VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
December 19, 2022

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Dan Holloway, Gordon Renfert and Barb Friedrich and Kristin Paulson were present. Clerk Shanna Behrend was also present. Butch Pomeroy and Grant Krogwold, from the International Bank of Amherst, were present. The following persons attended via Zoom: Brian Kozlowski, Jim LaMar, and Arden Lange.

AGENDA ITEM #1 - APPROVAL OF THE DECEMBER AGENDA - Menzel asked the Board members if there were any questions regarding the December agenda. Renfert made a motion to approve the agenda. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – **PUBLIC COMMENT PERIOD -** The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM NOVEMBER 14, 2022 & PUBLIC BUDGET HEARING – Friedrich moved to approve the November minutes with no changes. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT NOVEMBER TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. **–** Renfert inquired about bills being received for the fire department. Clerk Behrend explained that the bills were not turned into the clerk at the time they were mailed and were overdue. The bills were for equipment purchased earlier in the year for and by the fire department. Holloway made a motion to accept the Treasurer's Report. Seconded by Friedrich. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson– yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #6 – APPROVAL OF NOVEMBER & DECEMBER BILLS/PAYMENTS –Renfert made a motion to approve the bills/payments. Seconded by Paulson. Roll call was taken, Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #7 – MONTHLY STEVENS POINT FIRE DEPARTMENT REPORT – There were no incidents to report, and the reports will be changing to a quarterly report beginning in 2023.

AGENDA ITEM #8 – LOAN RESOLUTION – Menzel reviewed the reasons requiring the Village to take out a General Obligation Loan for $200,000: cost of living increases, fire protection and hiring a consultant for future road projects in the Village. Butch Pomeroy, president of the International Bank of Amherst, and Grant Krogwold, loan officer, spoke about the terms of the loan. Pomeroy read the legal resolution. Friedrich made a motion to adopt the resolution. Seconded by Paulson. Roll call was taken, Paulson – yes, Holloway – yes, Friedrich– yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #9 – Village Right-Of-Way Ordinance Proposal – Holloway explained his preliminary proposal for an ordinance regarding the Village Right-of-Way. The Board discussed his proposal and agreed to have suggestions and edits for the January Board meeting.

AGENDA ITEM #10 – RENEWAL OF CITY PARKS AGREEMENT – As a good will gesture, The Village pays the City Parks Department $5.00 per resident. In exchange, the Village is allowed use of the All-Purpose Building, in Iverson Park, 12 times per year. Friedrich made the motion to renew the agreement. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #11 – SET DATE FOR CAUCUS – The Board agreed to hold the Caucus on January 18, 2023, at 6:00 pm in the All-Purpose Building in Iverson Park.

AGENDA ITEM #12 – REFERENDUM DISCUSSION – The Board discussed what to include in the upcoming referendum and whether the Village wanted to have one this year to address the increased budget expenses, and then have another referendum in 2024 to address street and hydrant projects as more information about cost is obtained. The Board agreed to have two referenda per the needs of the Village. The language for the initial referendum will be presented at the January Board meeting.

AGENDA ITEM #13 – APPROVAL OF OPERATOR LICENSES – Friedrich made the motion to approve the operator license for The Store. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #14 – SUMMARY OF SANTA VISIT – Paulson gave an update on the Santa visit on December 14, 2022. 49 children were visited by Santa with the help of several Village residents and the Stevens Point Fire Department. All involved were very pleased with the event.

AGENDA ITEM #15 – TRAINING UPDATE – Friedrich shared the information that she learned from an online training regarding the BIL (Bipartisan Infrastructure Law). She learned more about the timeline, and everything required to be eligible for any grants.

SET DATE FOR NEXT BOARD MEETING – The date for the next meeting is set for January 16, 2023, at 5:30 pm.

The meeting adjourned at 7:37 pm.

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SHANNA BEHREND
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
11110 · Checking	525.65
11310 · Operating Account	209,522.06
11340 · Reserve Account-Pineries	
11341 · Reserve Account-Pineries (AR...	19,832.13
11340 · Reserve Account-Pineries - Ot...	10,473.92
Total 11340 · Reserve Account-Pineries	30,306.05
11345 · Reserve Account-Bank of Amhe...	10,003.03
11350 · CD Account	104,104.94
11360 · Petty Cash	100.00
Total Checking/Savings	354,561.73
Other Current Assets	
12100 · Taxes Receivable	4,856.32
1499 · Undeposited Funds	3,445.91
Total Other Current Assets	8,302.23
Total Current Assets	362,863.96
TOTAL ASSETS	**362,863.96**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2015 · Schierl House Charge	25.00
2016 · The Store - Schierl Co	-101.75
2037 · Village Credit Card-Shanna 1953	-2,089.73
Total Credit Cards	-2,166.48

	Dec 31, 22
Other Current Liabilities	
2100 · State W/H Tax	186.91
21511 · Federal W/H Tax	1,092.16
24700 · Due other taxing authorities	216,140.71
26300 · Other Advanced Funds (park)	500.00
Total Other Current Liabilities	217,919.78
Total Current Liabilities	215,753.30
Total Liabilities	215,753.30
Equity	
3010 · Office Equipment Reserve	82.68
3015 · Fire Department Reserve	5,892.66
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3045 · FD Fundraising/Donation Reserve	6,952.65
3060 · Disaster Reserve	1,000.00
3070 · Santa Visit Reserve	50.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	17,228.42
Net Income	500.61
Total Equity	147,110.66
TOTAL LIABILITIES & EQUITY	**362,863.96**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	198,768.95	198,769.00	-0.05	100.0%
41800 · Int & Penalties on Taxes Levied	12.74	25.00	-12.26	51.0%
43410 · Shared Revenues	12,676.50	12,676.00	0.50	100.0%
43420 · Fire Insurance	2,417.78	2,400.00	17.78	100.7%
43430 · Exempt Computer Aid	462.47	461.00	1.47	100.3%
43440 · Personal Property Aid	269.56	270.00	-0.44	99.8%
43450 · State Video (Cable) Aid	3,134.31	1,700.00	1,434.31	184.4%
43529 · Other State Aid (Grant)	1,789.28			
43531 · Transportation Aid	16,843.05	12,974.00	3,869.05	129.8%
43533 · Parks & Rec Grant	0.00	500.00	-500.00	0.0%
43534 · LRIP Grant	0.00	11,000.00	-11,000.00	0.0%
43545 · Recycling Grant	-1,055.45			
44110 · Liquor and Malt Beverage	1,040.00	1,000.00	40.00	104.0%
44120 · Cigarette/Bartender's Licenses	1,000.00	1,000.00	0.00	100.0%
44200 · Dog Licenses	404.75	500.00	-95.25	81.0%
44300 · Building Permits/Inspections	3,531.47			
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	1,587.94	8,000.00	-6,412.06	19.8%
46100 · General Government	6.50	90.00	-83.50	7.2%
48100 · Interest	38.64	200.00	-161.36	19.3%
48200 · CD Interest	0.00	420.00	-420.00	0.0%
48520 · Fire Department Donations	0.00	100.00	-100.00	0.0%
48530 · Fire Department Fundraising	0.00	100.00	-100.00	0.0%
48900 · Miscellaneous Income	2,128.79	2,500.00	-371.21	85.2%
48905 · Late Fees	-50.00	50.00	-100.00	-100.0%
Total Income	245,007.28	254,935.00	-9,927.72	96.1%
Expense				
51100 · Village Board				
5110001 · President Salary	2,625.00	3,768.00	-1,143.00	69.7%
5110002 · Trustee Salary	1,680.00	3,445.00	-1,765.00	48.8%
5110003 · Santa Visit	714.61	250.00	464.61	285.8%
5110004 · League of Municipalities Dues	428.29	395.00	33.29	108.4%
5110005 · Miscellaneous	480.90	1,000.00	-519.10	48.1%
5110006 · Email, Website, Community Alert	500.00	1,850.00	-1,350.00	27.0%
Total 51100 · Village Board	6,428.80	10,708.00	-4,279.20	60.0%
51300 · Legal	260.00	4,000.00	-3,740.00	6.5%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	32,507.33	36,400.00	-3,892.67	89.3%
5141002 · Mileage and Expense	0.00	300.00	-300.00	0.0%
5141005 · Intuit Checks and Envelopes	0.00	250.00	-250.00	0.0%
5141006 · General Office Supplies	260.88	1,500.00	-1,239.12	17.4%
5141007 · Training	1,039.00	1,500.00	-461.00	69.3%
5141008 · Printer Service/Toner & Ink	0.00	1,500.00	-1,500.00	0.0%
5141009 · Tax Bill Mailing-Postage	184.44	200.00	-15.56	92.2%
5141010 · Tax Collection Fee	1,232.80	1,250.00	-17.20	98.6%
5141011 · Villagewide Mailing-Postage	117.44	450.00	-332.56	26.1%
5141012 · General Mailing-Postage	279.84	250.00	29.84	111.9%
5141013 · Treasurer Bond	744.00	575.00	169.00	129.4%
5141014 · Pineries Bank Fees/Supplies	0.00	25.00	-25.00	0.0%
5141015 · Quickbooks Auto Tax Update	580.24	675.00	-94.76	86.0%
5141016 · Accounting Consultation	0.00	200.00	-200.00	0.0%
5141017 · Telephone	301.05	400.00	-98.95	75.3%
5141018 · Internet and Domain	2,011.22	1,000.00	1,011.22	201.1%
5141019 · Safe Deposit Box	45.00	45.00	0.00	100.0%
5141022 · Subscriptions	608.33	700.00	-91.67	86.9%
5141023 · Printing/Photocopying	921.20	1,000.00	-78.80	92.1%
5141024 · WMCA/MTAW Dues	105.00	200.00	-95.00	52.5%
5141025 · Background Checks	161.00	150.00	11.00	107.3%
5141027 · IT Services	600.00	2,000.00	-1,400.00	30.0%
Total 51410 · Clerk/Treasurer	41,698.77	50,570.00	-8,871.23	82.5%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget	% of Budget
51420 · Elections				
5142001 · Inspectors	2,355.74	2,000.00	355.74	117.8%
5142002 · Print Spring Ballot	33.47	50.00	-16.53	66.9%
5142003 · Publish Spring Ballot	14.73	250.00	-235.27	5.9%
5142004 · Nov Type A Notice	110.27	50.00	60.27	220.5%
5142005 · Inspector Certification	101.50	50.00	51.50	203.0%
5142006 · Election Equipment	6,572.50	300.00	6,272.50	2,190.8%
5142008 · Caucus Notice	9.12	15.00	-5.88	60.8%
5142009 · COVID Postage (absentee)	20.00			
Total 51420 · Elections	9,217.33	2,715.00	6,502.33	339.5%
51430 · Publication Fees	354.35	250.00	104.35	141.7%
51510 · Accounting				
5151001 · Reporting (Form C)	725.00	750.00	-25.00	96.7%
5151002 · Audit	1,625.00	7,000.00	-5,375.00	23.2%
Total 51510 · Accounting	2,350.00	7,750.00	-5,400.00	30.3%
51530 · Assessment of Property				
