

MISHICOT VILLAGE BOARD
Regular Meeting
November 4, 2025

CALL TO ORDER

President Samz called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Trustees Theresa Becker, Al Beranek, Judy Ferry, Ryan Rezek, Bruce Boettcher and Bernie Samz.

Absent: Trustee John Franz.

Officials Present: Clerk/Treasurer Kathy Reissmann, Chief Paul Granger, DPW Director John Tulachka.

Others Present: Dexter Sattler, Jillayne Bertram and Matt Mastey.

APPROVAL OF MEETING MINUTES

Trustees Becker/Beranek moved to approve the October 21, 2025 meeting minutes as presented. Motion carried.

VISITORS AND GUESTS - NONE

COMMITTEE REPORTS

Chief Paul Granger

- Had a SBN committee (sex offender special bulletin notice) meeting where they discussed numerous offenders to be released from incarceration in the near future, including one just outside Mishicot. Public notice will be made.
- Continues to work on large-scale incident management; he was accepted onto the East Central Incident Management Team and is the only representative from Manitowoc County.
- Trick or Treating went well. The kids loved meeting with the officers as candy was given out from the squads while on patrol.
- He is the Chairman of the Joint Dispatch committee and has a meeting on Thursday AM.
- Since the last meeting, the Police Department has had numerous incidents to include a few drug arrests and warrants.

DPW Director John Tulachka

- The Local Officials DOT meeting will be tomorrow night at the Village Hall.

Trustee Theresa Becker

- The Recycling Event will be held on Saturday, Nov. 8th with free TV recycling.

Trustee Judy Ferry

- Asked when the next financial mini audit should be done. Scheduled for Wednesday, November 12th at 09:30 am.

Clerk Kathy Reissmann

- Received a letter regarding Non-Compliance of Assessment from the DOR. Will need to do a revaluation in 2027.
- Asked who will be running again for the 2026 election so papers can be prepared.

UNFINISHED BUSINESS**A. DISCUSSION/APPROVAL OF MISHICOT AREA AMBULANCE CONTRACT FOR 2026**

The Mishicot Area Ambulance Contract for 2026 was presented noting that the rate increased to \$14.40 per capita for a total of \$20,419.20. **Trustees Becker/Beranek moved to approve the 2026 Mishicot Area Ambulance contract in the amount of \$20,419.20. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

NEW BUSINESS**A. LICENSE APPLICATIONS APPROVAL**

Approval of operator's licenses #2025-114, Vanessa L Paquette and # 2025-115, Denise Burnett. **Trustees Becker/Rezek moved to approve as presented. Motion carried.**

B. LIST OF CLAIMS APPROVAL

President Samz presented general fund claims in the amount of \$16,236.75, water utility claims in the amount of \$1,849.50 and sewer utility claims in the amount of \$1,223.17 for approval. **Trustees Ferry/Beranek moved to approve the list of claims as presented totaling \$19,309.42. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

C. DISCUSSION/APPROVAL RECOMMENDATION FROM PLAN COMMISSION TO APPROVE A CONDITIONAL USE PERMIT FOR THE ESTABLISHMENT OF A "SHORT-TERM" RENTAL ON TAX PARCEL 035-500-009-001.00.

President Samz informed the board of the recommendation from the Plan Commission to approve the conditional use permit for Jeff & Andrea Novak with the conditions 1-16 as set forth in the staff report presented. Discussion was held on whether to include the deed restriction that was discussed at the Plan Commission meeting to not allow the residential use of the property. **Trustees Becker/Rezek moved to approve the conditional use permit for Jeff & Andrea Novak with the**

conditions 1-16 in the staff report and with the deed restriction to not allow residential use of the property. Motion carried.

D. DISCUSSION/APPROVAL OF APPLICATION TO DISPLAY FIREWORKS-JILLAYNE BERTRAM

Jillayne Bertam was present along with Dexter Sattler to request permission to display fireworks at their wedding at Fairway Inn & Suites on August 1, 2026. Chief Granger discussed the requirements for the contractor to have \$1 million of insurance coverage. Discussion was held and the board agreed to allow Chief Granger to write up a permit to allow the fireworks display. **Trustees Boettcher/Becker moved to approve Chief Granger to create a fireworks display permit and allow the fireworks display on August 1, 2026. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

E. DISCUSSION/APPROVAL OF FIRE DEPARTMENT CONTRACT

The 2026 Fire Department contract was presented in the amount of \$135,032.00, which is a freeze of the 2025 contract rate. **Trustees Beranek/Becker moved to approve the 2026 Fire Department contract at the frozen 2025 rate of \$135,032.00. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

F. DISCUSSION/APPROVAL OF RESOLUTION 2025-10, A RESOLUTION CHANGING THE DOG LICENSE FEE

Resolution 2025-10, a resolution changing the dog license fee was presented as required by state statute when increasing the dog license fee. **Trustees Becker/Rezek moved to approve Resolution 2025-10, a resolution changing the dog license fee. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

G. DISCUSSION/APPROVAL OF RECOMMENDATION FROM THE PLAN COMMISSION TO APPROVE THE ZONING FEE CHANGES ON THE RESIDENTIAL AND COMMERCIAL FEE SCHEDULE.

The Clerk presented the residential and commercial fee schedule that the Plan Commission recommended changing noting that it's just the four zoning items to be changed. A short discussion followed on when the fees would be effective with the board deciding on January 1, 2026. **Trustees Beranek/Becker moved to approve the four zoning items be changed as presented effective January 1, 2026. Motion carried.**

H. DISCUSSION/APPROVAL OF THE 2026 VILLAGE OF MISHICOT FEE SCHEDULE

The revised fee schedule was presented with the highlighted items being the items the board previously agreed to increase. **Trustees Becker/Ferry moved to approve the village fee schedule as presented effective January 1, 2026. Roll call: Ayes-6, Nays-0, Absent-1. Motion carried.**

I. DISCUSSION/APPROVAL OF IMPLEMENTATION OF A WHEEL TAX

Discussion was held on the implementation of a wheel tax next year to help pay for any transportation related purposes including new streets. It was decided to table this item to a future meeting. No action taken.

ADJOURN

Trustees Becker/Beranek moved to adjourn at 7:11 pm. Motion carried.

Minutes submitted by Kathy Reissmann, Village Clerk-Treasurer

RESOLUTION 2025-10

A Resolution Establishing Fees Pursuant to Section 128-5 of the Municipal Code of the Village of Mishicot; Specifically for Dog Licenses

WHEREAS, the Village of Mishicot Village Board has recommended that the minimum dog license fees be increased; and

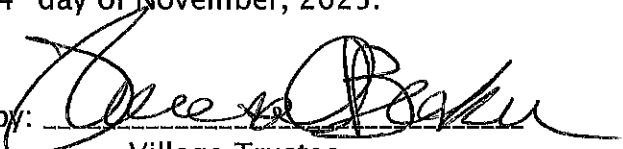
WHEREAS, the Village Board does change and establish fees from time to time as authorized by the Municipal Code; and

WHEREAS, the Village Board has determined that the dog license fee needs to be increased to cover administrative expenses and the increasing costs associated with animal control;

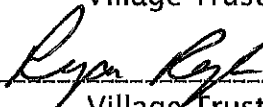
Now, therefore be it resolved, by the Village Board of the Village of Mishicot, Manitowoc County, Wisconsin that the neutered male dog or spayed female dog fee increase from \$5 to \$10 and that the unneutered male or unspayed female dog fee increase from \$10 to \$15 effective January 1, 2026. These fees shall remain in force until again set by the Village Board.

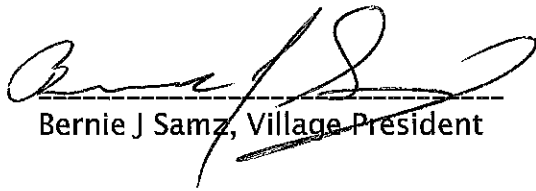
Dated this 4th day of November, 2025.

Presented by: _____


Village Trustee

Seconded by: _____

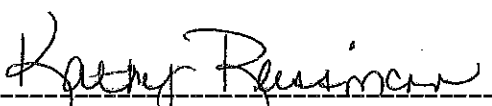

Village Trustee


Bernie J Samz, Village President

Attest:


Kathy Reissmann, Village Clerk-Treasurer

I, Kathy Reissmann, Clerk-Treasurer of the Village of Mishicot do hereby certify that the above resolution was duly adopted by a vote of 6 in favor and 0 opposed of the Village Board of the Village of Mishicot on the 4th day of November, 2025.


Kathy Reissmann, Village Clerk-Treasurer

