

Twin Valley City Council

Regular Council Meeting

Monday, October 14, 2024 - 7:00PM

Twin Valley Community Center

1 **CALL TO ORDER** _____ PM

2 **ROLL CALL**

CITIZEN'S FORUM

Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA

_____/_____/M/S/P

- 1) _____
- 2) _____
- 3) _____

3 **MINUTES APPROVAL** September Minutes

_____/_____/M/S/P

4 CLAIMS	09/10/2024 - 09/30/2024	<u>\$1,013,902.23</u>
	10/01/2024 - 10/14/2024	<u>\$134,678.79</u>

PAYROLL	09/01/2024 - 09/14/2024	<u>\$16,450.32</u>
	09/15/2024 - 09/28/2024	<u>\$12,071.01</u>
	Douville Vac/Sick	<u>\$16,996.15</u>

DISBURSEMENT TOTAL	<u>\$1,194,098.50</u>
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_____/_____/M/S/P

5 **ULTEIG - PROJECT UPDATE**

6 **COMMUNITY** Building Permit
Police Department
Gary Cares - Imagination Library

8 **REPORTS OF OFFICERS, BOARDS, COMMITTEES**

LIQUOR	General Report	Gross Sales	<u>\$ 47,803.48</u>
	Donation - Legion (POS Tablet)		

ATM **\$539.00**

PUBLIC WORKS	General Report
	USDA-RD Loan Documents \$770k
	Sellin Pay Request #2 \$545,471.60

EDA/PARKS	General Report
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FIRE/RESCUE	General Report
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ADMIN

Financial Report
Investment Report
Community Center Rental Agreement & Fees
Wimmer Cabin (short term)

10 **NEW BUSINESS**

Bakery Building - Main Street
LMC Insurance Liability Waiver

11 **FYI/OTHER**

November Council Meeting Date TUESDAY 11/12/24
West Central Regional Water District Notice
Notice of Public Hearing - County (Cell tower)

12 **MEETING ADJOURNED**

_____ PM

_____/____ M/S/P

**MONDAY, SEPTEMBER 11, 2024 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING**

Twin Valley Community Center – 7:00 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton

OTHERS: Kerry Askelson, Jason Douville, Prestin Douville, Ben Fall, David Portz, Alex Ranz, Jess Riepe.

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, September 11, 2024. Mayor Bolton called the meeting to order at 7:00PM.

MONTHLY BUSINESS

Minutes—TC/MA-m/s/p to approve the August minutes as written.

Disbursements—ML/PB-m/s/p to approve disbursements totaling \$102,244.85. A full copy of claims and payroll disbursements is available at the Clerk's office.

COMMUNITY—Building Permit—ML/TC-m/s/p to approve a building permit request for 2015 Norman Ave NW to build a 12'x24'8' detached garage.

Sewer Line Issue—David Portz attended meeting to discuss options for repairs to his sewer line, which runs under the garage of neighboring property. Has discussed this issue with the two neighboring properties that will be affected by the necessary repairs. Askelson has spoken with Lunde's out of Flom for repair options. The current quote to repair is \$4,000, which does not include any possible damages to the existing fence or the pavement. Portz is requesting financial assistance due to the prior approval of a building permit which now limits his access to his sewer line. Bekkerus felt \$1,000 would be an appropriate amount, and the City also takes care of any tar that is affected. Askelson was also in agreement with this proposal. MA/PB-m/s/p to approve spending up to \$1,000 towards the repairs on this project.

Membership—PB/MA-m/s/p to approve \$25.00 membership to the Norman County Historical Society.

LIQUOR—Nysetvold was unable to attend meeting. Gross sales for August were \$46,662, ATM revenue \$476. Note from Nysetvold distributed –update on events given. Have started opening on Sunday for football games.

PUBLIC WORKS—Ranz updated Council on ongoing sewer/ponds project. Project is currently on schedule. Engineers are working with the MPCA on the reuse of sand from the lagoons which was originally approved but has since been flagged. Liner will not be salvageable and must be replaced. In town portion of the project is still on schedule to be completed by September 30th. It was noted that property owners in Herold's court should expect to see their property that has been disturbed during construction returned to its original state. The first pay request was received from Sellin Brothers, for \$966,885.45 which accounts for a plethora of materials to have on hand for the project. MA/ML-m/s/p to approve request for payment. Clerk will send documents to Minnesota Rural Water Association to request interim financing payment. Three new RV sites slated to be completed by the end of September with water and sewer services. Splash park is now closed for the season. Curbs and Hydrants have been repainted throughout town thanks to community service workers.

EDA/PARKS—Askelson noted that a new round of funding from the Joseph Urdahl foundation has opened. Looking into requesting a grant to improve the current fencing along Heiberg North Trail system. Committee is exploring options for digital signage in town, only in the preliminary stages. Discussed splash park/skating rink directional signage for Highway 32, similar to the existing dump station signage. Further research is necessary to MN DOT regulations.

POLICE—Resignation received from Chief Douville, effective September 20, 2024 with request for payout of sick and vacation time in accordance with negotiations. TC/ML-m/s/p to accept. Mayor Bolton thanked Douville for his 23 years of service with the City of Twin Valley. Discussed options moving forward, whether there was an

option to keep the local police department or contract hours with the Sheriff's office. Sheriff Fall attended meeting to discuss possible County contracted services for the City—noted the County is also not fully staffed at this time, was not sure how many man hours he would have available for contract hours. Once Douville severs ties with the City, the Police Department cannot remain active as the State requires a Chief Law Enforcement Officer for any Department to remain active. Discussed the process for hiring a law enforcement officer and extensive POST requirements, Council ultimately decided it may not be in the City's best interests to try and maintain a local force. Requested that Sheriff Fall put some numbers together and give the Council a quote for available extra County coverage. Noted that the County will still respond to any emergency calls that are received regardless of any contracted hours for city patrol and services.

FIRE/RESCUE—Lampton reported 3 fire calls and 9 rescue calls for August. The Fire Department is forming a committee to review aging equipment and explore replacement options. Looking into hiring a grant writer to assist in funding these necessary upgrades. One FEMA grant that is being looked into is a 5/95% matching grant, meaning the City would be responsible for 5% of the replacement's costs should we get approval. The City/Fire Department already has funds in reserve for necessary upgrades. Ben Fall, on behalf of the fire department, requested the city's support and approval to move forward with hiring a grant writer for \$2,100 and to support and commit to the matching fund requirements of said grants. MA/TC-m/s/p to approve.

FINANCIALS—August financial statements as well as an updated General Fund Budget report as of 08/30/2024 were distributed to Council for review. Preliminary levy certification is due to the County Auditor's office before September 30th. MA/ML-m/s/p to increase the current levy of \$199,972 a proposed amount of 10%. The Council will hold further budgeting meetings and certify the final levy to the County in December.

Meeting adjourned 8:40PM, ML/MA-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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DISBURSEMENT LIST FOR APPROVAL

09/10/2024 thru 10/14/2024

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	\$1,401.24
A.F.L.A.C. WEST REGION	Employee Benefit	\$165.78
ANDERS VALLEY PUBLISHING, LLC	Publishing	\$140.25
ARVIG	Telephone/Internet	\$572.05
BITKER, INC	Repairs & Maintenance	\$194.00
BMO BANK	Bank Card	\$680.00
BUCKLE'S HARDWARE	Repairs & Maintenance	\$118.99
BURLEY'S TREE SERVICE	Contracted Service	\$250.00
DENNIS JOHNSON	Utility Reimbursement	\$25.46
EFTPS-ONLINE	Payroll Taxes	\$8,807.73
FURTHER	Employee Benefit	\$610.00
JOHN DEERE FINANCIAL	Repairs & Maintenance	\$56.84
KARIN ANDERSON GRANTWRITING	Professional Service	\$2,100.00
LAKES COMMUNITY COOP	Utility	\$2,205.59
LEAGUE OF MINNESOTA CITIES	Membership Dues	\$351.00
MARCO TECHNOLOGIES LLC	Contracted Service	\$109.93
MN DOR - PAYROLL TAX	Payroll Taxes	\$2,408.38
MN PEIP	Employee Benefit	\$1,824.52
NORMAN COUNTY HISTORICAL SOCIETY	Donation	\$25.00
OTTERTAIL POWER CO.	Utility	\$2,594.23
PAYROLL	Wages	\$30,712.85
P.E.R.A. - SDR DIVISION	Employee Benefit	\$3,434.31
PREMIUM WATERS	Contracted Service	\$33.75
THRIFTY WHITE PHARMACY	Operating Supply	\$348.10
TWIN VALLEY LIONS CLUB	Operating Supply	\$78.00
USABLE LIFE	Employee Benefit	\$18.99
VERIZON WIRELESS	Telephone/Internet	\$88.83
VESTIS	Contracted Service	\$384.69
	GENERAL	\$59,740.51
DENNIS JOHNSON	Utility Reimbursement	\$26.96
	STORM SEWER	\$26.96
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
ANDERS VALLEY PUBLISHING, LLC	Publishing	\$254.52
ARVIG	Telephone/Internet	\$124.14
BMO BANK	Bank Card	\$300.52
BUCKLE'S HARDWARE	Repairs & Maintenance	\$10.90
CORE & MAIN LP	Repairs & Maintenance	\$213.52
DENNIS JOHNSON	Utility Reimbursement	\$291.68
EFTPS-ONLINE	Payroll Taxes	\$952.04
FURTHER	Employee Benefit	\$210.00
GOPHER STATE ONE-CALL	Contracted Service	\$25.00
HAWKINS, INC.	Operating Supply	\$734.39
LAKES COMMUNITY COOP	Utility	\$579.57
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
McCOLLUM HDWE, INC.	Repairs & Maintenance	\$150.28
MN DOR - PAYROLL TAX	Payroll Taxes	\$158.55

MN DOR - SALES & USE TAX	Sales Tax	\$182.00
MN PEIP	Employee Benefit	\$731.15
OTTERTAIL POWER CO.	Utility	\$903.06
PAYROLL	Wages	\$3,175.65
P.E.R.A. - SDR DIVISION	Employee Benefit	\$648.50
TIDHOLM PRODUCTIONS	Operating Supply	\$60.00
USABLE LIFE	Employee Benefit	\$26.23
VERIZON WIRELESS	Telephone/Internet	\$33.01
VESTIS	Contracted Service	\$116.55
	WATER	\$10,054.69
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
ARVIG	Telephone/Internet	\$82.24
BUCKLE'S HARDWARE	Repairs & Maintenance	\$10.90
DENNIS JOHNSON	Utility Reimbursement	\$253.00
EFTPS-ONLINE	Payroll Taxes	\$952.00
FURTHER	Employee Benefit	\$210.00
GOPHER STATE ONE-CALL	Contracted Service	\$25.00
J & R WASTEWATER SERVICES INC.	Contracted Service	\$2,175.00
LAKES COMMUNITY COOP	Utility	\$35.75
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$158.52
MN PEIP	Employee Benefit	\$731.16
OTTERTAIL POWER CO.	Utility	\$160.10
PAYROLL	Wages	\$3,175.65
P.E.R.A. - SDR DIVISION	Employee Benefit	\$648.47
RMB ENVIRONMENTAL LABS, INC.	Professional Service	\$161.98
SELLIN BROTHERS INC	Contracted Service	\$966,885.45
TIDHOLM PRODUCTIONS	Operating Supply	\$60.00
ULTEIG ENGINEERS, INC.	Professional Service	\$66,890.75
USABLE LIFE	Employee Benefit	\$20.71
VERIZON WIRELESS	Telephone/Internet	\$33.01
VESTIS	Contracted Service	\$116.55
	SEWER	\$1,042,959.67
DENNIS JOHNSON	Utility Reimbursement	\$102.90
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$6,044.06
MN DOR - SALES & USE TAX	Sales Tax	\$1,555.00
TIDHOLM PRODUCTIONS	Operating Supply	\$16.50
	GARBAGE	\$7,718.46
AARON'S GROCERY	Merchandise for Resale	\$2,174.83
ABSOLUTE ICE	Merchandise for Resale	\$140.40
ANDERS VALLEY PUBLISHING, LLC	Advertising	\$100.00
ARVIG	Telephone/Internet	\$321.09
BERGSETH BROS.	Merchandise for Resale	\$5,264.65
BEVERAGE WHOLESALERS	Merchandise for Resale	\$494.00
BMO BANK	Bank Card	\$201.72
BREAKTHRU BEVERAGE	Merchandise for Resale	\$1,942.95
BUCKLE'S HARDWARE	Repairs & Maintenance	\$79.35
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$747.00
D-S BEVERAGES	Merchandise for Resale	\$8,970.60
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	\$134.74
EFTPS-ONLINE	Payroll Taxes	\$1,993.44

FURTHER	Employee Benefit	\$110.00	3
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$866.00	
HEGGIES PIZZA, LLC	Merchandise for Resale	\$1,189.45	
HENRY'S FOODS INC.	Merchandise for Resale	\$6,566.06	
HOMETOWN GROCERY AND GOODS	Merchandise for Resale	\$63.67	
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$6,071.47	
KASEYA US, LLC	Contracted Service	\$200.00	
LAKES COMMUNITY COOP	Utility	\$70.44	
McKINNON COMPANY, INC.	Merchandise for Resale	\$2,135.09	
MN DOR - PAYROLL TAX	Payroll Taxes	\$349.85	
MN DOR - SALES & USE TAX	Sales Tax	\$8,665.00	
MN PEIP	Employee Benefit	\$737.85	
OFFICE SUPPLIES PLUS*	Operating Supply	\$55.56	
OTTERTAIL POWER CO.	Utility	\$966.03	
PAYROLL	Wages	\$8,453.33	
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,473.88	
PEPSI-COLA **	Merchandise for Resale	\$551.25	
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,787.96	
TONI NYSETVOLD	Operating Supply	\$60.00	
USABLE LIFE	Employee Benefit	\$3.33	
VESTIS	Contracted Service	\$422.22	
	LIQUOR	\$63,363.21	
HOMETOWN GROCERY & GOODS	Loan	\$10,000.00	
JULIN LAW OFFICE, PLLC	Professional Service	\$235.00	
	EDA	\$10,235.00	
	TOTAL DISBURSEMENT	\$1,194,098.50	

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE _____

OF THE _____
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A
PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the _____

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

pursuant to the provisions of _____; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture,
(herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921
et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event
that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ _____

under the terms offered by the Government; that the _____

and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the _____ of the

_____ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

By _____

Attest:

Title _____

Title _____

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the _____
hereby certify that the _____ of such Association is composed of
_____ members, of whom , _____ constituting a quorum, were present at a meeting thereof duly called and
held on the _____ day of _____ ; and that the foregoing resolution was adopted at such meeting
by the vote shown above, I further certify that as of _____ ,
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
rescinded or amended in any way.

Dated, this _____ day of _____

Title _____



We listen. We solve.™

2024 SANITARY SEWER COLLECTION
AND TREATMENT FACILITY IMPROVEMENTS
TWIN VALLEY, MINNESOTA

Contract No.: 23.24232

Application for Payment No.:
2

Page: 1 of 3

APPLICATION FOR PAYMENT

Owner CITY OF TWIN VALLEY	Contractor SELLIN BROTHERS INC. HAWLEY, MN	Period of Estimate From: September 2, 2024 To: September 27, 2024
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CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Agency Approval Date	Amount			
		Additions	Deductions		
				1. Original Contract.....	\$3,397,240.00
				2. Change Orders.....	\$0.00
				3. Revised Contract (1 + 2)...	\$3,397,240.00
				4. Work Completed*.....	\$1,481,856.50
				5. Stored Materials*.....	\$110,098.29
				6. Subtotal (4 + 5).....	\$1,591,954.79
				7. Ineligible Work*.....	\$0.00
				8. Adjusted Subtotal (6 - 7)...	\$1,591,954.79
				9. Retainage*.....	\$79,597.74
				10. Previous Payments.....	\$966,885.45
				11. Amount Due (8 - 9 - 10)...	\$545,471.60
				* Detailed breakdown attached	
TOTALS		\$0.00	\$0.00		
NET CHANGE			\$0.00		

Contract Time

Original Substantial Completion Date: SEPTEMBER 30, 2024	Percent Contract Time Expired: 18% (to Final)	Contractor Is (BOLD One): On Schedule Ahead of Schedule Behind Schedule
Revised: <u>October 5, 2024</u>	Percent of Work Completed: 43.6%	
Original Final Completion Date: November 30, 2025	Percent of Contract Paid: 44.5%	If behind schedule, has Contractor been advised of liquidated damages clauses as outlined in the Contract? _____ Amount: _____
Revised: _____		

If the project is behind schedule, has the Contractor been informed and are measures being taken to return to schedule (describe)?

