

**MONDAY, April 14, 2025 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, Mike Lampton

OTHERS: Toni Nysetvold, Prestin Douville, Jess Riepe, Pete Pazdernik, Kerry Askelson, Joe Boe, Kris Carlson, Alex Ranz

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, April 14, 2025. Mayor Bolton called the meeting to order at 7:00PM.

MONTHLY BUSINESS

Minutes—Christianson/Lampton-m/s/p to approve the March minutes as written.

Disbursements—Lampton/Christianson-m/s/p to approve disbursements totaling \$125,387.63, a full list of which is available for review in the City Clerk's Office.

ULTEIG/PROJECT UPDATE—Kris Carlson and Alex Ranz from Ulteig Engineering attending meeting to update Council on ongoing Sewer/Pond project as well as to begin the process for the Herold Court Street Improvement Project. Motion by Councilmember Christianson, second by Councilmember Carlsrud, the following Resolution to official commence the project and call for the preparation of engineer report was adopted.

RESOLUTION 2025—06 A RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve: Herold Court North, Opegard Ave NW, Herold Court South and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Twin Valley, County of Norman, Minnesota:

1. That the proposed improvement be referred to Ulteig Engineers, Inc. for study and that they are instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. **WHEREUPON** said resolution was duly adopted this 14th day of April, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Carlson and Ranz reviewed preliminary engineering report for the 2025 Street Improvement of Herold Court Addition. The proposed project proposes constructing a 22-foot-wide asphalt roadway, spanning 5,465 frontage feet. Estimated to cost a total of \$372,500. With the City's current assessment Policy, the City would take responsibility for 40% of the total cost, as well as the costs for frontage feet on City owned land. At this time, prospective assessments per frontage foot at \$40.90. With a motion from Councilmember Christianson, seconded by Councilmember Lampton the following Resolution accepting the feasibility study and calling for an assessment hearing was passed. **RESOLUTION 2025—07 A RESOLUTION RECEIVING THE FEASIBILITY REPORT ON IMPROVEMENT AND CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to resolution of the council adopted April 14th, 2025 a report has been prepared by Ulteig Engineers, Inc., Kris Carlson Engineer, with reference to the proposed improvement of: Herold Court North, Opegard Ave NW, Herold Court South and this report was received by the council on April 14th, 2025, and WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other

improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TWIN VALLEY, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$372,500.00.

2. A public hearing shall be held on such proposed improvement on the 12th day of May, 2025, at the Twin Valley Community Center at 7:00 p.m. and the City Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. **WHEREUPON** said resolution was duly adopted this 14th day of April, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Discussed ongoing Sewer/Pond project, equipment has been moved back out to the lagoons to continue work on structures and lift stations. Bio-Solids removal has been approved by the MPCA. Contractor will also visit Herold Court to clean up streets.

Allrich/Lampton-m/s/p to approve Sellin Brothers Inc payment request #6 totaling \$17,934.09, for materials on hand.

OLD BUSINESS—Council given simplified breakdown of nuisance abatement ordinance procedure and ordinance violation procedure. Now that there is no local law enforcement to assist in ordinance violations the task will fall back on office staff and the City attorney to enforce. Discussed nuisance properties. Members of the nuisance committee have individually been through town taking note of properties currently in violation of City ordinance(s). No citations will be issued until after City Clean-up Day on April 24th. City officials have received complaints regarding vehicles which appear to be inoperable parked on Pleasant Ave SW. Johnson has contacted City Attorney Julin for guidance on the legality of having vehicles towed from City streets. Legal Counsel reviewed City Ordinance and MN State Statute and advised to post vehicles before having them towed to give the owner the opportunity to remove on their own. Christianson/Carlsrud-m/s/p to order the removal of inoperable vehicles left on public streets longer than 48 hours, with a 24-hour notice left on vehicle before towing is requested. Joe Boe addressed Council to ask what the City intended to do with the “junk yard” located South of his property along Highway 32. Stated he has on going issues with garbage and other debris being blown into his yard. Asked that the City contact the environmental protection agency regarding the alleged leaking vehicle fluids on the lot as well as take action to have all the “junk” removed. An attempt was made to explain to Boe the law as it falls under City Ordinance and abatement procedures as they have changed with the loss of the Police Department.

COMMUNITY—Allrich/Lampton-m/s/p to nominate Dale Svaren to continue to serve on the Tri-Valley Opportunity Council Board of Directors on behalf of Norman County and the City.

Christianson/Lampton-m/s/p to approve a building permit to erect a metal grain bin at 205 1st St SW.

Lampton/Carlsrud-m/s/p to approve a building permit to install 6’ wooden privacy fencing at 300 1st St SW.

Lampton/Allrich-m/s/p to approve moving the manufactured home, decks, entryway, and shed from 104 Norman Ave NE to the property at 206 3rd St NE.

FIRE/RESCUE—Pazdernik reported 2 fire calls and 15 rescue calls for the previous month. Requested permission to control burn on two parcels of City owned property, Carlsrud/Christianson-m/s/p to approve.

LIQUOR—Gross sales for March \$43,149.95, ATM \$451.50. Allrich/Christianson-m/s/p to approve hire of Nicole Nogowski as a bartender. Nysetvold updated Council on events; upcoming Steak Night (5/9) with Horse Races

and a meat raffle. Bar will be open at the Community Center for the American Legion event being held 5/3. Requested Council approval to donate proceeds from liquor sales back to the American Legion to use in their General Fund. Nysetvold will also donate her time again this year to work at the event. Christianson/Lampton-m/s/p to approve.

PUBLIC WORKS—New garbage totes arrived early and have been distributed. City has extra totes on hand to make exchanges or additions as necessary. Askelson will address the gravel issues in Herold’s court if the contractors don’t get to it this week.

EDA/PARKS—Discussed skating rink, the possibility of flooding both the new and old areas—old rink area is notoriously difficult to flood, Askelson reported seeing very little activity on the new rink, was unsure it would be timewise to flood both for lack of use. Discussed possibly updating playground equipment at the Lincoln Ave Park.

EDA received business plan and land request from Heir Creek Milling and Processing, LLC to acquire the remaining RR property owned by the City to erect a stone flour mill. Mill would eventually employ 1-2 people. A second phase of the proposed project would be grain cleaning for either milling, consumption or seed, with an additional 1-2 employment opportunities. This new building and business opportunity in town would generate additional property taxes for the City as well as local County Sales tax once operational. EDA requested Council approval to offer the land for \$1.00 in exchange for having the business constructed and operational within one year. Christianson/Lampton-m/s/p to approve the proposal and request the City Attorney be contacted to assist in drafting the legal documents for the transfer.

Mayor Bolton had previously reached out to the property owners of a parcel of land located next to the Otter Tail substation, inquiring if they would entertain selling the land to the City for development. It was noted they were willing to entertain offers. Christianson/Lampton-m/s/p to offer \$6,000 to Tood Kappes for a little over an acre of land to be used as a possible building site for apartment development.

The City received a complaint regarding animals running loose at Heiberg Park, specifically the campground area. Signage will be placed at the park that dogs are required to be on a leash.

Allrich/Lampton-m/s/p to approve the following election of officers for the EDA, Tracy Christianson—Chair Person/President, Tammy Carlsrud—Vice Chair/Vice President, and Jess Riepe—Secretary/Treasurer.

The Boy Scouts have a couple scouts that are planning projects to become Eagle Scouts, possibly the creation of a compost bin for the community garden site and a floating dock for kayakers. More information to come.

Askelson looked into a replacement for the broken slide at Heiberg Park, estimates were around \$2,500. Will look into other options.

NEW BUSINESS—Allrich/Lampton-m/s/p to approve an LG230 Application to Conduct Off-Site Gambling for the Twin Valley American Legion Post 431 to host pull-tabs at an event to be held May 3, 2025 in the Twin Valley Community Center.

Lampton/Christianson-m/s/p to approve Mobile Food Unit vendor permit for Side Street Bar & Grill.

Christianson/Carlsrud-m/s/p to renew Mudslinger ATV membership for \$50.00.

Lampton/Allrich-m/s/p to approve \$100.00 donation/sponsorship to the Twin Valley Rider’s Club.

Christianson/Carlsrud-m/s/p to approve \$50.00 donation/sponsorship for the Wild Rice Peacemakers.

FYI/OTHER—Cleanup day is scheduled for April 24th. Board of Appeal and Equalization is Monday April 28th. Allrich requested the Pledge of Allegiance be added to the agenda to begin meetings.

Meeting adjourned 8:40PM, Christianson/Carlsrud-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK-TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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**MONDAY, APRIL 28, 2025 – TWIN VALLEY CITY COUNCIL
BOARD OF APPEAL AND EQUALIZATION HEARING
Twin Valley Community Center – 6:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tracy Christianson **VIA PHONE:** Mike Lampton
OTHERS: Mindy Kinkade, Marti Sip

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held the annual Board of Appeal and Equalization Hearing on Monday, April 28, 2025, Mayor Bolton called the hearing to order at 6:02 PM.

The board reviewed the 2025 City Assessment Summary as presented by the Norman County Assessor’s office.

There were 10 “good” sales for the City of Twin Valley between October 1, 2023 and September 30, 2024 that affected the updates market values for the 2025 assessments. There was an overall city-wide decrease of 10%.

No citizens were in attendance to request a review. Adjourned 6:20PM, Christianson/Allrich-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK-TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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