

Twin Valley City Council
Regular Council Meeting
Monday, June 8, 2026 7:00 PM
Twin Valley Community Center

In accordance with the requirements of Minn. Stat. Section 13D.02, one or more members may participate remotely via interactive technology.

1 **CALL TO ORDER** _____ PM

2 **PLEDGE OF ALLEGIANCE**

CITIZEN'S FORUM Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA _____ / _____ M/S/P

1) _____

2) _____

3 **MINUTES APPROVAL** May Minutes _____ / _____ M/S/P

CLAIMS	05/12/2026 - 05/31/2026	\$53,446.61	
	06/01/2026 - 06/08/2026	<u>\$37,988.45</u>	

PAYROLL	04/26/2026 - 05/09/2026	\$12,096.91	
	05/10/2026 - 05/23/2026	<u>\$11,405.45</u>	

DISBURSEMENT TOTAL \$114,937.42 _____ / _____ M/S/P

6 **COMMUNITY** Building Permits
Donation Requests

9 **OLD BUSINESS** Herold Court Land Sale

8 **REPORTS OF OFFICERS, BOARDS, COMMITTEES**

FIRE/RESCUE General Report
One Fund Drive Donations \$1,791 Rescue \$2,186 Fire = \$3,977

LAW ENFORCEMENT REPORT

LIQUOR	General Report	Gross Sales <u>\$ 50,259.18</u>	ATM <u>\$339.50</u>
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PUBLIC WORKS General Report

EDA/PARKS General Report

OTHER COMMITTEE UPDATE(s)

ADMIN May Financial Statement

10 **NEW BUSINESS** Proposed Purchasing Policy

11 **FYI/OTHER** Fuchs Sanitation Clean-up Day Billing - FYI

12 **MEETING ADJOURNED** _____ PM _____ / _____ M/S/P

**MONDAY, May 11, 2026 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, Mike Lampton

OTHERS: Kerry Askelson, Toni Nysetvold, Pete Pazdernik, Prestin Douville, Connie Hamernik, Jodi Garza, Tony Stueness

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, May 11, 2026. Mayor Bolton called the meeting to order at 7:00PM.

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA—Christianson/Lampton-m/s/p to approve the following additions to agenda—Building Permit Application, Request to purchase land, Open Meeting Law & League of MN Cities Discussion.

MONTHLY BUSINESS

Minutes—Christianson/Lampton-m/s/p to approve April minutes as written.

Disbursements—Carlsrud/Allrich-m/s/p to approve disbursements totaling \$119,946.50, a full list of which is available for review in the City Clerk’s Office.

COMMUNITY—BUILDING PERMITS—Lampton/Carlsrud-m/s/p to approve permit to install new fence at 100 3rd ST SW. (Christianson abstained from vote.) Carlsrud/Lampton-m/s/p to approve building permit to install new fence at 203 2nd ST NW.

Lampton/Allrich-m/s/p to approve \$50.00 towards an advertisement in the 2026-2027 Community Calendar. (Christianson abstained from vote.) Council will also continue to have meetings listed.

Council received application to purchase lot 3, block 5 of Herold’s Addition (500 Herold Ct S) from Tony Stueness. Discussed possible issues with storm sewer and drainage ditch located in lot. Council does not want to see new pavement torn up to accommodate. Askelson expressed concerns about logistics of making service line connections to the main water and sewer lines in that area, noting other lots in Herold Ct already have connections in place for this purpose. Stueness is partial to requested lot, Bolton expressed it would be foolish to turn down an opportunity for new development in town. Bolton/Christianson-m/s/p to approve sale of lot for \$1,500 and give Stueness 30 days to determine if connections can be made to the lot without damaging new pavement before sale will be finalized, noting all costs to connect and any resulting damage will be the responsibility of Stueness.

OLD BUSINESS—RENTAL ORDINANCE—Council given updated draft of ordinance for review. No new changes made. Landlord Jodi Garza asked when new regulations would become effective and what the registration process will look like. Council in agreement to begin registration as of January 1, 2027 to give landlords plenty of time to prepare if needed. Questions regarding family living in rental units. Bolton noted that if the resident of the home is separate from the owner/tax payer, then homes are considered to be rentals. Mayor Bolton motioned to adopt Chapter 115: Registration of Rental Units to the Twin Valley City Ordinance. Motion seconded by Councilmember Allrich. Upon roll call vote, **RESOLUTION 2026—07** A RESOLUTION TO ADOPT CITY ORDINANCE TITLE XI, CHAPTER 115, REGISTRATION OF RENTAL UNITS, passed by 4:1, Councilmember Carlsrud voting in opposition.

Christianson/Lampton-m/s/p to approve and publish the following Ordinance Summary in the Twin Valley Times, in accordance with State law.

The City Council of the City of Twin Valley has adopted Ordinance Title XI, Chapter 115, titled REGISTRATION OF RENTAL UNITS. This ordinance implements a registration process for all rental housing for the purpose of preserving and protecting neighborhoods and the public health, safety, welfare and morals of those who live there. The full text of Ordinance Title XI, Chapter 115 is available for inspection at Twin Valley City Hall during regular business hour or on the City Website (www.TwinValleyMN.com).

FIRE/RESCUE—Pazdernik reported 3 fire and 21 rescue calls for April. Reviewed results from surplus equipment auction. City will receive a total of \$ 61,719 with \$44,607 returning to the Fire Department. Discussed old Fire Department trailer, had been taken to the City shop, will not be useful for this department, discussed placing this on closed bids to sell. Pazdernik requested that Council start thinking about allocating funds to purchase a new Ambulance for the rescue squad, currently there is \$25,000 in reserves. Lampton/Carlsrud-m/s/p to approve new hire of Marcus Gunnufson as volunteer firefighter. Discussion on generator and warning siren.

LAW ENFORCEMENT—March and April law enforcement activity reports distributed.

LIQUOR—April gross sales \$42,763.25, ATM revenue \$399.00. Update on events. Liquor sales revenue from event held at the community center on 4/25 amounted to \$277.14. Lampton/Christianson-m/s/p to approve donation to the Twin Valley American Legion. Nysetvold noted that American Legion has approved donation of \$3,000 in gambling proceeds to go towards fryer purchase.

PUBLIC WORKS—Cyber security upgrades are needed at water treatment plant. Quote for upgrades from IPS distributed totaling \$2950, Carlsrud/Lampton-m/s/p to approve expense. Discussed Lead and Copper Rule and service lines requiring replacement under these rules. The City has 45 services lines that are lead/galvanized. Lampton/Allrich-m/s/p to approve sending request on behalf of the City to be placed on the 2027 Drinking Water Revolving Loan Fund Intended Use Plan, requesting \$1,125,000 in funding.

EDA/PARKS—Discussed installation of new lighting at skating rink, downed trees on Heiberg trail, and frisbee golf course. Multiple EDA loans are past due, requested past due notices be sent; will also be looking into a policy regarding past due EDA loans and the procedure. Committee is looking into new playground equipment for the Community Park, will also check into grant writers for funding opportunities. State electrical inspector notified City that there will need to be new pedestals installed at the RV Park to bring up to code.

FINANCIALS—April financial statement distributed to Council for review.

NEW BUSINESS—Distributed e-mail from Kodey Hegreberg requesting to purchase empty lot at 104 Norman Ave NW for \$500. Concerns expressed over lack of current building permit for decking at 106 Norman Ave NW. Multiple members of Council were unaware of empty lot, would like to have more discussion and planning before making lot saleable. Christianson/Carlsrud-m/s/p to deny request at this time.

The MN DNR requires a yearly resolution of sponsorship from the City for the Moonshiners Snowmobile club to receive grant funding. Motion by Councilmember Christianson, seconded by Councilmember Lampton and upon a roll call vote, **RESOLUTION 2026—08 A RESOLUTION AUTHORIZING CONTINUED SPONSORSHIP OF THE SNOWMOBILE TRAILS OPERATED BY THE MOONSHINERS SNOWMOBILE CLUB**, passed by 5:0.

Clerk Johnson presented proposed policy on purchasing from local vendors on credit accounts. City does not currently have a purchasing policy in place; Johnson would like to see more policies and procedures adopted with clear guidelines to reference as issues or questions arise. Motion by Councilmember Christianson, seconded by Councilmember Lampton and upon a roll call vote, **RESOLUTION 2026—09 A RESOLUTION TO ADOPT THE TWIN VALLEY PURCHASING POLICY FOR LOCAL VENDOR CHARGE ACCOUNTS**, passed by 5:0.

FYI/OTHER—Johnson is taking training course online regarding Open Meeting Law and will develop a power point for members of Council to review. Councilmember Carlsrud attending free League of MN Cities meeting 5/28 and will also be signing up for League Committee Meetings that meet quarterly.

Lampton/Christianson-m/s/p to adjourn, 8:43PM.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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DISBURSEMENTS FOR APPROVAL

05/12/2026 thru 06/08/2026

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	\$516.01
A.F.L.A.C. WEST REGION	Employee Benefit	\$69.00
ADA BUILDING CENTER, INC.	Repairs & Maintenance	\$13.58
ARVIG	Telephone/Internet	\$390.71
BMO BANK	Bankcard Purchases	\$2,301.60
DEANNE PETERICK	Reimbursement - Flowers	\$59.33
EFTPS-ONLINE	Payroll Taxes	\$2,285.39
HEALTH EQUITY	Employee Benefit	\$338.30
JOHN DEERE FINANCIAL	Repairs & Maintenance	\$137.46
KARIN ANDERSON GRANTWRITING	Professional Service	\$1,000.00
LAKES COMMUNITY COOP	Utility	\$1,356.58
MARCO TECHNOLOGIES LLC	Contracted Service	\$137.15
MATRIX TRUST COMPANY	Employee Benefit	\$40.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$395.75
MN PEIP	Employee Benefit	\$1,702.73
MOONSHINERS SNOWMOBILE CLUB, INC	DNR Grant	\$1,432.86
NORTHSTAR HARDWARE	Repairs & Maintenance	\$126.65
OTTERTAIL POWER CO.	Utility	\$5,015.27
PAYROLL	Wages	\$8,391.74
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,157.86
PETE PAZDERNIK	Reimbursement - Travel	\$43.50
PREMIUM WATERS	Operating Supplies	\$70.99
TV BOOSTER CLUB	Operating Supplies	\$44.00
ULTIMATE SAFETY CONCEPTS, INC	Operating Supplies	\$1,325.66
USABLE LIFE	Employee Benefit	\$98.03
VESTIS	Operating Supplies	\$419.55
	GENERAL TOTAL	\$28,869.70
A.F.L.A.C. WEST REGION	Employee Benefit	\$19.23
ALDEN POOL & MUNICIPAL SUPPLY CO	Operating Supplies	\$517.00
ARVIG	Telephone/Internet	\$158.40
BMO BANK	Bankcard Purchases	\$411.61
EFTPS-ONLINE	Payroll Taxes	\$838.37
GOPHER STATE ONE-CALL	Contracted Service	\$50.00
HAWKINS, INC.	Repairs & Maintenance	\$514.27
HEALTH EQUITY	Employee Benefit	\$215.74
LAKES COMMUNITY COOP	Utility	\$415.83
MATRIX TRUST COMPANY	Employee Benefit	\$5.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$152.05
MN DOR - SALES & USE TAX	Sales Tax	\$101.00
MN PEIP	Employee Benefit	\$1,134.44
NORTHSTAR HARDWARE	Repairs & Maintenance	\$82.56
OTTERTAIL POWER CO.	Utility	\$2,592.53
PAYROLL	Wages	\$3,179.54
P.E.R.A. - SDR DIVISION	Employee Benefit	\$686.09
USABLE LIFE	Employee Benefit	\$82.84
VESTIS	Operating Supplies	\$188.72
	WATER TOTAL	\$11,345.22
A.F.L.A.C. WEST REGION	Employee Benefit	\$19.21
ARVIG	Telephone/Internet	\$39.68
BMO BANK	Bankcard Purchases	\$125.33
EFTPS-ONLINE	Payroll Taxes	\$838.34
GOPHER STATE ONE-CALL	Contracted Service	\$50.00
HEALTH EQUITY	Employee Benefit	\$215.71
LAKES COMMUNITY COOP	Utility	\$58.61

MATRIX TRUST COMPANY	Employee Benefit	\$5.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$152.06
MN PEIP	Employee Benefit	\$1,134.45
NORTHSTAR HARDWARE	Repairs & Maintenance	\$58.58
OTTERTAIL POWER CO.	Utility	\$183.08
PAYROLL	Wages	\$3,179.54
P.E.R.A. - SDR DIVISION	Employee Benefit	\$686.10
RMB ENVIRONMENTAL LABS, INC.	Professional Service	\$128.54
TEAM LABORATORY CHEMICAL, LLC	Repairs & Maintenance	\$1,100.00
USABLE LIFE	Employee Benefit	\$82.84
VESTIS	Operating Supplies	\$188.72
	SEWER TOTAL	\$8,245.79
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$15,991.15
MN DOR - SALES & USE TAX	Sales Tax	\$1,080.00
	GARBAGE TOTAL	\$17,071.15
A.F.L.A.C. WEST REGION	Employee Benefit	\$5.66
ARVIG	Telephone/Internet	\$490.51
BERGSETH BROS.	Merchandise for Resale	\$6,667.45
BEVERAGE WHOLESALERS	Merchandise for Resale	\$1,107.25
BMO BANK	Bankcard Purchases	\$352.70
BREAKTHRU BEVERAGE	Merchandise for Resale	\$1,050.57
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$96.00
D-S BEVERAGES	Merchandise for Resale	\$9,366.15
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	\$156.38
EFTPS-ONLINE	Payroll Taxes	\$2,171.93
HEALTH EQUITY	Employee Benefit	\$122.75
HEGGIES PIZZA, LLC	Merchandise for Resale	\$569.90
ILLINOIS CASUALTY COMPANY	Insurance	\$279.00
J & S MARKETING, LLC	Merchandise for Resale	\$380.00
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$4,828.79
KASEYA US, LLC	Contracted Service	\$200.00
LAKES COMMUNITY COOP	Utility	\$52.08
McKINNON COMPANY, INC.	Merchandise for Resale	\$2,001.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$289.67
MN DOR - SALES & USE TAX	Sales Tax	\$4,670.00
MN PEIP	Employee Benefit	\$784.34
NORTHSTAR HARDWARE	Repairs & Maintenance	\$21.98
OLE & LENA'S PIZZERIA	Merchandise for Resale	\$112.50
OTTERTAIL POWER CO.	Utility	\$906.74
PAYROLL	Wages	\$8,751.54
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,487.55
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$499.45
TONI NYSETVOLD	Operating Supplies	\$40.00
TV BOOSTER CLUB	Donation	\$60.00
TWIN VALLEY AMERICAN LEGION	Donation	\$277.14
USABLE LIFE	Employee Benefit	\$19.89
VESTIS	Operating Supplies	\$347.01
	LIQUOR TOTAL	\$48,166.43
INDIGO SIGNS	Splash Park/Skating Rink Sign	\$1,239.13
	EDA TOTAL	\$1,239.13
	DISBURSEMENT TOTAL	\$114,937.42



Application for Land Use | Zoning | Building Permit

OFFICE OF THE CLERK
107 2nd Street SW
P.O. Box 307
Twin Valley, MN 56584-0307
Office 218.584.5254
Fax 218.584.5723
www.TwinValley.govoffice.com

Date of Application 6/7/24 City Permit No. _____
Fee(s) \$ 20.00 Date Paid 6/7/24 Parcel Number _____ - _____
Zone R-1 Residential R-2 Residential Commercial Industrial Urban/Agricultural

Job Address (Include address #, Street Name, & Direction) <u>309 Pleasant Ave SE</u>	
Property Owner <u>Kristopher Chilton</u>	Owner Phone <u>701-630-2091</u>
Work Type	

- Addition (e.g. Decks, fences, out buildings) Dwelling Unit Conversion Dwelling Unit Finish
 Misc (e.g. Reroof, siding, window replacement) New Construction Remodel

Description of Work (indicate type/kind of construction materials to be used: wood, metal, concrete, etc.) <u>Slab on grade/Monostab Addition. Connected to the West of the existing house. 46ft x 46ft Open Floor Plan with 2x6 walls Vaulted Ceiling, Steel Roof, Steel Siding</u>
<i>(Use reverse side for further description/drawing of changes—Diagrams or plans can also be attached)</i>

Front Width 46 Ft Side Length 46 Ft Height 9 Ft walls
No. or Stories 1 Total Square Feet 2,116

**** All construction must meet all setback and zoning ordinance requirements. ****

In accordance with State law the applicant must indicate the Contractor's name, address, phone number and License number who will be performing the construction, remodeling etc. or hereby sign that they are the person(s) performing the work as described above. (If the Contractor is not licensed he/she must provide a copy of the State Exemption Certificate as in compliance with the Department of Commerce.

Contractor Name: <u>Kris Chilton</u>	License Number: _____
Phone: <u>(701) 630-2091</u>	Address: <u>309 Pleasant Ave SE</u>

I hereby agree that in case such permit is granted, that all work which shall be done and all materials which shall be used shall comply with the plans, specifications, and details submitted and with all the ordinances of the City of Twin Valley applicable thereto.

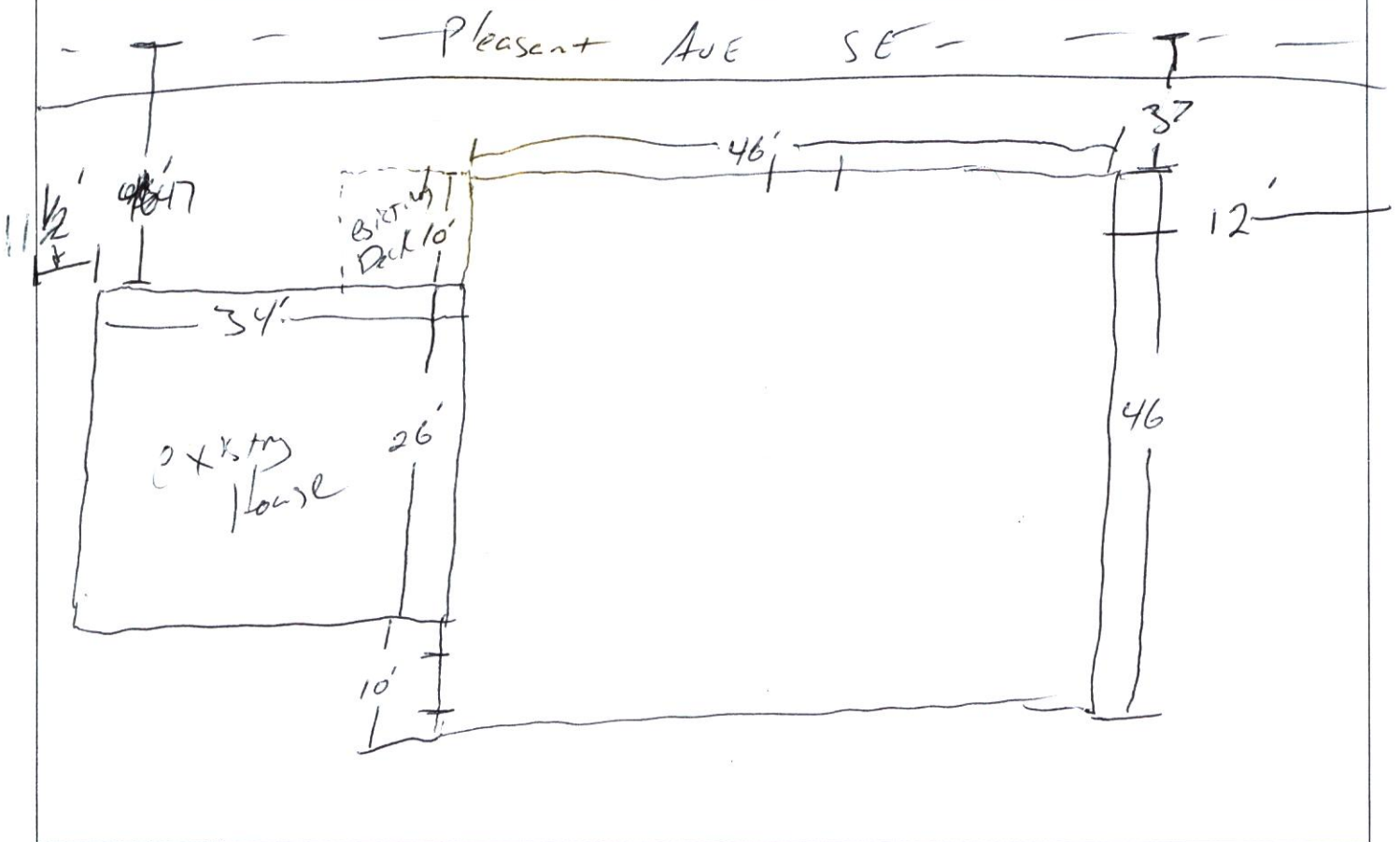
Signature of Applicant/Owner Kristopher Chilton

2017 FEE SCHEDULE

LAND USE/ZONING/BUILDING PERMITS

Fences, Decks, Storage Units (Non-permanent)	\$10.00
Small Storage Units (secured/slab).....	\$15.00
Additions, Porches, Patios, etc. (attached)	\$20.00
Garages, Structures (not attached).....	\$25.00
New Construction—Residential	\$50.00
New Construction—Commercial	\$100.00
Penalty Fee—Project started without Council approval	\$10.00

DETAILS AND REMARKS



All permit applications must go before the Twin Valley City Council for approval. Regular meetings of the City Council are held on the second Monday of each month (unless otherwise posted).

Parcel No. 32-8556000

Fee \$ 20.00

Permit No. 2024-04

STATE OF MINNESOTA

CITY OF TWIN VALLEY

COUNTY OF NORMAN

OFFICE OF CLERK/TREASURER

CITY OF TWIN VALLEY

Land Use/Zoning/Building Permit

In consideration of the statements and representations as made by KRISTOPHER CHILTON in his/her/their application filed in this office, of which this application is hereby made a part of, PERMISSION IS HEREBY GRANTED by the Twin Valley City Council to said individual(s) as owner/applicant to complete the following work:

CONSTRUCTION OF AN ATTACHED HOME ADDITION, 46' X 46' 9'

At the location 309 PLEASANT AVE SE City of Twin Valley, County of Norman, State of Minnesota.

This permit is granted upon the express conditions that said owner and his/her/their contractors, agents, workers and employees, shall comply in all respects with ordinances of the CITY of TWIN VALLEY, MINNESOTA; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured by the applicant and that it does not cover the following items: (to include but not be limited to electrical, plumbing, heating, plastering, etc.) as may be required by State or other Licensing Agents.

Given under the hand of the MAYOR/COUNCIL of the CITY of TWIN VALLEY and its corporate seal and attested by its CLERK/TREASURER this

10TH day of JUNE, 2024.

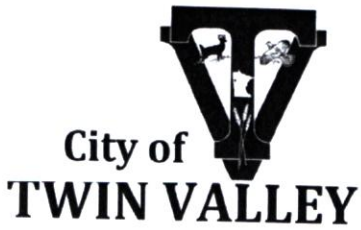
Michael Bolton

(CITY SEAL)

Michael Bolton, Mayor

Attest:

Rachel Johnson, Clerk/Treasurer



Application for Land Use | Building Permit

OFFICE OF THE CLERK
 107 2nd Street SW
 P.O. Box 307
 Twin Valley, MN 56584-0307
 Office 218.584.5254
 Fax 218.584.5723
www.TwinValleyMN.com

Zone: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Urban/Agriculture		
Applicant Type: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor		
Job Address 601 1st St SE Twin Valley, Minnesota 56584		
Property Owner Hert Creek Milling Processi	Phone Number (701) 367-6253	
Mailing Address 729 Sunset Ave Crookston MN 56719	<input type="checkbox"/> Check here if same as job address	
Contractor Name N/A	License Number	
Phone Number () -	Address	
Work Type		
<input type="checkbox"/> Fencing	<input type="checkbox"/> Small Storage Unit	<input type="checkbox"/> Addition (decks, porches, patios)
<input checked="" type="checkbox"/> Garages/Shops/Outbuilding	<input type="checkbox"/> Manufactured Home	<input checked="" type="checkbox"/> New Construction
<input type="checkbox"/> Miscellaneous (roofing, siding, windows)		
Description of Work (include materials, i.e. Wood, metal, concrete, etc.) 20x30 Steel building		
Front Width <u>20</u>	Side Width <u>30</u>	Height <u>16ft</u>
No. of Stories <u>1</u>	Total Square Feet <u>600</u>	
Details and Remarks		
<p style="text-align: center;">Hwy 32</p>		

Include a site plan showing the location on the structure or fence on the property that demonstrates that all requirements of this code will be met.

In accordance with Twin Valley City Ordinance:

§ 151.54 LAND USE PERMIT REQUIRED. No structure or fence subject to §151.46 shall be constructed until a land use permit has been obtained from the City Clerk. All permit applications must go before the Twin Valley City Council for approval. Regular meetings of the City Council are held on the second Monday of each month (unless otherwise posted).


§ 151.07 COMPLIANCE WITH ORDINANCE. No structure or land shall hereafter be used or occupied and no structure shall hereafter be erected, constructed, reconstructed, moved or structurally altered, except in conformity with the regulations specified in the Zoning Ordinance for the district in which it is located.

§ 151.64 CERTIFICATION OF TAXES PAID. Prior to approving an application for any city land use permit, the applicant shall provide certification to the city that there are no delinquent property taxes, special assessments, unpaid utility charges certified for payment as taxes, interest, or city utility fees due upon the parcel of land to which the land use permit relates.

Certification Statement:

By signing this document, the applicant certifies:

- (1) All submitted information is true and accurate to the best of their knowledge;
- (2) Authorization from the property owner to perform the proposed work has been granted;
- (3) All pertinent and applicable state and local laws and ordinances will be complied with in performing the work for which this permit is issued;
- (4) Any required contractor license, personal license or certificate of competency will be obtained prior to issuance of this permit;
- (5) Unlicensed persons shall not be hired to perform work that requires a license or certificate of competency.
- (6) Property owner applicants acknowledge that they own the property associated with this permit and that the work proposed on this permit meets the requirements of MN Statutes 326B.805.

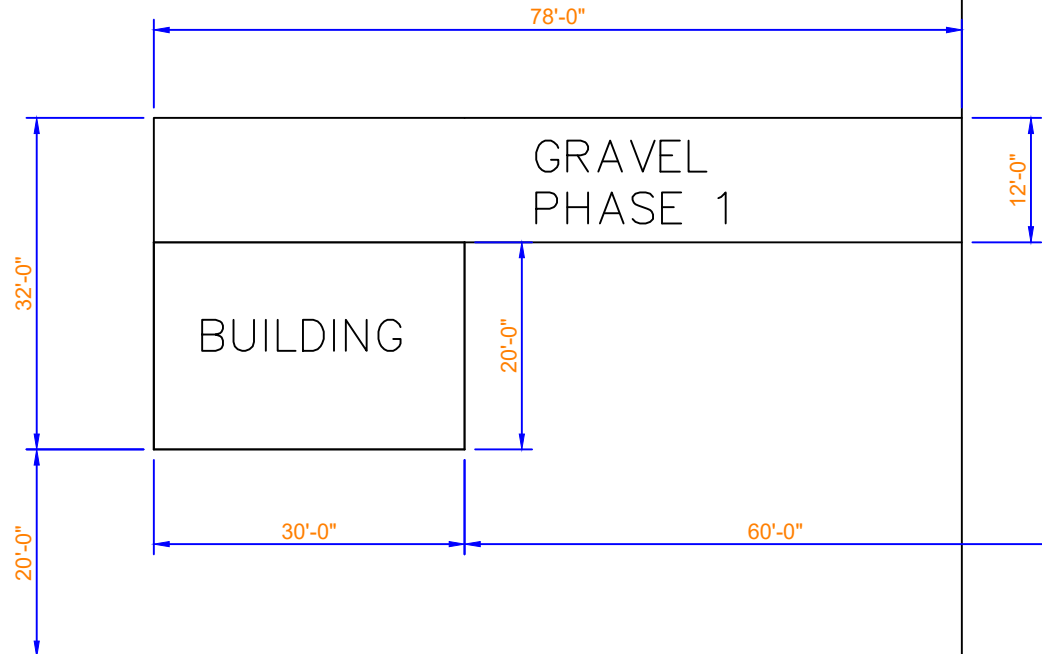
Signature of Applicant 

Date 5/10/20

Fee Schedule	
Fences.....	\$10.00
Small Storage Unit.....	\$20.00
Additions, Decks, Porches, Patios, etc.....	\$25.00
Garages, Shops, Out buildings.....	\$50.00
Manufactured Home (1976 or newer).....	\$100.00
New Construction – Residential.....	\$100.00
New Construction – Commercial.....	\$500.00
Penalty Fee (project started without approval).....	\$25.00

For Office Use		
Date Received <u>5/19/20</u>	Fee(s) \$	<input type="checkbox"/> Paid
Parcel Number <u>32-</u>		
Delinquent Utilities <input type="checkbox"/> \$ <u>NA</u>	Delinquent Property Taxes <input type="checkbox"/> \$ <u>NA</u>	
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	Council Meeting Date ___/___/___

NORTH



SOUTH PROPERTY LINE

CENTER ROAD

In accordance with Twin Valley City Ordinance:

§ 151.54 LAND USE PERMIT REQUIRED. No structure or fence subject to §151.46 shall be constructed until a land use permit has been obtained from the City Clerk. All permit applications must go before the Twin Valley City Council for approval. Regular meetings of the City Council are held on the second Monday of each month (unless otherwise posted).

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Certification Statement:

By signing this document, the applicant certifies:

- (1) All submitted information is true and accurate to the best of their knowledge;
- (2) Authorization from the property owner to perform the proposed work has been granted;
- (3) All pertinent and applicable state and local laws and ordinances will be complied with in performing the work for which this permit is issued;
- (4) Any required contractor license, personal license or certificate of competency will be obtained prior to issuance of this permit;
- (5) Unlicensed persons shall not be hired to perform work that requires a license or certificate of competency.
- (6) Property owner applicants acknowledge that they own the property associated with this permit and that the work proposed on this permit meets the requirements of MN Statutes 326B.805.

Signature of Applicant Tony Stuenkel

Date 5-21-26

Fee Schedule	
Fences.....	\$10.00
Small Storage Unit.....	\$20.00
Additions, Decks, Porches, Patios, etc.....	\$25.00
Garages, Shops, Out buildings.....	\$50.00
Manufactured Home (1976 or newer).....	\$100.00
New Construction – Residential.....	\$100.00
New Construction – Commercial.....	\$500.00
Penalty Fee (project started without approval).....	\$25.00

For Office Use			
Date Received	<u>5/21/26</u>	Fee(s)	\$ <u>100.00</u> <input checked="" type="checkbox"/> Paid # <u>4846</u>
Parcel Number	<u>32- 8527102</u>		
Delinquent Utilities	<input type="checkbox"/> \$ _____	Delinquent Property Taxes	<input type="checkbox"/> \$ _____
Approved	<input type="checkbox"/>	Denied	<input type="checkbox"/> _____ Council Meeting Date ____/____/____



Twin Valley Community Booster Club

PO Box 374 Twin Valley, MN 56584

May 15, 2026

****Request that the City also be an Official Sponsor of the event to have everything covered by the League of MN Insurance.**

Dear Community Partners,

Summer is right around the corner and the Twin Valley Community Booster Club has already started planning for this year's Town & Country Days festivities, scheduled for July 17th-19th. As usual, our Community Club is sponsoring multiple family fun events. We're talking a parade, car show, craft and vendor show, live music, family movie night, etc.

As usual, we're planning another spectacular firework show. However, we cannot afford to do it all without you. We hope you will consider being a sponsor and having your name/business promoted in return. Don't worry, we're making it easy for you to decide on a sponsorship. Attached you will find details on each suggested option. Please read through and pick one (or more) if you're willing. Also be sure to let us know the name you would like displayed.

- \$500 Donation – Saturday Car Show Music Sponsor
- \$500 Donation – Banner Sponsor
- \$250 Donation – Family Fun Sponsor
- \$100 Donation – Supporter Sponsorship
- \$50 Donation – Car Show Trophy Sponsor
- Other

BONUS! Our club is also officially a registered 501c3 non-profit—any donation made is completely tax deductible.

We're so grateful for what our sponsors, just like you, have helped us accomplish over the years. We hope you consider a contribution and thank you for your support.

Sincerely,

Twin Valley Community Booster Club

P.S. Join us at our next Community Club meeting, scheduled for June 10th at 6:30pm at the Twin Valley Liquor Store.

Town & Country Days Sponsorship Packages

Saturday Car Show music sponsor - \$500

- Featured musician is "Big Mike" Holmgren. Sponsorship includes banner/sign behind or next to stage.
- Includes name mention on social media and thank you in our end of year advertisement in the Twin Valley Times

Banner Sponsor - \$500

- Includes logo on a large banner to be displayed on the edge of town for approximately 1 month prior to Town and Country Days.
- Includes name mention on social media and thank you in our end of year advertisement in the Twin Valley Times

Family Fun Sponsor - \$250

- Includes logo/name on yard sign to be placed in front of screen at Family Movie Night and next to bouncy houses
- Includes name mention on social media and thank you in our end of year advertisement in the Twin Valley Times

Supporter Sponsorship - \$100 and under

- Includes name mention on social media and thank you in our end of year advertisement in the Twin Valley Times

Car Show Trophy Sponsor - \$50

- Includes logo on Sign Board trophy presented to winners
- Sponsor may assist in judging and/or selecting trophy winner

The Twin Valley Community Booster Club is a 501c3 non-profit organization. We welcome all donations to support the Twin Valley Town & Country Days and all Twin Valley Community Boosters activities. If you have other sponsorship or donation ideas or would like more information. Please contact Mark Askelson at 218-261-0520 or Tracy Christianson at 701-412-1403.

Name:

Phone Number:

Email:

Business/Organization (Exact name you want displayed):

Gary Community Club

PO Box 3

Gary, MN 56545

TVLS

Dear Business Owner,

The Gary Community Club takes great pride in sponsoring our annual Gary Days festivities. This year's event will take place **June 19-21, 2026**. Gary Days is a wonderful way for our community to get together and enjoy a weekend filled with fun activities for every age group. It is also our primary opportunity to raise funds for many worthy community causes and to pay for Gary Community Club events held throughout the rest of the year (Halloween Carnival, Santa Days, etc.)

We're asking for your support by donating funds or goods that can be used to help facilitate this event. You may send your donation to the above address, or, if you prefer, you can send an email to kristiengen@gmail.com and a Gary Community Club member will stop by to collect your donation before our event.

To share in the fun, we encourage you to create a float and join our parade to represent your business. It's a great way to showcase your support in our community. The parade starts at 11:00 a.m. on Saturday, June 20. Parade registration starts at 10:30 a.m. and is located by the old school parking lot. Mark your calendar!

Thank you so much for your support. With donations from local businesses such as yours, we can continue this tradition and Gary Days can be enjoyed by all.

Gary Community Club
Kristi Engen, member since 1999
kristiengen@gmail.com



**CITY OF TWIN VALLEY, NORMAN COUNTY, MINNESOTA
RESOLUTION 2026—**

A RESOLUTION TO AUTHORIZE THE SALE OF REAL PROPERTY

WHEREAS, The City of Twin Valley is the owner of real property, 500 Herold Court S, Parcel 32-8527102, in the City of Twin Valley, Norman County, Minnesota, legally described as follows:

Lot 3, Block 5 of Herold's Addition to the City of Twin Vally

AND, WHEREAS, the City does hereby authorize the sale of land to Anthony Stueness, for the amount of One Thousand Five Hundred dollars (\$1,500.00) for the above-described property; and

WHEREAS, the City of Twin Valley will maintain and easement on the South fifty feet of the parcel for maintaining the existing storm drain utility; and

WHEREAS, a resolution authorizing said conveyance is required.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Twin Valley does hereby authorize the Mayor of the City of Twin Valley and the City Clerk of the City of Twin Valley to execute and deliver a Quit Claim Deed between the two parties for the real property described.

Upon a roll call vote taken thereon the following voted in favor of said resolution _____; and the following voted against:

_____ **WHEREUPON** said resolution was duly adopted this _____.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR



GARY CARES
Norman County One Fund Drive

May 10, 2026

Dear Twin Valley Rescue,

Enclosed is the check representing your portion of the funds raised during the 2026 Norman County One Fund Drive. We are thrilled to provide you with this financial support as part of our ongoing commitment to our communities in Norman County.

The Norman County One Fund Drive met our expectations, thanks to the dedicated efforts of city clerks, township board volunteers, and the generous contributions of individuals and businesses like yours. Together, we rallied behind the cause of supporting local nonprofits, fire departments, and rescue teams, raising over **\$42,000.00** to ensure that vital services continue to thrive within our communities.

As a beneficiary of the Norman County One Fund Drive, you are part of a collective effort to strengthen our communities and support those in need. We are proud to stand alongside you in this endeavor and are grateful for your ongoing dedication to making a positive difference in the lives of others.

Because of the success of the Norman County One Fund Drive and the increasing number of nonprofits seeking to be included, we implemented an application process at the beginning of the 2024 drive. This process ensures fairness and transparency in selecting beneficiaries for the Norman County One Fund Drive. We encourage any NEW interested nonprofits to review the application criteria and submit their applications within the specified timeframe. The application details are posted on our Gary Cares website at www.garycares.org.

Please feel free to reach out via email garycaresmn@gmail.com or call Wendy (701) 388-6114 with questions or suggestions on strengthening the One Fund Drive.

Thank you for your continued support and participation in the Norman County One Fund Drive. Together, we are making a difference in the lives of those in need, and we look forward to your involvement in the application process for next year's ticket.

Sincerely,


Wendy Behnefeld
Gary Cares, President


Amanda Thronson
Gary Cares, Treasurer

check # 352
\$1,791.00

RECEIVED MAY 18 2026

Honoring, assisting, and embracing our community.

Gary Cares | PO Box 66 | Gary, MN 56545 | garycaresmn@gmail.com | www.garycares.org



GARY CARES
Norman County One Fund Drive

May 10, 2026

Dear Twin Valley Fire Department,

Enclosed is the check representing your portion of the funds raised during the 2026 Norman County One Fund Drive. We are thrilled to provide you with this financial support as part of our ongoing commitment to our communities in Norman County.

The Norman County One Fund Drive met our expectations, thanks to the dedicated efforts of city clerks, township board volunteers, and the generous contributions of individuals and businesses like yours. Together, we rallied behind the cause of supporting local nonprofits, fire departments, and rescue teams, raising over **\$42,000.00** to ensure that vital services continue to thrive within our communities.

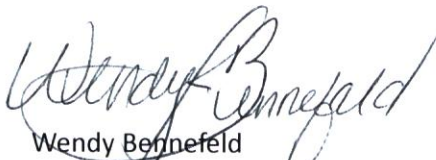
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Thank you for your continued support and participation in the Norman County One Fund Drive. Together, we are making a difference in the lives of those in need, and we look forward to your involvement in the application process for next year's ticket.

Sincerely,


Wendy Bennefeld
Gary Cares, President


Amanda Thronson
Gary Cares, Treasurer

check # 344
\$ 2,186.00

RECEIVED MAY 18 2026

Honoring, assisting, and embracing our community.

Gary Cares | PO Box 66 | Gary, MN 56545 | garycaresmn@gmail.com | www.garycares.org

LIQUOR STORE DAILY SALES
May 2025

Date	Fryer	Pizza	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	THC Bev	Drink Chip	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)
1	\$ 159.22	\$ 43.30	\$ 12.12	\$ 434.20	\$ 162.67		\$ 108.99		\$ 949.52	\$ 168.88		\$ 4.50		\$ 14.77	\$ 4.00	\$ 2,062.17	\$ 188.84	\$ 2,251.01	\$ 1,198.32	\$ 32.33		\$ 1,085.02	\$ 1,085.57	\$ 0.55
2	\$ 115.94	\$ 20.02	\$ 48.70	\$ 554.67	\$ 440.25		\$ 48.84	\$ 25.00	\$ 1,107.45	\$ 298.30		\$ 4.49		\$ 29.54	\$ 24.00	\$ 2,717.20	\$ 257.57	\$ 2,974.77	\$ 1,644.32	\$ 44.73		\$ 1,375.18	\$ 1,352.40	\$ (22.78)
3															\$ -	\$ -	\$ -					\$ -	\$ -	\$ -
4	\$ 161.33	\$ 10.71	\$ 9.80	\$ 184.80	\$ 99.67		\$ 73.98		\$ 528.71	\$ 210.36	\$ 98.13	\$ 3.29		\$ 14.77	\$ -	\$ 1,395.55	\$ 127.86	\$ 1,523.41	\$ 765.66	\$ 21.06		\$ 778.81	\$ 779.04	\$ 0.23
5	\$ 76.82	\$ 19.09	\$ 2.80	\$ 213.09	\$ 91.95		\$ 66.99		\$ 434.43	\$ 292.35	\$ 41.97					\$ 1,250.28	\$ 113.73	\$ 1,364.01	\$ 586.83	\$ 16.41		\$ 793.59	\$ 775.24	\$ (18.35)
6	\$ 106.16	\$ 27.94	\$ 14.90	\$ 233.92	\$ 102.40				\$ 1,015.98	\$ 266.29	\$ 6.99	\$ 13.99	\$ 2.75		\$ (1.00)	\$ 1,790.32	\$ 170.56	\$ 1,960.88	\$ 936.10	\$ 25.60		\$ 1,050.38	\$ 1,031.97	\$ (18.41)
7	\$ 140.60	\$ 47.26	\$ 21.44	\$ 183.38	\$ 60.28		\$ 14.00		\$ 770.50	\$ 340.50		\$ 2.00		\$ 14.77	\$ (12.00)	\$ 1,582.73	\$ 152.84	\$ 1,735.57	\$ 1,022.77	\$ 27.73		\$ 740.53	\$ 730.59	\$ (9.94)
8	\$ 110.80	\$ 8.38	\$ 5.12	\$ 435.73	\$ 147.68		\$ 28.00		\$ 938.89	\$ 264.45	\$ 71.97	\$ 11.87	\$ 8.75	\$ 11.70	\$ (12.00)	\$ 2,031.34	\$ 196.36	\$ 2,227.70	\$ 1,605.36	\$ 43.20		\$ 658.54	\$ 658.94	\$ 0.40
9	\$ 131.76	\$ 11.64	\$ 18.20	\$ 449.30	\$ 212.04		\$ 149.97		\$ 899.50	\$ 287.35	\$ 74.46	\$ 9.28	\$ 3.00	\$ 14.77	\$ -	\$ 2,261.27	\$ 206.02	\$ 2,467.29	\$ 1,435.25	\$ 39.54	\$ 8.00	\$ 1,033.58	\$ 1,033.75	\$ 0.17
10															\$ -	\$ -	\$ -					\$ -	\$ -	\$ -
11	\$ 54.47		\$ 5.60	\$ 98.32	\$ 70.99		\$ 101.98		\$ 388.52	\$ 275.03	\$ 6.99	\$ 13.99	\$ 2.50	\$ 3.90	\$ -	\$ 1,022.29	\$ 89.30	\$ 1,111.59	\$ 624.88	\$ 17.76		\$ 504.47	\$ 493.55	\$ (10.92)
12	\$ 39.57	\$ 40.51	\$ 2.80	\$ 96.94	\$ 69.16		\$ 56.00		\$ 753.11	\$ 214.88	\$ 94.97	\$ 9.87			\$ (4.00)	\$ 1,373.81	\$ 128.21	\$ 1,502.02	\$ 787.32	\$ 22.64		\$ 737.34	\$ 738.28	\$ 0.94
13	\$ 134.55	\$ 22.35	\$ 14.46	\$ 454.85	\$ 204.78		\$ 113.99		\$ 687.63	\$ 208.83		\$ 20.57		\$ 14.77	\$ -	\$ 1,876.78	\$ 171.26	\$ 2,048.04	\$ 1,227.61	\$ 32.71		\$ 853.14	\$ 853.56	\$ 0.42
14	\$ 47.95	\$ 8.38	\$ 6.18	\$ 224.58	\$ 73.95		\$ 28.00		\$ 507.21	\$ 220.20	\$ 9.99		\$ 8.74		\$ 21.00	\$ 1,156.18	\$ 106.94	\$ 1,263.12	\$ 583.75	\$ 15.50		\$ 694.87	\$ 695.38	\$ 0.51
15	\$1,530.75	\$ 36.78	\$ 39.64	\$ 858.80	\$ 329.68		\$ 28.00		\$ 852.45	\$ 309.79	\$ 56.97	\$ 7.78	\$ 3.50		\$ 18.00	\$ 4,072.14	\$ 357.30	\$ 4,429.44	\$ 2,652.14	\$ 70.19	\$ 9.00	\$ 1,838.49	\$ 1,838.54	\$ 0.05
16	\$ 55.40	\$ 8.38	\$ 27.53	\$ 662.28	\$ 498.04		\$ 56.00		\$ 1,268.43	\$ 407.52	\$ 20.97	\$ 27.56	\$ 9.00	\$ 12.38	\$ (9.00)	\$ 3,044.49	\$ 294.73	\$ 3,339.22	\$ 1,828.28	\$ 48.45	\$ 10.00	\$ 1,549.39	\$ 1,549.75	\$ 0.36
17															\$ -	\$ -	\$ -					\$ -	\$ -	\$ -
18	\$ 35.39		\$ 1.40	\$ 131.28	\$ 86.93		\$ 28.00		\$ 521.59	\$ 192.44	\$ 6.99	\$ 3.29	\$ 4.50		\$ (4.00)	\$ 1,007.81	\$ 95.66	\$ 1,103.47	\$ 586.65	\$ 16.09		\$ 532.91	\$ 533.69	\$ 0.78
19	\$ 113.58	\$ 27.47	\$ 2.80	\$ 263.00	\$ 75.99		\$ 85.99		\$ 476.93	\$ 450.14	\$ 37.47	\$ 3.29	\$ 1.75		\$ -	\$ 1,538.41	\$ 139.68	\$ 1,678.09	\$ 895.55	\$ 25.04	\$ 20.50	\$ 787.08	\$ 787.20	\$ 0.12
20	\$ 20.49		\$ 5.59	\$ 146.30	\$ 42.32		\$ 57.99		\$ 514.43	\$ 121.12	\$ 45.96	\$ 3.29	\$ 4.25		\$ -	\$ 961.74	\$ 88.10	\$ 1,049.84	\$ 457.27	\$ 12.74		\$ 579.31	\$ 625.06	\$ 45.75
21	\$ 112.21	\$ 8.38	\$ 20.04	\$ 563.75	\$ 324.01		\$ 126.00		\$ 859.80	\$ 318.40	\$ 27.98	\$ 13.99	\$ 3.00	\$ 14.77	\$ 17.00	\$ 2,409.33	\$ 221.70	\$ 2,631.03	\$ 1,670.65	\$ 44.33	\$ 5.00	\$ 999.71	\$ 1,000.00	\$ 0.29
22	\$ 190.90	\$ 19.09	\$ 25.04	\$ 264.88	\$ 170.89		\$ 84.00		\$ 805.98	\$ 498.74	\$ 42.96	\$ 181.71	\$ 14.75	\$ 57.27	\$ (13.00)	\$ 2,343.21	\$ 220.70	\$ 2,563.91	\$ 1,731.96	\$ 47.88		\$ 855.83	\$ 1,105.97	\$ 0.14
23	\$ 152.24	\$ 37.41	\$ 24.24	\$ 521.16	\$ 223.01		\$ 42.00		\$ 1,486.62	\$ 433.71	\$ 98.97	\$ 34.93	\$ 4.49		\$ 4.00	\$ 3,062.78	\$ 290.35	\$ 3,353.13	\$ 1,638.80	\$ 45.13	\$ 25.00	\$ 1,734.46	\$ 1,725.85	\$ (8.61)
24															\$ -	\$ -	\$ -					\$ -	\$ -	\$ -
25	\$ 187.62	\$ 8.85	\$ 12.60	\$ 176.57	\$ 114.46		\$ 56.00		\$ 612.64	\$ 106.87	\$ 13.99	\$ 19.27	\$ 4.00		\$ 9.00	\$ 1,321.87	\$ 118.02	\$ 1,439.89	\$ 816.55	\$ 21.83	\$ 5.00	\$ 640.17	\$ 640.40	\$ 0.23
26	\$ 105.24	\$ 30.73	\$ 17.26	\$ 194.51	\$ 75.55		\$ 42.00		\$ 467.55	\$ 293.46	\$ 37.96				\$ 11.25	\$ 1,275.51	\$ 116.89	\$ 1,392.40	\$ 727.43	\$ 19.38		\$ 684.35	\$ 678.85	\$ (5.50)
27	\$ 152.24	\$ 59.13	\$ 10.73	\$ 306.46	\$ 67.11		\$ 28.00		\$ 662.10	\$ 157.89	\$ 49.97	\$ 33.99	\$ 2.00		\$ 8.00	\$ 1,537.62	\$ 141.77	\$ 1,679.39	\$ 793.97	\$ 21.13	\$ 4.00	\$ 902.55	\$ 903.46	\$ 0.91
28	\$ 139.67	\$ 48.89	\$ 8.86	\$ 561.93	\$ 163.60		\$ 61.03		\$ 672.14	\$ 144.87			\$ 2.75	\$ 25.49	\$ 20.75	\$ 1,849.98	\$ 173.65	\$ 2,023.63	\$ 950.91	\$ 25.43		\$ 1,098.15	\$ 1,098.73	\$ 0.58
29	\$ 133.15	\$ 45.16	\$ 6.06	\$ 458.65	\$ 231.20		\$ 28.00	\$ 45.00	\$ 1,062.09	\$ 508.27	\$ 146.26	\$ 18.98	\$ 8.49	\$ 14.77	\$ (16.00)	\$ 2,690.08	\$ 256.20	\$ 2,946.28	\$ 1,607.71	\$ 43.32	\$ 13.00	\$ 1,368.89	\$ 1,369.07	\$ 0.18
30	\$ 117.34	\$ 40.51	\$ 7.00	\$ 458.35	\$ 120.81		\$ 70.00		\$ 1,361.00	\$ 334.06	\$ 29.96	\$ 9.99	\$ 18.25	\$ 33.02	\$ 24.00	\$ 2,624.29	\$ 248.34	\$ 2,872.63	\$ 1,490.59	\$ 42.11	\$ 16.00	\$ 1,408.15	\$ 1,408.50	\$ 0.35
31															\$ -	\$ -	\$ -					\$ -	\$ -	\$ -
	\$4,325.39	\$ 630.36	\$ 370.91	\$ 9,131.70	\$ 4,259.42	\$ -	\$ 1,583.75	\$ 70.00	\$ 20,605.20	\$ 7,324.70	\$ 1,021.88	\$ 455.21	\$ 108.97	\$ 276.69	\$ 95.00	\$ 50,259.18	\$ 4,672.58	\$ 54,931.76	\$ 30,266.63	\$ 822.26	\$ 115.50	\$ 25,284.89	\$ 25,493.34	\$ (41.55)

May 2026 ATM Report

DNS49583

Total Surcharge:\$339.50

**TWIN VALLEY MUNICIPAL
LIQUOR**

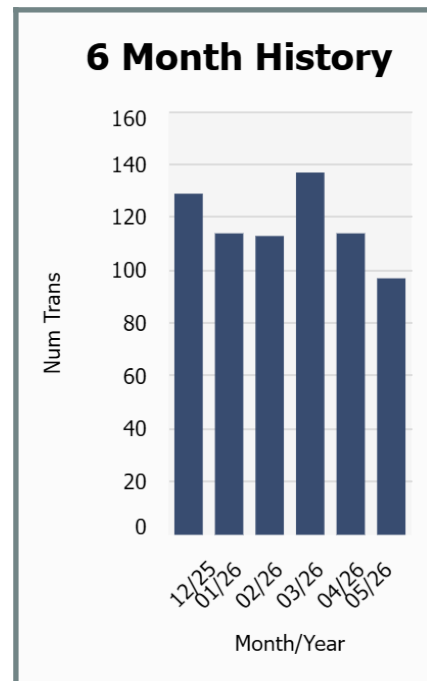
3771 COUNTY HIGHWAY 27

Twin Valley, MN 56584

Date	Wdl Txns	Schg Txns	Dny Txns	Total Txns	Wdl Amt	Schg Collctd
2026-05-01	3	3	0	3	\$220.00	\$10.50
2026-05-02	4	4	0	4	\$260.00	\$14.00
2026-05-03	4	4	0	5	\$600.00	\$14.00
2026-05-04	0	0	0	0	\$0.00	\$0.00
2026-05-05	1	1	0	3	\$40.00	\$3.50
2026-05-06	1	1	0	1	\$40.00	\$3.50
2026-05-07	2	2	0	3	\$140.00	\$7.00
2026-05-08	4	4	0	5	\$500.00	\$14.00
2026-05-09	5	5	2	14	\$460.00	\$17.50
2026-05-10	1	1	0	5	\$60.00	\$3.50
2026-05-11	0	0	0	0	\$0.00	\$0.00
2026-05-12	1	1	0	1	\$200.00	\$3.50
2026-05-13	2	2	0	4	\$140.00	\$7.00
2026-05-14	6	6	0	7	\$640.00	\$21.00
2026-05-15	8	8	0	12	\$920.00	\$28.00
2026-05-16	13	13	0	19	\$1,540.00	\$45.50
2026-05-17	6	6	0	7	\$640.00	\$21.00
2026-05-18	0	0	0	0	\$0.00	\$0.00
2026-05-19	0	0	0	1	\$0.00	\$0.00
2026-05-20	4	4	0	4	\$420.00	\$14.00
2026-05-21	1	1	0	1	\$100.00	\$3.50
2026-05-22	3	3	0	3	\$240.00	\$10.50
2026-05-23	3	3	0	3	\$600.00	\$10.50
2026-05-24	3	3	0	3	\$420.00	\$10.50
2026-05-25	0	0	0	0	\$0.00	\$0.00
2026-05-26	1	1	0	2	\$40.00	\$3.50
2026-05-27	7	7	0	11	\$780.00	\$24.50
2026-05-28	3	3	0	3	\$520.00	\$10.50
2026-05-29	5	5	0	8	\$780.00	\$17.50
2026-05-30	3	3	0	3	\$220.00	\$10.50
2026-05-31	3	3	2	6	\$340.00	\$10.50
Totals:	97	97	4	141	\$10,860.00	\$339.50

Month	Num Trans
12/25	129
01/26	114
02/26	113
03/26	137
04/26	114
05/26	97
	704

Average Monthly Trans:	117
------------------------	-----



As on 5/31/2026

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	396,705.68	103,174.32	28,633.05	0.00	319,798.74	0.00	28,633.05	180,081.25	498,350.78	678,432.03
Other Federal Programs - ARP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Housing (Optional)	69,486.90	0.00	0.00	0.00	0.00	0.00	0.00	69,486.90	0.00	69,486.90
LEASE Revenues - Tower Antenna Placement	32,868.82	6,523.85	0.00	0.00	0.00	0.00	0.00	39,392.67	0.00	39,392.67
2012A Refunding Bond	0.00	2,476.35	0.00	0.00	0.00	0.00	0.00	2,476.35	0.00	2,476.35
2013A Refunding Bond	0.00	3,711.26	0.00	0.00	96,167.25	0.00	0.00	(92,455.99)	0.00	(92,455.99)
MPFA DWRF 2019 Replacement Fund	49,935.00	0.00	0.00	0.00	0.00	0.00	0.00	49,935.00	0.00	49,935.00
General Capital Projects	(36,417.38)	56,798.36	0.00	28,633.05	16,295.34	0.00	0.00	32,718.69	0.00	32,718.69
Lot Incentive Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Utility Improvement Fund	259,294.10	10,178.30	0.00	0.00	54.32	0.00	0.00	269,418.08	0.00	269,418.08
Herold Court Paving Project	(216,100.11)	0.00	0.00	0.00	0.00	0.00	0.00	(216,100.11)	0.00	(216,100.11)
Blight & Beautification	26,711.58	0.00	0.00	0.00	0.00	0.00	0.00	26,711.58	0.00	26,711.58
Water	751,036.96	84,040.94	0.00	0.00	71,640.48	0.00	0.00	763,437.42	0.00	763,437.42
Sewage Collection and Disposal	402,372.29	99,771.51	0.00	0.00	59,071.87	0.00	0.00	443,071.93	0.00	443,071.93
Refuse or Garbage Collection	152,621.62	51,356.53	0.00	0.00	57,180.81	0.00	0.00	146,797.34	0.00	146,797.34
Municipal Liquor Store	111,981.29	258,575.68	0.00	0.00	310,282.65	0.00	0.00	60,274.32	83,283.14	143,557.46
Swimming Pool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SHIP - City projects	221.52	135.00	0.00	0.00	0.00	0.00	0.00	356.52	0.00	356.52
Memorial Gardens	79.12	0.00	0.00	0.00	0.00	0.00	0.00	79.12	0.00	79.12
Loan Pool/EDA	35,929.15	5,586.22	0.00	0.00	6,043.22	0.00	0.00	35,472.15	20,674.05	56,146.20
City Cemetery	1,552.60	0.00	0.00	0.00	0.00	0.00	0.00	1,552.60	0.00	1,552.60
General Trust - Special Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	2,038,279.13	682,328.32	28,633.05	28,633.05	936,534.68	0.00	28,633.05	1,812,705.82	602,307.97	2,415,013.79

PROPOSED City of Twin Valley Purchasing Policy

Purpose

The purpose of this policy is to establish procedures for purchases made on behalf of the City of Twin Valley to ensure that purchases comply with all applicable laws, ensure taxpayers receive the lowest price and best value, and the provide clear and consistent guidelines for authorized City employees to follow.

Statutory Authority

The City will follow specific purchasing provisions under Minnesota State Statutes included in chapters 471, 412.271, and 375.18 (or as amended).

Authority

Department Heads are authorized to approve purchased from approved vendors not exceeding \$_____, for a single purchase and will be responsible for purchasing within budgeted guidelines. Purchases greater than \$_____ must be authorized by the City Council. In the event of an emergency, staff has the authority to initiate purchase as required for the good of the City. These purchases will be presented tat the next council meeting for approval by Council.

Uniform Municipal Contracting Law

The City will follow procedures as set forth in the Minnesota Statute 471.345 (or as amended).

- Purchases of \$25,000 or Less—The purchase may be made either upon quotation or in the open market, in the discretion of the City Council.
- Purchases between \$25,001 and \$175,000—the purchase may be made either upon sealed bids or by direct negotiation, by obtaining tow or more quotations for the purchase when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding.
- Purchases of \$175,000 or More—the purchase required seal bids be solicited by public notice.
- Exceptions—The City may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of this section if the purchase is through the State of Minnesota’s cooperative purchasing venture or a national municipal association’s purchasing alliance or cooperative created by a joint powers agreement that purchases items from more than one source on the basis of competitive bids. Other exceptions may include: professional service, insurance contracts, purchases from other government agencies, real estate, sole source vendors and others as defined by MN Statute 471.345.

- Change orders—the City Clerk/Treasurer is authorized to approve and execute change orders on behalf of the City for public improvement projects up to 5% of the overall project cost, with the review and approval of the City Engineer and City Public Works Superintendent.

Expense Reimbursement

Employee expense reimbursements (i.e. mileage), are to be submitted on an expense report form with supporting documentation and should be provided to the City Clerk/Treasurer.

Credit Cards

The City has authorized the use of credit cards. Reference the City of Twin Valley Credit Card Policy.

Local Purchasing/Vendor Charge Accounts

The City has authorized the use of credit accounts. Charges will be made by authorized purchasers only. Reference the City of Twin Valley Local Purchasing/Vendor Charge Policy.

Payment Procedures

In accordance with MN Statute 471.425, the City has 35 days from receipt of the invoice to process payment.

All invoices received shall be given to the City Clerk/Treasurer for processing.

Department Heads are responsible for reviewing all aspects of the invoice and verifying the validity of the expenditure. The Department Head is also responsible for providing the fund and purpose of purchase so that the expenditures are appropriately classified in the City's financial records. Department Heads will authorize the expenditure for payment by signing off on invoice.

Certain routine transactions are excluded from Department Head review and approval, including but not limited to, payroll, employee benefits, insurance, and utility billings.

INVOICE

Fuchs Sanitation Services Inc

514 2nd St SE
PO Box 67
Glyndon, MN 56547
(218) 498-2875

City of Twin Valley
PO Box 307
Twin Valley, MN 56584

Invoice #: 151193
Invoice Date: 5/15/2026
Due Date: 5/25/2026
Payment Terms: Due on Receipt

DESCRIPTION	QUANTITY	PRICE	AMOUNT
5 Extra Garbage Loads for Cleanup to Gently	5.00	\$1,357.50	\$6,787.50
		SUBTOTAL:	\$6,787.50
		RESIDENTIAL SW TAX SALES TAX -	\$661.78
		9.75%:	
		TOTAL:	\$7,449.28
		BALANCE DUE:	\$7,449.28