00	0.0%
5141009 · Tax Bill Mailing-Postage	184.44	200.00	-15.56	92.2%
5141010 · Tax Collection Fee	1,232.80	1,250.00	-17.20	98.6%
5141011 · Villagewide Mailing-Postage	117.44	450.00	-332.56	26.1%
5141012 · General Mailing-Postage	243.84	250.00	-6.16	97.5%
5141013 · Treasurer Bond	502.00	575.00	-73.00	87.3%
5141014 · Pineries Bank Fees/Supplies	0.00	25.00	-25.00	0.0%
5141015 · Quickbooks Auto Tax Update	580.24	675.00	-94.76	86.0%
5141016 · Accounting Consultation	0.00	200.00	-200.00	0.0%
5141017 · Telephone	266.41	400.00	-133.59	66.6%
5141018 · Internet and Domain	719.92	1,000.00	-280.08	72.0%
5141019 · Safe Deposit Box	0.00	45.00	-45.00	0.0%
5141022 · Subscriptions	145.31	700.00	-554.69	20.8%
5141023 · Printing/Photocopying	921.20	1,000.00	-78.80	92.1%
5141024 · WMCA/MTAW Dues	105.00	200.00	-95.00	52.5%
5141025 · Background Checks	105.00	150.00	-45.00	70.0%
5141027 · IT Services	400.00	2,000.00	-1,600.00	20.0%
Total 51410 · Clerk/Treasurer	31,791.81	50,570.00	-18,778.19	62.9%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through September 2022

	Jan - Sep 22	Budget	$ Over Budget	% of Budget
51420 · Elections				
5142001 · Inspectors	1,163.50	2,000.00	-836.50	58.2%
5142002 · Print Spring Ballot	33.47	50.00	-16.53	66.9%
5142003 · Publish Spring Ballot	14.73	250.00	-235.27	5.9%
5142004 · Nov Type A Notice	14.27	50.00	-35.73	28.5%
5142005 · Inspector Certification	101.50	50.00	51.50	203.0%
5142006 · Election Equipment	6,572.50	300.00	6,272.50	2,190.8%
5142008 · Caucus Notice	9.12	15.00	-5.88	60.8%
5142009 · COVID Postage (absentee)	20.00			
Total 51420 · Elections	7,929.09	2,715.00	5,214.09	292.0%
51430 · Publication Fees	180.64	250.00	-69.36	72.3%
51510 · Accounting				
5151001 · Reporting (Form C)	725.00	750.00	-25.00	96.7%
5151002 · Audit	0.00	7,000.00	-7,000.00	0.0%
Total 51510 · Accounting	725.00	7,750.00	-7,025.00	9.4%
51530 · Assessment of Property				
5153001 · Normal Maintenance Fee	4,590.00	5,100.00	-510.00	90.0%
5153004 · Bd of Review Notice Publication	0.00	200.00	-200.00	0.0%
Total 51530 · Assessment of Property	4,590.00	5,300.00	-710.00	86.6%
51600 · Village Hall				
5160001 · Maintenance Compensation	1,444.68	3,500.00	-2,055.32	41.3%
5160002 · Sewer	54.66	225.00	-170.34	24.3%
5160003 · Lawn Care/Sprinkler System	0.00	150.00	-150.00	0.0%
5160004 · Natural Gas & Electricity	1,769.01	3,000.00	-1,230.99	59.0%
5160005 · Supplies and Equipment	154.26	650.00	-495.74	23.7%
5160006 · Lawn Mower/Snowblower Maint.	763.26	100.00	663.26	763.3%
5160007 · Misc.	961.60	1,500.00	-538.40	64.1%
5160009 · Generator Maintenance/Repair	0.00	750.00	-750.00	0.0%
5160010 · AC/Heating Maintenance	242.00	600.00	-358.00	40.3%
Total 51600 · Village Hall	5,389.47	10,475.00	-5,085.53	51.5%
51938 · Insurance				
5193801 · General Liability	1,145.00	1,400.00	-255.00	81.8%
5193802 · Local Gov't Property	1,874.00	950.00	924.00	197.3%
5193804 · Public Officials Liability	831.00	1,000.00	-169.00	83.1%
5193805 · Unemployment-Special Assessment	42.01			
5193806 · Cyber Insurance	0.00	1,500.00	-1,500.00	0.0%
Total 51938 · Insurance	3,892.01	4,850.00	-957.99	80.2%
52100 · Crossing Guard	1,845.00	4,091.00	-2,246.00	45.1%
52205 · Fire Department				
5220501 · Assoc Dues	130.00	500.00	-370.00	26.0%
5220502 · Aux Equip Main	489.00	1,300.00	-811.00	37.6%
5220503 · Aux Equip Purch	1,897.56	1,500.00	397.56	126.5%
5220506 · F D Recog Dinner	1,297.78	2,000.00	-702.22	64.9%
5220508 · Fire Dept RESERVE	10,166.71			
5220509 · F D Fuel Acct	521.77	800.00	-278.23	65.2%
5220510 · Hydrant Water Use	61.42			
5220511 · Meeting/Refresh	220.00	500.00	-280.00	44.0%
5220512 · Misc	413.00	700.00	-287.00	59.0%
5220513 · Office Expense	141.03	800.00	-658.97	17.6%
5220514 · FF Pro Gear Main	0.00	500.00	-500.00	0.0%
5220515 · FF Pro Gear Purc	1,272.95	2,500.00	-1,227.05	50.9%
5220516 · Fire Chief/Asst Chief Salary	3,250.00	6,459.00	-3,209.00	50.3%
5220517 · Train. Exp Acct	946.94	1,500.00	-553.06	63.1%
5220518 · Utilities	386.01	600.00	-213.99	64.3%
5220519 · Vehicle Maint.	356.57	12,000.00	-11,643.43	3.0%
5220520 · Workers Comp & Auto	3,478.00	3,500.00	-22.00	99.4%
5220521 · Emergency Medical Services	1,500.00	1,500.00	0.00	100.0%
5220523 · Firefighter Compensation	5,833.33	10,765.00	-4,931.67	54.2%
5220525 · FD Fundraising Expenses	0.00	25.00	-25.00	0.0%
Total 52205 · Fire Department	32,362.07	47,449.00	-15,086.93	68.2%
52400 · Building Inspection	2,152.29	800.00	1,352.29	269.0%
52450 · Zoning Administration	464.05	550.00	-85.95	84.4%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through September 2022

	Jan - Sep 22	Budget	$ Over Budget	% of Budget
53311 · Street Maintenance				
5331101 · Snow Plowing	13,513.00	25,000.00	-11,487.00	54.1%
5331102 · Grading	357.50	300.00	57.50	119.2%
5331103 · Street Sweeping	2,175.12	2,200.00	-24.88	98.9%
5331105 · Street Repair	0.00	4,000.00	-4,000.00	0.0%
5331107 · Tree & Branch Removal	0.00	2,500.00	-2,500.00	0.0%
5331110 · Flags & Banners	250.00	2,500.00	-2,250.00	10.0%
5331111 · Street Signage	60.80	100.00	-39.20	60.8%
5331113 · Road Projects	0.00	11,000.00	-11,000.00	0.0%
Total 53311 · Street Maintenance	16,356.42	47,600.00	-31,243.58	34.4%
53315 · Sewers				
5331503 · Sewer/Manhole Maintenance	0.00	500.00	-500.00	0.0%
Total 53315 · Sewers	0.00	500.00	-500.00	0.0%
53420 · Street Lighting				
5342001 · Electricity	7,766.79	10,000.00	-2,233.21	77.7%
5342002 · Seasonal Lighting	160.00	150.00	10.00	106.7%
5342003 · Repair Lights	2,549.00	1,500.00	1,049.00	169.9%
5342004 · Digger Requests	1,286.86	3,000.00	-1,713.14	42.9%
Total 53420 · Street Lighting	11,762.65	14,650.00	-2,887.35	80.3%
53620 · Garbage Collection				
5362001 · Garbage Collection	18,518.31	27,000.00	-8,481.69	68.6%
5362002 · Fall Large Item Pick-up	0.00	800.00	-800.00	0.0%
Total 53620 · Garbage Collection	18,518.31	27,800.00	-9,281.69	66.6%
53635 · Recycling cost				
5363501 · Recycling Collection	4,959.08	10,716.00	-5,756.92	46.3%
5363502 · Spring Brush & Branch Pick-up	0.00	1,044.00	-1,044.00	0.0%
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	0.00	100.0%
Total 53635 · Recycling cost	10,159.08	16,960.00	-6,800.92	59.9%
54100 · Humane Society Contract	794.79	895.00	-100.21	88.8%
55200 · Parks Dept. Pledge ($5.50/per)	2,778.00	3,278.00	-500.00	84.7%
6560 · Payroll Expenses	3,295.83			
Total Expense	159,929.24	261,191.00	-101,261.76	61.2%
Net Ordinary Income	65,670.64	-6,256.00	71,926.64	-1,049.7%
Other Income/Expense				
Other Income				
43550 · ARPA Income - RESERVED FUNDS	25,853.13			
Total Other Income	25,853.13			
Other Expense				
51610 · Village Hall Reserve Outlay	23,987.43			
58100 · Loan Principal	5,208.34			
58200 · Loan Interest	3,041.66			
58500 · ARPA Expenses	447.00			
Total Other Expense	32,684.43			
Net Other Income	-6,831.30			
Net Income	**58,839.34**	**-6,256.00**	**65,095.34**	**-940.5%**

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

JB MOODY
FIRE CHIEF

Village of Park Ridge

Fire Chief's Report – August 2022

Significant Events

- Citizen Academy 9/15/2022
- Lieutenant Promotional Process 9/27/2022
- Training Site finalized for Winter 9/28/2022
- Interstate Fatality Business 51 Exit 9/30/22

Fires

- Structure Fires-0 YTD (0)
- Vehicle Fires-0 YTD (0)
- Brush, Grass, Wildland Fires-0 YTD (0)
- Trash/Dumpster Related Fires-0 YTD (0)
- Cooking Incidents-0 YTD (0)
- Chimney Fire -0 YTD (0)
- Excessive Heat, Scorch, No Fire-0 YTD (0)
- Electrical Issues-0 YTD (0)

EMS/Rescue

- EMS Assist Calls-0 YTD (0)
- Assist Invalid-0 YTD (0)
- Vehicle Accidents-0 YTD (0)
- EMS Standby-0 YTD (0)
- Assist Other Government Agency-0 YTD (0)
- EMS Call, Other-0 YTD (0)

Hazardous Materials

- Carbon Monoxide Detected-0 YTD (0)
- Natural Gas Detected-0 YTD (0)
- Gasoline and Flammable Leak/Spill-0 YTD (0)
- Hazardous Investigation nothing found-0 YTD (0)
- Oil/Combustible Spill included Vehicle Accidents-0 YTD (0)
- Chemical Spills-0 YTD (0)

Alarms

- False Alarms Responses-0 YTD (3)

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JB MOODY
FIRE CHIEF

Other Incidents

- Animal Rescue-0 YTD (0)
- Burning Regulation Issues-0 YTD (0)
- Citizen Complaints-0 YTD (0)
- Water/Steam Leak-0 YTD (0)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-0 YTD (0)
- Dispatched and Cancelled Enroute-0 YTD (0)
- Nothing Found on Arrival-0 YTD (0)
- General Service Call-0 YTD (0)

Technical Rescue

- Water/Ice Incidents-0 YTD (0)
- Extrication of Victim from Elevator-0 YTD (0)
- Extrication of Victim from a Vehicle-0 YTD (0)
- Extrication of Victim from Building-0 YTD (0)

Monthly Total (0) Year to Date Total (0)

Total Fire Losses-$0 YTD: $0
Total Property Saved-$0 YTD: $0

Training:

- Rapid Intervention Training finished
- Metro Training (Scenario Based Residential Fire)
- EVOC Training (Airport)
- EMS Documentation Training
- Marshfield Medial Site Pre-plan (MRI Fires)
- Recruit Academy Finished

STEVENS POINT **FIRE DEPARTMENT**

1701 FRANKLIN STREET
715-344-1833

STEVENS POINT, WI 54481
FAX: 715-346-1599

JB MOODY
FIRE CHIEF

Public Activities:

○ Rosholt Open house (Medic Unit)	09/11/2022
○ Child Safety Event Children's Discovery Center	09/14/2022
○ Stockton Fire Open House (Medic Unit)	09/14/2022
○ Citizen Academy Training Site	09/15/2022
○ Citizen Academy Evoc (Airport)	09/17/2022
○ Dillion Law EPI training	09/19/2022
○ MSTC Fire Program Station Tour	09/19/2022
○ Explorer Post Meeting	09/21/2022
○ Portage County Fall Prevention Day (ADRC)	09/22/2022
○ OX Industries Fire Extinguisher training	09/22/2022

Third Quarter 2022 Building Permits

Permit #	Resident	Address	Description	Permit Cost
22-12	Ruppert	616 Greenbriar Ave	Electrical Upgrade	$ 40.00
22-13	Hagen	502 Fieldcrest Ave	20’x28’ Shed	$ 48.00
22-14	Jennings	719 Greenbriar Ave	Electrical Upgrade	$ 40.00
22-15	Rowe	35 & 37 Angelo Ct	Fence	$ 40.00
22-16	Milovanovic	517 Sunset Ave	Patio & Concrete Slab	$ 87.50
22-17	Willis	712 Greenbriar Ave	Solar Panels	$ 40.00
22-18	Davidson	504 Greenbriar Ave	Fence	$ 40.00
22-19	Burkhart	34 Odessa Ct	Fence	$ 40.00
22-20	Gregory	321 Sunrise Ave	8’x`12’ Greenhouse	$ 23.00
22-21	Vredeveld	20 Maplewood Dr	Fence	$ 40.00
22-22	Hoock	32 Odessa Ct	Fence	$ 40.00

$478.50

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Auberg, Jordan			Behrend, Shanna L			Bentiveg...
	Hours	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary			0.00			0.00	
Zoning Administrator Salary			0.00			0.00	
Clerk Hourly			0.00	406.25	20.00	8,125.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			207.84			0.00	
Total Gross Pay			207.84	406.25		8,125.00	
Adjusted Gross Pay			207.84	406.25		8,125.00	
Taxes Withheld							
Federal Withholding			0.00			-501.00	
Medicare Employee			-3.01			-117.81	
Social Security Employee			-12.89			-503.75	
WI - Withholding			0.00			-275.38	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-15.90			-1,397.94	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay			**191.94**	**406.25**		**6,727.06**	
Employer Taxes and Contributions							
Medicare Company			3.01			117.81	
Social Security Company			12.89			503.75	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**15.90**			**621.56**	

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Bentivegna, Matthew S.		Cate, Riley M			Coulthurst, Stacy L	
	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00		
Building Inspector Salary		0.00			0.00		
Fire Chief Salary		0.00			0.00		
President Salary		0.00			0.00		
Trustee Salary		0.00			0.00		
Zoning Administrator Salary		0.00			0.00		
Clerk Hourly		0.00			0.00		
Diggers Hotline Locates		0.00			0.00		
Hourly		0.00			0.00		
Hourly Rate-Maintenance		0.00			0.00		
Building Inspector Commission		0.00			0.00		
Fire Dept Point System		304.83			969.90		
Total Gross Pay		304.83			969.90		
Adjusted Gross Pay		304.83			969.90		
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-4.42			-14.06		
Social Security Employee		-18.90			-60.13		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-23.32			-74.19		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**281.51**			**895.71**		
Employer Taxes and Contributions							
Medicare Company		4.42			14.06		
Social Security Company		18.90			60.13		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**23.32**			**74.19**		

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Coulthur...	Dunham III, Willliam C.		Fournier, Charmian C		
	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary	0.00			0.00			0.00
Building Inspector Salary	0.00			0.00			0.00
Fire Chief Salary	0.00			0.00			0.00
President Salary	0.00			0.00			0.00
Trustee Salary	0.00	1		40.00	1		40.00
Zoning Administrator Salary	0.00			0.00			0.00
Clerk Hourly	0.00			0.00			0.00
Diggers Hotline Locates	0.00			0.00			0.00
Hourly	0.00			0.00			0.00
Hourly Rate-Maintenance	0.00			0.00			0.00
Building Inspector Commission	0.00			0.00			0.00
Fire Dept Point System	232.78			0.00			0.00
Total Gross Pay	232.78	1		40.00	1		40.00
Adjusted Gross Pay	232.78	1		40.00	1		40.00
Taxes Withheld							
Federal Withholding	0.00			0.00			0.00
Medicare Employee	-3.38			-0.58			-0.58
Social Security Employee	-14.43			-2.48			-2.48
WI - Withholding	0.00			0.00			0.00
Medicare Employee Addl Tax	0.00			0.00			0.00
Total Taxes Withheld	-17.81			-3.06			-3.06
Additions to Net Pay							
Mileage Reimbursement	0.00			0.00			0.00
Total Additions to Net Pay	0.00			0.00			0.00
Net Pay	**214.97**	**1**		**36.94**	**1**		**36.94**
Employer Taxes and Contributions							
Medicare Company	3.38			0.58			0.58
Social Security Company	14.43			2.48			2.48
WI - Unemployment Company	0.00			0.00			0.00
Total Employer Taxes and Contributions	**17.81**			**3.06**			**3.06**

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Gogin, Grant P			Haehnlein, Jedediah			Hawley, A...
	Hours	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary			0.00			0.00	
Zoning Administrator Salary			0.00			0.00	
Clerk Hourly			0.00			0.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			346.40			520.98	
Total Gross Pay			346.40			520.98	
Adjusted Gross Pay			346.40			520.98	
Taxes Withheld							
Federal Withholding			0.00			0.00	
Medicare Employee			-5.02			-7.55	
Social Security Employee			-21.48			-32.30	
WI - Withholding			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-26.50			-39.85	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay			**319.90**			**481.13**	
Employer Taxes and Contributions							
Medicare Company			5.02			7.55	
Social Security Company			21.48			32.30	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**26.50**			**39.85**	

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Hawley, Aaron J		Jacoby II, Peter J.			Kraft, John E.	
	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00	1	
Building Inspector Salary		0.00			0.00		
Fire Chief Salary		0.00			0.00		
President Salary		0.00			0.00		
Trustee Salary		0.00			0.00		
Zoning Administrator Salary		0.00			0.00		
Clerk Hourly		0.00			0.00		
Diggers Hotline Locates		0.00			0.00	1	1,020.00
Hourly		0.00			0.00		
Hourly Rate-Maintenance		0.00			0.00		
Building Inspector Commission		0.00			0.00		
Fire Dept Point System		484.96			44.34		
Total Gross Pay		484.96			44.34	2	
Adjusted Gross Pay		484.96			44.34	2	
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-7.03			-0.64		
Social Security Employee		-30.07			-2.75		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-37.10			-3.39		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**447.86**			**40.95**	**2**	
Employer Taxes and Contributions							
Medicare Company		7.03			0.64		
Social Security Company		30.07			2.75		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**37.10**			**3.39**		

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Kraft, Jo...	Lepak, Rebecca A			Lepper, Brian D.		
	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary	145.83			0.00			0.00
Building Inspector Salary	0.00			0.00			0.00
Fire Chief Salary	0.00			0.00	1		1,604.17
President Salary	0.00			0.00			0.00
Trustee Salary	0.00			0.00			0.00
Zoning Administrator Salary	0.00			0.00			0.00
Clerk Hourly	0.00			0.00			0.00
Diggers Hotline Locates	1,020.00			0.00			0.00
Hourly	0.00	39.66666	17.00	674.34			0.00
Hourly Rate-Maintenance	0.00			0.00			0.00
Building Inspector Commission	0.00			0.00			0.00
Fire Dept Point System	581.95			0.00			0.00
Total Gross Pay	1,747.78	39.66666		674.34	1		1,604.17
Adjusted Gross Pay	1,747.78	39.66666		674.34	1		1,604.17
Taxes Withheld							
Federal Withholding	0.00			0.00			0.00
Medicare Employee	-25.35			-9.78			-23.26
Social Security Employee	-108.36			-41.81			-99.46
WI - Withholding	0.00			0.00			0.00
Medicare Employee Addl Tax	0.00			0.00			0.00
Total Taxes Withheld	-133.71			-51.59			-122.72
Additions to Net Pay							
Mileage Reimbursement	0.00			7.84			0.00
Total Additions to Net Pay	0.00			7.84			0.00
Net Pay	**1,614.07**	**39.66666**		**630.59**	**1**		**1,481.45**
Employer Taxes and Contributions							
Medicare Company	25.35			9.78			23.26
Social Security Company	108.36			41.81			99.46
WI - Unemployment Company	0.00			0.00			0.00
Total Employer Taxes and Contributions	**133.71**			**51.59**			**122.72**

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Lila, Kaitlyn M			Manville, James D.			Marsolek,...
	Hours	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary			0.00			0.00	
Zoning Administrator Salary			0.00	1		125.00	
Clerk Hourly			0.00			0.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			374.11			0.00	
Total Gross Pay			374.11	1		125.00	
Adjusted Gross Pay			374.11	1		125.00	
Taxes Withheld							
Federal Withholding			0.00			0.00	
Medicare Employee			-5.42			-1.82	
Social Security Employee			-23.19			-7.75	
WI - Withholding			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-28.61			-9.57	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay			**345.50**	**1**		**115.43**	
Employer Taxes and Contributions							
Medicare Company			5.42			1.82	
Social Security Company			23.19			7.75	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**28.61**			**9.57**	

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Marsolek, Richard J		Menzel, Stephen F		Olsen, Collin Q.	
	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00		
Building Inspector Salary		0.00			0.00		
Fire Chief Salary		0.00			0.00		
President Salary		0.00	1		875.00		
Trustee Salary		0.00			0.00		
Zoning Administrator Salary		0.00			0.00		
Clerk Hourly		0.00			0.00		
Diggers Hotline Locates		0.00			0.00		
Hourly		0.00			0.00		
Hourly Rate-Maintenance		0.00			0.00		
Building Inspector Commission		0.00			0.00		
Fire Dept Point System		581.95			0.00		
Total Gross Pay		581.95	1		875.00		
Adjusted Gross Pay		581.95	1		875.00		
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-8.44			-12.69		
Social Security Employee		-36.08			-54.25		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-44.52			-66.94		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**537.43**	**1**		**808.06**		
Employer Taxes and Contributions							
Medicare Company		8.44			12.69		
Social Security Company		36.08			54.25		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**44.52**			**66.94**		

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Olsen, C...	Olson, Chance C			Paulson, Kristin		
	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary	0.00			0.00			0.00
Building Inspector Salary	0.00			0.00			0.00
Fire Chief Salary	0.00			0.00			0.00
President Salary	0.00			0.00			0.00
Trustee Salary	0.00			0.00	1		200.00
Zoning Administrator Salary	0.00			0.00			0.00
Clerk Hourly	0.00			0.00			0.00
Diggers Hotline Locates	0.00			0.00			0.00
Hourly	0.00			0.00			0.00
Hourly Rate-Maintenance	0.00			0.00			0.00
Building Inspector Commission	0.00			0.00			0.00
Fire Dept Point System	374.11			678.94			0.00
Total Gross Pay	374.11			678.94	1		200.00
Adjusted Gross Pay	374.11			678.94	1		200.00
Taxes Withheld							
Federal Withholding	0.00			0.00			0.00
Medicare Employee	-5.42			-9.84			-2.90
Social Security Employee	-23.19			-42.09			-12.40
WI - Withholding	0.00			0.00			0.00
Medicare Employee Addl Tax	0.00			0.00			0.00
Total Taxes Withheld	-28.61			-51.93			-15.30
Additions to Net Pay							
Mileage Reimbursement	0.00			0.00			0.00
Total Additions to Net Pay	0.00			0.00			0.00
Net Pay	**345.50**			**627.01**	**1**		**184.70**
Employer Taxes and Contributions							
Medicare Company	5.42			9.84			2.90
Social Security Company	23.19			42.09			12.40
WI - Unemployment Company	0.00			0.00			0.00
Total Employer Taxes and Contributions	**28.61**			**51.93**			**15.30**

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Renfert, Gordon J.			Reynolds, David D.			Seymour,...
	Hours	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary	1		200.00			0.00	
Zoning Administrator Salary			0.00			0.00	
Clerk Hourly			0.00			0.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			0.00			96.99	
Total Gross Pay	1		200.00			96.99	
Adjusted Gross Pay	1		200.00			96.99	
Taxes Withheld							
Federal Withholding			0.00			0.00	
Medicare Employee			-2.90			-1.41	
Social Security Employee			-12.40			-6.01	
WI - Withholding			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-15.30			-7.42	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay	**1**		**184.70**			**89.57**	
Employer Taxes and Contributions							
Medicare Company			2.90			1.41	
Social Security Company			12.40			6.01	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**15.30**			**7.42**	

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	Seymour, Jason M		Zepp, James P.			TOTAL	
	Rate	Jul - Sep ...	Hours	Rate	Jul - Sep ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00	1.00	
Building Inspector Salary		0.00			125.00		
Fire Chief Salary		0.00			0.00	1.00	
President Salary		0.00			0.00	1.00	
Trustee Salary		0.00			0.00	4.00	
Zoning Administrator Salary		0.00			0.00	1.00	
Clerk Hourly		0.00			0.00	406.25	
Diggers Hotline Locates		0.00			0.00	1.00	
Hourly		0.00			0.00	39.67	
Hourly Rate-Maintenance		0.00			0.00		
Building Inspector Commission		0.00			1,648.00		
Fire Dept Point System		33.25			0.00		
Total Gross Pay		33.25			1,773.00	454.92	
Adjusted Gross Pay		33.25			1,773.00	454.92	
Taxes Withheld							
Federal Withholding		0.00			-69.00		
Medicare Employee		-0.48			-25.71		
Social Security Employee		-2.06			-109.92		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-2.54			-204.63		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**30.71**			**1,568.37**	**454.92**	
Employer Taxes and Contributions							
Medicare Company		0.48			25.71		
Social Security Company		2.06			109.92		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**2.54**			**135.63**		

VILLAGE OF PARK RIDGE
Payroll Summary
July through September 2022

	TOTAL
	Jul - Sep ...
Employee Wages, Taxes and Adjustme...	
Gross Pay	
Asst. Fire Chief Salary	145.83
Building Inspector Salary	125.00
Fire Chief Salary	1,604.17
President Salary	875.00
Trustee Salary	480.00
Zoning Administrator Salary	125.00
Clerk Hourly	8,125.00
Diggers Hotline Locates	1,020.00
Hourly	674.34
Hourly Rate-Maintenance	0.00
Building Inspector Commission	1,648.00
Fire Dept Point System	5,833.33
Total Gross Pay	20,655.67
Adjusted Gross Pay	20,655.67
Taxes Withheld	
Federal Withholding	-570.00
Medicare Employee	-299.50
Social Security Employee	-1,280.63
WI - Withholding	-275.38
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-2,425.51
Additions to Net Pay	
Mileage Reimbursement	7.84
Total Additions to Net Pay	7.84
Net Pay	**18,238.00**
Employer Taxes and Contributions	
Medicare Company	299.50
Social Security Company	1,280.63
WI - Unemployment Company	0.00
Total Employer Taxes and Contributions	**1,580.13**

VILLAGE OF PARK RIDGE
RESOLUTION FOR CONTRACTED FIRE PROTECTION SERVICES
RESOLUTION NO. 004.022R

WHEREAS, the Village of Park Ridge, County of Portage, Wisconsin, per Chapter 61.34 of the Wisconsin Statutes "shall have power to act for the government and good order of the village, for its commercial benefit and for the health, safety, welfare and convenience of the public" and to "join with other villages or cities in a cooperative arrangement for executing any power or duty in order to attain greater economy or efficiency," and

WHEREAS, for over 70 years the Village has operated a volunteer fire department to provide fire protection services for its residents, and

WHEREAS, a recent independent assessment of the Park Ridge Fire Department conducted by McMahon Associates, Inc. of Neenah, Wisconsin, concluded that major investments in space and apparatus requiring annual debt payments of $150,000 or more per year, plus operating expenses, will be necessary if the Village intends to continue maintaining its own fire department, and

WHEREAS, in response to staff resignations and departures within the Park Ridge Fire Department, the Village entered a short-term, 6-month contract for the period of July 1 to December 31, 2022, with the Stevens Point Fire Department to ensure uninterrupted fire protection for Village residents, and

WHEREAS, the Village has consulted over the last seven months with leaders and fire chiefs from the City of Stevens Point, Town of Hull, Village of Whiting and the Village of Plover to explore various options for fire protection, including partnering with neighboring municipalities, and

WHEREAS, the assessment conducted by McMahon Associates concluded that "the Village would be better served by seeking partnerships or contracts with neighboring municipalities for provision of fire services rather than investing and maintaining its own fire department," and

WHEREAS, at a Special Board Meeting on the 12th day of October 2022, the Village of Park Ridge Board reviewed, compared and discussed three long-term options for fire protection: 1) Invest in and maintain Park Ridge Fire Department; 2) Contract with the Stevens Point Fire Department; or 3) Contract with the Town of Hull Fire Department, and subsequently made and passed a motion in favor of pursuing a contract with the Stevens Point Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the Village of Park Ridge Board enter into a mutually agreeable contract with the Stevens Point Fire Department for fire and

Emergency Medical Services (EMS) service for an initial term of January 1, 2023, to May 31, 2025, at the following rates of consideration:

- 2023: $97,155.31
- 2024: $100,069.97
- 2025 (5 months): $42,946.64

BE IT FURTHER RESOLVED that the Village shall, upon the advice of its legal counsel, update, repeal, suspend or amend as necessary any Village Ordinances in order to reflect the change from operating its own fire department to contracting fire protection services with a partnering municipality.

Approved by the Village Board of the Village of Park Ridge, County of Portage, Wisconsin, this 17th day of October 2022.

I hereby certify that this is a true copy of a Resolution passed by the Village Board of the Village of Park Ridge, County of Portage, on the 17th day of October 2022.

s/ _____
Steve Menzel
Village President

s/ _____
Shanna Behrend
Village Clerk

Attest: s/ _____
Shanna Behrend
Village Clerk

VILLAGE OF PARK RIDGE				
2023 BUDGET WORKSHEET				
	2022 Budget	Actual Jan - Sep 22	2022 Estimated	2023 Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	198,769.00	198,768.95	198,769	201,415
41800 · Int & Penalties on Taxes Levied	25.00	12.74	13	-
43410 · Shared Revenues	12,676.00	1,901.48	12,676	12,676
43420 · Fire Insurance	2,400.00	2,417.78	2,418	2,400
43430 · Exempt Computer Aid	461.00	462.47	462	461
43440 · Personal Property Aid	270.00	269.56	270	270
43450 · State Video (Cable) Aid	1,700.00	3,134.31	1,700	1,700
43529 · Other State Aid (Grant)	0.00	1,789.28	3,200	-
43531 · Transportation Aid	12,974.00	10,109.19	13,479	12,974
43533 · Parks & Rec Grant	500.00	0.00	-	-
43534 · LRIP Grant	11,000.00	0.00	-	-
43550 · ARPA Income	0.00	25,853.13	25,853	-
44110 · Liquor and Malt Beverage	1,000.00	1,040.00	1,040	1,000
44120 · Cigarette/Bartender's Licenses	1,000.00	830.00	830	1,000
44200 · Dog Licenses	500.00	384.75	385	500
44300 · Building Permits/Inspections	0.00	2,203.74	2,204	-
44400 · Zoning/Variance Fees	200.00	0.00	-	200
44500 · Cable Franchise Fees	8,000.00	1,587.94	5,000	7,000
46100 · General Government	90.00	6.50	10	100
48100 · Interest	200.00	38.64	50	500
48200 · CD Interest	420.00	0.00	420	500
48520 · Fire Department Donations	100.00	0.00	-	-
48530 · Fire Department Fundraising	100.00	0.00	-	-
48900 · Miscellaneous Income	2,500.00	1,748.00	1,748	-
48905 · Late Fees	50.00	0.00	-	-
Total Income	254,935.00	252,558.46	270,527.00	242,696.00
Expense				

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
51100 · Village Board				
5110001 · President Salary	3,768.00	1,883.88	3,768	3,768
5110002 · Trustee Salary	3,445.00	1,377.92	3,445	3,445
5110003 · Santa Visit	250.00	303.54	304	250
5110004 · League of Municipalities Dues	395.00	428.29	428	400
5110005 · Miscellaneous	1,000.00	420.90	1,000	1,000
5110006 · Email, Website, Community Alert	1,850.00	500.00	1,850	1,850
Total 51100 · Village Board	10,708.00	4,914.53	10,795.00	10,713.00
51300 · Legal	4,000.00	260.00	500	4,000
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	36,400.00	26,803.39	36,000	39,500
5141002 · Mileage and Expense	300.00	0.00	100	-
5141005 · Intuit Checks and Envelopes	250.00	0.00	250	-
5141006 · General Office Supplies	1,500.00	260.88	500	6,000
5141007 · Training	1,500.00	1,039.00	1,500	1,500
5141008 · Printer Service/Toner & Ink	1,500.00	0.00	500	-
5141009 · Tax Bill Mailing-Postage	200.00	184.44	184	-
5141010 · Tax Collection Fee	1,250.00	1,232.80	1,233	1,200
5141011 · Villagewide Mailing-Postage	450.00	117.44	200	-
5141012 · General Mailing-Postage	250.00	243.84	400	-
5141013 · Treasurer Bond	575.00	502.00	502	-
5141014 · Pineries Bank Fees/Supplies	25.00	50.00	50	-
5141015 · Quickbooks Auto Tax Update	675.00	580.24	580	-
5141016 · Accounting Consultation	200.00	0.00	1,000	3,000
5141017 · Telephone	400.00	266.41	400	-
5141018 · Internet and Domain	1,000.00	719.92	1,000	-
5141019 · Safe Deposit Box	45.00	0.00	45	-
5141022 · Subscriptions	700.00	145.31	300	-
5141023 · Printing/Photocopying	1,000.00	921.20	1,000	-
5141024 · WMCA/MTAW Dues	200.00	105.00	105	-
5141025 · Background Checks	150.00	105.00	105	-
5141026 - Treasurer Compensation	0.00	0.00	-	6,000

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
5141027 · IT Services	2,000.00	400.00	2,000	2,000
Total 51410 · Clerk/Treasurer	50,570.00	33,676.87	47,954.00	59,200.00
51420 · Elections				
5142001 · Inspectors	2,000.00	1,163.50	2,000	2,000
5142002 · Print Spring Ballot	50.00	33.47	33	-
5142003 · Publish Spring Ballot	250.00	14.73	15	-
5142004 · Nov Type A Notice	50.00	14.27	50	-
5142005 · Inspector Certification	50.00	101.50	102	-
5142006 · Election Equipment	300.00	6,572.50	6,573	-
5142008 · Caucus Notice	15.00	9.12	15	-
5142009 · COVID Postage (absentee)	0.00	20.00	20	-
5142010 · Election Supplies	0.00	0.00	-	1,000
Total 51420 · Elections	2,715.00	7,929.09	8,808.00	3,000.00
51430 · Publication Fees	250.00	180.64	250	-
51510 · Accounting				
5151001 · Reporting (Form C)	750.00	725.00	750	750
5151002 · Audit	7,000.00	0.00	-	-
Total 51510 · Accounting	7,750.00	725.00	750.00	750.00
51530 · Assessment of Property				
5153001 · Normal Maintenance Fee	5,100.00	4,590.00	5,100	5,800
5153004 · Bd of Review Notice Publication	200.00	0.00	-	-
Total 51530 · Assessment of Property	5,300.00	4,590.00	5,100.00	5,800.00
51600 · Village Hall				
5160001 · Maintenance Compensation	3,500.00	1,549.46	2,100	3,000
5160002 · Sewer	225.00	54.66	225	-
5160003 · Lawn Care/Sprinkler System	150.00	0.00	100	-
5160004 · Natural Gas & Electricity	3,000.00	1,769.01	2,350	3,000
5160005 · Supplies and Equipment	650.00	178.48	250	2,500
5160006 · Lawn Mower/Snowblower Maint.	100.00	763.26	763	-
5160007 · Misc.	1,500.00	961.60	1,200	-
5160009 · Generator Maintenance/Repair	750.00	0.00	-	-
5160010 · AC/Heating Maintenance	600.00	242.00	500	-

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
Total 51600 · Village Hall	10,475.00	5,518.47	7,488.00	8,500.00
51938 · Insurance				
5193801 · General Liability	1,400.00	1,145.00	1,145	1,300
5193802 · Local Gov't Property	950.00	1,874.00	1,874	1,000
5193804 · Public Officials Liability	1,000.00	831.00	831	1,000
5193805 · Unemployment-Special Assessment	0.00	42.01	42	-
5193806 · Cyber Insurance	1,500.00	0.00	-	-
Total 51938 · Insurance	4,850.00	3,892.01	3,892.00	3,300.00
52100 · Crossing Guard	4,091.00	1,986.14	3,500	3,500
52205 · Fire Department				
5220501 · Assoc Dues	500.00	130.00	130	-
5220502 · Aux Equip Main	1,300.00	489.00	489	-
5220503 · Aux Equip Purch	1,500.00	1,897.56	1,898	-
5220506 · F D Recog Dinner	2,000.00	1,297.78	1,298	-
5220508 · Fire Dept RESERVE	0.00	10,166.71	10,167	-
5220509 · F D Fuel Acct	800.00	521.77	522	-
5220510 · Hydrant Water Use	0.00	61.42	61	-
5220511 · Meeting/Refresh	500.00	220.00	220	-
5220512 · Misc	700.00	413.00	413	-
5220513 · Office Expense	800.00	141.03	141	-
5220514 · FF Pro Gear Main	500.00	0.00	-	-
5220515 · FF Pro Gear Purc	2,500.00	1,272.95	1,273	-
5220516 · Fire Chief/Asst Chief Salary	6,459.00	3,498.63	3,499	-
5220517 · Train. Exp Acct	1,500.00	946.94	947	-
5220518 · Utilities	600.00	386.01	386	-
5220519 · Vehicle Maint.	12,000.00	356.57	357	-
5220520 · Workers Comp & Auto	3,500.00	3,478.00	3,478	-
5220521 · Emergency Medical Services	1,500.00	1,500.00	1,500	1,500
5220523 · Firefighter Compensation	10,765.00	6,279.58	6,280	-
5220525 · FD Fundraising Expenses	25.00	0.00	-	-
5220526 · City Contract	0.00	23,987.43	47,975	97,200
Total 52205 · Fire Department	47,449.00	57,044.38	81,034.00	98,700.00

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
52400 · Building Inspection	800.00	2,316.02	2,316	800
52450 · Zoning Administration	550.00	483.18	550	550
53311 · Street Maintenance				
5331101 · Snow Plowing	25,000.00	13,513.00	21,000	27,000
5331102 · Grading	300.00	357.50	358	500
5331103 · Street Sweeping	2,200.00	2,175.12	2,175	2,000
5331105 · Street Repair	4,000.00	0.00	-	2,500
5331107 · Tree & Branch Removal	2,500.00	0.00	-	2,500
5331110 · Flags & Banners	2,500.00	250.00	250	-
5331111 · Street Signage	100.00	60.80	61	-
5331113 · Road Projects	11,000.00	0.00	-	-
Total 53311 · Street Maintenance	47,600.00	16,356.42	23,844.00	34,500.00
53315 · Sewers				
5331503 · Sewer/Manhole Maintenance	500.00	0.00	-	-
Total 53315 · Sewers	500.00	0.00	0.00	0.00
53420 · Street Lighting				
5342001 · Electricity	10,000.00	7,766.79	11,000	11,000
5342002 · Seasonal Lighting	150.00	160.00	160	-
5342003 · Repair Lights	1,500.00	2,549.00	2,549	-
5342004 · Digger Requests	3,000.00	1,367.95	2,000	4,000
Total 53420 · Street Lighting	14,650.00	11,843.74	15,709.00	15,000.00
53620 · Garbage Collection				
5362001 · Garbage Collection	27,000.00	18,518.31	27,500	29,000
5362002 · Fall Large Item Pick-up	800.00	0.00	800	800
Total 53620 · Garbage Collection	27,800.00	18,518.31	28,300.00	29,800.00
53635 · Recycling cost				
5363501 · Recycling Collection	10,716.00	6,014.53	9,000	9,000
5363502 · Spring Brush & Branch Pick-up	1,044.00	0.00	-	-
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	5,200	5,200
Total 53635 · Recycling cost	16,960.00	11,214.53	14,200.00	14,200.00
54100 · Humane Society Contract	895.00	794.79	795	800
55200 · Parks Dept. Pledge ($5.50/per)	3,278.00	2,778.00	2,778	3,000

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
56600 - Urban Development/Planning	0.00	0.00	-	30,000
Total Expense	261,191.00	185,022.12	258,563.00	326,113.00
Net Ordinary Income	-6,256.00	67,536.34	11,964.00	-83,417.00
Other Income/Expense				
Other Expense				
58100 · Loan Principal	0.00	5,208.34	5,208	4,942
58200 · Loan Interest	0.00	3,041.66	3,042	3,308
58500 · ARPA Expenses	0.00	447.00	447	-
Total Other Expense	0.00	8,697.00	8,697.00	8,250.00
Net Other Income	0.00	-8,697.00	-8,697.00	-8,250.00
Net Income(Deficit)	**-6,256.00**	**58,839.34**	**3,267.00**	**-91,667.00**
Apply ARPA Funding From 2020 & 2021(20,279 + 25,853 - 447)	-	447	-	45,685
Apply Undesignated Fund Balance	6,256.00	-	-	45,982
Budget Surplus(Deficit)	-	59,286	3,267	-

VILLAGE OF PARK RIDGE				
2023 BUDGET WORKSHEET-WITH $200K LOAN				
	2022 Budget	Actual Jan - Sep 22	2022 Estimated	2023 Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	198,769.00	198,768.95	198,769	201,415
41800 · Int & Penalties on Taxes Levied	25.00	12.74	13	-
43410 · Shared Revenues	12,676.00	1,901.48	12,676	12,676
43420 · Fire Insurance	2,400.00	2,417.78	2,418	2,400
43430 · Exempt Computer Aid	461.00	462.47	462	461
43440 · Personal Property Aid	270.00	269.56	270	270
43450 · State Video (Cable) Aid	1,700.00	3,134.31	1,700	1,700
43529 · Other State Aid (Grant)	0.00	1,789.28	3,200	-
43531 · Transportation Aid	12,974.00	10,109.19	13,479	12,974
43533 · Parks & Rec Grant	500.00	0.00	-	-
43534 · LRIP Grant	11,000.00	0.00	-	-
43550 · ARPA Income	0.00	25,853.13	25,853	-
44110 · Liquor and Malt Beverage	1,000.00	1,040.00	1,040	1,000
44120 · Cigarette/Bartender's Licenses	1,000.00	830.00	830	1,000
44200 · Dog Licenses	500.00	384.75	385	500
44300 · Building Permits/Inspections	0.00	2,203.74	2,204	-
44400 · Zoning/Variance Fees	200.00	0.00	-	200
44500 · Cable Franchise Fees	8,000.00	1,587.94	5,000	7,000
46100 · General Government	90.00	6.50	10	100
48100 · Interest	200.00	38.64	50	500
48200 · CD Interest	420.00	0.00	420	500
48520 · Fire Department Donations	100.00	0.00	-	-
48530 · Fire Department Fundraising	100.00	0.00	-	-
48900 · Miscellaneous Income	2,500.00	1,748.00	1,748	-
48905 · Late Fees	50.00	0.00	-	-
Total Income	254,935.00	252,558.46	270,527.00	242,696
Expense				

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
51100 · Village Board				
5110001 · President Salary	3,768.00	1,883.88	3,768	3,768
5110002 · Trustee Salary	3,445.00	1,377.92	3,445	3,445
5110003 · Santa Visit	250.00	303.54	304	250
5110004 · League of Municipalities Dues	395.00	428.29	428	400
5110005 · Miscellaneous	1,000.00	420.90	1,000	1,000
5110006 · Email, Website, Community Alert	1,850.00	500.00	1,850	1,850
Total 51100 · Village Board	10,708.00	4,914.53	10,795.00	10,713
51300 · Legal	4,000.00	260.00	500	4,000
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	36,400.00	26,803.39	36,000	39,500
5141002 · Mileage and Expense	300.00	0.00	100	-
5141005 · Intuit Checks and Envelopes	250.00	0.00	250	-
5141006 · General Office Supplies	1,500.00	260.88	500	6,000
5141007 · Training	1,500.00	1,039.00	1,500	1,500
5141008 · Printer Service/Toner & Ink	1,500.00	0.00	500	-
5141009 · Tax Bill Mailing-Postage	200.00	184.44	184	-
5141010 · Tax Collection Fee	1,250.00	1,232.80	1,233	1,200
5141011 · Villagewide Mailing-Postage	450.00	117.44	200	-
5141012 · General Mailing-Postage	250.00	243.84	400	-
5141013 · Treasurer Bond	575.00	502.00	502	-
5141014 · Pineries Bank Fees/Supplies	25.00	50.00	50	-
5141015 · Quickbooks Auto Tax Update	675.00	580.24	580	-
5141016 · Accounting Consultation	200.00	0.00	1,000	3,000
5141017 · Telephone	400.00	266.41	400	-
5141018 · Internet and Domain	1,000.00	719.92	1,000	-
5141019 · Safe Deposit Box	45.00	0.00	45	-
5141022 · Subscriptions	700.00	145.31	300	-
5141023 · Printing/Photocopying	1,000.00	921.20	1,000	-
5141024 · WMCA/MTAW Dues	200.00	105.00	105	-
5141025 · Background Checks	150.00	105.00	105	-
5141026 - Treasurer Compensation	0.00	0.00	-	6,000

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
5141027 · IT Services	2,000.00	400.00	2,000	2,000
Total 51410 · Clerk/Treasurer	50,570.00	33,676.87	47,954.00	59,200
51420 · Elections				
5142001 · Inspectors	2,000.00	1,163.50	2,000	2,000
5142002 · Print Spring Ballot	50.00	33.47	33	-
5142003 · Publish Spring Ballot	250.00	14.73	15	-
5142004 · Nov Type A Notice	50.00	14.27	50	-
5142005 · Inspector Certification	50.00	101.50	102	-
5142006 · Election Equipment	300.00	6,572.50	6,573	-
5142008 · Caucus Notice	15.00	9.12	15	-
5142009 · COVID Postage (absentee)	0.00	20.00	20	-
5142010 · Election Supplies	0.00	0.00	-	1,000
Total 51420 · Elections	2,715.00	7,929.09	8,808.00	3,000
51430 · Publication Fees	250.00	180.64	250	-
51510 · Accounting				
5151001 · Reporting (Form C)	750.00	725.00	750	750
5151002 · Audit	7,000.00	0.00	-	-
Total 51510 · Accounting	7,750.00	725.00	750.00	750
51530 · Assessment of Property				
5153001 · Normal Maintenance Fee	5,100.00	4,590.00	5,100	5,800
5153004 · Bd of Review Notice Publication	200.00	0.00	-	-
Total 51530 · Assessment of Property	5,300.00	4,590.00	5,100.00	5,800
51600 · Village Hall				
5160001 · Maintenance Compensation	3,500.00	1,549.46	2,100	3,000
5160002 · Sewer	225.00	54.66	225	-
5160003 · Lawn Care/Sprinkler System	150.00	0.00	100	-
5160004 · Natural Gas & Electricity	3,000.00	1,769.01	2,350	3,000
5160005 · Supplies and Equipment	650.00	178.48	250	2,500
5160006 · Lawn Mower/Snowblower Maint.	100.00	763.26	763	-
5160007 · Misc.	1,500.00	961.60	1,200	-
5160009 · Generator Maintenance/Repair	750.00	0.00	-	-
5160010 · AC/Heating Maintenance	600.00	242.00	500	-

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
Total 51600 · Village Hall	10,475.00	5,518.47	7,488.00	8,500
51938 · Insurance				
5193801 · General Liability	1,400.00	1,145.00	1,145	1,300
5193802 · Local Gov't Property	950.00	1,874.00	1,874	1,000
5193804 · Public Officials Liability	1,000.00	831.00	831	1,000
5193805 · Unemployment-Special Assessment	0.00	42.01	42	-
5193806 · Cyber Insurance	1,500.00	0.00	-	-
Total 51938 · Insurance	4,850.00	3,892.01	3,892.00	3,300
52100 · Crossing Guard	4,091.00	1,986.14	3,500	3,500
52205 · Fire Department				
5220501 · Assoc Dues	500.00	130.00	130	-
5220502 · Aux Equip Main	1,300.00	489.00	489	-
5220503 · Aux Equip Purch	1,500.00	1,897.56	1,898	-
5220506 · F D Recog Dinner	2,000.00	1,297.78	1,298	-
5220508 · Fire Dept RESERVE	0.00	10,166.71	10,167	-
5220509 · F D Fuel Acct	800.00	521.77	522	-
5220510 · Hydrant Water Use	0.00	61.42	61	-
5220511 · Meeting/Refresh	500.00	220.00	220	-
5220512 · Misc	700.00	413.00	413	-
5220513 · Office Expense	800.00	141.03	141	-
5220514 · FF Pro Gear Main	500.00	0.00	-	-
5220515 · FF Pro Gear Purc	2,500.00	1,272.95	1,273	-
5220516 · Fire Chief/Asst Chief Salary	6,459.00	3,498.63	3,499	-
5220517 · Train. Exp Acct	1,500.00	946.94	947	-
5220518 · Utilities	600.00	386.01	386	-
5220519 · Vehicle Maint.	12,000.00	356.57	357	-
5220520 · Workers Comp & Auto	3,500.00	3,478.00	3,478	-
5220521 · Emergency Medical Services	1,500.00	1,500.00	1,500	1,500
5220523 · Firefighter Compensation	10,765.00	6,279.58	6,280	-
5220525 · FD Fundraising Expenses	25.00	0.00	-	-
5220526 · City Contract	0.00	23,987.43	47,975	97,200
Total 52205 · Fire Department	47,449.00	57,044.38	81,034.00	98,700

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
52400 · Building Inspection	800.00	2,316.02	2,316	800
52450 · Zoning Administration	550.00	483.18	550	550
53311 · Street Maintenance				
5331101 · Snow Plowing	25,000.00	13,513.00	21,000	27,000
5331102 · Grading	300.00	357.50	358	500
5331103 · Street Sweeping	2,200.00	2,175.12	2,175	2,000
5331105 · Street Repair	4,000.00	0.00	-	2,500
5331107 · Tree & Branch Removal	2,500.00	0.00	-	2,500
5331110 · Flags & Banners	2,500.00	250.00	250	-
5331111 · Street Signage	100.00	60.80	61	-
5331113 · Road Projects	11,000.00	0.00	-	-
Total 53311 · Street Maintenance	47,600.00	16,356.42	23,844.00	34,500
53315 · Sewers				
5331503 · Sewer/Manhole Maintenance	500.00	0.00	-	-
Total 53315 · Sewers	500.00	0.00	0.00	0.00
53420 · Street Lighting				
5342001 · Electricity	10,000.00	7,766.79	11,000	11,000
5342002 · Seasonal Lighting	150.00	160.00	160	-
5342003 · Repair Lights	1,500.00	2,549.00	2,549	-
5342004 · Digger Requests	3,000.00	1,367.95	2,000	4,000
Total 53420 · Street Lighting	14,650.00	11,843.74	15,709.00	15,000
53620 · Garbage Collection				
5362001 · Garbage Collection	27,000.00	18,518.31	27,500	29,000
5362002 · Fall Large Item Pick-up	800.00	0.00	800	800
Total 53620 · Garbage Collection	27,800.00	18,518.31	28,300.00	29,800
53635 · Recycling cost				
5363501 · Recycling Collection	10,716.00	6,014.53	9,000	9,000
5363502 · Spring Brush & Branch Pick-up	1,044.00	0.00	-	-
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	5,200	5,200
Total 53635 · Recycling cost	16,960.00	11,214.53	14,200.00	14,200
54100 · Humane Society Contract	895.00	794.79	795	800
55200 · Parks Dept. Pledge ($5.50/per)	3,278.00	2,778.00	2,778	3,000

	2022	Actual	2022	2023
	Budget	Jan - Sep 22	Estimated	Budget
56600 - Urban Development/Planning	0.00	0.00	-	30,000
Total Expense	261,191.00	185,022.12	258,563.00	326,113
Net Ordinary Income	-6,256.00	67,536.34	11,964.00	(83,417)
Other Income/Expense				
Other Income				
49100 - Loan Proceeds	0.00	0.00	-	200,000
Other Expense				
58100 · Loan Principal	0.00	5,208.34	5,208	4,942
58200 · Loan Interest	0.00	3,041.66	3,042	3,308
58500 · ARPA Expenses	0.00	447.00	447	-
Total Other Expense	0.00	8,697.00	8,697.00	8,250
Net Other Income(Expense)	0.00	-8,697.00	-8,697.00	191,750.00
Net Income(Deficit)	**-6,256.00**	**58,839.34**	**3,267.00**	**108,333**
Apply ARPA Funding From 2020 & 2021(20,279 + 25,853 - 447)	-	447	-	
Apply Undesignated Fund Balance	6,256.00	-	-	
Budget Surplus(Deficit)	-	59,286	3,267	108,333

MAINTENANCE AGREEMENT FOR

ASSESSING AND CONSULTING SERVICES

Assessing and consulting service Agreement made this day of , 2022 by and between the Village of Park Ridge , Portage County, State of Wisconsin, hereinafter referred to as Client", and Pauls & Associates, Inc., P. O. Box 2190 Wausau, WI 54402-2190, hereinafter referred to as "Pauls".

SCOPE OF SERVICES

Paul's shall supply the client with assessing and consulting services for the 2023-2024 assessment years and will perform the following services in accordance with the provisions of the laws of the State of Wisconsin and the rules and regulations officially adopted by the Wisconsin Department of Revenue and the Municipality.

1. Appraise all newly constructed buildings and check major remodeling of real property as reported through building permits for the above mentioned assessment years. Re-inspect properties under construction not completed from previous years. Review properties from property owner requests and prior year sale transactions. Annual inspections regarding classifications of land use.

2. Reappraise land values where property has been divided or changed and annually inspect parcels in regard to classifications and land use, i.e. Agricultural use of land.

3. Paul's or authorized representative shall maintain and provide personal property and real estate property records in a computer readable format.

4. Prepare and mail personal property blotters from a list supplied by the Clients of the accounts to be appraised. Analyze the information returned on the personal property blotters which have been sent out to merchants in order that a personal property assessment may be made. Pauls shall assess personal property as a class on the assessment roll at the same statutory level as real property.

5. Submit real estate and personal property assessments in the current assessment roll so it may be submitted to the Board of Review.

6. Fill out and file assessor's reports for the Department of Revenue as required by law, which include Municipal Assessment Report (MAR) and Tid Assessment Report (TAR) where applicable. Agricultural land conversion charge forms shall be reported if needed to the county in which they exist.

7. Attend the Client's Board of Review sessions for as necessary number of hours as needed or as required by Wisconsin Statute. In the event of an appeal to the Wisconsin Department of Revenue, or circuit court Paul's shall be available upon request of the municipality to furnish testimony in defense of the values determined.

8. Paul's shall be required to take and subscribe to an oath or affirmation supporting the constitution of the United States and to the state of Wisconsin and to faithfully perform the duties of assessor.

9. Paul's shall provide the services of experienced and certified employees of good character to perform the various phases of work. No person employed by Paul's shall be less then legal age.

10. The Client's responsibilities will be to supply Paul's with adequate space in the Client's office at no cost to Paul's when needed, and make available assessors supplies such as blank appraisal cards, report forms, etc. plus postage..

11. Paul's shall maintain during the life of the contract insurance to include: workers compensation (in compliance with Wisconsin State Laws), comprehensive general and public liability coverage, and comprehensive automobile liability and property damage with coverage to include owned and hired vehicles. Paul's shall carry valuable paper insurance on records, but shall not be responsible for loss of records destroyed by fire, theft, flood or act of god while kept in the office. Certificates are available to client upon request. The municipality shall carry proper and sufficient insurance to cover the loss of records.

12. This agreement between the Client and Paul's shall be for the aforementioned assessment years beginning on January 1 and ending on December 31 of that assessment year. If either the Client or Paul's is desirous of terminating the renewal for the upcoming assessment years, for just cause, either party shall notify the other by registered mail, between July 1 and July 25 of the preceding assessment year.

13. The Client shall hold harmless Paul's from all claims and liabilities due to the appraisal of property and as agent for the Client as it relates to the specific services outlined in this agreement.

14. Since Paul's will be recognized as the assessor and since questions arise throughout the course of the assessment of year, Paul's will make the number of trips as necessary.

COMPENSATION

For the above specified services Paul' shall be paid the sum of Five Thousand Eight Hundred ($5800) and no/100's Dollars, per year. Workload adjustments due to state mandates received after contract renewal may need to be applied to this current contract as well as on an annual basis for each year of renewal. The Client shall provide compensation for additional professional consulting services on property being appealed or valued. The amount of additional charges will be agreed upon between Pauls' and Client. A payment schedule will be agreed upon between Paul's and Client. Payment is to be made by the Client not more than 20 days from date of invoice.

Authorized Client Signature

Pauls/Associates, Inc.

By: Todd Pauls President

Witness

Witness

Operator's License Summary (10/17/2022)

(For ease of review and to reduce photocopying, applicant supporting documents have been summarized below, and only applications and 'positive' check reports are included in board packets.)

Name	Type	New or Renewal	Fee Pd	Proof of Training	Online Checks	
					CIB[1]	CCAP[2]
Gagas, Elizabeth 1465 Soo Marie Ave Stevens Point	Operator's Two Year *(Airport Bar)*	New	$30	Certificate of Course Completion	No criminal history found	No relevant contacts

[1] **Wisconsin Department of Justice Crime Information Bureau** (wi-recordcheck.org); [This website contains arrest and conviction information on over 1,000,000 individuals dating back to 1971. Every record in the database is supported by positive fingerprint identification. New arrest fingerprint cards are being received at a rate of 10,000 each month.]; $7 per check.

[2] **Wisconsin Circuit Court Access** (wcca.wicourts.gov); [This website provides access to certain public records of the circuit courts of Wisconsin. Information provided is an exact copy of the case information entered into the Consolidated Court Automation Programs (CCAP) case management system by court staff in the counties where the case files are located.]; no charge for checks; currently.