



**VILLAGE OF GENOA CITY**  
**Board of Review Agenda**  
**755 Fellows Road**  
**Genoa City, WI 53128**  
**262-279-6472 Fax 262-279-6618**  
[www.vi.genoacity.wi.gov](http://www.vi.genoacity.wi.gov)

Date: Wednesday, October 22, 2025

Time: 6:00pm

Place: **Genoa City Village Hall**

**BOR Members:** Ken Parker; Heather Police;

Stephanie Parker; Jackie Petritis

**Assessor:** Tyler Tannock (Associated Appraisal)

Pursuant to State Statutes, the following subject matter will come before the Board for consideration and possible action:

1. Call Board of Review to Order
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings Notices
4. Select a Chairperson for Board of Review
5. Verify that a member has met the mandatory training requirements
6. Filing and summary of Annual Assessment Report by Assessor's Office
7. Receipt of the Assessment Roll by Clerk from the Assessor
8. Receive the Assessment Roll and sworn statements from the clerk
9. Review the Assessment Roll and Perform Statutory Duties:
  - Examine the Roll,
  - Correct description or calculation errors,
  - Add omitted property, and
  - Eliminate double assessed property.
10. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.)
11. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
12. Allow taxpayers to examine assessment data
13. During the first two hours, Consideration of:
  - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
  - Requests to testify by telephone or submit sworn written statement,
  - Subpoena requests, and
  - Act on any other legally allowed/required Board of Review matters
14. Review Notices of Intent to File Objection  
Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date
15. Consider/Act on scheduling additional Board of Review Date(s)
16. Adjourn (to future date if necessary)

Signed: Jackie Petritis, Village Clerk Treasurer  
Presiding Officer or Designee

Posted at the: Genoa City Village Hall & Genoa City Post Office SBOTL

By: JP

Date: 10-21-2025

Lake Geneva Regional News Notified:

Via: Email

By: JP

Date: 9-17-2025

NOTE: Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office, (262) 279-6472, during the normal hours of operation.