

Twin Valley City Council
Regular Council Meeting

Monday, February 9, 2026 7:00 PM
Twin Valley Community Center

1 **CALL TO ORDER** _____ PM

2 **PLEDGE OF ALLEGIANCE**

CITIZEN'S FORUM Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA _____ / _____ M/S/P

- 1) _____
- 2) _____

3 **MINUTES APPROVAL** January Minutes _____ / _____ M/S/P

CLAIMS	01/13/2026 - 01/31/2026	<u>\$42,856.14</u>
	02/01/2026 - 02/09/2026	<u>\$55,988.34</u>

PAYROLL	01/04/2026 - 01/17/2026	<u>\$9,668.23</u>
	01/18/2026 - 01/31/2026	<u>\$11,220.56</u>

DISBURSEMENT TOTAL \$119,733.27 _____ / _____ M/S/P

5 **PROJECT UPDATE**

6 **COMMUNITY** Donation/Sponsorship Requests

8 **REPORTS OF OFFICERS, BOARDS, COMMITTEES**

FIRE/RESCUE General Report

LAW ENFORCEMENT REPORT

LIQUOR General Report Gross Sales \$ 42,679.89 ATM \$399.00

PUBLIC WORKS General Report
Frozen Water Lines -- Citizen letter & Policy update request

EDA/PARKS General Report

OTHER COMMITTEE UPDATE(s)

ADMIN January Financial Statement

9 **OLD BUSINESS** Rental Ordinance
Land transfer - updated property description

10 **NEW BUSINESS** Forfeited Properties -- Upcoming Auction

11 **FYI/OTHER** Notice - West Central Regional Water District

12 **MEETING ADJOURNED** _____ PM _____ / _____ M/S/P

**MONDAY, January 12, 2026 – TWIN VALLEY CITY COUNCIL
REGULAR & ORGANIZATIONAL MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson **VIRTUAL:** Mike Lampton
OTHERS: Toni Nysetvold, Prestin Douville, Pete Pazdernik

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly and 2026 organizational meeting on Monday, January 12, 2026. Mayor Bolton called the meeting to order at 7:01PM.

MONTHLY BUSINESS

Minutes—Christianson/Allrich-m/s/p to approve December minutes as written.

Disbursements—Lampton/Christianson-m/s/p to approve disbursements totaling \$316,449.52, a full list of which is available for review in the City Clerk's Office.

PROJECT UPDATE—Paperwork will be completed by Sellin Brothers and sent to the USDA-RD in February in preparation for project closeout. A final walkthrough will be completed in the spring.

COMMUNITY—Carlsrud/Allrich-m/s/p to approve the following 2026 commercial business licenses—Dollar General: Tobacco, Hayden's Oof-da Tacos: Vendor.

FIRE/RESCUE—Pazdernik reported 1 fire and 4 rescue calls for December. Total calls for 2025—42 fire and 170 rescue. One new pickup truck has been equipped with lighting. Skid units are still on order—is looking into having these units be removable. Ambulance radio antenna has been repaired. Lampton/Carlsrud-m/s/p to approve sending up to 4 members of the department to trauma tactics training in Detroit Lakes; cost will be \$30 per person. Christianson/Allrich to approve sending 2 members of the department to Fire Officer training in Mahanomen February 21-22. Discussion on old equipment and preparing for auction in the spring. Discussed old generator from lagoons, requesting to look into moving this to the fire hall to power lights and doors in the event of an emergency. Addressed City Emergency Operation Plan—it was questioned if the official plan names the Community Center as the town emergency shelter; plan may need to be reviewed and updated. Christianson/Carlsrud-m/s/p to approve 2025 Fire/Rescue hours at 339 Rescue and 924 Fire hours. Volunteers thanked for their time and dedication.

LAW ENFORCEMENT—Report distributed from Sheriff Fall showing 32 calls for service and 148 hours of patrol for the month of December. Increased law enforcement presence has been notable. Request for more patrol hours in neighborhoods and possibly report of miles patrolled if available. Bolton will contact Fall.

PUBLIC WORKS—Question regarding plowing at Heiberg Park. Vehicles have recently been stuck in the snow. Bolton will relay message to Askelson, unsure if this has been a standard practice in the past. Parks committee would like to see park plowed to encourage winter use such as ice fishing. Discussed large snow pile on 2nd Street NW, is currently being removed. Allrich suggested placing more snow on open lots along Main Ave West to save from having to haul as often.

LIQUOR—December gross sales \$49,995.84, ATM revenue \$451.50. Nysetvold updated Council on events—Will host horse races by the American Legion/Fire Department Friday 01/16, open on Super bowl Sunday with an appetizer contest. Fryer is currently out of commission again, fan that was replaced prior to Town & Country Days has quit again. Nysetvold has investigated issue and is not coming up with any definitive issue. New fan has been ordered. Requested Council input on continuing to replace the fan moving forward or look into the purchase of a different unit. Advised to research possible alternatives and continue to repair at this time. Council wondering profit margin on fryer food sales, will look into separating from pizza on reports. Inventory count was completed on 01/04. Cash basis accounting shows a net income for 2025 of \$9,345.47.

EDA/PARKS—Discussed skating rink and new skates. Christianson is meeting with a new contact regarding a possible playground project. Discussed recent misuse of the bathroom facilities at the Skating Rink building. Shower room has been locked and will remain locked for the winter. Will possibly close and lock one bathroom for the winter months as well.

FINANCIALS—Council given December financial balance statement. Christianson/Carlsrud-m/s/p to approve the following year end transfers—\$62,740.19 From 2013A Refunding bond to \$40,781.12/Water and \$21,959.07/Sewer. \$4,051.57/Water, \$16,206.28/Sewer, \$6,752.61/Storm Sewer to 2012A Refunding bond. \$12,060 from Water to system replacement fund.

Council given unaudited year end financial report of cash basis accounting to review.

Christianson/Allrich-m/s/p to approve 2025 voided checks# 33709, 33822, 23460L, 23555L, 23617L, 23660L, 23683L, 23751L, 23761L.

RENTAL ORDINANCE—Ordinance sent to and reviewed by Julin Law Office. Attorney saw no issues with the proposed. Verified that the “grandfather clause” referred to by State Statute 462.357 would not be applicable against proposed licensing ordinance. Discussed requirement for tenant information, Johnson will verify that this requirement will not break any privacy laws. Removed requirements for date of birth for applicants. Tentative fee schedule for registration will be \$15/year single family unit and \$20/year multifamily unit, with administrative citations to follow suit with nuisance violation schedule. Updated draft of ordinance will be forwarded to Council for review as soon as it is received back from law office. Reading for preliminary approval will be held at February meeting.

NEW BUSINESS—Carlsrud/Christianson-m/s/p to acknowledge audit engagement letter from Hoffman, Philipp, & Martel to begin the 2025FY Audit. Allrich/Lampton-m/s/p to approve updating paid leave to reflect small employer premium amount of .66%.

2026 ORGANIZATIONAL BUSINESS— Council was presented with a list of necessary declarations for the 2026 Fiscal Year. Motion by Councilmember Christianson second by Councilmember Allrich, the following 2026 organizational resolutions were approved.

RESOLUTION 2026—01 CITY OF TWIN VALLEY 2026 ORGANIZATIONAL DECLARATION RESOLUTION

WHEREAS Minnesota State Statutes require certain actions by the City of Twin Valley City Council at the annual organizational council meeting;

THEREFORE, BE IT RESOLVED that the City of Twin Valley City Council does hereby approve the following designations for the 2026 Fiscal year:

MEETINGS—Regular meetings of the Twin Valley City Council shall be held on the Second Monday of each month at 7:00 p.m. Any regular meeting, with proper public notification, may be cancelled or rescheduled by Council action.

OFFICIAL PUBLICATION—The City Council of the City of Twin Valley does hereby designate the Twin Valley Times, Twin Valley, as its official newspaper for its 2026 publications.

DESIGNATED POLLING PLACE— The City Council of the City of Twin Valley does hereby designate the Norman County Court House as the official designated polling place for the City of Twin Valley, as a mail in voting district.

OFFICIAL FINANCIAL DEPOSITORIES—The City Council of the City of Twin Valley does hereby designate the United Valley Bank, Twin Valley and the Mid-Minnesota Federal Credit Union, Ada as official depositories of the city for the 2026 year.

OFFICIAL SIGNATORY POWERS—It is by action of the City Council of the City of Twin Valley to have three signatures on all issued written payments for claims against the City; and the signatures for the Mayor (Michael Bolton), Councilmember (Tracy Christianson) and City Clerk-Treasurer (Rachel Johnson) will be original signatures on all issued payments, checks issued for investments; and

The signatures of the authorize powers are further authorized to sign checks for payroll processing, payments to Federal or State agencies as required by agreement or statute; such as for payroll taxes, sales taxes, claims and invoices, authorized electronic payments to State and/or Federal agencies to meet debt obligations; and

In the event that one of the elected officials so designated as an official signatory power is incapacitated or unavailable to sign the Twin Valley City Council hereby designates council member Mike Lampton and Utility Clerk Deanne Peterick as an Emergency Signatory Officials.

DESIGNATED INSURANCE AGENT OF RECORD—The City Council of the City of Twin Valley does hereby designate the Twin Valley Agency transitioning into the Wild Rice Agency, as its LMCIT Insurance Agent.

RESOLUTION 2026—02 RESOLUTION TO ASSIGN THE COMMITMENT OF THE CITY RESERVES FOR THE 2026 FISCAL YEAR

BE IT RESOLVED that the City Council of the City of Twin Valley does hereby assign and commit the following reserves and values to the designated funds.

NOW THEREFORE BE IT FURTHER RESOLVED that the following City of Twin Valley reserves be assigned and committed as follows:

ID	Description	12/31/25 Value
11644a	Community Center Improvements	\$4,186.32
62868	Community Center Reserves	\$8,341.06
63012	Community Center Reserves	\$29,717.83
63113	Community Center Reserves	\$5,263.81
63111	Community Center Reserves	\$3,158.29
63995	Community Center Reserves	\$5,426.33
11755	Community Center Improvements	\$13,680.65
11811	EDA Reserves	\$13,794.20
11812	EDA Reserves	\$6,879.85
63994	Fire Department	\$10,852.67
63110	Fire Department - Equipment	\$3,158.29
22109	Fire Department - Truck Fund	\$9,283.02
63143	Fire Department - Truck Fund	\$53,414.02
22211	Fire Department Equipment Fund	\$8,819.00
12423	Fire Department Reserves	\$29,182.50
63244	Fire Department Reserves	\$11,055.74
63011	Fire Department Reserves	\$28,633.05
102319	Fire Department Reserves	\$12,823.70
21932	Fire Department Veh/Equip Fund	\$11,492.36
12586	Fire Equipment Fund	\$1,124.61
12587	Fire Equipment Fund	\$1,336.59
10375	GF Blight & Beautification	\$9,873.47
9192	GF Building Improvements	\$5,647.78
10045	GF Municipal Center Improvements	\$7,786.94
7528	GF Street Improvements	\$54,428.54
12422	GF Streets Department Equipment	\$22,805.84
307425471	Liquor Store -Building Improvement Fund	\$188.90
309607618	Liquor Store Building Improvements	\$56,029.95
10841	Liquor Store Reserves	\$11,042.10
11400	Liquor Store Reserves	\$15,310.23
62675	Parks Reserves	\$11,164.76
63114	Parks Reserves	\$3,579.39
63245	Parks Reserves	\$16,583.61
102320	Parks Reserves	\$3,590.64

DISBURSEMENTS FOR APPROVAL

01/13/2026 thru 02/09/2026

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
A.F.L.A.C. WEST REGION	Employee Benefit	\$69.00
BMO BANK	Bankcard Expense	\$915.14
EFTPS-ONLINE	Payroll Taxes	\$4,309.72
HEALTH EQUITY	Employee Benefit	\$338.30
JOHN DEERE FINANCIAL	Repairs & Maintenance	\$85.08
JULIN LAW OFFICE, PLLC	Professional Service	\$120.00
LAKES COMMUNITY COOP	Utility	\$2,370.38
MARCO TECHNOLOGIES LLC	Contracted Service	\$64.37
MATRIX TRUST COMPANY	Employee Benefit	\$110.00
MJM NYSETVOLD INC.	Repairs & Maintenance	\$1,055.52
MN DOR - PAYROLL TAX	Payroll Taxes	\$319.46
MN PEIP	Employee Benefit	\$1,702.73
MN STATE COMM & TECH COLLEGE	Training	\$807.00
NORTHSTAR HARDWARE	Repairs & Maintenance	\$375.52
OFFICE SUPPLIES PLUS*	Operating Supplies	\$19.99
OTTERTAIL POWER CO.	Utility	\$3,438.88
PAYROLL	Wages	\$6,143.16
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,185.49
PITNEY BOWES	Postage	\$249.25
PREMIUM WATERS	Operating Supplies	\$27.25
RACHEL JOHNSON	Operating Supplies	\$118.42
UNITED VALLEY BANK	Rent	\$20.00
USABLE LIFE	Employee Benefit	\$24.51
VESTIS	Contracted Service	\$493.99
	GENERAL TOTAL	\$24,363.16
MIDSTATES WIRELESS, INC.	Contracted Service	\$16,295.34
	GENERAL CAPITAL TOTAL	\$16,295.34
A.F.L.A.C. WEST REGION	Employee Benefit	\$19.23
BMO BANK	Bankcard Expense	\$173.72
CORE & MAIN LP	Repairs & Maintenance	\$157.28
EFTPS-ONLINE	Payroll Taxes	\$864.41
GOPHER STATE ONE-CALL	Contracted Service	\$50.00
HAWKINS, INC.	Operating Supplies	\$703.50
HEALTH EQUITY	Employee Benefit	\$215.74
LAKES COMMUNITY COOP	Utility	\$491.74
MATRIX TRUST COMPANY	Employee Benefit	\$320.00
MJM NYSETVOLD INC.	Repairs & Maintenance	\$340.53
MN DOR - PAYROLL TAX	Payroll Taxes	\$143.04
MN DOR - SALES & USE TAX	Sales tax	\$106.00
MN PEIP	Employee Benefit	\$1,134.44
NORTHSTAR HARDWARE	Repairs & Maintenance	\$36.08
OFFICE SUPPLIES PLUS*	Operating Supplies	\$37.77
OTTERTAIL POWER CO.	Utility	\$1,682.42
PAYROLL	Wages	\$3,012.37
P.E.R.A. - SDR DIVISION	Employee Benefit	\$710.94
PITNEY BOWES	Postage	\$200.00
TEAM LABORATORY CHEMICAL, LLC	Operating Supplies	\$420.00
USABLE LIFE	Employee Benefit	\$20.71
VESTIS	Contracted Service	\$177.91
	WATER TOTAL	\$11,017.83
A.F.L.A.C. WEST REGION	Employee Benefit	\$19.21
EFTPS-ONLINE	Payroll Taxes	\$864.35
GOPHER STATE ONE-CALL	Contracted Service	\$50.00
HEALTH EQUITY	Employee Benefit	\$215.71

LAKES COMMUNITY COOP	Utility	\$300.25
MATRIX TRUST COMPANY	Employee Benefit	\$320.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$143.01
MN PEIP	Employee Benefit	\$1,134.45
NORTHSTAR HARDWARE	Repairs & Maintenance	\$36.08
OTTERTAIL POWER CO.	Utility	\$392.15
PAYROLL	Wages	\$3,012.37
P.E.R.A. - SDR DIVISION	Employee Benefit	\$710.92
PITNEY BOWES	Postage	\$100.00
TEAM LABORATORY CHEMICAL, LLC	Operating Supplies	\$1,100.00
USABLE LIFE	Employee Benefit	\$20.71
VESTIS	Contracted Service	\$177.92
	SEWER TOTAL	\$8,597.13
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$8,466.27
MN DOR - SALES & USE TAX	Sales tax	\$1,135.00
	GARBAGE TOTAL	\$9,601.27
A.F.L.A.C. WEST REGION	Employee Benefit	\$5.66
ALLEN SOLHEIM	Contracted Service	\$60.00
ANDERS VALLEY PUBLISHING, LLC	Advertising	\$130.00
BERGSETH BROS.	Merchandise for Resale	\$5,180.95
BEVERAGE WHOLESALERS	Merchandise for Resale	\$494.65
BMO BANK	Bankcard Expense	\$531.72
BREAKTHRU BEVERAGE	Merchandise for Resale	\$756.17
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$147.00
D-S BEVERAGES	Merchandise for Resale	\$3,821.90
EFTPS-ONLINE	Payroll Taxes	\$2,154.58
ELECTRO WATCHMAN, INC.	Contracted Service	\$160.74
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$160.50
HEALTH EQUITY	Employee Benefit	\$122.75
HEGGIES PIZZA, LLC	Merchandise for Resale	\$571.55
HENRY'S FOODS INC.	Merchandise for Resale	\$3,552.57
J & S MARKETING, LLC	Merchandise for Resale	\$360.00
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$4,785.45
KASEYA US, LLC	Contracted Service	\$200.00
LAKES COMMUNITY COOP	Utility	\$609.08
McKINNON COMPANY, INC.	Merchandise for Resale	\$1,366.55
MJM NYSETVOLD INC.	Repairs & Maintenance	\$353.66
MN DEPT. OF PUBLIC SAFETY	Professional Fee	\$750.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$319.25
MN DOR - SALES & USE TAX	Sales tax	\$4,428.00
MN PEIP	Employee Benefit	\$784.34
NORTHSTAR HARDWARE	Repairs & Maintenance	\$29.98
OLE & LENA'S PIZZERIA	Merchandise for Resale	\$682.25
OTTERTAIL POWER CO.	Utility	\$1,136.46
PAYROLL	Wages	\$8,720.89
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,534.62
PITNEY BOWES	Postage	\$100.00
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$782.99
TEAM LABORATORY CHEMICAL, LLC	Operating Supplies	\$68.00
UNIVERSAL ADCOM, LLC	Advertising	\$495.00
USABLE LIFE	Employee Benefit	\$4.97
VESTIS	Contracted Service	\$335.52
	LIQUOR TOTAL	\$45,697.75
BORDER STATES ELECTRIC SUPPLY	Outdoor Lighting	\$4,160.79
	EDA TOTAL	\$4,160.79
	DISBURSEMENT TOTAL	\$119,733.27

Norman County East Post Prom 2026

Dear NCE Friends and Organizations,

Preparations are beginning for the 2026 NCE Post Prom Event! This year's Norman County East Junior Class parents are continuing the tradition of sponsoring a Post Prom Party for our youth, which will be held in the Spring of 2026. Post Prom is a supervised, alcohol-free, drug-free event immediately following prom. The parent coordinated event allows and encourages teens to celebrate with friends without the worries and dangers that are even more prominent today. Post Prom provides food, music, games, activities, and door prizes for our students and their guests.

To ensure this tradition continues, we rely heavily on community and business donations. Donations of money, prizes, or gift certificates to be given away at the Post Prom party would be greatly appreciated. If you would like to make a financial donation, you may mail it to the address below. Please make any checks out to NCE Post Prom. If you have a prize you would like to donate, items can be dropped off at the school or we are happy to pick up upon request. As a way of saying thank you, donations valued at \$100 or more will be recognized on the back of our 2026 Post Prom t-shirts. In our effort to coordinate prizes and print t-shirts, we ask to receive all donations by March 15, 2026.

Any donation you can provide will be greatly appreciated. We thank you for your generosity and look forward to hearing from you. If you have any questions or wish to further discuss Post Prom, feel free to call the number listed below or speak to any Norman County East Junior parent.

Sincerely,

2026 Post Prom Committee

All donations can be dropped off at the school or mailed to:

Post Prom Committee
NCE High School
PO Box 420
Twin Valley, MN 56584

Contact Phone(s): Crystal Askelson 218-790-4956 or Toni Nysetvold 218-415-0479



January 18, 2026

Twin Valley Riders Club is a local horseback riding club, located along the Wild Rice River just outside of Twin Valley, MN. We have great members who take pride in our grounds. We have monthly fun shows we call the "Buckle Series" on the 3rd Sunday of each month May through September.

The arena has bleachers, restrooms, and a campground with trails along the picturesque river for riding, ATVs, or hiking. Last year the city of Twin Valley set up a river access along the bridge just north of our entrance.

Over the last couple of years, we have built a storage garage for our maintenance and show equipment, upgraded our bathrooms and sound system, improved the footing in our lighted arena and removed fallen and dead trees giving the campground a face lift and some flood protection. You, our sponsors, wonderful grants and the diligent work of our board and volunteers are making our facility even better. We believe our shows promote family, outdoor activities, exercise, and sportsmanship. From our littlest of lead-line competitors to our highly competitive youth and adult contestants, we appreciate you.

We share our facilities with the Wild Rice Peacemakers (WRPM) and 3-Gems Saddle Club (3GSC). Open riding for our members the first weekend of each month promotes inclusion of everyone. You do not need to ride or compete to enjoy camping, bonfires, and create friendships that become more like family. Every year we have a Memorial Ride last weekend in September, to commemorate the founders and loved ones that have gone before us. We provide entertainment and bonfires at the campground with chili cookoff and potluck.

As one of the largest and most diverse horse clubs in the area we encourage our youth to take on roles of leadership to help others by sharing their experiences and knowledge. We have Royalty and Jr Royalty helping with organizing and leading our club and representing our club to the public. We have wheelchair accessible covered bleachers and parking, picnic tables, and a brand-new children's play area.

We are asking you to join us as a sponsor at what you are able, but we also have giving levels below:

\$100 -Bronze

\$250 -Silver

\$500 -Gold

*Company names will be listed on our website and Facebook and announced at our fun shows anytime your sponsorship is received, to get your name on signs and parade banner get your sponsorship by April 15th, 2026.

If you would like to sponsor your business with us, please submit a check and email us a logo to use on the banner and email to: twinvalleyridersclub@outlook.com, please send your check to: Twin Valley Riders Club

made payable to: Twin Valley Riders Club or TVRC
PO Box 402

Twin Valley, MN 56584

Sincerely,

Ursula Heyen, TVRC Secretary

Cell: 218-401-0408

TIN: 41-1651097

Law Enforcement Report - January 2026

Title	Date
Theft	1/2/2026
Child Protection	1/2/2026
Motorist Assist	1/2/2026
Medical	1/3/2026
Child Protection	1/5/2026
Medical	1/6/2026
Attempt to Locate	1/7/2026
Traffic Stop	1/8/2026
Traffic Stop	1/8/2026
Medical	1/8/2026
Traffic Stop	1/8/2026
Animal	1/9/2026
Vulnerable Adult	1/9/2026
Child Protection	1/9/2026
Traffic Stop - Arrest	1/12/2026
Animal	1/13/2026
Assist Other Agency	1/13/2026
Child Protection	1/14/2026
Child Protection	1/14/2026
Motorist Assist	1/14/2026
Traffic Stop	1/15/2026
Motorist Assist	1/17/2026
Medical	1/17/2026
Alarm	1/17/2026
Suspicious	1/20/2026
Animal	1/23/2026
Child Protection	1/23/2026
Motorist Assist	1/23/2026
Disturbance	1/24/2026
Traffic Stop	1/25/2026
Medical	1/25/2026
Public Assist	1/26/2026
Suspicious	1/26/2026
Child Protection	1/29/2026
Traffic Stop	1/30/2026
Traffic Stop	1/30/2026
Child Protection	1/30/2026

January 2026 Calls for Service - 37

January 2026 Hours 185.75

LIQUOR STORE DAILY SALES
January 2026

Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	THC Bev	Drink Chip	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Deposit
1	\$ 52.60	\$ 44.30	\$ 169.33	\$ 125.16		\$ 28.00		\$ 425.80	\$ 188.40	\$ 40.97	\$ 12.99	\$ 8.00	\$ 27.47	\$ -	\$ 1,123.02	\$ 108.58	\$ 1,231.60	\$ 715.67	\$ 19.75		\$ 535.68	\$ 535.70	\$ 0.02	\$ 74.00
2	\$ 286.12	\$ 56.41	\$ 488.55	\$ 368.18		\$ 70.00		\$ 516.69	\$ 256.82	\$ 59.96	\$ 21.28	\$ 1.75	\$ 14.77	\$ 8.00	\$ 2,148.53	\$ 197.08	\$ 2,345.61	\$ 1,361.71	\$ 35.79		\$ 1,019.69	\$ 1,022.35	\$ 2.66	\$ 171.00
3	\$ 137.68	\$ 15.39	\$ 382.42	\$ 100.10		\$ 4.00	\$ 25.00	\$ 878.98	\$ 160.40	\$ 176.89	\$ 9.99	\$ 4.50		\$ (4.00)	\$ 1,891.35	\$ 178.02	\$ 2,069.37	\$ 1,085.35	\$ 29.71		\$ 1,013.73	\$ 1,013.90	\$ 0.17	\$ 32.00
4														\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
5	\$ 24.92	\$ 39.15	\$ 51.43	\$ 42.78				\$ 391.28	\$ 155.82	\$ 35.97					\$ 746.41	\$ 75.27	\$ 821.68	\$ 430.67	\$ 12.45		\$ 403.46	\$ 403.95	\$ 0.49	\$ 43.00
6	\$ 164.81	\$ 9.80	\$ 94.44	\$ 89.66		\$ 56.00		\$ 544.49	\$ 294.07	\$ 78.99	\$ 9.99	\$ 4.25		\$ 9.00	\$ 1,355.50	\$ 122.40	\$ 1,477.90	\$ 745.98	\$ 20.71		\$ 752.63	\$ 753.35	\$ 0.72	\$ 151.00
7	\$ 224.41	\$ 27.52	\$ 307.15	\$ 194.99		\$ 81.60		\$ 342.75	\$ 161.85	\$ 19.99	\$ 35.38	\$ 5.98		\$ (9.00)	\$ 1,392.62	\$ 122.59	\$ 1,515.21	\$ 707.73	\$ 19.50		\$ 826.98	\$ 816.35	\$ (10.63)	\$ 48.00
8	\$ 38.88	\$ 15.81	\$ 322.16	\$ 161.09		\$ 42.00		\$ 410.23	\$ 441.98	\$ 6.99	\$ 9.99	\$ 3.90	\$ 19.99	\$ (12.00)	\$ 1,461.02	\$ 142.08	\$ 1,603.10	\$ 504.87	\$ 14.15		\$ 1,112.38	\$ 1,112.42	\$ 0.04	\$ 40.00
9	\$ 38.18	\$ 6.06	\$ 265.74	\$ 209.55		\$ 26.06		\$ 771.58	\$ 360.76	\$ 62.39	\$ 32.47	\$ 43.49	\$ 18.67	\$ (35.00)	\$ 1,799.95	\$ 174.99	\$ 1,974.94	\$ 1,186.94	\$ 33.27	\$ 4.00	\$ 817.27	\$ 818.25	\$ 0.98	\$ 118.00
10	\$ 142.93	\$ 18.51	\$ 356.91	\$ 188.60		\$ 28.00		\$ 665.10	\$ 190.56	\$ 29.97	\$ 67.25	\$ 4.50	\$ 29.54	\$ -	\$ 1,721.87	\$ 165.40	\$ 1,887.27	\$ 974.16	\$ 26.89		\$ 940.00	\$ 941.10	\$ 1.10	\$ 131.00
11														\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
12	\$ 20.02	\$ 25.64	\$ 144.48	\$ 123.80		\$ 42.00		\$ 486.35	\$ 320.78	\$ 49.84	\$ 23.27			\$ (2.00)	\$ 1,234.18	\$ 116.14	\$ 1,350.32	\$ 598.08	\$ 16.91	\$ (0.75)	\$ 769.90	\$ 770.05	\$ 0.15	\$ 19.00
13	\$ 123.38	\$ 5.60	\$ 175.43	\$ 76.69		\$ 56.00		\$ 535.17	\$ 228.80	\$ 36.98		\$ 3.50		\$ (4.00)	\$ 1,237.55	\$ 113.51	\$ 1,351.06	\$ 634.89	\$ 17.72		\$ 733.89	\$ 734.50	\$ 0.61	\$ 14.00
14	\$ 84.27	\$ 16.10	\$ 131.32	\$ 94.20		\$ 28.00		\$ 499.10	\$ 193.86	\$ 117.93	\$ 4.99	\$ 2.82		\$ (8.00)	\$ 1,164.59	\$ 110.05	\$ 1,274.64	\$ 653.97	\$ 17.96		\$ 638.63	\$ 638.80	\$ 0.17	\$ 89.00
15	\$ 19.56	\$ 3.26	\$ 326.00	\$ 93.07		\$ 54.06		\$ 603.65	\$ 153.23				\$ 27.79	\$ (24.00)	\$ 1,256.62	\$ 124.41	\$ 1,381.03	\$ 1,135.07	\$ 29.85	\$ 4.00	\$ 271.81	\$ 275.21	\$ 3.40	\$ 160.00
16	\$ 71.70	\$ 40.54	\$ 295.09	\$ 114.48		\$ 14.00		\$ 663.90	\$ 219.52	\$ 22.98	\$ 34.49	\$ 6.00	\$ 14.77	\$ 8.00	\$ 1,505.47	\$ 144.21	\$ 1,649.68	\$ 1,095.33	\$ 29.88		\$ 584.23	\$ 584.58	\$ 0.35	\$ 93.00
17	\$ 166.68	\$ 11.42	\$ 417.49	\$ 178.37		\$ 17.99		\$ 895.46	\$ 404.81	\$ 52.96	\$ 3.29		\$ 14.77	\$ 29.00	\$ 2,192.24	\$ 209.39	\$ 2,401.63	\$ 1,508.33	\$ 40.49		\$ 915.79	\$ 916.66	\$ 0.87	\$ (18.00)
18														\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
19	\$ 31.18	\$ 6.06	\$ 91.01	\$ 31.39		\$ 28.00		\$ 859.01	\$ 425.22	\$ 11.99	\$ 31.27			\$ (16.00)	\$ 1,499.13	\$ 145.17	\$ 1,644.30	\$ 907.88	\$ 25.41		\$ 761.83	\$ 700.67	\$ (61.16)	\$ 107.00
20	\$ 50.31	\$ 11.73	\$ 175.20	\$ 111.24		\$ 30.00	\$ (45.00)	\$ 489.69	\$ 197.69	\$ 92.87	\$ 13.99	\$ 4.75	\$ 19.50	\$ -	\$ 1,151.97	\$ 115.72	\$ 1,267.69	\$ 630.23	\$ 17.52		\$ 644.98	\$ 622.03	\$ (22.95)	\$ (10.00)
21	\$ 71.70	\$ 40.11	\$ 589.51	\$ 427.32		\$ 14.00		\$ 669.04	\$ 156.41	\$ 38.97	\$ 19.98	\$ 1.50		\$ 63.00	\$ 2,091.54	\$ 195.45	\$ 2,286.99	\$ 1,044.06	\$ 26.18	\$ 56.25	\$ 1,212.86	\$ 1,233.64	\$ 20.78	\$ 49.00
22	\$ 51.69	\$ 42.41	\$ 125.16	\$ 103.76		\$ 14.00		\$ 661.98	\$ 264.00		\$ 19.98		\$ 33.44	\$ 1.00	\$ 1,317.42	\$ 130.27	\$ 1,447.69	\$ 936.62	\$ 25.50		\$ 532.57	\$ 532.57	\$ -	\$ (4.00)
23	\$ 67.04	\$ 26.10	\$ 382.48	\$ 416.60		\$ 14.00		\$ 605.60	\$ 287.80	\$ 46.93	\$ 34.99	\$ 1.75	\$ 41.24	\$ -	\$ 1,924.53	\$ 188.36	\$ 2,112.89	\$ 994.09	\$ 26.66	\$ 12.00	\$ 1,133.46	\$ 1,127.34	\$ (6.12)	\$ 92.00
24	\$ 50.29	\$ 26.66	\$ 388.30	\$ 275.79	\$ 7.74	\$ 42.00		\$ 659.10	\$ 372.56		\$ 41.26	\$ 1.50		\$ (13.00)	\$ 1,852.20	\$ 177.14	\$ 2,029.34	\$ 1,408.95	\$ 35.64		\$ 656.03	\$ 656.10	\$ 0.07	\$ 3.00
25														\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
26	\$ 64.48	\$ 1.40	\$ 231.24	\$ 68.49	\$ 11.61	\$ 42.00		\$ 433.74	\$ 214.86	\$ 54.98	\$ 3.29	\$ 1.75		\$ 1.50	\$ 1,129.34	\$ 105.24	\$ 1,234.58	\$ 616.49	\$ 17.04		\$ 580.13	\$ 580.20	\$ 0.07	\$ (55.00)
27	\$ 35.62	\$ 19.57	\$ 200.48	\$ 105.35		\$ 14.00		\$ 477.20	\$ 231.35	\$ 75.45	\$ 20.27		\$ 3.90	\$ 8.75	\$ 1,191.94	\$ 114.06	\$ 1,306.00	\$ 753.69	\$ 21.03	\$ 4.00	\$ 569.34	\$ 569.75	\$ 0.41	\$ 28.00
28	\$ 140.84	\$ 53.62	\$ 218.90	\$ 143.35	\$ 7.74	\$ 14.00		\$ 577.12	\$ 216.34	\$ 65.96				\$ (5.00)	\$ 1,432.87	\$ 135.66	\$ 1,568.53	\$ 713.33	\$ 19.22		\$ 874.42	\$ 875.19	\$ 0.77	\$ 49.00
29	\$ 122.23	\$ 16.78	\$ 339.46	\$ 202.96	\$ 23.22	\$ 42.00		\$ 447.23	\$ 136.92	\$ 41.97		\$ 3.00		\$ 5.00	\$ 1,380.77	\$ 127.92	\$ 1,508.69	\$ 843.29	\$ 22.21	\$ 4.00	\$ 683.61	\$ 683.90	\$ 0.29	\$ 37.00
30	\$ 528.25	\$ 17.25	\$ 641.80	\$ 237.06	\$ 7.74	\$ 80.80		\$ 1,003.58	\$ 341.82	\$ 95.97	\$ 34.75	\$ 27.49	\$ 33.02	\$ -	\$ 3,049.53	\$ 257.56	\$ 3,307.09	\$ 2,028.03	\$ 53.59	\$ 25.00	\$ 1,307.65	\$ 1,327.60	\$ 19.95	\$ 28.00
31	\$ 89.63	\$ 8.86	\$ 873.12	\$ 433.20		\$ 26.77		\$ 631.72	\$ 352.45		\$ 19.98			\$ (8.00)	\$ 2,427.73	\$ 235.12	\$ 2,662.85	\$ 1,552.79	\$ 40.83		\$ 1,150.89	\$ 1,108.20	\$ (42.69)	\$ 77.00
	\$ 2,899.40	\$ 606.06	\$ 8,184.60	\$ 4,717.23	\$ 58.05	\$ 909.28	\$ (20.00)	\$ 16,145.54	\$ 6,929.08	\$ 1,317.90	\$ 508.43	\$ 130.43	\$ 313.64	\$ (19.75)	\$ 42,679.89	\$ 4,031.79	\$ 46,711.68	\$ 25,768.20	\$ 695.86	\$ 108.50	\$ 21,443.84	\$ 21,354.36	\$ (89.48)	\$ 1,566.00

January 2026 ATM Report

DNS49583

Total Surcharge:\$399.00

**TWIN VALLEY MUNICIPAL
LIQUOR**

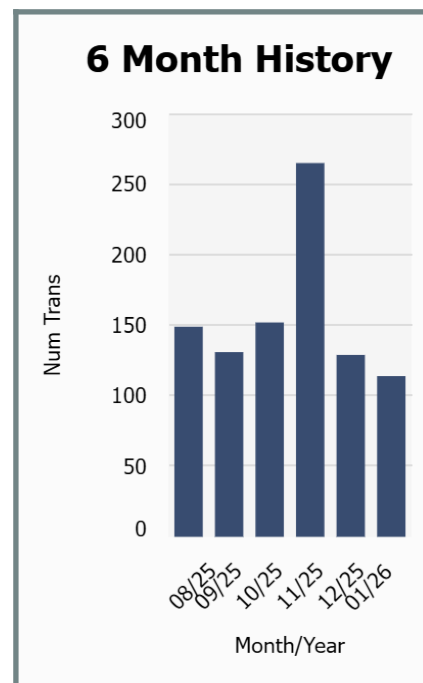
3771 COUNTY HIGHWAY 27

Twin Valley, MN 56584

Date	Wdl Txns	Schg Txns	Dny Txns	Total Txns	Wdl Amt	Schg Collctd
2026-01-01	6	6	0	6	\$760.00	\$21.00
2026-01-02	5	5	1	8	\$440.00	\$17.50
2026-01-03	5	5	0	7	\$680.00	\$17.50
2026-01-04	5	5	0	7	\$380.00	\$17.50
2026-01-05	0	0	0	0	\$0.00	\$0.00
2026-01-06	4	4	0	6	\$480.00	\$14.00
2026-01-07	7	7	0	12	\$1,020.00	\$24.50
2026-01-08	5	5	0	6	\$780.00	\$17.50
2026-01-09	1	1	0	1	\$200.00	\$3.50
2026-01-10	7	7	0	10	\$900.00	\$24.50
2026-01-11	3	3	0	4	\$120.00	\$10.50
2026-01-12	0	0	0	0	\$0.00	\$0.00
2026-01-13	1	1	0	3	\$100.00	\$3.50
2026-01-14	1	1	0	2	\$40.00	\$3.50
2026-01-15	2	2	1	3	\$140.00	\$7.00
2026-01-16	3	3	2	7	\$340.00	\$10.50
2026-01-17	7	7	0	9	\$1,220.00	\$24.50
2026-01-18	6	6	0	8	\$900.00	\$21.00
2026-01-19	0	0	0	0	\$0.00	\$0.00
2026-01-20	3	3	1	4	\$80.00	\$10.50
2026-01-21	3	3	0	5	\$420.00	\$10.50
2026-01-22	4	4	0	4	\$300.00	\$14.00
2026-01-23	9	9	0	14	\$900.00	\$31.50
2026-01-24	5	5	0	5	\$520.00	\$17.50
2026-01-25	6	6	0	9	\$400.00	\$21.00
2026-01-26	0	0	0	0	\$0.00	\$0.00
2026-01-27	1	1	0	1	\$40.00	\$3.50
2026-01-28	3	3	0	5	\$260.00	\$10.50
2026-01-29	1	1	0	4	\$100.00	\$3.50
2026-01-30	3	3	0	4	\$340.00	\$10.50
2026-01-31	8	8	0	14	\$1,200.00	\$28.00
Totals:	114	114	5	168	\$13,060.00	\$399.00

Month	Num Trans
08/25	149
09/25	131
10/25	152
11/25	265
12/25	129
01/26	114
	940

Average Monthly Trans:	157
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From: Anthony Reagan <reaganinvestors@gmail.com>

Sent: Thursday, February 5, 2026 3:21 PM

To: tvutilities@arvig.net <tvutilities@arvig.net>

Subject: Re: hi

Dear Members of the City Council,

I am writing to ask for your consideration and assistance regarding an ongoing and serious water access issue at a rental property I own in Twin Valley.

Each winter, the water lines to this home freeze, leaving tenants without reliable access to running water. As you know, water is a basic human necessity, and the uncertainty of whether or not it will be available from day to day makes the home extremely difficult to live in during the winter months. While one short-term option has been to leave water running to prevent freezing, this results in higher utility bills—often an additional \$30 to \$60 per month—which is a significant burden for tenants, especially given the rising cost of living.

Last winter, a single mother and her child were living in the home and were directly affected by this issue. There were periods when the water was completely unavailable, and despite multiple attempts to resolve the problem—including pumping large amounts of hot water through the lines—the pipes remained frozen until spring. During that time, she was forced to stay with family because the home could not reliably meet such a basic need.

As a temporary and improvised solution, we have run a hose across the alley from a neighboring property to supply water during the winter months. This was done as a favor by the neighbor, and while I am grateful for their help, this is not a guaranteed or sustainable solution. I have also covered both properties' water bills during this time. This arrangement cannot reasonably be relied upon long-term.

I want to be clear that selling the property is not a solution I am willing to pursue simply to pass this burden on to another owner. That would not be the right thing to do, and it would not resolve the underlying issue for the City either. Without a permanent fix, this problem will continue to affect future residents and require repeated attention year after year.

In fact, I am in regular contact with the Water Department every winter as this issue resurfaces. Despite ongoing efforts and temporary measures, the problem persists, highlighting the need for a lasting solution rather than repeated short-term interventions.

I am still paying a mortgage on this property, and when these issues arise, I reduce rent in an effort to retain tenants. Even so, tenants ultimately choose to move out each winter due to the

ongoing uncertainty and inconvenience. I fully understand their decision—no one can reasonably live without knowing whether they will have access to water.

I am respectfully asking the City to consider assisting with identifying and implementing a permanent solution to this problem, as well as helping with the associated costs. Based on what I understand, the cost of a permanent fix may be far beyond what an individual homeowner can manage alone, and I am years away from being able to fund such a project independently.

In the meantime, I am also requesting consideration for some form of temporary water bill credit or assistance to help offset the increased costs placed on tenants while this issue remains unresolved. This support would help ensure that residents can maintain access to water during the winter months without facing additional financial hardship.

Twin Valley is a small community, and I value being part of it. My goal is to provide safe, livable housing and to work collaboratively with the City toward a solution that ensures residents have consistent access to such a basic necessity. I appreciate your time, consideration, and any guidance or assistance you may be able to offer.

Thank you for your service to the community.

Sincerely,
Anthony Reagan

**CITY OF TWIN VALLEY
FROZEN WATER/SEWER LINE PREVENTION POLICY**

PURPOSE

The purpose of this policy is to provide the City of Twin Valley's procedures to help eliminate frozen water and/or sewer lines. Procedures identified in this policy are intended to maintain City wide formality and to identify responsibilities of maintenance and repair. The City will provide maintenance only to the City's infrastructure, in a safe and cost-effective manner.

PROCEDURE

Notification: When there are extreme frost conditions and the risk of freezing water or sewer lines occurs, the following general notification will be placed on the City website and published in the Twin Valley times:

Water/Sewer Line FREEZE Notice

The City of Twin Valley strongly recommends that residents monitor the temperature of their water. If the water temperature reaches 38° or lower, it is suggested to run a ¼" (or pencil sized) trickle of water to prevent possible freezing of the line. This should continue 24/7 until the threat of freezing is past. You do not need to run the water if you are home and actively using your city services (such as washing dishes, laundry, or showering).

It only takes a couple of hours for lines to freeze if water is not actively running. If your water service line does freeze, it is the property owner's responsibility to hire a professional to thaw the frozen service line.

Residents with concerns of freezing lines may also contact the City of Twin Valley to have their water temperature verified and request a 'freeze run credit'. This credit is available only with prior approval from the Utilities Superintendent, or their designee.

Thank you for your cooperation and patience.

City of Twin Valley Public Utilities
(218) 584-5254
tvutilities@arvig.net / tvpw@arvig.net

Freeze Run Credit: The following policy and procedure will be followed for residents who are requesting a freeze run credit:

- 1) The City agrees to offer up to 5,000 gallons / \$15.00 credit per month over the course of an approved Freeze Run.

- 2) This is figured off of running an excess of 10,000 gallons per month to maintain a constant pencil sized stream of water (approximately ¼ gallon per minute).
- 3) Freeze run credits are calculated before each billing by looking over the current meter reading, and then calculating above average usage for those who have received approval for a freeze run.
- 4) Credit will continue through the second Monday of April unless water temperatures remain below 38° as verified by the City.

Freeze Run Procedure:

- 1) Residents must call in to request a freeze run.
- 2) The City Utility Superintendent, or their designee, will verify water temperature and any other extenuating frost factors, and approve or deny request.
- 3) Residents will receive a credit only if approved or directed by the City to run water.
- 4) Residents will receive a credit from the City of half of the excess usage above the average water usage, up to 5,000 gallons/\$15.00 per month.
- 5) Residents are responsible to pay for any usage over the 5,000 gallons allowable credit.
- 6) Residents are responsible for any freeze ups that may occur from their residence to the main.

Frozen Water Lines: The City of Twin Valley is responsible for frozen water and sewer mains.

Residents are responsible for lateral (service) lines from the home to the main.

If a residence water line becomes frozen, it will be the owner's responsibility for any costs incurred in getting water to the residence. City staff may offer suggestions and recommendations; however, the homeowner is ultimately responsible for repairs and preventative maintenance.

Residents with frozen lines that cannot be thawed may work with their neighbors to have water run from one home to another via a garden hose or other method. The following will procedure will apply:

- 1) The City must be notified.
- 2) Residents that provide water to another resident whose lines have frozen will have their utility bill adjusted to their average usage.
- 3) The resident receiving the excess water usage above the average donor home usage will be charged the difference in gallons used.

City Freeze Emergency: In the event that the City of Twin Valley declares a freeze emergency and a residence is requested by the City to run water to protect the City's water and sewer infrastructure, the resident will pay only the average usage until the declared emergency is over.

For the Period : 1/1/2026 To 1/31/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$396,705.68	\$19,470.89	\$84,283.67	\$331,892.90	\$32.00	\$8,579.22	\$340,440.12
Other Federal Programs - ARP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public Housing (Optional)	\$69,486.90	\$0.00	\$0.00	\$69,486.90	\$0.00	\$0.00	\$69,486.90
LEASE Revenues - Tower Antenna Placement	\$32,868.82	\$1,304.77	\$0.00	\$34,173.59	\$0.00	\$0.00	\$34,173.59
2012A Refunding Bond	\$0.00	\$2,476.35	\$0.00	\$2,476.35	\$0.00	\$0.00	\$2,476.35
2013A Refunding Bond	\$0.00	\$3,711.26	\$96,167.25	(\$92,455.99)	\$0.00	\$0.00	(\$92,455.99)
MPFA DWRF 2019 Replacement Fund	\$49,935.00	\$0.00	\$0.00	\$49,935.00	\$0.00	\$0.00	\$49,935.00
General Capital Projects	(\$36,417.38)	\$29,252.29	\$8,028.78	(\$15,193.87)	\$0.00	\$8,028.78	(\$7,165.09)
Lot Incentive Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utility Improvement Fund	\$259,294.10	\$2,041.68	\$0.00	\$261,335.78	\$45.00	\$0.00	\$261,290.78
Herold Court Paving Project	(\$216,100.11)	\$0.00	\$0.00	(\$216,100.11)	\$0.00	\$0.00	(\$216,100.11)
Blight & Beautification	\$26,711.58	\$0.00	\$0.00	\$26,711.58	\$0.00	\$0.00	\$26,711.58
Water	\$751,036.96	\$16,326.28	\$11,774.20	\$755,589.04	\$348.73	\$221.08	\$755,461.39
Sewage Collection and Disposal	\$402,372.29	\$30,001.79	\$7,814.86	\$424,559.22	\$276.50	\$221.08	\$424,503.80
Refuse or Garbage Collection	\$152,621.62	\$10,412.00	\$9,851.27	\$153,182.35	\$223.08	\$0.00	\$152,959.27
Municipal Liquor Store	\$111,898.69	\$52,543.15	\$43,225.38	\$121,216.46	\$7,993.80	\$1,744.04	\$114,966.70
Swimming Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SHIP - City projects	\$221.52	\$0.00	\$0.00	\$221.52	\$0.00	\$0.00	\$221.52
Memorial Gardens	\$79.12	\$0.00	\$0.00	\$79.12	\$0.00	\$0.00	\$79.12
Loan Pool/EDA	\$35,929.15	\$1,410.12	\$0.00	\$37,339.27	\$0.00	\$0.00	\$37,339.27
City Cemetery	\$1,552.60	\$0.00	\$0.00	\$1,552.60	\$0.00	\$0.00	\$1,552.60
General Trust - Special Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$2,038,196.53	\$168,950.58	\$261,145.41	\$1,946,001.70	\$8,919.11	\$18,794.20	\$1,955,876.79

NORMAN COUNTY TAX SETTLEMENT

2/6/2026

Description	Co. Code	Tax Type	Amount
Interest			
Interest		Current/Short	\$ 1.74
Interest		Delenquent	\$ 885.89
General Property Tax Revenue			
General Property Tax Revenue		Current/Short	\$ 4,423.94
General Property Tax Revenue		Delenquent	\$ 7,496.85
General Property Tax Revenue		Mobile Home Current	\$ 99.53
General Property Tax Revenue		Mobile Home Dlq	\$ 25.11
LT Capital Fund			
LT Capital Fund		Current/Short	\$ 221.27
LT Capital Fund		Delenquent	\$ 391.73
LT Capital Fund		Mobile Home Current	\$ 4.97
LT Capital Fund		Mobile Home Dlq	\$ 1.27
2019 GO BOND REFUNDING			
Sewer Improvements - 2003 GO Bond		Current/Short	\$ 486.75
Sewer Improvements - 2003 GO Bond		Delenquent	\$ 861.72
Sewer Improvements - 2003 GO Bond		Mobile Home Current	\$ 10.95
Sewer Improvements - 2003 GO Bond		Mobile Home Dlq	\$ 2.77
SPECIAL ASSESSMENTS			
Water Dev '87			
Water Dev '87	7006	Current/Short	
Water Dev '87	7006	Delenquent	
Watermain Replacement			
Watermain Replacement	7107	Current/Short	\$ 1,555.80
Watermain Replacement	7107	Delenquent	\$ 680.73
Watermain Replacement	7107	Mobile Home - Current	
Watermain Replacement	7107	Mobile Home - Dlq	
Sewer & Pond			
Sewer & Pond	9095	Current/Short	
Sewer & Pond	9095	Delenquent	\$ 948.13
Sewer & Pond	9095	Mobile Home - Current	
Sewer & Pond	9095	Mobile Home - Dlq	
Sewer Replacement			
Sewer Replacement	9603	Current/Short	\$ 166.03
Sewer Replacement	9603	Delenquent	
Sewer Replacement	9603	Mobile Home - Current	
Sewer Replacement	9603	Mobile Home - Dlq	
Sewer Replacement			
Sewer Replacement	9607	Current/Short	\$ 239.20
Sewer Replacement	9607	Delenquent	\$ 1,235.53
Sewer Replacement	9607	Mobile Home - Current	
Sewer Replacement	9607	Mobile Home - Dlq	

TOTAL \$ 19,739.91

**FYI, Delinquent and Short settlement recieved 01/27/26 for 2025 taxes.

CHAPTER 115: REGISTRATION OF RENTAL UNITS

Section

- 115.01 Purpose
- 115.02 Definitions
- 115.03 Registration Certificate Required
- 115.04 Application for Registration Certificate
- 115.05 Applications
- 115.06 Compliance with Zoning
- 115.07 Issuance and Posting of Registration Certificate
- 115.08 Notice of Violation
- 115.09 Rejection of Application
- 115.10 Temporary Rental Registration Certificates
- 115.11 Appeals
- 115.12 Failure to Register
- 115.13 Certificate Renewal and Non-transferability
- 115.14 Suspension or Revocation of Registration Certificate
- 115.15 Fees
- 115.16 Conduct on Licensed Premises

**Final draft, approved by Julin's office. Next step with approval will be posting to serve as public notice. Can vote to pass Ordinance in March.

- 115.99 Penalty

§ 115.01 PURPOSE.

(A) It is declared to be the purpose and intent of this chapter to protect and preserve this city's neighborhoods and the public health, safety, welfare and morals of those who live there. The city council determined that:

- (1) There are persons residing in rental property in the city engaging in disorderly use which results in a hostile environment for other citizens living close to the rental property;
- (2) There is currently no city ordinance which provides a formal procedure by which the city can notify a rental property owner or manager of the disorderly use occurring on the property;
- (3) There is currently no procedure by which the city can require a rental property owner or manager to respond to and resolve the occurrences of disorderly use occurring on his or her rental property and to take administrative action against his or her rental registration certificate or right to obtain a rental registration certificate should he or she fail to do so;
- (4) The existence of debris or other public nuisances on the exterior premises or in the common areas of rental properties has a detrimental effect upon the city's neighborhoods, the tenants residing in the rental properties, citizens residing in close proximity to the rental properties, and the public health, safety, welfare and morals of those who live there.

Proposed City Ordinance

(B) It is the intent of this chapter to address the serious and, at times, life threatening problems posed by the occurrence of disorderly use to the health and safety of all city residents in all portions of the city. At the same time, the city council recognizes, acknowledges, and complies with all due process and property rights enjoyed by those who own or manage rental property as well as those who reside in such property. This ordinance represents the city's good faith effort to balance those competing and legitimate interests.

§ 115.02 DEFINITIONS.

For the purpose of this chapter, the following terms shall have the meanings ascribed to them.

APPROPRIATE ACTION shall mean that action which a reasonable rental property owner would take based upon the facts and circumstances of each case so as to prevent a reoccurrence of the disorderly use.

LICENSE shall mean a registration certificate or the right to receive a registration certificate as required by this chapter.

RENTAL PROPERTY OWNER shall mean one who holds the license or who is otherwise obligated to obtain and maintain the license as required by this chapter.

LICENSED PREMISES or **PREMISES** shall mean the property owned, operated, or managed by a rental property owner and shall refer to an individual unit within a multi-unit complex when applicable.

DISORDERLY or **DISORDERLY USE** shall mean that conduct occurring on the Licensed Premises or Premises which violates a provision of this chapter or City Code or State Law.

§ 115.03 REGISTRATION CERTIFICATE REQUIRED

(A) No owner shall allow another person to occupy, nor shall any person let to another for occupancy, any dwelling or rooming unit in any dwelling, any apartment, manufactured home or similar rental unit without first obtaining a registration certificate as provided in this chapter, or at such time that the registration certificate, or the right to receive such a registration certificate, is suspended or revoked. This registration certificate is also referred to within this chapter as a "rental license" or "license." Any registration certificate obtained pursuant to this section shall be issued in the name of the property owner. In the case of a multiple unit dwelling, a registration certificate issued pursuant to this section includes and applies to both the entire dwelling as well as each individual rental unit within the dwelling. Any suspension or revocation of the registration certificate or the right to receive a registration certificate may involve the entire dwelling or an individual unit or units within the dwelling.

(B) The occupancy or rental of any dwelling, or any apartment, or rooming unit in any dwelling for which a registration certificate is required, need not be interrupted or suspended for lack of a registration certificate if the same is due to the inability of the city clerk to process the application in a timely manner,

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or if the owner is in the process of complying with a notice of deficiencies from the city clerk within the period of time authorized by the city clerk.

§ 115.04 APPLICATION FOR REGISTRATION CERTIFICATE.

An application for a registration certification shall be filed by the owner with the city clerk. An application for any dwelling to be converted to a use which would require a registration certificate shall be made and filed with the city clerk at least 30 days prior to such conversion.

§ 115.05 APPLICATIONS

Each application for registration certificate shall contain the following information:

(1) Name, residence address, and telephone number of the owner of the dwelling. If the owner is a partnership, the name of the partnership, and the name, residence address, and telephone number of the managing partner. If the owner is a corporation, the name and address of the corporation, and the name, address, and telephone number of the chief operating officer. If the dwelling is being sold on a contract for deed, the name and address of the contract vendee. Where the word "owner" is used in any part of the city housing code, it shall include all persons as outlined in this section.

(2) Name, residence address, and telephone number of any agent appointed by the owner to accept service of process and to receive or give receipt for notices.

(3) Name, residence address, telephone number of any operator or agent actively involved in maintenance or management of said dwelling.

(4) Legal street address of the dwelling.

(5) Complete details of the number and kind of units offered for rent, as well as an updated list of tenant(s), with such list of tenant(s) requirements constituting a continuing obligation of the applicant during the registration certificate period.

(6) Any person making application for a rental registration certificate must provide proof of identification by the use of a driver's license, state issued identification card, military identification card, or such other identification as is acceptable to the city clerk. The identification provided must set forth the full name of the person making the application.

(7) An acknowledgment that the applicant has reviewed and understands the provisions of this chapter, intends to abide by the provisions and will include reference to this chapter in any written lease used in renting the property.

§ 115.06 COMPLIANCE WITH ZONING

Proposed City Ordinance

Every application for registration certificate shall be accompanied by an acknowledgement from the city clerk indicating that the proposed use of the dwelling is in compliance with zoning requirements.

§ 115.07 ISSUANCE AND POSTING OF REGISTRATION CERTIFICATE

Whenever the investigation of an application indicates that the dwellings, apartments, or rooming units offered for rent comply with all provisions of this code, including any provisions of the zoning, building, fire safety, or health ordinances set forth in the city code, the city clerk shall issue a registration certificate. Every registrant of a dwelling, apartment or rooming unit offered for rent shall post the registration certificate in a conspicuous place.

§ 115.08 NOTICE OF VIOLATION

Whenever the investigation of an application for registration certificate indicates that the dwelling, apartment or rooming unit offered for rent does not comply with the provisions of this code, the city clerk shall serve a notice to the applicant via first class mail. Additionally, owners of rental property must give notice of outstanding violations under this chapter to purchasers of such property.

§ 115.09 REJECTION OF APPLICATION

Whenever the investigation of an application for registration certificate indicates that the dwelling, apartment or rooming unit does not comply with the provisions of this code, and from the nature of the violations, the dwelling, apartment or rooming unit cannot be brought up to meet the minimum requirements, the city clerk shall return the application to the applicant stating the reasons for the rejection of the application.

Applications for properties with delinquent utility billing, citations, property taxes or other City fees will be automatically rejected.

§ 115.10 TEMPORARY RENTAL REGISTRATION CERTIFICATES

The city clerk may issue a temporary rental registration certificate when corrections required following inspection do not constitute a fire, safety or health hazard to the tenants or the general public, and the repairs are not practically feasibly as a result of factors beyond the rental property owner's control. Such factors may include climatic conditions or the unavailability of contractors, supplies or materials needed to make the corrections. A temporary rental registration certificate shall be conditioned upon the rental property owner's making the needed corrections with timelines determined by the city clerk and identified on the temporary certificate. The temporary certificate shall expire if the work is not completed, inspected and approved by the city clerk by the date listed thereon.

§ 115.11 APPEALS

Any applicant whose application for registration certificate, after investigation has been rejected by

the city clerk, may request **in writing**, and shall be granted a hearing on the matter before the City Council.

§ 115.12 FAILURE TO REGISTER

Every person required to register a dwelling, apartment, or rooming unit offered for rent under the provisions of this chapter and who fails to do so, or who allows the property to be occupied when the registration certificate or right to receive such registration certificate is revoked or suspended, shall be guilty of a violation of this code. Each day that a property is rented out without a valid rental registration certificate on file for that property is a separate violation. A violation of this section is a misdemeanor under Minnesota law and is subject to the penalties and provisions of § 10.99.

§ 115.13 CERTIFICATE RENEWAL AND NON-TRANSFERABILITY

(A) All registration certificates shall expire on January 31st and must be renewed annually. Fees for new registration certificates which take place after January 31st shall be determined by the City Clerk on a prorated basis. All information required by this chapter must be submitted at the time of renewal. Whenever the applicant certifies that no change has been made in a registered dwelling, apartment, or rooming unit, and the registered unit has been reviewed within the preceding 12 months, a renewal registration certificate may be issued without being reviewed by the City Clerk, provided the owner certifies that the units are in compliance with this code, including any applicable provisions of zoning, building, fire safety, or health ordinances.

(B) Every person who transfers title to property registered under this chapter shall provide the city clerk with the name, residence address, telephone number, and date of the transfer of title to the new owner within 10 days of the date of such transfer. Within 30 days of the date of such transfer, the new owner shall apply for a new registration certificate. In the case of an option contract where the holder of the option is collecting rents and/or is paying on the mortgage to the property while the option remains unexercised, the holder of the option shall be deemed to be the owner of the property for purposes of this section and shall be required to apply for a rental registration certificate in his/her name. The date the option contract is created shall be deemed to be the date the holder of the option becomes the "owner" for purposes of this section.

(C) Registration certificates may not be transferred or assigned.

§ 115.14 SUSPENSION OR REVOCATION OF REGISTRATION CERTIFICATE

(A) Any registration certificate issued by the city pursuant to the provisions of this chapter may be suspended or revoked upon a finding that the certificate holder, during the term of the certificate, failed to comply with any provision of the City Code, any applicable federal or state statute or administrative rule, or any city ordinance.

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(B) No suspension or revocation shall be effective until the rental property owner has been afforded an opportunity for a hearing. Upon a determination that a license or right to obtain such a license may be suspended or revoked or other sanctions may be imposed, a public hearing shall be held before the city council. All parties shall be afforded an opportunity to appear at such hearing after receiving reasonable notice. The notice shall state the time, place, and issues involved. At this hearing, license holders may present evidence of mitigating circumstances that would allow a rental property to retain its license. The city council shall in good faith hear and consider this evidence in making a determination to revoke or suspend the license or right to receive a license, impose civil penalties, or impose other reasonable conditions based upon violations of this chapter. The city council may postpone or discontinue such proceedings if it appears that the licensee has taken appropriate measures that will prevent further instances of disorderly use.

(C) The city council reserves the right to impose any of the following sanctions for violations of this chapter:

- (1) Suspend the license or right to receive a license for up to 60 days; or
- (2) Revoke the license or right to receive a license and establish the time period after which an application for a new certificate for the premises may be made; or
- (3) Impose an administrative fine for each violation found as a result of the hearings; or
- (4) Impose other reasonable conditions intended to limit future incidents of disorderly use.

(D) Upon expiration of the suspension or revocation period, a license holder shall pay to the city a reinstatement fee as set by City Ordinance.

§ 115.15 FEES

As provided by M.S. § 462.353, Subd. 4, as it may be amended from time to time, fees may be established as follows:

(A) The Council may in a separate ordinance, or in the Ordinance Establishing Fees and Charges, prescribe fees sufficient to defray the costs incurred in reviewing, investigating, and administering applications for an amendment to the provisions of this chapter and to all official maps, and applications for a permit, or for some other approval required under this chapter.

(B) These fees must be fair, reasonable and proportionate to the actual cost of the service for which the fee is imposed. The city shall adopt management and accounting procedures to ensure that fees are maintained and used only for the purpose for which they are collected.

§ 115.16 CONDUCT ON LICENSED PREMISES

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(A) Any rental property owner shall be responsible to take appropriate action against persons occupying or visiting the licensed premises, whether within a specific unit or within a common area. For purposes of this chapter, the term "persons occupying the premises" shall include tenants as defined in Minn. Stat. § 566.18, and those persons on the licensed premises whose presence the tenant has invited or to which the tenant has acquiesced. Violations of this section, whether occurring within a specific unit, within a common area, or on the exterior of the premises, shall apply to the entire licensed premises.

(B) The following ordinances and statutes are applicable to this section:

- (1) Minnesota Statutes Sections 617.80 through 617.87 regarding public nuisances;
- (2) Minnesota Statutes Sections 617.23 through 617.299 prohibiting obscenity;
- (3) Minnesota Statutes Sections 609.75 through 609.76 prohibiting gambling;
- (4) Minnesota Statutes Sections 152.01 through 152.025 and Section 152.027, Subdivisions 1 and 2, prohibiting the unlawful sale or possession of controlled substances;
- (5) Minnesota Statutes Chapter 340A prohibiting the unlawful sale, use or possession of alcoholic beverages;
- (6) Minnesota Statutes Section 97B.021, 97B.045, 609.66 through 609.67 and 624.712 through 624.716, prohibiting the unlawful possession, transportation, sale, or use of a weapon;
- (7) Minnesota Statutes Section 609.72 prohibiting disorderly conduct;
- (8) Minnesota Statutes Sections 609.221, 609.222, 609.223, 609.2231, and 609.224 prohibiting assaults, except that domestic assaults, as the same are defined by state law, are not included herein; or,
- (9) Title IX, Chapters 90-93 regarding abandoned property, animals, health and safety; nuisances, and Streets and Sidewalks. Nuisance violations shall also constitute a violation of this Section.

(C) Upon determination by the Norman County Sheriff or city clerk that the licensed premises were involved in a disorderly use or public nuisance, the city clerk shall notify the license holder by regular mail of such violation and direct the license holder to take appropriate corrective action to prevent further violations. Notice shall be effective if mailed to the license holder at that person's last known address. The license holder shall submit to the city clerk a written report of appropriate corrective actions taken by the rental property owner within fourteen (14) days of the date the notice was sent. Failure to submit the written report as required herein, or failure to take appropriate corrective actions, shall be a basis for the imposition of a fine and the revocation or suspension of the license or right to receive the license for

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the entire licensed premises.

(D) If another instance of disorderly use or public nuisance occurs within twelve (12) months of the issuance of a prior notice of violation, the license or right to obtain such license may be revoked or suspended for the entire licensed premises.

(E) No suspension or revocation or other sanctions shall be imposed where a violation involves disorderly use or public nuisance and the license holder has filed an unlawful detainer action with the district court to address the violation. Calls to the sheriff made by rental property owners shall not be considered incidents of disorderly use or public nuisance in the implementation of this chapter. The initiation of an unlawful detainer action shall not be a bar to sanctions, however, unless the action is diligently pursued by the rental property owner. Notice of and a copy of the unlawful detainer action shall be delivered to the city clerk. A determination that the licensed premises have been involved in a disorderly use or public nuisance as described in this chapter shall be made upon a preponderance of the evidence. It shall not be necessary that criminal charges be brought to support a determination of disorderly use or public nuisance, nor shall the fact of dismissal or acquittal of such a criminal charge operate as a bar to adverse license action under this section.

(F) No suspension or revocation or other sanctions shall be imposed where one or more of the three required disorderly use notices were mailed or delivered to the landlord after the rental property owner has filed an unlawful detainer action with the district court for the particular unit or units identified in the disorderly use notice. Calls to the sheriff made by rental property owners shall not be considered incidents of disorderly use in the implementation of this chapter. The initiation of an unlawful detainer action shall not be a bar to sanctions, however, unless the action is diligently pursued by the rental property owner. Notice of and a copy of the unlawful detainer action shall be delivered to the city clerk. A determination that the licensed premises have been involved in a disorderly use as described in this chapter shall be made upon a preponderance of the evidence. It shall not be necessary that criminal charges be brought to support a determination of disorderly use, nor shall the fact of dismissal or acquittal of such a criminal charge operate as a bar to adverse license action under this section.

(G) This section applies to all leases, whether written or oral, and a landlord may consider any tenant's conduct listed in this chapter to be both a material breach of the lease and grounds for termination in any unlawful detainer action.

(H) This ordinance is not intended to supersede criminal sanctions that may be applied to the individual who violates the statutes and ordinances listed in this chapter.

Penalty, see § 10.99

§ 115.99 PENALTY.

Any person who violates any provision of this chapter shall be guilty of a misdemeanor and shall be punished as provided in § 10.99

**After discussion with Auditors office an update needed to the property description for land transfer to Hier Creek to account for additional 22' feet of land owned by the City along stretch of RR property.

Correcting original Resolution 2025—15

**CITY OF TWIN VALLEY, NORMAN COUNTY, MINNESOTA
RESOLUTION 2026—**

A RESOLUTION TO AUTHORIZE THE TRANSFER OF REAL PROPERTY

WHEREAS, The City of Twin Valley is the owner of real property in the City of Twin Valley, Norman County, Minnesota, legally described as follows:

~~Commencing at a point five hundred sixteen feet (516') South of the Northeast corner of the Southeast quarter of section twenty-eight (28) and~~ **Commencing at a point on the East section line of Section Twenty-eight (28), Township One Hundred Forty-four (144), Range Forty-four (44), Five Hundred Thirty-eight (538') feet Northerly of the Southeast corner of said Section Twenty-eight (28);** thence Westerly to the intersection of the East right-of-way line of Minnesota State Highway 32; thence Easterly on a line parallel with the South section line of said section twenty-eight (28), to the point of intersection with the West right-of way line of First Street Southeast, thence Southerly two hundred sixty-six feet (266'), thence Westerly on a line parallel with the South section line of section twenty-eight (28) to the point of intersection with the East right-of-way line on Minnesota State Highway 32, thence Northerly two hundred sixty-six feet (266)' to the point of beginning.

AND, WHEREAS, the City does hereby authorize the transfer of land to Hier Creek Milling and Processing, LL, a limited liability company under the laws of Minnesota; and

WHEREAS, the buyer will have one year from the date of closing to erect building for the business as presented or shall return the land to the City of Twin Valley; and

WHEREAS, a resolution authorizing said conveyance is required.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Twin Valley does hereby authorize the Mayor of the City of Twin Valley and the City Clerk of the City of Twin Valley to execute and deliver a Quit Claim Deed between the two parties for the real property described.

Upon a roll call vote taken thereon the following voted in favor of said resolution _____; and the following voted against:

_____ **WHEREUPON** said resolution was duly adopted this _____.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

FORFEITED PROPERTY

Parcel	Address	Min Bid	Estimated Market Value	Special Assessments	Outstanding Taxes	Est. 50% City	City Estimated Total	Less Min Bid
32-8374000	211 Norman Ave NW	\$ 4,978.49	\$ 2,700.00	\$ 1,709.46	\$ 3,269.03	\$ 1,634.52	\$ 3,343.98	\$ 1,634.52
32-8681000	400 Main Ave E	\$ 6,582.57	\$ 12,600.00	\$ 3,158.38	\$ 3,424.19	\$ 1,712.10	\$ 4,870.48	\$ 1,712.10

***Both parcels must go through up to 2 online auctions and remain unsold during this time before the City can opt to take for public purpose

*** City tax percentage is dependant on year, however, the average rate the city receives is between 50-58% between 2023-2025. Special Assessments are mostly unpaid utility billings assessed between 2020-2024. May also include assessments for County Ambulance.



January 29, 2026

Rachel Johnson
Clerk
PO Box 307
Twin Valley, Minnesota 56584

RE: West Central Regional Water District Public Notifications

Dear Rachel,

Great progress is being made on the proposed West Central Regional Water District (WCRWD), a new regional water district being developed by Polk, Norman, and Clay Counties under Minnesota Statute 116A. As part of the statutory formation process, a public hearing will be held at the Clay County Courthouse on April 17, 2026, at 1:30 p.m. This hearing is one of the final steps required under Minnesota Statute 116A before the district can be officially established.

In the coming weeks, approximately 19,500 notices will be mailed to all property owners within the district boundary, including residents within city limits. The notice will include details about the hearing and a short interest survey to help determine where service may be needed in the future.

We want to emphasize that this mailing is a statutory requirement, and every landowner within the project area must receive a notice as part of the formal process. We apologize in advance for any inconvenience or confusion this may cause. Please note that residents are not required to attend the public hearing unless they wish to learn more about the project or provide input. Participation in the water district is entirely voluntary, and each city will have the flexibility to decide independently whether to connect now, in the future, or not at all.

For your convenience, we have attached a Frequently Asked Questions (FAQ) sheet as well as the information sheet included within the notice, to help address common questions you may receive from residents. The FAQ explains the purpose of the district, the voluntary nature of participation, as well as participation processes.

Our goal is to ensure that city leaders, residents, and neighboring systems remain well informed throughout this process as we work toward establishing Minnesota's first new regional water district in nearly 40 years.

Please do not hesitate to reach out with any questions or if your city would like to meet to discuss potential future service options.

Sincerely,

Lucas Spaeth
Board Chair
West Central Regional Water District
701-430-1546
utilities@rrv.net

Frequently Asked Questions (FAQ)

What is a regional or rural water system?

A regional or rural water system is a community-based network of infrastructure that delivers clean, treated drinking water to homes, farms, and towns that may not have access to reliable local water sources. Instead of each home or city maintaining its own well or treatment system, regional systems share infrastructure, such as wells, treatment facilities, and pipelines, across multiple communities and rural areas.

These systems are designed to:

- Provide safe, treated drinking water that meets state and federal standards.
- Improve reliability and efficiency by pooling resources across cities and rural users.
- Reduce long-term costs through shared maintenance, operations, and treatment.
- Support local growth and sustainability, ensuring clean water for future generations.

In short, rural and regional water systems connect communities, large and small, to a dependable, high-quality water supply that's managed collectively for the benefit of all users.

What is the West Central Regional Water District (WCRWD)?

WCRWD is a new regional water district being formed by Polk, Norman, and Clay Counties under Minnesota Statute 116A. The District's goal is to provide safe, reliable, and affordable drinking water to rural residents and nearby communities.

WCRWD follows the state's 116A process, which allows counties to work together to create shared water systems that serve multiple areas efficiently. Once formed, the District will help connect homes, farms, and cities to a treated, high-quality water supply, support regional growth, and ensure long-term water sustainability across west-central Minnesota.

How is the WCRWD being formed and governed?

WCRWD is being established under Minnesota Statute 116A, which outlines the process for creating a rural or regional water district. The district's governing board is appointed by the county commissions of the participating counties, with representation based on population within the service area. The initial board composition includes four members from Polk County, three from Clay County, and two from Norman County.

How do I know if my property is eligible?

If you received a letter about the WCRWD, you own a property located within the project study area, which includes portions of Polk, Norman, and Clay Counties. Being in the study area does not require you to connect.

I am already served by a city or rural water district. How does this project affect me?

If you are already connected to a municipal water system, nothing will change for you unless your municipal water utility chooses to connect to WCRWD to improve the quality, reliability, or capacity of its water supply in the future.

I'm happy with my water or not interested in connecting. What should I do?

The easiest answer is to do nothing. You are not obligated to change water sources or fill out the survey. The letters sent to property owners are part of the legal notification process under Minnesota Statute 116A.

The District will provide residents with an alternative water supply. All hookups to the system are completely voluntary. If you're satisfied with your current water source, you can simply disregard this notice.

I received a letter in the mail. Do I have to connect to WCRWD?

No. Connecting to the WCRWD is completely voluntary. Property owners may choose whether to connect if service becomes available.

If I fill out the survey, am I obligated to connect to West Central Regional Water District service in the future?

No. Responding to the survey does not obligate you to receive service in the future. Your response will help project organizers measure potential interest in regional water service. The contact information you provide will allow organizers to share service and cost information with you in the future, so you can decide whether you want to connect.

I'm interested in connecting now or maybe in the future. What should I do?

Please fill out and return the attached interest survey in the letter you received or online at wcrwd-ae2s.hub.arcgis.com. This phase of the project focuses on gathering input from potential users to help plan and prioritize future extensions. If your area becomes part of a feasible project, you'll be contacted with more details on costs, timing, and next steps.

I'm happy with my water or not interested in connecting. What should I do?

The easiest answer is to do nothing. You are not obligated to change water sources or fill out the survey. The letters sent to property owners are part of the legal notification process under Minnesota Statute 116A.

The District will provide residents with an alternative water supply. All hookups to the system are completely voluntary. If you're satisfied with your current water source, you can simply disregard this notice.

There is a public meeting coming up. Do I have to attend?

No. Attendance at the hearing scheduled at the Clay County Courthouse on April 17, 2026, from 1:30 - 4:30 p.m. is not required. Public notice of the hearing is a legal requirement under Minnesota Statute 116A to inform all landowners within the proposed District. While attendance is optional, everyone is welcome to come learn more about the project and ask questions.

Will this impact my taxes?

No. The project will not affect your taxes. Regional or rural water system participation is voluntary and funded through user fees from those who choose to connect to West Central Regional Water District, along with state and federal grants.

How much will it cost to connect to West Central Regional Water District?

Right now, it's too early to determine specific costs for rural residents outside of the initial project area. The results of this interest survey will help identify where future expansion projects may occur and allow the District to develop accurate cost estimates for those areas.

For residents located within the Phase 1 project corridor, costs will be shared individually once the court filing process is complete, and the project is officially approved.

As the District grows, the survey responses gathered now will play an important role in planning and securing funding to help keep connection costs as low as possible for future participants.

How will water usage be billed?

Water use will be metered and billed based on consumption. Billing frequency and rate information will be provided as part of the future service agreement.

What is the process to connect to a regional water district?

WCRWD will guide you through each step to make the process smooth and coordinated. If you choose to connect, the general steps include:

- 1. Submit an interest or connection application** – This lets the District know you're interested in receiving service.
- 2. Project development and service agreement** – Once enough interest is known in your area, a project will be designed, and you'll have the opportunity to sign a service agreement.
- 3. Construction and connection** – When construction begins, water mains will be extended near your property. District ownership will typically extend to your curb stop or shutoff valve, usually within about 75 feet of your service location. From there, you'll be able to connect to the system, and a meter will be installed either inside your home or in an exterior meter pit for billing.
- 4. Inspection and final activation** – Once installation is complete, the connection will be inspected, tested, and activated for service.

Who is responsible for maintenance of the District's infrastructure?

- WCRWD will be responsible for the regional main pipeline. If there is a problem with the public water system connected to WCRWD, customers will contact WCRWD

and the District handles repairs.

- The customer is responsible for the service line from the curb stop to their building.
- Additional details will be provided in the service agreement.

How will water outages or maintenance be handled?

Planned maintenance will be communicated in advance whenever possible. Regional systems are designed with redundancy and emergency response procedures to limit disruptions or outages.

Is the water safe to drink?

Yes. Regional water systems are required to meet or exceed all state and federal drinking water standards and are routinely tested to ensure safety and quality.

What can the water be used for?

The regional water system will be designed primarily for domestic use, such as household drinking, cooking, and cleaning. However, it may also support livestock, agricultural, and industrial uses in the future, depending on system capacity and District Board approval.

All uses will be evaluated to ensure the long-term sustainability and reliability of the water supply for everyone connected to the system. More details will be provided in the service agreement once connections are established.

What are the benefits of connecting to a regional water district?

Connecting to rural or regional water offers several long-term advantages, including:

- **Affordable and predictable costs** - shared regional systems have lower maintenance and treatment expenses due to sharing infrastructure over a larger population.
- **Consistently high-quality, treated soft water** - safe, reliable water that protects your home and health.
- **Support for rural and community sustainability** - strengthens local infrastructure and enables long-term future growth.
- **Improved agricultural reliability** - dependable water supply for farm and livestock needs.
- **Extended appliance life** - softened, treated water reduces scale buildup and wear on plumbing fixtures and appliances.

I use well water and am interested in having it tested. How do I do this?

If you already have well chemistry testing results, please send them to WCRWD using the contact information below. If you would like your water tested, please reach out to us to request this service.

Where can I find answers to my questions about West Central Regional Water District?

For more information or assistance, please contact WCRWD via one of the following methods:

Website: wcrwd-ae2s.hub.arcgis.com

Email: wcrwd@ae2s.com

Mail: WCRWD 405 2nd Avenue W, Halstad, MN 56548

Call: 701-526-4217

Interested in the Prospect of Connecting to Rural Water?

You are receiving this survey because you own land within the study area of the proposed West Central Regional Water District, a regional water district being developed by Polk, Norman, and Clay Counties under Minnesota Statute 116A. This initiative aims to improve access to safe, reliable drinking water for rural residents and communities, offering an alternative voluntary water service option that supports economic growth and sustainability. Please fill out the project survey to help shape the future of rural water within the region.

If I fill out the survey, am I obligated to connect to West Central Regional Water District service in the future?

No. Responding to the survey does not obligate you to receive service in the future. Your response will help project organizers measure potential interest in regional water service. The contact information you provide will allow organizers to share service and cost information with you in the future so you can decide whether you want to connect. Connecting to the West Central Regional Water District is completely voluntary. Property owners may choose whether to connect if service becomes available. This service will be paid for by grants, loans, and interested users.

I am already served by a city or rural water district. How does this project affect me?

If you are already connected to a municipal water system, nothing will change unless your municipal water utility chooses to connect to West Central Regional Water District to improve the quality, reliability, or capacity of its water supply in the future.

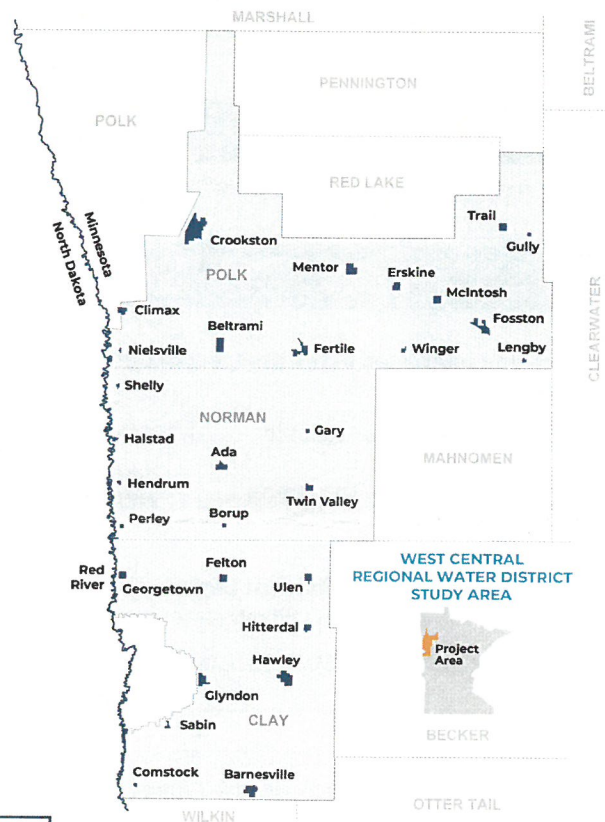
Do I have to attend the hearing?

Attendance at the hearing scheduled at the Clay County Courthouse on April 17, 2026, at 1:30 p.m. is not required. Public notice of the hearing is a legal requirement under Minnesota Statute 116A to inform all landowners within the proposed District. While attendance is optional, everyone is welcome to come learn more about the project and ask questions.



Interested in the prospect of rural water?

Check out the other side to fill out our user interest survey, or scan the QR code.



RURAL WATER BENEFITS



Cost Effective



Treated High Quality Soft Water



Rural and Community Sustainability



Agricultural Support



Longer Lasting Appliances

CLAY COUNTY

POLK COUNTY
Minnesota



What Does this Process Look Like?

- ✓ Compile a list of potential users based on study area properties located within district boundaries
- 2. Initiate potential new user survey by means of a mailing campaign
- 3. Organize and determine feasibility of projects based on results of survey campaign
- 4. Develop phased project approach, finalize new user sign up fees and membership paperwork
- 5. Commence project design, easement acquisition & finalize new user sign-ups
- 6. Project bidding
- 7. Project construction
- 8. Fresh water at your tap



Please respond within the next 2 weeks by using one of the following methods:

- 1. **Mail:** WCRWD
405 2nd Avenue W
Halstad, MN 56548
- 2. **Email:** Send to wcrwd@ae2s.com
- 3. **Phone:** Call 701-526-4217
- 4. **Online:** Use the QR below to access the online survey

YOUR RESPONSE IS IMPORTANT

Your response is vital to the future of this project. Responses will help us understand potential customer interests in rural water service. Response to this survey is in no way binding to any commitment, nor does it guarantee service is feasible at this time.

PROPERTY OWNER INFO

NAME		RENTER/CONTRACT FOR DEED PURCHASER NAME (IF APPLICABLE)	
MAILING ADDRESS			
EMAIL		PHONE	

THE INFORMATION BELOW WILL HELP US UNDERSTAND APPROXIMATE LOCATION SERVICE IS DESIRED

1/4 SECTION OR FULL LEGAL DESCRIPTION (IF KNOWN)	SECTION	TOWNSHIP NAME	TWP#	RANGE #
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QUESTIONNAIRE

1. Are you interested in the prospect of being connected to Rural Water?*

- Yes** - As Soon As Available
 - Yes** - Possibly In The Future
 - No** - Not Interested*
- *No further action is required. Thank you for your time and consideration.

2. What would you use Rural or Regional Water for?
(check all that apply and fill out corresponding questions)

- Residential** - How Many People in Household?

- Livestock** - How Many Head & Type of Livestock?

- Agricultural Spraying** - How Many Acres & How Many Spraying?

3. What current water quality or supply issue are you facing? (i.e., arsenic, manganese, taste, odor, color/staining, hardness, reliability of well, etc.)

If interested and available, please provide a copy of well chemistry testing results. These could be used in future scenarios to apply for funding or project prioritization.



Scan the QR code or visit wcrwd-ae2s.hub.arcgis.com for more information about this important project, or to take the survey online.