5153001 · Normal Maintenance Fee	5,100.00	5,100.00	0.00	100.0%
5153004 · Bd of Review Notice Publication	0.00	200.00	-200.00	0.0%
Total 51530 · Assessment of Property	5,100.00	5,300.00	-200.00	96.2%
51600 · Village Hall				
5160001 · Maintenance Compensation	1,678.43	3,500.00	-1,821.57	48.0%
5160002 · Sewer	106.47	225.00	-118.53	47.3%
5160003 · Lawn Care/Sprinkler System	75.00	150.00	-75.00	50.0%
5160004 · Natural Gas & Electricity	2,612.14	3,000.00	-387.86	87.1%
5160005 · Supplies and Equipment	4,347.03	650.00	3,697.03	668.8%
5160006 · Lawn Mower/Snowblower Maint.	773.26	100.00	673.26	773.3%
5160007 · Misc.	1,612.38	1,500.00	112.38	107.5%
5160009 · Generator Maintenance/Repair	587.10	750.00	-162.90	78.3%
5160010 · AC/Heating Maintenance	242.00	600.00	-358.00	40.3%
Total 51600 · Village Hall	12,033.81	10,475.00	1,558.81	114.9%
51938 · Insurance				
5193801 · General Liability	1,145.00	1,400.00	-255.00	81.8%
5193802 · Local Gov't Property	1,874.00	950.00	924.00	197.3%
5193804 · Public Officials Liability	831.00	1,000.00	-169.00	83.1%
5193805 · Unemployment-Special Assessment	261.08			
5193806 · Cyber Insurance	0.00	1,500.00	-1,500.00	0.0%
Total 51938 · Insurance	4,111.08	4,850.00	-738.92	84.8%
52100 · Crossing Guard	3,280.00	4,091.00	-811.00	80.2%
52205 · Fire Department				
5220501 · Assoc Dues	130.00	500.00	-370.00	26.0%
5220502 · Aux Equip Main	489.00	1,300.00	-811.00	37.6%
5220503 · Aux Equip Purch	1,999.26	1,500.00	499.26	133.3%
5220506 · F D Recog Dinner	1,297.78	2,000.00	-702.22	64.9%
5220508 · Fire Dept RESERVE	10,166.71			
5220509 · F D Fuel Acct	521.77	800.00	-278.23	65.2%
5220510 · Hydrant Water Use	61.42			
5220511 · Meeting/Refresh	220.00	500.00	-280.00	44.0%
5220512 · Misc	413.00	700.00	-287.00	59.0%
5220513 · Office Expense	141.03	800.00	-658.97	17.6%
5220514 · FF Pro Gear Main	1,324.66	500.00	824.66	264.9%
5220515 · FF Pro Gear Purc	1,272.95	2,500.00	-1,227.05	50.9%
5220516 · Fire Chief/Asst Chief Salary	3,250.00	6,459.00	-3,209.00	50.3%
5220517 · Train. Exp Acct	946.94	1,500.00	-553.06	63.1%
5220518 · Utilities	485.31	600.00	-114.69	80.9%
5220519 · Vehicle Maint.	356.57	12,000.00	-11,643.43	3.0%
5220520 · Workers Comp & Auto	3,478.00	3,500.00	-22.00	99.4%
5220521 · Emergency Medical Services	1,500.00	1,500.00	0.00	100.0%
5220523 · Firefighter Compensation	5,833.33	10,765.00	-4,931.67	54.2%
5220525 · FD Fundraising Expenses	0.00	25.00	-25.00	0.0%
Total 52205 · Fire Department	33,887.73	47,449.00	-13,561.27	71.4%
52400 · Building Inspection	2,755.79	800.00	1,955.79	344.5%
52450 · Zoning Administration	589.05	550.00	39.05	107.1%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget	% of Budget
53311 · Street Maintenance				
5331101 · Snow Plowing	23,912.26	25,000.00	-1,087.74	95.6%
5331102 · Grading	357.50	300.00	57.50	119.2%
5331103 · Street Sweeping	2,175.12	2,200.00	-24.88	98.9%
5331105 · Street Repair	0.00	4,000.00	-4,000.00	0.0%
5331107 · Tree & Branch Removal	800.00	2,500.00	-1,700.00	32.0%
5331110 · Flags & Banners	845.97	2,500.00	-1,654.03	33.8%
5331111 · Street Signage	60.80	100.00	-39.20	60.8%
5331113 · Road Projects	0.00	11,000.00	-11,000.00	0.0%
Total 53311 · Street Maintenance	28,151.65	47,600.00	-19,448.35	59.1%
53315 · Sewers				
5331503 · Sewer/Manhole Maintenance	0.00	500.00	-500.00	0.0%
Total 53315 · Sewers	0.00	500.00	-500.00	0.0%
53420 · Street Lighting				
5342001 · Electricity	10,698.63	10,000.00	698.63	107.0%
5342002 · Seasonal Lighting	160.00	150.00	10.00	106.7%
5342003 · Repair Lights	3,193.69	1,500.00	1,693.69	212.9%
5342004 · Digger Requests	3,849.17	3,000.00	849.17	128.3%
Total 53420 · Street Lighting	17,901.49	14,650.00	3,251.49	122.2%
53620 · Garbage Collection				
5362001 · Garbage Collection	25,587.00	27,000.00	-1,413.00	94.8%
5362002 · Fall Large Item Pick-up	0.00	800.00	-800.00	0.0%
Total 53620 · Garbage Collection	25,587.00	27,800.00	-2,213.00	92.0%
53635 · Recycling cost				
5363501 · Recycling Collection	6,869.32	10,716.00	-3,846.68	64.1%
5363502 · Spring Brush & Branch Pick-up	0.00	1,044.00	-1,044.00	0.0%
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	0.00	100.0%
Total 53635 · Recycling cost	12,069.32	16,960.00	-4,890.68	71.2%
54100 · Humane Society Contract	794.79	895.00	-100.21	88.8%
55200 · Parks Dept. Pledge ($5.50/per)	2,778.00	3,278.00	-500.00	84.7%
6560 · Payroll Expenses	4,338.99			
Total Expense	213,687.95	261,191.00	-47,503.05	81.8%
Net Ordinary Income	31,319.33	-6,256.00	37,575.33	-500.6%
Other Income/Expense				
Other Income				
43550 · ARPA Income - RESERVED FUNDS	25,853.13			
Total Other Income	25,853.13			
Other Expense				
51610 · Village Hall Reserve Outlay	47,974.85			
58100 · Loan Principal	5,208.34			
58200 · Loan Interest	3,041.66			
58500 · ARPA Expenses	447.00			
Total Other Expense	56,671.85			
Net Other Income	-30,818.72			
Net Income	**500.61**	**-6,256.00**	**6,756.61**	**-8.0%**

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

JB MOODY
FIRE CHIEF

Village of Park Ridge

Fire Chief's Report - Dec 2022

Significant Events

Santa Visited the Village	December 14th

Fires

• Structure Fires-0	YTD (0)
• Vehicle Fires-0	YTD (0)
• Brush, Grass, Wildland Fires-0	YTD (0)
• Trash/Dumpster Related Fires-0	YTD (0)
• Cooking Incidents-0	YTD (0)
• Chimney Fire -0	YTD (0)
• Excessive Heat, Scorch, No Fire-0	YTD (0)
• Electrical Issues-0	YTD (0)

EMS/Rescue

• EMS Assist Calls-3	YTD (3)
• Assist Invalid-0	YTD (0)
• Vehicle Accidents-0	YTD (0)
• EMS Standby-0	YTD (0)
• Assist Other Government Agency-0	YTD (0)
• EMS Call, Other-0	YTD (0)

Hazardous Materials

• Carbon Monoxide Detected-0	YTD (0)
• Natural Gas Detected-1	YTD (1)
• Gasoline and Flammable Leak/Spill-0	YTD (0)
• Hazardous Investigation nothing found-0	YTD (0)
• Oil/Combustible Spill included Vehicle Accidents-0	YTD (0)
• Chemical Spills-0	YTD (0)

Alarms

• False Alarms Responses-0	YTD (3)

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JB MOODY
FIRE CHIEF

Other Incidents

- Animal Rescue-0 YTD (0)
- Burning Regulation Issues-0 YTD (0)
- Citizen Complaints-0 YTD (0)
- Water/Steam Leak-0 YTD (0)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-0 YTD (0)
- Dispatched and Cancelled Enroute-0 YTD (0)
- Nothing Found on Arrival-0 YTD (0)
- General Service Call-0 YTD (0)

Technical Rescue

- Water/Ice Incidents-0 YTD (0)
- Extrication of Victim from Elevator-0 YTD (0)
- Extrication of Victim from a Vehicle-0 YTD (0)
- Extrication of Victim from Building-0 YTD (0)

Monthly Total (4) Year to Date Total (7)

Total Fire Losses-$0 YTD: $0
Total Property Saved-$0 YTD: $0

Fourth Quarter 2022 Building Permits

Permit #	Resident	Address	Description	Permit Cost
22-23	Kokesh	40 Crestwood Ave	Raze Existing House	$ 40.00
22-24	Kokesh	40 Crestwood Ave	New Single-Family Home	$ 600.00
22-25	Ayers	12 Hillcrest Ave	8’ x 20’ Shed	$ 56.00
22-26	Dailing	24 Hillcrest Ave	Electrical Service Upgrade	$ 40.00
22-27	Blenker	302 Sunrise Ave	Repair Fire Damage	$ 87.50
22-28	Dailing	24 Hillcrest Ave	Interior House Remodel	$ 182.13
22-29	Bell	503 Fieldcrest Ave	Rebuild Landing/Steps	$ 40.00

$1,045.63

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Auberg, Jordan			Behrend, Shanna L			Bentivegn...
	Hours	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary			0.00			0.00	
Zoning Administrator Salary			0.00			0.00	
Clerk Hourly			0.00	1,575.01667	20.00	31,279.83	
Daily Rate-Crossing Guard			0.00			0.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Overtime (x1.5) hourly			0.00	8.25	30.00	247.50	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			207.84			0.00	
Total Gross Pay			207.84	1,583.26667		31,527.33	
Adjusted Gross Pay			207.84	1,583.26667		31,527.33	
Taxes Withheld							
Federal Withholding			0.00			-2,023.00	
Medicare Employee			-3.01			-457.15	
Social Security Employee			-12.89			-1,954.69	
WI - Withholding			0.00			-1,102.85	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-15.90			-5,537.69	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay			**191.94**	**1,583.26667**		**25,989.64**	
Employer Taxes and Contributions							
Medicare Company			3.01			457.15	
Social Security Company			12.89			1,954.69	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**15.90**			**2,411.84**	

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Bentivegna, Matthew S.		Cate, Riley M			Coulthurst, Stacy L	
	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00		
Building Inspector Salary		0.00			0.00		
Fire Chief Salary		0.00			0.00		
President Salary		0.00			0.00		
Trustee Salary		0.00			0.00		
Zoning Administrator Salary		0.00			0.00		
Clerk Hourly		0.00			0.00		
Daily Rate-Crossing Guard		0.00			0.00		
Diggers Hotline Locates		0.00			0.00		
Hourly		0.00			0.00		
Hourly Rate-Maintenance		0.00			0.00		
Overtime (x1.5) hourly		0.00			0.00		
Building Inspector Commission		0.00			0.00		
Fire Dept Point System		304.83			969.90		
Total Gross Pay		304.83			969.90		
Adjusted Gross Pay		304.83			969.90		
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-4.42			-14.06		
Social Security Employee		-18.90			-60.13		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-23.32			-74.19		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**281.51**			**895.71**		
Employer Taxes and Contributions							
Medicare Company		4.42			14.06		
Social Security Company		18.90			60.13		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**23.32**			**74.19**		

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Coulthurs...	Dunham III, Willliam C.		Fournier, Charmian C		
	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary	0.00			0.00			0.00
Building Inspector Salary	0.00			0.00			0.00
Fire Chief Salary	0.00			0.00			0.00
President Salary	0.00			0.00			0.00
Trustee Salary	0.00	2		240.00	2		240.00
Zoning Administrator Salary	0.00			0.00			0.00
Clerk Hourly	0.00			0.00			0.00
Daily Rate-Crossing Guard	0.00			0.00			0.00
Diggers Hotline Locates	0.00			0.00			0.00
Hourly	0.00			0.00			0.00
Hourly Rate-Maintenance	0.00			0.00			0.00
Overtime (x1.5) hourly	0.00			0.00			0.00
Building Inspector Commission	0.00			0.00			0.00
Fire Dept Point System	232.78			0.00			0.00
Total Gross Pay	232.78	2		240.00	2		240.00
Adjusted Gross Pay	232.78	2		240.00	2		240.00
Taxes Withheld							
Federal Withholding	0.00			0.00			-50.00
Medicare Employee	-3.38			-3.48			-3.48
Social Security Employee	-14.43			-14.88			-14.88
WI - Withholding	0.00			0.00			-50.00
Medicare Employee Addl Tax	0.00			0.00			0.00
Total Taxes Withheld	-17.81			-18.36			-118.36
Additions to Net Pay							
Mileage Reimbursement	0.00			0.00			0.00
Total Additions to Net Pay	0.00			0.00			0.00
Net Pay	**214.97**	**2**		**221.64**	**2**		**121.64**
Employer Taxes and Contributions							
Medicare Company	3.38			3.48			3.48
Social Security Company	14.43			14.88			14.88
WI - Unemployment Company	0.00			0.00			0.00
Total Employer Taxes and Contributions	**17.81**			**18.36**			**18.36**

