BUILDING PERMITS

4TH QUARTER 2024

10-23-2024	31-33 Angelo Court	Fence
10-23-2024	217 Linwood Avenue	Kitchen / Bath Remodel
11-19-2024	31-33 Angelo Court	New Twin Home

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

Police & Fire Commission
Fire Chief's Report – October 2024

48 Members Approved
46 positions Funded & Staffed

Significant Events

- October Public Education Month
- SPFD Open House and Safety Event 10/12/2024
- Explorer Post Recruitment November 11th Meeting
- Chaplin Dave Ficken resignation
- State Fire Inspector Conference Awards
  - Deputy Marshal/EM Coordinator Justin Malin Awarded Fire Inspector of the Year
  - Chief JB Moody Awarded Fire Chief of the Year

Monthly Training:

- EVOC
- Poisoning
- Cold Weather Emergencies
- Sentry Ins. Cardiac Drill
- Weigh scale for EMS Cots Demo
- External Jugular, I/O's and IV Pumps
- Narrative Writing
- Glideslope
- Respiratory System
- Penetrating Injuries
- Metro Training
- FTP Medication Review
- Water Rescue RDC and Wing
- Cross Lay Deployment
- Donaldson Tours
- Litter tending and ascending
- Tree Stand Rescue
- Positive Pressure Ventilation
- ICS 300 Course
- Response Matrix Review
- Malin & Sinner Attended State Inspector Conference WI Dells

Public Activities:

- Home School Station Tour 10/02/2024
- Citizen Academy Training Grounds 10/03/2024
- Citizen Academy EVOC 10/05/2024
- McKinley Elementary 10/07/2024
- Cub Scouts Station Tour 10/08/2024
- Bannach Elementary School 10/08/2024
- Fire Extinguisher Demo Ox Industries 10/09/2024
- Jefferson School Rock and Roll 10/09/2024

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Jb D. MOODY
FIRE CHIEF

• McKinley Elementary School	10/09/2024
• Home School Station Tour	10/09/2024
• Bannach Elementary Bulldogs Fun Run	10/10/2024
• Washington School Touch a truck and Safety talk	10/11/2024
• Hometown Child Center Touch a truck and Safety Talk	10/14/2024
• Pacelli Elementary School	10/14/2024
• Pacelli Career Fair	10/17/2024
• Pacelli Early Child Care Station Tour and Safety Talk	10/23/2024
• Smoke Detector Installation	10/24/2024
• CCLS Fire Drill 41 Park Ridge Drive	10/24/2024
• Truck or Treat Stevens Point Auto Center	10/26/2024
• CAP Services Truck or Treat	10/28/2024
• Operation Warm Coat Delivery	10/29/2024
• St Paul Lutheran 4K Touch a Truck and Safety Tour	10/30/2024
• YMCA 4k Touch a Truck and Safety Talk	10/31/2024

Police & Fire Commission
Fire Chief's Report – November 2024

57 Members Approved 55 Positions Funded 46 Positions Staffed

Significant Events

- Red Kettle Kick off (Dec 7th Fleet Farm ringing)
- New Mercedes Hose Arrived
- Keep the Wreath Green
- Structure Fire 535 Maple Bluff Road (Metro Hull) 11/26/2024

Monthly Training:

- Cold Weather Emergencies
- Penetrating Injuries
- Dr. Sinclair Basic Assessment
- Tree Stand Rescue
- New Laryngoscope overview
- RSI, Stroke, Overdose, and Poisoning
- Chimney Fires
- Ladder Drills
- Fire Evolutions
- Ice water Rescue Prep
- Positive Pressure Ventilation
- Trailer Hookup and Driving
- Ewing Advanced Trauma Support
- Handtevy Review
- New Pump Charts Nozzle Review
- Truck 22 5" Deployment
- New Highrise configuration
- Mask Up Drills, Fire Attack

STEVENS POINT
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715-344-1833

FIRE DEPARTMENT
STEVENS POINT, WI 54481
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Jb D. MOODY
FIRE CHIEF

Public Activities:

• Job Fair NTC	11/02/2024
• Red Kettle Kick Off	11/06/2024
• Christian Academy Station Tour	11/08/2024
• Assist YMCA with Harvest Hop Setup	11/09/2024
• Explorer Recruit Meeting	11/11/2024
• Cub Scouts Station Tour	11/11/2024
• ODP Center Station Tour	11/12/2024
• MSTC Intern Fair	11/12/2024
• UWSP Gazelle Station Tour	11/13/2024

Police & Fire Commission
Fire Chief's Report – December 2024

57 Members Approved 55 Positions Funded 45 Positions Staffed

Significant Events

• 5509 Woodland Court Garage Fire	12/03/2024
• Shop with a Hero at Fleet Farm	12/05/2024
• City Holiday Parade	12/06/2024
• Salvation Army Bell Ring Challenge	12/07/2024
• 2709 Center Street Garage Fire	12/12/2024
• Park Ridge Santa Visit	12/12/2024
• FF/Paramedic Bryce Moseley Resigned	12/28/2024
• SPFD Awards Ceremonies	

Monthly Training:

- ACLS Certification
- 5509 Woodland Court Hotwash
- Confined Space Review
- Chainsaw review
- PS Trax Software
- Weekly Scrap #50 webinar
- Glove on Mask up
- OB Emergencies and pediatric Bag
- Axene Training
  - Pediatric Abdominal Pain
  - Pediatric Cardiac Arrest
  - Pediatric Respiratory
- Chief Moody, AC Zvara Fire Ofc II Pro-Board Certification

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Jb D. MOODY
FIRE CHIEF

Public Activities:

- UWSP Speech/Hearing Pt last day of therapy 12/04/2024
- Portage County Comm Tech station tour 12/10/2024
- Assisted with Serving Holiday Lunch at ADRC 12/13/2024
- Explorer Post Christmas Party 12/18/2024

117 Greenbriar Avenue	EMS Assist	11/10/2024
15 Park Ridge Drive	EMS Assist	11/13/2024
41 Park Ridge Drive	EMS Assist	11/16/2024
21 Maplewood Drive	CO Detector Bad Battery	11/17/2024
41 Park Ridge Drive	EMS Assist	12/13/2024
37 Odessa Court	EMS Assist	12/19/2024

VILLAGE OF PARK RIDGE
Balance Sheet
As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
11110 · Checking	-8,140.12
11310 · Operating Account	284,905.71
11340 · Reserve Account-Pineries-ARPA	31,115.39
11343 · Pineries MM# 8005-467-9	113,392.35
11345 · Reserve Account-Bank of Amh...	10,171.11
11350 · CD Account	107,830.92
11360 · Petty Cash	300.00
Total Checking/Savings	539,575.36
Other Current Assets	
12100 · Taxes Receivable	6,995.38
Total Other Current Assets	6,995.38
Total Current Assets	546,570.74
TOTAL ASSETS	**546,570.74**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · State W/H Tax	312.12
21511 · Federal W/H Tax	677.58
26100 · Advanced Tax Collections	168,699.31
Total Other Current Liabilities	169,689.01
Total Current Liabilities	169,689.01
Total Liabilities	169,689.01
Equity	
3010 · Office Equipment Reserve	82.68
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3060 · Disaster Reserve	12,345.31
3070 · Santa Visit Reserve	1,550.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	174,883.02
Net Income	72,617.08
Total Equity	376,881.73
TOTAL LIABILITIES & EQUITY	**546,570.74**

VILLAGE OF PARK RIDGE
2025 CAUCUS MINUTES
MONDAY, JANUARY 6, 2025

Village of Park Ridge President, Steve Menzel, opened the Caucus for the upcoming Spring Election at 6:00 pm. The Caucus was held at the Iverson Park All-Purpose Lodge. Board members; Steve Menzel, Kristin Paulson, Barb Friedrich and Gordon Renfert were present. Also in attendance were the following Village residents: Tori Jennings, Shawn Paulson and Christine Neidlein. Assisting with the Caucus was Lisa Lucht, Clerk.

Village President Menzel explained the Caucus procedures. Menzel proceeded to give floor to Barb Friedrich due to Menzel's position up for nomination. Nominations were needed for two Village Trustee positions currently held by Gordon Renfert and Kristin Paulson. Nominations needed for Village President currently held by Steve Menzel. Trustee Friedrich oversaw the proceedings.

Friedrich asked for nominations from the floor for the positions of Village Trustees. Tori Jennings (719 Greenbriar Avenue) nominated **Gordon Renfert**. Seconded by Christine Neidlein (203 Greenbriar Avenue). Tori Jennings (719 Greenbriar Avenue) nominated **Kristin Paulson.** Seconded by Christine Neidlein (203 Greenbriar Avenue). Friedrich asked for any further nominations for Trustee two times. Hearing no further nominations, Friedrich announced that the nominations for the Trustee positions were closed.

Results were as follows for two Village Trustee Positions:
Gordon Renfert
Kristin Paulson

No vote was necessary.

Friedrich asked for nominations from the floor for the position of Village President. Christine Neidlein (203 Greenbriar Avenue) nominated **Steve Menzel**. Seconded by Tori Jennings (719 Greenbriar Avenue). Friedrich asked for any further nominations for Village President two times. Hearing no further nominations, Friedrich announced that the nominations for the Village President position were closed.

Results were as follows for Village President Position:
Steve Menzel

No vote was necessary.

Lucht distributed notices/receipts of nomination, declarations of candidacy and campaign registrations to the nominees (**Gordon Renfert and Kristin Paulson**) immediately following the caucus.

The Caucus ended at 6:08 pm.

_____
Lisa Lucht
Clerk

_____
Steve Menzel
President

VILLAGE OF PARK RIDGE
Check Detail
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Liability...	**EF...**	**12/05/20**	**United States...**	**39-1293395**	**11110 · Chec...**	
				39-1293395	21511 · Feder...	-173.00
				39-1293395	21511 · Feder...	-242.93
				39-1293395	21511 · Feder...	-242.93
				39-1293395	21511 · Feder...	-56.82
				39-1293395	21511 · Feder...	-56.82
TOTAL						-772.50
Bill Pmt...	**16...**	**12/06/20**	**Anderson, O'...**	**Clerk legal mat...**	**11110 · Chec...**	
Bill	19...	12/05/20		Clerk legal matter	51300 · Legal	-1,057.50
TOTAL						-1,057.50
Bill Pmt...	**16...**	**12/06/20**	**Community I...**	**Tax Bond**	**11110 · Chec...**	
Bill	269	12/05/20		Tax bond	5141013 · Tre...	-44.00
TOTAL						-44.00
Bill Pmt...	**16...**	**12/06/20**	**Election Syst...**	**Yearly election...**	**11110 · Chec...**	
Bill	CD...	12/05/20		Yearly election ...	5142006 · Ele...	-185.00
TOTAL						-185.00
Bill Pmt...	**16...**	**12/06/20**	**League of Wi...**	**Membership R...**	**11110 · Chec...**	
Bill	10...	12/05/20		Membership Re...	5141022 · Du...	-553.29
TOTAL						-553.29
Bill Pmt...	**16...**	**12/06/20**	**MSA Professi...**	**Design project**	**11110 · Chec...**	
Bill	01...	12/05/20		Design project	5331113 · En...	-9,760.80
TOTAL						-9,760.80
Bill Pmt...	**16...**	**12/06/20**	**Multi Media ...**	**Budget notice**	**11110 · Chec...**	
Bill	23...	12/05/20		Budget notice	51430 · Publi...	-119.70
TOTAL						-119.70
Bill Pmt...	**16...**	**12/06/20**	**Pauls & Asso...**	**Assessor Cont...**	**11110 · Chec...**	
Bill		12/05/20		Assessor Contr...	5153001 · As...	-580.00
TOTAL						-580.00
Bill Pmt...	**16...**	**12/06/20**	**TDS**	**Village hall ca...**	**11110 · Chec...**	
Bill		12/05/20		November 2024	5160004 · Util...	-132.42
TOTAL						-132.42

VILLAGE OF PARK RIDGE
Check Detail
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt...	**16...**	**12/06/20**	**Wisconsin D...**	**Tax filing late f...**	**11110 · Chec...**	
Bill	80...	12/05/20		Tax filing late fee	5141014 · Pin...	-52.52
TOTAL						-52.52
Bill Pmt...	**16...**	**12/06/20**	**Wisconsin P...**		**11110 · Chec...**	
Bill	04...	12/05/20		Nov 2024	5342001 · Ele...	-50.34
Bill	04...	12/05/20		Nov 2024	5342001 · Ele...	-859.93
TOTAL						-910.27
Bill Pmt...	**16...**	**12/06/20**	**Zblewski Bro...**	**Snow Removal**	**11110 · Chec...**	
Bill	35...	12/05/20		Dec 2024	5331101 · Sn...	-4,800.00
TOTAL						-4,800.00
Paycheck	**16...**	**12/04/20**	**Behrend, Sh...**		**11110 · Chec...**	
					5141001 · Cle...	-1,137.50
					21511 · Feder...	60.00
					6560 · Payroll...	-70.52
					21511 · Feder...	70.52
					21511 · Feder...	70.52
					6560 · Payroll...	-16.49
					21511 · Feder...	16.49
					21511 · Feder...	16.49
					2100 · State ...	37.99
TOTAL						-952.50
Paycheck	**16...**	**12/04/20**	**Lepak, Rebec...**		**11110 · Chec...**	
					5160001 · Ma...	-42.50
					6560 · Payroll...	-2.63
					21511 · Feder...	2.63
					21511 · Feder...	2.63
					6560 · Payroll...	-0.61
					21511 · Feder...	0.61
					21511 · Feder...	0.61
TOTAL						-39.26
Paycheck	**16...**	**12/04/20**	**Lucht, Lisa C**		**11110 · Chec...**	
					5141001 · Cle...	-744.00
					6560 · Payroll...	-46.12
					21511 · Feder...	46.12
					21511 · Feder...	46.12
					6560 · Payroll...	-10.78
					21511 · Feder...	10.78
					21511 · Feder...	10.78
					2100 · State ...	13.46
TOTAL						-673.64

VILLAGE OF PARK RIDGE
Check Detail
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt...	**16...**	**12/18/20**	**Barb Friedrich.**	**Santa Visit Food**	**11110 · Chec...**	
Bill		12/17/20		Santa Visit food...	5110003 · Sa...	-108.83
TOTAL						-108.83
Bill Pmt...	**16...**	**12/18/20**	**City of Steve...**	**4th Qtr Fire Dept**	**11110 · Chec...**	
Bill	50...	12/17/20		4th Qtr Fire Dept	5220521 · Fir...	-25,017.50
TOTAL						-25,017.50
Bill Pmt...	**16...**	**12/18/20**	**Election Syst...**		**11110 · Chec...**	
Bill	CD...	12/17/20		2025	5142006 · Ele...	-555.00
Bill	CD...	12/17/20		2025	5142006 · Ele...	-275.00
TOTAL						-830.00
Bill Pmt...	**16...**	**12/18/20**	**Harter's Fox ...**	**Nov Trash & R...**	**11110 · Chec...**	
Bill	98...	12/17/20		Nov 2024	5362001 · Ga...	-2,692.40
				Nov 2024	5363501 · Re...	-673.10
TOTAL						-3,365.50
Bill Pmt...	**16...**	**12/18/20**	**Melissa Clark**	**Nov 2024**	**11110 · Chec...**	
Bill	529	12/17/20		Nov 2024	5141026 · Tre...	-585.00
TOTAL						-585.00
Bill Pmt...	**16...**	**12/18/20**	**Multi Media ...**	**Spring Electio...**	**11110 · Chec...**	
Bill	24...	12/17/20		Spring Election ...	51430 · Publi...	-79.80
TOTAL						-79.80
Bill Pmt...	**16...**	**12/18/20**	**Portage Cou...**	**SS 4 Match Fu...**	**11110 · Chec...**	
Bill	40...	12/17/20		SS 4 Match Fu...	53311 · Stree...	-500.00
TOTAL						-500.00
Bill Pmt...	**16...**	**12/18/20**	**Shawn Pauls...**		**11110 · Chec...**	
Bill		12/17/20		Village Cell Pho...	5141006 · Ge...	-210.99
Bill		12/17/20		Dec Retainer	5141027 · IT ...	-100.00
TOTAL						-310.99
Bill Pmt...	**16...**	**12/18/20**	**The Pineries ...**	**Shanna's CC N...**	**11110 · Chec...**	
Bill		12/17/20		Shanna's CC N...	2047 · Village...	-990.06
TOTAL						-990.06

VILLAGE OF PARK RIDGE
Check Detail
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt...	**16...**	**12/18/20**	**Town Web, L...**	**Renewel of we...**	**11110 · Chec...**	
Bill	8279	12/17/20		Renewel of web...	5141006 · Ge...	-920.00
TOTAL						-920.00
Bill Pmt...	**16...**	**12/18/20**	**Wisconsin P...**	**Angelo Street ...**	**11110 · Chec...**	
Bill	04...	12/17/20		Dec 2024	5342001 · Ele...	-35.44
TOTAL						-35.44
Bill Pmt...	**16...**	**12/18/20**	**Zblewski Bro...**	**Sand usage**	**11110 · Chec...**	
Bill	35...	12/17/20		Sand usage	5331101 · Sn...	-264.00
TOTAL						-264.00
Paycheck	**16...**	**12/18/20**	**Behrend, Sh...**		**11110 · Chec...**	
					5141001 · Cle...	-1,218.75
					21511 · Feder...	70.00
					6560 · Payroll...	-75.56
					21511 · Feder...	75.56
					21511 · Feder...	75.56
					6560 · Payroll...	-17.68
					21511 · Feder...	17.68
					21511 · Feder...	17.68
					2100 · State ...	42.51
TOTAL						-1,013.00
Paycheck	**16...**	**12/18/20**	**Lucht, Lisa C**		**11110 · Chec...**	
					5141001 · Cle...	-342.00
					6560 · Payroll...	-21.21
					21511 · Feder...	21.21
					21511 · Feder...	21.21
					6560 · Payroll...	-4.96
					21511 · Feder...	4.96
					21511 · Feder...	4.96
TOTAL						-315.83
Bill Pmt...	**16...**	**12/18/20**	**Petty Cash**	**petty cash for ...**	**11110 · Chec...**	
Bill		12/18/20		petty cash for d...	11360 · Petty ...	-100.00
TOTAL						-100.00
Bill Pmt...	**16...**	**12/18/20**	**The Pineries ...**	**Safe deposit b...**	**11110 · Chec...**	
Bill		12/18/20		Safe deposit bo...	5141019 · Sa...	-50.00
TOTAL						-50.00
Bill Pmt...	**16...**	**12/31/20**	**MSA Professi...**	**Road Project**	**11110 · Chec...**	
Bill	01...	12/31/20		Road Project	5331113 · En...	-6,323.20
TOTAL						-6,323.20

VILLAGE OF PARK RIDGE
Check Detail
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt...	**16...**	**12/31/20**	**Municipal Pr...**	**Property Insur...**	**11110 · Chec...**	
Bill		12/31/20		Property Insura...	5193801 · Ge...	-1,059.00
TOTAL						-1,059.00
Bill Pmt...	**16...**	**12/31/20**	**Shawn Pauls...**	**Otter Box for C...**	**11110 · Chec...**	
Bill		12/31/20		Otter Box for C...	5141006 · Ge...	-18.96
TOTAL						-18.96
Bill Pmt...	**16...**	**12/31/20**	**Stevens Poin...**	**09-01-24 to 11-...**	**11110 · Chec...**	
Bill		12/31/20		09-01-24 to 11-...	53315 · Sewers	-48.13
TOTAL						-48.13
Bill Pmt...	**16...**	**12/31/20**	**TDS**	**Dec 2024**	**11110 · Chec...**	
Bill		12/31/20		Dec 2024	5160004 · Util...	-132.42
TOTAL						-132.42
Bill Pmt...	**16...**	**12/31/20**	**Town Web, L...**	**Upgrade Fee**	**11110 · Chec...**	
Bill	8499	12/31/20		Upgrade Fee	5141006 · Ge...	-800.00
TOTAL						-800.00
Bill Pmt...	**16...**	**12/31/20**	**Wisconsin P...**	**Village Hall De...**	**11110 · Chec...**	
Bill	04...	12/31/20		Village Hall Dec...	5160004 · Util...	-212.41
TOTAL						-212.41
Bill Pmt...	**16...**	**12/31/20**	**Zblewski Bro...**	**Sanding**	**11110 · Chec...**	
Bill	35...	12/31/20		Sanding	5331101 · Sn...	-396.00
TOTAL						-396.00

VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
December 16, 2024

****

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, the roll call was taken. Trustees Gordon Renfert, Dan Holloway and Steve Menzel, interim clerk Shanna Behrend, clerk in training Lisa Lucht and treasurer Melissa Clark were present. Trustee Barb Friedrich attended by zoom.

AGENDA ITEM #1 - APPROVAL OF THE DECEMBER AGENDA – Menzel asked the Board members if there were any changes regarding the December agenda. Holloway made a motion to approve, with no changes. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM NOVEMER 18, 2024 – Paulson motioned to approve the minutes. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND APPROVE SPECIAL BOARD MEETING MINUTES FROM DECEMBER 2, 2024 – Paulson made a motion to approve minutes. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND ACCEPT NOVEMBER TREASURER'S REPORT – Paulson made the motion to accept Treasurer's Report, seconded by Friedrich. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel - yes.

AGENDA ITEM #7 – REVIEW AND APPROVE NOVEMBER AND DECEMBER BILLS / PAYMENTS – Holloway made motion to approve November and December bills / payments. Seconded by Renfert. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM #8 – DISCUSS ROAD PROJECT UPDATES – Dan Knoeck from MSA, survey work is complete, base mapping is complete and has now started on the preliminary design, anticipate first set of preliminary plans available by mid-January 2025. At that time would schedule a review meeting with Menzel and Holloway to discuss plans and address any questions at that time. Dan from MSA stated at the January 20, 2025, board meeting should have a more detailed update on how the preliminary plans / layout are coming. Dan from MSA stated is attempting in coordinating design standards with the City of Stevens Point, stated slow going getting information from them. Dan from MSA stated our intent is to follow The City of Stevens Point design on the water main and street improvements so they are consistent with The City of Stevens Point. Dan from MSA stated he will have an updated cost projection available at the next board meeting on January 20, 2025. Dan from MSA stated will submit invoice for current services rendered.

AGENDA ITEM #9 – SET VILLAGE OF PARK RIDGE CAUCUS DATE – Menzel motioned to have Village of Park Ridge Caucus meeting on either Monday January 6, 2025, at 6:00 p.m. or Thursday January 16, 2025, at 6:00 p.m. pending on availability at the All-Purpose Lodge. Seconded by Renfert. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #10 – SANTA VISIT – Paulson stated everything went very well. 49 children participated, 19 homes in total (including 3 new homes) and 8 volunteers from the Stevens Point Fire Department. submitting bill for current work completed. Margee Bell donated time to attach hair wig to Santa hat. Paulson noted that a conversation was held in the possibility of having to reschedule the event due to weather, registration form will be revised for year 2025 stating the original date but noting another date if the event would have to be rescheduled. Paulson noted Village of

Park Ridge had many volunteers including the following: Shawn Paulson, Shannan Behrend, Margee Bell, Barb Friedrich, Betty Vogel, Tori Jennings and Nancy LaMar. Paulson stated a big thank you to The Stevens Point Fire Department. Paulson mentioned sending new residents a letter informing them of resources and events held in The Village of Park Ridge.

AGENDA ITEM #11 – CLOSED SESSION – Motion to go into closed session by Holloway at 6:03 p.m. Seconded Paulson. Roll call was taken; Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #12– RECONVENE IN OPEN SESSION - Motion to end closed session by Holloway at 6:35 p.m. Seconded by Renfert. Roll call was taken; Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #13 – SET DATE FOR NEXT BOARD MEETING – The meeting is set for January 20, 2025, at 5:30 pm

AGENDA ITEM #14 – ADJOURN – Meeting adjourned at 6:37 pm

LISA LUCHT
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE BOARD MEETING
IN-PERSON AT VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI

January 20, 2025
5:30 PM

1. Convene in Open Session
   - Salute to the flag
   - Roll call
   - Approve agenda

2. Persons who wish to address the Village Board on specific agenda items other than a "Public Hearing" must register their request at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

3. Persons who wish to address the Village Board for up to three (3) minutes regarding a non-agenda item may do so at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

4. Review and Approve Board Meeting Minutes from December 16, 2024

5. Review and Approve Caucus Meeting Minutes from January 6, 2025

6. Review and Accept December Treasurer's Report

7. Review and Approve December and January bills/payments

8. Quarterly Reports

   - Building Permits
   - Fire Department
   - Zoning Committee
   - Payroll

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

9. Road Project Update

10. The Board will consider a motion to go into closed session pursuant to Wisconsin Statutes sect. 19.85 (1)(c) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, to wit: financing options for the Village capital projects.

11. The Board will reconvene in open session immediately following the closed session and act, if necessary, on matters discussed in closed session.

12. Spring Primary Election – February 18, 2025

13. Village Caucus Update

14. Set Date and Time for the Next Board Meeting

15. Adjourn Meeting

Posted: January 16, 2025

ZOOM MEETING INFORMATION

Topic: Village Board Meeting
Time: January 20, 2025, 5:30 PM Central Time (US and Canada)

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09&omn=85058497438

Meeting ID: 846 462 9990
Passcode: 737897

Dial-in 1-312-626-6799
Use the Meeting ID and Password above

Requests from people with disabilities who need assistance to participate in this meeting should be submitted to the Clerk's Office at 715-343-1590 with as much advance notice as possible.

VILLAGE OF PARK RIDGE
Payroll Summary
October through December 2024

	Behrend, Shanna L			Friedrich, Barbara J			Holloway, Daniel A			Kraft, Joh...
	Hours	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24	Hours
Employee Wages, Taxes and Adjustme...										
Gross Pay										
Building Inspector Salary			0.00			0.00			0.00	
President Salary			0.00			0.00			0.00	
Trustee Salary			0.00	1		200.00	1		200.00	
Zoning Administrator Salary			0.00			0.00			0.00	
Clerk Hourly	306.5	25.00	7,662.50			0.00			0.00	
Daily Rate-Crossing Guard			0.00			0.00			0.00	
Diggers Hotline Locates			0.00			0.00			0.00	625
Hourly			0.00			0.00			0.00	
Hourly Rate-Maintenance			0.00			0.00			0.00	1.5
Building Inspector Commission			0.00			0.00			0.00	
Total Gross Pay	306.5		7,662.50	1		200.00	1		200.00	626.5
Adjusted Gross Pay	306.5		7,662.50	1		200.00	1		200.00	626.5
Taxes Withheld										
Federal Withholding			-461.00			0.00			-50.00	
Medicare Employee			-111.11			-2.90			-2.90	
Social Security Employee			-475.07			-12.40			-12.40	
WI - Withholding			-276.13			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00			0.00	
Total Taxes Withheld			-1,323.31			-15.30			-65.30	
Net Pay	**306.5**		**6,339.19**	**1**		**184.70**	**1**		**134.70**	**626.5**
Employer Taxes and Contributions										
Federal Unemployment			0.00			0.00			0.00	
Medicare Company			111.11			2.90			2.90	
Social Security Company			475.07			12.40			12.40	
WI - Unemployment Company			0.00			0.00			0.00	
Total Employer Taxes and Contributions			**586.18**			**15.30**			**15.30**	

VILLAGE OF PARK RIDGE
Payroll Summary
October through December 2024

	Kraft, John E.		Lepak, Rebecca A			Lucht, Lisa C			Manville, James D.	
	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24	Hours	Rate
Employee Wages, Taxes and Adjustme...										
Gross Pay										
Building Inspector Salary		0.00			0.00			0.00		
President Salary		0.00			0.00			0.00		
Trustee Salary		0.00			0.00			0.00		
Zoning Administrator Salary		0.00			0.00			0.00	1	
Clerk Hourly		0.00			0.00	117.25	24.00	2,814.00		
Daily Rate-Crossing Guard		0.00			0.00			0.00		
Diggers Hotline Locates	1.00	625.00			0.00			0.00		
Hourly		0.00	14.25	17.00	242.25			0.00		
Hourly Rate-Maintenance	20.00	30.00			0.00			0.00		
Building Inspector Commission		0.00			0.00			0.00		
Total Gross Pay		655.00	14.25		242.25	117.25		2,814.00	1	
Adjusted Gross Pay		655.00	14.25		242.25	117.25		2,814.00	1	
Taxes Withheld										
Federal Withholding		0.00			0.00			0.00		
Medicare Employee		-9.50			-3.51			-40.80		
Social Security Employee		-40.61			-15.02			-174.47		
WI - Withholding		0.00			0.00			-35.99		
Medicare Employee Addl Tax		0.00			0.00			0.00		
Total Taxes Withheld		-50.11			-18.53			-251.26		
Net Pay		**604.89**	**14.25**		**223.72**	**117.25**		**2,562.74**	**1**	
Employer Taxes and Contributions										
Federal Unemployment		0.00			0.00			0.00		
Medicare Company		9.50			3.51			40.80		
Social Security Company		40.61			15.02			174.47		
WI - Unemployment Company		0.00			0.00			0.00		
Total Employer Taxes and Contributions		**50.11**			**18.53**			**215.27**		

VILLAGE OF PARK RIDGE
Payroll Summary
October through December 2024

	Manville, J...	Menzel, Stephen F			Miller, LoisJean C.			Paulson, Kristin		
	Oct - Dec 24	Hours	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24
Employee Wages, Taxes and Adjustme...										
Gross Pay										
Building Inspector Salary	0.00			0.00			0.00			0.00
President Salary	0.00	1		875.00			0.00			0.00
Trustee Salary	0.00			0.00			0.00	1		200.00
Zoning Administrator Salary	125.00			0.00			0.00			0.00
Clerk Hourly	0.00			0.00			0.00			0.00
Daily Rate-Crossing Guard	0.00			0.00	19	20.50	389.50			0.00
Diggers Hotline Locates	0.00			0.00			0.00			0.00
Hourly	0.00			0.00			0.00			0.00
Hourly Rate-Maintenance	0.00			0.00			0.00			0.00
Building Inspector Commission	0.00			0.00			0.00			0.00
Total Gross Pay	125.00	1		875.00	19		389.50	1		200.00
Adjusted Gross Pay	125.00	1		875.00	19		389.50	1		200.00
Taxes Withheld										
Federal Withholding	0.00			0.00			0.00			0.00
Medicare Employee	-1.81			-12.69			-5.65			-2.90
Social Security Employee	-7.75			-54.25			-24.15			-12.40
WI - Withholding	0.00			0.00			0.00			0.00
Medicare Employee Addl Tax	0.00			0.00			0.00			0.00
Total Taxes Withheld	-9.56			-66.94			-29.80			-15.30
Net Pay	**115.44**	**1**		**808.06**	**19**		**359.70**	**1**		**184.70**
Employer Taxes and Contributions										
Federal Unemployment	0.00			0.00			0.00			0.00
Medicare Company	1.81			12.69			5.65			2.90
Social Security Company	7.75			54.25			24.15			12.40
WI - Unemployment Company	0.00			0.00			0.00			0.00
Total Employer Taxes and Contributions	**9.56**			**66.94**			**29.80**			**15.30**

VILLAGE OF PARK RIDGE
Payroll Summary
October through December 2024

	Renfert, Gordon J.			Zepp, James P.			TOTAL		
	Hours	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24	Hours	Rate	Oct - Dec 24
Employee Wages, Taxes and Adjustme...									
Gross Pay									
Building Inspector Salary			0.00	1		125.00	1.00		125.00
President Salary			0.00			0.00	1.00		875.00
Trustee Salary	1		200.00			0.00	4.00		800.00
Zoning Administrator Salary			0.00			0.00	1.00		125.00
Clerk Hourly			0.00			0.00	423.75		10,476.50
Daily Rate-Crossing Guard			0.00			0.00	19.00		389.50
Diggers Hotline Locates			0.00			0.00	625.00		625.00
Hourly			0.00			0.00	14.25		242.25
Hourly Rate-Maintenance			0.00			0.00	1.50		30.00
Building Inspector Commission			0.00			430.00			430.00
Total Gross Pay	1		200.00	1		555.00	1,090.50		14,118.25
Adjusted Gross Pay	1		200.00	1		555.00	1,090.50		14,118.25
Taxes Withheld									
Federal Withholding			0.00			-200.00			-711.00
Medicare Employee			-2.90			-8.05			-204.72
Social Security Employee			-12.40			-34.41			-875.33
WI - Withholding			0.00			0.00			-312.12
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			-15.30			-242.46			-2,103.17
Net Pay	**1**		**184.70**	**1**		**312.54**	**1,090.50**		**12,015.08**
Employer Taxes and Contributions									
Federal Unemployment			0.00			0.00			0.00
Medicare Company			2.90			8.05			204.72
Social Security Company			12.40			34.41			875.33
WI - Unemployment Company			0.00			0.00			0.00
Total Employer Taxes and Contributions			**15.30**			**42.46**			**1,080.05**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	361,886.19	363,098.00	-1,211.81	99.7%
41800 · Int & Penalties on Taxes Levied	1.74			
43410 · Shared Revenues	51,667.62	12,675.83	38,991.79	407.6%
43420 · Fire Insurance	3,232.85	2,400.00	832.85	134.7%
43430 · Exempt Computer Aid	462.47	462.47	0.00	100.0%
43440 · Personal Property Aid	269.56	269.56	0.00	100.0%
43450 · State Video (Cable) Aid	1,700.20	1,700.20	0.00	100.0%
43531 · Transportation Aid	13,340.84	13,338.87	1.97	100.0%
44110 · Liquor and Malt Beverage	930.00	1,000.00	-70.00	93.0%
44120 · Cigarette/Bartender's Licenses	160.00	1,000.00	-840.00	16.0%
44200 · Dog Licenses	323.00	350.00	-27.00	92.3%
44300 · Building Permits/Inspections	3,732.28	2,000.00	1,732.28	186.6%
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	5,489.23	4,500.00	989.23	122.0%
46100 · General Government	0.00	100.00	-100.00	0.0%
48100 · Interest	4,282.92	2,000.00	2,282.92	214.1%
48200 · CD Interest	3,725.98	0.00	3,725.98	100.0%
48900 · Miscellaneous Income	2,291.09	1,500.00	791.09	152.7%
48905 · Late Fees	10.00			
Total Income	453,505.97	406,594.93	46,911.04	111.5%
Expense				
51100 · Village Board				
5110001 · President Salary	3,767.76	3,768.00	-0.24	100.0%
5110002 · Trustee Salary	3,444.80	3,445.00	-0.20	100.0%
5110003 · Santa Visit	914.82	500.00	414.82	183.0%
5110004 · League of Municipalities Dues	0.00	400.00	-400.00	0.0%
5110006 · Board Expenses	15.82	1,900.00	-1,884.18	0.8%
Total 51100 · Village Board	8,143.20	10,013.00	-1,869.80	81.3%
51300 · Legal	3,510.00	0.00	3,510.00	100.0%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	43,336.52	40,685.00	2,651.52	106.5%
5141002 · Mileage and Expense	0.00	1,000.00	-1,000.00	0.0%
5141006 · General Office Supplies	4,506.79	6,000.00	-1,493.21	75.1%
5141007 · Training	0.00	1,500.00	-1,500.00	0.0%
5141010 · Tax Collection Fee	1,450.56	1,500.00	-49.44	96.7%
5141011 · Villagewide Mailing	141.64	1,000.00	-858.36	14.2%
5141013 · Treasurer Bond	1,117.00	1,000.00	117.00	111.7%
5141014 · Pineries Bank Fees/Supplies	108.42			
5141016 · Accounting Consultation	0.00	1,000.00	-1,000.00	0.0%
5141019 · Safe Deposit Box	50.00	0.00	50.00	100.0%
5141022 · Dues & Subscriptions	3,438.33	2,000.00	1,438.33	171.9%
5141025 · Background Checks	28.00	200.00	-172.00	14.0%
5141026 · Treasurer Compensation	3,082.50	6,000.00	-2,917.50	51.4%
5141027 · IT Services	1,150.00	1,500.00	-350.00	76.7%
Total 51410 · Clerk/Treasurer	58,409.76	63,385.00	-4,975.24	92.2%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	$ Over Budget	% of Budget
51420 · Elections				
5142001 · Inspectors	2,245.90	2,500.00	-254.10	89.8%
5142002 · Election Expenses	745.36	500.00	245.36	149.1%
5142006 · Election Equipment	1,243.15	1,000.00	243.15	124.3%
Total 51420 · Elections	4,234.41	4,000.00	234.41	105.9%
51430 · Publication Fees	475.85	200.00	275.85	237.9%
51510 · Accounting				
5151001 · Reporting (Form C)	925.00	2,000.00	-1,075.00	46.3%
51510 · Accounting - Other	111.16			
Total 51510 · Accounting	1,036.16	2,000.00	-963.84	51.8%
51530 · Assessment of Property				
5153001 · Assessor Contract	5,800.00	5,800.00	0.00	100.0%
5153004 · Bd of Review Notice Publication	0.00	150.00	-150.00	0.0%
Total 51530 · Assessment of Property	5,800.00	5,950.00	-150.00	97.5%
51600 · Village Hall				
5160001 · Maintenance Compensation	2,207.03	3,000.00	-792.97	73.6%
5160004 · Utilities	3,264.79	3,000.00	264.79	108.8%
5160005 · Supplies and Equipment	492.69	2,500.00	-2,007.31	19.7%
5160006 · Repairs & Maintenance	6,029.42	2,000.00	4,029.42	301.5%
Total 51600 · Village Hall	11,993.93	10,500.00	1,493.93	114.2%
51910 · Uncollectible Taxes	0.00	200.00	-200.00	0.0%
51938 · Insurance				
5193801 · General Liability	3,504.00	5,000.00	-1,496.00	70.1%
5193802 · Local Gov't Property	1,048.00	1,000.00	48.00	104.8%
5193803 · Worker's Compensation	1,645.00	2,000.00	-355.00	82.3%
Total 51938 · Insurance	6,197.00	8,000.00	-1,803.00	77.5%
52100 · Crossing Guard	3,795.74	3,500.00	295.74	108.4%
52205 · Fire & EMS Protection				
5220521 · Fire Protection & EMT Contract	102,069.97	101,000.00	1,069.97	101.1%
Total 52205 · Fire & EMS Protection	102,069.97	101,000.00	1,069.97	101.1%
52400 · Building Inspection	4,178.30	4,000.00	178.30	104.5%
52450 · Zoning Administration	538.24	550.00	-11.76	97.9%
53311 · Street Maintenance				
5331101 · Snow Plowing	27,426.00	27,000.00	426.00	101.6%
5331103 · Street Maintenance	6,738.57	10,000.00	-3,261.43	67.4%
5331113 · Engineering	31,052.00	31,000.00	52.00	100.2%
53311 · Street Maintenance - Other	500.00			
Total 53311 · Street Maintenance	65,716.57	68,000.00	-2,283.43	96.6%
53315 · Sewers	101.61			

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	$ Over Budget	% of Budget
53420 · Street Lighting				
5342001 · Electric & Maintenance	11,902.44	13,500.00	-1,597.56	88.2%
5342004 · Digger Requests	2,980.71	4,000.00	-1,019.29	74.5%
Total 53420 · Street Lighting	14,883.15	17,500.00	-2,616.85	85.0%
53620 · Garbage Collection				
5362001 · Garbage Collection	32,088.88	32,520.00	-431.12	98.7%
5362002 · Fall Large Item Pick-up	1,664.00	800.00	864.00	208.0%
Total 53620 · Garbage Collection	33,752.88	33,320.00	432.88	101.3%
53635 · Recycling cost				
5363501 · Recycling Collection	9,231.10	9,000.00	231.10	102.6%
5363503 · Yard Waste Drop Off	5,300.00	5,200.00	100.00	101.9%
Total 53635 · Recycling cost	14,531.10	14,200.00	331.10	102.3%
54100 · Humane Society Contract	1,356.02	1,500.00	-143.98	90.4%
55200 · Parks Dept. Pledge ($5.50/per)	2,915.00	3,000.00	-85.00	97.2%
Total Expense	343,638.89	350,818.00	-7,179.11	98.0%
Net Ordinary Income	109,867.08	55,776.93	54,090.15	197.0%
Other Income/Expense				
Other Expense				
58100 · Loan Principal				
58110 · Linwood Ave Project	5,116.89			
58120 · Line of Credit	19,415.30			
58100 · Loan Principal - Other	0.00	21,194.05	-21,194.05	0.0%
Total 58100 · Loan Principal	24,532.19	21,194.05	3,338.14	115.8%
58200 · Loan Interest				
58210 · Linwood Ave Project	3,133.11			
58220 · Line of Credit	9,584.70			
58200 · Loan Interest - Other	0.00	16,055.95	-16,055.95	0.0%
Total 58200 · Loan Interest	12,717.81	16,055.95	-3,338.14	79.2%
Total Other Expense	37,250.00	37,250.00	0.00	100.0%
Net Other Income	-37,250.00	-37,250.00	0.00	100.0%
Net Income	**72,617.08**	**18,526.93**	**54,090.15**	**392.0%**