

# Twin Valley City Council Regular Council Meeting

Monday, April 14, 2025, 7:00 PM

Twin Valley Community Center

1 **CALL TO ORDER** \_\_\_\_\_ PM

2 **ROLL CALL**

## CITIZEN'S FORUM

Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

## ADDITIONS TO AGENDA

\_\_\_\_\_/\_\_\_\_\_/M/S/P

1) \_\_\_\_\_

2) \_\_\_\_\_

3 **MINUTES APPROVAL** March Minutes

\_\_\_\_\_/\_\_\_\_\_/M/S/P

<b>CLAIMS</b>	03/11/2025 - 03/31/2025	<u>\$28,573.16</u>
	04/01/2025 - 04/14/2025	<u>\$75,303.86</u>

<b>PAYROLL</b>	03/02/2025 - 03/15/2025	<u>\$11,505.58</u>
	03/16/2025-03/29/2025	<u>\$10,005.03</u>

**DISBURSEMENT TOTAL** \$125,387.63

\_\_\_\_\_/\_\_\_\_\_/M/S/P

5 **ULTEIG - PROJECT UPDATE** Sellin Pay Request #6  
Herold Court Paving Project

6 **COMMUNITY** Dale Svaren - Nomination to Tri Valley Op Council board  
Building Permit Request(s)

## 8 **REPORTS OF OFFICERS, BOARDS, COMMITTEES**

**FIRE/RESCUE** General Report

**LIQUOR** General Report Gross Sales \$ 43,149.95

ATM \$451.50

**PUBLIC WORKS** General Report

**EDA/PARKS** General Report  
RR Property - Request

### **OTHER COMMITTEE UPDATE(s)**

**ADMIN** Financial Statement

9 **OLD BUSINESS** Ordinance Violations / Nuisance Properties

10 **NEW BUSINESS** Gambling Permit Application - LG230  
Vendor Request (Side Street Mobile Food Unit)  
Donation/Membership Requests

11 **FYI/OTHER** Cleanup Day - Thursday April 24th  
Board of Appeals - Monday April 28th

12 **MEETING ADJOURNED** \_\_\_\_\_ PM \_\_\_\_\_ / \_\_\_\_\_ M/S/P

**MONDAY, March 10, 2025 – TWIN VALLEY CITY COUNCIL  
REGULAR MONTHLY MEETING  
Twin Valley Community Center – 7:00 PM**

**MEMBERS:** Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, Mike Lampton

**OTHERS:** Toni Nysetvold, Prestin Douville, Jess Riepe, Pete Pazdernik, Kerry Askelson, Deanne Peterick, Tim & Brenda Dobmeyer.

**PURSUANT DUE TO CALL** and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, March 10, 2025. Mayor Bolton called the meeting to order at 7:00PM.

**CITIZENS FORUM**—Tim and Brenda Dobmeyer addressed the Council with concerns about the trailer court in town. They were given verbal notice from the owner that the court would be closing and they needed to vacate by the 31<sup>st</sup> of March. Questioned if the City had any ideas on where they could move to or if any lots were available. Councilmembers expressed concern for the situation but noted that the Dobmeyer’s may be best off in contacting an attorney to find out their legal rights. Members of the Council were not aware of any currently available lots that the City owns that would be suitable. There are a couple of tax forfeited properties that may be worth looking into, Bolton will check with Askelson and Johnson later in the week to discuss possibilities if there is anything the City can do to assist in the possible move.

**MONTHLY BUSINESS**

Minutes—Christianson/Lampton-m/s/p to approve the February minutes with the correction of 2 spelling typos.

Disbursements—Lampton/Allrich-m/s/p to approve disbursements totaling \$140,486.29, a full list of which is available for review in the City Clerk’s Office.

**COMMUNITY**—Allrich/Christianson-m/s/p to approve 2025 Retail Tobacco license for Dollar General.

**FIRE/RESCUE**—Pazdernik reported 2 fire calls and 13 rescue calls. County wide they will be switching to a new dispatch service, a billing for the city will be coming from the Sheriff’s office. There as been some interest in the open volunteer positions with the increased advertising but no applications have been received.

**LIQUOR**—Gross sales for February \$33,943.86. Nysetvold requested approval to hire two new bartenders, Nathan Juarez and Somer Sorenson, pending background. Christianson/Lampton-m/s/p to approve. Updated Council on events. There will be a chili cookoff with horse races on 3/22. Nysetvold is watching the weather to see with the first steak night should be. Pitched idea to the Council for off-sale discounts for customers who find a hidden “duck” as an Easter incentive, hoping to increase wine sales and reduce older inventory. Noted it is almost construction season; the RV park has had a good impact on sales at the liquor store in the past.

**PERSONNEL POLICY**—Note left from Johnson stated that both Askelson and Nysetvold have received fresh copies of the Personnel Policy to make available for all their staff. Staff are asked to sign off on reviewing policy. Carlsrud requested that all Councilmembers also read the policy and sign off on having done so.

**PUBLIC WORKS**—Askelson attended training in St. Cloud last week. Still working on the new lead and copper regulations and looking into funding opportunities for which guidelines have been unclear. Any lines listed as unknown will need to be looked at to determine material, which may involve digging up yards if necessary. Askelson is beginning to receive calls to reserve camping spots in both the RV park and Heiberg Park. Discussed updating the signage at Heiberg park to note the new nightly fee of \$15.

**EDA/PARKS**—Christianson requested Council approval of two new appointments, Jessica Riepe and Prestin Douville. Carlsrud/Lampton-m/s/p to approve. Discussed skating rink project, will continue to work at spending grant money on improvements as the weather improves. EDA will be reviewing current bylaws with the intention of making updates. Discussion on information kiosks, there is a possibility that the shop class at NCE will be able

to build something for us. Would like to have information available for the parks and trails. Will be looking into fencing options for the cliff area at the North Heiberg trail.

Dan Buckle reached out the Parks Committee, hoping to see some sort of new development in the old skating rink area. Committee will be brainstorming ideas for the park. There have been issues in the past with vandalism to the public bathrooms at this park, may need to increase lighting to help to dissuade. Christianson welcomed any and all ideas to bring life back into the old park.

There is a slide broken at Heiberg Park. Askelson is in contact with the manufacturer to see what options the City has for a replacement.

Discussion on possible housing opportunities in the City. The Midwest MN Community Development Corporation out of Detroit Lakes recently worked with the City of Mahanomen on building two new affordable housing units. Clerk Johnson has reached out to begin discussions on what options the City of Twin Valley might have for future development. Note from Johnson asked that the Council or the EDA devise a plan of exactly what type of housing is requested, where the housing can be placed, and if there will be any city incentives offered for developers. Bolton has been in contact with a developer that is building a multi-unit housing in Ulen and is looking into possibilities for buildable lots in Twin Valley. Bolton has also been in preliminary discussions with a possible business owner looking to build in the area, will have more information at a future meeting if anything comes to fruition.

**FINANCIAL REPORT**—Note left from Clerk stated the delinquent tax settlement for 2024 has been received, totaling \$19,723.68 distributed between the general levy and special assessments. All insurance premiums have also been paid for the year at this time. A city fund balance statement was given to council for review. Discussed forfeited properties and blight. City is looking into options for acquiring some properties before auction to abate the nuisance.

**OLD BUSINESS**—Two quotes for the purchase of a new coffee pot for the Community Center presented. BUNN Axiom 15-3 Automatic Coffee Brewer with 3 warmers for \$863 or Curtis Gemini Stainless Steel Analog Satellite Coffee Brewer for \$999. Christianson/Lampton to approve purchase of BUNN.

**NEW BUSINESS**—Bolton expressed concerns over the plethora of junk cars around town, would like to start sending administrative fines and working on abatement procedures. Hoping come spring employee Erick Delong will return to assist in nuisance enforcement. Due to the number of complaints personally received, Bolton has reached out to the owner of 307 1<sup>st</sup> St NW to request clean-up of junk automobiles and parts, or to install the fencing that was discussed in previous years. Allrich and Carlsrud are on the nuisance committee this year, Carlsrud requested a copy of the Nuisance ordinance to better understand what to look for. Carlsrud has already been approached by a community member asking for suggestions on a neighboring home with an unsightly yard. Proposed a city property review before clean up day to give property owners an opportunity to dispose of unwanted nuisance items.

**FYI/OTHER**—Clean-up day is scheduled for Thursday, April 24<sup>th</sup>. Johnson is looking into an opportunity to have a landfill coupon for citizens who have items that cannot be collected by Fuch’s on cleanup day. Examples of the new totes for garbage service are available to view in the Utility office. Residents will have the option to choose between a 95-gallon or 64-gallon tote. Additional totes are available upon request for an additional \$5/month. City is still unsure when the totes will be available, will notify citizens at the time. Board of Appeal and Equalization is scheduled for Monday, April 28<sup>th</sup> at 6:00PM.

Meeting adjourned 8:34PM, Lampton/Christianson-m/s/p.

Attest: \_\_\_\_\_  
DEANNE PETERICK, DEPUTY CLERK

Signed: \_\_\_\_\_  
MICHAEL BOLTON, MAYOR

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## DISBURSEMENTS FOR APPROVAL

03/11/2025 thru 04/14/2025

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A.F.L.A.C. WEST REGION	Employee Benefit	\$138.00
ADA BUILDING CENTER, INC.	Repairs & Maintenance	\$196.93
ARVIG	Telephone/Internet	\$781.42
AUTO VALUE MAHNOMEN	Repairs & Maintenance	\$171.57
BMO BANK	Bank Card Expenses	\$1,027.78
BUCKLE'S HARDWARE	Repairs & Maintenance	\$647.51
BURLEY'S TREE SERVICE	Contracted Service	\$300.00
EFTPS-ONLINE	Payroll Taxes	\$1,950.50
FURTHER	Employee Benefit	\$70.90
HEALTH EQUITY	Employee Benefit	\$66.60
KRJB FM RADIO	Advertising	\$375.00
LAKES COMMUNITY COOP	Utility	\$1,106.51
MARCO TECHNOLOGIES LLC	Contracted Service	\$54.93
MATRIX TRUST COMPANY	Employee Benefit	\$55.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$332.79
MN PEIP	Employee Benefit	\$1,153.74
NORMAN CO. AUDITOR/TREASURER	Property Tax	\$2,541.00
OFFICE SUPPLIES PLUS*	Operating Supplies	\$149.31
OTTERTAIL POWER CO.	Utility	\$2,413.69
PAYROLL	Wages	\$6,745.11
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,120.01
PREMIUM WATERS	Operating Supplies	\$27.25
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$57.00
USABLE LIFE	Employee Benefit	\$24.51
VERIZON WIRELESS	Telephone/Internet	(\$15.70)
VESTIS	Contracted Service	\$272.99
	<b>GENERAL FUND TOTAL</b>	<b>\$21,764.35</b>
A.F.L.A.C. WEST REGION	Employee Benefit	\$38.46
ARVIG	Telephone/Internet	\$307.06
BMO BANK	Bank Card Expenses	\$593.47
BUCKLE'S HARDWARE	Repairs & Maintenance	\$92.52
CORE & MAIN LP	Repairs & Maintenance	\$127.89
EFTPS-ONLINE	Payroll Taxes	\$919.44
FURTHER	Employee Benefit	\$52.94
HAWKINS, INC.	Operating Supplies	\$781.00
HEALTH EQUITY	Employee Benefit	\$50.20
INTEGRATED PROCESS SOLUTIONS, INC.	Repairs & Maintenance	\$719.54
LAKES COMMUNITY COOP	Utility	\$346.74
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$160.54
MN DOR - SALES & USE TAX	Sales Tax	\$72.00
MN PEIP	Employee Benefit	\$731.15
MN RURAL WATER ASSN.	Membership	\$475.00
NORMAN CO. AUDITOR/TREASURER	Property Tax	\$55.00
OFFICE SUPPLIES PLUS*	Operating Supplies	\$59.98
OTTERTAIL POWER CO.	Utility	\$1,204.69
PAYROLL	Wages	\$3,276.18
P.E.R.A. - SDR DIVISION	Employee Benefit	\$660.07
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$400.00
USABLE LIFE	Employee Benefit	\$20.71
USABLUEBOOK	Operating Supplies	\$211.49
VERIZON WIRELESS	Telephone/Internet	\$33.24
VESTIS	Employee Benefit	\$123.79
	<b>WATER FUND TOTAL</b>	<b>\$11,585.60</b>
A.F.L.A.C. WEST REGION	Employee Benefit	\$38.42
ARVIG	Telephone/Internet	\$221.51

BMO BANK	Bank Card Expenses	\$107.01
BUCKLE'S HARDWARE	Repairs & Maintenance	\$80.56
EFTPS-ONLINE	Payroll Taxes	\$919.35
FURTHER	Employee Benefit	\$52.91
HEALTH EQUITY	Employee Benefit	\$50.20
LAKES COMMUNITY COOP	Utility	\$165.66
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$160.56
MN PEIP	Employee Benefit	\$731.15
NORMAN CO. AUDITOR/TREASURER	Property Tax	\$55.00
OTTERTAIL POWER CO.	Utility	\$90.95
PAYROLL	Wages	\$3,276.18
P.E.R.A. - SDR DIVISION	Employee Benefit	\$660.08
RMB ENVIRONMENTAL LABS, INC.	Operating Supplies	\$161.98
SELLIN BROTHERS INC	Contracted Service	\$17,934.09
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$200.00
USABLE LIFE	Employee Benefit	\$20.71
VERIZON WIRELESS	Telephone/Internet	\$33.24
VESTIS	Contracted Service	\$123.79
	<b>SEWER FUND TOTAL</b>	<b>\$25,155.85</b>
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$8,310.82
MN DOR - SALES & USE TAX	Sales Tax	\$958.00
NORMAN CO. AUDITOR/TREASURER	Professional Fee	\$450.00
U.S. POSTAL SERVICE (CMRS-FP)	postage	\$100.00
	<b>GARBAGE FUND TOTAL</b>	<b>\$9,818.82</b>
A.F.L.A.C. WEST REGION	Employee Benefit	\$11.32
ARVIG	Telephone/Internet	\$631.12
BERGSETH BROS.	Merchandise for Resale	\$4,964.10
BMO BANK	Bank Card Expenses	\$158.26
BREAKTHRU BEVERAGE	Merchandise for Resale	\$2,532.77
BUCKLE'S HARDWARE	Repairs & Maintenance	\$616.28
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$338.50
D-S BEVERAGES	Merchandise for Resale	\$11,933.55
EFTPS-ONLINE	Payroll Taxes	\$2,045.54
FURTHER	Employee Benefit	\$5.75
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$439.50
HEALTH EQUITY	Employee Benefit	\$3.00
HEGGIES PIZZA, LLC	Merchandise for Resale	\$354.60
HENRY'S FOODS INC.	Merchandise for Resale	\$3,602.55
HOMETOWN GROCERY AND GOODS	Merchandise for Resale	\$15.13
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$5,694.06
KASEYA US, LLC	Contracted Service	\$400.00
LAKES COMMUNITY COOP	Utility	\$299.09
McKINNON COMPANY, INC.	Merchandise for Resale	\$3,236.12
MJM NYSETVOLD INC.	Repairs & Maintenance	\$181.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$338.31
MN DOR - SALES & USE TAX	Sales Tax	\$4,054.00
MN MUNICIPAL BEVERAGE ASSN.	Membership	\$360.00
MN PEIP	Employee Benefit	\$737.86
NORMAN CO. AUDITOR/TREASURER	Property Tax	\$450.00
OFFICE SUPPLIES PLUS*	Operating Supplies	\$333.87
OTTERTAIL POWER CO.	Utility	\$811.52
PAYROLL	Wages	\$8,213.14
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,393.48
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$2,357.72
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$250.00
USABLE LIFE	Employee Benefit	\$4.97
VESTIS	Contracted Service	\$295.40
	<b>LIQUOR FUND TOTAL</b>	<b>\$57,063.01</b>
	<b>DISBURSEMENT TOTAL</b>	<b>\$125,387.63</b>



**2024 SANITARY SEWER COLLECTION  
AND TREATMENT FACILITY IMPROVEMENTS  
TWIN VALLEY, MINNESOTA**

Contract No.: 23.24232  
Application for Payment No.: 6  
Page: 1 of 3

**APPLICATION FOR PAYMENT**

<b>Owner</b> CITY OF TWIN VALLEY	<b>Contractor</b> SELLIN BROTHERS INC. HAWLEY, MN	<b>Period of Estimate</b> From: December 20, 2024 To: March 14, 2025
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CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Agency Approval Date	Amount			
		Additions	Deductions		
1	September 20, 2024	\$0.00	\$0.00	1. Original Contract.....	\$3,397,240.00
2	November 12, 2024	\$17,309.42	\$0.00	2. Change Orders.....	\$17,309.42
				3. Revised Contract (1 + 2)....	\$3,414,549.42
				4. Work Completed*.....	\$2,527,108.67
				5. Stored Materials*.....	\$191,072.83
				6. Subtotal (4 + 5).....	\$2,718,181.50
				7. Ineligible Work*.....	\$0.00
				8. Adjusted Subtotal (6 - 7)..	\$2,718,181.50
				9. Retainage*.....	\$67,954.54
				10. Previous Payments.....	\$2,632,292.87
				11. Amount Due (8 - 9 - 10)..	\$17,934.09
				* Detailed breakdown attached	
<b>TOTALS</b>		\$17,309.42	\$0.00		
<b>NET CHANGE</b>			\$17,309.42		

Contract Time			
Original Substantial Completion Date: SEPTEMBER 30, 2024	Percent Contract Time Expired:	50% (to Final)	Contractor Is ( <b>BOLD One</b> ):  <b>On Schedule</b> Ahead of Schedule Behind Schedule
Revised: OCTOBER 5, 2024	Percent of Work Completed:	74.0%	
Original Final Completion Date: November 30, 2025	Percent of Contract Paid:	77.6%	If behind schedule, has Contractor been advised of liquidated damages clauses as outlined in the Contract? _____  Amount: _____
Revised: _____			

If the project is behind schedule, has the Contractor been informed and are measures being taken to return to schedule (describe)?  
\_\_\_\_\_

<p><b>CONTRACTOR'S CERTIFICATION:</b> The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous payment estimates were issued and payments received from the Owner, and that current payments shown herein are now due.</p> <p>Contractor: <u>SELLIN BROTHERS, INC.</u></p> <p>By: <u></u> Date: <u>3/14/25</u></p>	<p><b>ENGINEER'S CERTIFICATION:</b> The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.</p> <p>Engineer: <u>ULTEIG ENGINEERS, INC.</u></p> <p>By: <u></u> Date: <u>3/14/2025</u></p>
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<p><b>APPROVED BY OWNER:</b></p> <p>Owner: <u>CITY OF TWIN VALLEY</u></p> <p>By: _____</p> <p>Title: _____ Date: _____</p>	<p><b>ACCEPTED BY AGENCY:</b> The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the Contract Documents.</p> <p>By: _____</p> <p>Title: _____ Date: _____</p>
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**MONTHLY ESTIMATE FORM  
2024 SANITARY SEWER COLLECTION  
AND TREATMENT FACILITY IMPROVEMENTS  
CITY OF TWIN VALLEY  
23.24232**

Contractor:  
Sellin Brothers Inc  
1204 Hobart St  
Hawley, MN 56549

Original Contract  
Amount: \$ 3,397,240.00  
Date: April 24, 2024

Estimate No.: 6  
Date: March 14, 2024

**2024 Sanitary Sewer Collection System and Wastewater Treatment Facility Improvements  
Twin Valley, MN**

<b>BASE BID: SECTION A - SANITARY SEWER COLLECTION SYSTEM IMPROVEMENTS</b>										
No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	\$ 190,000.00	\$ 190,000.00	0.75	0.00	0.75	\$0.00	\$142,500.00
2	Clearing	4	Tree	\$ 750.00	\$ 3,000.00	3.00	0.00	3.00	\$0.00	\$2,250.00
3	Grubbing	4	Tree	\$ 750.00	\$ 3,000.00	3.00	0.00	3.00	\$0.00	\$2,250.00
4	Remove Watermain Service Pipe	79	L.F.	\$ 1.00	\$ 79.00	80.00	0.00	80.00	\$0.00	\$80.00
5	Remove Sewer Pipe (Sanitary)	2,240	L.F.	\$ 1.00	\$ 2,240.00	2,273.00	0.00	2,273.00	\$0.00	\$2,273.00
6	Remove Sewer Pipe (Storm)	110	L.F.	\$ 24.00	\$ 2,640.00	0.00	0.00	0.00	\$0.00	\$0.00
7	Remove Curb Stop	2	Each	\$ 300.00	\$ 600.00	2.00	0.00	2.00	\$0.00	\$600.00
8	Remove Pavement	966	S.Y.	\$ 7.00	\$ 6,762.00	966.00	0.00	966.00	\$0.00	\$6,762.00
9	Remove Hydrant	2	Each	\$ 525.00	\$ 1,050.00	2.00	0.00	2.00	\$0.00	\$1,050.00
10	Remove Manhole (Sanitary)	16	Each	\$ 540.00	\$ 8,640.00	19.00	0.00	19.00	\$0.00	\$10,260.00
11	Salvage & Reinstall Riprap (FES)	20	C.Y.	\$ 135.00	\$ 2,700.00	20.00	0.00	20.00	\$0.00	\$2,700.00
12	Common Excavation	3,470	C.Y.	\$ 17.00	\$ 58,990.00	3,470.00	0.00	3,470.00	\$0.00	\$58,990.00
13	Topsoil Borrow (LV)	100	C.Y.	\$ 66.00	\$ 6,600.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Contractor Crew Time	8	Hr.	\$ 825.00	\$ 6,600.00	46.36	0.00	46.36	\$0.00	\$38,243.25
16	Aggregate Base Class 5 (CV)	2,118	C.Y.	\$ 43.00	\$ 91,074.00	2,118.00	0.00	2,118.00	\$0.00	\$91,074.00
16	Bituminous Wearing Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
17	Bituminous Non-Wear Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
18	4" PVC Sanitary Sewer Service SDR 26	1,300	L.F.	\$ 37.00	\$ 48,100.00	1,226.00	0.00	1,226.00	\$0.00	\$45,382.00
19	8" PVC Sanitary Sewer SDR 26	2,565	L.F.	\$ 57.00	\$ 146,205.00	2,852.00	0.00	2,852.00	\$0.00	\$162,564.00
20	10" PVC Sanitary Sewer SDR 26	4,928	L.F.	\$ 56.00	\$ 275,928.00	4,927.00	0.00	4,927.00	\$0.00	\$285,796.00
21	8" x 4" PVC Wye	32	Each	\$ 625.00	\$ 20,000.00	30.00	0.00	30.00	\$0.00	\$18,750.00
22	10" x 4" PVC Wye	7	Each	\$ 805.00	\$ 5,635.00	9.00	0.00	9.00	\$0.00	\$7,245.00
23	4" Cleanout	39	Each	\$ 620.00	\$ 24,180.00	36.00	0.00	36.00	\$0.00	\$22,320.00
24	Construct Drainage Structure 48-4007C	27	Each	\$ 7,900.00	\$ 213,300.00	27.00	0.00	27.00	\$0.00	\$213,300.00
25	24" Steel Casing Pipe (Jacked)	130	L.F.	\$ 575.00	\$ 74,750.00	130.00	0.00	130.00	\$0.00	\$74,750.00
26	12" HDPE Storm Sewer	100	L.F.	\$ 83.00	\$ 8,300.00	70.00	0.00	70.00	\$0.00	\$5,810.00
27	Hydrant	2	Each	\$ 7,205.00	\$ 14,410.00	2.00	0.00	2.00	\$0.00	\$14,410.00
28	6" Gate Valve and Box Watermain	2	Each	\$ 3,560.00	\$ 7,120.00	2.00	0.00	2.00	\$0.00	\$7,120.00
29	6" PVC Watermain C900	8	L.F.	\$ 222.00	\$ 1,776.00	8.00	0.00	8.00	\$0.00	\$1,776.00
30	Adjust Frame and Ring Castings (Sanitary)	1	Each	\$ 925.00	\$ 925.00	1.00	0.00	1.00	\$0.00	\$925.00
31	Temporary Mail Box	1	L.S.	\$ 775.00	\$ 775.00	1.00	0.00	1.00	\$0.00	\$775.00
32	Traffic Control	1	L.S.	\$ 5,115.00	\$ 5,115.00	1.00	0.00	1.00	\$0.00	\$5,115.00
33	Storm Drain Inlet Protection	10	Each	\$ 165.00	\$ 1,650.00	10.00	0.00	10.00	\$0.00	\$1,650.00
34	Bio Roll	345	L.F.	\$ 9.00	\$ 3,105.00	526.00	0.00	526.00	\$0.00	\$4,734.00
35	Erosion Control	1	L.S.	\$ 3,200.00	\$ 3,200.00	0.75	0.00	0.75	\$0.00	\$2,400.00
36	Turf Establishment	1	L.S.	\$ 25,000.00	\$ 25,000.00	0.50	0.00	0.50	\$0.00	\$12,500.00
<b>TOTAL BASE BID - SECTION A:</b>					<b>\$ 1,301,505.00</b>				<b>\$0.00</b>	<b>\$1,246,304.25</b>

**BASE BID: SECTION B - WASTEWATER TREATMENT FACILITY IMPROVEMENTS**

No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	55,000.00	\$55,000.00	1.00	0.00	1.00	\$0.00	\$55,000.00
2	Remove Sewer Pipe (Sanitary)	225	L.F.	1.00	\$225.00	0.00	0.00	0.00	\$0.00	\$0.00
3	Remove Manhole (Valve MH)	1	Each	4,200.00	\$4,200.00	0.00	0.00	0.00	\$0.00	\$0.00
4	Remove Pond Structures	4	Each	2,060.00	\$8,240.00	0.00	0.00	0.00	\$0.00	\$0.00
5	Remove Pond Liner	41,700	S.Y.	0.55	\$22,935.00	41,700.00	0.00	41,700.00	\$0.00	\$22,935.00
6	Salvage & Reinstall Rip-Rap (Pond)	1,924	C.Y.	70.00	\$134,680.00	1,924.00	0.00	1,924.00	\$0.00	\$134,680.00
7	Salvage & Reinstall Fence	315	L.F.	27.00	\$8,505.00	0.00	0.00	0.00	\$0.00	\$0.00
8	8" PVC Sanitary Sewer	145	L.F.	140.00	\$20,300.00	154.00	0.00	154.00	\$0.00	\$21,560.00
9	12" PVC Sanitary Sewer	30	L.F.	200.00	\$6,000.00	30.00	0.00	30.00	\$0.00	\$6,000.00
10	24" PVC Sanitary Sewer	50	L.F.	225.00	\$11,250.00	14.00	0.00	14.00	\$0.00	\$3,150.00
11	6" PVC Force Main	40	L.F.	67.00	\$2,680.00	0.00	0.00	0.00	\$0.00	\$0.00
12	Ductile Iron Fittings	4	Each	825.00	\$3,300.00	0.00	0.00	0.00	\$0.00	\$0.00
13	Rehabilitate Lift Station	1	L.S.	250,000.00	\$250,000.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Sanitary Sewer Bypass Pumping	1	L.S.	7,500.00	\$7,500.00	0.00	0.00	0.00	\$0.00	\$0.00
15	Primary Pond Sludge Excavation	13,000	C.Y.	35.00	\$455,000.00	8,783.43	0.00	8,783.43	\$0.00	\$307,420.00
16	Primary Pond Liner	41,700	S.Y.	6.25	\$260,625.00	41,700.00	0.00	41,700.00	\$0.00	\$260,625.00
17	Primary Pond Sand to Cover Liner (CV)	15,070	C.Y.	17.00	\$256,190.00	15,070.00	0.00	15,070.00	\$0.00	\$256,190.00
18	Pond Inlet Structure	1	Each	85,000.00	\$85,000.00	0.00	0.00	0.00	\$0.00	\$0.00
19	Pond Transfer Structure #1	1	Each	89,000.00	\$89,000.00	0.00	0.00	0.00	\$0.00	\$0.00
20	Pond Transfer Structure #2	1	Each	53,000.00	\$53,000.00	0.00	0.00	0.00	\$0.00	\$0.00
21	Pond Outlet Structure	1	Each	89,000.00	\$89,000.00	0.00	0.00	0.00	\$0.00	\$0.00
22	Pond Splash Pad	1	Each	3,000.00	\$3,000.00	1.00	0.00	1.00	\$0.00	\$3,000.00
23	Pond Discharge Structure	1	Each	9,450.00	\$9,450.00	1.00	0.00	1.00	\$0.00	\$9,450.00
24	Random Riprap Class 2	1,581	C.Y.	125.00	\$195,125.00	1,315.60	0.00	1,315.60	\$0.00	\$164,450.00
25	Geotextile Filter, Type 3	9,812	S.Y.	2.50	\$24,530.00	7,614.00	0.00	7,614.00	\$0.00	\$19,035.00
26	Pond Water Balance Test	1	Each	24,000.00	\$24,000.00	0.00	0.00	0.00	\$0.00	\$0.00
27	Erosion Control	1	L.S.	4,000.00	\$4,000.00	0.00	0.00	0.00	\$0.00	\$0.00
28	Turf Establishment	1	L.S.	25,000.00	\$25,000.00	0.00	0.00	0.00	\$0.00	\$0.00
<b>TOTAL BASE BID - SECTION B:</b>					<b>\$2,095,735.00</b>				<b>\$0.00</b>	<b>\$1,263,495.00</b>
<b>GRAND TOTAL FOR BASE BIDS:</b>					<b>\$3,397,240.00</b>			<b>GRAND TOTALS:</b>	<b>\$0.00</b>	<b>\$2,509,799.25</b>

**MATERIALS ON HAND**

No.	Item	Total Cost	Amount Used	Amount Still Stored
1	Ferguson	\$220,196.58	\$220,196.58	\$0.00
2	Simbeck Associates - Geosynthetic Liner	\$141,899.58	\$141,899.58	\$0.00
3	Rinker Materials	\$13,094.54	\$0.00	\$13,094.54
4	Plasti Fab	\$13,357.45	\$0.00	\$13,357.45
5	Rinker - 3053295	\$10,279.01	\$0.00	\$10,279.01
6	Ferguson - WA008473	\$1,146.67	\$0.00	\$1,146.67
7	Ferguson - 0506480	\$248.92	\$0.00	\$248.92
8	Ferguson - WA008509	\$3,631.08	\$0.00	\$3,631.08
9	Ferguson - WA008175-4	\$1,337.90	\$0.00	\$1,337.90
10	Ferguson - WA008176	\$21,051.18	\$0.00	\$21,051.18
11	Ferguson - WA008419	\$20,910.62	\$0.00	\$20,910.62
12	Rinker - 30139907	\$66,358.07	\$0.00	\$66,358.07
13	Minnesota Pump Works	\$40,367.65	\$0.00	\$40,367.65
14	Minnesota Pump Works	\$47,253.87	\$0.00	\$47,253.87
15	Ferguson - WA008176-2	\$18,393.94	\$0.00	\$18,393.94
<b>Totals</b>			<b>\$362,096.16</b>	<b>\$191,072.63</b>

**Change Orders**

No.	Item	Total Cost
1	Time Extension	\$0.00
2	Replacement of MH12A	\$17,309.42
<b>Totals</b>		<b>\$17,309.42</b>

**State of Minnesota  
County of Norman  
City of Twin Valley**

**RESOLUTION XX-2025**

**RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT**

WHEREAS, it is proposed to improve:

- Herold Court North
- Oppegard Ave NW
- Herold Court South

and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Twin Valley, County of Norman, Minnesota:

1. That the proposed improvement be referred to Ulteig Engineers, Inc. for study and that they are instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the council this 14<sup>th</sup> day of April, 2025.

\_\_\_\_\_  
Micheal Bolton, Mayor

Attest: \_\_\_\_\_  
Rachel Johnson, City Clerk

# PRELIMINARY ENGINEERING REPORT

## 2025 Street Improvement - Herold Court Addition

24.03896

---

Prepared for:

**City of Twin Valley**  
107 Second Street SW  
P.O. Box 307  
Twin Valley, MN 56584

Prepared by:

**Kris Carlson**  
Kris.carlson@ulteig.com | 218-846-7728  
24.03896

**Ulteig Detroit Lakes Office**  
1345 Highway 10 W  
Detroit Lakes, MN 56501

# TABLE OF CONTENTS

- 1. Introduction .....4**
- 2. Existing site conditions.....4**
  - 2.1 Site Data .....4
  - 2.2 Soil Data .....5
  - 2.3 Land Use and Adjacent Properties .....5
  - 2.4 FEMA Floodplain .....5
- 3. EXISTING MUNICIPAL UTILITY STSTEM .....5**
  - 3.1 Wastewater Collection System .....5
  - 3.2 Water Distribution System .....5
- 4. PROJECT NEEDS .....5**
  - 4.1 Streets .....5
- 5. ALTERNATES CONSIDERED .....6**
  - 5.1 Alternative No. 1 - Do Nothing .....6
  - 5.2 Alternative No. 2 – Bituminous Surfacing .....6
- 6. Proposed Improvements .....6**
  - 6.1 Street Improvements .....6
- 7. Estimated project costs .....6**
- 8. Project financing.....6**
- 9. Proposed project timeline.....7**
- 10. conclusions and recommendations .....7**

## EXHIBIT

- Exhibit 1 – Project Area.....4

## FIGURES

- Figure 1 – Proposed Typical Section .....6

## TABLES

- Table 1 – Existing Street Information .....5
- Table 2 – Proposed Street Section.....6
- Table 3 - Estimated Project Costs.....6
- Table 4 - Assessable/City Cost Share Splits .....6
- Table 5 - Assessable/City Cost.....6
- Table 6 - Summary of Proposed Assessment.....6

# PROFESSIONAL ENGINEER

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



**Kris Carlson**

Signature

Printed Name

**4/2/25**

**47082**

Date

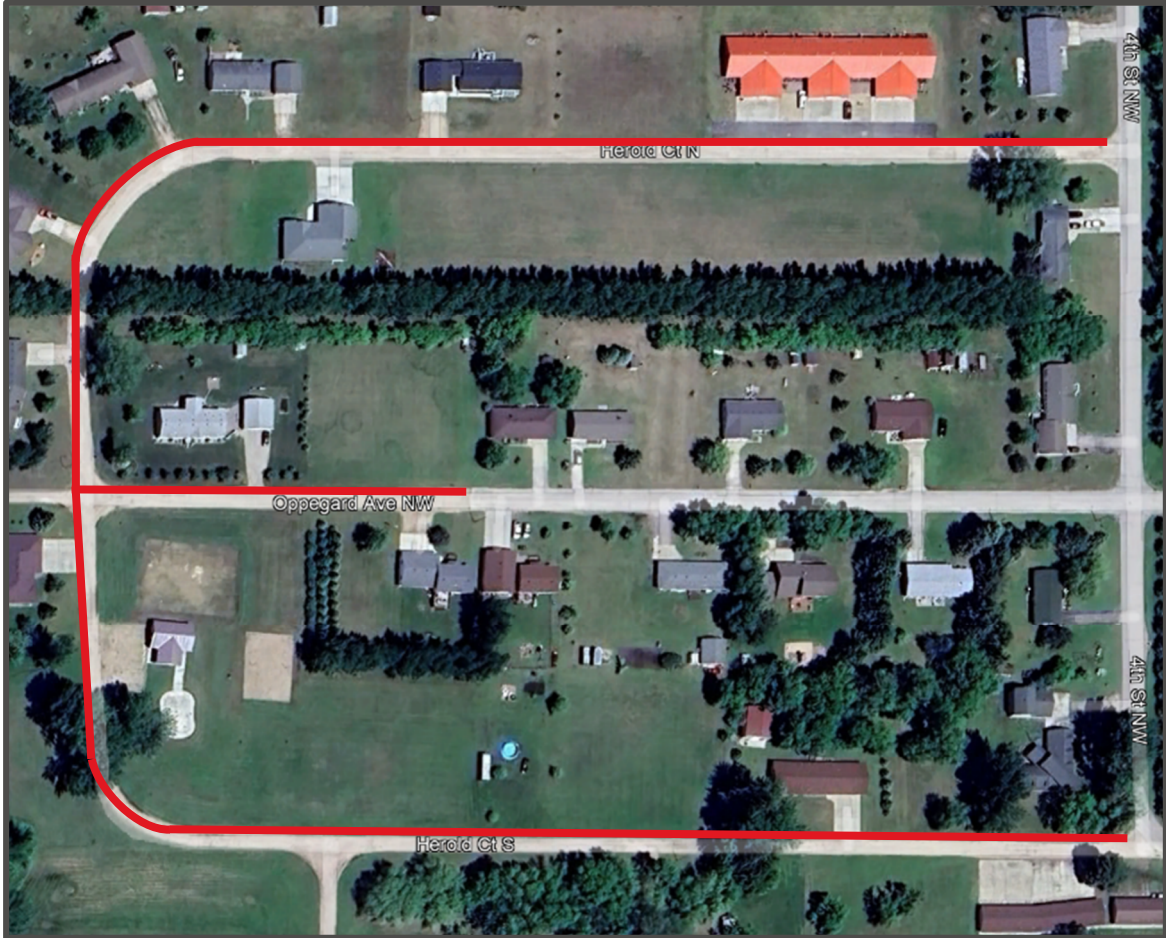
License No.

**1. INTRODUCTION**

This Preliminary Engineering Report (PER) has been prepared at the request of the City of Twin Valley to consider a preliminary evaluation of the construction requirements for surface improvements in Herold Court North & South, and the west 400-feet of Oppegard Avenue, which from here forth will be called the "project corridor". The proposed project areas are shown in Exhibit 1.

The information and recommendations in this PER are preliminary in nature. The main objective is to provide general guidance for the future project design process, if deemed necessary. More detailed information would be identified during the design process. This information can, and often does, dictate changes to the data contained in this document and the resulting recommendations.

**Exhibit 1 – Project Area**



**2. EXISTING SITE CONDITIONS**

The proposed site for street improvements has been evaluated based upon visual observation and field survey data. A summary of the site information is as follows:

**2.1 Site Data**

The total area of the proposed project area is approximately 1.74 acres. The property consists of a 3,300 lineal foot roadway that serves as access to the homes in Herold Court Addition.

**2.2 Soil Data**

The soil is expected to be primarily fine sandy loam, classified under hydrologic soil group. Ground water is anticipated to be more than 10 feet below the ground surface.

**2.3 Land Use and Adjacent Properties**

The street improvements will take place within the City of Twin Valley. All improvements will be completed within the city right-of-way or easements in developed areas which have previously been disturbed.

**2.4 FEMA Floodplain**

The City of Twin Valley is in Zone X on FEMA’s effective Flood Insurance Study (FIS) dated September 30, 2015.

**3. EXISTING MUNICIPAL UTILITY STSTEM**

According to the available data, the current water distribution system was established in 2012, while the sanitary sewer collection system underwent reconstruction in 2024.

**3.1 Wastewater Collection System**

The sanitary sewer mains are constructed of 8 & 10-inch Polyvinyl Chloride (PVC) and the existing manholes are precast concrete. Service laterals, which connect homes to the mains, are 4” PVC.

**3.2 Water Distribution System**

Records indicate that the water mains are constructed of 6 & 8-inch Polyvinyl Chloride (PVC) and the service laterals, which connect homes to the mains, are 1” copper.

**4. PROJECT NEEDS**

**4.1 Streets**

The existing streets, which are 20 feet in width and have a gravel surface, were reconstructed as part of the sanitary sewer system improvement project in 2024. These streets are prone to nuisance dust during the summer months and mud in the spring, which reduces their reliability. Information regarding existing streets within the proposed project areas are shown in Table No. 1.

**Table 1 – Existing Street Information**

<u>Street</u>	<u>Width</u>	<u>Surface</u>	<u>ROW</u>	<u>Type</u>
Herold Court - North	20 Feet	Gravel	66 Feet	Rural
Herold Court - South	20 Feet	Gravel	66 Feet	Rural
Oppegard Ave NW	20 Feet	Gravel	70 Feet	Rural

### 5. ALTERNATES CONSIDERED

#### 5.1 Alternative No. 1 - Do Nothing

Failing to take action at this time will inevitably accelerate the deterioration of the roadway surface. Furthermore, issues related to dust and mud will persist as the condition of the roadway declines, leading to increased maintenance time and costs.

#### 5.2 Alternative No. 2 – Bituminous Surfacing

Alternative two involves applying Hot Mix Asphalt (HMA) over the existing aggregate surface. This method is intended to increase the surface's durability and improve ride quality. The existing Class V subgrade complies with MnDOT specifications and will be graded to the proper elevation to ensure effective drainage and alignment. Additionally, this option includes widening the existing street section to create a 22-foot paved section, which will enhance the roadway's functionality, along with placing Class V shouldering to provide additional support.

### 6. PROPOSED IMPROVEMENTS

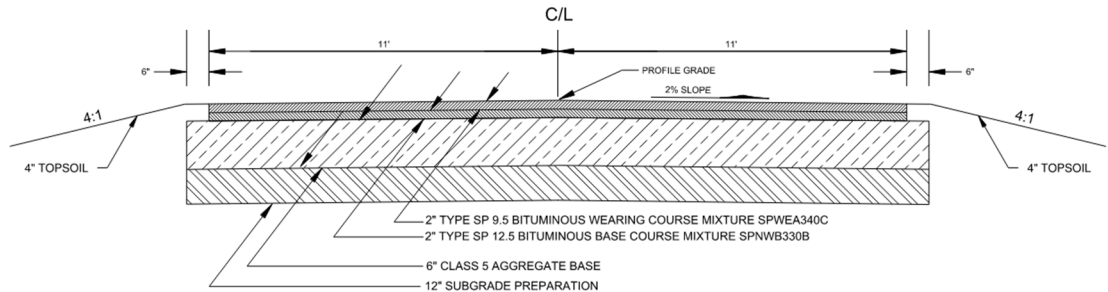
#### 6.1 Street Improvements

The proposed improvements include constructing a 22-foot-wide asphalt roadway with a rural street section. The typical section will consist of 6 inches of Class V aggregate base, 2 inches of bituminous base, and 2 inches of bituminous wear course.

Table 2 – Proposed Street Section

Street	Width	Surface	ROW	Type
Herold Court - North	22 Feet	Asphalt	66 Feet	Rural
Herold Court - South	22 Feet	Asphalt	66 Feet	Rural
Oppegard Ave NW	22 Feet	Asphalt	70 Feet	Rural

Figure 1 – Proposed Typical Section



**7. ESTIMATED PROJECT COSTS**

The estimated project costs related to the improvements outlined in this report are detailed in the following table. This table includes only the anticipated expenses for construction and engineering. It does not include any legal fees or other potential costs that may arise during the execution of the project. These additional costs are not substantial in comparison to the overall construction expenses and can be more precisely evaluated as the project scope is further clarified.

The estimated costs below are based on current material prices and bidding climates.

**Table 3 - Estimated Project Costs**

<u>Item</u>	<u>Cost</u>
Street Improvements	\$372,500

**8. PROJECT FINANCING**

The costs associated with the proposed improvements will be recovered through special assessments of the benefiting properties in accordance with the City’s Assessment Policy.

**Table 4 - Assessable/City Cost Share Splits**

<u>Item</u>	<u>City Share</u>	<u>Assessable</u>
Street Improvements	40%	60%

**Table 5 - Assessable/City Cost**

<u>Item</u>	<u>City Share</u>	<u>Assessable</u>
Street Improvements	\$149,000	\$223,500

**Table 6 - Summary of Proposed Assessment**

<u>Item</u>	<u>Total (FF)</u>	<u>Cost/FF</u>
Street Improvements	5,465	\$40.90

*Note*

*\*The City of Twin Valley owns approximately 2,065 front feet of the total 5,465 front footage. City cost share, based on the above assessment methodology, is estimated to be \$84,458.50.*

*\*\*The proposed assessments to a typical 100’ lot would be \$4,090.00.*

**9. PROPOSED PROJECT TIMELINE**

Preliminary Assessment Hearing.....	May, 2025
Project Plans and Specifications .....	June, 2025
Bid Advertising Period .....	June, 2025
Receive Bids .....	July, 2025
Begin Construction.....	July, 2025
Final Completion .....	August, 2025
Final Assessment Hearing.....	September, 2025

**10. CONCLUSIONS AND RECOMMENDATIONS**

The street systems within the areas discussed in this PER are currently in good condition. However, issues related to dust and mud will persist as the condition of the roadways declines, leading to increased maintenance time and costs. Upgrading these roads as proposed would eliminate seasonal nuisances and provide reliable transportation services to residents.

The estimated costs for the proposed improvements are comparable with past projects of equivalent size and nature within the region. The proposed improvement is necessary, cost-effective, and feasible and should be made as proposed.

Respectfully submitted,

**ULTEIG ENGINEERS, INC.**  
Detroit Lakes, Minnesota

**State of Minnesota  
County of Norman  
City of Twin Valley**

**RESOLUTION XX-2025**

**RESOLUTION RECEIVING THE FEASIBILITY REPORT ON  
IMPROVEMENT AND CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to resolution of the council adopted April 14<sup>th</sup>, 2025 a report has been prepared by Ulteig Engineers, Inc., Kris Carlson Engineer, with reference to the proposed improvement of:

- Herold Court North
- Opegard Ave NW
- Herold Court South

and this report was received by the council on April 14<sup>th</sup>, 2025, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TWIN VALLEY, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$372,500.00.
2. A public hearing shall be held on such proposed improvement on the 12th day of May, 2025, at the Twin Valley Community Center at 7:00 p.m. and the City Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 14<sup>th</sup> day of April 2025.

\_\_\_\_\_  
Micheal Bolton, Mayor

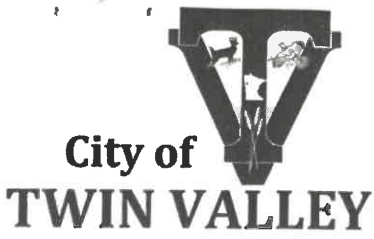
Attest: \_\_\_\_\_  
Rachel Johnson, Administrator



# Application for Land Use | Building Permit

**OFFICE OF THE CLERK**  
107 2nd Street SW  
P.O. Box 307  
Twin Valley, MN 56584-0307  
Office 218.584.5254  
Fax 218.584.5723  
[www.TwinValleyMN.com](http://www.TwinValleyMN.com)

<b>Zone:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Urban/Agriculture		
<b>Applicant Type:</b> <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor		
Job Address 205 1 <sup>st</sup> St Twin Valley Twin Valley, Minnesota 56584		
Property Owner Jeffrey Opsahl	Phone Number (218) 766 - 4168	
Mailing Address 1261 400 <sup>th</sup> St Twin Valley <input type="checkbox"/> Check here if same as job address		
Contractor Name Drosseth Const		License Number
Phone Number (701) 238 - 1174	Address Ulen, Mn	
<b>Work Type</b>		
<input type="checkbox"/> Fencing <input type="checkbox"/> Small Storage Unit <input type="checkbox"/> Addition (decks, porches, patios) <input checked="" type="checkbox"/> Garages/Shops/Outbuilding <input type="checkbox"/> Manufactured Home <input type="checkbox"/> New Construction <input type="checkbox"/> Miscellaneous (roofing, siding, windows)		
<b>Description of Work</b> (include materials, i.e. Wood, metal, concrete, etc.) Metal Grain Bin 42' x 55' ft high		
Front Width 42'	Side Width 42'	Height 55'
No. of Stories _____	Total Square Feet _____	
<b>Details and Remarks</b>		
<p style="font-size: 1.2em;">Adding grain bin to north end of current elevator Have contacted property owner to the north</p>		
Include a site plan showing the location on the structure or fence on the property that demonstrates that all requirements of this code will be met.		



# Application for Land Use | Building Permit

Council April 14, 25

OFFICE OF THE CLERK  
107 2nd Street SW  
P.O. Box 307  
Twin Valley, MN 56584-0307  
Office 218.584.5254  
Fax 218.584.5723  
www.TwinValleyMN.com

R1

**Zone:**  Residential     Commercial     Industrial     Urban/Agriculture

**Applicant Type:**  Property Owner     Contractor

Job Address  
300 1st St SW  
Twin Valley, Minnesota 56584

Property Owner Ray Greggersen    Phone Number (218) 849-6618  
~~300 1st St SW Twin Valley, MN 56584~~

Mailing Address  Check here if same as job address

Contractor Name \_\_\_\_\_ License Number \_\_\_\_\_

Phone Number (    )    -    Address \_\_\_\_\_

### Work Type

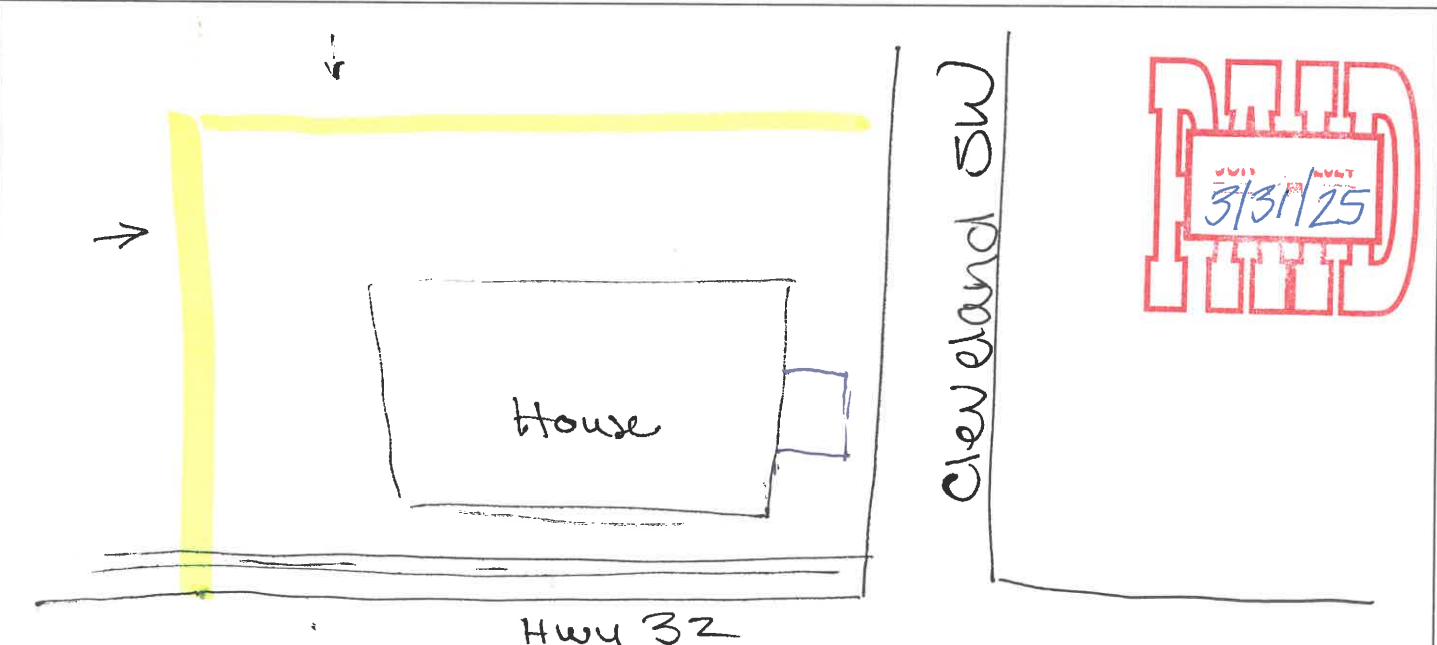
- Fencing                                       Small Storage Unit                       Addition (decks, porches, patios)
- Garages/Shops/Outbuilding               Manufactured Home                       New Construction
- Miscellaneous (roofing, siding, windows)

**Description of Work** (include materials, i.e. Wood, metal, concrete, etc.)

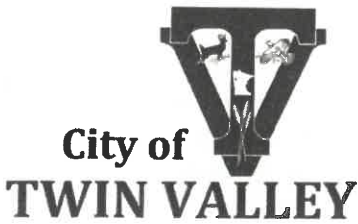
fencing in a area on the side yard using wood fencing panels on concrete to set the post

Front Width 60'                      Side Width 150'                      Height 6'  
No. of Stories \_\_\_\_\_              Total Square Feet \_\_\_\_\_

### Details and Remarks



Include a site plan showing the location on the structure or fence on the property that demonstrates that all requirements of this code will be met.



# Application for Land Use | Building Permit

**OFFICE OF THE CLERK**  
 107 2nd Street SW  
 P.O. Box 307  
 Twin Valley, MN 56584-0307  
 Office 218.584.5254  
 Fax 218.584.5723  
[www.TwinValleyMN.com](http://www.TwinValleyMN.com)

<b>Zone:</b> <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Urban/Agriculture		
<b>Applicant Type:</b> <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor		
Job Address 104 Norman Ave NE. to 206 3rd St. NE Twin Valley, Minnesota 56584		
Property Owner Tim & Brenda Dohmeyer		Phone Number (218) 280-9354
Mailing Address P.O. Box 393 Twin Valley, MN 56584 <input type="checkbox"/> Check here if same as job address		
Contractor Name Jake Score		License Number MI 727537
Phone Number (701) 212-9455	Address 11509 Co Hwy 29 Frazee, MN	
<b>Work Type</b>		
<input type="checkbox"/> Fencing <input type="checkbox"/> Small Storage Unit <input type="checkbox"/> Addition (decks, porches, patios) <input type="checkbox"/> Garages/Shops/Outbuilding <input checked="" type="checkbox"/> Manufactured Home <input type="checkbox"/> New Construction <input type="checkbox"/> Miscellaneous (roofing, siding, windows)		
<b>Description of Work</b> (include materials, i.e. Wood, metal, concrete, etc.) moving mobile & Decks, entryway, shed to new address instiation.		
Front Width <u>14</u>	Side Width _____	Height <u>12 foot.</u>
No. of Stories <u>0</u>	Total Square Feet <u>1120</u>	
<b>Details and Remarks</b>		

*Include a site plan showing the location on the structure or fence on the property that demonstrates that all requirements of this code will be met.*

**LIQUOR STORE DAILY SALES**

Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	THC Bev	Drink Chip	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Sales	Lottery Deposit	Misc
1	\$ 224.63	\$ 58.51	\$ 488.66	\$ 803.12	\$ 46.44	\$ 14.00		\$ 642.11	\$ 584.23	\$ 10.99		\$ 4.50	\$ -	\$ -	\$ 2,877.19	\$ 275.34	\$ 3,152.53	\$ 1,670.19	\$ 45.40		\$ 1,523.74	\$ 1,523.28	\$ (0.46)		\$ (4.00)	
2														\$ (4.00)	\$ 968.50	\$ 89.81	\$ 1,058.31	\$ 570.36	\$ 15.73		\$ 503.68	\$ 503.84	\$ 0.16		\$ 55.00	
3	\$ 121.29	\$ 14.46	\$ 119.68	\$ 201.12		\$ 28.00		\$ 304.81	\$ 151.90	\$ 27.95	\$ 3.29			\$ -	\$ 731.37	\$ 67.58	\$ 798.95	\$ 450.00	\$ 12.09		\$ 361.04	\$ 364.00	\$ 2.96		\$ 123.00	
4	\$ 81.01	\$ 5.60	\$ 91.24	\$ 67.80		\$ 28.00		\$ 250.84	\$ 182.90	\$ 9.99	\$ 13.99			\$ -	\$ 1,035.05	\$ 93.11	\$ 1,128.16	\$ 586.42	\$ 16.04		\$ 557.78	\$ 557.17	\$ (0.61)		\$ 34.00	
5	\$ 111.50	\$ 21.45	\$ 331.70	\$ 112.36		\$ 14.00		\$ 193.39	\$ 142.90	\$ 11.98				\$ -	\$ 1,259.66	\$ 108.72	\$ 1,368.38	\$ 624.48	\$ 16.61		\$ 760.51	\$ 763.25	\$ 2.74		\$ 104.00	
6	\$ 143.19	\$ 19.59	\$ 261.44	\$ 232.79		\$ 94.89		\$ 280.96	\$ 152.89	\$ 25.98	\$ 3.29		\$ 31.64	\$ 13.00	\$ 2,066.15	\$ 193.53	\$ 2,259.68	\$ 1,455.61	\$ 40.56		\$ 844.63	\$ 845.41	\$ 0.78		\$ 135.00	
7	\$ 217.19	\$ 42.88	\$ 338.56	\$ 353.78	\$ 3.87	\$ 42.00		\$ 613.26	\$ 373.59	\$ 77.98	\$ 5.29	\$ 7.75		\$ (10.00)	\$ 2,741.09	\$ 259.03	\$ 3,000.12	\$ 1,920.46	\$ 50.19		\$ 1,129.85	\$ 1,129.88	\$ 0.03		\$ 73.00	
8	\$ 152.50	\$ 47.04	\$ 1,106.58	\$ 443.86	\$ 3.87	\$ 56.00		\$ 598.62	\$ 251.81	\$ 38.97	\$ 37.84			\$ 4.00	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -		\$ -	
9														\$ (14.00)	\$ 996.79	\$ 94.07	\$ 1,090.86	\$ 548.41	\$ 14.99		\$ 557.44	\$ 557.85	\$ 0.41		\$ 101.00	
10	\$ 105.70	\$ 14.45	\$ 157.44	\$ 138.09		\$ 28.00		\$ 260.69	\$ 286.43	\$ 19.99				\$ -	\$ 686.28	\$ 63.56	\$ 749.84	\$ 356.15	\$ 10.12		\$ 403.81	\$ 404.00	\$ 0.19		\$ 15.00	
11	\$ 30.73	\$ 9.80	\$ 136.53	\$ 67.36	\$ 7.74	\$ 28.00		\$ 255.83	\$ 70.39	\$ 49.97	\$ 3.29		\$ 26.64	\$ -	\$ 1,017.12	\$ 97.03	\$ 1,114.15	\$ 534.72	\$ 14.15		\$ 593.58	\$ 593.67	\$ 0.09		\$ 5.00	
12	\$ 77.98	\$ 25.17	\$ 263.05	\$ 116.69		\$ 14.00		\$ 319.33	\$ 203.86		\$ 3.29	\$ 1.75		\$ (8.00)	\$ 1,746.15	\$ 161.92	\$ 1,908.07	\$ 1,037.97	\$ 27.68		\$ 897.78	\$ 900.12	\$ 2.34		\$ 33.00	
13	\$ 123.64	\$ 22.84	\$ 349.65	\$ 342.85		\$ 56.00		\$ 531.64	\$ 299.75	\$ 7.78				\$ 12.00	\$ 3,006.60	\$ 283.75	\$ 3,290.35	\$ 1,749.75	\$ 46.75	\$ 50.00	\$ 1,537.35	\$ 1,538.00	\$ 0.65		\$ 36.00	
14	\$ 220.65	\$ 24.72	\$ 730.31	\$ 503.81		\$ 70.00		\$ 1,025.63	\$ 324.60	\$ 84.43	\$ 6.04	\$ 5.00	\$ 21.41	\$ (10.00)	\$ 1,337.22	\$ 128.42	\$ 1,465.64	\$ 810.63	\$ 20.68		\$ 675.69	\$ 675.71	\$ 0.02		\$ 32.00	
15	\$ 129.20	\$ 25.65	\$ 252.07	\$ 266.41		\$ 4.00		\$ 370.22	\$ 219.47	\$ 73.91	\$ 3.29			\$ (7.00)	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -		\$ -	
16														\$ -	\$ 1,381.68	\$ 129.09	\$ 1,510.77	\$ 812.44	\$ 22.99	\$ 8.00	\$ 713.32	\$ 713.37	\$ 0.05		\$ 25.00	
17	\$ 84.98	\$ 3.73	\$ 198.65	\$ 110.81		\$ 42.00		\$ 399.29	\$ 425.63	\$ 77.93	\$ 3.29		\$ 35.37	\$ -	\$ 1,791.30	\$ 169.16	\$ 1,960.46	\$ 1,039.35	\$ 28.23		\$ 949.34	\$ 949.48	\$ 0.14		\$ 148.00	
18	\$ 172.98	\$ 17.73	\$ 423.00	\$ 217.99		\$ 28.00		\$ 666.10	\$ 244.53	\$ 11.98	\$ 9.99			\$ (1.00)	\$ 2,430.67	\$ 231.88	\$ 2,662.55	\$ 1,647.82	\$ 41.54	\$ 15.00	\$ 1,041.27	\$ 1,045.81	\$ 4.54		\$ 40.00	
19	\$ 119.66	\$ 20.53	\$ 890.59	\$ 580.50	\$ 3.87	\$ 28.00		\$ 616.66	\$ 153.36			\$ 1.50	\$ 16.00	\$ -	\$ 1,142.57	\$ 107.35	\$ 1,249.92	\$ 752.45	\$ 21.12		\$ 518.59	\$ 519.40	\$ 0.81		\$ 30.00	
20	\$ 33.30	\$ 10.73	\$ 102.40	\$ 129.72		\$ 54.44		\$ 493.62	\$ 193.55	\$ 115.96	\$ 10.28	\$ 2.75	\$ 15.82	\$ (20.00)	\$ 1,443.55	\$ 136.69	\$ 1,580.24	\$ 774.56	\$ 21.03		\$ 826.71	\$ 827.63	\$ 0.92		\$ 231.00	
21	\$ 131.77	\$ 11.65	\$ 210.28	\$ 222.07	\$ 3.87	\$ 14.00		\$ 545.98	\$ 185.78	\$ 62.45	\$ 7.78	\$ 1.75	\$ 51.17	\$ (5.00)	\$ 3,022.56	\$ 285.82	\$ 3,308.38	\$ 2,223.07	\$ 57.54		\$ 1,142.85	\$ 1,142.03	\$ (0.82)		\$ 190.00	
22	\$ 152.92	\$ 34.50	\$ 1,192.46	\$ 506.21		\$ 70.00		\$ 732.53	\$ 232.95	\$ 38.97	\$ 6.99	\$ 5.25	\$ 56.78	\$ (7.00)	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -		\$ -	
23														\$ -	\$ 1,313.07	\$ 123.82	\$ 1,436.89	\$ 641.10	\$ 18.03		\$ 813.82	\$ 813.82	\$ 0.00		\$ 64.00	
24	\$ 116.63	\$ 7.93	\$ 98.07	\$ 179.99		\$ 14.00		\$ 301.82	\$ 483.82	\$ 62.95	\$ 3.29	\$ 1.75	\$ 42.82	\$ -	\$ 1,493.21	\$ 135.77	\$ 1,628.98	\$ 810.39	\$ 22.48		\$ 841.07	\$ 841.75	\$ 0.68		\$ 34.00	
25	\$ 251.86	\$ 50.82	\$ 298.29	\$ 145.40		\$ 42.00		\$ 484.48	\$ 188.11	\$ 24.97	\$ 10.28	\$ 5.00		\$ (8.00)	\$ 1,730.20	\$ 166.24	\$ 1,896.44	\$ 820.03	\$ 21.63		\$ 1,098.04	\$ 1,098.41	\$ 0.37		\$ 8.00	
26	\$ 97.77	\$ 7.00	\$ 148.80	\$ 215.00		\$ 14.00		\$ 970.28	\$ 213.36	\$ 54.95	\$ 3.29	\$ 1.75		\$ 4.00	\$ 1,074.94	\$ 97.45	\$ 1,172.39	\$ 640.74	\$ 17.55		\$ 549.20	\$ 539.25	\$ (9.95)		\$ -	
27	\$ 190.44	\$ 31.24	\$ 136.50	\$ 107.41		\$ 28.00		\$ 377.76	\$ 186.31		\$ 13.28	\$ 4.00		\$ -	\$ 1,887.86	\$ 179.43	\$ 2,067.29	\$ 1,165.00	\$ 31.36	\$ 12.25	\$ 921.40	\$ 905.36	\$ (16.04)		\$ 85.00	
28	\$ 127.11	\$ 13.06	\$ 378.38	\$ 284.66		\$ 56.00		\$ 673.42	\$ 297.96	\$ 5.29	\$ 5.99	\$ 9.99		\$ 36.00	\$ 2,972.14	\$ 278.71	\$ 3,250.85	\$ 2,256.77	\$ 60.71		\$ 1,054.79	\$ 1,054.85	\$ 0.06		\$ 98.00	
29	\$ 158.07	\$ 57.36	\$ 472.96	\$ 450.06		\$ 58.00	\$ 25.00	\$ 1,136.36	\$ 405.23	\$ 154.43	\$ 25.05	\$ 11.98	\$ 31.64	\$ (14.00)	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -		\$ -	
30														\$ -	\$ 997.03	\$ 95.29	\$ 1,092.32	\$ 652.40	\$ 17.20	\$ 75.00	\$ 382.12	\$ 408.65	\$ 26.53		\$ 85.00	
31	\$ 64.96	\$ 5.60	\$ 200.49	\$ 111.25				\$ 395.28	\$ 200.87		\$ 6.58			\$ 12.00	\$ 43,149.95	\$ 4,052.57	\$ 47,202.52	\$ 26,551.27	\$ 712.40	\$ 160.25	\$ 21,199.40	\$ 21,215.99	\$ 16.59	\$ -	\$ 1,780.00	

# March 2025 ATM Report

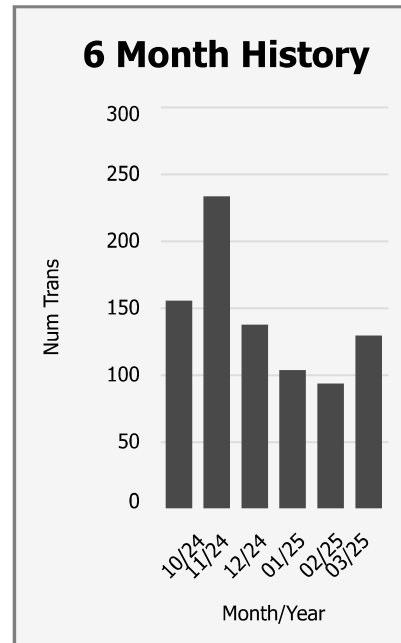
**DNS49583**  
**TWIN VALLEY MUNICIPAL LIQUOR**  
 3771 COUNTY HIGHWAY 27  
 Twin Valley, MN 56584

Total Surcharge:\$451.50

Date	Wdl Txns	Schg Txns	Dny Txns	Total Txns	Wdl Amt	Schg Collctd
2025-03-01	7	7	1	11	\$780.00	\$24.50
2025-03-02	1	1	0	2	\$40.00	\$3.50
2025-03-03	0	0	0	0	\$0.00	\$0.00
2025-03-04	2	2	0	4	\$240.00	\$7.00
2025-03-05	2	2	0	2	\$340.00	\$7.00
2025-03-06	3	3	0	3	\$300.00	\$10.50
2025-03-07	1	1	0	1	\$20.00	\$3.50
2025-03-08	7	7	1	8	\$500.00	\$24.50
2025-03-09	10	10	2	18	\$1,220.00	\$35.00
2025-03-10	0	0	0	0	\$0.00	\$0.00
2025-03-11	6	6	0	7	\$480.00	\$21.00
2025-03-12	2	2	0	2	\$140.00	\$7.00
2025-03-13	5	5	0	5	\$520.00	\$17.50
2025-03-14	5	5	0	6	\$600.00	\$17.50
2025-03-15	12	12	4	23	\$1,380.00	\$42.00
2025-03-16	3	3	0	3	\$500.00	\$10.50
2025-03-17	0	0	0	0	\$0.00	\$0.00
2025-03-18	3	3	0	6	\$300.00	\$10.50
2025-03-19	3	3	0	3	\$420.00	\$10.50
2025-03-20	5	5	0	7	\$460.00	\$17.50
2025-03-21	2	2	1	6	\$160.00	\$7.00
2025-03-22	7	7	0	9	\$1,000.00	\$24.50
2025-03-23	11	11	1	17	\$1,700.00	\$38.50
2025-03-24	0	0	0	0	\$0.00	\$0.00
2025-03-25	5	5	0	7	\$540.00	\$17.50
2025-03-26	3	3	0	4	\$140.00	\$10.50
2025-03-27	9	9	0	10	\$1,260.00	\$31.50
2025-03-28	4	4	0	4	\$300.00	\$14.00
2025-03-29	3	3	0	6	\$340.00	\$10.50
2025-03-30	8	8	1	14	\$860.00	\$28.00
2025-03-31	0	0	0	0	\$0.00	\$0.00
<b>Totals:</b>	<b>129</b>	<b>129</b>	<b>11</b>	<b>188</b>	<b>\$14,540.00</b>	<b>\$451.50</b>

Month	Num Trans
10/24	155
11/24	233
12/24	137
01/25	103
02/25	93
03/25	129
<b>850</b>	

Average Monthly Trans:	142
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# Heir Creek Milling and Processing LLC

729 Pleasant Ave  
Crookston MN 56716

Rachel,

Per your request, here is our business plan.

Hier Creek Milling and Processing LLC is looking to acquire a lot in Twin Valley to start stone milling flour. We are looking to provide high quality, nutritious and flavorful stone ground flour for the local consumers and businesses along with the possibility of opening an online store. We would look to have custom milling services available and hope to use local grains to accomplish this. In the future, we would look at also cleaning grain for either consumption or seed. Here is what we are hoping to accomplish:

## **Phase 1:**

Get a building constructed to house the stone mill and hammer mill we have purchased. Part of this building could become a retail store. Employ 1-2 people.

## **Phase 2:**

Install grain cleaning equipment to clean grain for either milling, consumption, or seed. Possibly install bins to hold the grain. Hire 1-2 more employees

## **Phase 3:**

Construct more warehouse space. Hire more employees as required.

Thank you

Chad Johnson  
Jon Bakken

For the Period : 3/1/2025 To 3/31/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$225,310.34	\$63,983.92	\$49,597.44	\$239,696.82	\$24.00	\$138.52	\$239,811.34
Other Federal Programs - ARP	\$46,447.10	\$0.00	\$0.00	\$46,447.10	\$0.00	\$0.00	\$46,447.10
Public Housing (Optional)	\$69,486.90	\$0.00	\$0.00	\$69,486.90	\$0.00	\$0.00	\$69,486.90
LEASE Revenues - Tower Antenna Placement	\$19,973.12	\$1,266.77	\$0.00	\$21,239.89	\$0.00	\$0.00	\$21,239.89
2012A Refunding Bond	\$2,337.03	\$0.00	\$0.00	\$2,337.03	\$0.00	\$0.00	\$2,337.03
2013A Refunding Bond	(\$92,123.82)	\$0.00	\$0.00	(\$92,123.82)	\$0.00	\$0.00	(\$92,123.82)
MPFA DWRF 2019 Replacement Fund	\$37,875.00	\$0.00	\$0.00	\$37,875.00	\$0.00	\$0.00	\$37,875.00
General Capital Projects	\$65,119.95	\$0.00	\$0.00	\$65,119.95	\$0.00	\$0.00	\$65,119.95
Lot Incentive Program	\$14,723.91	\$0.00	\$0.00	\$14,723.91	\$0.00	\$0.00	\$14,723.91
2007 Storm Utility Fund	\$231,525.82	\$2,108.67	\$0.00	\$233,634.49	\$36.00	\$0.00	\$233,598.49
Blight & Beautification	\$8,101.58	\$0.00	\$0.00	\$8,101.58	\$0.00	\$0.00	\$8,101.58
Water	\$761,241.44	\$17,233.23	\$21,844.46	\$756,630.21	\$273.03	\$0.00	\$756,357.18
Sewage Collection and Disposal	\$319,496.78	\$14,701.42	\$11,372.07	\$322,826.13	\$237.00	\$0.00	\$322,589.13
Refuse or Garbage Collection	\$154,123.54	\$9,038.36	\$9,781.95	\$153,379.95	\$152.34	\$0.00	\$153,227.61
Municipal Liquor Store	\$109,933.06	\$49,464.23	\$51,282.24	\$108,115.05	\$408.65	\$15.13	\$107,721.53
Swimming Pool	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
SHIP - City projects	(\$855.95)	\$185.00	\$0.00	(\$670.95)	\$0.00	\$0.00	(\$670.95)
Memorial Gardens	(\$20.88)	\$0.00	\$0.00	(\$20.88)	\$0.00	\$0.00	(\$20.88)
Loan Pool/EDA	\$24,969.62	\$1,054.18	\$0.00	\$26,023.80	\$0.00	\$0.00	\$26,023.80
City Cemetery	\$1,552.60	\$0.00	\$0.00	\$1,552.60	\$0.00	\$0.00	\$1,552.60
General Trust - Special Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$2,000,217.14</b>	<b>\$159,035.78</b>	<b>\$143,878.16</b>	<b>\$2,015,374.76</b>	<b>\$1,131.02</b>	<b>\$153.65</b>	<b>\$2,014,397.39</b>

**NUISANCE ORDINANCE VIOLATION PROCEDURE**

**ORDINANCE AUTHORIZING AND REGULATING PUBLIC NUISANCES**

Identify the public nuisance

First Notice of violation sent to property owner

Property owner given 30 days to abate nuisance

Voluntary administrative citation issued

Date Letter Sent \_\_\_\_\_

Abatement Deadline \_\_\_\_\_

If abatement does not happen within the 30 days, the violation is reported to the City Council.

Motion by City Council to give Notice to property owner of hearing.

Notice of time, date, place and subject before the City Council

City Council hearing held

Date \_\_\_\_\_

City Council order and notice of motion for summary enforcement

Notice of the order

Notice of motion for summary enforcement hearing shall be delivered via Sheriff's Department or Certified mail (If the property is abandoned and owner not found, notice posed on the property).

Recovery of costs/Assessments

Owner is responsible for costs incurred by the city to enforce ordinance

Costs can be assessed to the property on or before September 1.

**ORDINANCE VIOLATION PROCEDURE**

*In accordance with Twin Valley City Ordinance 10.98/10.99*

Identify ordinance violation

Property \_\_\_\_\_

Owner \_\_\_\_\_

Ordinance \_\_\_\_\_

Violation Date \_\_\_\_\_

Citizen Complaint Received?  Yes  No

Notice of alleged violation sent by first class mail. Date sent \_\_\_\_\_

Voluntary administrative penalty issued for the violation (14 days)

Request for an additional 14 days

Violation abated or fine paid

Request for hearing before City Council

Notice of time, date, place and subject before City Council sent

Council Hearing

Request for payment withdrawn

Request for payment renewed

Timeframe given to abate/pay fine \_\_\_\_\_

After due date, if situation creating the alleged violation remains uncorrected or the penalty remains unpaid, the City through its Attorney may bring criminal charges in accordance with state law and this code.

Council informed of status

Motion to bring criminal charges made

Other motion of the Council \_\_\_\_\_

# LG230 Application to Conduct Off-Site Gambling

**No Fee**

## ORGANIZATION INFORMATION

Organization Name: AMERICAN LEGION POST 431 - TWIN VALLEY License Number: 00074

Address: PO BOX 52 City: TWIN VALLEY, MN Zip: 56584

Chief Executive Officer (CEO) Name: PRESTON HALVORSON Daytime Phone: 701-729-5328

Gambling Manager Name: LYNN CHRISTIANSON Daytime Phone: 218-343-1043

## GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 05 / 03 / 2025 to 05 / 03 / 2025

Check the type of games that will be conducted:

- Raffle    
 Pull-Tabs    
 Bingo    
 Tipboards    
 Paddlewheel

## GAMBLING PREMISES

Name of location where gambling activity will be conducted: TWIN VALLEY COMMUNITY CENTER

Street address and City (or township): 107 2ND STREET SW - TWIN VALLEY Zip: 56584 County: NORMAN

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
  
 **No** If no, the lease agreement below must be completed, and signed by the lessor.

## LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

N/A

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_

**Acknowledgment by Local Unit of Government: Approval by Resolution**

<b>CITY APPROVAL for a gambling premises located within city limits</b>	<b>COUNTY APPROVAL for a gambling premises located in a township</b>
City Name: <u>CITY OF TWIN VALLEY</u> Date Approved by City Council: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of City Personnel: _____ Title: _____ Date Signed: _____	County Name: _____ Date Approved by County Board: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of County Personnel: _____ Title: _____ Date Signed: _____ TOWNSHIP NAME: _____ <b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p><b>Local unit of government must sign.</b></p> </div>	

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

\_\_\_\_\_

**Signature of CEO (must be CEO's signature; designee may not sign)** Date

<p><b>Mail or fax to:</b></p> <p>Minnesota Gambling Control Board                  Suite 300 South                  1711 West County Road B                  Roseville, MN 55113  <b>Fax: 651-639-4032</b></p>	<p><b>No attachments required.</b></p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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Hello Mudslinger OHV Club member or Business Sponsor,

It's soon the beginning of another riding season for us!! We are all looking forward to a fun year of camping, riding, trail maintenance and hosting the Youth ATV Safety Training.

Mudslingers OHV club is planning on holding a Youth ATV Safety Training on Saturday April 26<sup>th</sup> at 10am At the Ada Fire Hall, Ada, MN. Mudslingers also maintains the Agassiz Recreational Trail from Ulen, MN to 1 mile south of Fertile, MN from April 1<sup>st</sup> to November 30<sup>th</sup> and the Agassiz Recreational Trail Central from Ada, MN to Lockhart, MN. We plan on getting some camping and riding in also! For dates and details of upcoming activities check out our website [www.mudslingersohvclub.org](http://www.mudslingersohvclub.org).

It's that time of year to collect membership fees. A self-addressed envelope is enclosed for your convenience.

If you want to have a membership with ATV MN, just fill out the bottom information of the ATV MN application, and send it with our membership form along with a check made to Mudslingers for both the cost of the membership for Mudslingers and ATV MN and Mudslingers will take care of the payment to ATV MN.

**Make checks to Mudslingers, Address: PO Box 444, Twin Valley, MN 56584 or 814 7<sup>th</sup> Ave NE, Dilworth, MN 56529-1509 (mailed to Secretary).**

Thank you for being a member.



## Mudslingers OHV Club Membership Form

PO Box 444 Twin Valley, MN 56584 OR  
814 7<sup>th</sup> Ave NE, Dilworth, MN 56529 (Secretary)  
mudslingersohvclub.org

Date: \_\_\_\_\_

Name(s) (include family members): \_\_\_\_\_  
\_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

County: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Way to be contacted for  
Meetings & Events:  
Please check one:

Text

Email

### Mudslingers Membership

\_\_\_\_\_ Individual - \$15.00

\_\_\_\_\_ Family - \$ 20.00

\_\_\_\_\_ Business-\$50.00

(2 individual memberships included)

\_\_\_\_\_ Sponsor - \$ \_\_\_\_\_

### Mudslingers & ATVMN Membership

\_\_\_\_\_ Individual with Family/Individual ATVMN - \$45.00

\_\_\_\_\_ Family with Family/Individual ATVMN -\$50.00

\_\_\_\_\_ Business with Family/Individual ATVMN - \$80.00

\_\_\_\_\_ Business with Business ATVMN - \$140.00

\* Memberships with ATVMN options please fill out and return enclosed ATVMN membership form along with our membership form. Payment to ATVMN can be included with Mudslingers payment and Mudslingers will send in payment to ATVMN.

Make checks payable to Mudslingers

With your membership you are releasing Mudslingers OHV Club of any liability at any Club activities. For all details see website: mudslingersohvclub.org



2024 No Sponsorship  
2020-2023 \$100.00

February 15, 2025

Twin Valley Riders Club is located along the Wild Rice River just outside of Twin Valley, MN. We have grown with more than 150 members. Monthly fun shows we call the "Buckle Series" are on the 3<sup>rd</sup> Sunday of each month May through September. The setting is a gorgeous arena with bleachers, restrooms, and a campground with trails along the picturesque Wild Rice River.

Over the last couple of years, we have successfully built a new storage garage for our maintenance and show equipment, upgraded our bathrooms and sound system, improved the footing in our lighted arena and removed fallen and dead trees. You, our sponsors, wonderful grants and the rewarding work of our board and volunteers are making our facility even better. We believe our shows promote family values, outdoor activities, exercise and sportsmanship, from our littlest of lead-line competitors to our highly active youth and adult contestants.

We share our facilities with the Wild Rice Peacemakers (WRPM) and 3-Gems Saddle Club (3GSC). Open riding for our members the first weekend of the month promotes the inclusion of everyone. You do not need to ride or compete to enjoy camping, bonfires, and create friendships that become more like family. Every year we have a Memorial Ride on the last weekend in September, to commemorate the founders and loved ones that have gone before us. We provide entertainment and bonfires at the campground with a chili cookoff and feed.

As one of the largest and most diverse horse clubs in the area we encourage our youth to take on roles of leadership to help others by sharing their experiences and knowledge. We have Royalty and Jr Royalty in parades, helping with organizing and leading our club, and representing our club to the public. Our events calendar is on our website at [twin-valley-riders-club.weebly.com](http://twin-valley-riders-club.weebly.com) and Facebook. All events are open to the public with plenty of room for spectators. We have wheelchair accessible covered bleachers, restrooms, ample parking, picnic tables, and a children's play area.

We are asking you to join us as a sponsor at what you are able, but we also have giving levels below:

\$100 -Bronze your company name/logo will be on parade banner

\$250 -Silver, your company name/logo will be on parade banner and name on one sign at the arena

\$500 -Gold, your company name/logo will be on parade banner and name on two signs at the arena

\*Company names will be listed on our website and Facebook and announced at our fun shows anytime your sponsorship is received, but signs are made up prior to our first show in May.

If you would like to sponsor your business with us for signage, please submit a check by April 15th, 2025, include a logo for us to use on the banner and email to: [twinvalleyridersclub@outlook.com](mailto:twinvalleyridersclub@outlook.com), please send your check to: Twin Valley Riders Club made payable to: Twin Valley Riders Club or TVRC

PO Box 402

Twin Valley, MN 56584

Sincerely,

Ursula Heyen, TVRC Secretary

Cell: 218-401-0408

TIN: 41-1651097



April 1, 2025

Once again, we want to thank all those who sponsored our Wild Rice Peacemakers Cowboy Mounted Shooting events held at the Twin Valley Riders Club arena in 2024 and in the past. During the summer, it is still one of the favorite activities our members can do to bring their family together – camping in the great outdoors and SHOOTING off horseback. Twin Valley is one of the favorite and safest spots to go for bonding time.

We are continuing to be a growing club, averaging 50+ shooters at our competitions. These shooters and club members come from Minnesota, North Dakota and Canada. In 2025, the Wild Rice Peacemakers will again have the honor of hosting the Minnesota State Shoot. We will also be working hard at producing at least 13 other one day shoots during the course of the summer.

Your sponsorship is used to purchase awards for Overall Cowboy and Cowgirl, Level Winners 1-6, Wranglers (which are the kids), and shotgun and rifle competitions and help cover expenses of arena rent, ammunition, balloons, and batteries and repairs to the balloon setters, etc. Entry fees are also paid by the competitors at each shoot.

We rely on businesses, our local communities and individuals to help us out in turn for advertising and promoting your business during our shoots and ask our participants to support you.

We host two shoots in Twin Valley at the Riders Club Arena, the Shoot and Shine Shootout held June 7 & 8 and the Northern Prairie Shootout, September 6<sup>th</sup> and 7<sup>th</sup>. Your monetary donations, gift cards or door prizes are much appreciated. The shoots are open to the public with no charge and we encourage you to stop down and watch!

Thank you in advance for your support of the Wild Rice Peacemakers. If you have questions, please feel free to contact, Danette Gwin @ 218-784-8141.

Sincerely,

Wayne & Danette Gwin, Match Directors  
Frank and Lakken Wall, Match Directors

## SPONSORSHIP FORM



2025 SHOOT AND SHINE I & II ~ JUNE 7 & 8, 2025  
2025 NORTHERN PRAIRIE SHOOTOUT ~ SEPT 6 & 7  
at the Twin Valley Riders Club Arena, Twin Valley, MN 56584

SPONSOR NAME (as WRPM should use): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

SPONSORSHIP AMOUNT: \_\_\_\_\_

**As always, any dollar amount is always appreciated by the Wild Rice Peacemakers.  
We also love gift certificates and product to give away as door prizes and awards.**

***PLEASE MAKE CHECKS PAYABLE TO: WILD RICE PEACEMAKERS (OR WRPM)***

**MAIL TO:**

Danette Gwin, Treasurer  
Wild Rice Peacemakers  
3595 State Hwy 200  
Ada, MN 56510

**CONTACT INFORMATION:**

Wayne & Danette Gwin  
218-784-8411 or 218-784-8141  
wdgwin@arvig.net  
Frank and Lakken Wall  
701-730-4456  
Match Directors