VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
December 16, 2024

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, the roll call was taken. Trustees Gordon Renfert, Dan Holloway, Kristin Paulson and President Steve Menzel, interim clerk Shanna Behrend, clerk in training Lisa Lucht and treasurer Melissa Clark were present. Trustee Barb Friedrich attended by zoom.

AGENDA ITEM #1 - APPROVAL OF THE DECEMBER AGENDA – Menzel asked the Board members if there were any changes regarding the December agenda. Holloway made a motion to approve, with no changes. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM NOVEMER 18, 2024 – Paulson motioned to approve the minutes. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND APPROVE SPECIAL BOARD MEETING MINUTES FROM DECEMBER 2, 2024 – Paulson made a motion to approve minutes. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND ACCEPT NOVEMBER TREASURER'S REPORT – Paulson made the motion to accept Treasurer's Report, seconded by Friedrich. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel - yes.

AGENDA ITEM #7 – REVIEW AND APPROVE NOVEMBER AND DECEMBER BILLS / PAYMENTS – Holloway made motion to approve November and December bills / payments. Seconded by Renfert. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM #8 – DISCUSS ROAD PROJECT UPDATES – Dan Knoeck from MSA, survey work is complete, base mapping is complete and has now started on the preliminary design, anticipate first set of preliminary plans available by mid-January 2025. At that time would schedule a review meeting with Menzel and Holloway to discuss plans and address any questions. Dan from MSA stated at the January 20, 2025, the board meeting should have a more detailed update on how the preliminary plans / layout are coming. Dan from MSA stated he is attempting in coordinating design standards with the City of Stevens Point and stated slow going getting information from them. Dan from MSA stated our intent is to follow the City of Stevens Point design on the water main and street improvements so they are consistent with the City of Stevens Point. Dan from MSA stated he will have an updated cost projection available at the next board meeting on January 20, 2025. Dan from MSA stated will submit invoice for current services rendered.

AGENDA ITEM #9 – SET VILLAGE OF PARK RIDGE CAUCUS DATE – Menzel motioned to have Village of Park Ridge Caucus meeting on either Monday January 6, 2025, at 6:00 p.m. or Thursday January 16, 2025, at 6:00 p.m. pending on availability at the All-Purpose Lodge. Seconded by Renfert. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #10 – SANTA VISIT – Paulson stated everything went very well. 49 children participated, 19 homes in total (including 3 new homes) and 8 volunteers from the Stevens Point Fire Department. submitting bill for current work completed. Margee Bell donated time to attach hair wig to Santa hat. Paulson noted that a conversation was held in the possibility of having to reschedule the event due to weather, registration form will be revised for year 2025 stating the original date but noting another date if the event would have to be rescheduled. Paulson noted Village of

Park Ridge had many volunteers including the following: Shawn Paulson, Shannan Behrend, Margee Bell, Barb Friedrich, Betty Vogel, Tori Jennings and Nancy LaMar. Paulson stated a big thank you to the Stevens Point Fire Department. Paulson mentioned sending new residents a letter informing them of resources and events held in the Village of Park Ridge.

AGENDA ITEM #11 – CLOSED SESSION – Motion to go into closed session by Holloway at 6:03 p.m. Seconded Paulson. Roll call was taken; Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #12– RECONVENE IN OPEN SESSION - Motion to end closed session by Holloway at 6:35 p.m. Seconded by Renfert. Roll call was taken; Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #13 – SET DATE FOR NEXT BOARD MEETING – The meeting is set for January 20, 2025, at 5:30 pm

AGENDA ITEM #14 – ADJOURN – Meeting adjourned at 6:37 pm

Lisa Lucht
LISA LUCHT
VILLAGE CLERK

Steve Menzel
STEVE MENZEL
VILLAGE PRESIDENT