

Twin Valley City Council

Regular Council Meeting

Tuesday, November 12, 2024 - 7:00PM
Twin Valley Community Center

1 **CALL TO ORDER** _____ PM

2 **ROLL CALL**

CITIZEN'S FORUM

Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA

- 1) _____
2) _____
3) _____

_____/_____/M/S/P

3 **MINUTES APPROVAL** October Minutes

_____/_____/M/S/P

4 CLAIMS	10/15/2024 - 10/31/2024	<u>\$587,358.21</u>
	11/01/2024 - 11/12/2024	<u>\$97,537.07</u>

PAYROLL	09/29/2024 - 10/12/2024	<u>\$10,926.84</u>
	10/13/2024 - 10/26/2024	<u>\$10,617.78</u>

DISBURSEMENT TOTAL	<u>\$706,439.90</u>
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_____/_____/M/S/P

5 **ULTEIG - PROJECT UPDATE** Sellin Pay Request #3

6 **COMMUNITY** Demolition incentive requested
Police Department - POST Board update
Donation Request

8 **REPORTS OF OFFICERS, BOARDS, COMMITTEES**

LIQUOR	General Report	Gross Sales	<u>\$ 53,311.91</u>
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ATM	<u>\$542.50</u>
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PUBLIC WORKS	General Report
	Utility Easement

EDA/PARKS	General Report
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FIRE/RESCUE	General Report	Fire Chief Elections
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ADMIN	Financial Report
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10 **NEW BUSINESS** Election Results Canvassing
Cannabis Ordinance
Old Vehicles - Plow Truck / 2014 Squad
Legion - Gambling Permit

11 **FYI/OTHER**

Budget Meeting - December ?

Truth in Taxation Hearing December 9, 2024 - 6:30PM

12 **MEETING ADJOURNED**

_____ PM

_____/____ M/S/P

**MONDAY, OCTOBER 14, 2024 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING**

Twin Valley Community Center – 7:00 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Mike Lampton

ABSENT: Tracy Christianson

OTHERS: Kris Carlson, Ben Fall, Erick Delong, Prestin Douville, Jess Riepe, Toni Nysetvold

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, October 14, 2024. Mayor Bolton called the meeting to order at 7:00PM.

MONTHLY BUSINESS

Minutes—MA/ML-m/s/p to approve September minutes as written.

Disbursements—ML/PB-m/s/p to approve disbursements totaling \$1,194,098.50. A full copy of claims and payroll disbursements is available at the Clerk's office.

ULTEIG/PROJECT UPDATE—Kris Carlson from Ulteig updated Council on the ongoing sewer/ponds project. Digging in town is completed and cleanup is underway. Property owners in the affected area can expect to see the grass re-seeded in the spring. Expects to transfer sewer to the new collection line by the end of the week. Project is on schedule and under budget at this time.

COMMUNITY—Building Permit—PB/MA-m/s/p to approve a building permit request for 212 Norman Ave NW to install a 6' tall wooden fence.

POLICE DEPARTMENT—Sheriff Fall updated Council on what contracted services would look like for the City of Twin Valley and suggested up to 40 hours per week due to the volume of calls. With a transfer of governmental property for the current City owned Police equipped pickup, the proposed amount for 2080 hours of patrol service would be \$159,265.60/annual. After a four-year term, this would be increased by roughly \$13,000 annually to account for vehicle replacement. Cost of living adjustments would also be in place yearly. Specified that there would not be police enforcement of local ordinances that are regulatory in nature, however anything that also falls under State Statute would still be enforceable. Discussed what to do with the current Community Service Officer position. Council agreed that they would like to continue to have this position in some capacity, with supervisory and procedural changes; a new position/job description will need to be created. Askelson expressed concerns with additional billing charges and experiences other neighboring towns have had with contracted services through the sheriff's department. Bolton suggested keeping the current Police budget for the City as is and assessing future City police needs after a contract is in place. Fall will draft a contract for the Council to review before the November meeting for continued discussion.

LIQUOR—Gross sales for September \$47,803.48, ATM revenue \$539. Nysetvold updated Council on previous and upcoming events. Receiving a donation from the Twin Valley American Legion for \$600 to go towards the purchase of a new handheld POS. MA/PB-m/s/p to approve \$500 donation to Gary Cares for the Imagination Library.

PUBLIC WORKS—No general report given. Resolution to authorize and provide for the incurrence of indebtedness for an additional \$770,000 in funding necessary to complete the ongoing Sewer/Ponds project, as previously discussed and approved, was presented to Council for official approval. Councilmember Askelson motioned to approve, seconded by Councilmember Bekkerus the following resolution was introduced and passed.

RESOLUTION 2024—15 A RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS LOCAL GOVERNMENT FACILITY TO SERVE AN AREA LAWFULLY WITH IN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Twin Valley to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Seven Hundred Seventy Thousand & 00/100 pursuant to the provisions of MN Statutes Chapter 475, 444 and Sec, 115.46.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 14th day of October, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

A full copy of which is available for review in the City Clerk's office.
ML/MA-m/s/p to approve Payment request #2 from Sellin Brother's amounting to \$545,471.60, and to approve request for funding from MNRWA interim financing to cover payment.

EDA/PARKS—Discussed concerns over vandalism of the Lincoln Ave park bathrooms. Committee will be looking into parks improvements for this area. R. Kuball, owner of 107 Main Ave W, otherwise known as the bakery building, has previously reached out to Mayor Bolton, inquiring if the City would be interested in accepting this building as a donation. Discussed possible options for the building should this come to fruition. City staff have not heard anything further from Kuball at this time.

FIRE/RESCUE—Lampton reported 5 fire calls and 24 rescue calls for the last month. The department has had discussions regarding a possible merge of the Twin Valley and Gary Rescue squads due to lack of coverage in the area due to lack of local volunteers. Department is looking into switching from the current paging and maps system, Active911, as there have been issues.

ADMIN—Council given Financial statement ending 09/30/2024 for review. Current investment report reviewed. Clerk Johnson requested Council look at existing General Fund reserves, to earmark for a specific purpose.

Updated Community Center Rental Agreement and Policy and Procedures distributed to Council for review and approval. Update includes language to the agreement, changes to the fee schedule, and an added security deposit requirement. Motion by Councilmember Lampton, second by Councilmember Bekkerus, the following resolution was passed and adopted.

RESOLUTION 2024—16 A RESOLUTION UPDATING AND ADOPTING THE COMMUNITY CENTER RENTAL AGREEMENT/POLICY AND PROCEDURES FOR USE OF THE TWIN VALLEY COMMUNITY CENTER

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton & Mike Lampton; and the following voted against: None. WHEREUPON said resolution was duly adopted this 14th day of October, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

A full copy of the policy and resolution available in the Clerk's Office.

Clerk requested Council approval to return the two "short term" Wimmer cabin rentals to full time rental units, due to the number of people on the current waiting list and lack of regular nightly use. ML/PB-m/s/p to approve.

ML/PB-m/s/p not to waive tort limits for the upcoming League of Minnesota Cities liability insurance renewal.

Meeting adjourned 8:40PM, ML/PB-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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DISBURSEMENT LIST FOR APPROVAL

10/15/2024 thru 11/12/2024

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
A.F.L.A.C. WEST REGION	Employee Benefit	\$201.56
ARVIG	Telephone & Internet	\$564.45
BMO BANK	Operating Supplies	\$230.19
BORDER STATES ELECTRIC SUPPLY	Street Lighting	\$872.96
BUCKLE'S HARDWARE	Repairs & Maintenance	\$279.88
EFTPS-ONLINE	Payroll Taxes	\$1,967.48
FURTHER	Employee Benefit	\$310.00
LAKES COMMUNITY COOP	Utility	\$1,109.99
MARCO TECHNOLOGIES LLC	Contracted Service	\$54.93
MATRIX TRUST COMPANY	Employee Benefit	\$55.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$325.60
MN PEIP	Employee Benefit	\$1,636.69
MN STATE FIRE DEPT. ASSN (MSFDA)	Membership Dues	\$175.00
OTTERTAIL POWER CO.	Utility	\$2,349.16
PAYROLL	Wages	\$6,608.95
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,106.04
PREMIUM WATERS	Contracted Service	\$35.75
SUZANN KAISER	Reimbursement - Wimmer	\$500.00
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$200.00
USABLE LIFE	Employee Benefit	\$18.99
VERIZON WIRELESS	Telephone & Internet	\$70.02
VESTIS	Contracted Service	\$418.07
	GENERAL TOTAL	\$19,090.71
DEEP ROOTS LAND SERVICES, LLC	Contracted Service	\$740.00
	STORM SEWER TOTAL	\$740.00
A.F.L.A.C. WEST REGION	Employee Benefit	\$201.86
ARVIG	Telephone & Internet	\$124.14
BMO BANK	Operating Supplies	\$73.02
BUCKLE'S HARDWARE	Repairs & Maintenance	\$16.26
CORE & MAIN LP	Operating Supplies	\$493.97
EFTPS-ONLINE	Payroll Taxes	\$973.67
FURTHER	Employee Benefit	\$210.00
GOPHER STATE ONE-CALL	Contracted Service	\$25.00
HAWKINS, INC.	Operating Supplies	\$1,451.13
KERRY L. ASKELSON	Reimbursement - Op Supply.	\$74.20
LINK COMPUTER CORPORTATION	Contracted Service	\$3,000.00
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$161.42
MN DOR - SALES & USE TAX	Sales Tax	\$87.00
MN PEIP	Employee Benefit	\$1,462.30
OTTERTAIL POWER CO.	Utility	\$912.24
PAYROLL	Wages	\$3,206.10
P.E.R.A. - SDR DIVISION	Employee Benefit	\$658.18
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$400.00
USABLE LIFE	Employee Benefit	\$26.23
VESTIS	Contracted Service	\$101.66
	WATER TOTAL	\$13,730.88
A.F.L.A.C. WEST REGION	Employee Benefit	\$201.86
ARVIG	Telephone & Internet	\$82.24
BUCKLE'S HARDWARE	Repairs & Maintenance	\$4.27
EFTPS-ONLINE	Payroll Taxes	\$973.55
FURTHER	Employee Benefit	\$210.00
GOPHER STATE ONE-CALL	Contracted Service	\$25.00

LAKES AREA JETTING, LLC	Contracted Service	\$5,850.00
LINK COMPUTER CORPORTATION	Contracted Service	\$3,000.00
LUNDE BLADE & GRAVEL, LLC	Contracted Service	\$1,000.00
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MINNESOTA PUMP WORKS	Contracted Service	\$1,099.99
MN DOR - PAYROLL TAX	Payroll Taxes	\$161.39
MN PEIP	Employee Benefit	\$1,462.31
OTTERTAIL POWER CO.	Utility	\$40.50
PAYROLL	Wages	\$3,206.10
P.E.R.A. - SDR DIVISION	Employee Benefit	\$658.15
RMB ENVIRONMENTAL LABS, INC.	Professional fee	\$166.16
SELLIN BROTHERS INC	Contracted Service	\$545,471.60
TEAM LABORATORY CHEMICAL, LLC	Operating supply	\$1,600.00
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$57.00
ULTEIG ENGINEERS, INC.	Contracted Service	\$49,680.25
USABLE LIFE	Employee Benefit	\$20.71
VESTIS	Telephone & Internet	\$101.66
	SEWER TOTAL	\$615,145.24
LINK COMPUTER CORPORTATION	Contracted Service	\$247.50
MN DOR - SALES & USE TAX	Sales tax	\$802.00
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$50.00
	GARBAGE TOTAL	\$1,099.50
ARVIG	Telephone & Internet	\$320.83
BERGSETH BROS.	Merchandise for Resale	\$6,615.35
BEVERAGE WHOLESALERS	Merchandise for Resale	\$32.00
BMO BANK	Operating supply	\$487.95
BREAKTHRU BEVERAGE	Merchandise for Resale	\$2,044.00
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$358.50
D-S BEVERAGES	Merchandise for Resale	\$12,049.25
EFTPS-ONLINE	Payroll Taxes	\$2,018.38
FURTHER	Employee Benefit	\$110.00
GARY CARES	Donation	\$500.00
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$735.50
HEGGIES PIZZA, LLC	Merchandise for Resale	\$1,014.15
HENRY'S FOODS INC.	Merchandise for Resale	\$1,903.46
HI-TEN PLUMBING	Repairs & Maintenance	\$469.75
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$3,093.14
JORDAN FRIESTAD	Entertainment	\$850.00
KASEYA US, LLC	Contracted Service	\$200.00
LAKES COMMUNITY COOP	Utility	\$48.91
McKINNON COMPANY, INC.	Merchandise for Resale	\$3,625.05
MN DEPT. OF HEALTH	Professional fee	\$490.00
MN DEPT. OF PUBLIC SAFETY	Professional fee	\$40.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$364.21
MN DOR - SALES & USE TAX	Sales Tax	\$4,899.00
MN PEIP	Employee Benefit	\$1,475.72
OFFICE SUPPLIES PLUS*	Operating supply	\$143.05
OTTERTAIL POWER CO.	Utility	\$797.03
PAYROLL	Wages	\$8,523.47
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,448.77
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,020.55
TONI NYSETVOLD	Reimbursement - Op Supply	\$30.00
TWIN VALLEY AMERICAN LEGION	Pull Tab loss	\$200.00
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$300.00
USABLE LIFE	Employee Benefit	\$3.33
VESTIS	Utility	\$422.22
	LIQUOR TOTAL	\$56,633.57
	DISBURSEMENT TOTAL	\$706,439.90

 We listen. We solve.™	2024 SANITARY SEWER COLLECTION AND TREATMENT FACILITY IMPROVEMENTS TWIN VALLEY, MINNESOTA		Contract No.: 23.24232
			Application for Payment No.: 3
	APPLICATION FOR PAYMENT		Page: 1 of 3
<u>Owner</u> CITY OF TWIN VALLEY	<u>Contractor</u> SELLIN BROTHERS INC. HAWLEY, MN	<u>Period of Estimate</u> From: September 30, 2024 To: October 25, 2024	
CONTRACT CHANGE ORDER SUMMARY		ESTIMATE	
No.	Agency Approval Date	Amount	
		Additions	Deductions
TOTALS		\$0.00	\$0.00
NET CHANGE			\$0.00
1. Original Contract..... \$3,397,240.00			
2. Change Orders..... \$0.00			
3. Revised Contract (1 + 2).... \$3,397,240.00			
4. Work Completed*..... \$2,399,169.50			
5. Stored Materials*..... \$26,451.99			
6. Subtotal (4 + 5)..... \$2,425,621.49			
7. Ineligible Work*..... \$0.00			
8. Adjusted Subtotal (6 - 7).. \$2,425,621.49			
9. Retainage*..... \$121,281.07			
10. Previous Payments..... \$1,512,357.05			
11. Amount Due (8 - 9 - 10).. \$791,983.36			
* Detailed breakdown attached			
Contract Time			
Original Substantial Completion Date: SEPTEMBER 30, 2024	Percent Contract Time Expired: 50% (to Final)	Contractor Is (BOLD One): On Schedule Ahead of Schedule Behind Schedule	
Revised: OCTOBER 5, 2024	Percent of Work Completed: 70.6%		
Original Final Completion Date: November 30, 2025	Percent of Contract Paid: 67.8%	If behind schedule, has Contractor been advised of liquidated damages clauses as outlined in the Contract? _____	
Revised: _____		Amount: _____	
If the project is behind schedule, has the Contractor been informed and are measures being taken to return to schedule (describe)? _____			
CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous payment estimates were issued and payments received from the Owner, and that current payments shown herein are now due. Contractor: <u>SELLIN BROTHERS, INC.</u>		ENGINEER'S CERTIFICATION: The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents. Engineer: <u>ULTEIG ENGINEERS, INC.</u>	
By: <u></u> Date: <u>10-29-24</u>		By: <u></u> Date: <u>10/29/2024</u>	
APPROVED BY OWNER: Owner: <u>CITY OF TWIN VALLEY</u> By: _____ Title: _____ Date: _____		ACCEPTED BY AGENCY: The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the Contract Documents. By: _____ Title: _____ Date: _____	

MONTHLY ESTIMATE FORM
2024 SANITARY SEWER COLLECTION
AND TREATMENT FACILITY IMPROVEMENTS
CITY OF TWIN VALLEY
23.24232

Contractor:

Sellin Brothers Inc
1204 Hobart St
Hawley, MN 56549

Original Contract

Estimate No.: 3

Amount: \$ 3,397,240.00

Date: October 25, 2024

Dated: April 24, 2024

2024 Sanitary Sewer Collection System and Wastewater Treatment Facility Improvements
Twin Valley, MN

BASE BID - SECTION A - SANITARY SEWER COLLECTION SYSTEM IMPROVEMENTS

No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	\$ 190,000.00	\$ 190,000.00	0.75	0.00	0.75	\$0.00	\$142,500.00
2	Clearing	4	Tree	\$ 750.00	\$ 3,000.00	3.00	0.00	3.00	\$0.00	\$2,250.00
3	Grubbing	4	Tree	\$ 750.00	\$ 3,000.00	3.00	0.00	3.00	\$0.00	\$2,250.00
4	Remove Watermain Service Pipe	79	L.F.	\$ 1.00	\$ 79.00	80.00	0.00	80.00	\$0.00	\$80.00
5	Remove Sewer Pipe (Sanitary)	2,240	L.F.	\$ 1.00	\$ 2,240.00	1,904.00	369.00	2,273.00	\$369.00	\$2,273.00
6	Remove Sewer Pipe (Storm)	110	L.F.	\$ 24.00	\$ 2,640.00	0.00	0.00	0.00	\$0.00	\$0.00
7	Remove Curb Stop	2	Each	\$ 300.00	\$ 600.00	2.00	0.00	2.00	\$0.00	\$600.00
8	Remove Pavement	966	S.Y.	\$ 7.00	\$ 6,762.00	966.00	0.00	966.00	\$0.00	\$6,762.00
9	Remove Hydrant	2	Each	\$ 525.00	\$ 1,050.00	1.00	1.00	2.00	\$525.00	\$1,050.00
10	Remove Manhole (Sanitary)	16	Each	\$ 540.00	\$ 8,640.00	14.00	2.00	16.00	\$1,080.00	\$8,640.00
11	Salvage & Reinstall Riprap (FES)	20	C.Y.	\$ 135.00	\$ 2,700.00	10.00	0.00	10.00	\$0.00	\$1,350.00
12	Common Excavation	3,470	C.Y.	\$ 17.00	\$ 58,990.00	1,750.00	1,720.00	3,470.00	\$29,240.00	\$58,990.00
13	Topsoil Borrow (LV)	100	C.Y.	\$ 66.00	\$ 6,600.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Contractor Crew Time	8	Hr.	\$ 825.00	\$ 6,600.00	5.50	24.15	29.65	\$19,820.00	\$24,457.50
15	Aggregate Base Class 5 (CV)	2,118	C.Y.	\$ 43.00	\$ 91,074.00	995.00	1,123.00	2,118.00	\$48,289.00	\$91,074.00
16	Bituminous Wearing Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
17	Bituminous Non-Wear Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
18	4" PVC Sanitary Sewer Service SDR 26	1,300	L.F.	\$ 37.00	\$ 48,100.00	809.00	317.00	1,226.00	\$11,729.00	\$45,362.00
19	8" PVC Sanitary Sewer SDR 26	2,565	L.F.	\$ 57.00	\$ 146,205.00	2,394.00	369.00	2,763.00	\$21,033.00	\$157,481.00
20	10" PVC Sanitary Sewer SDR 26	4,928	L.F.	\$ 58.00	\$ 285,624.00	1,605.00	2,685.00	4,880.00	\$173,130.00	\$271,440.00
21	8" x 4" PVC Wye	32	Each	\$ 625.00	\$ 20,000.00	26.00	4.00	30.00	\$2,500.00	\$18,750.00
22	10" x 4" PVC Wye	7	Each	\$ 805.00	\$ 5,635.00	9.00	0.00	9.00	\$0.00	\$7,245.00
23	4" Cleanout	39	Each	\$ 620.00	\$ 24,180.00	27.00	9.00	36.00	\$5,580.00	\$22,320.00
24	Construct Drainage Structure 48-4007C	27	Each	\$ 7,900.00	\$ 213,300.00	16.00	10.00	26.00	\$79,000.00	\$205,400.00
25	24" Steel Casing Pipe (Jacked)	130	L.F.	\$ 675.00	\$ 74,750.00	130.00	0.00	130.00	\$0.00	\$74,750.00
26	12" HDPE Storm Sewer	100	L.F.	\$ 83.00	\$ 8,300.00	70.00	0.00	70.00	\$0.00	\$5,810.00
27	Hydrant	2	Each	\$ 7,205.00	\$ 14,410.00	1.00	1.00	2.00	\$7,205.00	\$14,410.00
28	6" Gate Valve and Box Watermain	2	Each	\$ 3,580.00	\$ 7,120.00	1.00	1.00	2.00	\$3,580.00	\$7,120.00
29	6" PVC Watermain C900	8	L.F.	\$ 222.00	\$ 1,776.00	4.00	4.00	8.00	\$888.00	\$1,776.00
30	Adjust Frame and Ring Casting (Sanitary)	1	Each	\$ 925.00	\$ 925.00	0.00	0.00	0.00	\$0.00	\$0.00
31	Temporary Mail Box	1	L.S.	\$ 775.00	\$ 775.00	1.00	0.00	1.00	\$0.00	\$775.00
32	Traffic Control	1	L.S.	\$ 5,115.00	\$ 5,115.00	1.00	0.00	1.00	\$0.00	\$5,115.00
33	Storm Drain Inlet Protection	10	Each	\$ 165.00	\$ 1,650.00	10.00	0.00	10.00	\$0.00	\$1,650.00
34	Bio Roll	345	L.F.	\$ 9.00	\$ 3,105.00	26.00	0.00	26.00	\$0.00	\$234.00
35	Erosion Control	1	L.S.	\$ 3,200.00	\$ 3,200.00	0.00	0.00	0.00	\$0.00	\$0.00
36	Turf Establishment	1	L.S.	\$ 25,000.00	\$ 25,000.00	0.00	0.25	0.25	\$6,250.00	\$6,250.00
TOTAL BASE BID - SECTION A:					\$ 1,301,505.00				\$410,298.00	\$1,188,174.50

BASE BID: SECTION B - WASTEWATER TREATMENT FACILITY IMPROVEMENTS

No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	55,000.00	\$55,000.00	0.75	0.00	0.75	\$0.00	\$41,250.00
2	Remove Sewer Pipe (Sanitary)	225	L.F.	1.00	\$225.00	0.00	0.00	0.00	\$0.00	\$0.00
3	Remove Manhole (Valve MH)	1	Each	4,200.00	\$4,200.00	0.00	0.00	0.00	\$0.00	\$0.00
4	Remove Pond Structures	4	Each	2,050.00	\$8,240.00	0.00	0.00	0.00	\$0.00	\$0.00
5	Remove Pond Liner	41,700	S.Y.	0.55	\$22,935.00	41,700.00	0.00	41,700.00	\$0.00	\$22,935.00
6	Salvage & Reinstall Rip-Rap (Pond)	1,924	C.Y.	70.00	\$134,680.00	962.00	962.00	1,924.00	\$67,340.00	\$134,680.00
7	Salvage & Reinstall Fence	315	L.F.	27.00	\$8,505.00	0.00	0.00	0.00	\$0.00	\$0.00
8	8" PVC Sanitary Sewer	145	L.F.	140.00	\$20,300.00	9.00	0.00	9.00	\$0.00	\$1,260.00
9	12" PVC Sanitary Sewer	30	L.F.	200.00	\$6,000.00	0.00	0.00	0.00	\$0.00	\$0.00
10	24" PVC Sanitary Sewer	50	L.F.	225.00	\$11,250.00	14.00	0.00	14.00	\$0.00	\$3,150.00
11	6" PVC Forcemain	40	L.F.	67.00	\$2,680.00	0.00	0.00	0.00	\$0.00	\$0.00
12	Ductile Iron Fittings	4	Each	825.00	\$3,300.00	0.00	0.00	0.00	\$0.00	\$0.00
13	Rehabilitate Lift Station	1	L.S.	250,000.00	\$250,000.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Sanitary Sewer Bypass Pumping	1	L.S.	7,500.00	\$7,500.00	0.00	0.00	0.00	\$0.00	\$0.00
15	Primary Pond Sludge Excavation	13,000	C.Y.	35.00	\$455,000.00	8,783.43	0.00	8,783.43	\$0.00	\$307,420.00
16	Primary Pond Liner	41,700	S.Y.	6.25	\$260,625.00	41,700.00	0.00	41,700.00	\$0.00	\$260,625.00
17	Primary Pond Sand to Cover Liner (CV)	15,070	C.Y.	17.00	\$256,190.00	0.00	15,070.00	15,070.00	\$256,190.00	\$256,190.00
18	Pond Inlet Structure	1	Each	65,000.00	\$65,000.00	0.00	0.00	0.00	\$0.00	\$0.00
19	Pond Transfer Structure #1	1	Each	93,000.00	\$93,000.00	0.00	0.00	0.00	\$0.00	\$0.00
20	Pond Transfer Structure #2	1	Each	53,000.00	\$53,000.00	0.00	0.00	0.00	\$0.00	\$0.00
21	Pond Outlet Structure	1	Each	93,000.00	\$93,000.00	0.00	0.00	0.00	\$0.00	\$0.00
22	Pond Splash Pad	1	Each	3,000.00	\$3,000.00	0.00	0.00	0.00	\$0.00	\$0.00
23	Pond Discharge Structure	1	Each	8,450.00	\$8,450.00	0.00	0.00	0.00	\$0.00	\$0.00
24	Random Riprap Class 2	1,561	C.Y.	125.00	\$195,125.00	0.00	1,315.60	1,315.60	\$164,450.00	\$164,450.00
25	Geotextile Filter, Type 3	9,812	S.Y.	2.50	\$24,530.00	0.00	7,614.00	7,614.00	\$19,035.00	\$19,035.00
26	Pond Water Balance Test	1	Each	24,000.00	\$24,000.00	0.00	0.00	0.00	\$0.00	\$0.00
27	Erosion Control	1	L.S.	4,000.00	\$4,000.00	0.00	0.00	0.00	\$0.00	\$0.00
28	Turf Establishment	1	L.S.	25,000.00	\$25,000.00	0.00	0.00	0.00	\$0.00	\$0.00
TOTAL BASE BID - SECTION B:					\$2,095,735.00				\$507,015.00	\$1,210,995.00
GRAND TOTAL FOR BASE BIDS:					\$3,397,240.00	GRAND TOTALS:			\$917,313.00	\$2,399,169.50

MATERIALS ON HAND

No.	Item	Total Cost	Amount Used	Amount Still Stored
1	Ferguson	\$220,196.58	\$220,196.58	\$0.00
2	Simbeck Associates - Geosynthetic Liner	\$141,899.58	\$141,899.58	\$0.00
3	Rinker Materials	\$13,054.54	\$0.00	\$13,054.54
4	Plasti Fab	\$13,357.45	\$0.00	\$13,357.45
Totals			\$362,096.16	\$26,451.99

Request from Brent Solseng for approval of the demolition incentive of \$1,000 for the removal of house at 408 Herold Court South.

INVOICE

Dynamic Ag, LLC
3478 State Highway 200
Ada, MN 56510

derekdynamicag@gmail.com
(701)730-2854



Brent Solseng

Bill to
Brent Solseng
2543 58th Ave. S.
Fargo, ND 58104

Invoice details

Invoice no.: 1064
Invoice date: 8/14/24

Product or Service	Amount
Waterline - pipe	\$ 195.00
Class 5 - 41.6 yards	\$ 749.48
Sand - 13.32 yards	\$ 159.60
Waterline install	\$ 1,350.00
Sewer line install	\$ 950.00
Dirt compaction and leveling with skid loader	\$ 600.00
Demo house, small shed, clean up misc. debris, haul out concrete	\$ 5,300.00
Nysetvold Electric bill - unhook power	\$ 80.00
Sales Tax	\$ 23.50
Total	\$ 9,407.58

Note to customer

Thank you for your business!

If you have any questions, please contact Derek at (701)730-2854

EIN: 88-1653092

The Twin Valley Community Booster Club is holding the annual HOLIDAY BOOSTER BUCKS DRAWING again this year. The following prizes that will be awarded are:

1	=	\$100.00 in Booster Bucks
6	=	\$50.00 each in Booster Bucks
4	=	\$25.00 each in Booster Bucks

This event will run between December 4th and December 18th with the drawing being held on the afternoon of Thursday, December 18th, 2024.

You can put out your registration box and sign up slips any time after Thanksgiving. (You will need to provide your own box and slips for the drawing.)

You should draw 5 slips from your box on December 18th, 2024, by noon and report those names to Rachel Johnson at the City office. Rachel will take care of the final drawing.

The other annual event is the LIGHTING CONTEST. This contest will start on December 4th, and the judging will take place on December 20th. As in the past years we will have 3 winners:

1 st place	=	\$75.00 in Booster Bucks
2 nd place	=	\$50.00 in Booster Bucks
3 rd place	=	\$25.00 in Booster Bucks

This year we are holding the 7th annual PARADE OF TREES at the Community Center. We have had some great entries in the previous years with some unique trees. So, start working on your design or theme ideas for submission!

The Parade of Trees will be open for public viewing Wednesday, December 4th through Saturday, December 7th. Watch for details posted around the community and through advertising as well as the Twin Valley Community Booster Club Facebook page.

We are asking for your support to help make these three projects possible. As an added bonus, our club is also officially a registered 501(c)(3) non-profit—any donation made is completely tax deductible.

Please consider becoming a member of the Twin Valley Community Booster Club. There is no membership fee required. Each month we continue to work together to find ways to promote the Twin Valley Community. We invite residents of the community, local businesses, and all volunteer organizations to join us. Monthly meetings are held on the second Wednesday of each month at 6:30pm at the Twin Valley Liquor Store.

Thank you and hope to see you at the next meeting!

2023 donation — \$100-

Contact Information:

Twin Valley Community Booster Club

PO Box 374

Twin Valley, MN 56584

Mark Askelson, President

Leah Lee, Vice President

Tracy Christianson, Secretary/Treasurer

Rachel Johnson, City Clerk

Check the boxes for which event(s) you and/or your business will be participating in this holiday season and return to the address above.

- | | |
|--|-----------------|
| ☐ Holiday Booster Bucks Giveaway | Sign-Up Box |
| ☐ Holiday Booster Bucks Giveaway Donation | \$50.00 |
| ☐ Holiday Lighting Contest Donation | \$50.00 |
| ☐ Parade of Trees | Entering a tree |

Please send the bottom portion back by November 15th, 2024, along with your donation to be included in the Holiday Season Advertising. Don't miss out on the fun we have planned for the holiday season for the Twin Valley Community.

Twin Valley Community Booster Club

PO Box 374

Twin Valley, MN 56584

October 2024 ATM Report

DNS49583

TWIN VALLEY MUNICIPAL
LIQUOR

3771 COUNTY HIGHWAY 27

Twin Valley, MN 56584

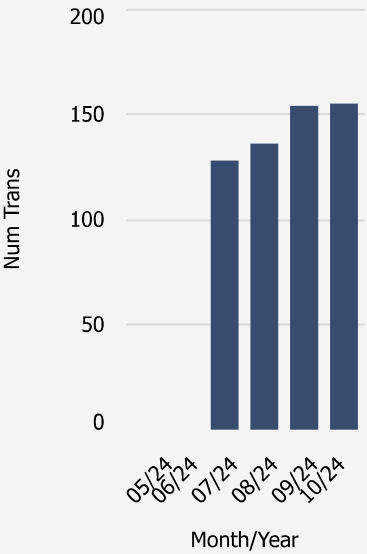
Total Surcharge:\$542.50

Date	Wdl Txns	Schg Txns	Dny Txns	Total Txns	Wdl Amt	Schg Collctd
2024-10-01	7	7	0	9	\$1,180.00	\$24.50
2024-10-02	8	8	0	10	\$980.00	\$28.00
2024-10-03	3	3	0	4	\$300.00	\$10.50
2024-10-04	1	1	0	1	\$200.00	\$3.50
2024-10-05	8	8	1	11	\$720.00	\$28.00
2024-10-06	10	10	1	14	\$780.00	\$35.00
2024-10-07	2	2	0	2	\$300.00	\$7.00
2024-10-08	1	1	0	2	\$40.00	\$3.50
2024-10-09	8	8	0	11	\$960.00	\$28.00
2024-10-10	5	5	0	8	\$640.00	\$17.50
2024-10-11	2	2	0	2	\$300.00	\$7.00
2024-10-12	10	10	1	15	\$1,440.00	\$35.00
2024-10-13	5	5	0	7	\$380.00	\$17.50
2024-10-14	1	1	0	1	\$20.00	\$3.50
2024-10-15	4	4	0	5	\$440.00	\$14.00
2024-10-16	3	3	0	3	\$340.00	\$10.50
2024-10-17	5	5	0	5	\$660.00	\$17.50
2024-10-18	9	9	0	12	\$960.00	\$31.50
2024-10-19	12	12	4	23	\$1,420.00	\$42.00
2024-10-20	9	9	0	13	\$900.00	\$31.50
2024-10-21	1	1	0	1	\$40.00	\$3.50
2024-10-22	3	3	0	3	\$120.00	\$10.50
2024-10-23	4	4	0	4	\$500.00	\$14.00
2024-10-24	5	5	1	7	\$1,000.00	\$17.50
2024-10-25	7	7	1	11	\$820.00	\$24.50
2024-10-26	3	3	0	4	\$320.00	\$10.50
2024-10-27	8	8	0	8	\$1,060.00	\$28.00
2024-10-28	0	0	0	0	\$0.00	\$0.00
2024-10-29	2	2	0	3	\$320.00	\$7.00
2024-10-30	6	6	0	7	\$940.00	\$21.00
2024-10-31	3	3	0	5	\$300.00	\$10.50
Totals:	155	155	9	211	\$18,380.00	\$542.50

Month	Num Trans
05/24	0
06/24	0
07/24	128
08/24	136
09/24	154
10/24	155
573	

Average Monthly Trans:	96
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6 Month History



LIQUOR STORE DAILY SALES OCTOBER 2024																																												
Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	Drink Chip	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Deposit																					
1	\$	131.98	\$	7.00	\$	215.68	\$	161.75		\$	28.00		\$	519.76	\$	160.91	\$	10.99	\$	3.29	\$	6.50	\$	4.00	\$	1,249.86	\$	116.16	\$	1,366.02	\$	731.17	\$	20.11	\$	654.96	\$	636.80	\$	(18.16)	\$	14.00		
2	\$	121.77	\$	5.60	\$	140.87	\$	145.59		\$	42.00	\$	45.00	\$	475.64	\$	100.96	\$	3.99	\$	9.99	\$	1.50	\$	-	\$	1,092.91	\$	95.71	\$	1,188.62	\$	393.38	\$	10.83	\$	806.07	\$	757.98	\$	(48.09)	\$	28.00	
3	\$	125.47	\$	8.86	\$	202.48	\$	109.00	\$	15.48	\$	46.00		\$	782.58	\$	151.92	\$	56.46	\$	3.29	\$	4.50	\$	(4.00)	\$	1,502.04	\$	137.83	\$	1,639.87	\$	981.71	\$	27.56	\$	657.72	\$	626.87	\$	(30.85)	\$	(28.00)	
4	\$	359.42	\$	17.72	\$	504.62	\$	282.11		\$	59.20		\$	1,182.36	\$	210.79		\$	44.08	\$	4.75	\$	5.00			\$	2,670.05	\$	246.46	\$	2,916.51	\$	1,683.21	\$	45.53	\$	1,278.83	\$	1,290.83	\$	12.00	\$	69.00	
5	\$	116.86	\$	19.58	\$	572.21	\$	279.60		\$	70.00		\$	1,225.73	\$	186.97	\$	97.93								\$	2,636.14	\$	247.71	\$	2,883.85	\$	2,085.66	\$	57.81	\$	856.00	\$	864.00	\$	8.00	\$	103.00	
6	\$	50.75	\$	11.18	\$	163.80	\$	107.59		\$	56.00		\$	151.37	\$	111.42	\$	13.49	\$	9.99	\$	3.00	\$	(4.00)	\$	674.59	\$	59.41	\$	734.00	\$	392.55	\$	10.26	\$	314.71	\$	300.91	\$	(13.80)	\$	(37.00)		
7	\$	159.74	\$	18.19	\$	71.44	\$	54.36		\$	82.75		\$	296.83	\$	150.95	\$	38.46	\$	9.09	\$	3.00	\$	(4.00)	\$	880.81	\$	74.34	\$	955.15	\$	575.15	\$	16.15	\$	396.15	\$	396.49	\$	0.34	\$	42.00		
8	\$	168.54	\$	8.40	\$	197.96	\$	314.84		\$	28.00		\$	902.27	\$	203.86	\$	83.47	\$	6.58	\$	6.00	\$	4.00	\$	1,923.92	\$	181.69	\$	2,105.61	\$	359.99	\$	9.94	\$	1,755.56	\$	1,755.78	\$	0.22	\$	96.00		
9	\$	249.09	\$	23.80	\$	240.29	\$	213.39		\$	40.23		\$	801.38	\$	223.97	\$	30.47			\$	8.25	\$	-	\$	1,830.87	\$	169.15	\$	2,000.02	\$	947.95	\$	25.34	\$	1,055.41	\$	1,052.23	\$	(3.18)	\$	(22.00)		
10	\$	185.30	\$	23.32	\$	310.12	\$	250.25		\$	28.00		\$	585.58	\$	279.90	\$	21.49	\$	24.99	\$	9.24	\$	(8.00)	\$	1,710.19	\$	160.19	\$	1,870.38	\$	937.20	\$	25.86	\$	959.04	\$	959.10	\$	0.06	\$	134.00		
11	\$	236.27	\$	35.41	\$	694.47	\$	518.61	\$	15.48	\$	42.00		\$	763.08	\$	317.84		\$	41.14	\$	7.00	\$	(4.00)	\$	2,667.30	\$	251.02	\$	2,918.32	\$	1,804.51	\$	48.41	\$	1,162.22	\$	1,183.91	\$	21.69	\$	100.00		
12	\$	152.25	\$	34.97	\$	365.37	\$	400.87		\$	62.56		\$	721.71	\$	223.44	\$	124.95	\$	40.96	\$	9.25	\$	4.00	\$	2,140.33	\$	198.26	\$	2,338.59	\$	1,604.63	\$	43.55	\$	777.51	\$	768.76	\$	(8.75)	\$	125.00		
13	\$	71.48	\$	6.06	\$	81.47	\$	42.30	\$	11.61		\$	45.00	\$	128.42	\$	41.47	\$	12.99				\$	-	\$	440.80	\$	37.10	\$	477.90	\$	334.86	\$	8.82	\$	151.86	\$	151.90	\$	0.04	\$	23.00		
14	\$	113.59	\$	18.05	\$	81.44	\$	90.12		\$	32.00		\$	483.22	\$	314.34		\$	3.29				\$	-	\$	1,136.05	\$	105.78	\$	1,241.83	\$	736.97	\$	20.91	\$	525.77	\$	535.81	\$	10.04	\$	104.00		
15	\$	192.06	\$	4.20	\$	130.13	\$	180.21		\$	42.00		\$	348.29	\$	383.27	\$	21.49					\$	-	\$	1,301.65	\$	119.49	\$	1,421.14	\$	497.28	\$	13.54	\$	937.40	\$	939.92	\$	2.52	\$	35.00		
16	\$	197.19	\$	17.73	\$	212.04	\$	160.37		\$	56.00		\$	729.93	\$	124.86	\$	36.97	\$	23.28	\$	23.96	\$	5.00	\$	1,587.33	\$	142.38	\$	1,729.71	\$	938.53	\$	25.25	\$	816.43	\$	818.01	\$	1.58	\$	64.00		
17	\$	169.70	\$	17.73	\$	433.18	\$	235.44	\$	7.74	\$	23.00		\$	609.66	\$	146.42		\$	27.99	\$	7.00	\$	-	\$	1,677.86	\$	157.46	\$	1,835.32	\$	948.40	\$	26.75	\$	913.67	\$	892.32	\$	(21.35)	\$	41.00		
18	\$	1,443.48	\$	54.55	\$	1,354.80	\$	895.09	\$	15.48	\$	144.00		\$	877.00	\$	417.60	\$	51.46	\$	6.58	\$	1.50	\$	24.00	\$	5,285.54	\$	468.11	\$	5,753.65	\$	4,410.89	\$	114.43	\$	1,457.19	\$	1,448.13	\$	(9.06)	\$	94.00	
19	\$	418.53	\$	51.32	\$	639.29	\$	520.05		\$	46.00		\$	781.06	\$	237.25		\$	3.29	\$	10.74	\$	-	\$	2,707.53	\$	250.08	\$	2,957.61	\$	1,850.91	\$	49.41	\$	1,156.11	\$	1,166.60	\$	10.49	\$	171.00			
20	\$	43.76	\$	2.80	\$	105.56	\$	171.91		\$	216.27	\$	115.87	\$	13.49		\$	4.50	\$	-	\$	-	\$	-	\$	674.16	\$	65.13	\$	739.29	\$	585.87	\$	15.44	\$	168.86	\$	207.85	\$	38.99	\$	131.00		
21	\$	84.28	\$	8.40	\$	112.88	\$	180.63	\$	15.48	\$	58.00		\$	321.79	\$	171.08	\$	92.48	\$	14.56	\$	6.25	\$	(10.00)	\$	1,055.83	\$	96.20	\$	1,152.03	\$	756.11	\$	21.08	\$	417.00	\$	434.16	\$	17.16	\$	70.00	
22	\$	123.84	\$	17.02	\$	254.83	\$	117.63		\$	84.00		\$	483.26	\$	282.36	\$	24.87	\$	46.56			\$	4.00	\$	1,438.37	\$	128.64	\$	1,567.01	\$	661.31	\$	18.79	\$	924.49	\$	927.35	\$	2.86	\$	66.00		
23	\$	153.41	\$	8.39	\$	240.07	\$	187.72		\$	42.00		\$	327.74	\$	126.84	\$	44.97			\$	3.00	\$	-	\$	1,134.14	\$	103.49	\$	1,237.63	\$	800.91	\$	21.54	\$	458.26	\$	458.47	\$	0.21	\$	77.00		
24	\$	142.73	\$	18.20	\$	253.71	\$	145.86	\$	15.48	\$	42.00		\$	467.23	\$	141.88	\$	46.87	\$	6.99	\$	2.59	\$	(4.00)	\$	1,279.54	\$	118.05	\$	1,397.59	\$	632.46	\$	17.06	\$	782.19	\$	789.33	\$	7.14	\$	144.00	
25	\$	175.07	\$	14.93	\$	439.56	\$	340.80	\$	7.74	\$	14.00	\$	30.00	\$	816.72	\$	499.49	\$	107.92	\$	26.13		\$	8.00	\$	2,480.36	\$	234.46	\$	2,714.82	\$	1,631.76	\$	44.59	\$	1,127.65	\$	1,137.56	\$	9.91	\$	28.00	
26	\$	336.35	\$	109.06	\$	1,099.64	\$	1,005.78	\$	11.61	\$	116.00	\$	45.00	\$	790.06	\$	241.33		\$	17.57	\$	8.00	\$	(17.00)	\$	3,763.40	\$	345.43	\$	4,108.83	\$	2,565.49	\$	65.26	\$	1,608.60	\$	1,613.51	\$	4.91	\$	262.00	
27	\$	40.04	\$	12.12	\$	95.32	\$	107.37		\$	28.00		\$	273.85	\$	33.48							\$	-	\$	590.18	\$	54.24	\$	644.42	\$	412.20	\$	11.75	\$	25.00	\$	218.97	\$	219.00	\$	0.03	\$	81.00
28	\$	176.69	\$	12.60	\$	101.71	\$	113.99		\$	28.00		\$	432.77	\$	194.92	\$	18.44	\$	6.58	\$	3.00	\$	-	\$	1,088.70	\$	99.51	\$	1,188.21	\$	724.19	\$	20.41	\$	484.43	\$	485.10	\$	0.67	\$	17.00		
29	\$	127.80	\$	14.70	\$	157.47	\$	223.20		\$	42.00		\$	253.32	\$	223.88						\$	4.50	\$	(12.00)	\$	1,034.87	\$	95.19	\$	1,130.06	\$	787.44	\$	20.43	\$	363.05	\$	365.29	\$	2.24	\$	100.00	
30	\$	175.77	\$	27.04	\$	402.26	\$	255.97		\$	70.00		\$	429.75	\$	183.89		\$	17.77			\$	-	\$	1,562.45	\$	141.87	\$	1,704.32	\$	986.07	\$	26.72	\$	744.97	\$	716.92	\$	(28.05)	\$	91.00			
31	\$	337.58	\$	10.26	\$	511.70	\$	132.66		\$	28.00	\$	45.00	\$	623.19	\$	354.30	\$	43.46	\$	11.99		\$	(4.00)	\$	2,094.14	\$	190.98	\$	2,285.12	\$	1,563.62	\$	41.82	\$	763.32	\$	762.88	\$	(0.44)	\$	41.00		
														\$	53,311.91	\$	4,891.52	\$	58,203.43	\$	34,322.38	\$	925.35	\$	25.00	\$	24,694.40	\$	24,663.77	\$	(30.63)	\$	2,264.00											

UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS

That in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to THE CITY OF TWIN VALLEY, herein referred to as GRANTOR, by DGOGTWINVALLEYMN03132024, LLC, herein referred to as GRANTEE, the receipt of which is hereby acknowledged, the GRANTOR hereby grants, bargains, sells, transfers, and conveys unto GRANTEE, its successors, and assigns, a Perpetual Easement as described herein with the right to use, operate, inspect, repair, maintain, replace and/or remove Utility Facilities and Appurtenances, hereinafter referred to as the FACILITIES over, under, across and through the land of GRANTORS situated in Norman County, State of Minnesota. Said lands being more particularly described as follows:

SEE EXHIBIT A.

Together with the right of ingress and egress over the adjacent lands of the GRANTOR his heirs, assigns and successors for the purposes of this easement.

It is understood and agreed that the consideration herein stated shall be full consideration due the GRANTORS, his successors and assigns, from said GRANTEE for going upon said lands and installing said FACILITIES, and that GRANTEE shall be liable for any unreasonable damage to said property and other improvements as may incur during use, maintenance, repair, inspection and/or operation of said FACILITIES. GRANTEE covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent lands of GRANTOR, its successors and assigns. GRANTOR reserves the right to use and enjoy its interest in the perpetual easement area insofar as the exercise thereof does not endanger or interfere with the operation and maintenance of said FACILITIES. Said perpetual easement shall be kept free from buildings and any other structures or obstructions (except sidewalks, walls, roadways, pavement, or curbs) which will interfere with the GRANTEE in excavating upon said land for the purpose of laying, constructing, reconstructing, operating, repairing, replacing and maintaining such public sewer mains, structures, conduits and appurtenances; and no excavation or fill shall be made, and no other operations of any kind or nature shall be performed or authorized by the GRANTORS to be performed which will reduce or increase the earth coverage in such a manner and to such extent so as to interfere with or jeopardize or threaten the normal and proper operation and maintenance of such public sewer mains, structures, conduits and appurtenances.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the GRANTEE, its successors and assigns.

IN WITNESS WHEREOF, the said GRANTOR has caused these presents to be executed this ____ day of _____, 2024.

By _____
Authorized Representative
CITY OF TWIN VALLEY

Attest:

ACKNOWLEDGMENT

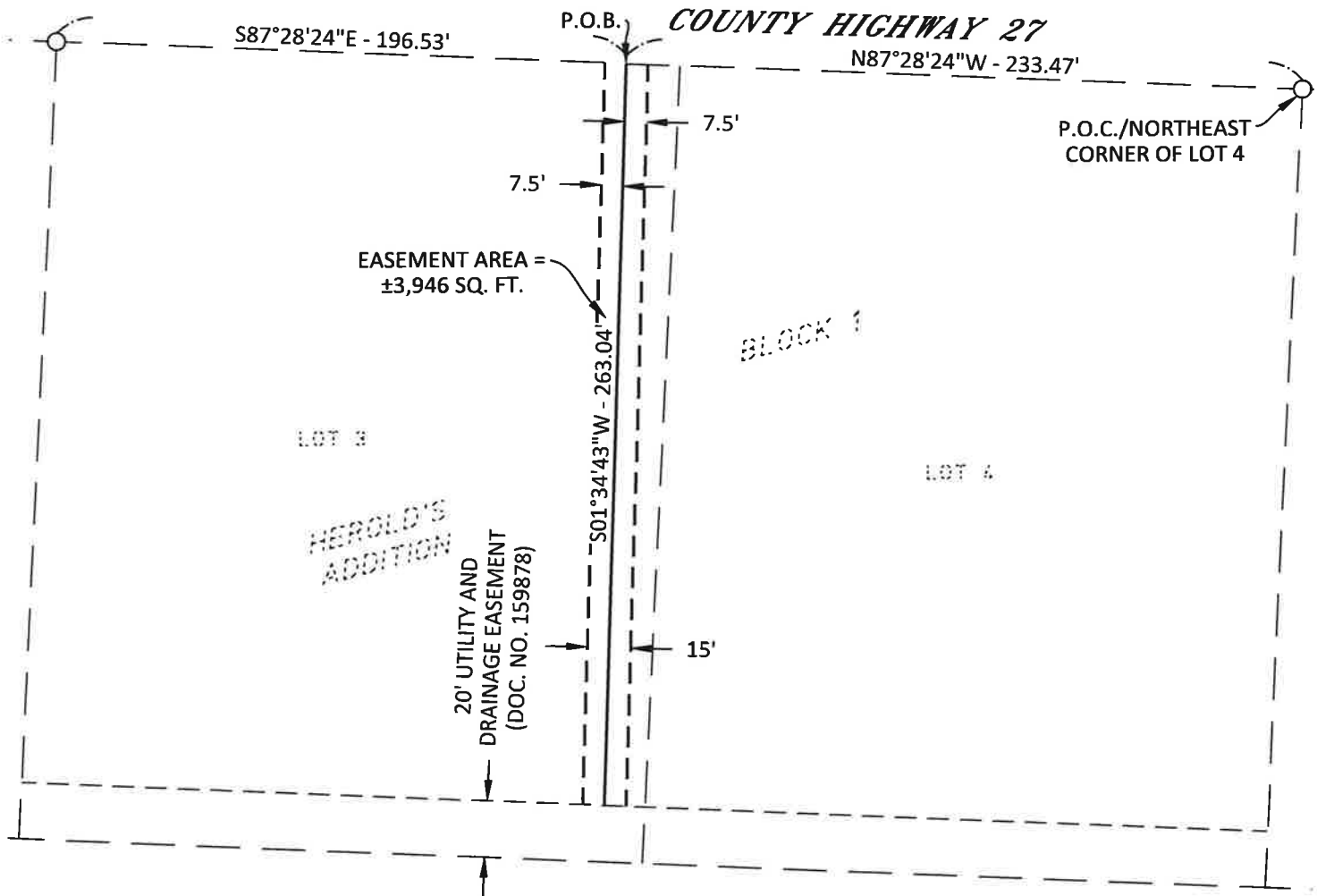
STATE OF _____]
COUNTY OF _____] SS.

On this _____ day of _____, in the year 2024, before me _____, a Notary Public in and for said state, personally appeared _____, _____, known to me to be the person who executed the within utility easement on behalf of the Owner and acknowledged to me that he or she executed the same for the purposes therein stated.

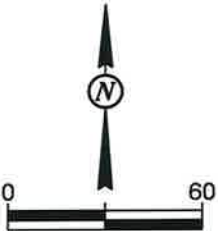
Notary Public

My commission expires _____.

SANITARY SEWER EASEMENT EXHIBIT
LOCATED IN LOT 3, BLOCK 1, OF HEROLD'S ADDITION
TWIN VALLEY, NORMAN COUNTY, MINNESOTA



LEGEND	
○	MONUMENT FOUND
P.O.C.	POINT OF COMMENCEMENT
P.O.B.	POINT OF BEGINNING
- - - - -	EX. EASEMENT
- - - - -	EX. PROPERTY LINE
—————	NEW EASEMENT CENTERLINE
- - - - -	NEW EASEMENT LINE



EASEMENT DESCRIPTION

A 15.00 FOOT WIDE EASEMENT FOR THE PURPOSES OF A SANITARY SEWER LINE BEING 7.50 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED LINE LOCATED IN LOT 3, BLOCK 1 OF HEROLD'S ADDITION TO THE CITY OF TWIN VALLEY, NORMAN COUNTY, MINNESOTA:

COMMENCING FROM THE NORTHEAST CORNER OF LOT 4; THENCE N87°28'24"W, ASSUMED BEARING, ALONG THE NORTH LINE OF SAID BLOCK 1 A DISTANCE OF 233.47 FEET TO THE POINT OF BEGINNING; THENCE S01°34'43"W A DISTANCE OF 263.04 FEET TO THE NORTH LINE OF THE 20 FOOT UTILITY AND DRAINAGE EASEMENT AS PLATTED ON HEROLD'S ADDITION TO THE CITY OF TWIN VALLEY, THERE TERMINATING.

SAID TRACT OF LAND CONTAINS ±3,946 SQUARE FEET, MORE OR LESS, AND IS SUBJECT TO EASEMENTS AND RIGHTS OF WAY OF RECORD.



SANITARY SEWER EASEMENT EXHIBIT
LOCATED IN LOT 3, BLOCK 1, OF HEROLD'S ADDITION
TWIN VALLEY, NORMAN COUNTY, MINNESOTA

SURVEYOR'S CERTIFICATE

I COLE A. NESET HEREBY CERTIFY THAT THIS SURVEY, PLAN, AND/OR REPORT WAS PREPARED UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Cole A. Neset
COLE A. NESET
PROFESSIONAL LAND SURVEYOR
MINNESOTA LICENSE No. 49984

10-28-24
DATE:

STATE OF NORTH DAKOTA)
COUNTY OF CASS)SS

ON THIS 28 DAY OF October, 2024, BEFORE ME, A NOTARY PUBLIC WITHIN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED COLE A. NESET, TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED SAME AS THEIR FREE ACT AND DEED.

Amanda Dammen
NOTARY PUBLIC, COUNTY: CASS STATE: NORTH DAKOTA



As on 10/31/2024

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	246,191.12	477,698.72	0.00	0.00	623,626.28	0.00	0.00	100,263.56	454,428.66	554,692.22
Other Federal Programs - ARP	46,447.10	0.00	0.00	0.00	0.00	0.00	0.00	46,447.10	0.00	46,447.10
Public Housing (Optional)	69,486.90	0.00	0.00	0.00	0.00	0.00	0.00	69,486.90	0.00	69,486.90
LEASE Revenues - Tower Antenna Placement	3,689.61	11,216.43	0.00	0.00	0.00	0.00	0.00	14,906.04	0.00	14,906.04
2012A Refunding Bond	0.00	17,146.60	0.00	0.00	0.00	0.00	0.00	17,146.60	0.00	17,146.60
2013A Refunding Bond	0.00	28,580.35	0.00	0.00	117,219.87	0.00	0.00	(88,639.52)	0.00	(88,639.52)
MPFA DWRF 2019 Replacement Fund	27,418.00	0.00	0.00	0.00	0.00	0.00	0.00	27,418.00	0.00	27,418.00
General Capital Projects	66,128.81	5,998.41	0.00	0.00	19,995.84	0.00	0.00	52,131.38	0.00	52,131.38
Lot Incentive Program	14,723.91	0.00	0.00	0.00	0.00	0.00	0.00	14,723.91	0.00	14,723.91
2007 Storm Utility Fund	195,888.39	20,808.47	0.00	0.00	766.96	0.00	0.00	215,929.90	0.00	215,929.90
Blight & Beautification	8,000.00	5,000.00	0.00	0.00	13,898.42	0.00	0.00	(898.42)	0.00	(898.42)
Water	751,525.93	174,842.70	0.00	0.00	139,048.15	0.00	0.00	787,320.48	0.00	787,320.48
Sewage Collection and Disposal	419,019.65	1,671,816.28	0.00	0.00	1,762,790.78	0.00	0.00	328,045.15	0.00	328,045.15
Refuse or Garbage Collection	145,399.57	77,771.63	0.00	0.00	67,511.46	0.00	0.00	155,659.74	0.00	155,659.74
Municipal Liquor Store	155,612.91	550,606.17	0.00	0.00	574,859.56	0.00	0.00	131,359.52	78,737.10	210,096.62
Swimming Pool	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
SHIP - City projects	(1,070.95)	215.00	0.00	0.00	0.00	0.00	0.00	(855.95)	0.00	(855.95)
Memorial Gardens	(20.88)	0.00	0.00	0.00	0.00	0.00	0.00	(20.88)	0.00	(20.88)
Loan Pool/EDA	20,074.82	10,445.24	0.00	0.00	10,235.00	0.00	0.00	20,285.06	19,391.34	39,676.40
City Cemetery	1,552.60	0.00	0.00	0.00	0.00	0.00	0.00	1,552.60	0.00	1,552.60
General Trust - Special Account	0.00	24,997.28	0.00	0.00	24,997.28	0.00	0.00	0.00	0.00	0.00
Total :	2,171,067.49	3,077,143.28	0.00	0.00	3,354,949.60	0.00	0.00	1,893,261.17	552,557.10	2,445,818.27

Unofficial Results Tuesday, November 5, 2024 [Results Home](#) [Previous Page](#)

Precincts Reporting in Municipality: 100% 1 of 1

Last Updated: 11/06/24 12:31 PM

Voters Registered at 7AM: 415

Results for Selected Contests in 65938 - Twin Valley

Mayor (Twin Valley)

[Results By Precinct](#)

1 precincts in contest. 1 of 1 precincts reported in municipality.

Party	Candidate	Totals	Percent
NP	Mark Askelson	144	45.14%
NP	Mark Olaf Altenburg	18	5.64%
NP	Michael Bolton	152	47.65%
WI	WRITE-IN	5	1.57%

Council Member (Twin Valley) (Elect 2)

[Results By Precinct](#)

1 precincts in contest. 1 of 1 precincts reported in municipality.

Party	Candidate	Totals	Percent
NP	Harold Allrich	145	25.35%
NP	Sarah Berquam	65	11.36%
NP	Leah Lee	114	19.93%
NP	Tracy Christianson	187	32.69%

Party	Candidate	Totals	Percent
NP	Darell Skoy	60	10.49%
WI	WRITE-IN	1	0.17%

Council Member (Twin Valley)

Results By Precinct

1 precincts in contest. 1 of 1 precincts reported in municipality.

Party	Candidate	Totals	Percent
NP	Tammy Carlsrud	279	97.21%
WI	WRITE-IN	8	2.79%

**RESOLUTION 2024— A RESOLUTION TO CERTIFY RESULTS OF THE TUESDAY, NOVEMBER 5, 2024
GENERAL ELECTION (CANVASSING OF THE GENERAL ELECTION RESULTS)**

WHEREAS, the City of Twin Valley held a Municipal Election for the office of Mayor and three Council Members on Tuesday, November 5, 2024, during the General Election. The votes tabulated at said election for City Seats were as follows:

MAYOR	VOTES	COUNCIL MEMBER	VOTES
Mark Askelson	144	Harold Allrich (4 yr)	145
Mark Olaf Altenburg	18	Sarah Berquam (4 yr)	65
Michael Bolton	152	Tracy Christianson (4 yr)	114
		Leah Lee (4 yr)	114
		Darell Skoy (4 yr)	60
		Tammy Carlsrud (2 yr)	279
Write-In (Other)	5	Write-In (Other)	9

THEREFORE, BE IT RESOLVED that the Twin Valley City Council does hereby canvas the official election results—the office of Mayor for the term of 2025-2026 shall be Michael Bolton, Council Members for the term of 2025-2028 shall be Harold Allrich and Tracy Christianson, and Council Member for the term of 2025-2026 shall be Tammy Carlsrud.

Upon a roll call vote the following members voted in favor: _____ and the following voted against the same: _____. **WHEREUPON**, said resolution was duly adopted this 12th day of November, 2024.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Cannabis Model Ordinance

The following model ordinance is meant to be used as a resource for cities, counties, and townships within Minnesota. The italicized text in red is meant to provide commentary and notes to jurisdictions considering using this ordinance and should be removed from any ordinance formally adopted by said jurisdiction. Certain items are not required to be included in the adopted ordinance: 'OR' and (optional) are placed throughout for areas where a jurisdiction may want to consider one or more choices on language.

Section 1	Administration
Section 2	Registration of Cannabis Business
Section 3	Requirements for a Cannabis Business (Time, Place, Manner)
Section 4	Temporary Cannabis Events
Section 5	Lower Potency Hemp Edibles
Section 6	Local Government as a Retailer
Section 7	Use of Cannabis in Public

AN ORDINANCE OF THE (CITY/COUNTY OF _____) TO REGULATE CANNABIS BUSINESSES

The (city council/town board/county board) of (city/town/county) hereby ordains:

Section 1. Administration

1.1 Findings and Purpose

(insert local authority) makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes (insert local authority) to protect the public health, safety, welfare of (insert local here) residents by regulating cannabis businesses within the legal boundaries of (insert local here).

(insert local authority) finds and concludes that the proposed provisions are appropriate and lawful land use regulations for (insert local here), that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

A county can adopt an ordinance that applies to unincorporated areas and cities that have delegated authority to impose local zoning controls.

(insert local authority) has the authority to adopt this ordinance pursuant to:

a) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses. b) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.

c) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.

d) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.

Ordinance shall be applicable to the legal boundaries of (insert local here).

(Optional) (insert city here) has delegated cannabis retail registration authority to (insert county here). However, (insert city here) may adopt ordinances under Sections (2.6, 3 and 4) if (insert county here) has not adopted conflicting provisions.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

The elected body of a jurisdiction can choose to designate an official to administer and enforce this ordinance.

The (insert name of local government or designated official) is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

1. Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.

2. Cannabis Cultivation: A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant. harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.

3. Cannabis Retail Businesses: A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, (and/excluding) lower-potency hemp edible retailers.

4. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

5. Daycare: A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.

6. Lower-potency Hemp Edible: As defined under Minn. Stat. 342.01 subd. 50.

7. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.

8. Place of Public Accommodation: A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.

9. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.

10. Public Place: A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.

11. Residential Treatment Facility: As defined under Minn. Stat. 245.462 subd. 23.

12. Retail Registration: An approved registration issued by the (insert local here) to a state-licensed cannabis retail business.

13. School: A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.

14. State License: An approved license issued by the State of Minnesota’s Office of Cannabis Management to a cannabis retail business.

Section 2. Registration of Cannabis Businesses

A city or town can delegate authority for registration to the County. A city or town can still adopt specific requirement regarding zoning, buffers, and use in public places, provided said requirements are not in conflict with an ordinance adopted under the delegated authority granted to the County.

2.1 Consent to registering of Cannabis Businesses

No individual or entity may operate a state-licensed cannabis retail business within (insert local here) without first registering with (insert local here).

Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of (up to \$2,000) for each violation.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

2.2 Compliance Checks Prior to Retail Registration

A jurisdiction can choose to conduct a preliminary compliance check prior to issuance of retail registration.

Prior to issuance of a cannabis retail business registration, (insert local here) (shall/shall not) conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, (insert local here) shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

2.3 Registration & Application Procedure

2.3.1 Fees.

(insert local here) shall not charge an application fee.

A registration fee, as established in (insert local here)'s fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by (insert local here) shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

2.3.2 Application Submittal.

The (insert local here) shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

(A) An applicant for a retail registration shall fill out an application form, as provided by the (insert local here). Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.
- v. (Insert additional standards here)

(B) The applicant shall include with the form:

- i. the application fee as required in [Section 2.3.1];

ii. a copy of a valid state license or written notice of OCM license preapproval;

iii. (Insert additional standards here)

(C) Once an application is considered complete, the (insert local government designee) shall inform the applicant as such, process the application fees, and forward the application to the (insert staff/department, or elected body that will approve or deny the request) for approval or denial.

(D) The application fee shall be non-refundable once processed.

2.3.3 Application Approval

(A) *(Optional)* A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.

(B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

(C) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

2.3.4 Annual Compliance Checks.

The (insert local here) shall complete at minimum one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under [Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24] and this/these [chapter/section/ordinances].

The (insert local here) shall conduct at minimum one unannounced age verification compliance check at least once per calendar year.

Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.

Any failures under this section must be reported to the Office of Cannabis Management.

2.3.5 Location Change

A jurisdiction may decide to treat location changes as a new registration, or alternatively treat a location change as allowable subject to compliance with the rest of the registration process.

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of (insert local here).

or

If a state-licensed cannabis retail business seeks to move to a new location still within the legal boundaries of (insert local here), it shall notify (insert local here) of the proposed location change, and submit necessary information to meet all the criteria in this paragraph.

2.4 Renewal of Registration

The (insert local here) shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on a form established by (insert local here).

A cannabis retail registration issued under this ordinance shall not be transferred.

2.4.1 *Renewal Fees.*

The (insert local here) may charge a renewal fee for the registration starting at the second renewal, as established in (insert local here)'s fee schedule.

2.4.2 *Renewal Application.*

The application for renewal of a retail registration shall include, but is not limited to:

- Items required under Section 2.3.2 of this Ordinance.
- Insert additional items here

2.5 Suspension of Registration

2.5.1 *When Suspension is Warranted.*

The (insert local here) may suspend a cannabis retail business's registration if it violates the ordinance of (insert local here) or poses an immediate threat to the health or safety of the public. The (insert local here) shall immediately notify the cannabis retail business in writing the grounds for the suspension.

2.5.2 *Notification to OCM.*

The (insert local here) shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide (insert local here) and cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 *Length of Suspension.*

A jurisdiction can wait for a determination from the OCM before reinstating a registration.

The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

The (insert local here) may reinstate a registration if it determines that the violations have been resolved.

The (insert local here) shall reinstate a registration if OCM determines that the violation(s) have been resolved.

2.5.4 Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) the (insert local here) may impose a civil penalty, as specified in the (insert local here)'s Fee Schedule, for registration violations, not to exceed \$2,000.

2.6 Limiting of Registrations

A jurisdiction may choose to set a limit on the number of retail registrations within its boundaries. The jurisdiction may not however, limit the number of registrations to fewer than one per 12,500 residents.

(Optional) The (insert local here) shall limit the number of cannabis retail businesses to no fewer than one registration for every 12,500 residents within (insert local legal boundaries here).

(Optional) If (insert county here) has one active cannabis retail businesses registration for every 12,500 residents, the (insert local here) shall not be required to register additional state-licensed cannabis retail businesses.

(Optional) The (insert local here) shall limit the number of cannabis retail businesses to (insert number <= minimum required).

Section 3. Requirements for Cannabis Businesses

State Statutes note that jurisdictions may “adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business.” A jurisdiction considering other siting requirements (such as a buffer between cannabis businesses, or a buffer from churches) should consider whether there is a basis to adopt such restrictions.

3.1 Minimum Buffer Requirements

A jurisdiction can adopt buffer requirements that prohibit the operation of a cannabis business within a certain distance of schools, daycares, residential treatment facilities, or from an attraction within a public park that is regularly used by minors, including a playground or athletic field. Buffer requirements are optional. A jurisdiction cannot adopt larger buffer requirements than the requirements here in Section 3.1. A jurisdiction should use a measuring system consistent with the rest of its ordinances, e.g. from lot line or center point of lot.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-1,000] feet of a school.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-500] feet of a day care.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-500] feet of a residential treatment facility.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-500] feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.

(Optional) The (insert local here) shall prohibit the operation of a cannabis retail business within [X] feet of another cannabis retail business.

Pursuant to Minn. Stat. 462.367 subd. 14, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a (school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors) moves within the minimum buffer zone.

3.2 Zoning and Land Use

For jurisdictions with zoning, said jurisdiction can limit what zone(s) Cannabis businesses can operate in. As with other uses in a Zoning Ordinance, a jurisdiction can also determine if such use requires a Conditional or Interim Use permit. A jurisdiction cannot outright prohibit a cannabis business. A jurisdiction should amend their Zoning Ordinance and list what zone(s) Cannabis businesses are permitted in, and whether they are permitted, conditional, or interim uses. While each locality conducts its zoning differently, a few themes have emerged across the country. For example, cannabis manufacturing facilities are often placed in industrial zones, while cannabis retailers are typically found in commercial/retail zones. Cannabis retail facilities align with general retail establishments and are prohibited from allowing consumption or use onsite and are also required to have plans to prevent the visibility of cannabis and hemp-derived products to individuals outside the retail location. Cannabis businesses should be zoned under existing zoning ordinances in accordance with the license type or endorsed activities held by the cannabis business.

3.2.1. Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.3 Hours of Operation

A jurisdiction may adopt an ordinance limiting hours of operation between 10 a.m. and 9 p.m., seven days a week, and that State statute prohibits the sale of cannabis between 2 a.m. and 8 a.m., Monday through Saturday, and between 2 a.m. and 10 a.m. on Sundays.

(Optional) Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of (insert time here) and (insert time here).

3.4 (Optional) Advertising

Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business, unless otherwise limited by (insert local here)'s sign ordinances.

Section 4. Temporary Cannabis Events

Any individual or business seeking to obtain a cannabis event license must provide OCM information about the time, location, layout, number of business participants, and hours of operation. A cannabis event organizer must receive local approval, including obtaining any necessary permits or licenses issued by a local unit of government before holding a cannabis event.

4.1 License or Permit Required for Temporary Cannabis Events

4.1.1 License Required.

A cannabis event organizer license entitles the license holder to organize a temporary cannabis event lasting no more than four days. A jurisdiction should determine what type of approval is consistent with their existing ordinances for events.

A license or permit is required to be issued and approved by (insert local here) prior to holding a Temporary Cannabis Event.

4.1.2 Registration & Application Procedure

A registration fee, as established in (insert local here)'s fee schedule, shall be charged to applicants for Temporary Cannabis Events.

4.1.3 Application Submittal & Review.

The (insert local here) shall require an application for Temporary Cannabis Events.

(A) An applicant for a retail registration shall fill out an application form, as provided by the (insert local here). Said form shall include, but is not limited to: i. Full name of the property owner and applicant;

ii. Address, email address, and telephone number of the applicant;

iii. (Insert additional standards here)

(B) The applicant shall include with the form: i. the application fee as required in (Section 4.1.2);

ii. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.

The application shall be submitted to the (insert local authority), or other designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

(C) Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the (insert staff/department, or elected body that will approve or deny the request) for approval or denial.

(D) The application fee shall be non-refundable once processed.

(E) The application for a license for a Temporary Cannabis Event shall meet the following standards:

A jurisdiction may establish standards for Temporary cannabis events which the event organizer must meet, including restricting or prohibiting any on-site consumption. If there are public health, safety, or welfare concerns associated with a proposed cannabis event, a jurisdiction would presumably be authorized to deny approval of that event.

- Insert standards here

(G) A request for a Temporary Cannabis Event that meets the requirements of this Section shall be approved.

(H) A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The (insert city/town/county) shall notify the applicant of the standards not met and basis for denial.

(Optional) Temporary cannabis events shall only be held at (insert local place).

(Optional) Temporary cannabis events shall only be held between the hours of (insert start time) and (insert stop time).

Section 5. (Optional) Lower-Potency Hemp Edibles

A jurisdiction can establish different standards or requirements regarding Low-Potency Edibles. A jurisdiction can consider including the following section and subsections in their cannabis ordinance.

5.1 Sale of Low-Potency Hemp Edibles

The sale of Low-Potency Edibles is permitted, subject to the conditions within this Section.

5.2 Zoning Districts

If sales are permitted, a jurisdiction can limit what zone(s) the sales of Low-Potency Edibles can take place in. A jurisdiction can also determine if such activity requires a Conditional or Interim Use permit.

Low-Potency Edibles businesses are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

5.3 (Optional) Additional Standards

5.3.1 Sales within Municipal Liquor Store.

A jurisdiction that already operates a Municipal Liquor Store may sell Low-Potency Edibles within the same store.

The sale of Low-Potency Edibles is permitted in a Municipal Liquor Store.

5.3.2 Age Requirements.

A jurisdiction is able to restrict the sale of Low-Potency Edibles to locations such as bars.

The sale of Low-Potency Edibles is permitted only in places that admit persons 21 years of age or older.

5.3.3 Beverages.

The sale of Low-Potency Hemp Beverages is permitted in places that meet requirements of this Section.

5.3.4 Storage of Product.

A jurisdiction is able to set requirements on storage and sales of Low-Potency Edibles.

Low-Potency Edibles shall be sold behind a counter, and stored in a locked case.

Section 6. (Optional) Local Government as a Cannabis Retailer

(insert local here) may establish, own, and operate one municipal cannabis retail business subject to the restrictions in this chapter.

The municipal cannabis retail store shall not be included in any limitation of the number of registered cannabis retail businesses under Section 2.6.

(insert local here) shall be subject to all same rental license requirements and procedures applicable to all other applicants.

Section 7 Use in Public Places

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use.