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Gogin, Grant P			Haehnlein, Jedediah			Hawley, A...
	Hours	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary			0.00			0.00	
Zoning Administrator Salary			0.00			0.00	
Clerk Hourly			0.00			0.00	
Daily Rate-Crossing Guard			0.00			0.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Overtime (x1.5) hourly			0.00			0.00	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			346.40			520.98	
Total Gross Pay			346.40			520.98	
Adjusted Gross Pay			346.40			520.98	
Taxes Withheld							
Federal Withholding			0.00			0.00	
Medicare Employee			-5.02			-7.55	
Social Security Employee			-21.48			-32.30	
WI - Withholding			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-26.50			-39.85	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay			**319.90**			**481.13**	
Employer Taxes and Contributions							
Medicare Company			5.02			7.55	
Social Security Company			21.48			32.30	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**26.50**			**39.85**	

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Hawley, Aaron J		Jacoby II, Peter J.		Kraft, John E.	
	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00	2	
Building Inspector Salary		0.00			0.00		
Fire Chief Salary		0.00			0.00		
President Salary		0.00			0.00		
Trustee Salary		0.00			0.00		
Zoning Administrator Salary		0.00			0.00		
Clerk Hourly		0.00			0.00		
Daily Rate-Crossing Guard		0.00			0.00		
Diggers Hotline Locates		0.00			0.00	4	1,315.00
Hourly		0.00			0.00		
Hourly Rate-Maintenance		0.00			0.00		
Overtime (x1.5) hourly		0.00			0.00		
Building Inspector Commission		0.00			0.00		
Fire Dept Point System		484.96			44.34		
Total Gross Pay		484.96			44.34	6	
Adjusted Gross Pay		484.96			44.34	6	
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-7.03			-0.64		
Social Security Employee		-30.07			-2.75		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-37.10			-3.39		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**447.86**			**40.95**	**6**	
Employer Taxes and Contributions							
Medicare Company		7.03			0.64		
Social Security Company		30.07			2.75		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**37.10**			**3.39**		

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Kraft, Joh...	Lepak, Rebecca A			Lepper, Brian D.		
	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary	270.83			0.00			0.00
Building Inspector Salary	0.00			0.00			0.00
Fire Chief Salary	0.00			0.00	2		2,979.17
President Salary	0.00			0.00			0.00
Trustee Salary	0.00			0.00			0.00
Zoning Administrator Salary	0.00			0.00			0.00
Clerk Hourly	0.00			0.00			0.00
Daily Rate-Crossing Guard	0.00			0.00			0.00
Diggers Hotline Locates	3,485.00			0.00			0.00
Hourly	0.00	101.33332	17.00	1,603.43			0.00
Hourly Rate-Maintenance	0.00			0.00			0.00
Overtime (x1.5) hourly	0.00			0.00			0.00
Building Inspector Commission	0.00			0.00			0.00
Fire Dept Point System	581.95			0.00			0.00
Total Gross Pay	4,337.78	101.33332		1,603.43	2		2,979.17
Adjusted Gross Pay	4,337.78	101.33332		1,603.43	2		2,979.17
Taxes Withheld							
Federal Withholding	0.00			0.00			0.00
Medicare Employee	-62.90			-23.25			-43.20
Social Security Employee	-268.94			-99.41			-184.71
WI - Withholding	0.00			0.00			0.00
Medicare Employee Addl Tax	0.00			0.00			0.00
Total Taxes Withheld	-331.84			-122.66			-227.91
Additions to Net Pay							
Mileage Reimbursement	0.00			24.22			0.00
Total Additions to Net Pay	0.00			24.22			0.00
Net Pay	**4,005.94**	**101.33332**		**1,504.99**	**2**		**2,751.26**
Employer Taxes and Contributions							
Medicare Company	62.90			23.25			43.20
Social Security Company	268.94			99.41			184.71
WI - Unemployment Company	0.00			0.00			0.00
Total Employer Taxes and Contributions	**331.84**			**122.66**			**227.91**

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Lila, Kaitlyn M			Manville, James D.			Marsolek, ...
	Hours	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary			0.00			0.00	
Zoning Administrator Salary			0.00	3		375.00	
Clerk Hourly			0.00			0.00	
Daily Rate-Crossing Guard			0.00			0.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Overtime (x1.5) hourly			0.00			0.00	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			374.11			0.00	
Total Gross Pay			374.11	3		375.00	
Adjusted Gross Pay			374.11	3		375.00	
Taxes Withheld							
Federal Withholding			0.00			0.00	
Medicare Employee			-5.42			-5.44	
Social Security Employee			-23.19			-23.25	
WI - Withholding			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-28.61			-28.69	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay			**345.50**	**3**		**346.31**	
Employer Taxes and Contributions							
Medicare Company			5.42			5.44	
Social Security Company			23.19			23.25	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**28.61**			**28.69**	

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Marsolek, Richard J		Menzel, Stephen F		Miller, LoisJean C.	
	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00		
Building Inspector Salary		0.00			0.00		
Fire Chief Salary		0.00			0.00		
President Salary		0.00	3		2,625.00		
Trustee Salary		0.00			0.00		
Zoning Administrator Salary		0.00			0.00		
Clerk Hourly		0.00			0.00		
Daily Rate-Crossing Guard		0.00			0.00	160	20.50
Diggers Hotline Locates		0.00			0.00		
Hourly		0.00			0.00		
Hourly Rate-Maintenance		0.00			0.00		
Overtime (x1.5) hourly		0.00			0.00		
Building Inspector Commission		0.00			0.00		
Fire Dept Point System		581.95			0.00		
Total Gross Pay		581.95	3		2,625.00	160	
Adjusted Gross Pay		581.95	3		2,625.00	160	
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-8.44			-38.06		
Social Security Employee		-36.08			-162.75		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-44.52			-200.81		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**537.43**	**3**		**2,424.19**	**160**	
Employer Taxes and Contributions							
Medicare Company		8.44			38.06		
Social Security Company		36.08			162.75		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**44.52**			**200.81**		

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Miller, Loi...	Olsen, Collin Q.			Olson, Chance C		
	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary	0.00			0.00			0.00
Building Inspector Salary	0.00			0.00			0.00
Fire Chief Salary	0.00			0.00			0.00
President Salary	0.00			0.00			0.00
Trustee Salary	0.00			0.00			0.00
Zoning Administrator Salary	0.00			0.00			0.00
Clerk Hourly	0.00			0.00			0.00
Daily Rate-Crossing Guard	3,280.00			0.00			0.00
Diggers Hotline Locates	0.00			0.00			0.00
Hourly	0.00			0.00			0.00
Hourly Rate-Maintenance	0.00			0.00			0.00
Overtime (x1.5) hourly	0.00			0.00			0.00
Building Inspector Commission	0.00			0.00			0.00
Fire Dept Point System	0.00			374.11			678.94
Total Gross Pay	3,280.00			374.11			678.94
Adjusted Gross Pay	3,280.00			374.11			678.94
Taxes Withheld							
Federal Withholding	0.00			0.00			0.00
Medicare Employee	-47.56			-5.42			-9.84
Social Security Employee	-203.36			-23.19			-42.09
WI - Withholding	0.00			0.00			0.00
Medicare Employee Addl Tax	0.00			0.00			0.00
Total Taxes Withheld	-250.92			-28.61			-51.93
Additions to Net Pay							
Mileage Reimbursement	0.00			0.00			0.00
Total Additions to Net Pay	0.00			0.00			0.00
Net Pay	**3,029.08**			**345.50**			**627.01**
Employer Taxes and Contributions							
Medicare Company	47.56			5.42			9.84
Social Security Company	203.36			23.19			42.09
WI - Unemployment Company	0.00			0.00			0.00
Total Employer Taxes and Contributions	**250.92**			**28.61**			**51.93**

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Paulson, Kristin			Renfert, Gordon J.			Reynolds,...
	Hours	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary			0.00			0.00	
Building Inspector Salary			0.00			0.00	
Fire Chief Salary			0.00			0.00	
President Salary			0.00			0.00	
Trustee Salary	3		600.00	3		600.00	
Zoning Administrator Salary			0.00			0.00	
Clerk Hourly			0.00			0.00	
Daily Rate-Crossing Guard			0.00			0.00	
Diggers Hotline Locates			0.00			0.00	
Hourly			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00	
Overtime (x1.5) hourly			0.00			0.00	
Building Inspector Commission			0.00			0.00	
Fire Dept Point System			0.00			0.00	
Total Gross Pay	3		600.00	3		600.00	
Adjusted Gross Pay	3		600.00	3		600.00	
Taxes Withheld							
Federal Withholding			0.00			0.00	
Medicare Employee			-8.70			-8.70	
Social Security Employee			-37.20			-37.20	
WI - Withholding			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-45.90			-45.90	
Additions to Net Pay							
Mileage Reimbursement			0.00			0.00	
Total Additions to Net Pay			0.00			0.00	
Net Pay	**3**		**554.10**	**3**		**554.10**	
Employer Taxes and Contributions							
Medicare Company			8.70			8.70	
Social Security Company			37.20			37.20	
WI - Unemployment Company			0.00			0.00	
Total Employer Taxes and Contributions			**45.90**			**45.90**	

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Reynolds, David D.		Seymour, Jason M			Zepp, James P.	
	Rate	Jan - Dec ...	Hours	Rate	Jan - Dec ...	Hours	Rate
Employee Wages, Taxes and Adjustme...							
Gross Pay							
Asst. Fire Chief Salary		0.00			0.00		
Building Inspector Salary		0.00			0.00	1	
Fire Chief Salary		0.00			0.00		
President Salary		0.00			0.00		
Trustee Salary		0.00			0.00		
Zoning Administrator Salary		0.00			0.00		
Clerk Hourly		0.00			0.00		
Daily Rate-Crossing Guard		0.00			0.00		
Diggers Hotline Locates		0.00			0.00		
Hourly		0.00			0.00		
Hourly Rate-Maintenance		0.00			0.00		
Overtime (x1.5) hourly		0.00			0.00		
Building Inspector Commission		0.00			0.00		
Fire Dept Point System		96.99			33.25		
Total Gross Pay		96.99			33.25	1	
Adjusted Gross Pay		96.99			33.25	1	
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-1.41			-0.48		
Social Security Employee		-6.01			-2.06		
WI - Withholding		0.00			0.00		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-7.42			-2.54		
Additions to Net Pay							
Mileage Reimbursement		0.00			0.00		
Total Additions to Net Pay		0.00			0.00		
Net Pay		**89.57**			**30.71**	**1**	
Employer Taxes and Contributions							
Medicare Company		1.41			0.48		
Social Security Company		6.01			2.06		
WI - Unemployment Company		0.00			0.00		
Total Employer Taxes and Contributions		**7.42**			**2.54**		

VILLAGE OF PARK RIDGE
Payroll Summary
January through December 2022

	Zepp, Ja...	TOTAL		
	Jan - Dec ...	Hours	Rate	Jan - Dec ...
Employee Wages, Taxes and Adjustme...				
Gross Pay				
Asst. Fire Chief Salary	0.00	2.00		270.83
Building Inspector Salary	375.00	1.00		375.00
Fire Chief Salary	0.00	2.00		2,979.17
President Salary	0.00	3.00		2,625.00
Trustee Salary	0.00	10.00		1,680.00
Zoning Administrator Salary	0.00	3.00		375.00
Clerk Hourly	0.00	1,575.02		31,279.83
Daily Rate-Crossing Guard	0.00	160.00		3,280.00
Diggers Hotline Locates	0.00	4.00		3,485.00
Hourly	0.00	101.33		1,603.43
Hourly Rate-Maintenance	0.00			0.00
Overtime (x1.5) hourly	0.00	8.25		247.50
Building Inspector Commission	2,368.74			2,368.74
Fire Dept Point System	0.00			5,833.33
Total Gross Pay	2,743.74	1,869.60		56,402.83
Adjusted Gross Pay	2,743.74	1,869.60		56,402.83
Taxes Withheld				
Federal Withholding	-69.00			-2,142.00
Medicare Employee	-39.78			-817.82
Social Security Employee	-170.11			-3,496.95
WI - Withholding	0.00			-1,152.85
Medicare Employee Addl Tax	0.00			0.00
Total Taxes Withheld	-278.89			-7,609.62
Additions to Net Pay				
Mileage Reimbursement	0.00			24.22
Total Additions to Net Pay	0.00			24.22
Net Pay	**2,464.85**	**1,869.60**		**48,817.43**
Employer Taxes and Contributions				
Medicare Company	39.78			817.82
Social Security Company	170.11			3,496.95
WI - Unemployment Company	0.00			0.00
Total Employer Taxes and Contributions	**209.89**			**4,314.77**

MEMO

06 January 2022

TO: Steve Menzel (village President)
CC: Shana Behrend (Village Clerk)

FROM : Jim Sachs (Board Chair)

SUBJECT 2021 FOURTH QUARTER BOARD REPORTS

ZONING BOARD

- There was no activity for the Zoning Board.

ZONING BOARD OF APPEALS

- There was no activity for the Zoning Board of Appeals.

Village street right of way use

1. General information regarding existing Village street rights of way
    a. Typical right of way widths are 50 feet total from property line to property line measured perpendicular to the roadway. A few village streets are 60 feet total width.
    b. Street pavements are typically 18 to 20 feet wide with little or no gravel shoulder.
    c. The right of way beyond the shoulder is typically lawn or garden and sometimes contains trees, bushes, and other miscellaneous landscaping. This area is typically higher than the roadway, often causing drainage issues.
2. General information regarding ultimate/desired streetscape
    a. The majority of the village residential areas rely on "rural" style drainage, and streets were originally constructed with ditches/swales to collect water during storms or spring melt. Due to the lack of relief, vertical drainage (infiltration) is currently the primary method of stormwater management. There are a number of "French drains" placed in strategic locations to help collect water, however these are no longer allowed, and should gradually be phased out as new allowable types of collection systems are constructed. Future planning shall give strong consideration to providing more swales/ditches or alternative methods of stormwater management, to maximize retention and infiltration of storm water.
    b. Vision triangles shall be maintained to provide clear vision in both directions when a vehicle is stopped near the edge of the crossing street. Trees and bushes should not be allowed in these areas, and any plantings within the vision triangle should be low, such as to not impair driver's vision. A 50 foot by 50-foot vision triangle will be typical (see detail of typical vision triangle). Existing landscaping that encroaches into the vision triangle may remain but should be considered for removal if it poses a safety concern, or with any new street improvement project.
3. Grading
    a. The right of way area between the edge of street pavement and the right of way line shall include a ditch/swale that meets the dimensions and details exhibited of the Typical Street Section. Properties that do not have a swale currently may be subject to regrading by the Village as street improvement projects occur. Any new grading initiated by a private property owner shall include a Village approved swale as detailed in the Typical Street Section.
    b. Parking pads, either paved or graveled, are prohibited on Village right of way. Existing parking pads may remain but shall be removed if any new grading or shaping occurs, or if a street construction project includes work that extends outside the street pavement/shoulder.
4. Driveways
    a. Each Village lot shall be allowed no more than 1 (one) driveway. If multiple driveways currently exist, they may remain, providing they do not pose a safety concern. When a street construction project occurs, additional driveways will be considered for removal by the Village. When construction occurs on private property that effects driveways, all additional driveways will be considered for removal.

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5. Parking – For vehicles and trailers
    a. Short term parking - less than 12 hours
        i. Short term parking is allowed along all Village streets. Parking is prohibited along Village streets when a snowfall of 1 inch or more is forecasted, or if 1 inch or more of snow cover exists. Vehicles shall be parked partially off the roadway, with at least 2 wheels on the shoulder or yard. Vehicles may be parked entirely on private property outside of driveway areas for 12 hours or less. Vehicles shall not be parked outside of driveway areas on a recurring basis.
        ii. Campers and trailers – The above restriction shall pertain similarly.
    b. Long term parking – more than 12 hours
        i. Long term parking is not allowed along Village Streets. Long term and regular recurring parking shall be entirely on driveway areas, or in a garage or car port. No more than 4 cars will be allowed to park in driveways, outside of a garage or car port. Campers and other trailers must be parked on driveway areas, or behind a plane extending from the front wall of the house or garage.
6. Plantings
    a. Trees
        i. Large species trees (greater than 12 feet mature height) shall not be planted within Village right of way or vision triangles. Existing trees that are within these areas may remain if they do not pose a threat to public safety but may be considered for removal by the Village if issues develop, or if a Village street improvement project occurs. Any overhanging branches shall be kept trimmed to provide a window 16 feet high and 5 feet from the edge of street pavement edges.
        ii. Small species trees/bushes (less than 12 feet mature height) may be planted on village right of way. These plantings shall not be planted with the trunk closer than 10 feet from the street pavement edge, and the mature crown area shall not extend closer than 5 feet from of the edge of street pavement. Existing small species trees that have crowns that extend into this zone shall be kept trimmed to provide this window.
        iii. Trees, bushes, or other plantings that exceed 24 inches in height will not be allowed within any vision triangle.
    b. Garden plantings
        i. Rain Gardens are strongly encouraged on Village right of way. They provide needed water retention during storm events and in spring thaw periods. They also facilitate infiltration of stormwater to recharge Village groundwater resources.
        ii. Flower gardens or other decorative garden plantings are also strongly encouraged on Village right of way.
        iii. Garden plantings are prohibited within 1 foot of the edge of street pavements.
        iv. Garden plantings that exceed 36 inches in height are prohibited within any vision triangle.
7. Structures
    a. Retaining walls

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i. Retaining walls are prohibited within the Village right of way or vision triangles. Existing retaining walls that encroach on right of way may remain but shall be considered for removal if any new grading or shaping occurs, or if a street construction project includes work that extends outside the street pavement/shoulder.

8. Mailboxes
    a. Location
        i. Mailboxes shall be installed such that the front face of the box is no closer than 2 feet and no greater than 3 feet from the edge of pavement. Other details of installation shall be in accordance with the mailbox detail in the Village Street improvement Guide.
    b. Type
        i. Mailboxes shall be standard size and shape and may be small or large version of the USPS standard. Non-standard or custom-built mailboxes will be allowed if they are within the typical size range, are not a hazard, and are acceptable to the Village. Mailbox posts may be wooden or steel. Stone or concrete mailbox posts are prohibited.
    c. Existing allowances
        i. Existing mailboxes that do not meet location of type requirements may remain but shall be considered for modification or relocation if any new grading or shaping occurs, or if a street construction project includes work that extends outside the street pavement/shoulder. Mailboxes that are deemed a safety hazard will shall be replaced within 10 days after notification from the Village or will be removed by the Village at the owner's expense.
9. Underground sprinkler systems
    a. Location
        i. Sprinkler lines and heads are allowed on Village right of way. Heads shall be installed no closer than 2 feet from the edge of any street pavement.
    b. Type
        i. Sprinkler heads located within right of way shall be flush or below grade. Head type or brand is not restricted providing it meets this grade restriction.
    c. Control Boxes (Manifold and valve units)
        i. Sprinkler control boxes are prohibited on Village right of way
10. Liability
    a. All liability of private property installed on Village right of way, including plantings, landscaping, mailboxes, sprinkler systems, structures, walls, or other personal property; is the sole responsibility of the property owner if damage occurs.

Recommendation from the zoning committee about street parking in the Village:

We believe that an all-encompassing ordinance for parking restrictions is not necessary. Instead, if there is a specific parking matter it could be made part of another ordinance. An example of that is the current draft of a possible new ordinance entitled Village Street Right of Way Use. It contains a couple of sections about parking restrictions. Having parking restrictions documented somewhere gives something for the village or the zoning administrator to use in communicating to

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residents. Lastly, we encourage the use of the village newsletter to communicate any changes to ordinances in advance of their being adopted.

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Resolution 001.2023R
RESOLUTION TO ADOPT SPRING 2023 REFERENDUM LANGUAGE FOR LEVY INCREASE

The Village Board of the Village of Park Ridge Resolves as Follows:

WHEREAS, in its Strategic Plan adopted by the Village Board on November 14, 2022, the Village has identified among its primary goals its intent to "enhance capacity to fund village government functions, including capital improvements and routine maintenance" and "provide services that make Park Ridge safer;" and

WHEREAS, the costs for the Village Hall operations – including Village Hall maintenance, utilities, equipment and supplies, staffing, and elections – have increased substantially in recent years; and

WHEREAS, the costs for the Village's contracted services – including fire protection and emergency medical services, snowplowing, garbage collection, recycling, and street maintenance – have also increased substantially in recent years; and

WHEREAS, the Village throughout its history has had limited opportunities for new construction and growth that provide corresponding increases in property tax revenue;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Park Ridge, Portage County, Wisconsin, by a majority vote, hold a Referendum vote at the April 4, 2023, Spring Election on the following question:

"Under state law, the increase in the levy of the Village of Park Ridge for the tax to be imposed for the next fiscal year, 2024, is limited to 1.387% which results in a levy of $233,098. Shall the Village of Park Ridge be allowed to exceed this limit and increase the levy for the next fiscal year, 2024, for the purpose of supporting the increasing costs of contracted services, Village operations, enhanced fire protection, and capital improvement debt service by a total of 47.2% and on an ongoing basis."

Adopted this 16th day of January 2023.

s/ _____
Steve Menzel
Village President

s/ _____
Shanna Behrend
Village Clerk

Attest: s/ _____
Shanna Behrend
Village Clerk

2023 ELECTION SCHEDULE

January 18, 2023	**Village Caucus**
February 21, 2023	**Spring Primary**
April 4, 2023	**Spring Election**

No November elections in odd numbered years

Operator's License Summary (01/16/2023)

(For ease of review and to reduce photocopying, applicant supporting documents have been summarized below, and only applications and 'positive' check reports are included in board packets.)

Name	Type	New or Renewal	Fee Pd	Proof of Training	Online Checks	
					CIB[1]	CCAP[2]
Vanesky, Tracy 2601 Forest Dr Trlr 42 Plover	Operator's One Year *(The Store)*	New	$40	Valid License	No criminal history found	No relevant contacts
Giese, Aaron 1333 Shaurette St Stevens Point	Operator's One Year *(The Store)*	New	$40	Valid License	No criminal history found	No relevant contacts

[1] **Wisconsin Department of Justice Crime Information Bureau** (wi-recordcheck.org); [This website contains arrest and conviction information on over 1,000,000 individuals dating back to 1971. Every record in the database is supported by positive fingerprint identification. New arrest fingerprint cards are being received at a rate of 10,000 each month.]; $7 per check.

[2] **Wisconsin Circuit Court Access** (wcca.wicourts.gov); [This website provides access to certain public records of the circuit courts of Wisconsin. Information provided is an exact copy of the case information entered into the Consolidated Court Automation Programs (CCAP) case management system by court staff in the counties where the case files are located.]; no charge for checks; currently.

Job Opportunity
Clerk and Treasurer - Village of Park Ridge - Portage County, Wisconsin

The position(s) will be open until filled.

About the position:
The Village seeks a skilled, dedicated, conscientious and self-motivated individual or individuals to fill the positions of Village Clerk and Village Treasurer. These are part-time responsibilities with occasional evening hours to support Village board and committee meetings. The work is typically done on-site at the Village Hall, but flexible work schedules and options to work from home may be considered for qualified candidates. Depending on the applicants' qualifications, the position(s) may be filled by either one or two persons.

Requires a minimum of an Associate Degree in a field relating to office management, accounting/bookkeeping, or clerical training. Previous experience in municipal government or clerk's office is a plus. Candidates shall have excellent communication and computer skills, knowledge of Microsoft Office software (Word, Excel, etc.). Knowledge of website editing a plus. Preferred skills for the Treasurer responsibilities include familiarity with QuickBooks accounting software and/or previous experience in municipal government or comptroller/treasurer's office. Online and some in person training provided.

Send resume with references and cover letter by January 23, 2023, to Steve Menzel, Village President, at smenzel@vi.parkridge.wi.gov

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About the Village:
The Village of Park Ridge, incorporated in 1938, is a small community located adjacent to the city of Stevens Point in Portage County, Wisconsin. Known throughout the area for its quiet, neighborhood atmosphere with nearly 500 residents, the Village also has a thriving commercial district along the Highway 66 corridor hosting more than 50 businesses. The Village is near other important area institutions-- within blocks of the region's largest grocery store (Metro Market), Washington Elementary School, P.J. Jacobs Junior High School, and St. Michael's Hospital.

For more information, go to https://vi.parkridge.wi.gov

ZONING COMMITTEE POSITIONS

- **Zoning Committee Chairperson**
- **Voting Member**
- **Non-voting Member (Trustee)**

ZONING BOARD OF APPEALS

- **Board Chairperson**
- **Board Member**
- **Alternate**

*** Terms begin 4/30/2023**