VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
April 15, 2024

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Barb Friedrich, Gordon Renfert, Kristin Paulson, Dan Holloway and Steve Menzel and clerk Katie McKelvey were present. Residents Tori Jennings and Mary Tierney-Ley were in attendance along with Adam Kuhn from Stevens Point. Residents Shawn Paulson and Dan O'Neil attended via Zoom.

AGENDA ITEM #1 - APPROVAL OF THE MAY AGENDA – Menzel asked the Board members if there were any changes regarding the May agenda. Holloway made a motion to approve, with no changes. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. Resident Mary Tierney-Ley stated, and felt many residents agreed, that she preferred the large item pick-up in the fall rather than the spring.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM MARCH 18, 2024 –Clerk McKelvey stated that she was unable to hear the recording clearly and may have missed some information. Paulson said that the motion to cancel the Spring Large Item Pick-up and move it to the fall was omitted from the minutes. Friedrich made a motion to approve the minutes with the addition of the missed motion. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT MARCH TREASURER'S REPORT – Menzel had questions about how the village loans are listed on the balance sheet. McKelvey said she had called The Bank of Amherst. Paulson had questions about the total assets listed. Menzel made a motion to approve the treasurer's report. Hollway seconded motion. Roll call was taken, Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #6 – REVIEW AND APPROVE MARCH & APRIL BILLS/PAYMENTS – Friedrich made the motion to approve the payment of the bills. Seconded by Renfert. Roll call was taken, Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #7 – ACCEPT QUARTERLY REPORTS –

- **Building Permits**
- **Fire Department**
- **Zoning Committee**
- **Payroll**

A motion was made by Paulson to accept the quarterly reports. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM #8 – RESOLUTION – PORTAGE COUNTY COMMITMENT TO ELIMINATE ROADWAY FATALITIES: Safe Streets for All (SS4A) Grant Award – Adam Kuhn from Stevens Point talked about the next steps regarding the $200,000 SS4A grant awarded to the city. They will be creating a Task Force and sub-committee to advise a consulting firm in the creation of a plan. Menzel made a motion to sign the resolution. Seconded by Friedrich. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #9 – DISCUSS PARK RIDGE DRIVE SPEED LIMIT – Menzel stated that he had talked with Stevens Point city engineer about the process of reducing the speed limit on Park Ridge Dr. After much discussion and since

the city of Stevens Point is responsible for Park Ridge Drive, the board decided to submit a recommendation to the mayor, city engineer and nearest alderperson for a potential lowered speed limit.

AGENDA ITEM #10 – SPRING BRANCH PICK-UP/LARGE ITEM PICK-UP – The Board motioned to re-approve the fall large item pick-up from the previous meeting and look into having a spring branch pick-up. Menzel made the motion, seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #11 – DISCUSS ALCOHOL LICENSING FEES – Clerk McKelvey proposed raising the liquor license fees for the businesses in Park Ridge. Menzel suggested that one of the trustees works with the clerk to do some research into this matter. Friedrich said she would help with the process.

AGENDA ITEM #12 – UPDATE ON DOT GRANTS – Menzel said that there were no updates at this point for the grants the village applied for to assist with future road projects. Holloway stated that the municipalities have been chosen, but the process is still working through all the stages.

AGENDA ITEM #13 – VILLAGE STREET INSPECTION – Menzel, Holloway, and Renfert gave their findings on the specific streets they each inspected. The board discussed the best plan to use the money budgeted for road repairs and upkeep. Menzel proposed getting estimates for chip sealing and gravel shoulder repair and then the board can make decisions based on the findings about other more important street issues.

AGENDA ITEM #14 – SPRING GENERAL ELECTION RESULTS - Clerk McKelvey stated that there were 261 voters between election day and mail in ballots out of 435 registered voters in Park Ridge. The full results can be found on the website and by using the following link. **https://vi.parkridge.wi.gov/wp-content/uploads/2024/04/2024-Spring-Election-Presidential-Preference-4.2.2024.pdf**

AGENDA ITEM #15 – BOARD OF REVIEW – MONDAY, APRIL 22, 2024 – Reminder that this scheduled for the following Monday from 1:30 pm – 3:30 pm.

AGENDA ITEM #16 – PLAN-IT-CIP SOFTWARE – Clerk McKelvey stated that she doesn't believe the software needed for the street repair projects was ever used. A call was made to Dan Knoeck from the engineering firm, MSA, to see if it is necessary to renew the software for the following year. He has not responded yet.

AGENDA ITEM #17 – VILLAGE WIDE RUMMAGE SALE – Saturday, May 11, 2024 – The village rummage sale is scheduled for the Saturday before Mother's Day. There will be no pick-up of unsold items this year. The event is not sponsored by the village.

AGENDA ITEM #18 – SET DATE FOR NEXT BOARD MEETING – The meeting is scheduled for Monday, May 13, 2024, 2024 at 5:30 pm.

AGENDA ITEM #19 - ADJOURN

The meeting adjourned at 7:24

SHANNA BEHREND
INTERIM VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT