

**MONDAY, January 12, 2026 – TWIN VALLEY CITY COUNCIL  
REGULAR & ORGANIZATIONAL MONTHLY MEETING  
Twin Valley Community Center – 7:00 PM**

**MEMBERS:** Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson **VIRTUAL:** Mike Lampton  
**OTHERS:** Toni Nysetvold, Prestin Douville, Pete Pazdernik

**PURSUANT DUE TO CALL** and notice thereof the Twin Valley City Council held its regular monthly and 2026 organizational meeting on Monday, January 12, 2026. Mayor Bolton called the meeting to order at 7:01PM.

**MONTHLY BUSINESS**

Minutes—Christianson/Allrich-m/s/p to approve December minutes as written.

Disbursements—Lampton/Christianson-m/s/p to approve disbursements totaling \$316,449.52, a full list of which is available for review in the City Clerk's Office.

**PROJECT UPDATE**—Paperwork will be completed by Sellin Brothers and sent to the USDA-RD in February in preparation for project closeout. A final walkthrough will be completed in the spring.

**COMMUNITY**—Carlsrud/Allrich-m/s/p to approve the following 2026 commercial business licenses—Dollar General: Tobacco, Hayden's Oof-da Tacos: Vendor.

**FIRE/RESCUE**—Pazdernik reported 1 fire and 4 rescue calls for December. Total calls for 2025—42 fire and 170 rescue. One new pickup truck has been equipped with lighting. Skid units are still on order—is looking into having these units be removable. Ambulance radio antenna has been repaired. Lampton/Carlsrud-m/s/p to approve sending up to 4 members of the department to trauma tactics training in Detroit Lakes; cost will be \$30 per person. Christianson/Allrich to approve sending 2 members of the department to Fire Officer training in Mahanomen February 21-22. Discussion on old equipment and preparing for auction in the spring. Discussed old generator from lagoons, requesting to look into moving this to the fire hall to power lights and doors in the event of an emergency. Addressed City Emergency Operation Plan—it was questioned if the official plan names the Community Center as the town emergency shelter; plan may need to be reviewed and updated. Christianson/Carlsrud-m/s/p to approve 2025 Fire/Rescue hours at 339 Rescue and 924 Fire hours. Volunteers thanked for their time and dedication.

**LAW ENFORCEMENT**—Report distributed from Sheriff Fall showing 32 calls for service and 148 hours of patrol for the month of December. Increased law enforcement presence has been notable. Request for more patrol hours in neighborhoods and possibly report of miles patrolled if available. Bolton will contact Fall.

**PUBLIC WORKS**—Question regarding plowing at Heiberg Park. Vehicles have recently been stuck in the snow. Bolton will relay message to Askelson, unsure if this has been a standard practice in the past. Parks committee would like to see park plowed to encourage winter use such as ice fishing. Discussed large snow pile on 2<sup>nd</sup> Street NW, is currently being removed. Allrich suggested placing more snow on open lots along Main Ave West to save from having to haul as often.

**LIQUOR**—December gross sales \$49,995.84, ATM revenue \$451.50. Nysetvold updated Council on events—Will host horse races by the American Legion/Fire Department Friday 01/16, open on Super bowl Sunday with an appetizer contest. Fryer is currently out of commission again, fan that was replaced prior to Town & Country Days has quit again. Nysetvold has investigated issue and is not coming up with any definitive issue. New fan has been ordered. Requested Council input on continuing to replace the fan moving forward or look into the purchase of a different unit. Advised to research possible alternatives and continue to repair at this time. Council wondering profit margin on fryer food sales, will look into separating from pizza on reports. Inventory count was completed on 01/04. Cash basis accounting shows a net income for 2025 of \$9,345.47.

**EDA/PARKS**—Discussed skating rink and new skates. Christianson is meeting with a new contact regarding a possible playground project. Discussed recent misuse of the bathroom facilities at the Skating Rink building. Shower room has been locked and will remain locked for the winter. Will possibly close and lock one bathroom for the winter months as well.

**FINANCIALS**—Council given December financial balance statement. Christianson/Carlsrud-m/s/p to approve the following year end transfers—\$62,740.19 From 2013A Refunding bond to \$40,781.12/Water and \$21,959.07/Sewer. \$4,051.57/Water, \$16,206.28/Sewer, \$6,752.61/Storm Sewer to 2012A Refunding bond. \$12,060 from Water to system replacement fund.

Council given unaudited year end financial report of cash basis accounting to review.

Christianson/Allrich-m/s/p to approve 2025 voided checks# 33709, 33822, 23460L, 23555L, 23617L, 23660L, 23683L, 23751L, 23761L.

**RENTAL ORDINANCE**—Ordinance sent to (12/9) and reviewed by Julin Law Office on 12/16. Attorney saw no issues with the proposed. Verified that the "grandfather clause" referred to by State Statute 462.357 would not be applicable against proposed licensing ordinance. Discussed requirement for tenant information, Johnson will verify that this requirement will not break any privacy laws. Removed requirements for date of birth for applicants. Tentative fee schedule for registration will be \$15/year single family unit and \$20/year multifamily unit, with administrative citations to follow suit with nuisance violation schedule. Updated draft of ordinance will be forwarded to Council for review as soon as it is received back from law office. Reading for preliminary approval will be held at February meeting.

**NEW BUSINESS**—Carlsrud/Christianson-m/s/p to acknowledge audit engagement letter from Hoffman, Philipp, & Martel to begin the 2025FY Audit. Allrich/Lampton-m/s/p to approve updating paid leave to reflect small employer premium amount of .66%.

**2026 ORGANIZATIONAL BUSINESS**— Council was presented with a list of necessary declarations for the 2026 Fiscal Year. Motion by Councilmember Christianson second by Councilmember Allrich, the following 2026 organizational resolutions were approved.

**RESOLUTION 2026—01 CITY OF TWIN VALLEY 2026 ORGANIZATIONAL DECLARATION RESOLUTION**

**WHEREAS** Minnesota State Statutes require certain actions by the City of Twin Valley City Council at the annual organizational council meeting;

**THEREFORE, BE IT RESOLVED** that the City of Twin Valley City Council does hereby approve the following designations for the 2026 Fiscal year:

**MEETINGS**—Regular meetings of the Twin Valley City Council shall be held on the Second Monday of each month at 7:00 p.m. Any regular meeting, with proper public notification, may be cancelled or rescheduled by Council action.

**OFFICIAL PUBLICATION**—The City Council of the City of Twin Valley does hereby designate the Twin Valley Times, Twin Valley, as its official newspaper for its 2026 publications.

**DESIGNATED POLLING PLACE**— The City Council of the City of Twin Valley does hereby designate the Norman County Court House as the official designated polling place for the City of Twin Valley, as a mail in voting district.

**OFFICIAL FINANCIAL DEPOSITORIES**—The City Council of the City of Twin Valley does hereby designate the United Valley Bank, Twin Valley and the Mid-Minnesota Federal Credit Union, Ada as official depositories of the city for the 2026 year.

**OFFICIAL SIGNATORY POWERS**—It is by action of the City Council of the City of Twin Valley to have three signatures on all issued written payments for claims against the City; and the signatures for the Mayor (Michael Bolton), Councilmember (Tracy Christianson) and City Clerk-Treasurer (Rachel Johnson) will be original signatures on all issued payments, checks issued for investments; and

The signatures of the authorize powers are further authorized to sign checks for payroll processing, payments to Federal or State agencies as required by agreement or statute; such as for payroll taxes, sales taxes, claims and invoices, authorized electronic payments to State and/or Federal agencies to meet debt obligations; and

In the event that one of the elected officials so designated as an official signatory power is incapacitated or unavailable to sign the Twin Valley City Council hereby designates council member Mike Lampton and Utility Clerk Deanne Peterick as an Emergency Signatory Officials.

**DESIGNATED INSURANCE AGENT OF RECORD**—The City Council of the City of Twin Valley does hereby designate the Twin Valley Agency transitioning into the Wild Rice Agency, as its LMCIT Insurance Agent.

**RESOLUTION 2026—02 RESOLUTION TO ASSIGN THE COMMITMENT OF THE CITY RESERVES FOR THE 2026 FISCAL YEAR**

**BE IT RESOLVED** that the City Council of the City of Twin Valley does hereby assign and commit the following reserves and values to the designated funds.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the following City of Twin Valley reserves be assigned and committed as follows:

<b>ID</b>	<b>Description</b>	<b>12/31/25 Value</b>
11644a	Community Center Improvements	\$4,186.32
62868	Community Center Reserves	\$8,341.06
63012	Community Center Reserves	\$29,717.83
63113	Community Center Reserves	\$5,263.81
63111	Community Center Reserves	\$3,158.29
63995	Community Center Reserves	\$5,426.33
11755	Community Center Improvements	\$13,680.65
11811	EDA Reserves	\$13,794.20
11812	EDA Reserves	\$6,879.85
63994	Fire Department	\$10,852.67
63110	Fire Department - Equipment	\$3,158.29
22109	Fire Department - Truck Fund	\$9,283.02
63143	Fire Department - Truck Fund	\$53,414.02
22211	Fire Department Equipment Fund	\$8,819.00
12423	Fire Department Reserves	\$29,182.50
63244	Fire Department Reserves	\$11,055.74
63011	Fire Department Reserves	\$28,633.05
102319	Fire Department Reserves	\$12,823.70
21932	Fire Department Veh/Equip Fund	\$11,492.36
12586	Fire Equipment Fund	\$1,124.61
12587	Fire Equipment Fund	\$1,336.59
10375	GF   Blight & Beautification	\$9,873.47
9192	GF   Building Improvements	\$5,647.78
10045	GF   Municipal Center Improvements	\$7,786.94
7528	GF   Street Improvements	\$54,428.54
12422	GF   Streets Department Equipment	\$22,805.84
307425471	Liquor Store -Building Improvement Fund	\$188.90
309607618	Liquor Store Building Improvements	\$56,029.95
10841	Liquor Store Reserves	\$11,042.10
11400	Liquor Store Reserves	\$15,310.23
62675	Parks Reserves	\$11,164.76
63114	Parks Reserves	\$3,579.39
63245	Parks Reserves	\$16,583.61
102320	Parks Reserves	\$3,590.64

62714	Public Works Equipment	\$22,399.14
63112	Public Works Reserves	\$4,211.04
10984	PW   Sewer Project	\$45,520.48
10043	PW   Water Metering	\$12,359.27
63115	Rescue Department - Equipment	\$2,631.90
21925	Rescue Equipment Fund	\$554.86
22121	Rescue Equipment Fund	\$2,117.51
63010	Rescue Fund Reserves	\$5,478.45
63251	Rescue Reserves	\$3,869.51
102322	Rescue Reserves	\$2,564.74
63996	Rescue Squad	\$2,713.16
12501	Rescue Vehicle Fund	\$922.56
12524	Rescue Vehicle Fund	\$970.58
12538	Rescue Vehicle Fund	\$1,073.05
22301	Rescue Vehicle Fund	\$2,796.99
	<b>TOTAL RESERVES</b>	<b>\$599,839.28</b>

**RESOLUTION 2026—03 CITY OF TWIN VALLEY COMMITTEE DESIGNATION AND APPOINTMENT**

**BE IT RESOLVED** that the City Council of the City of Twin Valley does hereby designate and appoint members to City committees for 2026 as follows:

MAYOR	MICHAEL BOLTON
VICE MAYOR	MIKE LAMPTON
AIRPORT AUTHORITY	TRACY CHRISTIANSON
BUDGET/FINANCE COMMITTEE	MICHAEL BOLTON, TRACY CHRISTIANSON
BUILDING/PLANNING/ZONING	HAROLD ALLRICH, MIKE LAMPTON
EDA & PARKS	TAMMY CARLSRUD, TRACY CHRISTIANSON
LIQUOR COMMITTEE	MICHAEL BOLTON, TRACY CHRISTIANSON
NUISANCE/ORDINANCE COMMITTEE	HAROLD ALLRICH, TAMMY CARLSRUD
PUBLIC WORKS COMMITTEE	MICHAEL BOLTON, MIKE LAMPTON
PUBLIC SAFETY COMMITTEE	HAROLD ALLRICH, MIKE LAMPTON
HUMAN RESOURCES/PERSONNEL COMMITTEE	MICHAEL BOLTON, TAMMY CARLSRUD

Upon a roll call vote taken thereon the following voted in favor of said organizational resolutions: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. **WHEREUPON** said resolution was duly adopted this 12th day of January, 2026.

\_\_\_\_\_  
RACHEL JOHNSON, CLERK-TREASURER

\_\_\_\_\_  
MICHAEL BOLTON, MAYOR

Christianson/Carlsrud-m/s/p to adjourn, 8:40PM.

Attest: \_\_\_\_\_ Signed: \_\_\_\_\_  
RACHEL JOHNSON, CLERK TREASURER MICHAEL BOLTON, MAYOR  
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