VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
July 15, 2024

****

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Barb Friedrich, Gordon Renfert, Kristin Paulson, Dan Holloway and Steve Menzel, interim clerk Shanna Behrend were present.

AGENDA ITEM #1 - APPROVAL OF THE JULY AGENDA – Menzel asked the Board members if there were any changes regarding the July agenda. Friedrich made a motion to approve, with no changes. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. Clerk Behrend stated that the Chief Election Inspector position had been filled by both Joe Thompson and Meg Erler. They will share the duties.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM JUNE 17, 2024 – Holloway had some minor edits. Renfert motioned to approve the minutes with the edits mentioned. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT JUNE TREASURER'S REPORT – There was a question about payroll expenses. Friedrich had a question about state aid received. Friedrich made a motion to accept the treasurer's report. Seconded by Renfert. Roll call was taken; Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #6 – REVIEW AND APPROVE JUNE & JULY BILLS/PAYMENTS – Renfert made the motion to approve the bills, seconded by Holloway. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #7 – ACCEPT QUARTERLY REPORTS –

- Stevens Point Fire Department
- Building Permits
- Payroll
- Zoning – no activity to report

Holloway made the motion to accept the quarterly reports. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM #8 – PORTAGE COUNTY HAZARD MITIGATION PLAN – Commitment Form - Menzel explained that the county would aid with creating this plan and all that is required to move forward is the approval from the Village Board to sign the commitment form. Menzel made the motion to approve the commitment form, seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #9 – VILLAGE RIGHT- OF- WAY ORDINANCE – After some discussion, additions, suggestions and edits, the board members hope to have the final draft ready for the August board meeting and hold the public hearing at the same time for resident feedback.

AGENDA ITEM #10 – APPROVE SNOWPLOW CONTRACT – Friedrich made the motion to approve the snowplow contract for the 2024-2026 season. Seconded by Renfert. Roll call was taken; Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #11 – RESOLUTION 001.2024R - CMAR – Clerk Behrend explained that the Village files a report on our sewer system with the DNR. Holloway made the motion to approve the ordinance. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #12 – REVIEW PORTAGE COUNTY OUTDOOR RECREATION PLAN (ORP) – Menzel explained that this is to confirm any upcoming park or recreational plans the Village may have. Friedrich made the motion to approve the ORP, seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #13 – ELECTION SECURTIY – Clerk Behrend explained that the upcoming elections bring some security risks and that the board members should be extra cautious when checking their emails.

AGENDA ITEM #14 – ROAD PROJECT UPDATE – Menzel updated the board about the progress of the road projects. He and Holloway are meeting with the engineering firm, MSA, previously used, and Menzel has a meeting scheduled with the city of Stevens Point about the water contract going forward.

AGENDA ITEM #15 – THE BOARD MAY CONSIDER A MOTION TO GO INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES SECT. 19.85(1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO WIT: VILLAGE CLERK – Friedrich made the motion to go into closed session, seconded by Holloway. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #16 – THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY FOLLOWING THE CLOSED SESSION AND TAKE ACTION, IF ANY, ON MATTERS DISCLOSED IN CLOSED SESSION – Friedrich Made the motion to come out of closed session. Renfert seconded the motion. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes. No action was taken.

AGENDA ITEM #17 – SET DATE FOR NEXT BOARD MEETING – The date is set for August 19, 2024, at 5:30 pm.

AGENDA ITEM #18 - ADJOURN - The meeting adjourned at 7:15 PM

SHANNA BEHREND
INTERIM VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT