

**MONDAY, August 11, 2025 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tracy Christianson **VIRTUAL:** Tammy Carlsrud, Mike Lampton
OTHERS: Toni Nysetvold, Prestin Douville, Jess Riepe, Pete Pazdernik, Kerry Askelson, Alex Ranz, Lisa Pederson, Diana Saker

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, August 11, 2025. Mayor Bolton called the meeting to order at 7:00PM.

PLEDGE OF ALLEGIANCE

CITIZENS FORUM—Lisa Pederson and Diana Saker addressed Council regarding nuisance properties. Wondering what the city is doing to clean up the vehicles and junk yards. Expressed concerns over rodent infestations. Bolton explained the City process for dealing with ordinance violations, noting that the properties in question are receiving citations at present time and the City will be working with the Sheriff’s department to issue criminal citations. Questioned the building permit issued to 100 Hanson for a pole shed, wondering about height restrictions and unsightly building materials. Will reach out to property owners with concerns over building finish materials and height restrictions.

MONTHLY BUSINESS

Minutes—Christianson/Allrich-m/s/p to approve the July minutes as written.

Disbursements—Allrich/Carlsrud-m/s/p to approve disbursements totaling \$247,157.22, a full list of which is available for review in the City Clerk’s Office.

PROJECT UPDATE—Alex Ranz updated Council on ongoing projects. Sewer project is wrapping up, generator and electrical at the lift station have been installed. Waiting for fall to remove biosolids. Once the construction phase of the project is closed out, will work on getting USDA approval and using remaining grant funding for current sewer needs. The Herold Court Paving project is underway, RJ Zavoral is on site currently, plans to begin paving on Thursday of this week. The paving process is estimated to last one week, with project completion by the end of the month.

COMMUNITY—Reviewed building permit application for the placement of a small prefabricated shed at 309 Norman Ave NE. Council discussed shed placement, concerns over location in relevance to the alleyway. Askelson requested verification that the snow plow will be able to easily maneuver with the addition. Council tabled application to review further.

Lampton/Christianson, m/s/p to approve lawful gambling permit for calendar year 2025 for the Rider’s Club to host raffles and fundraisers.

FIRE/RESCUE—Pazdernik reported 2 fire and 13 rescue calls for the month of June. The Norman County Fire meeting will be 8/26. Department was denied for FEMA grant, requested Council approval to re-hire grant writer to try again for next round of funding. SCBA equipment has reached end of life which should help future requests for grant funding. Christianson/Carlsrud-m/s/p to approve spending up to \$2,500 on grant writing services. State Farm grant request to purchase new monitor for rescue squad was denied, City will purchase per Council previous decision. Waiting on further information on approved grant from the Department of the Interior to purchase new skid units for grass rigs.

Addressed aging pickups and UTV. Pazdernik distributed quote for purchase of two new one-ton pickup trucks as well as a new 6x6 UTV and trailer under State bid government pricing. Price per 2025 GMC Sierra \$51,066, CanAM Defender \$25,000, 6’x14’ Trailer \$5,000. Estimated pricing on equipping vehicles with graphics, light bars, sirens, and radios around \$25,000. Current Fire Department reserves amount to \$179,249.33. Pazdernik proposed

funding the purchase with \$79,500 from reserves, and \$79,500 from city capital fund to be reimbursed through budgeting over the next few years. Estimated old equipment (1993 F350, 2006 F250, 2009 Ranger, skid units, and trailer) values totaling around \$24,500 to reimburse the Capital fund if sold on auction. Lampton questioned need for brand new vehicles. Department sets aside funds each year to replace equipment; Pazdernik would like to replace as much as possible at once to save on repairs and maintenance. Allrich/Christianson-m/s/p to approve purchase.

LAW ENFORCEMENT—Sheriff Fall e-mailed copy of the activity report for Twin Valley for the month of July showing 58 calls for services and 159 total hours worked. Bolton has noticed a good presence in town and at Heiberg Park.

LIQUOR—Gross Sales for July \$66,555.66, ATM revenue \$689.50. Lampton/Christianson-m/s/p to approve hire of new bartender Brenda Jones pending a background investigation. Christianson/Allrich-m/s/p to approve re-hire of bartender Crystal Askelson. Nysetvold updated Council on previous and upcoming events. T&C Days had a good turnout. An electrical issue with the TVLS sign is being repaired. Lampton/Carlsrud-m/s/p to approve donation of \$839.59 in proceeds from the Town & Country Beer Garden to the Twin Valley Community Club. Christianson abstained from vote.

PUBLIC WORKS—Askelson informed Council of issues with lift station. Currently only one pump is running, still having issues with sand and silt—unsure of the cause, still investigating. Having other issues at the Water Treatment Plant with pumps locking up, have this looked at this week to correct. Will be working on repairs to a couple Wimmer cabins this fall. More mosquito spray has been ordered and should arrive this week.

EDA/PARKS—Still waiting on fencing update for Heiberg Trail system, expected in late September. Christianson wondering if there is any unauthorized ATV activity on the trail, and if a barricade should be set. Nothing has been noted at this time. EDA received a loan application, a request for more information is being made prior to a decision. Will be working this fall again on the Ice-Skating rink project.

ADMIN—Financial statement distributed to Council for review. No questions addressed.

NUISANCE PROPERTIES—No changes to the list of outstanding ordinance violations since July meeting. Council in agreement to begin issuing weekly citations. Current fee schedule for 4+ offenses is set at \$100 per occurrence. Fines will be issued weekly at \$100. Will discuss possibly raising the fees to the state maximum of \$300 per occurrence if no improvements are observed.

RENTAL ORDINANCE—Carlsrud requested more time to discuss proposed ordinance with clerk to clear up questions on regulations. Will set up a time to discuss in a committee.

OTHER—Preliminary Levy is due to the County by September 30th. Will set up a meeting with budget committee prior to September Council to review current and estimated budgetary needs. Distributed notice from the Norman County Assessor’s Office regarding tax relief that is available for properties with structural damage as a result of a natural disaster (Weather, fires, etc.).

Meeting adjourned 8:20PM, Lampton/Christianson-m/s/p.

Attest: _____

RACHEL JOHNSON, CLERK-TREASURER

Signed: _____

MICHAEL BOLTON, MAYOR
