

**MONDAY, May 11, 2026 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, Mike Lampton

OTHERS: Kerry Askelson, Toni Nysetvold, Pete Pazdernik, Prestin Douville, Connie Hamernik, Jodi Garza, Tony Stueness

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, May 11, 2026. Mayor Bolton called the meeting to order at 7:00PM.

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA—Christianson/Lampton-m/s/p to approve the following additions to agenda—Building Permit Application, Request to purchase land, Open Meeting Law & League of MN Cities Discussion.

MONTHLY BUSINESS

Minutes—Christianson/Lampton-m/s/p to approve April minutes as written.

Disbursements—Carlsrud/Allrich-m/s/p to approve disbursements totaling \$119,946.50, a full list of which is available for review in the City Clerk's Office.

COMMUNITY—BUILDING PERMITS—Lampton/Carlsrud-m/s/p to approve permit to install new fence at 100 3rd ST SW. (Christianson abstained from vote.) Carlsrud/Lampton-m/s/p to approve building permit to install new fence at 203 2nd ST NW.

Lampton/Allrich-m/s/p to approve \$50.00 towards an advertisement in the 2026-2027 Community Calendar.

(Christianson abstained from vote.) Council will also continue to have meetings listed.

Council received application to purchase lot 3, block 5 of Herold's Addition (500 Herold Ct S) from Tony Stueness. Discussed possible issues with storm sewer and drainage ditch located in lot. Council does not want to see new pavement torn up to accommodate. Askelson expressed concerns about logistics of making service line connections to the main water and sewer lines in that area, noting other lots in Herold Ct already have connections in place for this purpose. Stueness is partial to requested lot, Bolton expressed it would be foolish to turn down an opportunity for new development in town. Bolton/Christianson-m/s/p to approve sale of lot for \$1,500 and give Stueness 30 days to determine if connections can be made to the lot without damaging new pavement before sale will be finalized, noting all costs to connect and any resulting damage will be the responsibility of Stueness.

OLD BUSINESS—RENTAL ORDINANCE—Council given updated draft of ordinance for review. No new changes made. Landlord Jodi Garza asked when new regulations would become effective and what the registration process will look like. Council in agreement to begin registration as of January 1, 2027 to give landlords plenty of time to prepare if needed. Questions regarding family living in rental units. Bolton noted that if the resident of the home is separate from the owner/tax payer, then homes are considered to be rentals. Mayor Bolton motioned to adopt Chapter 115: Registration of Rental Units to the Twin Valley City Ordinance. Motion seconded by Councilmember Allrich. Upon roll call vote, **RESOLUTION 2026—07** A RESOLUTION TO ADOPT CITY ORDINANCE TITLE XI, CHAPTER 115, REGISTRATION OF RENTAL UNITS, passed by 4:1, Councilmember Carlsrud voting in opposition.

Christianson/Lampton-m/s/p to approve and publish the following Ordinance Summary in the Twin Valley Times, in accordance with State law.

The City Council of the City of Twin Valley has adopted Ordinance Title XI, Chapter 115, titled REGISTRATION OF RENTAL UNITS. This ordinance implements a registration process for all rental housing for the purpose of preserving and protecting neighborhoods and the public health, safety, welfare and morals of those who live there. The full text of Ordinance Title XI, Chapter 115 is available for inspection at Twin Valley City Hall during regular business hour or on the City Website (www.TwinValleyMN.com).

FIRE/RESCUE—Pazdernik reported 3 fire and 21 rescue calls for April. Reviewed results from surplus equipment auction. City will receive a total of \$ 61,719 with \$44,607 returning to the Fire Department. Discussed old Fire Department trailer, had been taken to the City shop, will not be useful for this department, discussed placing this on closed bids to sell. Pazdernik requested that Council start thinking about allocating funds to purchase a new Ambulance for the rescue squad, currently there is \$25,000 in reserves. Lampton/Carlsrud-m/s/p to approve new hire of Marcus Gunnufson as volunteer firefighter. Discussion on generator and warning siren.

LAW ENFORCEMENT—March and April law enforcement activity reports distributed.

LIQUOR—April gross sales \$42,763.25, ATM revenue \$399.00. Update on events. Liquor sales revenue from event held at the community center on 4/25 amounted to \$277.14. Lampton/Christianson-m/s/p to approve donation to the Twin Valley American Legion. Nysetvold noted that American Legion has approved donation of \$3,000 in gambling proceeds to go towards fryer purchase.

PUBLIC WORKS—Cyber security upgrades are needed at water treatment plant. Quote for upgrades from IPS distributed totaling \$2950, Carlsrud/Lampton-m/s/p to approve expense. Discussed Lead and Copper Rule and service lines requiring replacement under these rules. The City has 45 services lines that are lead/galvanized. Lampton/Allrich-m/s/p to approve sending request on behalf of the City to be placed on the 2027 Drinking Water Revolving Loan Fund Intended Use Plan, requesting \$1,125,000 in funding.

EDA/PARKS—Discussed installation of new lighting at skating rink, downed trees on Heiberg trail, and frisbee golf course. Multiple EDA loans are past due, requested past due notices be sent; will also be looking into a policy regarding past due EDA loans and the procedure. Committee is looking into new playground equipment for the Community Park, will also check into grant writers for funding opportunities. State electrical inspector notified City that there will need to be new pedestals installed at the RV Park to bring up to code.

FINANCIALS—April financial statement distributed to Council for review. Will be receiving May tax settlement from the County this month.

NEW BUSINESS—Distributed e-mail from Kodey Hegreberg requesting to purchase empty lot at 104 Norman Ave NW for \$500. Concerns expressed over lack of current building permit for decking at 106 Norman Ave NW. Multiple members of Council were unaware of empty lot, would like to have more discussion and planning on before making lot saleable. Christianson/Carlsrud-m/s/p to deny request at this time.

The MN DNR requires a yearly resolution of sponsorship from the City for the Moonshiners Snowmobile club to receive grant funding. Motion by Councilmember Christianson, seconded by Councilmember Lampton and upon a roll call vote, **RESOLUTION 2026—08** A RESOLUTION AUTHORIZING CONTINUED SPONSORSHIP OF THE SNOWMOBILE TRAILS OPERATED BY THE MOONSHINERS SNOWMOBILE CLUB, passed by 5:0.

Clerk Johnson presented proposed policy on purchasing from local vendors on credit account. City does not currently have a purchasing policy in place; Johnson would like to see more policies and procedures adopted with clear guidelines to reference as issues or questions arise. Motion by Councilmember Christianson, seconded by Councilmember Lampton and upon a roll call vote, **RESOLUTION 2026—09** A RESOLUTION TO ADOPT THE TWIN VALLEY PURCHASING POLICY FOR LOCAL VENDOR CHARGE ACCOUNTS, passed by 5:0.

FYI/OTHER—Johnson is taking a training course online regarding Open Meeting Law and will develop a power point for members of Council to review. Councilmember Carlsrud attending free League of MN Cities meeting 5/28 and will also be signing up for League Committee Meetings that meet quarterly.

Lampton/Christianson-m/s/p to adjourn, 8:43PM.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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