VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
May 15, 2023

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Gordon Renfert, Kristin Paulson, Dan Holloway, and Barb Friedrich were present. Clerk Shanna Behrend and Clerk-in-training Katie McKelvey, Resident Jim Lamar, Resident Becky Woodward and Kelly Rasmussen and Hana Cutler of Emy J's Coffee Vault were also present.

AGENDA ITEM #1 - APPROVAL OF THE MAY AGENDA – Menzel asked the Board members if there were any changes regarding the May agenda. Clerk Shanna Behrend requested that we move Item#13 to Item #8. Friedrich made a motion to approve, with minor changes. The motion was seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM APRIL 17, 2023 – Renfert moved to approve the April minutes with minor changes. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW & APPROVE BOARD OF REVIEW MEETING MINUTES FROM APRIL 24, 2023– Holloway moved to approve the Board of Review meeting minutes, with no changes. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND ACCEPT APRIL TREASURER'S REPORT – Menzel questioned if the payment for the Parks Dept Pledge was made; Clerk McKelvey to investigate. Renfert questioned why we show that we are over budget for Local Tax Levied; Clerk McKelvey to investigate. After some discussion, Friedrich made a motion to approve the Treasurer's report. Motion seconded by Holloway. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes

AGENDA ITEM #7 – REVIEW AND APPROVE APRIL & MAY BILLS/PAYMENTS – Friedrich made the motion to approve the bills. Seconded by Renfert. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #8 (Previously ITEM #13) – APPROVE LIQUOR LICENSES – Paulson made the motion to approve the liquor license for Emy J's Coffee Vault. The motion was seconded by Friedrich. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes

AGENDA ITEM #9 – REVIEW AND APPROVE AGREEMENT WITH MSA PROFESSIONAL SERVICES (MSA) TO PROVIDE CAPITAL IMPROVEMENT PLANNING (CIP) SERVICES – Decision was made to purchase the planning software from Plan-It! The annual subscription for 2023 is $1,200, which is within the budget.

AGENDA ITEM #10– POTHOLE PROBLEM REMEDIED – Dan Holloway and Steve Menzel filled most of the potholes with Perma Patch

AGENDA ITEM #11 – APPROVE RESOLUTION 004.2023R – eCMAR – After discussion, Holloway made the motion to approve the resolution. Seconded by Renfert. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes

AGENDA ITEM #12 – DISCUSS AND POSSIBLY APPROVE ORDINANCE RIGHT-OF-WAY AND PARKING – Currently in DRAFT status; Final draft to be reviewed and approved at June board meeting.

AGENDA ITEM #13 – ZONING BOARD COMMITTEE POSITION APPROVAL- Thom Patton has agreed to be the chairman for the Zoning Committee and the Zoning Board of Appeals to replace Jim Sachs. Becky Woodward has

agreed to be a member of the Zoning Committee and the Zoning Board of Appeals. Friedrich moved to approve the positions, seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #14 – APPROVE OPERATORS LICENSES - Friedrich made the motion to approve the operator licenses for The Bottle Stop, The Store, and Emy J's Coffee Vault. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #15 – VILLAGE WIDE RUMMAGE SALE – Rummage sale was a success regardless of the weather.

AGENDA ITEM #16 – SET DATE AND TIME OF NEXT BOARD MEETING – Monday, June 19th, 2023, at 5:30 pm

The meeting adjourned at 6:58 pm.

KATIE MCKELVEY
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT