

**MONDAY, September 8, 2025 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud **VIRTUAL:** Mike Lampton **ABSENT:** Tracy Christianson

OTHERS: Toni Nysetvold, Prestin Douville, Jess Riepe, Pete Pazdernik, Kerry Askelson, Alex Ranz, Jesse Keller

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, September 8, 2025. Mayor Bolton called the meeting to order at 7:00PM.

PLEDGE OF ALLEGIANCE

MONTHLY BUSINESS

Minutes—Lampton/Allrich-m/s/p to approve August minutes as written. Carlsrud asked that the minutes be noted as unapproved prior to Council review.

Disbursements—Allrich/Lampton-m/s/p to approve disbursements totaling \$208,834.59, a full list of which is available for review in the City Clerk’s Office. Carlsrud requested clarification on BMO charges.

PROJECT UPDATE—Alex Ranz updated Council on ongoing projects. Biosolids have been removed from lagoon area; currently contractor is smoothing out and grading the area to return to before project appearance. Contractor work for the wastewater project should be completed by the end of the week. Once this portion of the project is closed Ranz and Askelson will work on using remaining grant funding. Herold Court paving project is completed, Bolton noted it looks nice with all the private driveways paved additionally. Ranz is working on final figures for assessments. Contractor cost is estimated to be \$4,000 higher than original bid due to additional asphalt needed. Engineering estimate should come in under budget. Current estimate for the assessment per frontage foot is around \$44. Ranz would like to close out the wastewater project at the October meeting and call for hearing for assessments for the Herold Court project at that time as well when all figures are available for review. Allrich/Carlsrud-m/s/p to approve holding a special meeting prior to Council meeting on October 13, 2025. This may need to be changed due to legal requirements of publishing, posting and otherwise making notice available to property owners/interested parties.

COMMUNITY—Revisited application for building permit to place a shed at 309 Norman Ave NE. Allrich attempted to make contact with owners to discuss, was not successful. Bolton suggested tabling permit until property is off the nuisance listing for tall grasses and weeds. Allrich/Lampton-m/s/p. Allrich requested building permit applicants flag the areas where the requested building will take place for future applications to assist building committee with any prior investigations. Permit requested at 104 Main Ave E to add addition to existing home. Plans are within setbacks and ordinance requirements. Allrich/Lampton-m/s/p to approve. Lampton/Carlsrud-m/s/p to make a donation to the Norman County East Dollars for Scholars to support fall sports—Football \$100, Volleyball \$150, Basketball \$525 for a total of \$775.

FIRE/RESCUE—Pazdernik reported 1 fire and 18 rescue calls for August. New CanAm 6x6 and trailer were purchased and came in under budget. Discussed using old trailer for the public works department. The Department of the Interior has awarded the department \$61,902 for the purchase of new skid units for grass fires. Working on requesting the funding to purchase. Department member Ben Fall is working with dealership in Hibbing to order GMC pickups, will be ordered later this week. County fire meeting sparked discussion regarding generator for fire hall, may be able to use old generator from lagoon—will look into. Discussion regarding town siren and necessity. Once all new equipment is received will look into an auction company to sell old equipment, including old police vehicles and public works equipment at the same time.

LAW ENFORCEMENT—Sheriff Fall provided via e-mail activity report for August showing 42 calls for service and 170 total hours worked in Twin Valley. Fall has been given the list of outstanding nuisance properties to review.

LIQUOR—\$53,390.62 gross sales for August, ATM revenue \$521.50. Nysetvold is planning to be open certain Sundays for Vikings games. Outdoor sign electrical issues have been repaired and this is back operational. Steak night will be Friday 9/12; will wait to see what the weather does in October.

PUBLIC WORKS—Askelson received quote from Green Construction to remove and replace sidewalk at City Hall and the Community Center; total cost will be \$15,630. This will also replace the existing patio block. City has budgeted funds for 2025 to cover expense. Lampton/Carlsrud-m/s/p to approve. Askelson and Utility Clerk have been working on lead and copper water line inventory for the State of Minnesota and the Federal government due to new mandates. Currently have 80+ properties that are uncatalogued. Working to get access to these properties before October. All lead and galvanized lines will need to be replaced.

EDA/PARKS—\$9,021 remains in grant funding for the skating rink project; currently waiting on a quote for additional street lighting and clay. Frisbee golf course has been plotted out. EDA loan request on hold, waiting on additional information from applicant. Will be working on revamping the old EDA loan application for future requests.

FINANCE—August financial statement given to Council for review. Clerk Johnson requested transferring \$10,000 from the lottery back into the liquor store account, \$14,723.91 from the lot incentive fund into the general capital fund to be used towards the paving project and closing out of the old lot incentive fund, and \$20,000 in budgeted general funds to the Blight & Beautification fund. Lampton/Allrich-m/s/p to approve all transfers.

OLD BUSINESS—NUISANCE PROPERTIES—Council given full listing of all properties having received notices and/or citations for ordinance violations. Violations continue to be sent biweekly to properties out of compliance. Specifically discussed the Dollar General weeds and overgrowth situation. A notice was sent last month, will move forward with citations.

NEW BUSINESS—OUTSTANDING ASSESSMENTS—Council given listing of outstanding ordinance citations over \$75. Clerk requested to assess outstanding fines as well as a \$25 assessment fee against the following properties:

OWNER	ADDRESS	DUE	ASSMT FEE	TOTAL
Jodi Garza	106 1st St NE	\$ 250.00	\$ 25.00	\$ 275.00
Nicole Pederson	302 Norman Ave NE	\$ 450.00	\$ 25.00	\$ 475.00
Jodi Garza	307 1st St NW	\$ 300.00	\$ 25.00	\$ 325.00
Melva Garza Villanueva	310 2nd ST NW	\$ 150.00	\$ 25.00	\$ 175.00
Kristi & Martin Perez	204 1st ST SW	\$ 350.00	\$ 25.00	\$ 375.00
Sheryl Little	305 2nd St SW	\$ 150.00	\$ 25.00	\$ 175.00
Robert Skow	306 3rd St SW	\$ 450.00	\$ 25.00	\$ 475.00
Anthony Heryla	202 4th St SW	\$ 450.00	\$ 25.00	\$ 475.00
Darell Skoy	206 4th St SW	\$ 450.00	\$ 25.00	\$ 475.00
Melinda Holtzlider	210 Cleveland Ave SW	\$ 75.00	\$ 25.00	\$ 100.00
Brent Phillipy	207 Pleasant Ave SW	\$ 450.00	\$ 25.00	\$ 475.00
Kenneth Folstrom	200 Lincoln Ave NW	\$ 450.00	\$ 25.00	\$ 475.00
Reuben Mastin	207 Lincoln Ave NE	\$ 250.00	\$ 25.00	\$ 275.00
Melva Garza Villanueva	103 1st St SE	\$ 75.00	\$ 25.00	\$ 100.00
Ron Lanoue	106 Hanson Ave SW	\$ 340.00	\$ 25.00	\$ 365.00
Jason & Mandy Begg	103 2nd St NE	\$ 150.00	\$ 25.00	\$ 175.00

		\$ 4,790.00	\$ 400.00	\$ 5,190.00
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Lampton/Carlsrud-m/s/p to approve assessment against property taxes. Property owners will be given a final notice of outstanding amount due and a chance to pay prior.

2026 PROPOSED LEVY—Council given proposed budget for 2026 with estimated receipts and disbursements to review. Current budget forecast shows minimal levy increase necessary. Lampton/Allrich-m/s/p to set preliminary levy at a 10% increase, to be reviewed again in December to set the final levy.

Meeting adjourned 8:12PM, Carlsrud/Lampton-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK-TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR
