

Twin Valley City Council Regular Council Meeting

Monday, February 10, 2025, 7:00 PM
Twin Valley Community Center

1 **CALL TO ORDER** _____ PM

2 **ROLL CALL**

CITIZEN'S FORUM Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA _____ / _____ M/S/P

1) _____

2) _____

3) _____

3 **MINUTES APPROVAL** January Minutes _____ / _____ M/S/P

4 CLAIMS	01/14/2025 - 01/31/2025	<u>\$106,238.63</u>
	02/01/2025 - 02/10/2025	<u>\$70,790.17</u>

PAYROLL	01/05/2025 - 01/18/2025	<u>\$11,280.41</u>
	01/19/2025 - 02/01/2025	<u>\$10,685.22</u>

DISBURSEMENT TOTAL \$198,994.43 _____ / _____ M/S/P

6 **COMMUNITY** Post Prom Donation Request
Off Site Gambling Permit - Legion 02/22
Lawful gambling permit requests -- Post Prom & 3 Gems Saddle Club

8 **REPORTS OF OFFICERS, BOARDS, COMMITTEES**

FIRE/RESCUE General Report

LIQUOR General Report Gross Sales \$ 37,042.75 ATM \$360.50

PUBLIC WORKS General Report

EDA/PARKS General Report

ADMIN Financial Statement

9 **OLD BUSINESS** Cannabis Zoning Ordinance

11 **FYI/OTHER** Board of Appeal & Equalization Hearing - Monday, April 30, 2025 @ 6PM
LMCIT Dividend Distribution notice

12 **MEETING ADJOURNED** _____ PM _____ / _____ M/S/P

**MONDAY, January 13 2025 – TWIN VALLEY CITY COUNCIL
REGULAR & ORGANIZATIONAL MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, Mike Lampton

OTHERS: Toni Nysetvold, Prestin Douville, Jess Riepe, Pete Pazdernik, Kerry Askelson, Sandy Boman, Hunter Schow, Sarah Kjono, Members of NCE Riverwatch [Ramsey, Katelyn, Sarah, Mina, Emily, Claire, Fidencio]

OATH OF OFFICE Elected council members Harold Allrich, Tammy Carlsrud & Tracy Christianson, and elected Mayor Michael Bolton received the oath of office.

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly and 2025 organizational meeting on Monday, January 13, 2025. Mayor Bolton called the meeting to order at 7:00PM.

MONTHLY BUSINESS

Minutes—Christianson/Allrich-m/s/p to approve December minutes are written.

Disbursements—Christianson/Carlsrud-m/s/p to approve Disbursements totaling \$552,438.54, a full list of which is available for review in the City Clerk's Office.

SEWER PROJECT—Allrich/Christianson to approve pay request #5 from Sellin Brothers for \$46,072.53. Project is currently on hold until spring.

COMMUNITY—The Norman County East River Watch Team presented their NCE Wild Rice Watershed Stewardship Plan to the Council. Council thanked them for their time and hard work.

2025 BUSINESS PERMITS—Christianson/Lampton to approve 2025 fundraiser/raffle permits for the Moonshiner's Snowmobile Club, St William Church, Good Samaritan Good Shelf, and Woodland 4H as well as liquor license renewal for You Betcha Bowling to serve intoxicating alcohol on premise.

FIRE/RESCUE—New Fire Chief Pete Pazdernik addressed Council. Reported 20 rescue calls responded to and 3 fire calls. 3 members of the rescue squad will be attending trauma tactics training in February. Looking at sending up to 5 firefighters to fire school in Detroit Lakes in February. Pazdernik took over as Fire Chief on January 1st, thanked Lampton for his years of service as Chief. Requested assistance from the Clerk in advertising for new volunteer members for both the fire department and the rescue squad.

LIQUOR—December gross sales was \$42,544.18 and ATM revenue \$479.50. Nysetvold updated council on past and upcoming events. Inventory completed on 01/05/25, issues addressed and corrected in inventory system, another inventory is scheduled to be completed in the beginning of April.

PUBLIC WORKS—Askelson and Peterick attended Lead and Copper class last Thursday. New federal regulations required cities to compile an inventory of water service lines throughout city limits. The next phase of the project will be working towards replacing all lead and galvanized lines. Federal funding may be available for property owners, and partially for city costs. Will be working on gathering estimates for necessary repairs in the months to come. The furnace was replaced in the old city shop, cost estimated at \$4,000. Mayor Bolton received a request from Greg Crader at NCE to have the public works crew drop off snow at the school to assist in the creation of a sledding hill for Snow Mo Days. Askelson will make arrangements. Brief discussion on the operation of the large snowplow. It was noted under MN State Statue 171.02 subd. 5 that a person who operates a commercial motor vehicle for the purpose of removing snow or ice from a roadway by plowing, salting, or sanding is not required to hold a commercial driver's license.

EDA/PARKS—Addressed skating rink project. \$10,000 received from the Northwest Minnesota Foundation was received back in 2022 for the purpose of lining the new skating rink. Committee has since decided that a liner for the rink would be unnecessary. Christianson requested that Johnson write a letter to the foundation requesting an extension and a repurpose; to use the funding for alternate upgrades to the skating rink.

Christianson/Lampton-m/s/p to request extension and repurpose. Committee is also in need of new members, requested Johnson advertise.

FINANCIALS—2024 year-end cash reports available for Council to review. Lampton/Christianson-m/s/p to approve transfer of \$10,457.00 from the water fund to the water treatment plant replacement fund, as a requirement from the grant & loan funds received from the Drinking Water Revolving Loan Fund (PFA). Christianson/Carlsrud-m/s/p to approve cancelled and voided checks for 2024. [32628, 32759, 33253, 33286, 33306, 22724L, 23181L, 23238L]

CANNABIS ZONING ORDINANCE—Johnson presented draft amendment to zoning ordinance to mimic the zoning restrictions approved by Norman County for cannabis business. Motion by Lampton, seconded by Christianson the following resolution was introduced to amend City Zoning Ordinance 151.

RESOLUTION 2025—01 AMENDING TWIN VALLEY CITY ORDINANCE, TITLE 15 LAND USAGE TO INCLUDE REGULATIONS AND REQUIREMENTS FOR CANNABIS RELATED BUSINESS

They City Council of the City of Twin Valley hereby ordains that Title 15 be amended to include the following regulations: **151.70 Requirements for Cannabis Businesses.**

151.71 Minimum Buffer Requirements

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a school (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a day care (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a residential treatment facility (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field (as measured by the business building to the property line);

Pursuant to Minn. Stat. 462.367 subd. 14, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a (school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors) moves within the minimum buffer zone.

151.72 Zoning and Land Use

A) Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted in the following zoning districts:

- Agriculture

B) Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional use in the following zoning districts:

- Agriculture
- Commercial
- Industrial

C) Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial
- Industrial

D) Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial

E) Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are permitted as a Conditional Use in the following zoning districts:

- Commercial

F) Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial

G) Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial

151.73 Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10 a.m. and 9 p.m. Sunday through Saturday.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. **WHEREUPON** said resolution was duly adopted this 13th day of January, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

2025 ORGANIZATIONAL BUSINESS— Council was presented with a list of necessary declarations for the 2025 Fiscal Year. Motion by Councilmember Christianson second by Councilmember Allrich, the following 2025 organizational declarations were approved.

RESOLUTION 2025—02 CITY OF TWIN VALLEY 2025 ORGANIZATIONAL DECLARATION RESOLUTION

WHEREAS Minnesota State Statutes require certain actions by the City of Twin Valley City Council at the annual organizational council meeting;

THEREFORE, BE IT RESOLVED that the City of Twin Valley City Council does hereby approve the following designations for the 2025 Fiscal year:

MEETINGS—Regular meetings of the Twin Valley City Council shall be held on the Second Monday of each month at 7:00 p.m. Any regular meeting, with proper public notification, may be cancelled or rescheduled by Council action.

OFFICIAL PUBLICATION—The City Council of the City of Twin Valley does hereby designate the Twin Valley Times, Twin Valley, as its official newspaper for its 2025 publications.

DESIGNATED POLLING PLACE— The City Council of the City of Twin Valley does hereby designate the Norman County Court House as the official designated polling place for the City of Twin Valley, as a mail in voting district.

OFFICIAL FINANCIAL DEPOSITORIES—The City Council of the City of Twin Valley does hereby designate the United Valley Bank, Twin Valley and the Mid-Minnesota Federal Credit Union, Ada as official depositories of the city for the 2025 year.

OFFICIAL SIGNATORY POWERS—It is by action of the City Council of the City of Twin Valley to have three signatures on all issued written payments for claims against the City; and the signatures for the Mayor (Michael Bolton), Vice Mayor (Mike Lampton) and City Clerk-Treasurer (Rachel Johnson) will be original signatures on all issued payments, checks issued for investments; and

The signatures of the authorize powers are further authorized to sign checks for payroll processing, payments to Federal or State agencies as required by agreement or statute; such as for payroll taxes, sales taxes, claims and invoices, authorized electronic payments to State and/or Federal agencies to meet debt obligations; and In the event that one of the elected officials so designated as an official signatory power is incapacitated or

unavailable to sign the Twin Valley City Council hereby designates council member Tracy Christianson and Utility Clerk Deanne Peterick as an Emergency Signatory Officials.

DESIGNATED INSURANCE AGENT OF RECORD—The City Council of the City of Twin Valley does hereby designate the Twin Valley Agency transitioning into the Wild Rice Agency, as its LMCIT Insurance Agent.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. **WHEREUPON** said resolution was duly adopted this 13th day of January, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

ASSIGNMENT FOR THE COMMITMENT OF CITY RESERVES—Council given reserve balances for the current Certificates of Deposits the City holds as of 12/31/2024. Councilmember Lampton motioned to approve and keep reserves as designated for the upcoming year, seconded by Councilmember Christianson the following resolution was passed. **RESOLUTION 2025—03 RESOLUTION TO ASSIGN THE COMMITMENT OF THE CITY RESERVES FOR THE 2024 FISCAL YEAR**

BE IT RESOLVED that the City Council of the City of Twin Valley does hereby assign and commit the following reserves and values to the designated funds.

NOW THEREFORE BE IT FURTHER RESOLVED that the following City of Twin Valley reserves be assigned and committed as follows:

ID	Description	Value 01/01/25
11644a	Community Center Improvements	\$4,054.55
62868	Community Center Reserves	\$8,021.09
63012	Community Center Reserves	\$28,782.40
63113	Community Center Reserves	\$5,097.68
63111	Community Center Reserves	\$3,058.61
63995	Community Center Reserves	\$5,218.17
11755	GF Community Center Improvements	\$13,250.02
10045	GF Municipal Center Improvements	\$7,488.22
10375	GF Blight & Beautification	\$9,494.71
9192	GF Building Improvements	\$5,431.12
7528	GF Street Improvements	\$52,340.59
12422	GF Streets Department Equipment	\$21,916.52
62675	Parks Reserves	\$10,736.47
63114	Parks Reserves	\$3,466.42
63245	Parks Reserves	\$15,947.45
102320	Parks Reserves	\$3,500.00
63994	Fire Department	\$10,436.34
63110	Fire Department - Equipment	\$3,058.61
22109	Fire Department - Truck Fund	\$9,283.02
63143	Fire Department - Truck Fund	\$51,732.71
22211	Fire Department Equipment Fund	\$8,679.12
12423	Fire Department Reserves	\$28,063.02
63244	Fire Department Reserves	\$10,631.63
63011	Fire Department Reserves	\$27,731.77
102319	Fire Department Reserves	\$12,500.00
21932	Fire Department Veh/Equip Fund	\$11,492.36
12586	Fire Equipment Fund	\$1,089.21
12587	Fire Equipment Fund	\$1,336.59
63115	Rescue Department - Equipment	\$2,548.84

21925	Rescue Equipment Fund	\$537.39
22121	Rescue Equipment Fund	\$2,050.86
63010	Rescue Fund Reserves	\$5,306.00
63251	Rescue Reserves	\$3,721.07

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution for the commitment of reserves was duly adopted this 13th day of January, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Motion by Councilmember Lampton, second by Councilmember Allrich to approve the following committees and designations for 2025

RESOLUTION 2025—04 CITY OF TWIN VALLEY COMMITTEE DESIGNATION AND APPOINTMENT

BE IT RESOLVED that the City Council of the City of Twin Valley does hereby designate and appoint members to City committees for 2025 as follows:

MAYOR	MICHAEL BOLTON
VICE MAYOR	MIKE LAMPTON
AIRPORT AUTHORITY	TRACY CHRISTIANSON
BUDGET/FINANCE COMMITTEE	MICHAEL BOLTON, TRACY CHRISTIANSON
BUILDING/PLANNING/ZONING	HAROLD ALLRICH, MIKE LAMPTON
EDA & PARKS	TAMMY CARLSRUD, TRACY CHRISTIANSON
LIQUOR COMMITTEE	MICHAEL BOLTON, TRACY CHRISTIANSON
NUISANCE/ORDINANCE COMMITTEE	HAROLD ALLRICH, TAMMY CARLSRUD
PUBLIC WORKS COMMITTEE	MICHAEL BOLTON, MIKE LAMPTON
PUBLIC SAFETY COMMITTEE	HAROLD ALLRICH, MIKE LAMPTON
HUMAN RESOURCES/PERSONNEL COMMITTEE	MICHAEL BOLTON, TAMMY CARLSRUD

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. **WHEREUPON** said resolution was duly adopted this 13th day of January, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Motion by Councilmember Christianson, second by Councilmember Lampton to set the 2025 fee schedule.

RESOLUTION 2025—05

A RESOLUTION TO ADOPT THE FOLLOWING LIST OF CITY FEES AND CHARGES FOR THE CITY OF TWIN VALLEY FOR THE 2025 OPERATING FISCAL YEAR.

BE IT RESOLVED, Pursuant to Minnesota Law and the Twin Valley City Code, a fee schedule for City services and licensing is hereby adopted, by an affirmative vote of a majority of the Twin Valley City Council members present. The following permit fees and service charges are hereby established for the year 2025:

Administration

NSF Check Fee	\$35.00
Delinquent Assessment Fee	\$25.00
Assessment Search, Police Report, Ordinance copies, Utility History	\$10.00
Data Request requiring research/compilation	\$25.00/hr
Notary (per sheet)	\$1.00
Background Check	\$100.00
Filing Fee (elected official)	\$2.00
Mileage Rate	Set by IRS
City Map 8.5 x 11	\$0.25
COPIES	
Standard 8.5x11	\$0.25
Legal 11x14	\$0.25

Poster 11x17	\$0.50
Two Sided Sheets	\$0.30
Colored Paper 8.5 x 11	\$0.30
Faxes – send & receive up to 5 sheets	\$2.00
Faxes – per sheet when more than 5 (not including cover)	\$0.50
Certification of Delinquent Utility Accounts / Invoices	\$5.00
Administrative Citation Fees	Schedule I
RV Park Camping Nightly	\$25.00
RV Park Camping Weekly	\$100.00
Heiberg Camping (per night)	\$15.00
Cemetery Plot	\$150.00
Recreational Vehicle Permit	\$20.00
Nuisance Mowing/Maintenance	\$100.00 (min)
Animal	
Pet License	\$10.00
Pet found without current tag	\$15.00
Backyard Chickens Application Fee	\$25.00
Impound Fee	\$25.00/day
Impound Fee – Repeated Violation	\$75.00/day
Business Fees	
Tobacco License	\$25.00
Special Event	\$25.00
Peddler/Transient	\$25.00
Mobile Food Unit	\$25.00
Lawful Gambling	\$5.00
Amusements	\$25.00/ea
Bowling/Billiards/Pool Tables	\$25.00
Alcohol	
Intoxicating ON -Sale	\$750.00
Intoxicating OFF -Sale	\$100.00
Wine License	\$150.00
3.2% ON -Sale	\$100.00
3.2% OFF -Sale	\$30.00
Sunday Liquor	\$200.00
Special One Day Permit	\$25.00
Consumption/Display (set-ups)	\$120.00
Center Fees	
Community Center	\$100.00
Community Center Kitchen Only	\$50.00
Community Center with Bar Service	\$200.00
Community Center – Small Event/Meeting (20 or less)	\$25.00
Security Deposit	\$50.00
Table Rental	\$10.00
Chair Rental	\$1.00
Platform Rental	\$15.00
Picnic Table Rental	\$15.00
Fire and Rescue	
Fire Contract (full township)	\$3820.00
Rescue Contract (full township)	\$230.00
Fire Call – 1 st three hours	\$750.00
Fire Call – Additional hourly rate	\$300.00
Fire Calls less than one (1) hour (reviewed on a case-by-case rate)	TBD
Vehicle Accident	\$500.00
Foam Per Gallon	\$25.00
Wimmer Cabins	
Monthly Rent	\$375.00
Damage Deposit	\$375.00
Short-term Nightly	\$40.00
Short-term Weekly	\$200.00
Land Use – Zoning/Building Permits	
Fences	\$10.00
Small Storage Unit	\$20.00
Additions, Decks, Porches, Patios, etc.	\$25.00

Garages, Shops, Out buildings	\$50.00
Manufactured Home	\$100.00
New Construction, Residential	\$100.00
New Construction, Commercial	\$500.00
Penalty Fee (Project Started without Approval)	\$25.00
Zoning Ordinance—Change Requests	
Zoning Change	\$150.00
Zoning Fine—If construction began prior to approval	\$150.00
Variance/Conditional Use Request	\$150.00
Utility Rates	
New Connection – Water	\$900.00
New Connection – Sewer	\$725.00
Connection Charge	\$50.00
Delinquent Reconnection Charge	\$75.00
Water Testing Fee (as required by the State of MN)	\$9.72
City Service Fee (snow, mosquito, brush, misc.)	\$4.00
Utility Improvement Fee – Residential	\$4.50
Utility Improvement Fee – Commercial	\$13.50
Late Fee	\$15.00
Meter Base	\$20.00
Meter Replacement	\$180.00
Afterhours Service Call	\$75.00
WATER	
Base Rate (Residential & Basic Commercial) Usage under 1600	\$39.50
Water Usage per 1000 gallons	\$3.00
Vacancy Rate	\$15.00
Commercial—Large Users under 50,000 gallons	\$150.00
Commercial—Large User per gallon over 50,000	\$2.00/gal
SEWER	
Base Rate	\$39.50
Commercial—Large User	\$75.00
Commercial Large User over 50,000 gallons (water usage)	\$1.00/gal
Vacancy Rate	\$10.00
GARBAGE (Rates set by Fuch's Sanitation)	
City Admin Fee (included in charges below)	\$2.50

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. **WHEREUPON** said resolution was duly adopted this 13th day of January, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

NEW BUSINESS—Community Center commercial coffee pot is leaking and out of order. Council advised to look into smaller replacement option rather than repairs. Lampton/Allrich to approve spending up to \$2,500 towards a new floor scrubber for the Community Center.

Meeting adjourned 8:30PM, Christianson/Carlsrud-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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DISBURSEMENTS FOR APPROVAL

01/14/2025 thru 02/10/2025

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A.F.L.A.C. WEST REGION	Employee Benefit	\$69.00
ADA BUILDING CENTER, INC.	Repairs & Maintenance	\$283.67
ARVIG	Telephone/Internet	\$511.45
AUTO VALUE MAHNOMEN	Repairs & Maintenance	\$157.20
BMO BANK	Bank Card Expense	\$872.35
BUCKLE'S HARDWARE	Repairs & Maintenance	\$63.90
EFTPS-ONLINE	Payroll Taxes	\$3,974.52
FURTHER	Employee Benefit	\$318.10
GAYLENE SVOBODNY	Deposit Return	\$50.00
JOHN DEERE FINANCIAL	Repairs & Maintenance	\$61.34
K & K TOWING	Contracted Service	\$405.00
LAKES COMMUNITY COOP	Utility	\$2,596.95
LEAGUE OF MN CITIES INS TRUST	Insurance	\$6,403.92
MARCO TECHNOLOGIES LLC	Contracted Service	\$54.93
MATRIX TRUST COMPANY	Employee Benefit	\$55.00
MJM NYSETVOLD INC.	Contracted Service	\$122.40
MN DOR - PAYROLL TAX	Payroll Taxes	\$369.15
MN PEIP	Employee Benefit	\$1,153.74
MN STATE COMM & TECH COLLEGE	Training	\$625.00
NORMAN CO. AUDITOR/TREASURER	Elections	\$6,821.48
NORMAN CO. SHERIFF'S OFFICE	Contracted Service	\$39,816.40
OFFICE SUPPLIES PLUS*	Operating Supplies	\$59.90
OTTERTAIL POWER CO.	Utility	\$2,807.09
PAYROLL	Wages	\$6,545.68
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,168.27
PREMIUM WATERS	Contracted Service	\$21.25
USABLE LIFE	Employee Benefit	\$24.51
VERIZON WIRELESS	Telephone/Internet	\$62.16
VESTIS	Contracted Service	\$365.61
VISSER TRENCHING, INC.	Contracted Service	\$3,257.88
WES'S TRUCK INSPECTION & REPAIR	Repairs & Maintenance	\$746.00
	GENERAL FUND TOTAL	\$79,843.85
A.F.L.A.C. WEST REGION	Employee Benefit	\$19.23
ARVIG	Telephone/Internet	\$159.54
BMO BANK	Bank Card Expense	\$40.94
BUCKLE'S HARDWARE	Repairs & Maintenance	\$50.85
EFTPS-ONLINE	Payroll Taxes	\$1,023.94
FURTHER	Employee Benefit	\$217.59
GOPHER STATE ONE-CALL	Contracted Service	\$25.00
HAWKINS, INC.	Operating Supplies	\$1,046.00
LAKES COMMUNITY COOP	Utility	\$515.00
LEAGUE OF MN CITIES INS TRUST	Insurance	\$1,566.46
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$172.17
MN DOR - SALES & USE TAX	Sales Tax	\$78.00
MN PEIP	Employee Benefit	\$731.15
OFFICE SUPPLIES PLUS*	Operating Supplies	\$298.40
OTTERTAIL POWER CO.	Utility	\$1,654.59
PAYROLL	Wages	\$3,383.69
P.E.R.A. - SDR DIVISION	Employee Benefit	\$689.13
USABLE LIFE	Employee Benefit	\$20.71
VERIZON WIRELESS	Telephone/Internet	\$62.15
VESTIS	Contracted Service	\$156.99
	WATER FUND TOTAL	\$11,984.03
A.F.L.A.C. WEST REGION	Employee Benefit	\$19.21
ARVIG	Telephone/Internet	\$149.45
BUCKLE'S HARDWARE	Repairs & Maintenance	\$7.86
EFTPS-ONLINE	Payroll Taxes	\$1,023.74
FURTHER	Employee Benefit	\$217.56

GOPHER STATE ONE-CALL	Contracted Service	\$25.00
LAKES COMMUNITY COOP	Utility	\$291.99
LEAGUE OF MN CITIES INS TRUST	Insurance	\$1,566.47
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$172.15
MN PEIP	Employee Benefit	\$654.00
OTTERTAIL POWER CO.	Utility	\$61.87
PAYROLL	Wages	\$3,383.69
P.E.R.A. - SDR DIVISION	Employee Benefit	\$689.09
SELLIN BROTHERS INC	Contracted Service	\$46,072.53
USABLE LIFE	Employee Benefit	\$20.71
VERIZON WIRELESS	Telephone/Internet	\$62.15
VESTIS	Contracted Service	\$157.00
	SEWER FUND TOTAL	\$54,646.97
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$8,052.34
MN DOR - SALES & USE TAX	Sales Tax	\$733.00
	GARBAGE FUND TOTAL	\$8,785.34
A.F.L.A.C. WEST REGION	Employee Benefit	\$5.66
ANDERS VALLEY PUBLISHING, LLC	Advertising	\$110.00
ARVIG	Telephone/Internet	\$315.56
BERGSETH BROS.	Merchandise for Resale	\$1,455.50
BEVERAGE WHOLESALERS	Merchandise for Resale	\$494.00
BMO BANK	Bank Card Expense	\$667.14
BREAKTHRU BEVERAGE	Merchandise for Resale	\$1,692.28
BUCKLE'S HARDWARE	Repairs & Maintenance	\$7.38
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$857.50
D-S BEVERAGES	Merchandise for Resale	\$3,515.50
EFTPS-ONLINE	Payroll Taxes	\$2,013.26
ELECTRO WATCHMAN, INC.	Contracted Service	\$160.74
FURTHER	Employee Benefit	\$124.25
HEGGIES PIZZA, LLC	Merchandise for Resale	\$277.45
HENRY'S FOODS INC.	Merchandise for Resale	\$4,238.61
HOMETOWN GROCERY AND GOODS	Merchandise for Resale	\$189.98
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$4,411.51
KASEYA US, LLC	Contracted Service	\$200.00
LAKES COMMUNITY COOP	Utility	\$560.90
LEAGUE OF MN CITIES INS TRUST	Insurance	\$1,997.15
LUKE VOTAVA	Entertainment	\$300.00
McKINNON COMPANY, INC.	Merchandise for Resale	\$1,282.10
MN DEPT. OF PUBLIC SAFETY	Professional Fee	\$750.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$345.93
MN DOR - SALES & USE TAX	Sales Tax	\$3,954.00
MN PEIP	Employee Benefit	\$815.01
OTTERTAIL POWER CO.	Utility	\$1,030.18
PAYROLL	Wages	\$8,652.57
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,458.43
PEPSI-COLA **	Merchandise for Resale	\$281.25
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,130.93
USABLE LIFE	Employee Benefit	\$3.33
VESTIS	Contracted Service	\$436.14
	LIQUOR FUND TOTAL	\$43,734.24
	DISBURSEMENTS TOTAL	\$198,994.43

Norman County East Post Prom 2025

Dear NCE Friends and Organizations,

Preparations are beginning for the 2025 NCE Post Prom Event! This year's Norman County East Junior Class parents are continuing the tradition of sponsoring a Post Prom Party for our youth, which will be held in the Spring of 2025. Post Prom is a supervised, alcohol-free, drug-free event immediately following prom. The parent coordinated event allows and encourages teens to celebrate with friends without the worries and dangers that are even more prominent today. Post Prom provides food, music, games, activities, and door prizes for our students and their guests.

To ensure this tradition continues, we rely heavily on community and business donations. Donations of money, prizes, or gift certificates to be given away at the Post Prom party would be greatly appreciated. If you would like to make a financial donation, you may mail it to the address below. Please make any checks out to NCE Post Prom. If you have a prize you would like to donate, items can be dropped off at the school or we are happy to pick up upon request. As a way of saying thank you, donations valued at \$100 or more will be recognized on the back of our 2025 Post Prom t-shirts. In our effort to coordinate prizes and print t-shirts, we ask to receive all donations by March 1, 2025.

Any donation you can provide will be greatly appreciated. We thank you for your generosity and look forward to hearing from you. If you have any questions or wish to further discuss Post Prom, feel free to call the number listed below or speak to any Norman County East Junior parent.

Sincerely,

2025 Post Prom Committee

All donations can be dropped off at the school or mailed to:

Post Prom Committee
NCE High School
PO Box 420
Twin Valley, MN 56584

Contact Phone #
Kelly Woltjer 218-261-0702



Post Prom Party

January 2025 ATM Report

DNS49583

Total Surcharge:\$360.50

**TWIN VALLEY MUNICIPAL
LIQUOR**

3771 COUNTY HIGHWAY 27

Twin Valley, MN 56584

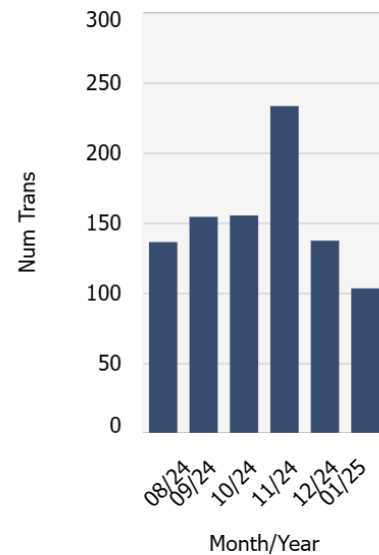
Date	Wdl Txns	Schg Txns	Dny Txns	Total Txns	Wdl Amt	Schg Collctd
2025-01-01	2	2	0	4	\$220.00	\$7.00
2025-01-02	0	0	0	0	\$0.00	\$0.00
2025-01-03	5	5	0	6	\$360.00	\$17.50
2025-01-04	3	3	2	8	\$320.00	\$10.50
2025-01-05	6	6	1	8	\$840.00	\$21.00
2025-01-06	1	1	0	1	\$100.00	\$3.50
2025-01-07	4	4	0	6	\$540.00	\$14.00
2025-01-08	2	2	0	3	\$200.00	\$7.00
2025-01-09	2	2	0	2	\$200.00	\$7.00
2025-01-10	0	0	0	0	\$0.00	\$0.00
2025-01-11	9	9	0	10	\$860.00	\$31.50
2025-01-12	3	3	0	3	\$400.00	\$10.50
2025-01-13	0	0	0	0	\$0.00	\$0.00
2025-01-14	2	2	1	3	\$240.00	\$7.00
2025-01-15	1	1	0	3	\$40.00	\$3.50
2025-01-16	4	4	0	5	\$160.00	\$14.00
2025-01-17	2	2	0	5	\$240.00	\$7.00
2025-01-18	3	3	0	4	\$220.00	\$10.50
2025-01-19	5	5	0	5	\$720.00	\$17.50
2025-01-20	0	0	0	0	\$0.00	\$0.00
2025-01-21	1	1	0	3	\$40.00	\$3.50
2025-01-22	2	2	0	4	\$160.00	\$7.00
2025-01-23	5	5	0	7	\$300.00	\$17.50
2025-01-24	3	3	0	3	\$100.00	\$10.50
2025-01-25	7	7	0	10	\$740.00	\$24.50
2025-01-26	10	10	0	13	\$1,400.00	\$35.00
2025-01-27	0	0	0	0	\$0.00	\$0.00
2025-01-28	5	5	0	6	\$560.00	\$17.50
2025-01-29	5	5	0	7	\$500.00	\$17.50
2025-01-30	3	3	0	3	\$400.00	\$10.50
2025-01-31	8	8	0	9	\$680.00	\$28.00
Totals:	103	103	4	141	\$10,540.00	\$360.50

Month	Num Trans
08/24	136
09/24	154
10/24	155
11/24	233
12/24	137
01/25	103

918

Average Monthly Trans:	153
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6 Month History



**LIQUOR STORE DAILY SALES
JANUARY 2025**

Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	THC Bev	Drink Chip	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Deposit	Misc
1	\$ 67.50	\$ 1.40	\$ 93.76	\$ 60.29	\$ 11.61	\$ 28.00		\$ 261.05	\$ 60.77		\$ 3.29		\$ 21.41	\$ -	\$ 609.08	\$ 55.05	\$ 664.13	\$ 141.14	\$ 3.91		\$ 526.90	\$ 525.59	\$ (1.31)	\$ 66.00	
2	\$ 94.05	\$ 19.58	\$ 88.76	\$ 146.33		\$ 2.26		\$ 344.52	\$ 136.42	\$ 11.99	\$ 3.29	\$ 1.50		\$ 17.00	\$ 865.70	\$ 80.46	\$ 946.16	\$ 347.39	\$ 9.34		\$ 550.11	\$ 550.23	\$ 0.12	\$ (58.00)	
3	\$ 234.18	\$ 12.60	\$ 288.26	\$ 214.32	\$ 3.87	\$ 112.00	\$ 25.00	\$ 557.72	\$ 267.50	\$ 114.45	\$ 25.99	\$ 6.25	\$ 21.41	\$ -	\$ 1,883.55	\$ 164.56	\$ 2,048.11	\$ 1,215.51	\$ 32.03		\$ 864.63	\$ 864.71	\$ 0.08	\$ 84.00	
4	\$ 93.58	\$ 10.96	\$ 377.63	\$ 417.96		\$ 154.00		\$ 607.62	\$ 167.92	\$ 75.83	\$ 19.98	\$ 9.50		\$ -	\$ 1,934.98	\$ 171.87	\$ 2,106.85	\$ 1,171.04	\$ 30.78		\$ 961.59	\$ 961.62	\$ 0.03	\$ (5.00)	
5	\$ 33.98		\$ 58.00	\$ 149.24				\$ 97.00	\$ 50.97	\$ 10.93				\$ -	\$ 400.12	\$ 38.71	\$ 438.83	\$ 321.08	\$ 8.33		\$ 126.08	\$ 124.92	\$ (1.16)	\$ 1.00	
6	\$ 107.32	\$ 1.40	\$ 139.98	\$ 88.46		\$ 28.00		\$ 304.31	\$ 99.93				\$ 18.62	\$ 5.00	\$ 793.02	\$ 71.85	\$ 864.87	\$ 347.71	\$ 9.46	\$ 5.00	\$ 521.62	\$ 527.08	\$ 5.46	\$ 84.00	
7	\$ 58.43	\$ 15.85	\$ 153.37	\$ 82.81				\$ 205.36	\$ 235.39	\$ 22.98		\$ 1.75		\$ 5.00	\$ 780.94	\$ 74.59	\$ 855.53	\$ 386.99	\$ 10.97		\$ 479.51	\$ 480.50	\$ 0.99	\$ 57.00	
8	\$ 100.80	\$ 7.00	\$ 237.06	\$ 182.03		\$ 42.00		\$ 258.35	\$ 78.94	\$ 20.99		\$ 3.00		\$ 4.00	\$ 934.17	\$ 84.74	\$ 1,018.91	\$ 406.15	\$ 11.54	\$ 8.00	\$ 616.30	\$ 616.60	\$ 0.30	\$ 78.00	
9	\$ 64.97	\$ 11.20	\$ 222.32	\$ 199.10	\$ 11.61	\$ 14.00		\$ 376.31	\$ 140.36		\$ 3.29		\$ 40.96	\$ (8.00)	\$ 1,076.12	\$ 102.59	\$ 1,178.71	\$ 572.98	\$ 13.81		\$ 619.54	\$ 622.60	\$ 3.06	\$ 36.00	
10	\$ 163.20	\$ 50.54	\$ 362.62	\$ 318.52	\$ 11.61	\$ 98.00		\$ 773.30	\$ 802.00	\$ 21.09	\$ 42.44	\$ 1.50	\$ 21.41	\$ (30.00)	\$ 2,636.23	\$ 246.73	\$ 2,882.96	\$ 1,727.41	\$ 48.16		\$ 1,203.71	\$ 1,207.16	\$ 3.45	\$ 87.00	
11	\$ 185.32	\$ 13.52	\$ 482.72	\$ 158.37		\$ 68.57		\$ 601.76	\$ 332.20	\$ 121.15	\$ 9.99		\$ 57.72	\$ 4.00	\$ 2,035.32	\$ 187.25	\$ 2,222.57	\$ 1,553.80	\$ 43.12	\$ 4.00	\$ 693.89	\$ 693.75	\$ (0.14)	\$ (14.00)	
12														\$ -	\$ -		\$ -				\$ (500.00)	\$ (1,500.00)	\$ (1,000.00)	\$ (500.00)	
13	\$ 71.23	\$ 7.00	\$ 60.77	\$ 79.87		\$ 14.00		\$ 346.30	\$ 195.38					\$ (8.00)	\$ 766.55	\$ 73.13	\$ 839.68	\$ 331.59	\$ 9.11		\$ 517.20	\$ 517.42	\$ 0.22	\$ 82.00	
14	\$ 67.74	\$ 7.00	\$ 121.27	\$ 144.94		\$ 42.00		\$ 157.89	\$ 135.44	\$ 13.99	\$ 3.29		\$ 21.41	\$ -	\$ 714.97	\$ 63.97	\$ 778.94	\$ 266.83	\$ 7.23		\$ 447.34	\$ 448.30	\$ 0.96	\$ (72.00)	
15	\$ 162.72	\$ 36.90	\$ 223.41	\$ 276.00	\$ 15.48	\$ 79.88		\$ 251.86	\$ 228.34			\$ 5.00		\$ 18.00	\$ 1,297.59	\$ 113.04	\$ 1,410.63	\$ 842.67	\$ 21.74		\$ 589.70	\$ 575.20	\$ (14.50)	\$ 89.00	
16	\$ 242.41	\$ 11.20	\$ 239.61	\$ 370.69		\$ 28.00		\$ 353.71	\$ 140.51	\$ 10.99				\$ (4.00)	\$ 1,393.12	\$ 117.76	\$ 1,510.88	\$ 615.36	\$ 16.27	\$ 32.50	\$ 879.29	\$ 878.69	\$ (0.60)	\$ 151.00	
17	\$ 117.42	\$ 24.49	\$ 313.97	\$ 286.28	\$ 7.74	\$ 42.00		\$ 704.68	\$ 335.83	\$ 47.09	\$ 26.44	\$ 12.50		\$ 9.00	\$ 1,927.44	\$ 179.96	\$ 2,107.40	\$ 1,329.04	\$ 34.87		\$ 813.23	\$ 816.52	\$ 3.29	\$ -	
18	\$ 264.19	\$ 55.92	\$ 612.15	\$ 501.90		\$ 2.00		\$ 540.70	\$ 165.38	\$ 11.98	\$ 17.99	\$ 3.25	\$ 39.10	\$ (8.00)	\$ 2,206.56	\$ 208.98	\$ 2,415.54	\$ 1,560.98	\$ 40.00		\$ 894.56	\$ 846.47	\$ (48.09)	\$ 67.00	
19														\$ -	\$ -		\$ -				\$ (500.00)	\$ (1,500.00)	\$ (1,000.00)	\$ (500.00)	
20	\$ 28.86	\$ 13.98	\$ 64.63	\$ 21.16		\$ 28.00		\$ 290.13	\$ 195.05	\$ 11.99	\$ 9.99			\$ -	\$ 663.79	\$ 61.42	\$ 725.21	\$ 283.57	\$ 8.12		\$ 449.76	\$ 449.00	\$ (0.76)	\$ 42.00	
21	\$ 30.96	\$ 11.20	\$ 77.36	\$ 135.62		\$ 14.00		\$ 363.68	\$ 222.85	\$ 3.10		\$ 1.50		\$ -	\$ 860.27	\$ 82.35	\$ 942.62	\$ 454.69	\$ 13.03		\$ 491.96	\$ 491.90	\$ (0.06)	\$ (9.00)	
22	\$ 77.98	\$ 24.24	\$ 106.51	\$ 169.52	\$ 3.87	\$ 56.00		\$ 552.20	\$ 263.87	\$ 20.48	\$ 9.87		\$ 21.41	\$ -	\$ 1,305.95	\$ 120.07	\$ 1,426.02	\$ 921.38	\$ 25.51		\$ 530.15	\$ 531.62	\$ 1.47	\$ 38.00	
23	\$ 22.58	\$ 5.60	\$ 218.86	\$ 204.54	\$ 7.74	\$ 28.00		\$ 384.76	\$ 222.87	\$ 12.99				\$ (4.00)	\$ 1,103.94	\$ 105.97	\$ 1,209.91	\$ 833.89	\$ 23.32		\$ 399.34	\$ 403.10	\$ 3.76	\$ 20.00	
24	\$ 172.48	\$ 30.30	\$ 501.26	\$ 483.24		\$ 37.00		\$ 681.63	\$ 103.93	\$ 96.46	\$ 8.78	\$ 3.25		\$ -	\$ 2,118.33	\$ 199.97	\$ 2,318.30	\$ 1,166.11	\$ 31.04		\$ 1,183.23	\$ 1,176.65	\$ (6.58)	\$ 46.00	
25	\$ 223.94	\$ 12.60	\$ 396.06	\$ 467.32		\$ 70.00		\$ 744.11	\$ 310.35	\$ 24.99	\$ 3.29		\$ 37.47	\$ -	\$ 2,290.13	\$ 216.17	\$ 2,506.30	\$ 1,644.78	\$ 44.25	\$ 130.00	\$ 775.77	\$ 776.73	\$ 0.96	\$ 53.00	
26														\$ -	\$ -		\$ -				\$ (500.00)	\$ (1,500.00)	\$ (1,000.00)	\$ (500.00)	
27	\$ 145.49	\$ 15.39	\$ 88.30	\$ 145.84		\$ 56.00		\$ 440.04	\$ 331.00	\$ 12.49	\$ 3.29	\$ 4.75	\$ 39.10	\$ (5.00)	\$ 1,276.69	\$ 115.48	\$ 1,392.17	\$ 683.80	\$ 18.89	\$ 100.00	\$ 627.26	\$ 681.81	\$ 54.55	\$ 10.00	
28	\$ 57.73	\$ 11.20	\$ 239.56	\$ 200.42		\$ 56.00		\$ 241.84	\$ 112.95	\$ 11.07		\$ 1.75		\$ -	\$ 932.52	\$ 84.44	\$ 1,016.96	\$ 426.57	\$ 11.95		\$ 602.34	\$ 602.30	\$ (0.04)	\$ 16.00	
29	\$ 104.52	\$ 12.58	\$ 193.88	\$ 87.62		\$ 14.00	\$ 45.00	\$ 289.34	\$ 154.91	\$ 48.94	\$ 3.29	\$ 1.00		\$ 4.00	\$ 959.08	\$ 85.35	\$ 1,044.43	\$ 373.23	\$ 10.01		\$ 681.21	\$ 682.00	\$ 0.79	\$ 64.00	
30	\$ 81.72	\$ 18.31	\$ 424.57	\$ 286.18		\$ 28.00		\$ 344.27	\$ 96.92	\$ 13.49		\$ 7.50	\$ 18.62	\$ -	\$ 1,319.58	\$ 124.24	\$ 1,443.82	\$ 551.92	\$ 14.99		\$ 906.89	\$ 898.63	\$ (8.26)	\$ 48.00	
31	\$ 255.38	\$ 59.91	\$ 311.02	\$ 276.49		\$ 70.00		\$ 582.19	\$ 362.42		\$ 21.06		\$ 35.54	\$ (17.00)	\$ 1,957.01	\$ 178.81	\$ 2,135.82	\$ 1,537.75	\$ 41.11		\$ 639.18	\$ 644.93	\$ 5.75	\$ 30.00	
	\$ 3,330.68	\$ 501.87	\$ 6,697.67	\$ 6,155.06	\$ 73.53	\$ 1,211.71	\$ 70.00	\$ 11,656.63	\$ 5,950.40	\$ 739.46	\$ 215.56	\$ 64.00	\$ 394.18	\$ (18.00)	\$ 37,042.75	\$ 3,409.51	\$ 40,452.26	\$ 22,015.36	\$ 592.89	\$ 279.50	\$ 17,092.29	\$ 14,096.03	\$ (2,996.26)	\$ (409.00)	

FINAL READING - ORDINANCE AMENDMENT

RESOLUTION 2025—01 AMENDING TWIN VALLEY CITY ORDINANCE, TITLE 15 LAND USAGE TO INCLUDE REGULATIONS AND REQUIREMENTS FOR CANNABIS RELATED BUSINESS

They City Council of the City of Twin Valley hereby ordains that Title 15 be amended to include the following regulations: **151.70 Requirements for Cannabis Businesses.**

151.71 Minimum Buffer Requirements

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a school (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a day care (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a residential treatment facility (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field (as measured by the business building to the property line);

Pursuant to Minn. Stat. 462.367 subd. 14, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a (school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors) moves within the minimum buffer zone.

151.72 Zoning and Land Use

A) Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted in the following zoning districts:

- Agriculture

B) Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional use in the following zoning districts:

- Agriculture
- Commercial
- Industrial

C) Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial
- Industrial

D) Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial

E) Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are permitted as a Conditional Use in the following zoning districts:

- Commercial

F) Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a Conditional Use in the following zoning districts:

- Agriculture

- Commercial

G) Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial

151.73 Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10 a.m. and 9 p.m. Sunday through Saturday.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Harold Allrich, Michael Bolton, Tammy Carlsrud, Tracy Christianson, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 13th day of January, 2025.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

For the Period : 1/1/2025 To 1/31/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$312,695.59	\$21,405.05	\$93,136.71	\$240,963.93	\$36.00	\$56,372.18	\$297,300.11
Other Federal Programs - ARP	\$46,447.10	\$0.00	\$0.00	\$46,447.10	\$0.00	\$0.00	\$46,447.10
Public Housing (Optional)	\$69,486.90	\$0.00	\$0.00	\$69,486.90	\$0.00	\$0.00	\$69,486.90
LEASE Revenues - Tower Antenna Placement	\$17,439.58	\$1,266.77	\$0.00	\$18,706.35	\$0.00	\$0.00	\$18,706.35
2012A Refunding Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2013A Refunding Bond	\$0.00	\$0.00	\$97,147.75	(\$97,147.75)	\$0.00	\$0.00	(\$97,147.75)
MPFA DWRF 2019 Replacement Fund	\$37,875.00	\$0.00	\$0.00	\$37,875.00	\$0.00	\$0.00	\$37,875.00
General Capital Projects	\$64,554.55	\$0.00	\$0.00	\$64,554.55	\$0.00	\$0.00	\$64,554.55
Lot Incentive Program	\$14,723.91	\$0.00	\$0.00	\$14,723.91	\$0.00	\$0.00	\$14,723.91
2007 Storm Utility Fund	\$227,481.92	\$1,921.60	\$4.50	\$229,399.02	\$40.50	\$0.00	\$229,358.52
Blight & Beautification	\$8,101.58	\$0.00	\$0.00	\$8,101.58	\$0.00	\$0.00	\$8,101.58
Water	\$751,994.40	\$15,935.01	\$10,852.34	\$757,077.07	\$374.42	\$40.94	\$756,743.59
Sewage Collection and Disposal	\$304,171.84	\$69,644.15	\$61,049.85	\$312,766.14	\$355.50	\$0.00	\$312,410.64
Refuse or Garbage Collection	\$152,362.87	\$6,988.91	\$7,012.06	\$152,339.72	\$151.92	\$0.00	\$152,187.80
Municipal Liquor Store	\$104,665.48	\$49,821.69	\$33,071.81	\$121,415.36	\$10,322.02	\$667.14	\$111,760.48
Swimming Pool	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
SHIP - City projects	(\$855.95)	\$0.00	\$0.00	(\$855.95)	\$0.00	\$0.00	(\$855.95)
Memorial Gardens	(\$20.88)	\$0.00	\$0.00	(\$20.88)	\$0.00	\$0.00	(\$20.88)
Loan Pool/EDA	\$22,681.57	\$1,054.18	\$0.00	\$23,735.75	\$0.00	\$0.00	\$23,735.75
City Cemetery	\$1,552.60	\$0.00	\$0.00	\$1,552.60	\$0.00	\$0.00	\$1,552.60
General Trust - Special Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$2,136,358.06	\$168,037.36	\$302,275.02	\$2,002,120.40	\$11,280.36	\$57,080.26	\$2,047,920.30

As of 2/4/2025

Fiscal Year : 2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$312,695.59	\$21,405.05	\$93,136.71	\$240,963.93
Other Federal Programs - ARP	\$46,447.10	\$0.00	\$0.00	\$46,447.10
Public Housing (Optional)	\$69,486.90	\$0.00	\$0.00	\$69,486.90
LEASE Revenues - Tower Antenna Placement	\$17,439.58	\$1,266.77	\$0.00	\$18,706.35
2012A Refunding Bond	\$0.00	\$0.00	\$0.00	\$0.00
2013A Refunding Bond	\$0.00	\$0.00	\$97,147.75	(\$97,147.75)
MPFA DWRF 2019 Replacement Fund	\$37,875.00	\$0.00	\$0.00	\$37,875.00
General Capital Projects	\$64,554.55	\$0.00	\$0.00	\$64,554.55
Lot Incentive Program	\$14,723.91	\$0.00	\$0.00	\$14,723.91
2007 Storm Utility Fund	\$227,481.92	\$1,921.60	\$4.50	\$229,399.02
Blight & Beautification	\$8,101.58	\$0.00	\$0.00	\$8,101.58
Water	\$751,994.40	\$15,935.01	\$10,852.34	\$757,077.07
Sewage Collection and Disposal	\$304,171.84	\$69,644.15	\$61,049.85	\$312,766.14
Refuse or Garbage Collection	\$152,362.87	\$6,988.91	\$7,012.06	\$152,339.72
Municipal Liquor Store	\$104,665.48	\$49,821.69	\$33,071.81	\$121,415.36
Swimming Pool	\$1,000.00	\$0.00	\$0.00	\$1,000.00
SHIP - City projects	(\$855.95)	\$0.00	\$0.00	(\$855.95)
Memorial Gardens	(\$20.88)	\$0.00	\$0.00	(\$20.88)
Loan Pool/EDA	\$22,681.57	\$1,054.18	\$0.00	\$23,735.75
City Cemetery	\$1,552.60	\$0.00	\$0.00	\$1,552.60
General Trust - Special Account	\$0.00	\$0.00	\$0.00	\$0.00
Total :	\$2,136,358.06	\$168,037.36	\$302,275.02	\$2,002,120.40



NORMAN COUNTY ASSESSOR
16 3RD AVENUE EAST, SUITE 103
ADA MN 56510
PHONE: 218-784-5487 FAX: 218-784-3441
EMAIL: MARTI.SIP@CO.NORMAN.MN.US

January 30, 2025

RE: 2025 Local Board of Appeal & Equalization

Dear Board Members:

The 2025 Local Board of Appeal & Equalization for Twin Valley City will be held:

**Monday, April 30, 2025
6:00 pm - Twin Valley Municipal Center**

For the LBAE meeting to be valid, a quorum of voting members must be present. Additional to the quorum, there must also be at least one trained voting member present at the meeting.

If a local board fails to meet the training and/or quorum requirement, the assessor will immediately take over the meeting as an open book meeting. This transfer of powers goes into effect for the current and next assessment year, at a minimum.

Feel free to contact me if you have any questions at 218-784-5487.

Sincerely,

Marti Sip
County Assessor



December 12, 2024

Re: League of Minnesota Cities Insurance Trust Dividend Returns

Dear Member,

Enclosed is a check for your share of the \$3 million dividend from the League of Minnesota Cities Insurance Trust's property/casualty program and a check for your share of the \$5 million dividend from the workers' compensation program. If you are part of only one program, you will find a single check for that program. We encourage you to share this news with your governing body.

A document showing your dividend history and calculation are also enclosed, and a copy will be sent to your insurance agent.

Distributing Surplus Funds to Members

Insurance pools like the Trust need to maintain a fund balance to cover unpredictable future claims. Over time, the balance grows through premiums and investment income. This year, the fund balance grew to be larger than necessary to pay current and future claims and expenses. As a result, the LMCIT Board of Trustees decided to return the extra money to our members in the form of a dividend.

Dividends and Future Planning

Dividends are not guaranteed, and members should not count on them when planning annual budgets. The fund balance fluctuates over time due to factors like member claims, investment results, legislative changes, reinsurance costs, and the Trust's long-term strategic goals.

Each year, the Board evaluates the best uses of any excess funds, which may include returning a dividend or investing in other alternatives, such as reducing reinsurance costs, providing new programs and services, or otherwise responding to the needs of our membership. The goal always remains the same - broad, affordable, and stable coverage.

We welcome your feedback on our current approach and suggestions for the future. Please contact Operations Manager Laura Honeck at lhoneck@lmc.org or (651) 281-1280 with any questions, concerns, or suggestions.

A Continued Partnership

Thank you for being an integral part of our self-insured membership cooperative, created by and for Minnesota cities nearly 45 years ago. Together, we will continue to offer comprehensive coverage and innovative risk management programs tailored to meet your unique needs.

Jake Benson, Council Member, Proctor
Dave Callister, Manager, Plymouth
Luke Fischer, Executive Director, LMC
Clint Gridley, Administrator, Woodbury

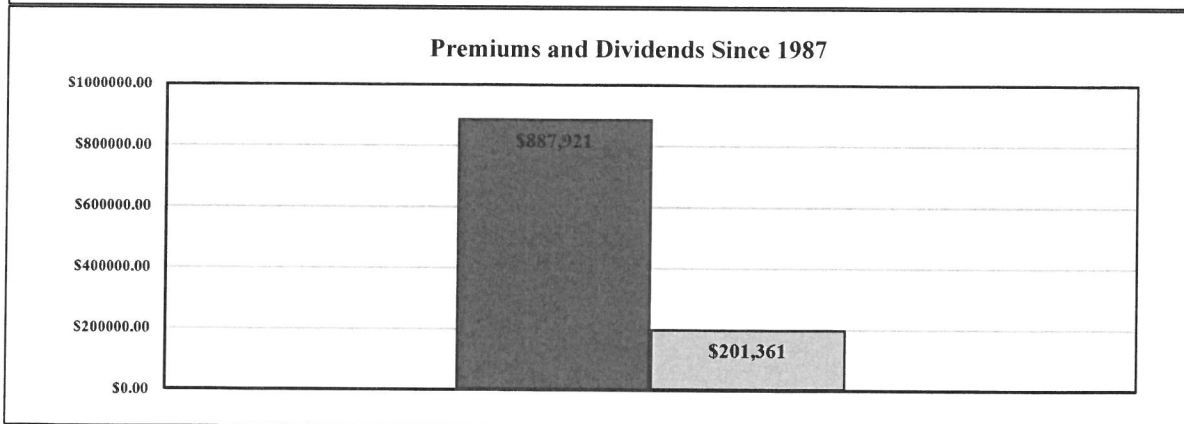
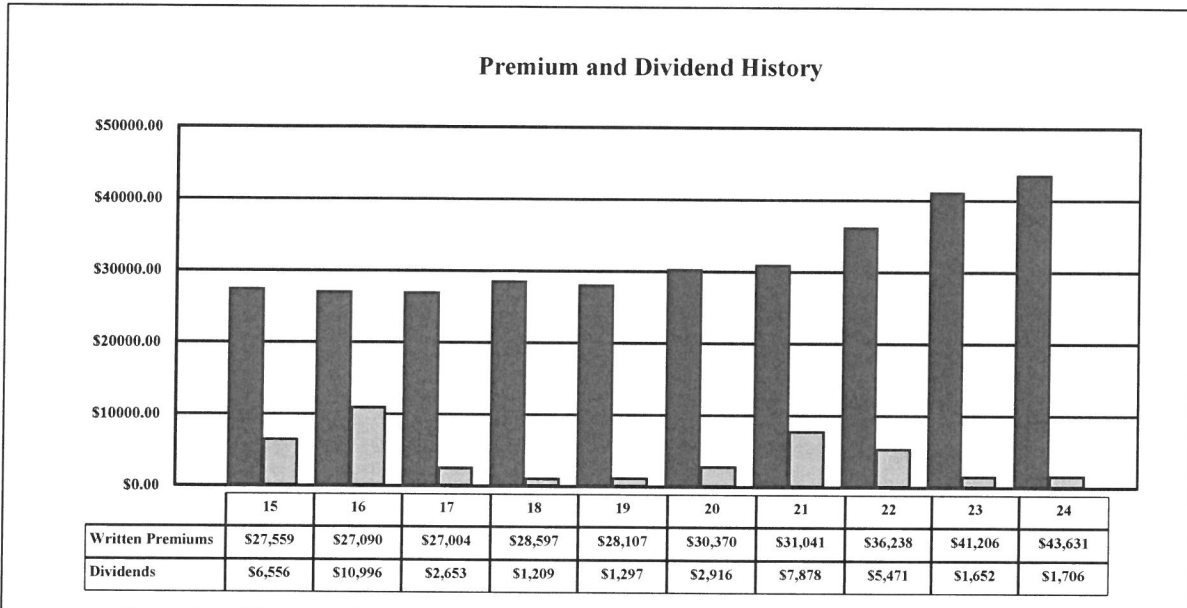
Anna Gruber, Administrator, Sartell
Audrey Nelsen, Council Member, Willmar
Alison Zelms, Administrator, Rochester

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
PROPERTY/CASUALTY
2024 DIVIDEND CALCULATION
AT MAY 31, 2024**

Wild Rice Insurance Agency
605 4th St Nw
Twin Valley MN 56584-4047

Twin Valley
PO Box 307
Twin Valley, MN 56584-0307

GROSS EARNED PREMIUM	\$604,929
ADJUSTED LOSSES	\$80,219
MEMBERS DIVIDEND PERCENTAGE	0.00056863000
DIVIDEND AMOUNT	\$1,706

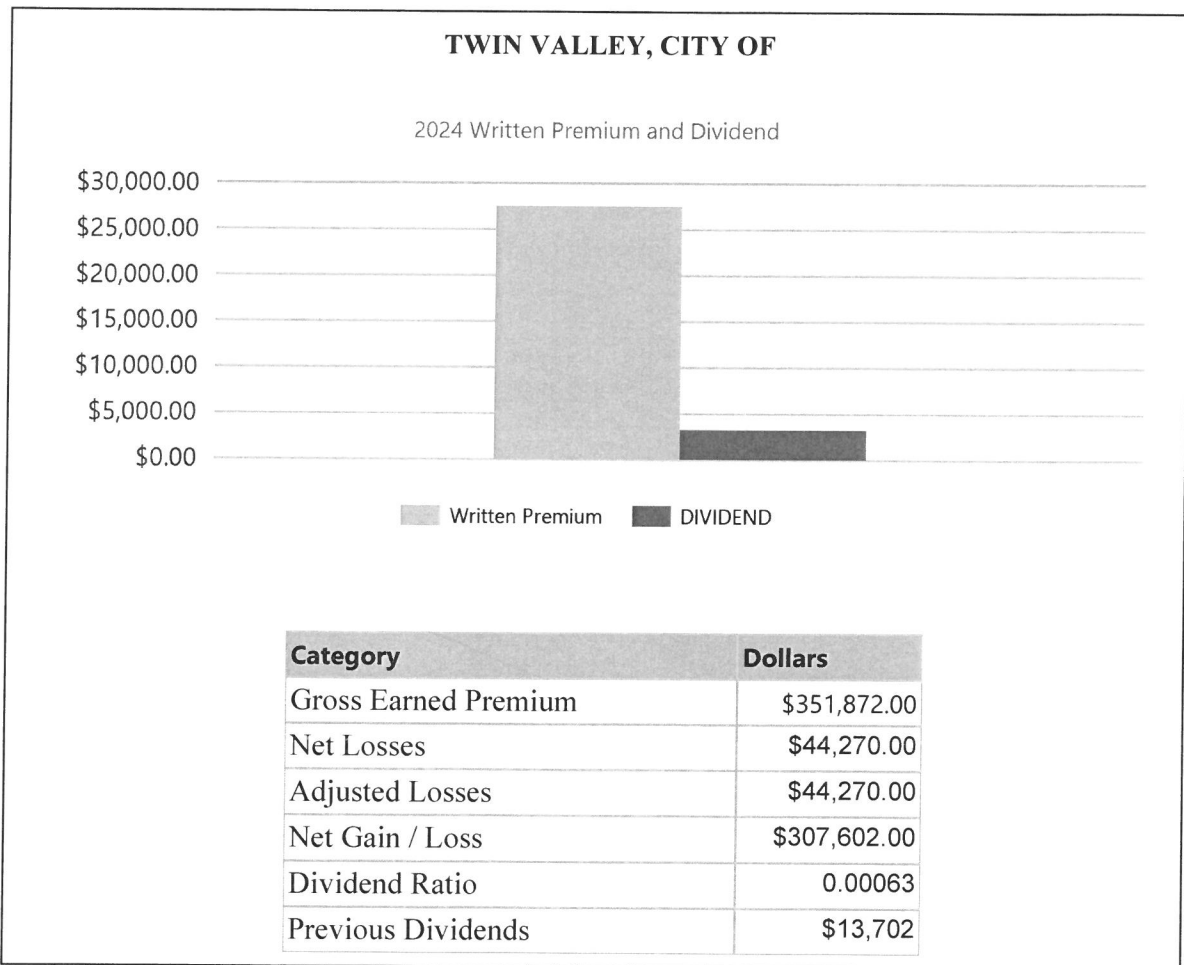


The "gross earned premium" figure is the member's total earned premiums as of May 31, 2024 for the past 20 years. This is the premium figure that's used in the dividend calculation.
The "2024 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2024 (for most members, only a portion of that 2024 written premium would be earned as of May 31, 2024)

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
 WORKER'S COMPENSATION PROGRAM
 2024 DIVIDEND CALCULATION
 AT MAY 31, 2024**

Wild Rice Insurance Agency
 605 4th St Nw,
 Twin Valley MN 565844047

TWIN VALLEY, CITY OF	GROSS EARNED PREMIUM	\$351,872
<i>PO Box 307</i>	ADJUSTED LOSSES	\$44,270
<i>Twin Valley, MN 565840307</i>	MEMBERS DIVIDEND PERCENTAGE	0.00063360000
	DIVIDEND AMOUNT	\$3,168



The "gross earned premium" figure is the member's total earned premiums as of May 31, 2024 for the past 20 years. This is the premium figure that's used in the dividend calculation.
 The "2024 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2024 (for most members, only a portion of that 2024 written premium would be earned as of May 31, 2024).