

MISHICOT VILLAGE BOARD

Regular Meeting

July 1, 2025

The Mishicot Village Board meeting was called to order by President Samz at 6:00 PM at the Mishicot Village Hall. Roll call indicated Trustees Becker, Beranek, Ferry, Franz, Rezek and Samz were present. Clerk Stiefvater, Chief Granger, John Tulachka, and Lee Engelbrecht were also present. Trustee Boettcher was absent and excused.

President Samz led everyone in attendance in the Pledge of Allegiance.

A motion was made by Trustee Beranek to approve the June 17, 2025 meeting minutes as presented, seconded by Trustee Becker. All in favor, motion was carried.

Lee Engelbrecht gave an update on the County. He noted the Clerk of Courts and County Treasurer have resigned and the board passed a resolution for the County Board compensation for the next term. He mentioned the County board created a medical examiner position instead of a Coroner as they are not seeking re-election. He also noted they have a bond for \$2.5 million for the highway projects and they have taken in \$1.9 million in half cent sales tax for the first 5 months.

Chief Granger updated the board on police department activities.

DPW John Tulachka informed the board that he attended the sewer service area meeting, they discussed plan update and they go through the plan every 5 years. He also met with the WI DOT about the Main St water & sewer project and the plan it to start in 2029. He noted there is an issue with the water/sewer piping at the village hall; the toilets are having issues flushing and getting clogged. The issue is happening more frequently and he will be reaching out to get quotes on fixing the issue.

Trustee Becker gave the board some examples of designs for village signs that the MBA sign committee has been working on creating.

Trustee Rezek noted he spoke Owen and should have the dirt pile gone within the month.

Trustee Ferry noted she attended an event for Progress Lakeshore at Yard 65 Brewery in Kiel and discussion was held relating to garbage services.

President Samz informed the board that Clerk Stiefvater has resigned and her last day is July 18th and the personnel committee hired Kathy Reissmann with start date of July 21st.

A motion was made by Trustee Becker to approve operator's licenses #2025-90 Jean Bateman, 2025-91 Dilin Kane, #2025-92 Barbara Howard, #2025-93 Kasey Brouchoud, and #2025-94 Vanessa Cluchey, seconded by Trustee Rezek. All in favor, motion carried.

President Samz introduced general fund claims in the amount of \$19,116.59, water utility fund claims in the amount of \$133.95 and sewer utility fund claims in the amount of \$844.55 for board action. A motion was made by Trustee Ferry to accept the claims as presented and posted, seconded by Trustee Beranek that claims totaling \$20,095.09 to be approved and the treasurer be authorized the same. Roll call indicated as follows: Ayes-6; Nays-0; Absent-1, motion carried.

A motion was made by Trustee Becker to approve Resolution 2025-05, Creating Tax Incremental District No.2 and Approving its Project Plan and Establishing its Boundaries, seconded by Trustee Beranek. Roll call indicated as follows: Ayes-6; Nays-0; Absent-1, motion carried.

A motion was made by Trustee Ferry to approve CyberTechs quote in the amount of \$589.00 to purchase a laptop for the village president, seconded by Trustee Franz. Roll call indicated as follows: Ayes-6; Nays-0; Absent-1, motion carried.

Clerk Stiefvater presented the quote from TownWeb for a village website host. She explained the first-year fee is \$3,620 because there is a one-time setup fee but then the 2nd and 3rd year the annual fee is \$2,420. This is less than CivicPlus which is charging \$4,288 annual fee for 2026 and increase for future years. She also noted that TownWeb is willing to allow the change in 2026 to allow for the village to budget for it in their 2026 budget. A motion was made by Trustee Ferry to approve TownWeb quote in the amount of \$3,620 to start January 1, 2026,

seconded by Trustee Becker. Roll call indicated as follows: Ayes-6; Nays-0; Absent-1, motion carried.

A motion was made by Trustee Becker and seconded by Trustee Beranek to adopt the Proclamation for the 2025 Mishicot Varsity Girls Softball on their State Championship. All in favor, motion carried.

Clerk Stiefvater informed the board that the contractor for the school district project reached out about permit fees. Discussion was held; an item will be placed on the agenda for the next village board meeting.

A motion was made by Trustee Becker, seconded by Trustee Rezek to adjourn at 6:55pm until the next meeting on July 15, 2025. All in favor, motion carried.

Respectfully Submitted by: Stephanie Stiefvater, Clerk-Treasurer