VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
July 15, 2024

****

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Barb Friedrich, Gordon Renfert, Kristin Paulson, Dan Holloway and Steve Menzel, interim clerk Shanna Behrend were present.

AGENDA ITEM #1 - APPROVAL OF THE JULY AGENDA – Menzel asked the Board members if there were any changes regarding the July agenda. Friedrich made a motion to approve, with no changes. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – **PUBLIC COMMENT PERIOD -** The public comment section was opened to anyone who wished to speak on any non-agenda item. Clerk Behrend stated that the Chief Election Inspector position had been filled by both Joe Thompson and Meg Erler. They will share the duties.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM JUNE 17, 2024 – Holloway had some minor edits. Renfert motioned to approve the minutes with the edits mentioned. Seconded by Friedrich. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT JUNE TREASURER'S REPORT – There was a question about payroll expenses. Friedrich had a question about state aid received. Friedrich made a motion to accept the treasurer's report. Seconded by Renfert. Roll call was taken; Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #6 – REVIEW AND APPROVE JUNE & JULY BILLS/PAYMENTS – Renfert made the motion to approve the bills, seconded by Holloway. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #7 – ACCEPT QUARTERLY REPORTS –

- Stevens Point Fire Department
- Building Permits
- Payroll
- Zoning – no activity to report

Holloway made the motion to accept the quarterly reports. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

<u>DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:</u>

AGENDA ITEM #8 – PORTAGE COUNTY HAZARD MITIGATION PLAN – Commitment Form - Menzel explained that the county would aid with creating this plan and all that is required to move forward is the approval from the Village Board to sign the commitment form. Menzel made the motion to approve the commitment form, seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #9 – VILLAGE RIGHT- OF- WAY ORDINANCE – After some discussion, additions and suggestions and edits, the board members hope to have the final draft ready for the August board meeting and to hold the public hearing at the same time for resident feedback.

AGENDA ITEM #10 – APPROVE SNOWPLOW CONTRACT – Friedrich made the motion to approve the snowplow contract for the 2024-2026 season. Seconded by Renfert. Roll call was taken; Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #11 – RESOLUTION 001.2024R - CMAR – Clerk Behrend explained that the files a report on our sewer system with the DNR. Holloway made the motion to approve the ordinance. Seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #12 – REVIEW PORTAGE COUNTY OUTDOOR RECREATION PLAN (ORP) – Menzel explained that this is to confirm any upcoming park or recreational plans the Village may have. Friedrich made the motion to approve the ORP, seconded by Paulson. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #13 – ELECTION SECURTIY – Clerk Behrend explained that the upcoming elections bring some security risks and that the board members should be extra cautious when checking their emails.

AGENDA ITEM #14 – ROAD PROJECT UPDATE – Menzel updated the board about the progress of the road projects. He and Holloway are meeting with the engineering firm, MSA, previously used, and Menzel has a meeting scheduled with the city of Stevens Point about the water contract going forward.

AGENDA ITEM #15 – THE BOARD MAY CONSIDER A MOTION TO GO INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES SECT. 19.85(1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO WIT: VILLAGE CLERK – Friedrich made the motion to go into closed session, seconded by Holloway. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #16 – THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY FOLLOWING THE CLOSED SESSION AND TAKE ACTION, IF ANY, ON MATTERS DISCLOSED IN CLOSED SESSION – Friedrich Made the motion to come out of closed session. Renfert seconded the motion. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes. No action was taken.

AGENDA ITEM #17 – SET DATE FOR NEXT BOARD MEETING – The date is set for August 19, 2024, at 5:30 pm.

AGENDA ITEM #18 - ADJOURN - The meeting adjourned at 7:15 PM

_____
SHANNA BEHREND
INTERIM VILLAGE CLERK

_____
STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
Balance Sheet
As of July 31, 2024

	Jul 31, 24
ASSETS	
Current Assets	
Checking/Savings	
11110 · Checking	1,000.00
11310 · Operating Account	101,263.28
11340 · Reserve Account-Pineries	
11341 · Reserve Account-Pineries (AR...	19,832.13
11340 · Reserve Account-Pineries - Ot...	10,928.51
Total 11340 · Reserve Account-Pineries	30,760.64
11343 · Pineries MM# 8005-467-9	112,099.55
11345 · Reserve Account-Bank of Amhe...	20,098.17
11350 · CD Account	104,104.94
11360 · Petty Cash	200.00
Total Checking/Savings	369,526.58
Other Current Assets	
1210 · Due from Employee (cc misuse)	4,585.32
12100 · Taxes Receivable	345,321.08
Total Other Current Assets	349,906.40
Total Current Assets	719,432.98
TOTAL ASSETS	**719,432.98**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · State W/H Tax	138.28
21511 · Federal W/H Tax	1,769.86
24700 · Due other taxing authorities	250,404.72
24800 · Due SP Utilities	4,058.00
Total Other Current Liabilities	256,370.86
Total Current Liabilities	256,370.86
Total Liabilities	256,370.86
Equity	
3010 · Office Equipment Reserve	82.68
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3060 · Disaster Reserve	12,345.31
3070 · Santa Visit Reserve	1,550.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	174,883.02
Net Income	158,797.47
Total Equity	463,062.12
TOTAL LIABILITIES & EQUITY	**719,432.98**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through July 2024

	Jan - Jul 24	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	361,886.19	363,098.00	-1,211.81	99.7%
41800 · Int & Penalties on Taxes Levied	1.74			
43410 · Shared Revenues	7,750.01	12,676.00	-4,925.99	61.1%
43420 · Fire Insurance	3,232.85	2,400.00	832.85	134.7%
43430 · Exempt Computer Aid	462.47	462.47	0.00	100.0%
43440 · Personal Property Aid	269.56	270.00	-0.44	99.8%
43450 · State Video (Cable) Aid	1,700.20	1,700.00	0.20	100.0%
43531 · Transportation Aid	10,005.63	13,338.87	-3,333.24	75.0%
44110 · Liquor and Malt Beverage	930.00	1,000.00	-70.00	93.0%
44120 · Cigarette/Bartender's Licenses	110.00	1,000.00	-890.00	11.0%
44200 · Dog Licenses	148.00	350.00	-202.00	42.3%
44300 · Building Permits/Inspections	2,323.78	2,000.00	323.78	116.2%
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	2,708.12	4,500.00	-1,791.88	60.2%
46100 · General Government	0.00	100.00	-100.00	0.0%
48100 · Interest	618.85	2,000.00	-1,381.15	30.9%
48200 · CD Interest	0.00	500.00	-500.00	0.0%
48900 · Miscellaneous Income	3,335.56	1,500.00	1,835.56	222.4%
48905 · Late Fees	10.00			
Total Income	395,492.96	407,095.34	-11,602.38	97.1%
Expense				
51100 · Village Board				
5110001 · President Salary	2,625.00	3,768.00	-1,143.00	69.7%
5110002 · Trustee Salary	2,400.00	3,445.00	-1,045.00	69.7%
5110003 · Santa Visit	805.99	500.00	305.99	161.2%
5110004 · League of Municipalities Dues	0.00	400.00	-400.00	0.0%
5110006 · Board Expenses	15.82	1,900.00	-1,884.18	0.8%
Total 51100 · Village Board	5,846.81	10,013.00	-4,166.19	58.4%
51300 · Legal	2,452.50	4,000.00	-1,547.50	61.3%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	23,232.92	40,685.00	-17,452.08	57.1%
5141002 · Mileage and Expense	0.00	1,000.00	-1,000.00	0.0%
5141006 · General Office Supplies	4,104.03	6,000.00	-1,895.97	68.4%
5141007 · Training	0.00	1,500.00	-1,500.00	0.0%
5141010 · Tax Collection Fee	1,450.56	1,500.00	-49.44	96.7%
5141011 · Villagewide Mailing	0.00	1,000.00	-1,000.00	0.0%
5141013 · Treasurer Bond	0.00	1,000.00	-1,000.00	0.0%
5141014 · Pineries Bank Fees/Supplies	21.47			
5141016 · Accounting Consultation	0.00	1,000.00	-1,000.00	0.0%
5141019 · Safe Deposit Box	0.00	50.00	-50.00	0.0%
5141022 · Dues & Subscriptions	1,505.02	2,000.00	-494.98	75.3%
5141025 · Background Checks	7.00	200.00	-193.00	3.5%
5141026 · Treasurer Compensation	367.50	6,000.00	-5,632.50	6.1%
5141027 · IT Services	750.00	1,500.00	-750.00	50.0%
Total 51410 · Clerk/Treasurer	31,438.50	63,435.00	-31,996.50	49.6%
51420 · Elections				
5142001 · Inspectors	1,120.52	2,500.00	-1,379.48	44.8%
5142002 · Election Expenses	76.02	500.00	-423.98	15.2%
5142006 · Election Equipment	154.40	1,000.00	-845.60	15.4%
Total 51420 · Elections	1,350.94	4,000.00	-2,649.06	33.8%
51430 · Publication Fees	208.49	200.00	8.49	104.2%
51510 · Accounting				
5151001 · Reporting (Form C)	925.00	2,000.00	-1,075.00	46.3%
51510 · Accounting - Other	111.16			
Total 51510 · Accounting	1,036.16	2,000.00	-963.84	51.8%
51530 · Assessment of Property				
5153001 · Assessor Contract	5,220.00	5,800.00	-580.00	90.0%
5153004 · Bd of Review Notice Publication	0.00	150.00	-150.00	0.0%
Total 51530 · Assessment of Property	5,220.00	5,950.00	-730.00	87.7%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through July 2024

	Jan - Jul 24	Budget	$ Over Budget	% of Budget
51600 · Village Hall				
5160001 · Maintenance Compensation	741.42	3,000.00	-2,258.58	24.7%
5160004 · Utilities	1,826.28	3,000.00	-1,173.72	60.9%
5160005 · Supplies and Equipment	312.41	2,500.00	-2,187.59	12.5%
5160006 · Repairs & Maintenance	2,950.43	2,000.00	950.43	147.5%
Total 51600 · Village Hall	5,830.54	10,500.00	-4,669.46	55.5%
51910 · Uncollectible Taxes	0.00	200.00	-200.00	0.0%
51938 · Insurance				
5193801 · General Liability	2,445.00	5,000.00	-2,555.00	48.9%
5193802 · Local Gov't Property	1,048.00	1,000.00	48.00	104.8%
5193803 · Worker's Compensation	1,645.00	2,000.00	-355.00	82.3%
Total 51938 · Insurance	5,138.00	8,000.00	-2,862.00	64.2%
52100 · Crossing Guard	3,136.50	3,500.00	-363.50	89.6%
52205 · Fire & EMS Protection				
5220521 · Fire Protection & EMT Contract	52,034.98	101,000.00	-48,965.02	51.5%
Total 52205 · Fire & EMS Protection	52,034.98	101,000.00	-48,965.02	51.5%
52400 · Building Inspection	3,326.38	4,000.00	-673.62	83.2%
52450 · Zoning Administration	375.00	550.00	-175.00	68.2%
53311 · Street Maintenance				
5331101 · Snow Plowing	17,166.00	27,000.00	-9,834.00	63.6%
5331103 · Street Maintenance	3,028.57	10,000.00	-6,971.43	30.3%
5331105 · Street Repair	0.00	1,000.00	-1,000.00	0.0%
5331113 · Engineering	14,968.00	31,000.00	-16,032.00	48.3%
Total 53311 · Street Maintenance	35,162.57	69,000.00	-33,837.43	51.0%
53315 · Sewers	53.48			
53420 · Street Lighting				
5342001 · Electric & Maintenance	7,057.04	13,500.00	-6,442.96	52.3%
5342004 · Digger Requests	2,060.37	4,000.00	-1,939.63	51.5%
Total 53420 · Street Lighting	9,117.41	17,500.00	-8,382.59	52.1%
53620 · Garbage Collection				
5362001 · Garbage Collection	18,658.68	32,520.00	-13,861.32	57.4%
5362002 · Fall Large Item Pick-up	832.00	800.00	32.00	104.0%
Total 53620 · Garbage Collection	19,490.68	33,320.00	-13,829.32	58.5%
53635 · Recycling cost				
5363501 · Recycling Collection	4,665.30	9,000.00	-4,334.70	51.8%
5363503 · Yard Waste Drop Off	5,300.00	5,200.00	100.00	101.9%
Total 53635 · Recycling cost	9,965.30	14,200.00	-4,234.70	70.2%
54100 · Humane Society Contract	1,356.02	1,500.00	-143.98	90.4%
55200 · Parks Dept. Pledge ($5.50/per)	2,915.00	3,000.00	-85.00	97.2%
6560 · Payroll Expenses	3,990.23			
Total Expense	199,445.49	355,868.00	-156,422.51	56.0%
Net Ordinary Income	196,047.47	51,227.34	144,820.13	382.7%
Other Income/Expense				
Other Expense				
58100 · Loan Principal	37,250.00	16,252.05	20,997.95	229.2%
58200 · Loan Interest	0.00	12,747.95	-12,747.95	0.0%
Total Other Expense	37,250.00	29,000.00	8,250.00	128.4%
Net Other Income	-37,250.00	-29,000.00	-8,250.00	128.4%
Net Income	**158,797.47**	**22,227.34**	**136,570.13**	**714.4%**

DRAFT

Ordinance 17.17 Village of Park Ridge Street Right-Of-Way, Driveways and Parking Ordinance

STATE OF WISCONSIN, VILLAGE OF PARK RIDGE, PORTAGE COUNTY

The Village Board of Trustees does hereby ordain as follows:

Purpose:
In order to provide for the health, safety and welfare of the Village with respect to street safety, and pursuant to Wis. Stat., § 61.36, § 66.1031 through § 66.1037, and § 83.06, the Village Board of Trustees does hereby pass the following ordinance for publishing and inclusion in the Village of Park Ridge Code of Ordinances as follows:

Ordinance 17.17

Section I. Grading and Swales

A) The right-of-way area between the edge of street pavement and the right-of-way line shall include a ditch/swale that meets the dimensions and details exhibited by the Typical Street Section as set forth in FIGURE 1, which diagram is incorporated by reference into this Ordinance (see FIGURE 1 below). Rights-of-way in the Village that do not have a swale currently may be regraded by the Village as street improvement projects occur. Any new grading initiated by a private property owner shall require a grading permit and include a Village-approved swale as detailed in the Typical Street Section.
B) Parking pads (widened shoulder parking areas), either paved or graveled, are prohibited on Village right-of-way. Existing parking pads may remain but shall be removed if any new grading or shaping of the street or private property occurs, or if a street construction project includes work that extends outside the street pavement/shoulder.

Section II. Driveways

A) Each Village lot is allowed no more than one (1) driveway for ingress and egress onto Village streets. If multiple driveways currently exist, they may remain, providing they do not pose a safety concern, in the discretion of the Village Board. When a street construction project occurs, driveways of more than one (1) will be considered for removal by the Village Board. When construction occurs on private property that affects ingress and egress onto Village streets, then any additional driveways more than one (1) per lot will be considered for elimination and closure by the Village Board.
B) Driveway pavements shall be a maximum of 24 feet wide at the right-of-way line, excluding radii and tapers where the driveway meets the street. Radii or tapers shall extend no greater than an additional 5 feet on each side of the driveway.

Section III. Parking – For vehicles and trailers

A) Short term parking - less than 12 hours

(1) Short term parking is allowed along all Village streets unless otherwise restricted according to Village signage. Parking is prohibited along all Village streets and rights-of-way when a snowfall of 1 inch or more is forecast, or if 1 inch or more of snow cover exists. Vehicles shall be parked partially off the paved portion of the roadway as much as possible, with at least two (2) vehicle wheels on the shoulder or yard. Vehicles may be parked entirely on private property outside of driveway areas for twelve (12) hours or less. Vehicles may not be parked entirely off of a driveway on private property for more than 12 hours in a 24-hour period. Vehicles shall not be parked outside of driveway areas on a recurring basis, subject to limitations described in Ordinance 10.06, Sect. 1, Sect. E.

(2) Recreational vehicles, campers and other trailers – The above restriction in Section III.4.a) shall pertain similarly for all recreational vehicles, including but not limited to campers and any other trailers.

B) Long term parking – more than twelve (12) hours

(1) Long term parking is not allowed along Village streets. Long term and regular recurring parking shall be entirely on the portion of a driveway that lies entirely on a private lot, or in a garage or car port. No more than four (4) cars will be allowed to park in driveways outside of a garage or car port. Recreational vehicles, campers and other trailers must be parked in accordance with limitations described in Ordinance 10.06, Sect. 1, Sect. E.

Section IV. Right-Of-Way Encroachments

A) Vision triangles

(1) On corner lots, vegetation shall be maintained by lot owners to allow vision triangles that will provide clear vision in both directions when a vehicle is stopped near the edge of the crossing street. Trees and bushes and other vegetation shall not exceed a height of thirty-six (36) inches above centerline street grade in such vision triangles areas. A 40-foot by 40-foot vision triangle is required for lots abutting all Village cross-streets, except for those lots that intersect with the following streets, which require a 50-foot by 50-foot vision triangle (see FIGURE 2 of vision triangles, attached and incorporated by reference):

- Park Ridge Drive
- Hillcrest Drive
- Odessa Court at Green Avenue
- Angelo Court at Green Avenue

Existing landscaping that encroaches into the vision triangle may remain but will be considered for removal if it poses a safety concern, or with any new street improvement or maintenance project. B) Trees

(1) Large species trees -- those that are expected to have a mature height greater than twelve (12) feet -- shall not be planted closer than ten (10) feet from the edge of pavement, or within vision triangles. Existing trees that are within these areas may remain unless the Village determines they pose a threat to public safety. Trees may be considered for removal by the Village if issues develop, or if a Village street improvement project requires removal. Any overhanging branches shall be kept trimmed to provide a travel vision window of at least sixteen (16) feet above the centerline of the street pavement, five (5) feet measured horizontally from the edge of the street pavement, and eight (8) feet above the surface of a public sidewalk.

(2) Small species trees/bushes -- those that are expected to have a mature height less than twelve (12) feet -- may be planted on Village right-of-way. These plantings shall not be located with the trunk closer than ten (10) feet from the street pavement edge, and the mature crown area shall not extend closer than five (5) feet from of the edge of street pavement.

a) Trees, bushes, or other plantings exceeding thirty-six (36) inches in height above the street pavement are prohibited within any vision triangle.

C) Garden plantings

(1) Garden plantings, including rain gardens, shall not be located closer than twenty-four (24) inches from the edge of the street pavement. Garden plants shall not exceed thirty-six (36) inches in height above the centerline of the street pavement within the vision triangle at intersections (see Sect. A(1) above), or into the travel vision window (sixteen (16) feet above the centerline of the street pavement and five (5) feet measured horizontally from the edge of the street pavement).

D) Structures

(1) Retaining walls and landscape structures

a) Retaining walls or landscape structures (walls, borders fencing, etc., regardless of material type) are prohibited within the Village right-of-way or vision triangles. Existing retaining walls or landscape structures that encroach on right-of-way may remain but shall be considered for removal if the Village determines they are a safety hazard, if any new grading or shaping of the right-of-way occurs, or if a street construction project includes work that extends outside the street pavement/shoulder.

(2) Mailboxes

a) Location

1. Mailboxes shall be installed such that the front face of the box is no closer than eighteen (18) inches and no greater than thirty-six (36) inches from the edge of the street pavement, with a box floor height of forty-two (42) to forty-eight (48) inches above the street pavement edge (see FIGURE 3, incorporated into this Ordinance by reference).

b) Type

1. Mailboxes shall be standard size and shape and may be small or large version of the USPS standard. Non-standard or custom-built mailboxes will be allowed if they are within the typical size range, are not deemed a hazard by the Village. Stone or concrete mailbox posts are prohibited.

c) Existing allowances

1. Existing mailboxes that do not meet location or type requirements may remain but shall be considered for modification or relocation if the Village determines they are a hazard, if any new grading or shaping occurs, or if a street construction project includes work that extends outside the street pavement/shoulder. Mailboxes that are deemed a safety hazard by the Village Board shall be replaced within ten (10) days after notification from the Village or will be removed by the Village at the owner's expense, which may include placing the costs on the property tax roll.

(3) Underground sprinkler systems

a) Location

1. Sprinkler lines and heads are allowed on Village right-of-way. Heads shall be installed no closer than two (2) feet from the edge of any street pavement.
2. Sprinkler heads shall be adjusted such that spray into the street pavement areas is minimized.

b) Damage, repair and replacement

1. The cost of repairing or replacing sprinkler lines and heads located within the Village right-of-way that are damaged or destroyed for any reason is the sole responsibility of the property owner and not the Village under any circumstances. (see Section V. below)

c) Type

1. Sprinkler heads located within right-of-way shall be flush or below grade. Head type or brand is not regulated by this Ordinance, providing it meets this grade restriction.

d) Control Boxes (Manifold and valve units)

1. Placement of sprinkler control boxes within the Village right-of-way is prohibited.

(4) Snow plowing markers ("snow sticks")

a) Materials

1. Markers shall be made of a "breakaway" material and shall be no greater than one-half (½) inch in diameter and not exceed four (4) feet in height above the street pavement.

b) Location

1. Markers shall be installed no closer than two (2) feet from the edge of the street pavement.

Section V. Liability

A) All liability of private property installed, erected or maintained on any Village right-of-way, including plantings, landscaping, mailboxes, sprinkler systems, structures, walls, snowplow markers, or other personal property; is the sole responsibility of the property owner if damage occurs. This includes damage that occurs as a result of Village projects or maintenance operations.

Section VI. Enforcement.

A) Enforcement of this Ordinance shall be pursuant to any remedy allowed at law or in equity, including but not limited to Ordinance No. 17.41.

EFFECTIVE DATE

This ordinance is effective upon publication. The Village Clerk shall properly post or publish this ordinance as required under § 61.50, Wis. Stat.

Adopted this _____ day of August, 2024.

_____

DRAFT

Steve Menzel – Village President

_____

Gordon Renfert – Village Trustee

_____

Kristin Paulson – Village Trustee

_____

Barbara Friedrich – Village Trustee

_____

Dan Holloway – Village Trustee

ATTESTED BY:

_____

Shanna Behrend – Interim Village Clerk

ADDENDUM

FIGURE 1 (TBD)

FIGURE 2 (TBD)

FIGURE 3 (TBD)

VILLAGE OF PARK RIDGE
PORTAGE COUNTY
WISCONSIN

24 Crestwood Drive
Stevens Point, WI 54481

ESTABLISHED 1938
www.vi.parkridge.wi.gov

Telephone: (715) 343-1590
E-Mail: clerk@vi.parkridge.wi.gov

BOARD MEMBERS

Steve Menzel
President

Barbara Friedrich
Trustee

Dan Holloway
Trustee

Kristin Paulson
Trustee

Gordon Renfert
Trustee

May 7, 2024

Mayor Mike Wiza
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

cc: Scott Beduhn, Director of Public Works
Mary Kneebone, District 7 Alder
Dean Shuda, District 8 Alder

Dear Mayor Wiza,

On behalf of the trustees and concerned residents of the Village of Park Ridge, I am writing to offer for your consideration a recommendation regarding vehicle speed limits on Park Ridge Drive (Highway 66). This recommendation is based upon our understanding that, while nearly one-half mile of this street bisects the Village of Park Ridge, the City of Stevens Point is primarily responsible for setting speed limits along the entire Highway 66 corridor that lies within the City.

Specifically, our recommendation is as follows:

- **Reduce the speed limit between Country Club Drive and Ridge Road from 40 mph to 35 mph.**
- **Reduce the speed limit between Ridge Road and Frontenac Avenue from 35 mph to 25 mph.**

We believe this recommendation is in the best interest of safety for vehicle drivers, pedestrians, bicyclists, e-bikers, school crossing guards, schoolchildren and their parents, and businesses along this section of Highway 66. This area has become increasingly urbanized over the decades, suggesting the need for reduced speeds along this corridor. Specifically, here are some developments in recent decades that demonstrate how this area has changed:

- The addition of traffic-generating businesses, including Metro Market (the area's busiest grocery store), Walgreen's, Pineries Bank, Nice As New consignment shop, The Store/Subway, Crow Family Dental, Emy J's Coffee Vault, and Fiternal Fitness.
- An increase in the number of vehicles, pedestrians and cyclists entering or exiting the Highway 66 traffic flow.
- An increase in the number of younger families with children moving into these neighborhoods, many of whom cross Highway 66 to attend classes or activities at Washington School.
- A large increase in the use of the Green Circle Trail (per the Green Circle's own trail counter data), which extends from Iverson Park through Park Ridge, crossing Highway 66 at the intersection of Sunset Avenue/Boulevard.
- Increasing usage of Iverson Park -- one of the City's busiest parks, with 200-500 visitors per day from May to October -- which has a main entrance on Highway 66.

Our concern for safety along this corridor is consistent with the spirit of the **Safe Streets and Roads for All** (SS4A) grant project and intergovernmental agreement that you, I and other municipal leaders in the County are pursuing. As you know, the agreement will guide the development of an action plan aiming to ***reduce or eliminate roadway fatalities and serious injuries over the next two decades***.

Thanks to you, the Common Council, and your city staff for considering this recommendation in the interest of building a safe future for our citizens and neighborhoods. As always, please don't hesitate to contact me if you have any questions or concerns.

Sincerely,

Steve Menzel
President/Trustee
Village of Park Ridge
Email: smenzel@vi.parkridge.wi.gov

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594
Fax: 715-346-1530

Mike Wiza
Mayor
mwiza@stevenspoint.com
715-346-1570

7/24/2024

Steve Menzel
Village of Park Ridge
24 Crestwood Dr
Stevens Point, WI 54481

President Menzel,

Thank you for your letter received on July 11th. We take the Village's concerns about speed on Park Ridge Dr/ Highway 66 very seriously.

Before we make any changes, we're going to need to collect some data, so we will be doing the following:

1. The City will start collecting traffic data. (which we began last week. We will gather a couple weeks of traffic data in each speed zone.)

2. As the latest edition of the MUTCD (December 2023) now allows for more context consideration when setting speeds our Director will be researching the MUTCD to learn more about the changes and what is permissible in setting speeds.

3. Assuming that the changes are not too technical, and that staff can conduct the speed study, we would plan do that study later this fall (see below)

Also, the State Traffic Safety Engineer reached out to us and a few other communities just yesterday regarding some available seats at an upcoming FWHA speed zone setting workshops. Our Director has signed up for the workshop, however, it is not until October 23, 2024. Therefore, we would prefer to complete the workshop prior to conducting the speed study which means it would be done later in the fall.

Mayor Mike Wiza

Cc: Director Scott Beduhn
District 7 Alderperson Kneebone
District 8 Alderperson Shuda

2024 PARTISAN PRIMARY ELECTION RESULTS FOR PARK RIDGE

STATE OF WISCONSIN DELEGATION OF APPROPRIATION POWER REFERENDUM

QUESTION 1

YES	62
N0	183

STATE OF WISCONSIN ALLOCATION OF FEDERAL MONEYS REFERENDUM

YES	64
NO	181

UNITED STATES SENATOR – Democratic

TAMMY BALDWIN	191
SCATTERING	0

REPRESENTATIVE IN CONGRESS DISTRICT 3 - Democratic

REBECCA COOKE	18
KATRINA SHANKLAND	173
ERIC WILSON	1
SCATTERING	0

STATE SENATOR DISTRICT 24 - Democratic

COLLIN MCNAMARA	176
SCATTERING	1

REPRESENTATIVE TO THE ASSEMBLY DISTRICT 71 - Democratic

VINNIE MIRESSE	178
SCATTERING	1

PORTAGE COUNTY DISTRICT ATTORNEY

CASS COUSINS	177
SCATTERING	0

PORTAGE COUNTY CLERK - Democratic

MARIA DAVIS	179
SCATTERING	0

PORTAGE COUNTY TREASURER - Democratic

PAMELA R. PRZYBELSKI	182
SCATTERING	0

PORTAGE COUNTY REGISTER OF DEEDS - Democratic

CYNTHIA A. WISINSKI	183
SCATTERING	78

UNITED STATES SENATOR - Republican

ERIC HOVDE	44
CHARLES E. BARMAN	1
REJANI RAVEENDRAN	10
SCATTERING	0

REPRESENTATIVE IN CONGRESS DISTRICT 3 – Republican

DERRICK VAN ORDEN	51
SCATTERING	0

STATE SENATOR DISTRICT 24 – Republican

PATRICK TESTIN	53
SCATTERING	0

REPRESENTATIVE TO THE ASSEMBLY DISTRICT 71 – Republican

BOB PAHMEIER	53
SCATTERING	0

PORTAGE COUNTY DISTRICT ATTORNEY – Republican

SCATTERING	0

PORTAGE COUNTY CLERK – Republican

SCATTERING	0

PORTAGE COUNTY TREASURER -Republican

SCATTERING	0

PORTAGE COUNTY REGISTER OF DEEDS – Republican

SCATTERING	0

CONSTITUTION PARTY- ALL CONTESTS

SCATTERING	0

LIBERTARIAN PARTY – ALL CONTESTS

SCATTERING	0

WISCONSIN GREEN PARTY – ALL CONTESTS

SCATTERING	0

The Village of Park Ridge has 436 registered voters. 250 – 57% of the registered voters completed a ballot for the 2024 Partisan Primary.

I've attached a layout of what a revised version might look like. We would first refurbish the original sign by sanding off all the old stains on both sides, along with any paint that was flaking off. We would then rout out a rectangle where the "&" and "Fire Department" words are currently located. You can see the outline of the rectangle on the layout. It would be sized approximately 40.2" wide by 14" high. We would cut a new piece of cedar approximately 1"-thick to fit the rectangle space, glue it in, and sand it down flush with the existing sign. We would probably need to add some fill around the edges of the rectangle as well. We would then rout the new words "24 Crestwood Dr." and a line above (based on the current design) on the new rectangle pieces on both sides. The new letters and lines would be primed. Then, all the letters, lines, and borders (old and new) would be painted with exterior latex paint. The remaining wood would be finished with an exterior penetrating stain (PPG ProLuxe Log and Siding).

Here is the cost estimate for the project:

- Refurbish the original 4"-thick double-sided sign (top two lines of letters, border, lines, stain): $400
- Construct and integrate two smaller rectangle signs to cover up the existing "&" and "Fire Department" lines: $575
- Two new treated 6x6x10 posts, crowned on top, sanded and stained to match the sign: $290 (does not include brackets to install… did you want to use the existing ones?)
- TOTAL: $1,265

This is all under the assumption that the original sign is still in good shape structurally. If not, we may need to consider constructing a new sign from scratch. We wouldn't be able to determine the structural integrity of the sign until it is in our shop.

Just for comparison and as another option, if we were to construct a new 4"-thick double-sided cedar sign using the attached design (obviously, we wouldn't be inserting a smaller rectangle board, but would just rout everything on the surface of new 4"-thick boards), the cost would come to $1,490 + $290 for posts = $1,780.

VILLAGE OF PARK RIDGE

PORTAGE COUNTY

WISCONSIN

24 Crestwood Drive
Stevens Point, WI 54481

ESTABLISHED 1938
www.vi.parkridge.wi.gov

Telephone: (715) 343-1590
E-Mail:clerk@vi.parkridge.wi.gov

Village of Park Ridge Public Records Notice
Pursuant to Wis. Stat. § 19.34

Public records of the Village of Park Ridge's Office shall be available during normal business hours, Monday through Thursday from 9:00 a.m. to 2:00 p.m. (except for holidays). The Village Clerk's Office will respond to a public records request as soon as practical and without delay. With expansive requests, the Clerk's response to the request is expected to take more time.

The law permits the Village Clerk's Office to impose fees for certain "actual, necessary and direct" costs associated with the responded to public records requests. Requests which exceed a total cost of $5.00 may require prepayment and may be required to be made in writing. The Village Clerk's Office will determine how records will be copied. Due to security concerns, we will not accept flash drives provided by the requestor.

Public Records Request Fee Schedule*:		
Hard Copies	Copying a paper record or printing an electronic record	$0.25 per page
	Maps/Other large records	$3.00 per page
Electronic Copies	Paper to Digital	$0.07 per page
	Digital to Flash Drive	Actual Cost of Flash Drive
	Digital to Digital	Fee waived
Location Fees	The actual, necessary, and direct costs of locating records if it exceeds $50	Total time for locating the records at the rate of hourly pay (including fringe benefits) of the lowest paid person capable of locating the records.
Shipping Charges	Shipment of Hard Copies or Electronic Copies	Actual Cost
* In rare instances, specialized skills, equipment, technology, or other requirements may result in additional or different costs. Such costs will be communicated prior to being incurred.		

Cash or check are the only payment methods accepted by the Village Clerk's Office.

Dated this 19 day of August 2024.

ShannaBehrend
Village Clerk