

**MONDAY, DECEMBER 2, 2024 – TWIN VALLEY CITY COUNCIL
SPECIAL MEETING**

Twin Valley Community Center – 5:30 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held a special meeting to discuss the General Fund levy and budget, as well as the proposed law enforcement Contract from Norman County on Monday, December 2, 2024. Mayor Bolton called the meeting to order at 5:40PM.

Reviewed proposed general fund budget for 2025. Discussed options for Capital expenditures for improvements. Arranged budget items to balance the general fund at \$846,126 for receipts/disbursements without raising the levy.

Discussed law enforcement contract for services. No further questions or concerns addressed. Motion by Councilmember Askelson to accept and enter into an agreement for services with the Norman County Sheriffs Department, seconded by Councilmember Lampton the following resolution was passed.

**RESOLUTION 2024—19 RESOLUTION TO ENTER INTO A LAW ENFORCEMENT SERVICES AGREEMENT
BETWEEN THE CITY OF TWIN VALLEY AND THE NORMAN COUNTY SHERIFFS' DEPARTMENT**

WHEREAS, the City is in need of and desires to enter into an Agreement with the County to provide law enforcement services within City boundaries, with said services to be performed by the County Sheriff's Office;

WHEREAS, the County is agreeable to providing law enforcement services and protection;

WHEREAS, an agreement is authorized and provided by for the provisions of Minnesota Statutes, Sections 412.221, subd. 2, 471.59, 626.76, 629.40, and 436.05.

THEREFORE, BE IT RESOLVED the Twin Valley City Council hereby agrees to the terms and conditions as written in the law enforcement services agreement and agreed to enter into said agreement to begin January 1, 2025. Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON,** said resolution was duly adopted this 2nd day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

TC/MA-m/s/p to adjourn, 6:40PM.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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**MONDAY, DECEMBER 9, 2024 – TWIN VALLEY CITY COUNCIL
TRUTH IN TAXATION HEARING & REGULAR MONTHLY MEETING
Twin Valley Community Center – 6:30 PM**

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson **ABSENT:** Mike Lampton

OTHERS: Prestin Douville, Toni Nysetvold, Jess Riepe

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held the truth in taxation hearing on Monday, December 9, 2024. Mayor Bolton called the hearing to order at 6:34PM.

No citizens in attendance, no questions or comments regarding the proposed levy for 2025. MA/TC-m/s/p to close hearing at 6:50PM.

REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton

OTHERS: Harold Allrich, Kerry Askelson, Prestin Douville, Toni Nysetvold, Jess Riepe, Dave Olek

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, December 9, 2024. Mayor Bolton called the meeting to order at 7:00PM.

MONTHLY BUSINESS

Minutes—TC/ML-m/s/p to approve the minutes for November as written.

Disbursements—PB/MA-m/s/p to approve the disbursements totaling \$906,563.21. A full copy of claims and payroll disbursements is available at the Clerk's office.

SEWER PROJECT—Received payment request #4 from Sellin Brothers for a total of \$281,879.93. MA/ML-m/s/p to approve payment. Distributed project update memo from Alex Ranz, Ulteig Engineers—Project is currently under winter suspension. Remaining items to be completed in the spring include Lift Station Rehabilitation, Pond Sludge Disposal, Transfer of structures, water balance, and turf establishment. Project projected budget is coming in under budget at this time.

COMMUNITY—PB/MA-m/s/p to approve two building permit applications. One for 309 Norman Ave NE to place a floating wooden deck to existing home entrance. One for 601 4th St NW to place a pre-fabricated wooden shed. **GARBAGE HAULING CONTRACT**—Proposal received from Fuch's Sanitation to renew garbage hauling contract through 2029 received. Reviewed price increases, due to increased operating costs. Will be moving to a tote system in 2025. Residential customers will have a choice between a 64-gallon or a 95-gallon tote at no cost, additional totes for \$5. Residential rate will be increasing to \$15.65 per residence plus the additional \$2.50 City administration fee. Commercial rates are increasing as well and are based off of dumpster size and number of pickups per week. Councilmember Christianson motioned to accept contract for January 1, 2025 through December 31, 2029. Motioned seconded by Councilmember Lampton, the following resolution was passed.

RESOLUTION 2024—20 RESOLUTION TO ENTER INTO A SOLID WASTE COLLECTION AND DISPOSAL CONTRACT BETWEEN THE CITY OF TWIN VALLEY AND FUCHS SANITATION

WHEREAS, Fuchs Sanitation has submitted a proposal to the City of Twin Valley to provide solid waste collection and disposal; and

WHEREAS, the City Council for the City of Twin Valley have agreed to award this contract to Fuchs Sanitation;

WHEREAS, the terms of the contract will be from January 1, 2025 through December 31, 2029;

THEREFORE, BE IT RESOLVED, the Twin Valley City Council hereby accepts the contract terms and enters into a five (5) year service contract with Fuchs Sanitation for the purpose of solid waste collection and disposal. Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 9th day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

LIQUOR—Gross sales \$58,626.62, ATM revenue \$815.50. Nysetvold updated Council on previous and upcoming events. Hunting season was busy. Will be a TVLS Christmas Party on December 21st. Open Christmas Eve until 6PM, closed Christmas Day. Refrigerator in the community center concessions room has quit working, Nysetvold is looking into replacement options for bar events.

PUBLIC WORKS—City water metering and handheld reader are becoming aged and not working as needed. To replace the current handheld and radio receivers throughout town it will cost as a minimum \$70,000. Askelson discussed the possibility of updating all the water metering at once instead of just the radio receivers. Will be

doing more research on this project as to the projected costs and bring back to the Council at a later meeting. Johnson asked that the Council address the current Storm Sewer fee on all city billings. As of November 2022, the outstanding bond for the 2007 storm sewer project was paid off. Fund has a healthy balance at this time for any necessary maintenance and/or repairs, Johnson requested that the Council either remove fee or repurpose as of January 2025. Council discussed possible options moving forward, including capital improvement needs. TC/ML-m/s/p to keep the current fee schedule for the utility billing, transferring the purpose of the \$4.50/\$13.50 residential/commercial to a Utility Improvement Fee, to be used for capital improvements such as the upcoming water metering that will be necessary. A quote for Snow Removal services was received from K&K Towing at \$90/hour for services. Askelson will contact for snow removal above and beyond what City personnel is able to accomplish as needed.

EDA/PARKS—Rink has been flooded, if weather holds out it will be flooded a second time later in the week and opened for the weekend. Discussion in regards to the \$10,000 Joseph Urdahl grant funding the City received to be used towards the skating rink in 2022. At this time, \$9,000 in funding remains. Committee is looking into the purchase of new skates and storage areas for the building and returning the remainder of the grant funds. Greg Crader's class at NCE has made a couple of benches that will be placed along the new Heiberg North Park trail in the spring.

FIRE/RESCUE—Lampton reported 3 fire calls and 17 rescue calls for November. Department is still working on FEMA grant with grant writer. Fire school is coming up in February/March, at this time no members of the department are signed up to attend.

ADMIN—November balance statement given to Council. TC/ML-m/s/p to designate the following General Reserves for the following purposes—

ID	AMOUNT	PER MINUTES AT PURCHASE	DESIGNATION
7528	\$51,512.51	Future Expenditures	Street Improvements
9192	\$5,345.19	Future Expenditures	Buildings Improvements
10045	\$7,369.75	Capital Expenditures	Municipal Center Improvements
10375	\$9,344.49	Budget Operations	Blight/Beautification
10984	\$42,696.20	Future Expenditures	Sewer Project Reserves
11644	\$3,926.59	Operations	Community Center Improvements
12422	\$21,742.46	Future Expenditures	Highway Department Improvements
12423	\$27,619.03	Future Expenditures	Fire/Rescue Equipment
63111	\$3,058.61	General Government	Community Center Improvements
10043	\$11,782.98	Future Expenditures	Water Metering
11755	\$13,250.02	Original EDA funding	Community Center Improvements

MA/PB-m/s/p to approve the following year end fund transfers—\$4,252.64 to water, \$17,010.54 to sewer, and \$7,087.73 to storm sewer totaling \$28,350.90 from the 2012A Bond fund. \$44,169.97 from water and \$23,783.83 from sewer to the 2013A Bond Fund, \$10,000 from the General Fund to the Blight and Beautification Fund and \$10,000 from the Liquor fund to the General Fund.

ML/MA-m/s/p to purchase three (3) CDs totaling \$18,500 to be reserved as follows—\$12,500 Fire Department, \$3,500 Parks Department, \$2,500 Rescue Squad, as well as to transfer \$8,500 from the general fund to the General Capital Projects Fund.

CANNABIS REGULATIONS—Motion by Councilmember Bekkerus, Second by Councilmember Askelson, the following resolution to delegate authority over the registration of cannabis retail businesses in accordance with MN Statutes 342.22 to Norman County was duly adopted.

RESOLUTION 2024—21 A Resolution providing consent for Norman County to register cannabis microbusinesses with a retail operations endorsement, cannabis mezzobusinesses with a retail operations endorsement, cannabis retailers, medical cannabis retailers, medical cannabis combination businesses, and lower-potency hemp edible retailers, and to perform compliance checks of every such business or retailer with a registration issued by Norman County, in the City of Twin Valley, in accordance with Minnesota Statutes Section 342.22.

WHEREAS, the Council of the City of Twin Valley is the official governing body of the City of Twin Valley; and

WHEREAS, Minnesota Statutes Section 342.22, subdivision 1 requires that certain cannabis retailers register with the city, town, or county in which the retail establishment is located before making retail sales to customers or patients; and

WHEREAS, Minnesota Statutes Section 342.22, subdivision 1 allows counties to register certain cannabis retailers where a city or town has provided consent for the county to issue the registration for the jurisdiction; and

WHEREAS, Minnesota Statutes Section 342.22, subdivision 3 requires that the local unit of government that issues a registration to certain cannabis retailers conduct compliance checks of every such business or retailer with a registration issued by the local unit of government; and

WHEREAS, the City of Twin Valley desires to provide consent for Norman County to register certain cannabis retailers, and to perform compliance checks of every such business or retailer with a registration issued by Norman County, in the City of Twin Valley, in accordance with Minnesota Statutes Section 342.22; and

WHEREAS, the City of Twin Valley will remain responsible under Minnesota Statutes 342.13(f) to certify to the Office of Cannabis Management whether a proposed cannabis business complies with local zoning ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Twin Valley:

That the City of Twin Valley provides consent for Norman County to register cannabis microbusinesses with a retail operations endorsement, cannabis mezzobusinesses with a retail operations endorsement, cannabis retailers, medical cannabis retailers, medical cannabis combination businesses, and lower-potency hemp edible retailers, and to perform compliance checks of every such business or retailer with a registration issued by Norman County, in the City of Twin Valley, in accordance with Minnesota Statutes Section 342.22.

Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 9th day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

2025 LEVY & BUDGET—Having heard no public comments or concerns, Council Member Christianson motioned to set the 2025 Twin Valley Tax Levy as follows. Seconded by Council Member Lampton the following resolution was introduced.

RESOLUTION 2024—RESOLUTION ADOPTING THE 2025 TAX LEVY FOR THE GENERAL FUND, LONG TERM CAPITAL FUND AND THE 2019A GO UTILITY REVENUE AND REFUNDING BOND AND GENERAL FUND BUDGET FOR THE 2025 FISCAL YEAR

WHEREAS, the Twin Valley City Council has reviewed the current General Fund Budget, held a budget work session, and held a Truth in Taxation hearing to hear public comment on the proposed tax levy for the 2025 year; and

WHEREAS, the City Council had proposed a percentage increase of ten percent (10%) to be levied against the property's taxes, and after discussion will be lowered to a 0% increase for a final General Fund levy amount of \$199,972.00 for the 2025 fiscal operating year; and

WHEREAS, the City of Twin Valley must certify the 2025 Final Levy to the Norman County Auditor and the State of Minnesota.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Twin Valley, County of Norman, Minnesota, that the following proposed sums are to be levied for the 2025 collectible year, upon taxable properties in the City of Twin Valley, for the following purposes:

GENERAL FUND	\$ 199,972
2019A Utility Revenue & Refunding	\$ 22,000
LONG TERM CAPITAL FUND	\$ 10,000
TOTAL ADOPTED LEVY	\$ 231,972

THEREFORE, BE IT ALSO RESOLVED, the City of Twin Valley City Council hereby sets the General Fund budget for fiscal year 2024 with Revenues and Expenditures to balance at \$846,126 a total general fund budget increase of less than 1%. Upon a roll call vote the following members voted in favor: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 9th day of December, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

MA/TC-m/s/p to approve the following business permits for 2025—Lakes Community Coop: Tobacco. Twin Valley Municipal Liquor Store: Tobacco, Amusement Machines, On/Off/Sunday/2AM Liquor. Parenteaus Off-Da Tacos: Vendor (Mobile Food Unit). And the following Fundraiser/Raffle licenses: TV Riders Club, NCE, NCE Dollars for Scholars, TV Lions Club, TV Fire Department, TV Community Boosters Club, Wild Rice Peacemakers, TV Heritage Center, Trinity Lutheran Church. TC/ML-m/s/p to approve updates to application for business permits in the City of Twin Valley and accept the following fee schedule.

LICENSE	FEE
☐ TOBACCO	\$25.00
☐ LIQUOR (Select Below) (Additional information required)	
☐ CONSUMPTION/DISPLAY (SET UPS)	\$120.00
☐ 3.2% - ON SALE	\$100.00
☐ INTOXICATING – ON SALE	\$750.00
☐ WINE	\$250.00
☐ 2AM LICENSE	\$100.00
☐ SUNDAY SALES	\$200.00
☐ SPECIAL EVENT (Additional information required)	\$25.00
☐ PEDDLER/TRANSIENT	\$25.00
☐ MOBILE FOOD UNIT	\$25.00
☐ LAWFUL GAMBLING	\$5.00
☐ AMUSEMENTS (select below)	
☐ BOWLING/BILLIARDS/POOL	\$25.00
☐ CIRCUSES/CARNIVALS/OTHER ENTERTAINMENT	\$25.00
☐ AMUSEMENT DEVICE(S)	\$25.00 each

Notice received from Verizon regarding the water tower lease, updates to the current antennas and radios on the tower are planned.

Meeting adjourned 8:08PM, MA/PB-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR
