VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
February 20, 2023

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Dan Holloway, Gordon Renfert and Barb Friedrich and Kristin Paulson were present. Clerk Shanna Behrend was also present. Resident Jim LaMar was present. No one attended via Zoom.

AGENDA ITEM #1 - APPROVAL OF THE FEBRUARY AGENDA - Menzel asked the Board members if there were any questions regarding the February agenda. Paulson asked if the Park Ridge Rummage Sale date and specifics could be discussed even though it is not officially sponsored by the Village. Paulson also requested that the salt and sand usage as part of the snow removal could be explained in more detail. Friedrich made a motion to approve the agenda with those additions. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM JANUARY 16, 2023– Friedrich moved to approve the January minutes with minor changes. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND APPROVE CAUCUS MINUTES FROM JANUARY 18, 2023 – Holloway made the motion to accept the Caucus minutes with miner changes. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND ACCEPT FEBRUARY'S TREASURER'S REPORT – Renfert questioned the insurance payment made over the budgeted amount. Friedrich made a motion to approve the bills/payments. Seconded by Paulson. Roll call was taken, Renfert – yes, Paulson – yes, Holloway – yes, Friedrich– yes, Menzel – yes.

AGENDA ITEM #7 – REVIEW AND APPROVE FEBRUARY & MARCH BILLS/PAYMENTS – Renfert made the motion to approve the bills. Seconded by Holloway. Roll call was taken, Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #8 – APPROVE LEVY LIMIT REFERENDUM PLAN FOR RESIDENTIAL QUESTION & ANSWER – Menzel stated that there would be a flyer sent to residents regarding the upcoming April 4, 2023 referendum with information on why the referendum is necessary. There would also be information included in the spring newsletter regarding the referendum. In addition, there would be some Question & Answer sessions for residents to gather more information. The Board decided on March 15, 2023, in the All-Purpose Lodge located in Iverson Park, starting at 6:00 pm. There would also be time set aside during the March 20, 2023, Board meeting for any questions or concerns residents may have.

AGENDA ITEM #9 – APPROVE THE REQUEST FOR PROPOSAL SEEKING A CONSULTANT FOR STREET AND RIGHT-OF-WAY IMPROVEMENTS – The Board discussed the proposal for hiring a consultant created by Holloway. Renfert made the motion to accept the proposal with the following changes: under Deliverables, "Street improvement strategies" to read "Street improvements, funding and scheduling strategies" and "Stormwater management" to read "Recommended general drainage funding strategies". Also change the last sentence to read "the selected firm will be notified by April 3, 2023". Seconded by Friedrich. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #10 – DISCUSS AND APPROVE ORDINANCE FOR RIGHT-OF-WAY AND PARKING – Holloway tabled making the recommended changes to the ordinance due to his work on the RFP for a consultant. Paulson had a few questions about the parking portion of the ordinance. The Board will discuss the ordinance at the March meeting.

AGENDA ITEM #11 – SPRING PRIMARY ELECTION – The Spring Primary Election is February 21, 2023. Polls open at 7:00 am and close at 8:00 pm.

AGENDA ITEM #12 – ZONING BOARD COMMITTEE POSITION OPENING – There are still two positions open for the Zoning Committee and The Zoning Board of Appeals. Please contact the Village Clerk at 715 343 1590 or clerk@vi.parkridge.wi.gov or President Menzel at smenzel@vi.parkridge.wi.gov if interested.

AGENDA ITEM #13 – SPRING CLEAN/LARGE ITEM PICK-UP SCHEDULED FOR APRIL 20, 2023 – Items must be ready for pick-up by 8:00 am on the day of service.

AGENDA ITEM #14 – SALT/SAND USAGE FOR VILLAGE STREETS – This was an agenda item added by Paulson at the beginning of the meeting. Paulson asked how our current snow removal company uses salt and sand on the streets. Menzel explained that a mixture of sand and salt is used on intersections and sand for the rest of the streets.

AGENDA ITEM 14 – SET DATE FOR NEXT BOARD MEETING – The next board meeting is scheduled for March 20, 2023, at 5:30 pm.

The meeting adjourned at 6:38 pm.

SHANNA BEHREND
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT