VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
November 18, 2024

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, the roll call was taken. Trustees Barb Friedrich, Gordon Renfert, Dan Holloway and Steve Menzel, interim clerk Shanna Behrend, clerk in training Lisa Lucht and treasurer Melissa Clark were present. Residents Jim LaMar attended in person. Trustee Kristin Paulson attended by zoom.

AGENDA ITEM #1 - APPROVAL OF THE NOVEMBER AGENDA – Menzel asked the Board members if there were any changes regarding the November agenda. Holloway made a motion to approve, with no changes. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. Clerk Behrend was grateful to Jim LaMar who took a bin of recycled lights to Portage County Recycle Center. Menzel was grateful for Jim LaMar's help in cleaning up by generator area.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM OCTOBER 21, 2024 – Menzel and Holloway had some minor edits. Friedrich motioned to approve the minutes with the edits mentioned. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT OCTOBER TREASURER'S REPORT – There were no comments from the board on the Treasurer's Report. Friedrich made a motion to accept the treasurer's report. Seconded by Renfert. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #6 – REVIEW AND APPROVE OCTOBER & NOVEMBER BILLS/PAYMENTS – Friedrich made the motion to approve the bills, seconded by Holloway. Roll call was taken; Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel - yes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM #7 – DISCUSS PARK RIDGE PROPOSED BURNING ORDINANCE AMENDMENT – The Board discussed the current ordinance verses the proposed ordinance. The proposed ordinance will replace parts of the current burning ordinance 5.13. Holloway will review the current proposed ordinance and make recommendations. Menzel stated permits would be given out by the Stevens Point Fire Department at no charge.

AGENDA ITEM #8 – DISCUSS PROPOSED PARK RIDGE 2025 BUDGET / SCHEDULE PUBLIC HEARING – Public Hearing will be on December 2, 2024, at 5:30 p.m. at Park Ridge Village Hall. Treasurer Clark will make a minimal change but not affect the overall proposed 2025 Budget. Menzel motioned to approve proposed 2025 budget hearing, seconded by Renfert. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #9 – ROAD PROJECT UPDATE – Menzel stated he talked with Dan Knoeck, minimal updates noted: crews started surveying, MSA will be reaching out to residents by mail requesting residents to complete form that will be sent out in early December 2024. Menzel stated MSA will be submitting bill for current work completed. Menzel discussed possible financing options for road projects, and more information to come later.

AGENDA ITEM #10 – ELECTION UPDATE – Village of Park Ridge had 91% voter turnout. Menzel posted on Park Ridge Family and Friends site thanking poll workers for their help on election day. Behrend stated election day went very well, no issues noted. Behrend also stated the Village had one observer on election day. Friedrich noted she was thankful for the poll workers. Paulson noted how smooth everything was running on election when she stopped at the Village Hall.

AGENDA ITEM #11– SANTA VISIT - The Santa Visit is scheduled for Thursday, December 12, 2024, from 5:45 pm – 7:30 pm. Forms and information can be found on the village website, https://vi.parkridge.wi.gov/2024/11/05/2024-santa-visit/. Forms are also available at the Village Hall. The deadline for registration is December 4, 2024. Paulson stated the current registration is only about 25% of last year.

AGENDA ITEM #12 – HOLIDAY LIGHT RECYCLING – Park Ridge residents can bring non-working Christmas light strands to be recycled at the Portage County Recycling Center in Plover until the end of January 2025. Bin is placed by the back door of Village Hall.

AGENDA ITEM #13 – SET DATE FOR NEXT BOARD MEETING – The meeting is set for December 16, 2024, at 5:30 pm.

AGENDA ITEM #14 – ADJOURN – Meeting adjourned at 6:34 pm

Lisa Lucht

LISA LUCHT
VILLAGE CLERK

Steve Menzel

STEVE MENZEL
VILLAGE PRESIDENT