Minutes of the Vernon, VT
Selectboard Regular Meeting
Tuesday, September 15, 2026
DRAFT

This meeting was held in person and via zoom.

MEMBERS PRESENT:
Brandon Bucossi, Chair
Sandra Harris, Vice-Chair
Jean Carr, Clerk was absent
Jim Pinkerton was absent
Shelli Harvey

OTHERS PRESENT:
Shelly Banford, Town Administrator
Marylynn Scherlin, Delinquent Tax Collector
Kathy Walker, Finance Director
David Walker, Road Commissioner
Sheila Hall
Melissa Allen
Rita Mudd
Joyce Goodnow
Georgia Boyce
Kat Baldwin

Call to Order Selectboard Regular Meeting
The Chair opened the meeting at 6:30 PM.

Welcome / Pledge of Allegiance

Additions to the Agenda
A Fire Department request to hold an Open House has been added to New Business

Chair's Remarks
The Chair had no remarks.

Open Public Comment for Items not on the agenda (please limit comments to 3 minutes)

Approval of Minutes
S. Harris motions to approve the Selectboard Special Meeting Minutes of August 25, 2026, Selectboard Regular Minutes of September 1, 2026 and the Selectboard Special Meeting Minutes of September 9, 2026 as written. S. Harvey seconds the motion. The motion carries 3-0.

WARRANT:
B. Bucossi motions to make payment of the following warrant: 10T Accounts Payable - $47,885.67, 35S Payroll - $13,559.73 and 36S Payroll - $10,594.37. S. Harris seconds the motion. The motion carries 3-0.

New Business
Fire Department request to hold an Open House
S. Harris motions to approve the Fire Department's request to hold an Open House on October4, 2026. B. Bucossi seconds the motion. The motion carries 3-0.

Cemetery-
M. Allen discussed the Stebbins Rd. Cemetery, lawncare for 2027 and additional maintenance work the committee would like to have completed. There was discussion on obtaining bids for lawncare. S. Banford will assist M. Allen in procuring lawncare bids. M. Allen noted there isn't enough funding in the budget to complete the additional maintenance work. S. Harris suggested composing an article for Town Meeting.

Annual Report Quotes

S. Harris motions to use Flagship Press in the amount of $2,112.00 to print the Annual report. S. Harvey seconds the motion. The motion carries 3-0.

Old Business

Elderly Assistance- Snow Plowing

This was tabled.

Time Off Request Form

S. Harris motions to approve the Time Off Request form. S. Harvey seconds the motion. The motion carries 3-0.

Personnel Policy

This was tabled.

Town Administrator Report

S. Banford read a brief report.

Upcoming Meeting Schedule

Selectboard Regular Meeting October 6, 2026 at 6:30 PM

Power Transitions will be holding a public meeting at the Governor Hunt House on September 23, 2026 beginning at 6:00 PM.

Adjournment

S. Harris motions to adjourn the meeting at 6:56 PM. S. Harvey seconds the motion. The motion carries 3-0.

Respectfully Submitted

Shelly Banford

Minutes of the Vernon, VT
Selectboard Special Meeting
Tuesday, September 22, 2026
DRAFT

This meeting was held in person and via zoom.

MEMBERS PRESENT:
Brandon Bucossi, Chair
Sandra Harris, Vice-Chair
Jean Carr, Clerk
Jim Pinkerton
Shelli Harvey

OTHERS PRESENT:
Shelly Banford, Town Administrator
Attorney Eric Maher, Donahue, Tucker & Ciandella, PLLC
Carrie Hitt, Power Transitions
Justin Thekkekara, Power Transitions General Counsel

Call to Order Selectboard Special Meeting
The Chair opened the meeting at 9:30 AM.

Executive Session
At 9:34 AM, S. Harris motions to enter into Executive Session with the Town Administrator, Eric Maher, and Power Transitions pursuant to 1 V.S.A. § 313(a)(2), negotiating or securing real estate purchase or lease options. S. Harvey seconds the motion. The motion carries 5-0. Executive session concluded at 10:59 AM and no action was taken.

Adjournment
S. Harris motions to adjourn the meeting at 10:59 AM. J. Pinkerton seconds the motion. The motion carries 5-0.

Respectfully Submitted
Shelly Banford

SELECTBOARD MEETING
October 6, 2026

WARRANT:

11-T	Accounts Payable- $1,863,445.37 (Includes 1st Installment School Tax)
12-T	Accounts Payable- $3,339.00
13-T	Accounts Payable- $153,633.79 (Includes 1st Installment School Rental)
37S	Payroll - $9,911.64
38S	Payroll - $10,673.05
39S	Payroll - $14,296.99

S Banford

From: S Deyo
Sent: Tuesday, September 15, 2026 8:38 AM
To: S Banford
Subject: Re: Vacant Recreation Board Position

Thanks Shelly. I mentioned attending to him. I believe he will be.

Seth Deyo
Town of Vernon
Recreation Department Director
(802) 254-9251
www.vernonvt.org

From: S Banford <vernonta@vernonvt.org>
Sent: Tuesday, September 15, 2026 8:11 AM
To: S Deyo <recreation@vernonvt.org>
Subject: RE: Vacant Recreation Board Position

Hi Seth,

Absolutely! I will add it to the next agenda for Oct. 6th. Will Kyle be able to attend on this date?

Shelly

From: S Deyo <recreation@vernonvt.org>
Sent: Tuesday, September 15, 2026 8:00 AM
To: S Banford <vernonta@vernonvt.org>
Subject: Vacant Recreation Board Position

Hi Shelly,

The Recreation Board met last evening. They voted to recommend that the Select Board appoint Kyle Ledoux to fill the vacant position. Can I please get on the agenda for an upcoming meeting?

Thanks,

Seth Deyo
Town of Vernon
Recreation Department Director
(802) 254-9251
www.vernonvt.org

BRATTLEBORO DEVELOPMENT CREDIT CORPORATION SeVEDS Advancing Southern Vermont

2026 BDCC/SeVEDS Select Board Visit Overview

- Our staff attends at least one Selectboard meeting a year in your town. We are always happy to come back or visit other committees to talk about specific programs, projects or services.
- The Annual Report is a succinct way to learn about what we've worked on the past year. View current and past reports at: https://brattleborodevelopment.com/bdcc-seveds-annual-reports/
- Our newly updated website is a great way to learn about our work: https://brattleborodevelopment.com/
- The Windham Region Economic Data Dashboard is an interactive tool developed by BDCC that provides real-time, localized economic data for the Windham Region of Vermont. https://tinyurl.com/52syevwp
- SeVEDS and BDCC partner with Bennington County on a regional public process to develop a Comprehensive Economic Development Strategy (CEDS) that defines the region's longer term (5 year) strategy. More information at: https://www.sovermontzone.com/ceds.
- This year, we are asking Select Board members to fill out a short survey to help BDCC understand the opportunities and priorities of your town, communicate our work effectively, and align our efforts with shared regional priorities. This can be filled out digitally here: https://tinyurl.com/vba7yzd6. It will be attached to meeting materials as well and we have mailed a hard copy to towns – fill it out how best works for you and return at our visit, or email to mstaloff@brattleborodevelopment.com

Planning, Programs and Services – Recent Updates

- **Southern Vermont Economy Project** - SVEP helps build regional capacity to support important local economic and community development projects. This includes gatherings for municipal leaders and nonprofit leaders, as well as network gatherings to support local nonprofits and community projects. SVEP also programs the annual Southern Vermont Economy Summit: https://www.sovermontzone.com/summit
- **Business Technical Assistance & Lending** - BDCC supports businesses at all stages, from potential startup to succession planning and transitions. BDCC has multiple flexible lending products to meet small business needs, and is running new LaunchPad Cohorts and BizConnect meetups around the region. Find out more via this link to their programming: https://brattleborodevelopment.com/what-we-do/business-assistance/
- **Business Recovery and Resilience** - BDCC is on the frontlines as needed, working with municipalities and business owners significantly impacted by adverse events (like the 2011 and 2024 floods or the 2020 COVID-19 pandemic). This has included administering donated funds and technical assistance to businesses to support recovery.
- **Comprehensive Economic Development Strategy (CEDS) update** - The 2024-2020 SoVT Zone CEDS was completed in 2024 and approved in June of 2025 by the EDA. Read the report at: www.sovermontzone.com/ceds
- **CEDS Projects and Priority Projects** - BDCC collects information annually about key local projects, both public and private sector efforts. These annual CEDS updates are ranked to find "vital projects", and used by regional partners including the regional commission to identify projects that fit state program priorities.
- The **Pipelines and Pathways Program (P3)** - We want Windham County students to graduate with a solid plan for success, whether college or workforce-bound. From Annual 'Reality Fairs' and 'Fearless Futures" events to Senior Survival and Wings classes, P3 helps 700 students each year chart a course for the future.
- **Southern Vermont Young Professionals** helps young adults in their 20's-40's advance their careers and deepen their connections in the region. Combining socializing and recreation, professional development, networking, and community engagement. Find events at https://brattleborodevelopment.com/sovtyps/
- **Workforce Center of Excellence** - Thanks to funding from the Northern Borders Regional Commission, BDCC has been offering programming to meet the needs of working adults ready for new career opportunities. Contact jspanierman@brattleborodevelopment.com to learn more about upcoming classes.

BRATTLEBORO DEVELOPMENT CREDIT CORPORATION

SeVEDS Advancing Southern Vermont

August 21, 2026

Town of Vernon
567 Governor Hunt Road
Vernon, VT 05354

Dear Vernon Selectboard:

Each year, Brattleboro Development Credit Corporation (BDCC) asks each of the 27 towns we serve in the Windham region to support long-term regional economic strategy and program development through funding for Southeastern Vermont Economic Development Strategies (SeVEDS). We appreciate the time Selectboards devote to reviewing this request with us and the support voters have provided. In 2025, 21 communities, representing 82% of Windham region residents, voted to support the SeVEDS municipal funding effort, resulting in an investment of more than $110,000 in regional planning and economic initiatives.

SeVEDS is a grassroots organization that began in 2007 with a practical understanding: no single town can significantly influence major economic indicators on its own. Through SeVEDS, BDCC supports and encourages an approach to economic development that is proactive, long-term, and regional, while remaining connected to the priorities of individual communities.

SeVEDS led the creation of the area's first federally recognized regional economic development plan, the Southern Vermont Comprehensive Economic Development Strategy (CEDS). We update the plan annually with CEDS Project submissions that highlight important local initiatives. Working with state, federal, regional, and philanthropic partners, BDCC helps local projects attract technical and financial resources that move projects forward. Our work strengthens collaboration among towns to improve the overall economic vitality of Southern Vermont. The 2024 SoVermont Zone CEDS was approved by the EDA in June 2025. It is available at: www.sovermontzone.com/ceds.

Municipal funding for SeVEDS has been leveraged by BDCC to launch innovative and responsive programs including high school career education, business relief and small business lending, and new Vermonter initiatives. It has also supported programs that work directly with communities, such as the USDA-funded Southern Vermont Economy Project (SVEP). Through these efforts, we provide towns, businesses and community organizations with one-on-one assistance, group training, project-specific grants, and help with identifying and accessing resources.

We ask each town in the Windham Region to contribute to regional economic development efforts at a rate of $3.00 per person. This year, we are asking the Town of Vernon to fund BDCC at $6,576 (based on a population of 2,192 people per the 2020 U.S. Census data), to support continued implementation of SeVEDS efforts in FY 2028. This is the same amount we requested last year, based on the 2020 Census population. In the past you have included this funding request in a separate article at Town Meeting.

We will follow up to schedule time with your Selectboard to answer questions about our work and this request, to hear municipal feedback, and to share updates on regional programs and projects. Once again, we are including a short Selectboard Engagement Survey to better understand your town's priorities. The survey may be completed online, by email, or in hard copy. This input is one of the ways we assess technical and financial tools that would be most helpful in the region. Thank you to the board for its consideration and to the voters whose past support has made this work possible.

Sincerely,

Adam Grinold
Executive Director
Brattleboro Development Credit Corporation
agrinold@brattleborodevelopment.com

Heidi Johnson-Clement

From: noreply@salesforce.com on behalf of DLL Vermont NoReply <dll.noreply@vermont.gov>
Sent: Tuesday, September 29, 2026 1:54 PM
To: Heidi Johnson-Clement
Subject: DLL Application routed to Town/City Clerk's Office

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY

State of Vermont
Department of Liquor and Lottery
Division of Liquor Control
1311 US Route 302, Suite 100,
Barre, VT 05641
https://liquorcontrol.vermont.gov/
[phone] **802-828-2339**
[fax] **802-479-4294**
Wendy Knight, Commissioner
9/29/2026

Application # : DLL - Application - 82848

Business Name : Maxon & Mary Wedding

Physical Street: 322 Governor Hunt Road

Physical City/Town: Vernon

Physical ZIP Code: 05354

Dear VernonTown /City Clerk ,
An application for Request to Cater Permit requires the approval of local control commissioners prior to consideration by DLL. This application (DLL - Application - 82848) has been routed to all Vernon town/city clerk users for consideration and action.

A local control fee of $0 is set in statute for this application. This fee, or any other fees associated with the local review process, must be paid directly to the municipality. After approval by local control commissioners (indicated by clicking the "Approve" button while viewing the application), the system will route the application to the applicant for payment of state fees. The applicant will be notified when this occurs. There is a state fee of $20 that must be submitted via the portal after local control approval.

Local control may also request that the applicant update or provide more information within the application by using the "Applicant Action Review" button while viewing the applications. This notifies the applicant that action is required and will display any comments added indicating the discrepancies.

You may also change the status of the application to "Town Payment Received" by clicking the corresponding button while viewing the applications.

S Banford

From: FireDepartment
Sent: Monday, September 21, 2026 2:29 PM
To: S Banford
Cc: Fire Chief
Subject: Fw: Equipment Testing Quote #00138878
Attachments: Quote 00138878.pdf; Fire Department Services.pdf

Good afternoon Shelly,

We'd like to move forward with scheduling this equipment testing for the 2027 season. Could this be presented to the board for approval at their next meeting, please? I have asked around and researched for other companies to perform these same tests and have yet to find anything comparable. Several other departments in the area use this same company as well and are very happy with the service they provide.

To sum it up, they will come in and pressure test every section of hose line we have at the department and on each truck, including the hard suction lines we use for drafting out of water supplies. They also inspect and test the ground ladders on our trucks.

They ensure that our equipment meets NFPA requirements and that they're safe to use in the demanding conditions we may need to use them in. They also take the time to repack the equipment and hoses neatly back into the trucks.

We simply do not have the experience, manpower and equipment needed to do these tests in house.

Please be sure to check the attached quote and information about the company and their services.

Thank you very much,

Tim Alexander
Asst. Chief
Vernon Fire Department
2842 Fort Bridgman Rd
Vernon, VT 05354

From: LeAnn Spreitzer <leann.spreitzer@industrial-ia.com>
Sent: Wednesday, September 16, 2026 18:10
To: FireDepartment <firedepartment@vernonvt.org>
Subject: Equipment Testing Quote #00138878

Dear Vernon Fire Department,

Below you will find a link to the quote for 2027 Hose Hard Suction Ladder Testing. Please take a moment to review it, and feel free to reach out if you have any questions or need any adjustments.

We are introducing a new, more convenient process for you to accept equipment testing quotes from Industrial Inspection & Analysis.

The quote review and approval process is much easier for you — no extra steps required!

1. Easy Quote Submission: Simply click on the link titled "Review your Quote" in the email below.

2. Real-Time Updates for Accuracy: Update department information, contacts, and testing requirements directly through the link and click "Submit". You will be required to enter your contact information to submit the quote. This eliminates the need to download, complete, and scan forms, ensuring your details are always up-to-date and correct.

3. Instant Confirmation: You'll receive an immediate confirmation email from us once your quote is received. We will then contact you to schedule your testing.

If you have any questions or need assistance, please contact me. We are here to ensure this transition is seamless and beneficial for you.

Review Your Quote.

We look forward to receiving your approval and working to meet your testing needs!

LeAnn Spreitzer Inside Sales
leann.spreitzer@industrial-ia.com
M: (970) 596-6655





FIRE DEPARTMENT SERVICES

INDUSTRIAL INSPECTION & ANALYSIS

With life-threatening situations only a phone call away, firefighters have to be ready in a pinch — and so does their equipment. IIA is proud to serve those who serve others by providing inspections that help protect people and property.

IIA is the go-to expert for top-to-bottom fire truck inspections, including hose, pumps, ladders and other apparatus. With our customized methodology, we can test in one day what it takes others several days to complete — and that means less downtime for your emergency vehicles.

Our team has a complete understanding of NFPA testing requirements. We track your fleet's inspection needs and inform you when your equipment is due for inspections, helping your department avoid potential compliance issues. Annual records maintained by IIA and provided to each department have been accepted by the Insurance Services Organization (ISO) for years, and may help lower your township or city's insurance costs.

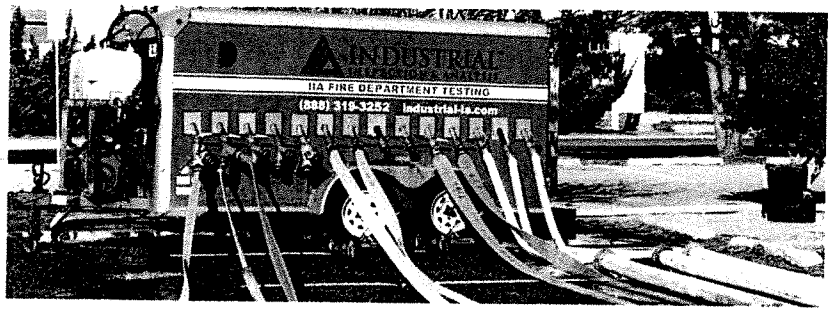


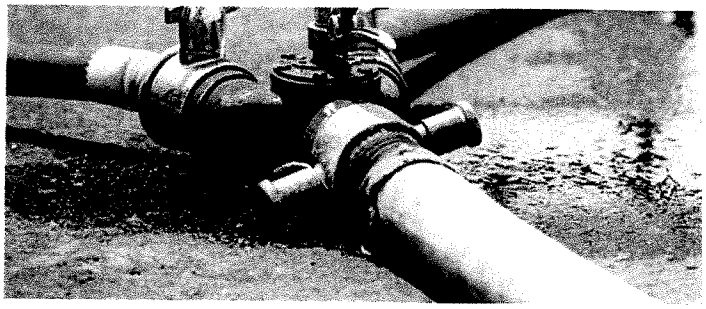
AERIAL & GROUND LADDER TESTING

IIA offers a complete inspection and non-destructive testing program to meet NFPA guidelines for testing aerial ladders, elevating platforms, water towers, and ground ladders. We test metal, fiberglass, and wood ground ladders between 5 and 45 feet in length.

Any ground ladders that are used in the fire service and sold to fire department as a 'rated ladder', are subject to a series of tests per NFPA 1932-2010 guidelines. These tests include, but are not limited to:

- VISUAL INSPECTIONS
- HORIZONTAL BEND TEST
- ROOF HOOK TEST
- HARDWARE TEST





FIRE HOSE, APPLIANCE, & NOZZLE TESTING

IIA is the premier provider of fire hose testing. Our fire hose inspections meet strict NFPA standards, and our team works quickly to minimize downtime for your fleet.

Our testing equipment allows us to test more feet of hose, under varying levels of pressure, faster and more accurately than any other company. Our crew supervisors and highly trained staff ensure that each hose length is both pressure tested and visually inspected. In fact, we can test up to 20,000 feet of hose in a single day!

IIA has a tailor-made, perfected inspection process, which includes a custom-built support structure for reloading inspected hoses. Removing hoses and racks one at a time allows other trucks to stay in service and means less downtime. Our thorough tests include flow and pressure tests to ensure there are no leaks; and our detailed recording includes: diameter, length, manufacturer, age, and location. We provide a custom inventory tagging system for each coupling, which means no failed hoses will recirculate. We have also created industry-specific cages and gauges for safe appliance and nozzle testing.

We label and record all data for each length of hose we test, in accordance with NFPA standards. We also maintain a computerized history of your fire company's hose for every year we service them.

HARD SUCTION HOSE TESTING AVAILABLE, TOO!

As an optional add-on service, IIA also tests hard suction hose using a dry vacuum versus the typical hydrostatic test. IIA will check all of your hard suction hose for air leaks, physical damage, and inner lining issues that can cause collapse of the hose walls. All of our crews are outfitted with this testing equipment and can test your hard suction hose at the same time as your regular hoses.

FIRE PUMP TESTING

With our state-of-the-art mobile pump testing units, we can complete required NFPA tests at your location — which means minimal downtime for this critical equipment.

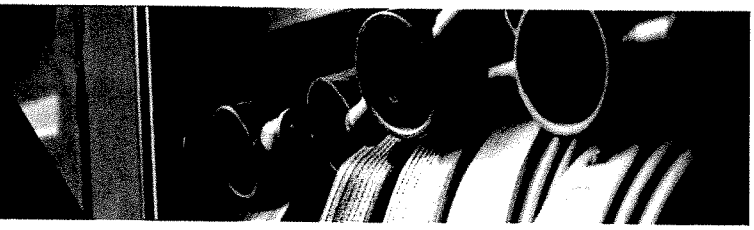
Fire pumps are tested through a series of flow rate percentages to assure they generate proper GPM and pressures. Each pump test lasts approximately 1.5 to 2 hours, depending on type, size and conditions. IIA's mobile pump testing units allow us to test apparatus on location with minimal downtime, and limited use of municipal water, water tankers, or cisterns. We use clean, cool water to test your pumps, minimizing potential damage. IIA's testing includes:

- Visual Inspection (undercarriage)
- Gathering of critical apparatus, engine, and pump information
- Capacity test, 100% at 150 PSI for 20 minutes
- Overload test, 100% at 165 psi for 5 minutes
- 70% test, at 200 PSI for 10 minutes
- 50% test at 200 psi, for 10 minutes
- Gauge accuracy
- Relief valve operation

All pump testing is immediately recorded electronically in our Safety Testing Database, which keeps track of your current and prior year service testing details.

> "We used to do the hose testing ourselves, and we would spend all summer doing it. Now, it's all done in a day.... When IIA crews put the hose back on the truck, it's what I call 'parade-ready.'"
>
> — Chief Dennis Yates, Norway Fire Department

KNOWN FOR OUR METICULOUS REPACKING, WE GUARANTEE THAT YOU'LL LOVE THE WAY EVERYTHING LOOKS WHEN WE LEAVE!



INDUSTRIAL® INSPECTION & ANALYSIS

IIA FIRE DEPARTMENT TESTING

IIA Fire Department Testing
16140 N Arrowhead Fountains Center, Ste 108
Peoria AZ 85382

LeAnn Spreitzer Inside Sales leann.spreitzer@industrial-ia.com M: (970) 596-6655

Quote Number: 00138878
Quote Date: 09/16/2026
Expiration Date: 12/15/2026
P.O. Number:

Bill To:
Vernon Fire Department
2842 Fort Bridgman Road
Vernon, VT 05354
Tim Alexander

Ship To:
Vernon Fire Department
2842 Fort Bridgman Road
Vernon, VT 05354

Contact:
Tim Alexander
Assistant Chief
Phone: (802) 254-2425
Mobile:
Email: firedepartment@vernonvt.org

QUOTE

Customer will be charged, and final price adjusted based upon the actual equipment quantity/lengths being tested

****A 3.5% transaction fee will be applied for any credit card transaction over $1000.00****

Description	Quantity	Rate	Total Amount
Fire Hose less <= 5 in Test as per NFPA 1962	10,375	$0.42	$4,357.50
Hard Suction Test as per NFPA 1962	5	$32.00	$160.00
Annual ground ladder (per ladder) testing as per NFPA 1932-2015 (Heat Sensors are a separate line item if required)	9	$47.00	$423.00
Heat sensor label for ground/aerial ladder	1	$3.00	$3.00

It is expressly understood that IIA Fire Department Testing shall not be liable or accountable under any guarantees or warranties, either express or implied, statutory by operation of law, or otherwise relative to the use of any testing equipment after date of inspection. Furthermore, IIA Fire Department Testing will not be held liable or accountable for any piece of equipment that fails during testing. By signing you acknowledge all terms and conditions.

Description	Quantity	Rate	Total Amount
6% Travel Surcharge	1	$296.61	$296.61
	TOTAL		$5,240.11

To Schedule Service, Sign Below and Return to us Promptly via Email or link provided in Email.		
Signature:	**Title:**	**Date:**

It is expressly understood that IIA Fire Department Testing shall not be liable or accountable under any guarantees or warranties, either express or implied, statutory by operation of law, or otherwise relative to the use of any testing equipment after date of inspection. Furthermore, IIA Fire Department Testing will not be held liable or accountable for any piece of equipment that fails during testing. By signing you acknowledge all terms and conditions.

IIA FIRE DEPARTMENT TESTING

16140 N Arrowhead Fountain Center Dr. Suite 108 Peoria, AZ 85382
Phone: (732) 294-7904
fdtsales@industrial-ia.com www.industrial-ia.com

Fire Hose & Appliance/Nozzle Testing

Customer will be responsible to secure water supply and will bear any associated cost.
Customer will be responsible to have a driver available on day of testing.
Customer will be responsible to provide a flat, clean, paved testing area ~300ft x 40ft.
Customer will be responsible to provide a pump and operator for nozzle testing.

Job Description:

- Test all hose, appliance, and nozzles (charged separately) to NFPA 1962 (hose 1987 and older and LDH hose without locks will be tested unless otherwise requested by the customer. Not responsible for general maintenance such as coupling tightening)
- Provide complete computerized report
- Unpack and repack all hose beds/racks
- Ink stenciled number system on each length or item
- Replace gaskets as needed
- Yearly color code provided one each length or item
- Apparatus inventory report
- Tag all failures out of service

Ground Ladder & Aerial Testing

Customer will be responsible to secure water supply for horizontal bend test and bear any cost.
Customer will be responsible to have a driver available on day of testing.

Job Description:

- Test all ground ladders to NFPA 1932. Test all aerials to NFPA 1911
- 5 year aerial test includes all NDT tests as specified by NFPA 1914
- Provide complete computerized report
- Return all ground ladders to apparatus or firehouse
- Place identification number/inspection sticker on each ground ladder/aerial tested
- Yearly color code provided on each ground ladder tested
- Tag all failures out of service
- Apply customer or IIA Fire Department Testing supplied heat sensor labels. Heat sensor labels provided by IIA Fire Department Testing will be charged per label

Pump Testing

Customer will be responsible to provide a flat level surface and a means to fill a drafting tank.
Customer will be responsible to have a driver available on day of testing.

Job Description:

- Test all fire pumps to NFPA 1911
- Provide complete computerized report
- Place inspection sticker on each pump tested

****All job are subject to additional cancellation fee without 48hrs advance notice****
****All retest requests due to failure or out of service equipment will incur additional costs****
*****Any wait time greater than 15 minutes will incur additional costs*****

It is expressly understood that IIA Fire Department Testing shall not be liable or accountable under any guarantees or warranties, either express or implied, statutory by operation of law, or otherwise relative to the use of any testing equipment after date of inspection. Furthermore, IIA Fire Department Testing will not be held liable or accountable for any piece of equipment that fails during testing. By signing you acknowledge all terms and conditions.

Industrial Inspection & Analysis (IIA) Companies' Standard Terms & Conditions

Scope. Company agrees to perform the services as described in the enclosed proposal which incorporates these standard terms and conditions (the "Services"). Unless the parties agree in writing, the duties of Company shall not exceed those services specifically set forth in the proposal. These terms and conditions and the proposal, when executed by the Customer, shall constitute a binding agreement on both parties (the "Agreement").

Compensation. Unless Company and Customer agree otherwise in writing, Customer agrees to pay all undisputed invoice amount(s) thirty (30) days after receipt of the invoice. Quoted prices will expire 60 days after the quote.

Warranty.

(a) Company warrants that it will provide the Services in accordance with accepted professional practices at the time of performance, but Company makes no guaranties or warranties in connection with the supervision, performance or technical direction of work performed by the Customer or others. If Company receives written notice of breach of this warranty within one year after performance of the Services in question, Company shall arrange for the re-performance of such services. SUCH REPERFORMANCE SHALL BE THE CUSTOMER'S EXCLUSIVE REMEDY FOR ANY BREACH OF WARRANTY UNDER THIS PROPOSAL.

(b) Company shall have no obligation for breach of warranty (i) if the Customer fails to utilize the Services in accordance with (A) generally approved, industry practices, (B) the provisions set forth in this document, or (C) the provisions of any instructions furnished to the Customer; (ii) if the Customer fails to notify Company in writing as soon as any alleged breach of warranty becomes apparent; or (iii) unless, within a reasonable time after Customer gives notice of a breach of warranty, Company gains unobstructed access to the location in question, in such a way as to permit it to perform its warranty obligations during its normal business hours.

(c) THE EXPRESS WARRANTIES SET FORTH IN THIS PROVISION ARE EXCLUSIVE AND NO OTHER WARRANTIES OF ANY KIND, WHETHER STATUTORY, ORAL, WRITTEN, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, SHALL APPLY. THE CUSTOMER'S EXCLUSIVE REMEDIES ARE COMPANY'S ONLY OBLIGATIONS ARISING OUT OF OR IN CONNECTION WITH DEFECTIVE GOODS OR SERVICES, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, SHALL BE THOSE STATED IN THIS PROVISION.

Cancellation by Customer. A contract may be cancelled by Customer only upon written notice to the Company and payment of reasonable expenses already incurred or committed to prior to the receipt of notice of termination.

Force Majeure. Company shall not be liable for its failure to perform hereunder or for any loss or damage to any failure or delay from any cause beyond the reasonable control of Company. This includes, but is not limited to: war, riots, fire, flood, hurricane, typhoon, earthquake, lightning, explosion, strikes, lockouts, slowdowns, prolonged shortage of energy supplies, and acts of state or governmental action prohibiting or impeding any party from performing its respective obligations under the contract.

Indemnification. Customer agrees to indemnify, defend, and hold harmless Company from and against any claims, damages, losses, and costs, including, but not limited to, attorneys' fees and litigation costs, to the extent relating in any way to the products and work referred to in this document and arising out of or alleged to arise out of or result from:

(a) the breach of this Agreement, negligence, or willful misconduct of Customer in connection with the work described in this Agreement;
(b) violation of intellectual property rights of Customer and any third party; or
(c) injury of persons or damage to property except to the extent such damage or injury is caused by and would not have occurred but for Company's failure to perform the Services in accordance with accepted professional practices at the time of performance..

Subcontracts. Company shall be entitled, in its discretion, to subcontract any portion of work to be performed under this agreement, with the exception of any work which will be accredited to either ISO/IEC 17025 or ISO/IEC 17065, wherein the customer's approval is required prior to subcontracting.

Assignment. This Agreement may not be assigned or transferred by either party, except to a parent, subsidiary, or affiliate thereof, without the prior written consent of the other party, which consent must not be unreasonably withheld. Company shall have the ability to transfer this Agreement or any Work Order to and among its affiliates without the consent of the Customer, with the exception of any work which will be accredited to either ISO/IEC 17025 or ISO/IEC 17065, wherein the customer's approval would be required prior to assignment. An upper-tier transfer, sale, merger, or consolidation shall not trigger any transfer or assignment restriction in this Agreement.

Work Product. Company and Customer acknowledge that Company's work product submitted in performance of this Agreement is intended only for the scope of work covered by this Agreement. Change, alteration, or reuse of the work product for another project shall be at Customer's sole risk, and Customer shall hold harmless and indemnify Company against all losses, damages, costs and expense, including attorneys' fees, arising out of or related to any such unauthorized change, alteration or reuse.

No Benefit for Non-Parties. The services to be performed by Company are intended solely for the benefit of Customer and no right or benefit is conferred on, nor is any contractual relationship established, with any person not a party to this Agreement.

It is expressly understood that IIA Fire Department Testing shall not be liable or accountable under any guarantees or warranties, either express or implied, statutory by operation of law, or otherwise relative to the use of any testing equipment after date of inspection. Furthermore, IIA Fire Department Testing will not be held liable or accountable for any piece of equipment that fails during testing. By signing you acknowledge all terms and conditions.

IIA FIRE DEPARTMENT TESTING

Customer Information Form

Please update and scan back to fdtsales@industrial-ia.com

Fire Department

Fire Department: Vernon Fire Department		
FH Physical Address:		
FH Phone:	**FH Fax:**	**FH Door Code:**

Main Contact

Name: Tim Alexander	**Title:** Assistant Chief	
Cell:	**Home:**	**Work:**
Email: firedepartment@vernonvt.org		

Invoicing and Mailing

Attention report to: Tim Alexander	**Title:** Assistant Chief
____ **Yes, please email the report to:** firedepartment@vernonvt.org	
____ **Yes, please mail the report to:** 2842 Fort Bridgman Road, Vernon, VT 05354	
Attention invoice to: Tim Alexander	**Title:** Assistant Chief
____ **Yes, please email the invoice to:** firedepartment@vernonvt.org	
____ **Yes, please mail the invoice to:** 2842 Fort Bridgman Road, Vernon, VT 05354	
Purchase Order # (if available):	
Will you have new hose this year?	**What is the estimated footage?**
Will you have any new apparatus this year?	**How many?**
Will you be interested in testing the following?	
Ground Ladders?	
Hard Suction Hoses?	
Appliances?	
Nozzles?	
Pumps (available in select areas)	
Comments/Special Requests:	

It is expressly understood that IIA Fire Department Testing shall not be liable or accountable under any guarantees or warranties, either express or implied, statutory by operation of law, or otherwise relative to the use of any testing equipment after date of inspection. Furthermore, IIA Fire Department Testing will not be held liable or accountable for any piece of equipment that fails during testing.

RESOLUTION OF THE LEGISLATIVE BODY OF THE MUNICIPALITY OF THE TOWN OF VERNON, VERNON, VERMONT

RESOLUTION NO: 10-06-2026

SUBJECT: Authorization for Corporate Actions, Banking, and Contract Execution

WHEREAS, the Town of Vernon of Vernon, VT is a duly organized municipal corporation and body politic under the laws of the State of Vermont; and

WHEREAS, the Selectboard of Vernon, VT serves as the legislative body of the Municipality and is authorized to manage the prudential affairs of the Municipality and enter into agreements on its behalf; and

WHEREAS, it is necessary and in the public interest for the Municipality to designate authorized individuals to execute contracts, manage municipal banking accounts, and perform other official corporate actions;

NOW, THEREFORE, BE IT RESOLVED BY THE LEGISLATIVE BODY OF THE MUNICIPALITY OF THE TOWN OF VERNON, VERNON, VT AS FOLLOWS:

1. Authorized Officials: The following municipal officials holding the respective titles below are hereby designated as the Municipal/Authorizing Officials (M/AOs) for the Municipality:

   Name: Brandon Bucossi
   Title: Selectboard Chair / Vernon, VT

   Name: Katherine Walker
   Title: Town Treasurer / Finance Director

   Name: June Turner
   Title: Assistant Treasurer / Bookkeeper

2. Scope of Authority: The aforementioned Authorizing Officials are hereby granted full corporate power and authority, acting jointly / individually, to execute contracts, applications, grant agreements, deeds, and binding documents on behalf of the Municipality of The Town Vernon, Vernon, VT.
3. Banking and Financial Transactions: The designated officials are authorized to establish, maintain, and manage accounts with financial institutions on behalf of the Municipality, and to deposit, transfer, or withdraw municipal funds in accordance with duly adopted municipal internal financial controls and Vermont statutes.
4. Reliance by Third Parties: This Resolution shall remain in full force and effect until formal written notice of amendment or rescission is provided to any contracted third party or financial institution.

PASSED AND ADOPTED by the Legislative Body of the Municipality of The Town of Vernon, Vernon, Vermont, at a duly warned regular meeting held on this 6th day of October, 2026.

SIGNATURES OF THE LEGISLATIVE BODY:

Brandon Bucossi, Selectboard Chair

Sandra Harris, Selectboard Vice Chair

Jean Carr, Selectboard Clerk

Jim Pinkerton, Selectboard Member

Shelly Harvey, Selectboard Member

ATTESTATION BY THE TOWN OF VERNON/TOWN CLERK:
I, _____, the duly elected and acting Clerk of the Municipality of The Town of Vernon of Vernon, Vermont, do hereby certify that the foregoing is a true and accurate copy of the Resolution duly passed by the Legislative Body on the date specified above, and that a quorum was present.
Witness my hand and official seal this _____ day of October, 2026.

Heidi Clement Johnson, Town Clerk

K Walker

From: K Walker
Sent: Tuesday, September 22, 2026 3:42 PM
To: Fire Chief
Cc: S Banford
Subject: RE: Stipends

Tracking:

Recipient	Delivery	Read
Fire Chief	Delivered: 9/22/2026 3:42 PM	
S Banford	Delivered: 9/22/2026 3:42 PM	Read: 9/23/2026 5:49 AM

Hi Alex,
These changes will have to go to the selectboard for approval, Shelly will put this on the next Agenda for the meeting on October 6, 2026. We will pay the stipend as we normally do with the stipends you approved on 9/25/26. Once these new amounts are approved, we will add this to the following payroll 10/13/2026.
By doing stipends in this way the money will have to come from 2 separate accounts meaning 2 separate pay types the original amount coming from the same line account numbers as currently, we will need to create another pay type to show in the budget that it is being paid from the Recruitment and Compensation line item (10-7-2-62-10.01). This makes payroll more complicated so we will need to make a new timesheet for each person getting paid this way for both stipends and then the additional for per call gas award. The current $15.00 Gas Award will come from the same line item as usual Travel Reimbursements (10-7-2-62-74.03) and then the additional $10.00 will come from a new pay type for Gas Award the Recruitment and Compensation (10-7-2-62-10.01)
Our office will make a new timesheet for each person with each account number, it will be up to you to allocate each amount to these accounts so that we can plug the numbers in easily in payroll. We will try to make the timesheets as simple as possible for ease of use.
If you have any questions please let me know.

Kathy Walker
Treasurer/Finance Director, Town of Vernon
567 Governor Hunt Road
Vernon, Vermont 05354
802-257-2141

From: Fire Chief <firechief@vernonvt.org>
Sent: Tuesday, September 22, 2026 12:24 PM
To: K Walker <vatreas@vernonvt.org>
Cc: S Banford <vernonta@vernonvt.org>
Subject: Re: Stipends

Kathy,

Given the additional funding for the department given at town meeting for recruitment and retention, I am proposing the following adjustments to the stipends for officers, as well as call reimbursement:

Officers:

Chief- 7,250.00 Annually ($1,812.50 Quarterly)- No Change
Asst. Chief- $6,000 Annually ($1,500.00 Quarterly) (Current is 3,500.00 Annual)
EMS Captain- $4,000 Annually ($1,000.00 Quarterly) (Current is 2,000 Annual)
EMS Lieutenant- $3,500.00 Annually ($875.00 Quarterly) (Current is 1,000 Annual)
Fire Captain- $3,500.00 Annually ($875.00 Quarterly) (Current is 1,500 Annual)

Call & Training Stipends:
25.00 per call/ training session (Current is 15.00/call. Trainings not included with stipends)

Please let me know if you have any questions.

Thank You,

-Alex

From: K Walker <vatreas@vernonvt.org>
Sent: Thursday, September 17, 2026 2:06 PM
To: Fire Chief <firechief@vernonvt.org>
Subject: Stipends

Good afternoon Alex,
Can you verify that the following list is correct for Chief and Officer Stipends? With your approval, these will be paid on 09/29/2026 with payroll.

1.Alex Dunklee (Chief) - $1,812.50
2.Timothy Alexander (Ass't Chief) - $875.00
3.Tasha Meadow (EMS Captain) - $500.00
4.Jason Veaudry (Fire LT) - $250.00
5. Travis Franklin (Fire Captain) - $375.00

Kathy
Kathy Walker
Treasurer/Finance Director, Town of Vernon
567 Governor Hunt Road
Vernon, Vermont 05354
802-257-2141

I received a request from Alex for increasing the amount of pay for both Officer Stipends and for Gas Awards.

The amounts for these are as follows:

Assistant Chief $1500.00 Quarterly increase of $625.00 per quarter

EMS Captain $1,000.00 Quarterly increase of $500.00 per quarter

EMS Lieutenant $875.00 Quarterly increase of $625.00 per quarter

Fire Captain $500.00 Quarterly increase of $500.00 per quarter

Call and Training or Gas Awards:

Currently $15.00 per Call increase to $25.00 per call

At Town Meeting the Fire Department Budget was increased to include a new line item called Recruitment and Compensation it has $61,203.00 this money is only available for this fiscal year so the money is available for these increases.

As no other employee is able to increase his or her pay, I felt it was necessary for the selectboard to approve this increase before we move further with this request.

I have included a new blank timesheet to be completed by Alex and submitted to us for payment, it now will include two pay types to post to the correct line items.