VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
July 17, 2023

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Kristin Paulson, Barb Friedrich, Gordon Renfert and President Menzel were present. Clerk Katie McKelvey, Dan Knoeck from MSA, Assistant Fire Chief Dennis Zvara, Residents Jim LaMar, Shanna Behrend and Tori Jennings were also present. Trustee Dan Holloway came in after roll call was taken.

AGENDA ITEM #1 - APPROVAL OF THE JUNE AGENDA – Menzel asked the Board members if there were any changes regarding the June agenda. Friedrich made a motion to approve, with no changes. The motion was seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM JUNE 19, 2023 – After minor changes, Menzel moved to approve the May minutes. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT JUNE TREASURER'S REPORT – After some discussion, Friedrich made a motion to approve the Treasurer's report. Motion seconded by Renfert. Roll call was taken, Friedrich – Yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #6 – REVIEW AND APPROVE JUNE & JULY BILLS/PAYMENTS – Renfert made the motion to approve the payment of the bills. Seconded by Friedrich. Roll call was taken, Paulson – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #7 – APPROVE QUARTERLY REPORTS –

- Building Permits
- Fire Department – Asst Chief Zvara provided updates on the fire runs for the quarter; Also advised that the Burn Facility should be up and running by the end of summer. Chief advised the public to follow the Stevens Point Fire Department Facebook page for updates.
- Zoning Committee
- Payroll

After discussion and noting that there was no zoning report due to no activity during the quarter, Paulson made a motion to approve, Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #8 – APPROVE OPERATORS LICENSE – Friedrich moved to approve the motion and Paulson seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #9 – MSA UPDATE by DAN KNOECK – CAPITAL IMPROVEMENT PLAN PROGRESS REPORT – Dan Knoeck explained the details of the preliminary map showing the water mains and fire hydrants

AGENDA ITEM #10 - DISCUSS, AND POSSIBLY APPROVE PROPOSED ORDINANCE 17.17 STREET RIGHT-OF-WAY, DRIVEWAYS AND PARKING – President Menzel advised that the Village submitted the original draft ordinance to the Village Attorney. The revised draft in the packet is marked up with the Attorney's suggestions. Discussion included the need for a vision triangle at the intersections. Thoughts and suggestions are to be sent to President Steve Menzel and/or Trustee Dan Holloway.

AGENDA ITEM #11 – SPEED LIMITS – Resident Tori Jennings is urging the village to propose a reduction in the speed limit from Sunrise Avenue to County Club Drive. After some discussion, the board acknowledged the city has jurisdiction over speed limits. The board will keep in mind for further discussion and action.

AGENDA ITEM #12 – UPDATE ON FIRE EQUIPMENT SALES/SEALED BID – Asst Chief Zvara advised that two other fire departments are going to come through to look at items to purchase. Sealed bids for the three fire trucks are due by Noon on Friday, August 4th, 2023. Bids to be opened at 11:00am on Tuesday, August 10th, 2023.

AGENDA ITEM #13 – VILLAGE TRAINING UPDATE – New members of the Zoning Committee, Thom Patton and Becky Woodward attended a Webinar on the Zoning Board of Appeals; Clerk McKelvey and President Menzel attended a Webinar on the Basics of Budgeting; Clerk McKelvey attended training in Green Bay provided by the Leage of Wisconsin Municipalities.

AGENDA ITEM #14 – VILLAGE PICNIC – Sunday, August 13, 2023 from 4-7pm at the Village Hall. Ice Cream Truck will be there along with food, games and fun.

AGENDA ITEM #15 – PRESENT GIFT TO SHANNA BEHREND – The Village Board presented Shanna Behrend a gift for her service as the Village Clerk and Treasurer for the past year and a half.

AGENDA ITEM #16 – SET DATE AND TIME OF NEXT BOARD MEETING – Monday, August 21, 2023, 5:30pm

The meeting adjourned at 7:34 pm.

KATIE MCKELVEY
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT