

MISHICOT VILLAGE BOARD
Regular Meeting
July 21, 2026

CALL TO ORDER

President Samz called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Trustees Al Beranek, Terri Brouchoud, Judy Ferry, John Franz, Bernie Samz, Sue Scheinoha and Brenda Yauger.

Officials Present: Clerk Kathy Reissmann and Chief Paul Granger

Others Present: Bryan Grunewald (CLA), Jamie Zastrow (Progress Lakeshore), Vincent Vogel, Shawn Perry, Jason Hubbard, Brian Reif and Kristy Wichlacz

APPROVAL OF MEETING MINUTES

Trustees Beranek/Brouchoud moved to approve the June 16, 2026 & July 9, 2026 meeting minutes as presented. Motion carried.

VISITORS AND GUESTS

Brian Reif gave an update on his conversation with the DNR regarding the land swap between the village park and the new Heartland Park. He stated that the park committee will need to come up with a plan on what to do with the undeveloped land at Heartland Park to present to the DNR. The park committee will pick a date to meet.

Vince Vogel asked for a reduction in the speed limit on Hillside Lane. He says that residents are constantly speeding through the short street. This will be put on the next meeting agenda and a letter sent to the residents on that street.

COMMITTEE REPORTS

Chief Paul Granger

- The Manitowoc County Traffic Safety Commission meeting was held this morning. Countywide traffic crash statistics for 2026 were reviewed, showing 524 reported crashes, including 7 fatal crashes. The department continues to focus on traffic enforcement and roadway safety initiatives within the Village.
- Chief Granger reported on a recent Operating While Intoxicated (OWI) arrest involving an adult driver who had three children ages 13, 10, and 4 years old in the vehicle at the time of the offense. During the arrest, the suspect became combative, punching Chief Granger and assaulted other officers. One Mishicot Police Officer sustained minor injuries and was evaluated at the emergency room for documentation purposes. The suspect was ultimately taken into custody and transported to the Manitowoc County Jail, where they were held on multiple felony and misdemeanor charges. Chief Granger noted that incidents

- such as this highlight the unpredictable and often dangerous situations officers face while serving the community.
- Chief Granger announced the completion of the department's comprehensive policy manual project after approximately 1.5 years of work. The updated manual provides officers with current policies, procedures, and professional standards. The next phase of the project will include daily training bulletins designed to reinforce policy knowledge and support ongoing professional development.
- The department is continuing efforts to upgrade its in-car squad camera system. Technical issues encountered by the vendor have delayed implementation, and the project timeline has been adjusted while those issues are resolved.
- The Mishicot Police Department recently participated in the annual Police Lights of Christmas Ride, joining approximately 100 law enforcement agencies from across Wisconsin. The Police Lights of Christmas organization helps provide assistance to families and individuals in need during the holiday season. Department members will also be participating in a fundraising event at Culver's in Manitowoc on July 28 to support the organization's charitable efforts.
- Chief Granger reported that the Fourth of July holiday period was generally uneventful from a law enforcement perspective. The department responded to several fireworks-related complaints during the days leading up to the holiday but experienced no major incidents during Independence Day celebrations.

Trustee Al Beranek

- Stated that the VFW women's restroom soap dispenser needs a battery.
- Gave an update on the amount of funds in the MCAC bank account.
- Stated that about \$80,000 will be used for lights for the ball fields.
- They also need to put up signs on the walkways.
- Stated the concerts are not doing well this year and figures they will have a \$2,000-\$3,000 loss this year.
- Stated that MAGIC has about \$5,000 they will take from the mural account and transfer to the sign account.

Trustee Judy Ferry

- Stated that a neighbor has a hole in their yard and wants to know what can be done about it. John will look at it next week.

Trustee Terri Brouchoud

- An alternate board member is needed for the MAGIC board and asked if anyone was interested.

President Bernie Samz

- Stated that Brandon has been removing the tires from the jeep obstacle course and he counted 35 loader tires, 18 truck tires and 8 tractor tires that were buried up there. He did some checking and Manitowoc County Recycling will take them but they need to be dirt free and we have to call in advance. The

cost is \$560 per ton for the loader or tractor tires and \$460 per ton for the auto or semi tires. He is recommending that the cost of disposal of these tires come from the MAGIC Thunder bank account. MAGIC will discuss this at their meeting next week.

- Updated the board on the ongoing issues with the Mishicot Ambulance Service and says they are searching for resolutions to these issues.
- Updated the board that the current expenses to date for the MCAC park is \$8,573.04.

Clerk Kathy Reissmann

- Completed the 3rd Year of the Clerks Institute last week.
- Submitted the sign permit application for the new village sign to the DOT and they were out inspecting the location today.
- David Schmidt was in today and brought in another invoice for the tree he cut down at the Rustic Fox Hills Golf Course and indicated that they still have not paid him and that if it's not paid by August, he's removing the \$500 discount he gave them.

UNFINISHED BUSINESS – None

NEW BUSINESS

A. LICENSE APPLICATIONS APPROVAL

The Clerk presented the license applications for operator's licenses #2026-70 through #2026-98, as shown on the attached list. **Trustees Beranek/Brouchoud moved to approve operator's licenses #2026-70 through #2026-98. Motion carried.**

B. LIST OF CLAIMS APPROVAL

President Samz presented general fund claims in the amount of \$103,657.53, TID 2 claims in the amount of \$1,708.89, water utility claims in the amount of \$11,981.81 and sewer utility claims in the amount of \$10,363.79 for approval. **Trustees Ferry/Yauger moved to approve the list of claims as presented totaling \$127,712.02. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

C. PROGRESS LAKESHORE ANNUAL PRESENTATION BY JAMIE ZASTROW

Jamie Zastrow from Progress Lakeshore handed out the board a packet of information including their 2025 Annual Report. She gave an update on the things that have happened in the past year and how they've helped businesses. She also invited the board to two upcoming events being hosted by Progress Lakeshore.

D. DISCUSSION/APPROVAL OF 2025 AUDIT REVIEW (BRYAN GRUNEWALD-CLA)

Bryan Grunewald from Clifton Larson Allen LLP was present to discuss the results of the 2025 audit. He presented a power point slide deck and went through it explaining the different areas of the audit. He also stated that the village should have an unassigned fund balance between 20-25% of actual expenditures. He also went over the cash overview of the general fund and the water and sewer funds.

Trustees Brouchoud/Beranek moved to approve the 2025 audit as presented. Motion carried.

E. DISCUSSION/APPROVAL OF BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

The clerk presented an application form for soliciting applicants for open board, committee or commission positions in the event of openings for board review. There are currently two open positions on the Zoning Board of Appeals committee. She will put an advertisement on the website for these positions along with the application form. **Trustees Ferry/Brouchoud moved to approve the application form as presented. Motion carried.**

F. DISCUSSION/APPROVAL OF STREET CLOSURE APPLICATION-SIDE STREET STATION (PUMPKINFEST)

The street closure application from Side Street Station was presented. They are asking to close N. Rockway St from Main Street to Elizabeth Street during Pumpkinfest. Discussion was held. **Trustees Brouchoud/Ferry moved to approve the Street Closure Application for Side Street Station. Motion carried.**

G. DISCUSSION/APPROVAL OF NEW VILLAGE SIGN PAYMENT ARRANGEMENTS

Discussion was held on how the payment arrangements for the new sign will be allocated since the invoice was sent to MAGIC and the village. Discussion was held and decided that all invoices would be sent to the village and payments be disbursed from the village. Any organization/person donating funds towards this sign would pay that to the village instead of paying any invoices. The invoice for \$1,500 from WMD Fab was also presented for approval for the sign pillars. **Trustees Brouchoud/Franz moved to approve paying the \$1,500 invoice to WMD Fab. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

H. DISCUSSION/APPROVAL OF ADVERTISEMENT OF WILLOW DRIVE LOTS

Discussion was held on whether to advertise the two lots on Willow Drive. Brian Reif suggested hiring an engineer to do some testing to determine whether any contamination exists any longer on those lots. The clerk will contact the village engineer to see how much this will cost and if they can do it. This item is tabled until the next meeting.

I. DISCUSSION/APPROVAL OF ENFORCEMENT OF DOUBLE PERMIT FEES FOR FAILING TO OBTAIN A PERMIT BEFORE WORK STARTS

Shawn Perry and Jason Hubbard from Hubbard Electric were present to explain to the board the reason for not obtaining an electrical permit before work had started. They explained their confusion between the state permit and a local permit. Discussion was held. **Trustees Ferry/Beranek moved to approve not enforcing the double permit fees this one time only since it was such a large amount. Motion carried.**

ADJOURN

Trustees Beranek/Brouchoud moved to adjourn at 8:10 pm. Motion carried.

Minutes submitted by Kathy Reissmann, Village Clerk-Treasurer

APPLICATIONS FOR CIGARETTE, TOBACCO & ELECTRONIC VAPING DEVICE PRODUCTS RETAIL LICENSE:**"CLASS B" FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE:****"CLASS A" FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE:****APPLICATIONS FOR CLASS "B" PICNIC LICENSE:****# & NAME****ADDRESS of EVENT****DATE OF EVENT****APPLICATIONS FOR OPERATOR'S LICENSE FOR THE YEAR ENDING 06/30/2027:**

LICENSE #	NAME	ADDRESS	ESTABLISHMENT
2026-70	Jean M. Bateman	421 E. Main St, Mishicot	The Side Street Station
2026-71	Kenneth R. Rippee	1037 28 th St, Two Rivers	Dollar General
2026-72	Ashley C. Hoffman	1015 Denis Pl, Green Bay	Fairway Inn & Suites
2026-73	Deanna L. Campbell	536 N 9 th St, Manitowoc	Fairway Inn & Suites
2026-74	Edward A. Zuehlke	3733 Tannery Rd, Two Rivers	Fairway Inn & Suites
2026-75	Hailey E. Bertelsen	1608 24 th St, Two Rivers	Fairway Inn & Suites
2026-76	Alex M. Holder	2311 Johnston Dr, Manitowoc	Fairway Inn & Suites
2026-77	Kelly K. Dreyer	770 E. Albert Dr, Manitowoc	Fairway Inn & Suites
2026-78	Ashley M. Nye	579 S. Main St. #5, Mishicot	Fairway Inn & Suites
2026-79	Kasey J. Brouchoud	307 W. Main St, Mishicot	Thirsty Joe's Bar & Grill
2026-80	Kristy K. Wichlacz	9408 Fox Ln, Two Rivers	Thirsty Joe's Bar & Grill
2026-81	Nevaeh I. Kleiman	13703 Melnik Rd, Maribel	Thirsty Joe's Bar & Grill
2026-82	Melissa M. Wotachek	587 S. Main St, Apt 6, Mishicot	Thirsty Joe's Bar & Grill
2026-83	Kylie L. Sand	10111 Tannery Rd, Two Rivers	Thirsty Joe's Bar & Grill
2026-84	Nellie N. Spangler	606 S. Main St, Mishicot	Thirsty Joe's Bar & Grill
2026-85	Madeline G. Blaser	619 Stoney Brook Dr, Manitowoc	Thirsty Joe's Bar & Grill
2026-86	Kylee B. Humphrey	630 Ranchview Ct, Mishicot	Thirsty Joe's Bar & Grill
2026-87	Desiree C. Kleiman	13703 Melnik Rd, Maribel	Thirsty Joe's Bar & Grill
2026-88	Jody A. Garcia	330 S. Rockway St, Mishicot	Thirsty Joe's Bar & Grill
2026-89	Kay Lynn R. Benzinger	3602 E. County Rd V, Mishicot	General
2026-90	Julia M. Feest	858 N 17 th St, Manitowoc	FH Golf Course
2026-91	Mallory J. Mehlhorn	844 N 13 th St, Manitowoc	FH Golf Course
2026-92	Zaida R. Strupp	566 S. State St, Mishicot	FH Golf Course
2026-93	Shannon R. Wanek	523 N 4 th St, Manitowoc	FH Golf Course
2026-94	Michelle L. Urbanek	109 Riverwood Dr, Mishicot	FH Golf Course
2026-95	William T. Walters	529A N Packer Dr, Manitowoc	Dollar General
2026-96	Briana Firmiss	518 Sunrise Ln, Markeson	Grey Fox Bar & Grill
2026-97	Lina E. Wells	15308 Saxonburg Rd, Mishicot	Grey Fox Bar & Grill
2026-98	Jazlin Ewald	366 Kent St, Mishicot	Grey Fox Bar & Grill

BUILDING PERMITS FOR 2026:

Permit#	Date	Name	Contractor	Project	Permit Fee	Amount
26-0030	6/22/26	Greg & April Schneider 1228 S. State St. 035-008-004-001.01	Meyer Plg	Kitchen-Sinks, Drains, & Dishwasher	\$200.00	\$8,900.00
26-0031	6/22/26	Kurt Smith 136 W. Main St. 035-236-016-010.00	Rezek Constr.	Move & replace existing fence	\$100.00	\$3,978.67

7/21/2026

BUILDING PERMITS FOR 2026:

<u>Permit#</u>	<u>Date</u>	<u>Name</u>	<u>Contractor</u>	<u>Project</u>	<u>Permit Fee</u>	<u>Amount</u>
26-0032	7/2/26	Scott Wilsmann 328 E. Church St. 035-005-013-007.00	G.W. Kadow Plg	Dishwasher	\$125.00	\$1,030.00
26-0033	7/10/26	Chris Wasurick 547 E. Church St. 035-004-007-043.01	Hubbartt Elect.	New Service 100 amp service updating	\$125.00	\$2,200.00
26-0034	7/21/26	Mish. School District 660 Washington St. 035-004-005-002.00	Hubbartt Elect.	Elect. Service on Addition	\$22,000.00	\$1,100,00.00