

Twin Valley City Council Regular/Organizational Council Meeting

Monday, January 13, 2025 - 6:30PM

Twin Valley Community Center

OATH OF OFFICE

1 **CALL TO ORDER** _____ PM

2 **ROLL CALL**

CITIZEN'S FORUM Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA _____ / _____ M/S/P

- 1) _____
- 2) _____
- 3) _____

3 **MINUTES APPROVAL** December Minutes _____ / _____ M/S/P

CLAIMS	12/10/2024 - 12/31/2024	<u>\$360,269.61</u>	
	01/01/2025 - 01/13/2025	<u>\$159,759.64</u>	

PAYROLL	11/24/2024 - 12/7/2024	<u>\$11,915.25</u>	
	12/8/2024 - 12/21/2024	<u>\$10,578.50</u>	
	12/22/2024 - 01/04/2025	<u>\$9,915.54</u>	

DISBURSEMENT TOTAL **\$552,438.54** _____ / _____ M/S/P

5 **ULTEIG - PROJECT UPDATE** Sellin Payment Request #5 \$46,072.53

6 **COMMUNITY** Riverwatch
2025 Business Licenses

8 **REPORTS OF OFFICERS, BOARDS, COMMITTEES**

FIRE/RESCUE General Report
2024 Service Hours 451.5 Rescue 531 Fire = **982.50**

LIQUOR General Report Gross Sales **\$ 42,544.18** ATM **\$479.50**

PUBLIC WORKS General Report

EDA/PARKS General Report

ADMIN Unaudited Year-end Financial Statement
PFA Fund Transfer for DWRLF \$10,457.00
2024 Voided Checks for Approval
Audit Engagement Letter

9 **OLD BUSINESS**

Cannabis Zoning Ordinance

10 **NEW BUSINESS**

Organizational Business

2025 Declarations

2025 Commitment of Reserves

Council Committees & Appointments

2025 Fee Schedule

Community Center Coffee Pot

Community Center Floor Scrubber

11 **FYI/OTHER**

12 **MEETING ADJOURNED**

_____ PM

_____/____ M/S/P

**MONDAY, DECEMBER 2, 2024 – TWIN VALLEY CITY COUNCIL
SPECIAL MEETING**

Twin Valley Community Center – 5:30 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held a special meeting to discuss the General Fund levy and budget, as well as the proposed law enforcement Contract from Norman County on Monday, December 2, 2024. Mayor Bolton called the meeting to order at 5:40PM.

Reviewed proposed general fund budget for 2025. Discussed options for Capital expenditures for improvements. Arranged budget items to balance the general fund at \$846,126 for receipts/disbursements without raising the levy.

Discussed law enforcement contract for services. No further questions or concerns addressed. Motion by Councilmember Askelson to accept and enter into an agreement for services with the Norman County Sheriffs Department, seconded by Councilmember Lampton the following resolution was passed.

RESOLUTION 2024—19 RESOLUTION TO ENTER INTO A LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE CITY OF TWIN VALLEY AND THE NORMAN COUNTY SHERIFFS’ DEPARTMENT

WHEREAS, the City is in need of and desires to enter into an Agreement with the County to provide law enforcement services within City boundaries, with said services to be performed by the County Sheriff’s Office;

WHEREAS, the County is agreeable to providing law enforcement services and protection;

WHEREAS, an agreement is authorized and provided by for the provisions of Minnesota Statutes, Sections 412.221, subd. 2, 471.59, 626.76, 629.40, and 436.05.

THEREFORE, BE IT RESOLVED the Twin Valley City Council hereby agrees to the terms and conditions as written in the law enforcement services agreement and agreed to enter into said agreement to begin January 1, 2025. Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON,** said resolution was duly adopted this 2nd day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

TC/MA-m/s/p to adjourn, 6:40PM.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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**MONDAY, DECEMBER 9, 2024 – TWIN VALLEY CITY COUNCIL
TRUTH IN TAXATION HEARING & REGULAR MONTHLY MEETING
Twin Valley Community Center – 6:30 PM**

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson **ABSENT:** Mike Lampton

OTHERS: Prestin Douville, Toni Nysetvold, Jess Riepe

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held the truth in taxation hearing on Monday, December 9, 2024. Mayor Bolton called the hearing to order at 6:34PM.

No citizens in attendance, no questions or comments regarding the proposed levy for 2025. MA/TC-m/s/p to close hearing at 6:50PM.

REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton

OTHERS: Harold Allrich, Kerry Askelson, Prestin Douville, Toni Nysetvold, Jess Riepe, Dave Olek

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, December 9, 2024. Mayor Bolton called the meeting to order at 7:00PM.

MONTHLY BUSINESS

Minutes—TC/ML-m/s/p to approve the minutes for November as written.

Disbursements—PB/MA-m/s/p to approve the disbursements totaling \$906,563.21. A full copy of claims and payroll disbursements is available at the Clerk’s office.

SEWER PROJECT—Received payment request #4 from Sellin Brothers for a total of \$281,879.93. MA/ML-m/s/p to approve payment. Distributed project update memo from Alex Ranz, Ulteig Engineers—Project is currently under winter suspension. Remaining items to be completed in the spring include Lift Station Rehabilitation, Pond Sludge Disposal, Transfer of structures, water balance, and turf establishment. Project projected budget is coming in under budget at this time.

COMMUNITY—PB/MA-m/s/p to approve two building permit applications. One for 309 Norman Ave NE to place a floating wooden deck to existing home entrance. One for 601 4th St NW to place a pre-fabricated wooden shed. **GARBAGE HAULING CONTRACT**—Proposal received from Fuch’s Sanitation to renew garbage hauling contract through 2029 received. Reviewed price increases, due to increased operating costs. Will be moving to a tote system in 2025. Residential customers will have a choice between a 64-gallon or a 95-gallon tote at no cost, additional totes for \$5. Residential rate will be increasing to \$15.65 per residence plus the additional \$2.50 City administration fee. Commercial rates are increasing as well and are based off of dumpster size and number of pickups per week. Councilmember Christianson motioned to accept contract for January 1, 2025 through December 31, 2029. Motioned seconded by Councilmember Lampton, the following resolution was passed.

RESOLUTION 2024—20 RESOLUTION TO ENTER INTO A SOLID WASTE COLLECTION AND DISPOSAL CONTRACT BETWEEN THE CITY OF TWIN VALLEY AND FUCHS SANITATION

WHEREAS, Fuchs Sanitation has submitted a proposal to the City of Twin Valley to provide solid waste collection and disposal; and

WHEREAS, the City Council for the City of Twin Valley have agreed to award this contract to Fuchs Sanitation;

WHEREAS, the terms of the contract will be from January 1, 2025 through December 31, 2029;

THEREFORE, BE IT RESOLVED, the Twin Valley City Council hereby accepts the contract terms and enters into a five (5) year service contract with Fuchs Sanitation for the purpose of solid waste collection and disposal. Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 9th day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

LIQUOR—Gross sales \$58,626.62, ATM revenue \$815.50. Nysetvold updated Council on previous and upcoming events. Hunting season was busy. Will be a TVLS Christmas Party on December 21st. Open Christmas Eve until 6PM, closed Christmas Day. Refrigerator in the community center concessions room has quit working, Nysetvold is looking into replacement options for bar events.

PUBLIC WORKS—City water metering and handheld reader are becoming aged and not working as needed. To replace the current handheld and radio receivers throughout town it will cost as a minimum \$70,000. Askelson discussed the possibility of updating all the water metering at once instead of just the radio receivers. Will be

doing more research on this project as to the projected costs and bring back to the Council at a later meeting. Johnson asked that the Council address the current Storm Sewer fee on all city billings. As of November 2022, the outstanding bond for the 2007 storm sewer project was paid off. Fund has a healthy balance at this time for any necessary maintenance and/or repairs, Johnson requested that the Council either remove fee or repurpose as of January 2025. Council discussed possible options moving forward, including capital improvement needs. TC/ML-m/s/p to keep the current fee schedule for the utility billing, transferring the purpose of the \$4.50/\$13.50 residential/commercial to a Utility Improvement Fee, to be used for capital improvements such as the upcoming water metering that will be necessary. A quote for Snow Removal services was received from K&K Towing at \$90/hour for services. Askelson will contact for snow removal above and beyond what City personnel is able to accomplish as needed.

EDA/PARKS—Rink has been flooded, if weather holds out it will be flooded a second time later in the week and opened for the weekend. Discussion in regards to the \$10,000 Joseph Urdahl grant funding the City received to be used towards the skating rink in 2022. At this time, \$9,000 in funding remains. Committee is looking into the purchase of new skates and storage areas for the building and returning the remainder of the grant funds. Greg Crader’s class at NCE has made a couple of benches that will be placed along the new Heiberg North Park trail in the spring.

FIRE/RESCUE—Lampton reported 3 fire calls and 17 rescue calls for November. Department is still working on FEMA grant with grant writer. Fire school is coming up in February/March, at this time no members of the department are signed up to attend.

ADMIN—November balance statement given to Council. TC/ML-m/s/p to designate the following General Reserves for the following purposes—

ID	AMOUNT	PER MINUTES AT PURCHASE	DESIGNATION
7528	\$51,512.51	Future Expenditures	Street Improvements
9192	\$5,345.19	Future Expenditures	Buildings Improvements
10045	\$7,369.75	Capital Expenditures	Municipal Center Improvements
10375	\$9,344.49	Budget Operations	Blight/Beautification
10984	\$42,696.20	Future Expenditures	Sewer Project Reserves
11644	\$3,926.59	Operations	Community Center Improvements
12422	\$21,742.46	Future Expenditures	Highway Department Improvements
12423	\$27,619.03	Future Expenditures	Fire/Rescue Equipment
63111	\$3,058.61	General Government	Community Center Improvements
10043	\$11,782.98	Future Expenditures	Water Metering
11755	\$13,250.02	Original EDA funding	Community Center Improvements

MA/PB-m/s/p to approve the following year end fund transfers—\$4,252.64 to water, \$17,010.54 to sewer, and \$7,087.73 to storm sewer totaling \$28,350.90 from the 2012A Bond fund. \$44,169.97 from water and \$23,783.83 from sewer to the 2013A Bond Fund, \$10,000 from the General Fund to the Blight and Beautification Fund and \$10,000 from the Liquor fund to the General Fund.

ML/MA-m/s/p to purchase three (3) CDs totaling \$18,500 to be reserved as follows—\$12,500 Fire Department, \$3,500 Parks Department, \$2,500 Rescue Squad, as well as to transfer \$8,500 from the general fund to the General Capital Projects Fund.

CANNABIS REGULATIONS—Motion by Councilmember Bekkerus, Second by Councilmember Askelson, the following resolution to delegate authority over the registration of cannabis retail businesses in accordance with MN Statutes 342.22 to Norman County was duly adopted.

RESOLUTION 2024—21 A Resolution providing consent for Norman County to register cannabis microbusinesses with a retail operations endorsement, cannabis mezzobusinesses with a retail operations endorsement, cannabis retailers, medical cannabis retailers, medical cannabis combination businesses, and lower-potency hemp edible retailers, and to perform compliance checks of every such business or retailer with a registration issued by Norman County, in the City of Twin Valley, in accordance with Minnesota Statutes Section 342.22.

WHEREAS, the Council of the City of Twin Valley is the official governing body of the City of Twin Valley; and **WHEREAS**, Minnesota Statutes Section 342.22, subdivision 1 requires that certain cannabis retailers register with the city, town, or county in which the retail establishment is located before making retail sales to customers or patients; and

WHEREAS, Minnesota Statutes Section 342.22, subdivision 1 allows counties to register certain cannabis retailers where a city or town has provided consent for the county to issue the registration for the jurisdiction; and

WHEREAS, Minnesota Statutes Section 342.22, subdivision 3 requires that the local unit of government that issues a registration to certain cannabis retailers conduct compliance checks of every such business or retailer with a registration issued by the local unit of government; and

WHEREAS, the City of Twin Valley desires to provide consent for Norman County to register certain cannabis retailers, and to perform compliance checks of every such business or retailer with a registration issued by Norman County, in the City of Twin Valley, in accordance with Minnesota Statutes Section 342.22; and

WHEREAS, the City of Twin Valley will remain responsible under Minnesota Statutes 342.13(f) to certify to the Office of Cannabis Management whether a proposed cannabis business complies with local zoning ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Twin Valley:

That the City of Twin Valley provides consent for Norman County to register cannabis microbusinesses with a retail operations endorsement, cannabis mezzobusinesses with a retail operations endorsement, cannabis retailers, medical cannabis retailers, medical cannabis combination businesses, and lower-potency hemp edible retailers, and to perform compliance checks of every such business or retailer with a registration issued by Norman County, in the City of Twin Valley, in accordance with Minnesota Statutes Section 342.22.

Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 9th day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

2025 LEVY & BUDGET—Having heard no public comments or concerns, Council Member Christianson motioned to set the 2025 Twin Valley Tax Levy as follows. Seconded by Council Member Lampton the following resolution was introduced.

RESOLUTION 2024—RESOLUTION ADOPTING THE 2025 TAX LEVY FOR THE GENERAL FUND, LONG TERM CAPITAL FUND AND THE 2019A GO UTILITY REVENUE AND REFUNDING BOND AND GENERAL FUND BUDGET FOR THE 2025 FISCAL YEAR

WHEREAS, the Twin Valley City Council has reviewed the current General Fund Budget, held a budget work session, and held a Truth in Taxation hearing to hear public comment on the proposed tax levy for the 2025 year; and

WHEREAS, the City Council had proposed a percentage increase of ten percent (10%) to be levied against the property's taxes, and after discussion will be lowered to a 0% increase for a final General Fund levy amount of \$199,972.00 for the 2025 fiscal operating year; and

WHEREAS, the City of Twin Valley must certify the 2025 Final Levy to the Norman County Auditor and the State of Minnesota.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Twin Valley, County of Norman, Minnesota, that the following proposed sums are to be levied for the 2025 collectible year, upon taxable properties in the City of Twin Valley, for the following purposes:

GENERAL FUND	\$ 199,972
2019A Utility Revenue & Refunding	\$ 22,000
LONG TERM CAPITAL FUND	\$ 10,000
TOTAL ADOPTED LEVY	\$ 231,972

THEREFORE, BE IT ALSO RESOLVED, the City of Twin Valley City Council hereby sets the General Fund budget for fiscal year 2024 with Revenues and Expenditures to balance at \$846,126 a total general fund budget increase of less than 1%. Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 9th day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

MA/TC-m/s/p to approve the following business permits for 2025—Lakes Community Coop: Tobacco. Twin Valley Municipal Liquor Store: Tobacco, Amusement Machines, On/Off/Sunday/2AM Liquor. Parenteaus Off-Da Tacos: Vendor (Mobile Food Unit). And the following Fundraiser/Raffle licenses: TV Riders Club, NCE, NCE Dollars for Scholars, TV Lions Club, TV Fire Department, TV Community Boosters Club, Wild Rice Peacemakers, TV Heritage Center, Trinity Lutheran Church. TC/ML-m/s/p to approve updates to application for business permits in the City of Twin Valley and accept the following fee schedule.

LICENSE	FEE
<input type="checkbox"/> TOBACCO	\$25.00
<input type="checkbox"/> LIQUOR (Select Below) (Additional information required)	
<input type="checkbox"/> CONSUMPTION/DISPLAY (SET UPS)	\$120.00
<input type="checkbox"/> 3.2% - ON SALE	\$100.00
<input type="checkbox"/> INTOXICATING – ON SALE	\$750.00
<input type="checkbox"/> WINE	\$250.00
<input type="checkbox"/> 2AM LICENSE	\$100.00
<input type="checkbox"/> SUNDAY SALES	\$200.00
<input type="checkbox"/> SPECIAL EVENT (Additional information required)	\$25.00
<input type="checkbox"/> PEDDLER/TRANSIENT	\$25.00
<input type="checkbox"/> MOBILE FOOD UNIT	\$25.00
<input type="checkbox"/> LAWFUL GAMBLING	\$5.00
<input type="checkbox"/> AMUSEMENTS (select below)	
<input type="checkbox"/> BOWLING/BILLIARDS/POOL	\$25.00
<input type="checkbox"/> CIRCUSES/CARNIVALS/OTHER ENTERTAINMENT	\$25.00
<input type="checkbox"/> AMUSEMENT DEVICE(S)	\$25.00 each

Notice received from Verizon regarding the water tower lease, updates to the current antennas and radios on the tower are planned.

Meeting adjourned 8:08PM, MA/PB-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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Disbursements for Approval 01/13/2025

12/10/2024 thru 01/13/2025

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	\$531.50
A.F.L.A.C. WEST REGION	Employee Benefit	\$270.56
AIRGAS USA, LLC	Rental Fee	\$213.77
ANDERS VALLEY PUBLISHING, LLC	Advertising/Operating Supply	\$127.12
ARVIG	Telephone/Internet	\$533.07
BMO BANK	Bank Card Expense	\$1,415.48
BUCKLE'S HARDWARE	Repair & Maintenance	\$682.39
EFTPS-ONLINE	Payroll Taxes	\$3,014.45
FRANCOTYP-POSTALIA, INC.	Rental Fee	\$476.75
FURTHER	Employee Benefit	\$546.20
K & K TOWING	Contracted Service	\$500.00
LAKES COMMUNITY COOP	Utility	\$2,097.80
LARSON PARTS & REPAIR, INC.	Repair & Maintenance	\$279.09
LEAGUE OF MINNESOTA CITIES	Membership Dues	\$1,083.00
MARCO TECHNOLOGIES LLC	Contracted Service	\$54.93
MATRIX TRUST COMPANY	Employee Benefit	\$82.50
MJM NYSETVOLD INC.	Contracted Service	\$276.79
MN DOR - PAYROLL TAX	Payroll Taxes	\$647.54
MN PEIP	Employee Benefit	\$2,307.48
MOONSHINERS SNOWMOBILE CLUB, INC	DNR Grant	\$12,895.74
MUSCATELL-BURNS AUTOMTV GROUP, INC	Repair & Maintenance	\$803.64
NORMAN CO. AUDITOR/TREASURER	Airport Contribution	\$1,343.60
NW REGIONAL FIREFIGHTERS ASSN	Membership Dues	\$50.00
OTTERTAIL POWER CO.	Utility	\$3,169.42
PAYROLL	Wages	\$9,789.31
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,759.30
PRAIRIE PEST CONTROL	Contracted Service	\$300.00
PREMIUM WATERS	Contracted Service	\$27.25
RACHEL L JOHNSON	Travel Reimbursement	\$49.00
TEAM LABORATORY CHEMICAL, LLC	Operating Supply	\$219.00
TWIN VALLEY FIRE DEPT.	Donation	\$3,000.00
UNITED VALLEY BANK	Rental Fee	\$20.00
UNITED VALLEY BANK	Reserve Purchase	\$18,500.00
USABLE LIFE	Employee Benefit	\$24.51
VERIZON WIRELESS	Telephone/Internet	\$58.26
VESTIS	Contracted Service	\$277.03
WES'S TRUCK INSPECTION & REPAIR	Repair & Maintenance	\$211.50
	General Fund Total	\$67,637.98
BREMER BANK	Bond Repayment	\$97,147.75
	2019A Bond Fund	\$97,147.75
A.F.L.A.C. WEST REGION	Employee Benefit	\$221.09
ANDERS VALLEY PUBLISHING, LLC	Operating Supply	\$100.00
ARVIG	Telephone/Internet	\$161.70
BUCKLE'S HARDWARE	Repair & Maintenance	\$34.96
EFTPS-ONLINE	Payroll Taxes	\$1,536.05
FURTHER	Employee Benefit	\$368.90

LAKES COMMUNITY COOP	Utility	\$695.68
MATRIX TRUST COMPANY	Employee Benefit	\$108.75
MN DOR - PAYROLL TAX	Payroll Taxes	\$545.79
MN DOR - SALES & USE TAX	Sales Tax	\$271.00
MN PEIP	Employee Benefit	\$1,462.30
MN PUBLIC FACILITIES AUTHORITY	Bond Repayment	\$1,270.01
OFFICE SUPPLIES PLUS*	Operating Supply	\$26.97
OTTERTAIL POWER CO.	Utility	\$1,317.98
PAYROLL	Wages	\$4,882.33
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,030.05
THEIN WELL CO. INC	Contracted Service	\$315.00
USABLE LIFE	Employee Benefit	\$20.71
VERIZON WIRELESS	Telephone/Internet	\$67.98
VESTIS	Contracted Service	\$121.77
	Water Fund Total	\$14,559.02
A.F.L.A.C. WEST REGION	Employee Benefit	\$221.07
ANDERS VALLEY PUBLISHING, LLC	Operating Supply	\$100.00
ARVIG	Telephone/Internet	\$133.36
BUCKLE'S HARDWARE	Repair & Maintenance	\$152.52
EFTPS-ONLINE	Payroll Taxes	\$1,535.95
FURTHER	Employee Benefit	\$368.90
JANICE TJON	Easement/Sewer Project	\$1,550.00
LAKES COMMUNITY COOP	Utility	\$503.17
MATRIX TRUST COMPANY	Employee Benefit	\$108.75
MN DOR - PAYROLL TAX	Payroll Taxes	\$214.79
MN PEIP	Employee Benefit	\$1,463.01
OTTERTAIL POWER CO.	Utility	\$51.04
PAYROLL	Wages	\$4,882.33
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,029.95
RMB ENVIRONMENTAL LABS, INC.	Professional Fee	\$281.11
SELLIN BROTHERS INC	Contracted Service	\$281,879.93
ULTEIG ENGINEERS, INC.	Professional Fee	\$7,552.00
USABLE LIFE	Employee Benefit	\$20.71
VERIZON WIRELESS	Telephone/Internet	\$67.98
VESTIS	Contracted Service	\$121.77
	Sewer Fund Total	\$302,238.34
ANDERS VALLEY PUBLISHING, LLC	Operating Supply	\$100.00
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$5,999.82
MN DOR - SALES & USE TAX	Sales Tax	\$1,785.00
	Garbage Fund Total	\$7,884.82
A.F.L.A.C. WEST REGION	Employee Benefit	\$5.66
ANDERS VALLEY PUBLISHING, LLC	Advertising	\$30.00
ARVIG	Telephone/Internet	\$315.50
BERGSETH BROS.	Merchandise for Resale	\$5,099.85
BEVERAGE WHOLESALERS	Merchandise for Resale	\$264.00
BMO BANK	Bank Card Expense	\$329.52
BREAKTHRU BEVERAGE	Merchandise for Resale	\$1,110.53
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$355.50
D-S BEVERAGES	Merchandise for Resale	\$6,667.50
EFTPS-ONLINE	Payroll Taxes	\$3,101.63
FURTHER	Employee Benefit	\$226.00
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$478.50

HEGGIES PIZZA, LLC	Merchandise for Resale	\$620.60
HENRY'S FOODS INC.	Merchandise for Resale	\$4,060.63
HI-TEN PLUMBING	Repair & Maintenance	\$6.02
JENS ANDERSON	Entertainment	\$500.00
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$4,416.79
KASEYA US, LLC	Professional Fee	\$200.00
LAKES COMMUNITY COOP	Utility	\$339.39
McKINNON COMPANY, INC.	Merchandise for Resale	\$3,536.35
MINNESOTA UNEMPLOYMENT INSURANCE	Wages	\$395.25
MJM NYSETVOLD INC.	Contracted Service	\$908.95
MN DOR - PAYROLL TAX	Payroll Taxes	\$409.19
MN DOR - SALES & USE TAX	Sales Tax	\$9,502.00
MN PEIP	Employee Benefit	\$1,475.01
OFFICE SUPPLIES PLUS*	Operating Supply	\$63.24
OTTERTAIL POWER CO.	Utility	\$944.40
PAYROLL	Wages	\$12,806.32
P.E.R.A. - SDR DIVISION	Employee Benefit	\$2,209.18
PEPSI-COLA **	Merchandise for Resale	\$296.25
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,885.38
TEAM LABORATORY CHEMICAL, LLC	Operating Supply	\$75.00
TONI NYSETVOLD	Reimbursement	\$92.42
TWIN VALLEY POSTMASTER	Rental Fee	\$100.00
USABLE LIFE	Employee Benefit	\$3.33
VESTIS	Contracted Service	\$140.74
	Liquor Fund Total	\$62,970.63
	Disbursement Total	\$552,438.54

**MONTHLY ESTIMATE FORM
2024 SANITARY SEWER COLLECTION
AND TREATMENT FACILITY IMPROVEMENTS
CITY OF TWIN VALLEY
23.24232**

Contractor:
Sellin Brothers Inc
1204 Hobart St
Hawley, MN 56549

Original Contract
Amount: \$ 3,397,240.00
Dated: April 24, 2024

Estimate No.: 5
Date: December 20, 2024

**2024 Sanitary Sewer Collection System and Wastewater Treatment Facility Improvements
Twin Valley, MN**

BASE BID: SECTION A - SANITARY SEWER COLLECTION SYSTEM IMPROVEMENTS										
No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	\$ 190,000.00	\$ 190,000.00	0.75	0.00	0.75	\$0.00	\$142,500.00
2	Clearing	4	Tree	\$ 750.00	\$ 3,000.00	3.00	0.00	3.00	\$0.00	\$2,250.00
3	Grubbing	4	Tree	\$ 750.00	\$ 3,000.00	3.00	0.00	3.00	\$0.00	\$2,250.00
4	Remove Watermain Service Pipe	79	L.F.	\$ 1.00	\$ 79.00	80.00	0.00	80.00	\$0.00	\$80.00
5	Remove Sewer Pipe (Sanitary)	2,240	L.F.	\$ 1.00	\$ 2,240.00	2,273.00	0.00	2,273.00	\$0.00	\$2,273.00
6	Remove Sewer Pipe (Storm)	110	L.F.	\$ 24.00	\$ 2,640.00	0.00	0.00	0.00	\$0.00	\$0.00
7	Remove Curb Stop	2	Each	\$ 300.00	\$ 600.00	2.00	0.00	2.00	\$0.00	\$600.00
8	Remove Pavement	966	S.Y.	\$ 7.00	\$ 6,762.00	966.00	0.00	966.00	\$0.00	\$6,762.00
9	Remove Hydrant	2	Each	\$ 525.00	\$ 1,050.00	2.00	0.00	2.00	\$0.00	\$1,050.00
10	Remove Manhole (Sanitary)	18	Each	\$ 540.00	\$ 9,720.00	19.00	0.00	19.00	\$0.00	\$10,260.00
11	Salvage & Reinstall Riprap (FES)	20	C.Y.	\$ 135.00	\$ 2,700.00	20.00	0.00	20.00	\$0.00	\$2,700.00
12	Common Excavation	3,470	C.Y.	\$ 17.00	\$ 58,990.00	3,470.00	0.00	3,470.00	\$0.00	\$58,990.00
13	Topsoil Borrow (LV)	100	C.Y.	\$ 66.00	\$ 6,600.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Contractor Crew Time	8	Hr.	\$ 825.00	\$ 6,600.00	46.36	0.00	46.36	\$0.00	\$38,243.26
15	Aggregate Base Class 5 (CV)	2,118	C.Y.	\$ 43.00	\$ 91,074.00	2,118.00	0.00	2,118.00	\$0.00	\$91,074.00
16	Bituminous Wearing Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
17	Bituminous Non-Wear Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
18	4" PVC Sanitary Sewer Service SDR 26	1,300	L.F.	\$ 37.00	\$ 48,100.00	1,226.00	0.00	1,226.00	\$0.00	\$45,362.00
19	8" PVC Sanitary Sewer SDR 26	2,565	L.F.	\$ 57.00	\$ 146,205.00	2,852.00	0.00	2,852.00	\$0.00	\$162,564.00
20	10" PVC Sanitary Sewer SDR 26	4,928	L.F.	\$ 58.00	\$ 285,824.00	4,927.00	0.00	4,927.00	\$0.00	\$285,786.00
21	8" x 4" PVC Wye	32	Each	\$ 625.00	\$ 20,000.00	30.00	0.00	30.00	\$0.00	\$18,750.00
22	10" x 4" PVC Wye	7	Each	\$ 805.00	\$ 5,635.00	9.00	0.00	9.00	\$0.00	\$7,245.00
23	4" Cleanout	39	Each	\$ 620.00	\$ 24,180.00	36.00	0.00	36.00	\$0.00	\$22,320.00
24	Construct Drainage Structure 48-4007C	27	Each	\$ 7,900.00	\$ 213,300.00	27.00	0.00	27.00	\$0.00	\$213,300.00
25	24" Steel Casing Pipe (Jacked)	130	L.F.	\$ 575.00	\$ 74,750.00	130.00	0.00	130.00	\$0.00	\$74,750.00
26	12" HDPE Storm Sewer	100	L.F.	\$ 83.00	\$ 8,300.00	70.00	0.00	70.00	\$0.00	\$5,810.00
27	Hydrant	2	Each	\$ 7,205.00	\$ 14,410.00	2.00	0.00	2.00	\$0.00	\$14,410.00
28	6" Gate Valve and Box Watermain	2	Each	\$ 3,560.00	\$ 7,120.00	2.00	0.00	2.00	\$0.00	\$7,120.00
29	6" PVC Watermain C900	8	L.F.	\$ 222.00	\$ 1,776.00	8.00	0.00	8.00	\$0.00	\$1,776.00
30	Adjust Frame and Ring Casting (Sanitary)	1	Each	\$ 925.00	\$ 925.00	1.00	0.00	1.00	\$0.00	\$925.00
31	Temporary Mail Box	1	L.S.	\$ 775.00	\$ 775.00	1.00	0.00	1.00	\$0.00	\$775.00
32	Traffic Control	1	L.S.	\$ 5,115.00	\$ 5,115.00	1.00	0.00	1.00	\$0.00	\$5,115.00
33	Storm Drain Inlet Protection	10	Each	\$ 165.00	\$ 1,650.00	10.00	0.00	10.00	\$0.00	\$1,650.00
34	Bio Roll	345	L.F.	\$ 9.00	\$ 3,105.00	526.00	0.00	526.00	\$0.00	\$4,734.00
35	Erosion Control	1	L.S.	\$ 3,200.00	\$ 3,200.00	0.75	0.00	0.75	\$0.00	\$2,400.00
36	Turf Establishment	1	L.S.	\$ 25,000.00	\$ 25,000.00	0.50	0.00	0.50	\$0.00	\$12,500.00
TOTAL BASE BID - SECTION A:					\$ 1,301,505.00				\$0.00	\$1,246,304.25

BASE BID: SECTION B - WASTEWATER TREATMENT FACILITY IMPROVEMENTS

No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	\$55,000.00	\$55,000.00	1.00	0.00	1.00	\$0.00	\$55,000.00
2	Remove Sewer Pipe (Sanitary)	225	L.F.	1.00	\$225.00	0.00	0.00	0.00	\$0.00	\$0.00
3	Remove Manhole (Valve MH)	1	Each	4,200.00	\$4,200.00	0.00	0.00	0.00	\$0.00	\$0.00
4	Remove Pond Structures	4	Each	2,060.00	\$8,240.00	0.00	0.00	0.00	\$0.00	\$0.00
5	Remove Pond Liner	41,700	S.Y.	0.55	\$22,935.00	41,700.00	0.00	41,700.00	\$0.00	\$22,935.00
6	Salvage & Reinstall Rip-Rap (Pond)	1,924	C.Y.	70.00	\$134,680.00	1,924.00	0.00	1,924.00	\$0.00	\$134,680.00
7	Salvage & Reinstall Fence	315	L.F.	27.00	\$8,505.00	0.00	0.00	0.00	\$0.00	\$0.00
8	8" PVC Sanitary Sewer	145	L.F.	140.00	\$20,300.00	154.00	0.00	154.00	\$0.00	\$21,580.00
9	12" PVC Sanitary Sewer	30	L.F.	200.00	\$6,000.00	30.00	0.00	30.00	\$0.00	\$6,000.00
10	24" PVC Sanitary Sewer	50	L.F.	225.00	\$11,250.00	14.00	0.00	14.00	\$0.00	\$3,150.00
11	6" PVC Force-main	40	L.F.	67.00	\$2,680.00	0.00	0.00	0.00	\$0.00	\$0.00
12	Ductile Iron Fittings	4	Each	825.00	\$3,300.00	0.00	0.00	0.00	\$0.00	\$0.00
13	Rehabilitate Lift Station	1	L.S.	250,000.00	\$250,000.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Sanitary Sewer Bypass Pumping	1	L.S.	7,500.00	\$7,500.00	0.00	0.00	0.00	\$0.00	\$0.00
15	Primary Pond Sludge Excavation	13,000	C.Y.	35.00	\$455,000.00	8,783.43	0.00	8,783.43	\$0.00	\$307,420.00
16	Primary Pond Liner	41,700	S.Y.	6.25	\$260,625.00	41,700.00	0.00	41,700.00	\$0.00	\$260,625.00
17	Primary Pond Sand to Cover Liner (CV)	15,070	C.Y.	17.00	\$256,190.00	15,070.00	0.00	15,070.00	\$0.00	\$256,190.00
18	Pond Inlet Structure	1	Each	65,000.00	\$65,000.00	0.00	0.00	0.00	\$0.00	\$0.00
19	Pond Transfer Structure #1	1	Each	93,000.00	\$93,000.00	0.00	0.00	0.00	\$0.00	\$0.00
20	Pond Transfer Structure #2	1	Each	53,000.00	\$53,000.00	0.00	0.00	0.00	\$0.00	\$0.00
21	Pond Outlet Structure	1	Each	93,000.00	\$93,000.00	0.00	0.00	0.00	\$0.00	\$0.00
22	Pond Splash Pad	1	Each	3,000.00	\$3,000.00	1.00	0.00	1.00	\$0.00	\$3,000.00
23	Pond Discharge Structure	1	Each	9,450.00	\$9,450.00	1.00	0.00	1.00	\$0.00	\$9,450.00
24	Random Riprap Class 2	1,561	C.Y.	125.00	\$195,125.00	1,315.60	0.00	1,315.60	\$0.00	\$164,450.00
25	Geotextile Filter, Type 3	9,812	S.Y.	2.50	\$24,530.00	7,614.00	0.00	7,614.00	\$0.00	\$16,935.00
26	Pond Water Balance Test	1	Each	24,000.00	\$24,000.00	0.00	0.00	0.00	\$0.00	\$0.00
27	Erosion Control	1	L.S.	4,000.00	\$4,000.00	0.00	0.00	0.00	\$0.00	\$0.00
28	Turf Establishment	1	L.S.	25,000.00	\$25,000.00	0.00	0.00	0.00	\$0.00	\$0.00
TOTAL BASE BID - SECTION B:					\$2,095,735.00				\$0.00	\$1,263,495.00
GRAND TOTAL FOR BASE BIDS:					\$3,397,240.00	GRAND TOTALS:			\$0.00	\$2,509,799.25

MATERIALS ON HAND

No.	Item	Total Cost	Amount Used	Amount Still Stored
1	Ferguson	\$220,196.58	\$220,196.58	\$0.00
2	Simbeck Associates - Geosynthetic Liner	\$141,899.58	\$141,899.58	\$0.00
3	Rinker Materials	\$13,094.54	\$0.00	\$13,094.54
4	Plasti Fab	\$13,357.45	\$0.00	\$13,357.45
5	Rinker - 3063295	\$10,279.01	\$0.00	\$10,279.01
6	Ferguson - WA008473	\$1,146.67	\$0.00	\$1,146.67
7	Ferguson - 0506480	\$248.92	\$0.00	\$248.92
8	Ferguson - WA008509	\$3,631.08	\$0.00	\$3,631.08
9	Ferguson - WA008175-4	\$1,337.90	\$0.00	\$1,337.90
10	Ferguson - WA008176	\$21,051.18	\$0.00	\$21,051.18
11	Ferguson - WA008419	\$20,910.82	\$0.00	\$20,910.82
12	Rinker - 30139807	\$66,358.07	\$0.00	\$66,358.07
13	Minnesota Pump Works	\$40,367.65	\$0.00	\$40,367.65
14	Minnesota Pump Works	\$47,253.87	\$0.00	\$47,253.87
Totals			\$362,096.16	\$172,678.89

Change Orders

No.	Item	Total Cost
1	Time Extension	\$0.00
2	Replacement of MH12A	\$17,309.42
Totals		\$17,309.42

From: 27katelynd@nce.k12.mn.us
Sent: Wednesday, November 27, 2024 8:04 AM
To: Contact
Subject: New Submission from Contact Us form

Name: Katelyn Duray

Email: 27katelynd@nce.k12.mn.us

Phone: 701-219-3534

Message:

The NCE River Watch team wants to present their forum project to the city council. Can we be put on the agenda for the January meeting (1/13)? Our project is a stewardship plan that would help promote our watershed.

TV Fire Dept. Service Hours 2024

1/9/2025

Incident Call #																																Fire	Trng	Extra	TOTALS		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Hrs	Hrs	Hrs			
HOEKSTRA, MITCH					2																													2	4	0	6
LAMPTON, MIKE	2	3	1	3	2		1			1		2					2						1	2	1								21	8	14	43	
PETERICK, JOE		3			2							2	1			1						1			1								11	16	0	27	
FALL, BEN																																	0	9	3	12	
DOBMEYER, NATE																																	0			0	
SYVERSON, SHAUN												2	2												2								6	8	10	24	
BEKKERUS, PAUL	2	3	1	7		2	1						1		1		2					1		2								23	11	0	34		
GALL JUSTIN		3	1	3	2	2	1	1			1	2	2	1		1	1		2	2	1		1	2	1							30	7	5	42		
STUENESS, DUSTY		3			2							2	2									1										10	4	0	14		
THORNTON, KURT	2	3	1	3			1			2	1		2			1				2		1	1	2	1							23	14	13	50		
THORNTON, KRAIG	2	3	1	7	2			1				2	2		1	1					1	1	1	2	1							28	13	13	54		
THORSEN, DEAN				3	2					2		2	2	1		1	1		2		1											17	4	0	21		
BENNEFELD, TAYLOR	2	3	1										2		1	1						1		2	1							14	12	0	26		
COYLE, MARCUS		3		3	2			1				2	2	1							2				1							17	5	10	32		
PAZDERNIK, PETE	2	3			2	2	1	1		2		2	2	1		1		2	2						1							24	13	24	61		
DIEPENBROCK, JOE		3	1																													4	7	0	11		
MASTIN, REUBEN		3			2		1					2												2								10	14	0	24		
BEGG, ERIC		3										2		1		1					1	1										9	1	3	13		
GILBERTSON, TIM	2		1	3	2		1		1							1					2											13	11	7	31		
HERYLA, ANTHONY		3		3																												6	0	0	6		
TOTAL CALL HRS	14	42	8	35	20	8	6	4	2	6	3	18	22	7	2	6	6	4	6	10	5	6	4	16	8	0	0	0	0	0	0	268	161	102	531		
CITY																																			0		
RURAL																																			0		
MEDICAL ASSIST																																			0		
MUTUAL AID																																			0		

Member Totals

LIQUOR STORE DAILY SALES
December 2024

Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	THC Bev	Drink Chip	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Deposit
1	\$ 19.55	\$ 2.80	\$ 83.27	\$ 91.43		\$ 14.00		\$ 198.46	\$ 35.37		\$ 4.49			\$ 4.00	\$ 453.37	\$ 42.38	\$ 495.75	\$ 232.51	\$ 6.71		\$ 269.95	\$ 261.94	\$ (8.01)	\$ 5.00
2	\$ 50.52	\$ 7.00	\$ 74.87	\$ 66.64				\$ 232.38	\$ 128.41					\$ -	\$ 559.82	\$ 53.86	\$ 613.68	\$ 255.13	\$ 7.14		\$ 281.69	\$ 286.92	\$ 5.23	\$ (84.00)
3	\$ 205.21	\$ 9.80	\$ 274.20	\$ 112.19		\$ 14.00		\$ 343.68	\$ 182.89	\$ 17.48	\$ 25.99	\$ 1.75		\$ 36.00	\$ 1,223.19	\$ 102.31	\$ 1,325.50	\$ 548.03	\$ 15.04		\$ 792.51	\$ 792.97	\$ 0.46	\$ 12.00
4	\$ 86.84	\$ 19.58	\$ 152.92	\$ 185.45		\$ 25.31		\$ 239.03	\$ 181.39	\$ 10.99				\$ 15.00	\$ 916.51	\$ 83.83	\$ 1,000.34	\$ 664.42	\$ 17.69	\$ 4.00	\$ 349.61	\$ 349.82	\$ 0.21	\$ 62.00
5	\$ 64.01	\$ 7.46	\$ 199.36	\$ 114.46	\$ 19.35	\$ 56.00		\$ 505.72	\$ 240.38	\$ 36.96				\$ -	\$ 1,243.70	\$ 115.46	\$ 1,359.16	\$ 614.72	\$ 17.16		\$ 761.60	\$ 761.29	\$ (0.31)	\$ 41.00
6	\$ 173.89	\$ 16.32	\$ 581.84	\$ 342.36	\$ 23.22	\$ 98.00	\$ 25.00	\$ 925.80	\$ 383.94	\$ 120.94	\$ 23.27	\$ 6.00	\$ 17.88	\$ 25.00	\$ 2,763.46	\$ 252.71	\$ 3,016.17	\$ 2,116.12	\$ 56.55		\$ 956.60	\$ 956.64	\$ 0.04	\$ 106.00
7	\$ 179.48	\$ 41.97	\$ 447.03	\$ 475.01		\$ 28.00		\$ 580.67	\$ 281.81	\$ 23.48	\$ 33.45	\$ 3.50	\$ 40.96	\$ (4.00)	\$ 2,131.36	\$ 200.47	\$ 2,331.83	\$ 1,442.00	\$ 39.22		\$ 929.05	\$ 929.40	\$ 0.35	\$ 70.00
8	\$ 43.77	\$ 20.04	\$ 76.44	\$ 84.59				\$ 298.32	\$ 70.94		\$ 4.49	\$ 1.75	\$ 56.79	\$ -	\$ 657.13	\$ 61.61	\$ 718.74	\$ 383.44	\$ 10.79	\$ 5.00	\$ 341.09	\$ 314.45	\$ (26.64)	\$ 1.00
9	\$ 104.29	\$ 11.19	\$ 81.22	\$ 101.69	\$ 19.35	\$ 42.00		\$ 240.86	\$ 74.96	\$ 10.99		\$ 9.99		\$ (10.00)	\$ 686.54	\$ 60.79	\$ 747.33	\$ 452.62	\$ 12.30	\$ (1.50)	\$ 308.51	\$ 308.55	\$ 0.04	\$ 72.00
10	\$ 85.91	\$ 10.84	\$ 131.75	\$ 112.15		\$ 14.00		\$ 299.43	\$ 151.62			\$ 1.75		\$ -	\$ 807.45	\$ 75.79	\$ 883.24	\$ 457.99	\$ 12.67		\$ 437.92	\$ 438.35	\$ 0.43	\$ 36.00
11	\$ 128.97	\$ 46.61	\$ 251.42	\$ 238.49		\$ 56.00		\$ 408.77	\$ 211.69	\$ 43.43	\$ 3.29	\$ 4.25		\$ -	\$ 1,392.92	\$ 127.25	\$ 1,520.17	\$ 945.75	\$ 25.72		\$ 498.14	\$ 499.52	\$ 1.38	\$ (102.00)
12	\$ 75.43	\$ 9.80	\$ 167.90	\$ 123.99	\$ 3.87	\$ 42.00		\$ 415.26	\$ 244.86	\$ 10.99	\$ 6.58	\$ 6.50		\$ -	\$ 1,107.18	\$ 102.26	\$ 1,209.44	\$ 570.52	\$ 15.76		\$ 654.68	\$ 655.79	\$ 1.11	\$ 75.00
13	\$ 196.72	\$ 19.56	\$ 874.80	\$ 592.13	\$ 7.74	\$ 92.00		\$ 547.19	\$ 384.31	\$ 31.97	\$ 73.04	\$ 1.50	\$ 38.17	\$ 20.00	\$ 2,879.13	\$ 265.52	\$ 3,144.65	\$ 1,620.48	\$ 43.09	\$ 25.00	\$ 1,542.26	\$ 1,543.24	\$ 0.98	\$ 181.00
14	\$ 77.76		\$ 167.22	\$ 138.05		\$ 56.00		\$ 577.61	\$ 364.79	\$ 44.96	\$ 13.28	\$ 6.50		\$ (4.00)	\$ 1,442.17	\$ 134.45	\$ 1,576.62	\$ 716.02	\$ 19.59		\$ 880.19	\$ 880.22	\$ 0.03	\$ 84.00
15	\$ 6.06		\$ 91.00	\$ 67.11		\$ 14.00		\$ 114.60	\$ 83.25	\$ 135.94		\$ 1.75		\$ -	\$ 513.71	\$ 49.05	\$ 562.76	\$ 310.09	\$ 8.89		\$ 261.56	\$ 261.66	\$ 0.10	\$ 20.00
16	\$ 92.18	\$ 16.79	\$ 109.00	\$ 49.59		\$ 41.02		\$ 389.10	\$ 323.45	\$ 26.48	\$ 1.75		\$ 39.14	\$ -	\$ 1,088.50	\$ 101.52	\$ 1,190.02	\$ 682.67	\$ 19.35		\$ 526.70	\$ 526.70	\$ (0.00)	\$ 14.00
17	\$ 45.16	\$ 9.80	\$ 135.62	\$ 152.24		\$ 14.00		\$ 444.25	\$ 51.96		\$ 3.29	\$ 2.25		\$ (4.00)	\$ 854.57	\$ 81.69	\$ 936.26	\$ 353.97	\$ 9.66	\$ 13.00	\$ 578.95	\$ 579.05	\$ 0.10	\$ 77.00
18	\$ 85.21	\$ 4.20	\$ 113.34	\$ 111.49		\$ 42.00		\$ 219.04	\$ 162.18	\$ 31.47		\$ 1.75	\$ 19.55	\$ (3.00)	\$ 787.23	\$ 70.96	\$ 858.19	\$ 382.96	\$ 10.21		\$ 485.44	\$ 488.34	\$ 2.90	\$ 11.00
19	\$ 115.00	\$ 27.04	\$ 91.90	\$ 121.24		\$ 42.00		\$ 293.34	\$ 152.41	\$ 23.98	\$ 39.27	\$ 1.75		\$ (5.00)	\$ 902.93	\$ 80.84	\$ 983.77	\$ 797.69	\$ 21.66		\$ 207.74	\$ 207.97	\$ 0.23	\$ 43.00
20	\$ 121.75	\$ 36.82	\$ 382.50	\$ 246.16	\$ 15.48	\$ 14.00		\$ 523.36	\$ 398.66	\$ 33.97				\$ (9.00)	\$ 1,763.70	\$ 169.68	\$ 1,933.38	\$ 1,088.89	\$ 29.76		\$ 874.25	\$ 872.36	\$ (1.89)	\$ 202.00
21	\$ 222.55	\$ 47.10	\$ 734.59	\$ 592.69		\$ 112.00		\$ 427.96	\$ 420.89	\$ 44.48	\$ 26.35		\$ 74.94	\$ 32.00	\$ 2,735.55	\$ 254.07	\$ 2,989.62	\$ 1,815.52	\$ 47.18	\$ 115.00	\$ 1,106.28	\$ 1,106.15	\$ (0.13)	\$ 114.00
22	\$ 58.67		\$ 131.04	\$ 48.01		\$ 23.00		\$ 249.84	\$ 117.46		\$ 17.99			\$ -	\$ 646.01	\$ 59.65	\$ 705.66	\$ 451.30	\$ 12.46		\$ 266.82	\$ 267.09	\$ 0.27	\$ 76.00
23	\$ 87.27	\$ 2.80	\$ 287.17	\$ 222.70		\$ 56.00		\$ 665.62	\$ 397.25	\$ 84.93	\$ 26.27			\$ -	\$ 1,830.01	\$ 168.29	\$ 1,998.30	\$ 1,026.17	\$ 28.02		\$ 1,000.15	\$ 1,000.29	\$ 0.14	\$ 177.00
24	\$ 126.46	\$ 12.59	\$ 321.50	\$ 534.45		\$ 70.00		\$ 688.47	\$ 207.46	\$ 234.03	\$ 19.77	\$ 3.00		\$ -	\$ 2,217.73	\$ 206.02	\$ 2,423.75	\$ 1,441.67	\$ 37.92		\$ 1,020.00	\$ 1,020.31	\$ 0.31	\$ 279.00
25														\$ -	\$ -		\$ -				\$ -	\$ -	\$ -	\$ -
26	\$ 19.58		\$ 215.72	\$ 271.69	\$ 3.87	\$ 56.00		\$ 359.38	\$ 230.40	\$ 81.98	\$ 21.28	\$ 5.44		\$ 29.00	\$ 1,294.34	\$ 117.80	\$ 1,412.14	\$ 736.81	\$ 20.42		\$ 695.75	\$ 695.91	\$ 0.16	\$ 61.00
27	\$ 117.78	\$ 17.72	\$ 302.41	\$ 208.83	\$ 7.74	\$ 32.00		\$ 642.05	\$ 248.88	\$ 27.48	\$ 9.99	\$ 6.00	\$ 39.10	\$ (1.00)	\$ 1,658.98	\$ 155.59	\$ 1,814.57	\$ 920.32	\$ 25.01	\$ 25.00	\$ 894.26	\$ 889.09	\$ (5.17)	\$ 194.00
28	\$ 143.62	\$ 24.25	\$ 350.57	\$ 234.99	\$ 23.22	\$ 42.00		\$ 802.05	\$ 281.29	\$ 57.14	\$ 9.99	\$ 6.75	\$ 18.62	\$ 12.00	\$ 2,006.49	\$ 187.35	\$ 2,193.84	\$ 1,151.50	\$ 30.10		\$ 1,072.44	\$ 1,072.44	\$ 0.00	\$ 162.00
29	\$ 226.52	\$ 7.00	\$ 216.41	\$ 204.55	\$ 7.74			\$ 656.50	\$ 158.77	\$ 21.97	\$ 5.95	\$ 4.75		\$ (8.00)	\$ 1,502.16	\$ 142.63	\$ 1,644.79	\$ 642.11	\$ 17.44		\$ 1,020.12	\$ 1,020.89	\$ 0.77	\$ 163.00
30	\$ 226.52	\$ 7.00	\$ 216.41	\$ 204.55	\$ 7.74			\$ 656.50	\$ 158.77	\$ 21.97	\$ 5.95	\$ 4.75		\$ -	\$ 1,510.16	\$ 142.63	\$ 1,652.79	\$ 642.11	\$ 17.44		\$ (982.04)	\$ (1,400.00)	\$ (417.96)	\$ (500.00)
31	\$ 173.18	\$ 52.67	\$ 646.81	\$ 480.25		\$ 28.00		\$ 882.50	\$ 522.06	\$ 155.03	\$ 17.77	\$ 5.50	\$ 21.41	\$ (17.00)	\$ 2,968.18	\$ 284.99	\$ 3,253.17	\$ 1,937.19	\$ 53.32		\$ 1,369.30	\$ 1,370.30	\$ 1.00	\$ 80.00
	\$ 3,359.86	\$ 488.75	\$ 7,910.23	\$ 6,529.17	\$ 139.32	\$ 1,123.33	\$ 25.00	\$ 13,827.74	\$ 6,852.50	\$ 1,333.04	\$ 393.50	\$ 87.18	\$ 366.56	\$ 108.00	\$ 42,544.18	\$ 3,951.45	\$ 46,495.63	\$ 25,400.72	\$ 688.27	\$ 185.50	\$ 19,401.52	\$ 18,957.65	\$ (443.87)	\$ 1,732.00

December 2024 ATM Report

DNS49583

Total Surcharge:\$479.50

TWIN VALLEY MUNICIPAL
LIQUOR

3771 COUNTY HIGHWAY 27

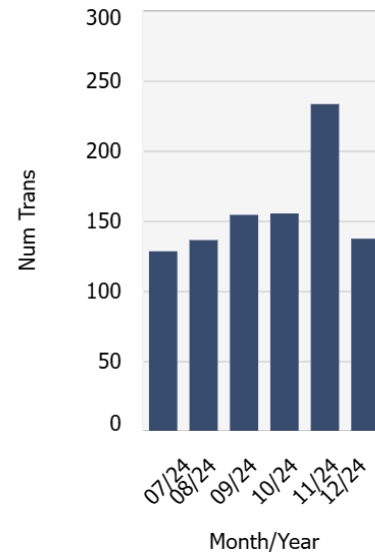
Twin Valley, MN 56584

Date	Wdl Txns	Schg Txns	Dny Txns	Total Txns	Wdl Amt	Schg Collected
2024-12-01	5	5	0	6	\$740.00	\$17.50
2024-12-02	0	0	0	0	\$0.00	\$0.00
2024-12-03	1	1	0	1	\$60.00	\$3.50
2024-12-04	6	6	1	9	\$500.00	\$21.00
2024-12-05	3	3	0	5	\$300.00	\$10.50
2024-12-06	6	6	0	7	\$460.00	\$21.00
2024-12-07	7	7	0	9	\$800.00	\$24.50
2024-12-08	6	6	0	6	\$500.00	\$21.00
2024-12-09	2	2	0	3	\$120.00	\$7.00
2024-12-10	3	3	0	4	\$120.00	\$10.50
2024-12-11	2	2	0	4	\$120.00	\$7.00
2024-12-12	3	3	0	4	\$200.00	\$10.50
2024-12-13	2	2	0	3	\$240.00	\$7.00
2024-12-14	12	12	2	15	\$1,600.00	\$42.00
2024-12-15	3	3	1	5	\$280.00	\$10.50
2024-12-16	1	1	0	3	\$100.00	\$3.50
2024-12-17	2	2	1	4	\$220.00	\$7.00
2024-12-18	5	5	0	8	\$280.00	\$17.50
2024-12-19	2	2	1	4	\$260.00	\$7.00
2024-12-20	1	1	2	4	\$100.00	\$3.50
2024-12-21	4	4	0	6	\$260.00	\$14.00
2024-12-22	17	17	0	21	\$2,100.00	\$59.50
2024-12-23	2	2	0	3	\$140.00	\$7.00
2024-12-24	5	5	0	8	\$480.00	\$17.50
2024-12-25	7	7	1	12	\$720.00	\$24.50
2024-12-26	1	1	0	1	\$120.00	\$3.50
2024-12-27	3	3	0	4	\$160.00	\$10.50
2024-12-28	8	8	0	11	\$840.00	\$28.00
2024-12-29	7	7	0	9	\$920.00	\$24.50
2024-12-30	3	3	0	3	\$400.00	\$10.50
2024-12-31	8	8	0	8	\$520.00	\$28.00
Totals:	137	137	9	190	\$13,660.00	\$479.50

Month	Num Trans
07/24	128
08/24	136
09/24	154
10/24	155
11/24	233
12/24	137
943	

Average Monthly Trans:	157
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6 Month History



As on 12/31/2024

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	246,191.12	763,120.82	0.00	10,000.00	688,116.35	0.00	18,500.00	312,695.59	480,518.61	793,214.20
Other Federal Programs - ARP	46,447.10	0.00	0.00	0.00	0.00	0.00	0.00	46,447.10	0.00	46,447.10
Public Housing (Optional)	69,486.90	0.00	0.00	0.00	0.00	0.00	0.00	69,486.90	0.00	69,486.90
LEASE Revenues - Tower Antenna Placement	3,689.61	13,749.97	0.00	0.00	0.00	0.00	0.00	17,439.58	0.00	17,439.58
2012A Refunding Bond	0.00	28,350.90	0.00	0.00	0.00	0.00	28,350.90	0.00	0.00	0.00
2013A Refunding Bond	0.00	49,266.07	0.00	67,953.80	117,219.87	0.00	0.00	0.00	0.00	0.00
MPFA DWRF 2019 Replacement Fund	27,418.00	0.00	0.00	10,457.00	0.00	0.00	0.00	37,875.00	0.00	37,875.00
General Capital Projects	66,128.81	9,921.58	0.00	8,500.00	19,995.84	0.00	0.00	64,554.55	0.00	64,554.55
Lot Incentive Program	14,723.91	0.00	0.00	0.00	0.00	0.00	0.00	14,723.91	0.00	14,723.91
2007 Storm Utility Fund	195,888.39	25,272.77	0.00	7,087.72	766.96	0.00	0.00	227,481.92	0.00	227,481.92
Blight & Beautification	8,000.00	5,000.00	0.00	10,000.00	14,898.42	0.00	0.00	8,101.58	0.00	8,101.58
Water	751,525.93	211,157.94	0.00	4,252.64	160,315.14	0.00	54,626.97	751,994.40	0.00	751,994.40
Sewage Collection and Disposal	419,019.65	2,807,119.03	0.00	17,010.54	2,915,193.55	0.00	23,783.83	304,171.84	0.00	304,171.84
Refuse or Garbage Collection	145,399.57	94,694.72	0.00	0.00	87,731.42	0.00	0.00	152,362.87	0.00	152,362.87
Municipal Liquor Store	155,612.91	667,489.76	0.00	0.00	708,437.19	0.00	10,000.00	104,665.48	79,346.40	184,011.88
Swimming Pool	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
SHIP - City projects	(1,070.95)	215.00	0.00	0.00	0.00	0.00	0.00	(855.95)	0.00	(855.95)
Memorial Gardens	(20.88)	0.00	0.00	0.00	0.00	0.00	0.00	(20.88)	0.00	(20.88)
Loan Pool/EDA	20,074.82	12,841.75	0.00	0.00	10,235.00	0.00	0.00	22,681.57	20,023.29	42,704.86
City Cemetery	1,552.60	0.00	0.00	0.00	0.00	0.00	0.00	1,552.60	0.00	1,552.60
General Trust - Special Account	0.00	24,997.28	0.00	0.00	24,997.28	0.00	0.00	0.00	0.00	0.00
Total :	2,171,067.49	4,713,197.59	0.00	135,261.70	4,747,907.02	0.00	135,261.70	2,136,358.06	579,888.30	2,716,246.36

**City/Town Financial
Reporting Form**

Cash Basis Of Accounting

CITY OF TWIN VALLEY

Year Ending 12/31/2024

SECTION I : REVENUES

TAXES

1	Property Taxes (include Tax Forfeited Property)	1	\$230,260.63
2	Tax Increments (TIF)	2	\$0.00
3	Franchise Taxes - (fee from private sector only) e.g. Cable TV	3	\$0.00
4	Local Sales Taxes	4	\$0.00
5	Hotel/Motel Taxes	5	\$0.00
6	Gambling Tax	6	\$0.00
7	Gravel Tax	7	\$0.00
8	Wheelage Tax	8	\$0.00
10	Special Assessments (include delinquent charges)	10	\$0.00
11	LICENSES AND PERMITS	11	\$4,210.00

INTERGOVERNMENTAL REVENUES

12	FEDERAL-Community Development Block Grants (CDBG, including Entitlements CFDA #14.218 and 14.228)	12	\$0.00
14	-Transportation	14	\$0.00
16	-Emergency Management Aid	16	\$0.00
17	-Coronavirus Relief Fund (CRF)	17	\$0.00
18	-Other Federal Grants	18	\$0.00
19	STATE-Local Government Aid (LGA)	19	\$365,282.00
21	-Agricultural Market Value Credit	21	\$569.59
22	-Taconite Homestead Credit	22	\$0.00
23	-Taconite Aids	23	\$0.00
24	-PERA Aid	24	\$0.00
25	-Transportation/Highway User Tax/Gasoline Tax/Road Allotment	25	\$0.00
26	-Disparity Reduction Aid (DRA)	26	\$0.00
27	-Police and Fire Aid	27	\$17,866.76
28	-Town Aid	28	\$0.00
31	-Other State Grants and Aids (payments in lieu of taxes)	31	\$21,032.28
32	COUNTY-Highways	32	\$1,101.45
33	-Other County Grants	33	\$0.00
34	LOCAL UNITS-IRRRB Grants	34	\$0.00
35	-Other Local Unit Grants	35	\$30,463.68
36	TOTAL INTERGOVERNMENTAL REVENUES (add lines 12 - 35)	36	\$436,315.76

CHARGES FOR SERVICES

37	General Government (include auto registration, filing fees, city hall rent)	37	\$3,323.70
38	Police and Fire Contracts	38	\$0.00
39	Other Public Safety (include ambulance)	39	\$58,400.37
40	Streets and Highways	40	\$16,539.32
41	Garbage, Recycling and Other Refuse (enterprise fund accounting preferred)	41	\$24,989.33
42	Libraries	42	\$0.00

43	Parks and Recreation (include hall rent, community center, park dedication fees)	\$18,009.25
44	Airports (include hangar rent)	\$0.00
45	Transit	\$0.00
46	Cemetery (include plot sales)	\$0.00
47	EDA/HRA	\$13,749.97
48	Other Service Charges (include SAC, rents)	\$100.00
49	TOTAL CHARGES FOR SERVICES (add lines 37 through 48)	\$135,111.94
50	FINES AND FORFEITS (35000)	\$838.71
51	ADMINISTRATIVE FINES (per MS 169999 total collected, not net) (35000)	\$35.00

MISCELLANEOUS REVENUES

52	Investment Earnings (checking, savings, interest and investments)	\$6,072.89
53	All Other Revenue	\$110,547.96
54	TOTAL REVENUES (should equal total on financial statement)	\$923,392.89

OTHER FINANCING SOURCES

55	Investments Sold or matured (CDs, savings withdrawals, etc)	\$0.00
56	Borrowing-Bonds Issued (net proceeds) (Include bond premiums and discounts)	\$0.00
57	-Other Long-Term Debt (Include capital leases)	\$0.00
58	-Short-Term Debt	\$0.00
59	Other Financing Sources (Include Interfund Debt, Sales of Fixed Assets)	\$9,343.25
60	Transfers from Enterprise Funds and Internal Service Funds	\$95,498.52
61	Transfers from Governmental Funds	\$18,500.00
62	TOTAL REVENUES AND OTHER FINANCING SOURCES	\$1,046,734.66

SECTION II: EXPENDITURES

GENERAL GOVERNMENT

1	Governing Board	1	\$10,915.29
2	Administration and Finance (clerk/treasurer, deputy clerk, etc.)	2	\$73,084.71
3	Other General Government (elections, assessing, audit, legal, etc.)	3	\$99,348.89
4	General Government - Capital Outlay	4	\$981.68

PUBLIC SAFETY

5	Police/Sheriff-Current Expenditures (include police relief, forfeiture fund)	5	\$181,727.42
6	-Capital Outlay	6	\$27,595.83
7	Corrections-Current Expenditures	7	\$0.00
8	-Capital Outlay	8	\$0.00
9	Ambulance-Current Expenditures (include rescue squad, 1st responders)	9	\$0.00
10	-Capital Outlay	10	\$0.00
11	Fire-Current Expenditures (include fire relief)	11	\$38,223.81
12	-Capital Outlay	12	\$1,508.38
13	Other Protection-Current Expenditures (include building inspection, flood control)	13	\$86.35
14	-Capital Outlay	14	\$0.00

STREETS AND HIGHWAYS (Roads and Bridges)

16	Street Maintenance and Storm Sewers (include street cleaning)	16	\$66,410.85
17	Snow and Ice Removal	17	\$855.42
19	Street Lighting	19	\$17,066.89
20	Street Construction - Capital Outlay (include bridges, sidewalks and storm sewers)	20	\$0.00
21	Street - Other Capital Outlay (buildings and equipment)	21	\$67,204.34

SANITATION (EXCLUDE SEWER)

22	Garbage and Other Refuse Collection and Disposal (enterprise fund accounting preferred)	22	\$584.77
23	Other Sanitation - Current Expenditures (weed & pest control, recycling)	23	\$2,021.91
24	Sanitation - Capital Outlay	24	\$0.00

HEALTH AND WELFARE

25	Current Expenditures	25	\$1,645.00
26	Capital Outlay	26	\$0.00

CULTURE AND RECREATION

33	Libraries - Current Expenditures	33	\$0.00
34	-Capital Outlay	34	\$0.00
35	Parks and Recreation (include community center/hall, Cable TV)	35	\$45,875.26
36	-Capital Outlay	36	\$23,213.91

HOUSING AND ECONOMIC DEVELOPMENT

37	Housing and Urban Redevelopment - Current Expenditures	37	\$21,165.65
38	-Capital Outlay	38	\$1,136.79

39	Economic Development - Current Expenditures (include business loans)	39	\$10,640.92
40	-Capital Outlay	40	\$0.00

CONSERVATION OF NATURAL RESOURCES

41	Current Expenditures	41	\$1,600.00
42	Capital Outlay	42	\$0.00

MISCELLANEOUS EXPENDITURES

43	Airports - Current Expenditures	43	\$0.00
44	-Capital Outlay	44	\$0.00
45	Transit - Current Expenditures	45	\$0.00
46	-Capital Outlay	46	\$0.00
47	Cemetery - Current Expenditures	47	\$0.00
48	-Capital Outlay	48	\$0.00
49	All Other - Current Expenditures	49	\$16,744.67
50	All Other - Capital Outlay (ONLY items not classified elsewhere)	50	\$407.43
52	TOTAL CURRENT EXPENDITURES	52	\$587,997.81
53	TOTAL CAPITAL OUTLAY	53	\$122,048.36

DEBT SERVICE

54	Principal Payments on Bonds	54	\$70,000.00
55	Principal Payments on Other Long-term Debt and Short-term Debt	55	\$0.00
56	Interest and Fiscal Charges (Bond Issuance Costs)	56	\$47,219.87
57	TOTAL EXPENDITURES (should equal total on financial statement)	57	\$827,266.04

OTHER FINANCING USES

58	Investments - Purchased (CDs., savings deposits, etc.)	58	\$18,500.00
59	Principal Payments - Refunded Bond (payment to escrow agent)	59	\$0.00
60	Other Financing Uses (Include Interfund Debt)	60	\$30,463.68
61	Transfers to Enterprise and Internal Service Funds	61	\$28,350.90
62	Transfers to Governmental Funds	62	\$18,500.00
63	TOTAL EXPENDITURES AND OTHER FINANCING USES	63	\$923,080.62

SECTION III: ENTERPRISE FUNDS

Include operations of all enterprise funds and related component units. Only 600 Fund Numbers

Water		
1	Operating Revenues	\$210,987.87
2	Operating Expenses	\$140,759.75
3	OPERATING INCOME (LOSS)	\$70,228.12
4	Non-Operating Revenues (Interest, grants, property taxes, assessments, etc.)	\$170.07
5	Non-Operating Expenses (Interest, etc.)	\$2,630.02
6	Net Income (Loss) - Before Transfers	\$67,768.17
ADDITIONAL INFORMATION		
7	Taxes (exclude special assessments)	\$0.00
8	Federal Grants	\$0.00
9	State Grants (include MV Credits)	\$0.00
10	County Grants/Local Grants	\$0.00
11	Operating Transfers In from Other Funds	\$4,252.64
12	Operating Transfers Out to Other Funds	\$54,626.97
13	Capital Outlay during the Year	\$7,925.37
14	Capital Contributions	\$0.00
15	Interfund Debt Borrowed	\$0.00
16	Interfund Debt Paid	\$0.00
17	Borrowing -Bonds Issued (net proceeds) and other long-term debt	\$0.00
18	Interest Paid and Fiscal Charges	\$2,630.02
19	Debt Paid-Bonds	\$0.00
20	Debt Paid -Other Long-Term Debt	\$0.00
21	Outstanding Bonded Debt - End of Year	\$0.00
22	Outstanding Other Long-Term Debt-End of Year	\$0.00
23	Depreciation (included in operating statement)	\$0.00

Sewage Collection and Disposal		
1	Operating Revenues	\$180,657.91
2	Operating Expenses	\$2,909,685.17
3	OPERATING INCOME (LOSS)	-\$2,729,027.26
4	Non-Operating Revenues (Interest, grants, property taxes, assessments, etc.)	\$680.27
5	Non-Operating Expenses (Interest, etc.)	\$757.84
6	Net Income (Loss) - Before Transfers	-\$2,729,104.83
ADDITIONAL INFORMATION		
7	Taxes (exclude special assessments)	\$0.00
8	Federal Grants	\$0.00
9	State Grants (include MV Credits)	\$0.00
10	County Grants/Local Grants	\$0.00
11	Operating Transfers In from Other Funds	\$17,010.54
12	Operating Transfers Out to Other Funds	\$23,783.83
13	Capital Outlay during the Year	\$4,750.54
14	Capital Contributions	\$0.00
15	Interfund Debt Borrowed	\$0.00
16	Interfund Debt Paid	\$0.00
17	Borrowing -Bonds Issued (net proceeds) and other long-term debt	\$2,625,780.85
18	Interest Paid and Fiscal Charges	\$0.00
19	Debt Paid-Bonds	\$0.00
20	Debt Paid -Other Long-Term Debt	\$0.00
21	Outstanding Bonded Debt - End of Year	\$0.00
22	Outstanding Other Long-Term Debt-End of Year	\$0.00
23	Depreciation (included in operating statement)	\$0.00

Refuse or Garbage Collection		
1	Operating Revenues	\$94,694.72
2	Operating Expenses	\$87,458.38
3	OPERATING INCOME (LOSS)	\$7,236.34
4	Non-Operating Revenues (Interest, grants, property taxes, assessments, etc.)	\$0.00
5	Non-Operating Expenses (Interest, etc.)	\$25.54
6	Net Income (Loss) - Before Transfers	\$7,210.80
ADDITIONAL INFORMATION		
7	Taxes (exclude special assessments)	\$0.00
8	Federal Grants	\$0.00
9	State Grants (include MV Credits)	\$0.00
10	County Grants/Local Grants	\$0.00
11	Operating Transfers In from Other Funds	\$0.00
12	Operating Transfers Out to Other Funds	\$0.00
13	Capital Outlay during the Year	\$247.50
14	Capital Contributions	\$0.00
15	Interfund Debt Borrowed	\$0.00
16	Interfund Debt Paid	\$0.00
17	Borrowing -Bonds Issued (net proceeds) and other long-term debt	\$0.00
18	Interest Paid and Fiscal Charges	\$0.00
19	Debt Paid-Bonds	\$0.00
20	Debt Paid -Other Long-Term Debt	\$0.00
21	Outstanding Bonded Debt - End of Year	\$0.00
22	Outstanding Other Long-Term Debt-End of Year	\$0.00
23	Depreciation (included in operating statement)	\$0.00

Municipal Liquor Store		
1	Operating Revenues	\$665,599.13
2	Operating Expenses	\$684,233.63
3	OPERATING INCOME (LOSS)	-\$18,634.50
4	Non-Operating Revenues (Interest, grants, property taxes, assessments, etc.)	\$1,890.63
5	Non-Operating Expenses (Interest, etc.)	\$530.51
6	Net Income (Loss) - Before Transfers	-\$17,274.38
ADDITIONAL INFORMATION		
7	Taxes (exclude special assessments)	\$0.00
8	Federal Grants	\$0.00
9	State Grants (include MV Credits)	\$0.00
10	County Grants/Local Grants	\$0.00
11	Operating Transfers In from Other Funds	\$0.00
12	Operating Transfers Out to Other Funds	\$10,000.00
13	Capital Outlay during the Year	\$23,673.05
14	Capital Contributions	\$0.00
15	Interfund Debt Borrowed	\$0.00
16	Interfund Debt Paid	\$0.00
17	Borrowing -Bonds Issued (net proceeds) and other long-term debt	\$0.00
18	Interest Paid and Fiscal Charges	\$0.00
19	Debt Paid-Bonds	\$0.00
20	Debt Paid -Other Long-Term Debt	\$0.00
21	Outstanding Bonded Debt - End of Year	\$0.00
22	Outstanding Other Long-Term Debt-End of Year	\$0.00
23	Depreciation (included in operating statement)	\$0.00

Swimming Pool		
1	Operating Revenues	\$0.00
2	Operating Expenses	\$0.00
3	OPERATING INCOME (LOSS)	\$0.00
4	Non-Operating Revenues (Interest, grants, property taxes, assessments, etc.)	\$0.00
5	Non-Operating Expenses (Interest, etc.)	\$0.00
6	Net Income (Loss) - Before Transfers	\$0.00
ADDITIONAL INFORMATION		
7	Taxes (exclude special assessments)	\$0.00
8	Federal Grants	\$0.00
9	State Grants (include MV Credits)	\$0.00
10	County Grants/Local Grants	\$0.00
11	Operating Transfers In from Other Funds	\$0.00
12	Operating Transfers Out to Other Funds	\$0.00
13	Capital Outlay during the Year	\$0.00
14	Capital Contributions	\$0.00
15	Interfund Debt Borrowed	\$0.00
16	Interfund Debt Paid	\$0.00
17	Borrowing -Bonds Issued (net proceeds) and other long-term debt	\$0.00
18	Interest Paid and Fiscal Charges	\$0.00
19	Debt Paid-Bonds	\$0.00
20	Debt Paid -Other Long-Term Debt	\$0.00
21	Outstanding Bonded Debt - End of Year	\$0.00
22	Outstanding Other Long-Term Debt-End of Year	\$0.00
23	Depreciation (included in operating statement)	\$0.00

SECTION IV: DEBT STATEMENT - ALL FUNDS

TYPE OF BONDS	BEGINNING OF THE YEAR (a)	ISSUED DURING THE YEAR (b)	PAID DURING THE YEAR (c)	END OF YEAR
1 General Obligation	\$2,088,160.84	\$0.00	\$79,000.00	\$2,009,160.84
2 Tax Increment Bonds	\$0.00	\$0.00	\$0.00	\$0.00
3 Revenue Tax Increment				
4 Special Assessment Bonds	\$0.00	\$0.00	\$0.00	\$0.00
5 General Obligation Revenue Bonds	\$0.00	\$0.00	\$0.00	\$0.00
6 Revenue Bonds	\$0.00	\$0.00	\$0.00	\$0.00
7 Other (MSAH, etc.)				
8 TOTAL BONDED DEBT	\$2,088,160.84	\$0.00	\$79,000.00	\$2,009,160.84
9 Refunding Bonds (Included in debt statements - lines 1-7)				
OTHER LONG TERM DEBT				
10 Installment Purchase Contracts				
11 Certificates of Indebtedness				
12 Notes (PFA)				
13 Other Long-Term Debt	\$0.00	\$0.00	\$0.00	\$0.00
14 TOTAL OTHER LONG-TERM DEBT	\$0.00	\$0.00	\$0.00	\$0.00
15 Short Term Debt	\$0.00	\$0.00	\$0.00	\$0.00

SECTION V: CASH AND INVESTMENTS - ALL FUNDS

	General Fund	Special Revenue Funds	Debt Services Funds	Capital Project Funds	Proprietary Funds	Total All Funds
1. Clerk's Cash Balance - End of Year (exclude investments)	\$312,695.59	\$133,373.58	\$37,875.000	\$306,760.380	\$1,314,194.590	\$2,136,358.06
2. Investments (Savings, CDs, etc.)	\$480,518.61	\$0.00	\$0.000	\$0.000	\$79,346.400	\$579,888.30
3. Total Cash and Investments	\$793,214.20	\$133,373.58	\$37,875.000	\$306,760.380	\$1,393,540.990	\$2,716,246.36

MN Public Facilities Authority
 ANNUAL CERTIFICATION REGARDING SYSTEM REPLACEMENT FUND
 For the Calendar Year Ended December 31, 2024

Recipient:

Twin Valley - Drinking Water

Key to cell shading below: manual entry needed
 formula

Table 1, Required Deposits during the Calendar Year				
System name / description	Rate (per 1,000 gal)	# gallons flow for the system	÷ 1,000	= Minimum Deposit
Drinking Water	\$0.50	20,915,200	÷ 1,000	\$10,457.00

Table 2, Actual Replacement Fund Activity and Balances during the Calendar Year					
System #	System name / description	Beginning Balance	Actual Deposits	Actual Uses / Withdrawals	Ending Balance
1	Drinking Water	37,055.00	10,457.00		47,512.00

Checks Voided - 2024

Check #	Vendor	Check Date	Amount
32628	Julin Law Office	11/13/2023	\$ 652.84
32759	Payroll	1/10/2024	\$ 180.27
33253	Vestis	10/14/2024	\$ 523.57
33286	Sellin Brothers	10/30/2024	\$ 545,471.60
33306	SuzAnn Kaiser	11/12/2024	\$ 500.00
22724L	Twin Valley Postmaster	12/13/2023	\$ 98.00
23181L	American Legion	10/30/2024	\$ 116.00
23238L	Payroll	11/27/2024	\$ 1,703.17

Colleen Hoffman, Director
Crystelle Philipp, CPA
Marit Martell, CPA



Hoffman, Philipp, & Martell, PLLC

1541 Highway 59 South Thief River Falls, MN 56701 Phone: 218-681-4078 cphilipp@hpmaudit.com

AUDIT ENGAGEMENT LETTER

January 4, 2025

Ms Rachel Johnson
City of Twin Valley Clerk/Treasurer
PO Box 307
107 Second Street SW
Twin Valley, Minnesota 56584

We are pleased to confirm our understanding of the services we are to provide the City of Twin Valley for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the City of Twin Valley, as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as Management's Discussion and Analysis (MD&A), budgetary comparison schedules, Other Post-Employment (OPEB) schedules, and Public Employees Retirement Association (PERA) schedules, to supplement the City of Twin Valley's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Auditing Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Twin Valley's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited.

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Twin Valley's financial statements. We will subject the supplementary information, as listed in the table of contents of your financial report, to the auditing procedures applied in our audit of the financial

statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements. To accompany the financial statements, your report will also include other information including introductory and other schedules sections that will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that information. If, based on the work performed, we conclude that an uncorrected material misstatement in the other information exists, we are required to describe it in our report.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In

addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of any significant inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions when deemed appropriate. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Audit planning, including the assessment of significant risks, is not concluded at this time. If significant risks are identified they will be communicated to those charged with governance to assist with understanding those matters and why they require special attention, and better allow those charged with governance to perform their oversight duties with regard to the financial reporting process.

Audit Procedures—Internal Control

We will obtain an understanding of the City and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Twin Valley's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the Minnesota Office of the State Auditor pursuant to Minnesota Statute, § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and

disbursements, miscellaneous provisions, and tax increment financing. Our audit will consider all of the applicable listed categories.

Other Services

We will also assist in preparing the cash to accrual journal entries, reconciliations, financial statements and related note disclosures of the City of Twin Valley in conformity with GAAP based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the cash to accrual journal entries, reconciliations, financial statements and related disclosures previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and related disclosures, and all accompanying information in conformity with GAAP, and for compliance with applicable laws and regulations, rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, it is management's responsibility to evaluate and monitor noncompliance with; and take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review during the audit fieldwork.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information. With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You agree to assume all management responsibilities for the cash to accrual journal entries, reconciliations, financial statements and related disclosures, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the cash to accrual journal entries, reconciliations, financial statements and related disclosures, and that you have reviewed and approved the cash to accrual journal entries, reconciliations, financial statements and related disclosures prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from

senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. We understand that your employees will locate any documents selected by us for testing.

We will provide copies of our reports to the Twin Valley City Council; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Hoffman, Philipp, & Martell, PLLC, (HPM) and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of HPM personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by a cognizant or oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

Marit Martell is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit soon and issue our reports before June 30, 2025.

Our fee for these services will be \$8,600 for the fifth year of our five-year contract and includes all out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our audit. Our reports will be addressed to the Twin Valley City Council. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-

matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will state that the report is not suitable for any other purpose.

In accordance with *Government Auditing Standards*, we have previously provided you a copy of our most recently issued external peer review report, dated January 28, 2022, for which we received a rating of *pass*.

We appreciate the opportunity to be of service to the City of Twin Valley and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact me at (218) 681-4078. If you agree with the terms of our engagement as described in this letter, please sign where provided below and return it to us.

Sincerely,



Crystelle Philipp, CPA
Hoffman, Philipp & Martell, PLLC

Approved: This letter correctly sets forth the understanding of the City of Twin Valley.

Mayor (Governance)

Date

City Clerk/Treasurer (Management)

Date

RESOLUTION 2025—

AMENDING TWIN VALLEY ZONING ORDINANCE TO INCLUDE REGULATIONS AND REQUIREMENTS FOR CANNABIS RELATED BUSINESS

151.70 Requirements for Cannabis Businesses

151.71 Minimum Buffer Requirements

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a school (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a day care (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of a residential treatment facility (as measured by the business building to the property line);

The City of Twin Valley shall prohibit the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field (as measured by the business building to the property line);

Pursuant to Minn. Stat. 462.367 subd. 14, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a (school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors) moves within the minimum buffer zone.

151.72 Zoning and Land Use

A) Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted in the following zoning districts:

- Agriculture

B) Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional use in the following zoning districts:

- Agriculture
- Commercial
- Industrial

C) Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial
- Industrial

D) Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a Conditional Use in the following zoning districts:

- Agriculture

- Commercial

E) Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are permitted as a Conditional Use in the following zoning districts:

- Commercial

F) Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial

G) Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a Conditional Use in the following zoning districts:

- Agriculture
- Commercial

151.73 Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10 a.m. and 9 p.m. Sunday through Saturday.

2025 ORGANIZATIONAL BUSINESS—

RESOLUTION 2025—__

CITY OF TWIN VALLEY 2025 ORGANIZATIONAL DECLARATION RESOLUTION

WHEREAS Minnesota State Statutes require certain actions by the City of Twin Valley City Council at the annual organizational council meeting;

THEREFORE, BE IT RESOLVED that the City of Twin Valley City Council does hereby approve the following designations for the 2025 Fiscal year:

MEETINGS—Regular meetings of the Twin Valley City Council shall be held on the Second Monday of each month at 7:00 p.m. Any regular meeting, with proper public notification, may be cancelled or rescheduled by Council action.

OFFICIAL PUBLICATION—The City Council of the City of Twin Valley does hereby designate the Twin Valley Times, Twin Valley, as its official newspaper for its 2025 publications.

DESIGNATED POLLING PLACE— The City Council of the City of Twin Valley does hereby designate the Norman County Court House as the official designated polling place for the City of Twin Valley, as a mail in voting district.

OFFICIAL FINANCIAL DEPOSITORIES—The City Council of the City of Twin Valley does hereby designate the United Valley Bank, Twin Valley and the Mid-Minnesota Federal Credit Union, Ada as official depositories of the city for the 2024 year.

OFFICIAL SIGNATORY POWERS—It is by action of the City Council of the City of Twin Valley to have three signatures on all issued written payments for claims against the City; and the signatures for the Mayor (Michael Bolton), Vice Mayor (Mike Lampton) and City Clerk-Treasurer (Rachel Johnson) will be original signatures on all issued payments, checks issued for investments; and

The signatures of the authorize powers are further authorized to sign checks for payroll processing, payments to Federal or State agencies as required by agreement or statute; such as for payroll taxes, sales taxes, claims and invoices, authorized electronic payments to State and/or Federal agencies to meet debt obligations; and

In the event that one of the elected officials so designated as an official signatory power is incapacitated or unavailable to sign the Twin Valley City Council hereby designates council member **Mark Askelson** and Utility Clerk Deanne Peterick as an Emergency Signatory Officials.

DESIGNATED INSURANCE AGENT OF RECORD—The City Council of the City of Twin Valley does hereby designate the Twin Valley Agency transitioning into the Wild Rice Agency, as its LMCIT Insurance Agent.

ASSIGNMENT FOR THE COMMITMENT OF CITY RESERVES—

RESOLUTION 2025—

RESOLUTION TO ASSIGN THE COMMITMENT OF THE CITY RESERVES FOR THE 2025 FISCAL YEAR

BE IT RESOLVED that the City Council of the City of Twin Valley does hereby assign and commit the following reserves and values to the designated funds.

NOW THEREFORE BE IT FURTHER RESOLVED that the following City of Twin Valley reserves be assigned and committed as follows:

ID	Description	Value 01/01/25
11644a	Community Center Improvements	\$4,054.55
62868	Community Center Reserves	\$8,021.09
63012	Community Center Reserves	\$28,782.40
63113	Community Center Reserves	\$5,097.68
63111	Community Center Reserves	\$3,058.61
63995	Community Center Reserves	\$5,218.17
11755	GF Community Center Improvements	\$13,250.02
10045	GF Municipal Center Improvements	\$7,488.22
10375	GF Blight & Beautification	\$9,494.71
9192	GF Building Improvements	\$5,431.12
7528	GF Street Improvements	\$52,340.59
12422	GF Streets Department Equipment	\$21,916.52
62675	Parks Reserves	\$10,736.47
63114	Parks Reserves	\$3,466.42
63245	Parks Reserves	\$15,947.45
102320	Parks Reserves	\$3,500.00
63994	Fire Department	\$10,436.34
63110	Fire Department - Equipment	\$3,058.61
22109	Fire Department - Truck Fund	\$9,283.02
63143	Fire Department - Truck Fund	\$51,732.71
22211	Fire Department Equipment Fund	\$8,679.12
12423	Fire Department Reserves	\$28,063.02
63244	Fire Department Reserves	\$10,631.63
63011	Fire Department Reserves	\$27,731.77
102319	Fire Department Reserves	\$12,500.00
21932	Fire Department Veh/Equip Fund	\$11,492.36
12586	Fire Equipment Fund	\$1,089.21
12587	Fire Equipment Fund	\$1,336.59
63115	Rescue Department - Equipment	\$2,548.84
21925	Rescue Equipment Fund	\$537.39
22121	Rescue Equipment Fund	\$2,050.86
63010	Rescue Fund Reserves	\$5,306.00
63251	Rescue Reserves	\$3,721.07

102322	Rescue Reserves	\$2,500.00
63996	Rescue Squad	\$2,609.08
12501	Rescue Vehicle Fund	\$893.52
12524	Rescue Vehicle Fund	\$940.03
12538	Rescue Vehicle Fund	\$1,039.27
22301	Rescue Vehicle Fund	\$2,796.99
	GENERAL FUND	\$398,781.45
11811	EDA Reserves	\$13,360.00
11812	EDA Reserves	\$6,663.29
	EDA FUND	\$20,023.29
307425471	Liquor Store -Building Improvement Fund	\$188.78
309607618	Liquor Store Building Improvements	\$53,634.78
10841	Liquor Store Reserves	\$10,694.53
11400	Liquor Store Reserves	\$14,828.31
	LIQUOR STORE	\$79,346.40
62714	Public Works Equipment	\$21,694.08
63112	Public Works Reserves	\$4,078.14
10984	PW Sewer Project	\$44,087.63
10043	PW Water Metering	\$11,877.31
	PUBLIC WORKS	\$81,737.16
	RESERVES TOTAL 01/01/2025	\$579,888.30

RESOLUTION 2025—___
CITY OF TWIN VALLEY COMMITTEE DESIGNATION AND APPOINTMENT

CITY OF TWIN VALLEY
COMMITTEES

The City of Twin Valley uses a committee system to enhance communication between the City Council and City staff and Citizens, especially at the early phases of policy making and planning. The role of each committee is advisory in nature, leaving full decision-making authority to the City Council as a whole. Each committee handles a specific area of City function.

The City of Twin Valley has established the following committees—Budget/Finance, Building/Planning/Zoning, EDA/Parks, Liquor, Nuisance/Ordinance, Public Works, Public Safety, and HR/Personnel. Each committee’s membership, focus, duties and responsibilities are explained further below.

BUDGET/FINANCE COMMITTEE *Michael Bolton, Tracy Christianson*

The budget/finance committee is composed of two members of the City Council; responsible for working with the City Clerk-Treasurer to prepare preliminary budget items as well as reviewing City finances as needed and working with the Clerk-Treasurer to make advisements on financial decisions and/or policy to the full City Council.

BUILDING, PLANNING, & ZONING COMMITTEE *Harold Allrich, Mike Lampton*

The building, planning, & zoning committee is composed of two members of the City Council and one voluntary citizen. This committee is responsible for advising the City Council on planning, building, and land use inquiries. It is the responsibility of this committee to review all requests for building proposals, conditional use or variance permit applications, proposed changes to the zoning map and make recommendations to the full City Council.

EDA & PARKS COMMITTEE *Tammy Carlsrud, Tracy Christianson*

The EDA and Parks Committee is composed of two members of the City Council and up to 5 voluntary citizens. This committee meets once per month, at the discretion of the committee chair. It is the duty of this committee to discuss the acquisition, development and maintenance of all city parks and trails. This committee as the Economic Development Authority is the focal point for economic development in the City; including but not limited to buying/selling properties for economic development, making preliminary decisions regarding economic loan funding, and brainstorming ideas for general economic development ideas to improve the City.

LIQUOR COMMITTEE *Michael Bolton, Tracy Christianson*

The liquor committee is composed of two members of the City Council; responsible for working with the Municipal Liquor Store Manager on the daily operations, capital improvement

plans, special event planning, policy making, and other necessary functions of the Twin Valley Municipal Liquor Dispensary. The opinions of this committee are intended to advise the full City Council in regards to decision making necessary for smooth operations.

NUISANCE/ORDINANCE COMMITTEE *Harold Allrich, Tammy Carlsrud*

The nuisance/ordinance committee is composed of two members of the City Council; responsible for working with the City Clerk-Treasurer and/or public service attendant to identify and take corrective action regarding nuisance and ordinance violations. This committee makes a yearly review of properties to identify problem areas in need of correction. The opinions of this committee are intended to advise the full City Council on necessary corrective action plans.

PUBLIC WORKS COMMITTEE *Michael Bolton, Mike Lampton*

The public works committee is composed of two members of the City Council; responsible for working with the Superintendent to have general oversight of the streets, alleys, and public rights-of-way of the city as well as participate in matters pertaining to City infrastructure including sanitary sewer, water, and storm sewer. The opinions of this committee are intended to advise the full City Council in regards to decision making necessary for smooth operations.

PUBLIC SAFETY COMMITTEE *Harold Allrich, Mike Lampton*

The public safety committee is composed of two members of the City Council; responsible for the general oversight of matters of public safety and concerns within the City. This committee is responsible for preliminarily addressing concerns of the Fire/Rescue services and the contracted law enforcement services for the City. The opinions of this committee are intended to advise the full City Council in regards to decision making necessary for smooth operations.

HUMAN RESOURCES/PERSONNEL COMMITTEE *Michael Bolton, Tammy Carlsrud*

The human resources and personnel committee is composed of two members of the City Council; responsible for working with the City Clerk-Treasurer, City Attorney, or League of Minnesota Cities to identify and take corrective action regarding all city employment. This committee is responsible for addressing concerns and/or complaints in regards to city personnel and job function. This committee is also responsible to preliminary wage discussions and wage scale adjustments. The opinions of this committee are intended to advise the full City Council in regards to decision making necessary for smooth operations.

2025 COMMITTEE APPOINTMENTS

MAYOR	MICHAEL BOLTON
VICE MAYOR	MIKE LAMPTON
AIRPORT AUTHORITY	TRACY CHRISTIANSON
BUDGET/FINANCE COMMITTEE	MICHAEL BOLTON, TRACY CHRISTIANSON
BUILDING/PLANNING/ZONING	HAROLD ALLRICH, MIKE LAMPTON
EDA & PARKS	TAMMY CARLSRUD, TRACY CHRISTIANSON
LIQUOR COMMITTEE	MICHAEL BOLTON, TRACY CHRISTIANSON
NUISANCE/ORDINANCE COMMITTEE	HAROLD ALLRICH, TAMMY CARLSRUD
PUBLIC WORKS COMMITTEE	MICHAEL BOLTON, MIKE LAMPTON
PUBLIC SAFETY COMMITTEE	HAROLD ALLRICH, MIKE LAMPTON
HUMAN RESOURCES/PERSONNEL COMMITTEE	MICHAEL BOLTON, TAMMY CARLSRUD

RESOLUTION 2025—

A RESOLUTION TO ADOPT THE FOLLOWING LIST OF CITY FEES AND CHARGES FOR THE CITY OF TWIN VALLEY FOR THE 2025 OPERATING FISCAL YEAR.

BE IT RESOLVED, Pursuant to Minnesota Law and the Twin Valley City Code, a fee schedule for City services and licensing is hereby adopted, by an affirmative vote of a majority of the Twin Valley City Council members present.

The following permit fees and service charges are hereby established for the year 2025:

Administration

NSF Check Fee	\$35.00
Delinquent Assessment Fee	\$25.00
Assessment Search, Police Report, Ordinance copies, Utility History	\$10.00
Data Request requiring research/compilation	\$25.00/hr
Notary (per sheet)	\$1.00
Background Check	\$100.00
Filing Fee (elected official)	\$2.00
Mileage Rate	Set by IRS
City Map 8.5 x 11	\$0.25

COPIES

Standard 8.5x11	\$0.25
Legal 11x14	\$0.25
Poster 11x17	\$0.50
Two Sided Sheets	\$0.30
Colored Paper 8.5 x 11	\$0.30
Faxes – send & receive up to 5 sheets	\$2.00
Faxes – per sheet when more than 5 (not including cover)	\$0.50
Certification of Delinquent Utility Accounts / Invoices	\$5.00

Administrative Citation Fees

RV Park Camping Nightly	\$25.00
RV Park Camping Weekly	\$100.00
Heiberg Camping (per night)	\$10.00
Cemetery Plot	\$150.00
Recreational Vehicle Permit	\$20.00
Nuisance Mowing/Maintenance	\$100.00 (min)

Animal

Pet License	\$10.00
Pet found without current tag	\$15.00
Backyard Chickens Application Fee	\$25.00
Impound Fee	\$25.00/day
Impound Fee – Repeated Violation	\$75.00/day

Business Fees

Tobacco License	\$25.00
Special Event	\$25.00
Peddler/Transient	\$25.00
Mobile Food Unit	\$25.00
Lawful Gambling	\$5.00
Amusements	\$25.00/ea
Bowling/Billiards/Pool Tables	\$25.00

Alcohol

Intoxicating ON -Sale	\$750.00
Intoxicating OFF -Sale	\$100.00
Wine License	\$150.00
3.2% ON -Sale	\$100.00
3.2% OFF -Sale	\$30.00
Sunday Liquor	\$200.00
Special One Day Permit	\$25.00
Consumption/Display (set-ups)	\$120.00

Center Fees

Community Center	\$100.00
Community Center Kitchen Only	\$50.00
Community Center with Bar Service	\$200.00
Community Center – Small Event/Meeting (20 or less)	\$25.00

Security Deposit	\$50.00
Dance Permit	\$10.00
Dance/Event Security (5 hours)	\$125.00
Additional Security (each hour over 5)	\$25.00
Table Rental	\$10.00
Chair Rental	\$1.00
Platform Rental	\$15.00
Picnic Table Rental	\$15.00
Fire and Rescue	
Fire Contract (full township)	\$3820.00
Rescue Contract (full township)	\$230.00
Fire Call – 1 st three hours	\$750.00
Fire Call – Additional hourly rate	\$300.00
Fire Calls less than one (1) hour (reviewed on a case-by-case rate)	TBD
Vehicle Accident	\$500.00
Foam Per Gallon	\$25.00
Wimmer Cabins	
Monthly Rent	\$375.00
*** Damage Deposit	\$375.00
Short-term Nightly	\$40.00
Short-term Weekly	\$200.00
Land Use – Zoning/Building Permits	
Fences	\$10.00
Small Storage Unit	\$20.00
Additions, Decks, Porches, Patios, etc.	\$25.00
Garages, Shops, Out buildings	\$50.00
Manufactured Home	\$100.00
New Construction, Residential	\$100.00
New Construction, Commercial	\$500.00
Penalty Fee (Project Started without Approval)	\$25.00
Zoning Ordinance—Change Requests	
Zoning Change	\$150.00
Zoning Fine—If construction began prior to approval	\$150.00
Variance/Conditional Use Request	\$150.00
Utility Rates	
New Connection – Water	\$900.00
New Connection – Sewer	\$725.00
Connection Charge	\$50.00
Delinquent Reconnection Charge	\$75.00
Water Testing Fee (as required by the State of MN)	\$9.72
City Service Fee (snow, mosquito, brush, misc.)	\$4.00
*** Utility Improvement Fee – Residential	\$4.50
*** Utility Improvement Fee – Commercial	\$13.50
Late Fee	\$15.00
Meter Base	\$20.00
Meter Replacement	\$180.00
Afterhours Service Call	\$75.00
WATER	
Base Rate (Residential & Basic Commercial) Usage under 1600	\$39.50
Water Usage per 1000 gallons	\$3.00
Vacancy Rate	\$15.00
Commercial—Large Users under 50,000 gallons	\$150.00
Commercial—Large User per gallon over 50,000	\$2.00/gal
SEWER	
Base Rate	\$39.50
Commercial—Large User	\$75.00
Commercial Large User over 50,000 gallons (water usage)	\$1.00/gal
Vacancy Rate	\$10.00
GARBAGE (Rates set by Fuch's Sanitation)	
City Admin Fee (included in charges below)	\$2.50