

MISHICOT VILLAGE BOARD
Regular Meeting
April 21, 2026

CALL TO ORDER

President Samz called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Trustees Theresa Becker, Al Beranek, Terri Brouchoud, Judy Ferry, Ryan Rezek and Bernie Samz.

Absent: John Franz

Officials Present: DPW Director John Tulachka, Clerk Kathy Reissmann, Chief Paul Granger

Others Present: Randy Mueller, Bill Marshall, Maggie Munro, Krissy Miller, Jean Bateman, Brian Reif, Mike Rhein, and Andrea Novak

APPROVAL OF MEETING MINUTES

Trustees Becker/Brouchoud moved to approve the March 17, 2026 meeting minutes as presented. Motion carried.

VISITORS AND GUESTS

- Krissy Miller and Jean Bateman had some questions on the Main Street letter & survey regarding burying the power lines on Main Street. President Samz answered their questions. Andrea Novak also asked some questions on the project.
- Randy Mueller commented on the sewage backups and asked why it happened. DPW Director Tulachka gave an explanation. He also asked when curb and gutter would be put on Willow Drive and John explained that it will be done when all the construction is done on the new homes in the area.
- Mike Rhein submitted his name and address for an insurance claim for sewage backup along with Andrea Novak.

COMMITTEE REPORTS

Chief Paul Granger

Sex Offender Notifications (SBN)

- Chief Granger is on this core team. Three additional sex offenders were reviewed through recent SBN meetings.
- None have attempted to relocate to the Village of Mishicot.

Child Abuse Investigation Update

- Chief Granger received positive feedback from the victim's mother in a recent child abuse case.

- Detective Brooks was specifically recognized for his professionalism and compassionate handling of the investigation.

Parking and Traffic – School Construction

- Temporary suspension of the two-hour parking limit has resulted in minor parking concerns.
- Overall traffic flow in the construction area remains manageable.

Sextortion Awareness Event

- Event attendance exceeded 650 participants.
- The presentation was professionally recorded.
- A website has been created to host the seminar, which will remain accessible for 10 years.
- Community members are encouraged to view and share the resource.

School Collaboration

- Chief Granger has offered to provide additional online safety presentations to students.
- Awaiting response from the school district.

Public Safety Cadets Recognition

- Mishicot Public Safety Cadets received an award from MAGIC at the April 12 annual banquet.
- Special thanks to Detective Brooks and the dedication of our youth

Training Updates

- Detective Brooks and Officer Ladwig completed a two-day in-service training.
- Training included active shooter response drills.

Upcoming and Recent Meetings

- Chief Granger will host the quarterly law enforcement executives meeting next week.
- As Chairmann, Chief Granger attended the Joint Dispatch Committee meeting:
 - Ongoing projects include radio system upgrades and transitioning the Aegis system to a cloud-based platform.

Interagency Collaboration

- Chief Granger met with Manitowoc County Human Services Department to develop a Memorandum of Understanding (MOU).
- Goal is to improve coordinated responses involving Child Protective Services (CPS).

Emergency Management Training

- Chief Granger participated in East Central Incident Management Team training.
- Focus on improving damage assessments during large-scale emergencies.

Child Death Review Team

- Chief Granger will participate in an upcoming child death review.
- This is a new initiative in Manitowoc County; the first review of its kind.

Criminal Justice Coordination Council

- As a council member, Chief Granger will attend the upcoming Manitowoc County Criminal Justice Coordination Council meeting.
- Topics include drug court and broader criminal justice initiatives.

Memorial Service Announcement

- A memorial service honoring local fallen law enforcement officers will be held:
 - **Date:** May 13
 - **Time:** 2:45 PM
 - **Location:** Manitowoc County Courthouse
 - The public is encouraged to attend

DPW Director John Tulachka

- With all the rain and flooding last week, the sanitary sewer had an overflow at lift station 3. They ended up dumping 650,000 gallons in the river.
- Lift station 2 had a failure of the pump contactor and got a quote from Sabel Mechanical for \$4,672.20 for repairs.

Trustee Theresa Becker

- Had the MAGIC banquet and all went well.
- There will be a recycling event in the Mishicot Park on May 2nd and is asking for volunteers for the event.

Trustee Al Beranek

- Went to the MCAC meeting last week.
- The MCAC group is getting estimates on the lights for the ball fields.
- They are going to be cutting the dirt out for the playground area which will be 40 x 100.
- They are going to wait to cut out for the bleachers until the ground dries out more so they don't ruin the grass.

Trustee Terri Brouchoud

- Stated that she is on the Park Committee and thought the Park Committee should meet and decide what to do with the old park. Brian Reif stated that he is working on something but it is taking some time.
- Stated that she would like to see the lawns taken better care of this year and that the village watch more closely for those residents that allow their yards to get overgrown with weeds and send out letters for them to take care of it.

President Bernie Samz

- President Samz asked Ryan Rezek if the Thunder group was definitely done and Ryan said yes. Ryan stated he still has a few items to remove yet. Ryan also stated that there will be 2 guys removing the dirt pile yet as the weather allows.

Clerk Kathy Reissmann

- The Village Association meeting will be on May 20th and asked for everyone to get her a response by May 1st.
- Asked all the board members to fill out their official release forms before they leave for the night and turn them in.
- Informed the board that all 4 lots that were sold under the land contract have now been sold and the village has been paid for all of them.
- Stated that she received nine Main Street surveys back and of the nine, seven were yes's for burying the power lines and two were no's. One of the no's was because they already have their power lines buried.

UNFINISHED BUSINESSA. DISCUSSION/APPROVAL OF VOLUNTEER WAIVER FORM FOR MCAC

The revised Volunteer Waiver form was presented with the changes made as requested at the last board meeting. **Trustees Brouchoud/Beranek moved to approve the revised Volunteer Waiver Form for MCAC. Motion carried.**

B. DISCUSSION/APPROVAL OF MISHICOT PARK BUILDING UTILITIES

DPW Direct Tulachka informed the board that the water meter has been removed from the Mishicot Park building. That park rarely ever gets rented out and removing it will save the village over \$800/quarter in water & sewer fees. No other action taken.

NEW BUSINESSA. LICENSE APPLICATIONS APPROVAL

Approval of operator's licenses #2025-124, Kaylynn R Benzinger, #2025-125, Livia N Behnke and #2025-126, Jade E Perkins and Class "B" Picnic License #7 for the VFW Post and #8 for the Mishicot FFA Alumni-Truck and Tractor Pull. **Trustees Becker/Brouchoud moved to approve as presented. Motion carried.**

B. LIST OF CLAIMS APPROVAL

President Samz presented general fund claims in the amount of \$99,997.35, TID 2 claims in the amount of \$664.27, water utility claims in the amount of \$36,027.46 and sewer utility claims in the amount of \$247,050.38 for approval. **Trustees Ferry/Becker moved to approve the list of claims as presented totaling \$383,739.46. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

C. DISCUSSION/APPROVAL OF CERTIFIED SURVEY MAP FOR PAUL SAMZ AS RECOMMENDED BY THE PLAN COMMISSION

The CSM for Paul Samz was presented on the recommendation of the Plan Commission. Discussion was held and noted that this CSM is splitting one lot into two lots on Samz Rd. **Trustees Ferry/Brouchoud moved to approve the Certified Survey Map for Paul Samz as presented. Motion carried.**

D. DISCUSSION/APPROVAL FOR CERTIFIED SURVEY MAP FOR 635 WILLOW DRIVE FOR THE VILLAGE OF MISHICOT AS RECOMMENDED BY THE PLAN COMMISSION

The CSM for the Village of Mishicot was presented on the recommendation of the Plan Commission. Discussion was held and noted that this CSM is splitting one lot into two lots on Willow Drive. **Trustees Becker/Beranek moved to approve the Certified Survey Map for the Village of Mishicot as presented. Motion carried.**

E. DISCUSSION/APPROVAL OF ORDINANCE 2026-01 ADOPTING COMP PLAN AMENDMENTS TO THE MISHICOT 2043 LAND USE PLAN MAP AS RECOMMENDED BY THE PLAN COMMISSION

Ordinance 2026-01 was presented to the board with the changes for previous approvals of CSM's for two parcels of land (035-005-013-016.00 for Jeff Campion) and (035-005-016-001.00 for Paul Samz) from their current Natural Area/Woodlands designation to the residential designation as corrections to match with the existing R-1 Residential Zoning of the two properties. **Trustees Becker/Ferry moved to approve Ordinance 2026-01 as presented. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

F. DISCUSSION/APPROVAL OF ORDINANCE 2026-03 AMENDING CH 300, STORMWATER MANAGEMENT & PERFORMANCE STANDARDS AS RECOMMENDED BY THE PLAN COMMISSION

Ordinance 2026-03 was presented to the board with the recommendation to approve from the Plan Commission. Discussion was held. **Trustees Ferry/Brouchoud moved to approve Ordinance 2026-03 as presented. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

G. DISCUSSION/APPROVAL ORDINANCE 2026-04 AMENDING CH 147-2(C), CONCERNING SITE PLAN STANDARDS OF THE MISHICOT MUNICIPAL CODE AS RECOMMENDED BY THE PLAN COMMISSION

Ordinance 2026-04 was presented to the board with the recommendation from the Plan Commission to approve it. Discussion was held. **Trustees Beranek/Brouchoud moved to approve Ordinance 2026-04 as presented. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

H. DISCUSSION/APPROVAL OF ORDINANCE 2026-05, REPEALING & RECREATING CH 304, CONCERNING STREETS AND SIDEWALKS IN THE VILLAGE AS RECOMMENDED BY THE PLAN COMMISSION

Ordinance 2026-05 was presented for discussion. The Plan Commission reviewed all the changes and is recommending to the village board to approve Ordinance 2026-05 as submitted. **Trustees Becker/Brouchoud moved to approve Resolution 2026-05 as presented. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

I. DISCUSSION/APPROVAL RESOLUTION 2026-01, RENAMING A PORTION OF STEINERS CORNERS RD TO STEINER DRIVE DUE TO THE MANITOWOC COUNTY NG911 SYSTEM UPDATE

The clerk discussed the issue with Steiners Corners Rd and the new Manitowoc County NG911 system update. The road is a township name and the addressing is village numbers and the new system gives a critical error with the current addressing. Resolution 2026-01 was presented to change the name to Steiner Drive to match the road on the other side of Main Street. Bill Marshall was in attendance to give his opinion and stated that he's talked to the neighbors and they all agree that this would be a good change as they've had issues for years with deliveries and emergency services. Discussion followed. **Trustees Becker/Beranek moved to approve Resolution 2026-01 changing the name of Steiners Corners Road from Main Street to Sunrise Lane to Steiner Drive. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

J. DISCUSSION/APPROVAL OF HILLSIDE LANE REPAIRS

DPW Director Tulachka informed the board about the issues with Hillside Lane and the washout that occurred both before the storm and after. He stated that he and Kevin Wagner have been working on a solution to correct the issue and repair the road.

K. DISCUSSION/APPROVAL OF QUOTE FOR A NEW ADA ACCESSIBLE DOOR AT THE VFW

DPW Director Tulachka stated that the entrance door to the VFW was in need of replacing and that at the last election, the door was having a lot of issues with not opening. He would like to put in an ADA accessible door like village hall has and possibly replace the other entrance door in the front of the building as well. Discussion was held and it was decided to table this item until the next meeting when the quote will be available.

L. DISCUSSION/APPROVAL OF CIMS CEMETERY BURIAL SEARCH IMPLEMENTATION QUOTE

The clerk presented the quote for the cemetery burial search implementation in the amount of \$1,100; \$500 for setup and \$600/year for the annual maintenance. This will allow the Mishicot cemetery to have online access to all burial sites in the Mishicot Cemetery. **Trustees Becker/Ferry moved to approve the quote for the cemetery burial search implementation of \$1,100. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

M. DISCUSSION/APPROVAL OF TOWN WEB FACILITY BOOKING SOFTWARE QUOTE

A quote was presented from Town Web for the facility booking software in the amount of \$1,600 per year with no setup fee. Brian Reif noted that in his research of different programs, they were all more than that so this was a good price. Discussion was held. **Trustees Brouchoud/Becker moved to approve the quote in the amount of \$1,600 per year for the facility booking software. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

N. DISCUSSION/APPROVAL OF FIRE DEPT CONTRACT LETTER

A joint letter with the Town of Mishicot and the Town of Gibson was presented to the board for approval for the next contract with the fire department. President Samz informed the board of the reason for the letter and a short discussion was held. He noted that the townships need to take it to their boards at their next meeting in May for their approval before the letter is sent out. **Trustees Becker/Beranek moved to approve the joint letter to the fire department. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

O. DISCUSSION/APPROVAL OF MAGIC SUMMER CONCERTS

Trustee Becker stated that the Mishicot school is suggesting that due to the recent rains and construction going on at the school, that MAGIC should not hold their summer concerts at the school except for rain days that can still be held inside the school. She is asking to hold the summer concerts up at the VFW outside in the parking lot. She spoke with the AA group that normally holds their meetings there on Wednesday evenings and they agreed to move their meetings for the summer due to confidentiality. She is also asking to waive the rental fee for the VFW. Discussion was held. **Trustees Brouchoud/Ferry moved to approve to waive the fee and allow MAGIC to hold their summer concerts at the VFW for this year only. All in favor/motion carried.**

P. DISCUSSION/APPROVAL OF POSSIBLE ADDITIONAL COMP TIME/VACATION DAYS FOR DPW EMPLOYEE

It was discussed whether to give a DPW employee extra time off for working 28 hours straight during the recent storm events. Discussion was held and it was decided to leave it up to the DPW Director to decide what was appropriate for the situation.

ADJOURN

Trustees Becker/Beranek moved to adjourn at 7:43 pm. Motion carried.

Minutes submitted by Kathy Reissmann, Village Clerk-Treasurer