

**MONDAY, June 9, 2025 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson **VIA PHONE:** Mike Lampton
OTHERS: Toni Nysetvold, Prestin Douville, Jess Riepe, Pete Pazdernik, Kerry Askelson, Connie Hamernik, Brenda Dobmeyer, Marit Martell, Dale Svaren

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, June 9, 2025. Mayor Bolton called the meeting to order at 7:00PM.

PLEDGE OF ALLEGIANCE

CITIZENS FORUM—Dale Svaren addressed Council concerning damages to his lawn from the sewer project through Opegard/Herold Court. Sellin’s and Askelson have been out to look at this before and were under the impression it was taken care of. Askelson will be out to assess the situation make necessary repairs.

ADDITIONS TO THE AGENDA—Allrich/Christianson-m/s/p to approve adding discussion regarding the Property/Liability insurance for the Heritage Center building to the agenda.

MONTHLY BUSINESS

Minutes— Christianson/Lampton-m/s/p to approve the May minutes with the addition of noting the pledge of allegiance and the correction to the spelling of Merlin.

Disbursements—Christianson/Allrich-m/s/p to approve disbursements totaling \$388,949.05, a full list of which is available for review in the City Clerk’s Office.

2024 FY AUDIT—Marit Martell distributed the final Audit document for fiscal year 2024 to Council and Clerk. Reviewed financial statements. City financial position remains stable. The City’s assets exceeded liabilities by \$6,205,260 at the end of 2024. City continues to maintain reserves around 125% of the yearly operating costs. Liquor store saw an operating loss; this will be the second year showing an operating loss, however, gross profit remains consistent. Martell suggested watching excess inventory and inventory system. Water and Sewer funds also saw an operating loss, due only to depreciation of assets. Carlsrud/Christianson-m/s/p to accept final audit. Bolton thanked employees for keeping the City running smoothly.

WASTEWATER PROJECT UPDATE—Christianson/Allrich-m/s/p to approve pay request #8 from Sellin Brothers for a total of \$293,302.30. Both General Obligation Bonds for the project are scheduled to close on June 26th. Motion by Councilmember Lampton second by Councilmember Christianson; the following resolutions accepting the terms of each bond were duly passed and adopted.

RESOLUTION 2025—10 A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO PURCHASE A \$2,108,000 TAXABLE GENERAL OBLIGATION SEWER REVENUE BOND OF 2025A, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND PROVIDING FOR ITS ISSUANCE
Full transcript of document available at City Hall Office.

RESOLUTION 2025—11 A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO PURCHASE A \$770,000 TAXABLE GENERAL OBLIGATION SEWER REVENUE BOND OF 2025B, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND PROVIDING FOR ITS ISSUANCE
Full transcript of document available at City Hall Office.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 9th day of June, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

COMMUNITY—Lampton/Carlsrud-m/s/p to approve donating \$500.00 to the Twin Valley Community Club for Town & Country Days. (Christianson abstained from vote).

FIRE/RESCUE—Hydrants were flushed in May on the West side of Highway 32. County Fire meeting is scheduled for August 26th in the TV Community Center. Dobmeyer requested permission to purchase a new monitor for the rescue squad that monitors pulse oximetry, temp, ECG, BP, and temp. Presented two quotes to Council, BoundTree Medical for \$11,464.96, Emergency Medical Products for \$18,263.63 with additional cuffs. The Northwest EMS Foundation offers a 25/75 grant for these types of purchases. Lampton/Christianson-m/s/p to approve purchase from BoundTree Medical. Lampton suggested putting the Gary Cares 2025 Rescue Squad donation towards this purchase.

The Fire Department has been notified they were approved for grant funding to replace three grass rig skid units from the Department of Interior Slip-on Tanker Pilot Program. The award amount has not been finalized at this time.

Pazdernik asked Council about the process for purchasing a new pickup truck for the department. Would like to replace the 1993 Ford F350 and eventually the Ranger and 2006 Ford F250. Advised to reach out to different dealerships for government pricing and bring multiple quotes to the Council.

Pazdernik reported 10 Fire and 24 Rescue calls for the month of May.

LAW ENFORCEMENT—Call report received from Sheriff Fall showing 60 calls for service with a total of 129 hours spent in Twin Valley.

LIQUOR STORE—Gross sales for May \$53,138.28, ATM revenue \$626.50. Discussed inventory and items on hand, will review to see where cuts can be made. Updated Council on events. Hero's ride out of Fargo/Moorhead will be stopping at the TVLS this weekend 6/14, plans to have an outside beer only bar to keep lines down. Steak night is scheduled for 6/27. Dan Brekke Band has been scheduled for Saturday 7/19 for Town & Country Days. Received donation from the American Legion to purchase new patio furniture.

PUBLIC WORKS—Splash pad is down for repairs, a leak under the concrete resulted in removing a large portion of the pad to make repairs. Hope to have this up in the coming week. Sewer/Lagoons have been cleaned up, project is almost complete, waiting on a 3-phase generator as part of the last change order. All these expenses are covered under grant funding for the project. Old generator will be moved to a different city building. Will be working on repairing and replacing picnic tables before Town & Country Days. Drainage ditch through town has been cleaned out. Looking into having the storm drains in town cleaned out this summer/fall. Askelson will also be looking into having the sidewalk out front of the Community Center repaired or replaced due to the increasing hazards.

EDA/PARKS—Greg Crader has tendered his resignation from the committee. Bolton/Carlsrud-m/s/p to accept resignation and thank Crader for his time. Presented updated EDA bylaws to the Council for approval and adoption. Only minor changes were made from the original. Motion by Christianson seconded by Lampton the following resolution was duly passed and adopted updating the City EDA bylaws.

RESOLUTION 2025—12 A RESOLUTION ADOPTING REVISIONS TO THE TWIN VALEY ECONOMIC DEVELOPMENT AUTHORITY BY LAWS

Full Summary of the E.D.A. By-Laws are available at the City Hall office.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 9th day of June, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Christianson is still looking into fencing for the North Heiberg Trail. Requested clerk look into legality and requirements of fencing to keep liability of incidents off the City. Another incident at the campground was reported of dogs unleashed. A sign was previously placed at the park after the last incident; it was suggested another sign be placed near the park entrance and postings on social media to bring awareness to leash laws both in town and on city owned land. Discussion on placing a sign for the splash park along highway 32 to point traffic in the right direction. Johnson will look into State regulations.

ADMIN—Distributed May financial statement. Requested Council approval to close the ARP fund as the City opted to take funding as revenue replacement for general governmental purpose in 2022. Fund has been used as a place holder. Christianson/Lampton-m/s/p to move funds to the General Capital Projects funds and close old fund.

OLD BUSINESS—Updated nuisance property listing distributed. Properties given a second notice and citation on nuisance violations were noted. Discussed options moving forward; continue to send city citations and assess unpaid charges towards property taxes if the citations continue to go ignored, file a civil lawsuit to have nuisance violations abated, or request assistance from the Norman County Sheriff's Office to issue criminal citations. Christianson/Allrich-m/s/p to have clerk issue a third citation to the properties that have taken no initiative to abate the nuisance issues, and after which time contact the Sheriff's Department to issue criminal citations.

TAX FORFIETED PROPERTY—Two parcels in town remain forfeited to the State in trust for nonpayment of taxes. No notice or further action towards the sale of these properties has been received by the City. Both 211 Norman Ave NW and 400 Main Ave E have been forfeited to the State of Minnesota for over 1 years' time and remain vacant and in a dilapidated/nuisance property violation state. Council given MN State Statute 282.01 to review. Clerk requested Council permission to move forward with a request to acquire these properties to have the blight removed. Motion by Allrich, seconded by Carlsrud the following resolution was duly passed.

RESOLUTION 2025—13 A RESOLUTION AUTHORIZING THE ACQUISITION OF TAX FORFEITED PROPERTY FOR THE PURPOSE OF ABATING NUISANCE BLIGHT CONDITIONS

WHEREAS, 211 Norman Ave NW (Parcel 32-8374000) was forfeited to the State of Minnesota in 2023; and

WHEREAS, 400 Main Ave E (Parcel 32-8681000) was forfeited to the State of Minnesota in 2024; and

WHEREAS, both properties remain abandoned, dilapidated, and otherwise blighted; and

WHEREAS, the City of Twin Valley has created a special fund to abate blighted properties for the overall good of the neighboring properties marketability; and

WHEREAS, a political subdivision of the state can make a written request to acquire blighted tax forfeited properties under Minnesota Statute 282.01 subd. 01a(d) 1&2 below market rate.

THEREFORE, BE IT RESOLVED by the City Council for the City of Twin Valley that the City hereby requests to acquire both 211 Norman Ave NW and 400 Main Ave E from the State of Minnesota and County Auditor for the purpose of blight removal.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 9th day of June, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

NEW BUSINESS—Copies of rental property ordinances from cities of similar size or smaller were given to Council for review. Discussion regarding ordinance violations at rental homes and the issues with who should be responsible for citations and taking corrective action. Discussed putting a cap on new single family rental homes to preserve the availability of housing for first time home buyers in the area. Council in agreement that registering rental properties with the City will help to ensure that housing units meet minimum safety and health standards, as well as provide a system to correct deficiencies in property maintenance and ordinance violations. The City will also have the option to require landlords have tenants sign off on a crime-free housing rental agreement addendum to promote a safe, crime-free environment. Asked Councilmembers to review ordinances and send Clerk a list of priorities for ordinance development.

FYI/OTHER—2024 population and household estimates received from the State Demographer. As of April 1, 2024 the population estimate is 702 with a household estimate of 328. Discussed current property and liability insurance for the Heritage center buildings. City has both the center itself and the storage building insured, as does the Heritage Center Foundation. Christianson/Lampton-m/s/p to approve continuing to insure the facilities under the City and receive compensation from the foundation in return.

Meeting adjourned 8:52PM, Carlsrud/Christianson-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK-TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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