

MISHICOT VILLAGE BOARD
Regular Meeting
October 21, 2025

CALL TO ORDER

President Samz called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Trustees Theresa Becker, Al Beranek, Judy Ferry, John Franz, Ryan Rezek, Bruce Boettcher and Bernie Samz.

Absent: None

Officials Present: Clerk/Treasurer Kathy Reissmann, Chief Paul Granger, DPW Director John Tulachka.

Others Present: Dean Anhalt, Connie Tesarik, Lee Engelbrecht, Steven Rahmlow, Linda Herman, Kevin Wagner

APPROVAL OF MEETING MINUTES

Trustees Becker/Beranek moved to approve the October 7, 2025 meeting minutes as presented. Motion carried.

VISITORS AND GUESTS

- Lee Engelbrecht informed the board that the County has filled the County Treasurer's position with Melissa McCully; gave an overview of the County budget, which was presented to them on October 7th; looks like the County will have a tax rate increase of 2.6%.

COMMITTEE REPORTS

Chief Paul Granger

- Had an essential facts training at the school on October 14th with the admin team that included CPS.
- Cadets are starting to training for the winter statewide competition. Will be meeting more frequently.
- The Trunk or Treat will be held at the elementary school this weekend.
- Officer Ladwig is taking over the DARE program now.
- Chief Granger is on the SBN committee (sex offender special bulletin notice).
- Trick or Treat is coming up on October 31st.
- Pumpkinfest went well; had a large crowd; only minor issues; it was a good year. Had some parking issues and issued 15 parking tickets.
- Attended the Law Enforcement Executives meeting; DA's office is hiring 2 more prosecutors; the State is behind 6-7 mo. with their grants.
- The Police Department had approximately 68 incidents since the last board meeting.

- Chief Granger has been attending a Public Information Officer Course this week.

DPW Director John Tulachka

- Met with Kevin Wagner/Ruekert & Mielke to prepare a capital improvement plan on the infrastructure.
- DOT contacted him to set up a local officials meeting for the Hwy 147 project.

Trustee Theresa Becker

- The Recycling Event will be held on Saturday, November 8th with free TV recycling.
- Attended the Progress Lakeshore meeting; Manitowoc is starting to clean up the Mirro property for property development in 2026; the Kiel City Administrator, Dave Funkhauser is stepping down; gave an update on the remainder of the meeting.
- Parks/MCAC Committee held their meeting, MCAC needs to go back to their organization to discuss taking care of dragging the fields, cleaning the park and bathrooms and cutting the lawn. They figure the fees collected by the village should be able to cover the cost of the water, sewer and electricity at the park.
- Pumpkinfest went well; had perfect weather for it.

Trustee Al Beranek

- Parks/MCAC committee met; MCAC group meeting agreed to mow the infields but wanted DPW to cut the outfields.
- All the games that were held at the old park will be moved to the new park, which should save on work at the old park.
- They are expecting 6 tournaments during the year and projecting a rental fee of \$500 per weekend, which includes the clubhouse.
- Water & Sewer bill included watering but most of it was used for watering the lawn. Is asking for a sewer credit on this bill and to put a second meter at the park so they aren't paying sewer charges for watering.
- They weren't aware of the Picnic license requirements.
- Almost a bad accident on Riverwood Dr/Riverwood Ct. Need a stop sign on Riverwood Court.

President Bernie Samz

- The Village held the last Village Association meeting and it will pass on to the Village of St. Nazianz now.
- Passed out a copy of a message from Rod Scheuer in regards to the obstacle course.

Clerk Kathy Reissmann

- Handed out a debt service schedule for the general fund, water and sewer funds.

- Handed out a memo from Cityscape projecting the future contracts and revenue of the cell towers.
- Informed the board that the electrical inspection permit fees are not covering the cost of the electrical inspector. On one duplex, the permit fee was \$265 but the cost of those inspections was \$944.60 for a loss of \$679.60 on each duplex. Discussion was held on why the length of these electrical inspections is so long.

UNFINISHED BUSINESS

A. DISCUSSION/APPROVAL OF MISHICOT AREA AMBULANCE CONTRACT FOR 2026

Item tabled until the next meeting.

B. DISCUSSION/APPROVAL FOR FAIRWAY INN & SUITES TO HAVE A CONTROLLED BURN

Chief Granger passed out a burning permit agreement that he came up with that the Fire Department would need to sign off on before he allowed them to do the controlled burn. He is also requiring them to have proof of insurance prior to any burning. No other action taken.

C. DISCUSSION/APPROVAL TO DEVELOP A PLAN FOR THE FUTURE PARK AT 312 WASHINGTON ST.

Kevin Wagner discussed the two grants available for this property to alleviate flooding issues. The DNR grant is meant to improve floodway conditions, which will possibly work. The T-Mobile grant has elements for a gathering space, art work or personality required for this competitive grant. The Village would need DNR approval for any improvements on this property. Discussion was held on the retaining wall, stairs and railing. Trustee Becker inquired about putting up a band shelter in the park and Kevin gave her some information on proceeding with that. Kevin will work on a list of questions for this project. Kevin also presented an issue that the village may have with the right-of-way when companies come in and install underground utilities. He suggested creating a right-of-way permit to protect the village from any issues with the installation. DPW Director Tulachka stated that they will be applying for LRIP grant and they decided to do River Drive sometime next summer with that money. Kevin also stated Woodland properties has all the utilities in and will be paving soon.

NEW BUSINESS

A. LICENSE APPLICATIONS APPROVAL

Approval of operator's licenses #2025-113, Sayde R Tribolini. **Trustees Becker/Rezek moved to approve as presented. Motion carried.**

B. LIST OF CLAIMS APPROVAL

President Samz presented general fund claims in the amount of \$31,711.16, TID #2 claims in the amount of \$23,734.44, water utility claims in the amount of \$7,041.03 and sewer utility claims in the amount of \$84,397.67 for approval. **Trustees Ferry/Becker moved to approve the list of claims as presented totaling \$146,884.30. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

C. DISCUSSION/APPROVAL OF PJK CO. QUOTE FOR UPGRADING THE EXISTING WATER MASTER PLC AND HMI

DPW Director Tulachka presented the quote from PJK Co. He indicated that with the growth of the tree line, it is interfering with their radios and they are no longer working well. This upgrade will change to cellular service. **Trustees Ferry/Beranek moved to approve the quote for PJK Co. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

D. DISCUSSION/APPROVAL OF INCREASE/IMPLEMENTATION OF VARIOUS VILLAGE FEES

Discussion was held on the various village fees. The board agreed to increase the minimum plumbing and electrical license fee from \$60 to \$70 to be able to cover the inspector's fees as it doesn't cover it now. They also agreed to increase the tobacco license fee, Class A Beer, Class A Liquor, Class B Liquor, cemetery plot, dog licenses and the VFW rental fees creating a resident and non-resident fee with security deposits to match the rental fee. These fees will be effective on 1/1/2026. Discussion was also held on creating a Wheel Tax in the village, which can only be used for transportation related purposes, i.e. streets. This will be put on the next meeting agenda. **Trustees Becker/Beranek moved to approve the village fees as presented. Roll call: Ayes-7, Nays-0, Absent-0. Motion carried.**

ADJOURN

Trustees Ferry/Rezek moved to adjourn at 7:21 pm. Motion carried.

Minutes submitted by Kathy Reissmann, Village Clerk-Treasurer