**VILLAGE OF PARK RIDGE**
**BOARD MEETING MINUTES**
**March 18, 2024**

**********

**MEETING CALLED TO ORDER** – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Barb Friedrich, Gordon Renfert, Kristin Paulson, Dan Holloway and Steve Menzel were present as well as Residents Tori Jennings and Shawn Paulson; Clerk Katie McKelvey attended via Zoom.

**AGENDA ITEM #1 - APPROVAL OF THE FEBRUARY AGENDA** – Menzel asked the Board members if there were any changes regarding the March agenda. Friedrich made a motion to approve, with no changes. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

**AGENDA ITEM #2 – PUBLIC COMMENT PERIOD** - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

**AGENDA ITEM #3 – PUBLIC COMMENT PERIOD** - The public comment section was opened to anyone who wished to speak on any non-agenda item. Resident Tori Jennings spoke, asking the Village to consider trying to lower the speed limit to 25 mph from Country Club Drive all the way through the Village limits. President Menzel advised that we add this topic to the April agenda.

**AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM FEBRUARY 15, 2024 –** After minor changes, Renfert made a motion to approve the minutes. Paulson seconded the motion. Motion carried by voice vote, with no negative votes.

**AGENDA ITEM #5 – REVIEW AND ACCEPT FEBRUARY'S TREASURER'S REPORT –** Menzel made a motion to approve the treasurer's report. Friedrich seconded motion. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

**AGENDA ITEM #6 – REVIEW AND APPROVE FEBRUARY & MARCH BILLS/PAYMENTS –** Friedrich made the motion to approve the payment of the bills. Seconded by Menzel. Roll call was taken, Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

**DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:**

**AGENDA ITEM #7 – SPRING GENERAL ELECTION – TUESDAY, APRIL 2, 2024 –** Polls will be open from 7:00am-8:00pm

**AGENDA ITEM #8 – UPDATE – FUNDING SOURCES FOR WATER MAINS/HYDRANTS** – President Menzel spoke with Nathan Billinghurst with USDA Rural Development, who offers grants and loans. Park Ridge median household income is too high to qualify for a rural development grant, however the village does qualify for a low-interest rate loan (current rate is 3.5%). Loans can be done in a 40-year term. Financing can be used to cover street reconstruction; Rule of thumb is for every $1,000 borrowed translates to $49 per month for 40 years.

**AGENDA ITEM #9 – OPEN BOOK – MONDAY, APRIL 15, 2024 –** This will be held via telephone if any resident has any issues/questions.

**AGENDA ITEM #10 – BOARD OF REVIEW** – MONDAY, APRIL 22, 2024 – 1:30-3:30pm

**AGENDA ITEM #11 – CHIEF ELECTION INSPECTOR RECRUITMENT** – The Village is still in need of finding at least one person to be the Chief Election Inspector for the rest of the elections in 2024. This position could be split up between multiple people.

**AGENDA ITEM #12 – SPRING LARGE ITEM PICK-UP** - Thursday, April 11, 2024. It was discussed that residents would prefer the large item pick-up in the fall. Paulson made the motion to move the large item pick-up from spring 2024 to fall 2024. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

**AGENDA ITEM #13 – VILLAGE-WIDE RUMMAGE SALE** – Set for Mother's Day weekend – Saturday, May 12, 2024

**AGENDA ITEM #14 – SET DATE FOR NEXT BOARD MEETING –** Monday, April 15, 2024, at 5:30pm

**AGENDA ITEM #15 – THE BOARD MAY CONSIDER A MOTION TO GO INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES SECT. 19.85(1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO WIT: Village Clerk/Treasurer –** The board went into closed session to discuss.

**AGENDA ITEM #16 – THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY FOLLOWING THE CLOSED SESSION AND TAKE ACTION, IF ANY, ON MATTERS DISCLOSED IN CLOSED SESSION** – The board reconvened and advised that a performance review will be scheduled before the end of April. The review will be conducted by President Steve Menzel, Trustee Barb Friedrich and one other person not on the board.

**AGENDA ITEM #17 -** ADJOURN

The meeting adjourned at 7:25pm.

N/A

KATIE MCKELVEY
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT