

MISHICOT VILLAGE BOARD
Regular Meeting
May 19, 2026

CALL TO ORDER

President Samz called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Trustees Al Beranek, Terri Bouchoud, Judy Ferry, John Franz, and Bernie Samz.

Officials Present: DPW Director John Tulachka, Clerk Kathy Reissmann, Chief Paul Granger

Others Present: Devan Kohel, Mason Maule, Kyle Pietroske, Max LeClair and Morgan Lundy, Brenda Yauger and Sue Scheinoha

APPOINTMENT OF NEW TRUSTEES

Trustees Bouchoud/Beranek moved to approve the appointment of two new trustees to the village board, Brenda Yauger and Sue Scheinoha. Motion carried.

APPROVAL OF MEETING MINUTES

Trustees Ferry/Beranek moved to approve the April 21, 2026 meeting minutes & the April 28, 2026 special meeting minutes as presented. Motion carried.

VISITORS AND GUESTS - None

COMMITTEE REPORTS

Chief Paul Granger

- Chief Granger reported that Detective James Brooks received formal commendation from Jeremy Williams, Coordinator for the Lakeshore Regional Child Advocacy Center, for the professionalism and compassion shown to a victim's family during a recent criminal investigation.
- Discussions have continued with management of the Fairway Inn regarding cleanup of a large debris pile on the property. Management has indicated plans are underway to begin removing the materials.
- Following last month's flooding event, the Police Department completed 22 preliminary damage assessments for residents and village property in an effort to qualify for FEMA disaster assistance. Chief Granger has participated in multiple meetings with Wisconsin Emergency Management and FEMA officials regarding the process. The request is expected to move to the Governor on May

23rd for consideration before potentially being submitted to the President for federal approval.

- As part of the East Central Incident Management Team, Chief Granger will participate in an upcoming mass casualty training exercise coordinated with the Green Bay Packers organization.
- Chief Granger attended the recent Manitowoc County Criminal Justice Coordination Council meeting. Updates included the county Drug Court program currently serving 10 participants, with one pending admission and one termination in process. Manitowoc County is also exploring the creation of an overdose fatality review board, with a committee expected to oversee the initiative.
- Department officers recently completed firearms in-service training led by Chief Granger.
- Prom weekend activities concluded safely. Officers became aware of a plan involving several juveniles attempting to steal golf carts, and Officer Ladwig intervened before any incident occurred. The juveniles were located in the village and turned over to their parents
- The department assisted with another successful STEM Night event at the elementary school, which included a Blackhawk helicopter landing for students and families.
- Chief Granger hosted the quarterly Manitowoc County law enforcement executives meeting.
- The Mishicot Public Safety Cadets recently competed in a Milwaukee competition and continue to perform well in their training and development.
- The department continues working with DSC regarding ongoing radio upgrade issues. Repairs are still pending for two portable radios and one mobile radio.
- D.A.R.E. graduation is approaching, and Officer Ladwig is coordinating a celebration event for graduating students. We are looking at a pizza and bowling party
- High school graduation will take place in less than two weeks, with all Mishicot officers scheduled to attend.
- Chief Granger requested that board members discuss the sextortion event at the upcoming Village Association meeting and offer assistance to neighboring communities interested in hosting similar public education events or with the Chief providing online safety presentations within their schools.
- Detective James Brooks was recently presented with a lifesaving award in recognition of his quick actions and professionalism that directly saved the life

of a Mishicot resident. Detective Brooks demonstrated exceptional composure, compassion, and professionalism during a critical moment when seconds mattered. His actions reflect great credit upon himself and the entire police department, and they serve as an example of the dedication and courage we strive to uphold every day.

DPW Director John Tulachka – nothing to report

Trustee Al Beranek

- Informed the board that the MAGIC Office Coordinator job posting has been posted.

President Bernie Samz

- President Samz asked when the mobile home on Washington Street will be taken down. The clerk has notified the contractor to go ahead with it as we will not be getting the grant for it.

Clerk Kathy Reissmann

- Informed the board that she received a scholarship from Workhorse for \$250 to attend the MTAW Conference last month.
- Reminded the board about the Village Association meeting on Wednesday and that the speaker has changed to the new County Executive Tyler Martell.
- Informed the board of the VFW costs vs revenue over the last 5 years.
- Informed the board that her and Tina are keeping track of the time they do work for MAGIC so that the time will be billed to MAGIC on their next quarterly billing. Also discussed billing MAGIC for the time DPW does work for MAGIC as well as charging rent for the use of the office. She will research rent costs. MAGIC President Beranek stated he has no problem paying for these costs as they have the money for it.

UNFINISHED BUSINESS - None

NEW BUSINESS

A. LICENSE APPLICATIONS APPROVAL – None

B. LIST OF CLAIMS APPROVAL

President Samz presented general fund claims in the amount of \$56,476.42, TID 2 claims in the amount of \$2,376.77, water utility claims in the amount of \$5,800.83 and sewer utility claims in the amount of \$26,686.32 for approval. **Trustees Ferry/Brouchoud moved to approve the list of claims as presented totaling \$91,340.34. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

C. DISCUSSION/APPROVAL OF ORDINANCE 2026-02 AMENDING CH 340-10, ADDING SECTION 340-10 C, DESIGNATION OF ALL-TERRAIN VEHICLE OR UTILITY VEHICLE ROUTES CONCERNING ATV USAGE ON SIDEWALKS AS RECOMMENDED BY THE PLAN COMMISSION

Ordinance 2026-02 was presented to the board with the recommendation to approve from the Plan Commission. **Trustees Brouchoud/Beranek moved to approve Ordinance 2026-02 as presented. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

D. DISCUSSION/APPROVAL OF ORDINANCE 2026-06 REPEALING AND RECREATING CHAPTER 377 CONCERNING SUBDIVISION OF LAND AS RECOMMENDED BY THE PLAN COMMISSION

Ordinance 2026-06 was presented to the board with the recommendation to approve from the Plan Commission. **Trustees Beranek/Ferry moved to approve Ordinance 2026-06 as presented. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

E. DISCUSSION/APPROVAL OF ORDINANCE 2026-07 REPEALING AND RECREATING CHAPTER 395 ZONING ORDINANCE AS RECOMMENDED BY THE PLAN COMMISSION

Ordinance 2026-07 was presented to the board with the recommendation to approve from the Plan Commission. **Trustees Brouchoud/Franz moved to approve Ordinance 2026-07 as presented. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

F. DISCUSSION/APPROVAL OF CSM APPLICATION FROM JAMES BELONGIA (SURVEYOR) TO CONSOLIDATE TAX PARCELS 035-556-004-001.00 AND 035-556-004-002.00 FOR CASEY HAWKINSON & MELISSA STUCKMANN AS RECOMMENDED BY THE PLAN COMMISSION

The CSM application was presented to the board with the recommendation to approve from the Plan Commission. **Trustees Ferry/Beranek moved to approve the CSM as presented. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

G. DISCUSSION/APPROVAL SUBDIVISION PLAT/CONDO SPLIT APPLICATION FEE

Clerk Reissmann informed the board of the new condo plat application and fee. Cedar Corporation is suggesting the fee be \$325 to cover their cost of the review of these applications. Discussion was held. **Trustees Beranek/Brouchoud moved to approve the subdivision plat/condo split application fee of \$325 as presented. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

H. DISCUSSION/APPROVAL OF COMMITTEE APPOINTMENTS

President Samz presented the list of committee appointments and suggested to place Brenda Yaeger in all the committees replacing former Trustee Becker. He also appointed Trustee Brouchoud to the MAGIC board and appointed Trustee Ferry as the Progress Lakeshore representative. **Trustees Ferry/Berneke moved to approve the appointments as stated. Motion carried.**

I. DISCUSSION/APPROVAL OF APPOINTMENT OF VILLAGE TRUSTEE TO MAGIC BOARD OF DIRECTORS

This item was handled in the previous motion.

J. DISCUSSION/APPROVAL OF HILLSIDE LANE REPAIRS BID ACCEPTANCE

DPW Director Tulachka presented the bid documents for the Hillside Lane repairs. The low bidder was Vinton Construction Company in the amount of \$80,772.50. Discussion was held on whether the upgrades of \$19,320.00 were needed or not. Director Tulachka didn't think we needed the upgrades and the standard was sufficient. Discussion was held on where to get the money to pay for these repairs. It was noted that two Willow Dr lots were sold this year so there should be extra money in the general fund. **Trustees Ferry/Brouchoud moved to approve the low bidder, Vinton Construction Company in the amount of \$80,772.50 to make the Hillside Lane repairs with money coming from the general fund undesignated fund balance** Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.

K. DISCUSSION/APPROVAL OF QUOTE FOR NEW LIFT STATION PUMP FROM SABEL MECHANICAL

DPW Director Tulachka stated that this quote is not for a new pump but for repairs to the existing pump components that failed. There was a miscommunication between him and the clerk when it was put on the agenda. This is the pump contactor that failed during the April storm. It was noted that the insurance will cover \$3,000 of the \$4,672.20 for this repair. **Trustees Beranek/Ferry moved to approve the quote from Sabel Mechanical in the amount of \$4,672.20 with the insurance reimbursing \$3,000 once repairs are made.** Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.

L. DISCUSSION/APPROVAL OF PORTABLE EMERGENCY LIFT STATION PUMPS QUOTE

DPW Director Tulachka presented three quotes for the portable emergency lift station bypass pumps. The Sabel Mechanical and Xylem quote are for the same type of pump with Xylem being the lower cost option. The USA Blue Book quote is for a different style portable pump. Director Tulachka suggests purchasing both pumps to avoid situations like we've had in the past with sewer backups. **Trustees Brouchoud/Franz moved to approve the quotes for the two pumps; one from Xylem in the amount of \$88,798.65 and the other from USA Blue Book in the amount of \$12,927.82 with the money to come out of the sewer equipment replacement fund.** Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.

M. DISCUSSION/APPROVAL OF OFFER TO PURCHASE WILLOW DR LOTS FROM EJ SCHWARTZ PROPERTIES

The clerk presented an offer to purchase the two (625 Willow Drive) lots from EJ Schwartz Properties. She read the details and contingencies. Discussion was held. She indicated that the attorney went through the offer and suggested a few changes. **Trustees Ferry/Beranek moved to approve the offer to purchase with the changes Attorney Dirkse recommended subject to final approval of the village attorney and the village president.** Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.

N. DISCUSSION/APPROVAL OF GENERAL VILLAGE RELEASE AND WAIVER OF LIABILITY FORM

The Release & Waiver of Liability form was presented. This form is exactly the same as the waiver form created for the MCAC but as a general form for all other

Purposes in the village. **Trustees Beranek/Brouchoud moved to approve the General Village Release and Waiver of Liability form. Motion carried.**

O. DISCUSSION/APPROVAL OF CEMETERY SURVEY

President Samz stated that he ran into an issue with marking a grave site where a grave stone was already in the same spot. He spoke with Weise Monument and they recommend the village survey the cemetery so that they know exactly where to put the grave markers. Two estimates were presented in the amount of \$2,300 and \$2,500 to survey the north cemetery. **Trustees Beranek/Ferry moved to approve to the cemetery survey quote from Corner Point Surveying in the amount of \$2,300. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

ADJOURN

Trustees Ferry/Franz moved to adjourn at 7:15 pm. Motion carried.

Minutes submitted by Kathy Reissmann, Village Clerk-Treasurer