

**MONDAY, May 12, 2025 – TWIN VALLEY CITY COUNCIL
HEROLD COURT STREET IMPROVEMENT PUBLIC HEARING &
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson **VIA PHONE:** Mike Lampton
OTHERS: Toni Nysetvold, Prestin Douville, Jess Riepe, Pete Pazdernik, Kerry Askelson, Kris Carlson, Alex Ranz, Kelly Woltjer, Ayden Woltjer, Will Woltjer

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its Herold Court Street Improvement Public Hearing and regular monthly meeting on Monday, May 12, 2025. Mayor Bolton called the meeting to order at 7:00PM.

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA—Christianson/Allrich-m/s/p to approve the addition of two building permits and a request for advertising to the agenda.

MONTHLY BUSINESS

Minutes—Christianson/Lampton-m/s/p to approve the April minutes as written.

Disbursements—Allrich/Christianson-m/s/p to approve disbursements totaling \$104,634.65, a full list of which is available for review in the City Clerk’s Office.

PUBLIC HEARING – 2025 STREET IMPROVEMENT – HEROLD COURT ADDITION

ATTENDEES: Bonnie Werpy, Teresa Werpy, Clayton Skaurud, Cindy Seeger, Mark Seeger, Cherie Boe, Margaret Peterick, Dale Svaren, Ben Fall, Susan Plattner, Jack Plattner, Julie Johnson, Richard Johnson, Merlin Christensen

Carlson and Ranz distributed presentation material to attendees and paged through items pertaining to the proposed street improvements. In accordance with MN State Statute 429, this hearing was held to inform all property owners of the proposed project and gain public comments or input. Project purpose is to construct street improvements in the form of pavement along Herold Court North, Herold Court South, and a portion of Opegaard Ave NW starting approximately 400’ east of the Herold Court North/South meeting point. Project need is based on general issues with rutting, dust, drainage and over improvement to the area. Estimated project cost is \$372,500 with proposed financing through a combination of city funds and special assessments. Estimated cost sharing 40% City, 60% assessable. Total frontage feet in the area (accounting for both sides of the street) is 5,465. Estimated assessment will be \$40.90/FF. The City of Twin Valley owns approximately 2,065 front feet of the total 5,465 affected area. Discussed how frontage feet are calculated. Estimated project schedule has the improvement starting in July and finishing by September. All property owners in attendance given a chance to speak and/or ask questions. Addressed the following questions; typical assessment term—15 years historically. Interest rates would be set based off average bonding rates. Property owners may pay the full assessment prior to being sent to the tax rolls. Property owners interested in also having their driveways paved will be given the contractor information. City received two letters from property owners not available to attend, one requesting more information on the cost estimates and timeline, one strongly opposing the project due to the proposed assessment being too great of a financial burden in comparison to the value of the property.

Motion by Christianson, seconded by Allrich the following resolution was passed.

RESOLUTION 2025—08 A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a resolution of the City Council adopted the 14th day of April, 2025, fixed a date for a Public Hearing on the proposed improvement of:

- Herold Court North
- Opegaard Ave NW

- Herold Court South

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was held thereon on the 12th day of May, 2025, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TWIN VALLEY, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted May 12th, 2025.
3. Ulteig Engineers Inc., is hereby designated as the Engineer for this improvement.
4. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 12th day of May, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Ulteig will move forward with the next stage of the project—design and specs for approval at a future meeting of the Council.

WASTEWATER PROJECT UPDATE—Allrich/Carlsrud-m/s/p to approve pay request #7 from Sellin Brothers for a total of \$253,504.95. Currently, project is coming in under budget. Startup for the pumps/lift station is scheduled for May 22nd.

COMMUNITY—BOY SCOUTS—Will Woltjer addressed Council to pitch Eagle Scout project plan to construct a compost bin for the Community Gardens. Carlsrud/Christianson-m/s/p to approve and accept responsibility for the compost bin as City property after September. Carlsrud/Christianson-m/s/p to donate \$200 towards project cost.

Ayden Woltjer pitched Eagle Scout project plan to construct a floating dock by the Heiberg Dam for Kayakers/Canoes and requested Council donation of \$1,000 towards the cost of the project. Christianson/Carlsrud-m/s/p to approve project and accept responsibly for the dock as well as donate \$1,000 towards project.

LAW ENFORCEMENT—An incident report for the month of April was distributed to Council. Sheriff Fall noted that the number of contracted hours is up from previous months. Multiple part-time officers are assisting the department at this time with coverage. Fall has taken note of some issues that have been brought to his attention in the town including traffic complaints and ATV complaints.

COMMUNITY CENTER—Request received from Walworth Baptist Church to hold a multiple day rummage sale in the community center, asked that the fee be waived. In accordance with the community center policy 'Non-profit organizations fees may be waived at the discretion of the city council.' Lampton/Christianson/m-s-p to approve waiving rental fee.

GAMBLING PERMIT—Allrich/Lampton-m/s/p to approve 2025 lawful gambling permit to host fundraisers or raffles for the Norman County East Trap Team.

BUILDING PERMITS—Christianson/Lampton-m/s/p to approve permit for 701 1st St SE to replace and straightening fencing, (Allrich abstained from vote). Allrich/Christianson-m/s/p to approve building permit for 311 Pleasant Ave SE to build a garage. Allrich/Christianson-m/s/p to approve building permit for 100 Hanson Ave SW contingent on paying taxes in full and verifying lot area will take up less than 35% per ordinance.

DEMOLITION INCENTIVE—Lampton/Allrich-m/s/p to approve \$1,000 demolition incentive for the removal of a dilapidated shed at 206 3rd St NE, payment to be made to Visser Trenching.

FIRE/RESCUE—Pazdernik reported 2 fire calls and 15 rescue calls for the previous month. Department has completed controlled burn in the retention pond area. Received volunteer application for the fire department, has been sent to the Sheriff for background. Donation received from Gary Cares for the Fire and Rescue Department totaling \$4,111 (\$2,080 Fire, \$2031 Rescue). Pazdernik to decide how funding will be earmarked.

LIQUOR—Gross sales for April \$41,070.85, ATM \$385.00. Carlsrud/Lampton-m/s/p to approve hiring Soren Hoekstra as fill-in bartender. Approved placing ad for the liquor store in the Norman County Fair 129th Anniversary publication. Updated Council on events—first steak night had 41 attendees. Upcoming community club fun run with start and end at the TVLS. Will be taking part in the June 14th cruise for the MN/ND honor flight. Allrich/Lampton-m/s/p to approve donation of \$347.91 in proceeds from the liquor sales at the American Legion Pig Roast to the TV American Legion. A second inventory has been completed as of the end of April, financials reset in the system.

PUBLIC WORKS—Askelson updated Council on public works activities; have started mowing, will be grading alleys. Lift Station is currently down; pumps are working with no issues. Old main sewer line will be closed with concrete in man holes. Pumps are running considerably less with the transfer to the new line.

EDA/PARKS—Discussed working with the DOT to possibly get signage for the splash park placed along Highway 32. Christianson is looking into safety fencing options for the North Heiberg Trail. Discussion on the shower facility at the splash park and unauthorized use. Will be placing a lock on door. Campground users will be granted access upon request. Askelson questioned if there was a policy on long-term camping at Heiberg, expressing concerns. Askelson also looking into have the old outhouse facility at Heiberg removed for sanitation reasons.

OLD BUSINESS—Reviewed list of properties sent nuisance violations and citations. Property owners are being given 14 days to take corrective action to have citations waived. Clerk has spoken with a handful of property owners and has not had any issues at this time. An update will be given next council meeting for properties with outstanding nuisance violations. Council will make decision on which properties to pursue and what legal actions will be taken at that time.

Meeting adjourned 8:45PM, Christianson/Lampton-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK-TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

**THURSDAY, May 29, 2025 – TWIN VALLEY CITY COUNCIL
HEROLD COURT STREET IMPROVEMENT SPECIAL MEETING
Twin Valley City Clerk’s Office – 2:30 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tracy Christianson, Mike Lampton **VIA WEB:** Tammy Carlsrud

OTHERS: Kerry Askelson, Alex Ranz

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held a special meeting to discuss the plans and specifications of the proposed Herold Court Improvement Project on Thursday, May 29, 2025. Mayor Bolton called the meeting to order at 2:30PM.

Council given plans to review prior to meeting. Briefly discussed the final plans. If approved, will plan to advertise for bids for the next two weeks and be prepared to open bids on June 24th. Motion by councilmember Christianson, seconded by councilmember Lampton, the following resolution was passed.

**RESOLUTION 2025—09 RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a resolution passed by the council on May 29, 2025, the city engineer has prepared plans and specifications for the street improvements of:

- Herold Court North
- Opegard Ave NW
- Herold Court South

and has presented such plans and specifications to the council for approval:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TWIN VALLEY, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper (and on the QuestCDN.com website) an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for a minimum of fourteen days, shall specify the work to be done, shall state the specific date that bids will be received by the clerk, at which time they will be publicly opened in the council meeting room of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at the next public meeting of the city council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a bid bond payable to the clerk for five (5) percent of the amount of such bid.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 29th day of May, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Johnson will send advertisement to the Twin Valley Times to be printed in the next two editions. Meeting adjourned 2:33pm, Christianson/Allrich-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK-TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR