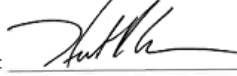
CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous payment estimates were issued and payments received from the Owner, and that current payments shown herein are now due.

Contractor: SELLIN BROTHERS, INC.

By:  Date: 9/30/24

ENGINEER'S CERTIFICATION: The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

Engineer: ULTEIG ENGINEERS, INC.

By:  Date: 9/30/2024

APPROVED BY OWNER:

Owner: CITY OF TWIN VALLEY

By: _____
Title: _____ Date: _____

ACCEPTED BY AGENCY: The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the Contract Documents.

By: _____
Title: _____ Date: _____

MONTHLY ESTIMATE FORM
2024 SANITARY SEWER COLLECTION
AND TREATMENT FACILITY IMPROVEMENTS
CITY OF TWIN VALLEY
23.24232

Contractor:

Sellin Brothers Inc
1204 Hobart St
Hawley, MN 56549

Original Contract

Amount: \$ 3,397,240.00

Estimate No.: 2

Date: September 27, 2024

Dated: April 24, 2024

2024 Sanitary Sewer Collection System and Wastewater Treatment Facility Improvements
Twin Valley, MN

BASE BID: SECTION A - SANITARY SEWER COLLECTION SYSTEM IMPROVEMENTS

No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	\$ 190,000.00	\$ 190,000.00	0.75	0.00	0.75	\$0.00	\$142,500.00
2	Clearing	4	Tree	\$ 750.00	\$ 3,000.00	1.00	2.00	3.00	\$1,500.00	\$2,250.00
3	Grubbing	4	Tree	\$ 750.00	\$ 3,000.00	1.00	2.00	3.00	\$1,500.00	\$2,250.00
4	Remove Watermain Service Pipe	79	L.F.	\$ 1.00	\$ 79.00	0.00	80.00	80.00	\$80.00	\$80.00
5	Remove Sewer Pipe (Sanitary)	2,240	L.F.	\$ 1.00	\$ 2,240.00	0.00	1,904.00	1,904.00	\$1,904.00	\$1,904.00
6	Remove Sewer Pipe (Storm)	110	L.F.	\$ 24.00	\$ 2,640.00	0.00	0.00	0.00	\$0.00	\$0.00
7	Remove Curb Stop	2	Each	\$ 300.00	\$ 600.00	0.00	2.00	2.00	\$600.00	\$600.00
8	Remove Pavement	966	S.Y.	\$ 7.00	\$ 6,762.00	0.00	966.00	966.00	\$6,762.00	\$6,762.00
9	Remove Hydrant	2	Each	\$ 525.00	\$ 1,050.00	0.00	1.00	1.00	\$525.00	\$525.00
10	Remove Manhole (Sanitary)	16	Each	\$ 540.00	\$ 8,640.00	2.00	12.00	14.00	\$6,480.00	\$7,560.00
11	Salvage & Reinstall Riprap (FES)	20	C.Y.	\$ 135.00	\$ 2,700.00	10.00	0.00	10.00	\$0.00	\$1,350.00
12	Common Excavation	3,470	C.Y.	\$ 17.00	\$ 58,990.00	0.00	1,750.00	1,750.00	\$29,750.00	\$29,750.00
13	Topsoil Borrow (LV)	100	C.Y.	\$ 65.00	\$ 6,500.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Contractor Crew Time	8	Hr.	\$ 825.00	\$ 6,600.00	0.00	5.50	5.50	\$4,537.50	\$4,537.50
15	Aggregate Base Class 5 (CV)	2,118	C.Y.	\$ 43.00	\$ 91,074.00	0.00	985.00	985.00	\$42,785.00	\$42,785.00
16	Bituminous Wearing Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
17	Bituminous Non-Wear Course Mix	110	Ton	\$ 128.00	\$ 14,080.00	0.00	0.00	0.00	\$0.00	\$0.00
18	4" PVC Sanitary Sewer Service SDR 26	1,300	L.F.	\$ 37.00	\$ 48,100.00	0.00	809.00	809.00	\$33,633.00	\$33,633.00
19	6" PVC Sanitary Sewer SDR 26	2,565	L.F.	\$ 57.00	\$ 146,205.00	0.00	2,394.00	2,394.00	\$136,458.00	\$136,458.00
20	10" PVC Sanitary Sewer SDR 26	4,928	L.F.	\$ 58.00	\$ 285,824.00	733.00	962.00	1,695.00	\$55,786.00	\$88,310.00
21	8" x 4" PVC Wye	32	Each	\$ 625.00	\$ 20,000.00	0.00	26.00	26.00	\$16,250.00	\$16,250.00
22	10" x 4" PVC Wye	7	Each	\$ 805.00	\$ 5,635.00	0.00	9.00	9.00	\$7,245.00	\$7,245.00
23	4" Cleanout	39	Each	\$ 620.00	\$ 24,180.00	0.00	27.00	27.00	\$16,740.00	\$16,740.00
24	Construct Drainage Structure 48-4007C	27	Each	\$ 7,900.00	\$ 213,300.00	3.00	13.00	16.00	\$102,700.00	\$126,400.00
25	24" Steel Casing Pipe (Jacked)	130	L.F.	\$ 575.00	\$ 74,750.00	0.00	130.00	130.00	\$74,750.00	\$74,750.00
26	12" HDPE Storm Sewer	100	L.F.	\$ 83.00	\$ 8,300.00	0.00	70.00	70.00	\$5,810.00	\$5,810.00
27	Hydrant	2	Each	\$ 7,205.00	\$ 14,410.00	0.00	1.00	1.00	\$7,205.00	\$7,205.00
28	8" Gate Valve and Box Watermain	2	Each	\$ 3,560.00	\$ 7,120.00	0.00	1.00	1.00	\$3,560.00	\$3,560.00
29	6" PVC Watermain C900	8	L.F.	\$ 222.00	\$ 1,776.00	0.00	4.00	4.00	\$888.00	\$888.00
30	Adjust Frame and Ring Casting (Sanitary)	1	Each	\$ 925.00	\$ 925.00	0.00	0.00	0.00	\$0.00	\$0.00
31	Temporary Mail Box	1	L.S.	\$ 775.00	\$ 775.00	1.00	0.00	1.00	\$0.00	\$775.00
32	Traffic Control	1	L.S.	\$ 5,115.00	\$ 5,115.00	1.00	0.00	1.00	\$0.00	\$5,115.00
33	Storm Drain Inlet Protection	10	Each	\$ 165.00	\$ 1,650.00	10.00	0.00	10.00	\$0.00	\$1,650.00
34	Bio Roll	345	L.F.	\$ 9.00	\$ 3,105.00	26.00	0.00	26.00	\$0.00	\$234.00
35	Erosion Control	1	L.S.	\$ 3,200.00	\$ 3,200.00	0.00	0.00	0.00	\$0.00	\$0.00
36	Turf Establishment	1	L.S.	\$ 25,000.00	\$ 25,000.00	0.00	0.00	0.00	\$0.00	\$0.00
TOTAL BASE BID - SECTION A:					\$ 1,301,505.00				\$557,458.50	\$777,876.50

BASE BID: SECTION B - WASTEWATER TREATMENT FACILITY IMPROVEMENTS										
No.	Item	Bid Quantity	Unit	Unit Price	Bid Total	Previous Quantity	Quantity this Period	Quantity to Date	Amount this Period	Amount to Date
1	Mobilization	1	L.S.	\$55,000.00	\$55,000.00	0.75	0.00	0.75	\$0.00	\$41,250.00
2	Remove Sewer Pipe (Sanitary)	225	L.F.	1.00	\$225.00	0.00	0.00	0.00	\$0.00	\$0.00
3	Remove Manhole (Valve MH)	1	Each	4,200.00	\$4,200.00	0.00	0.00	0.00	\$0.00	\$0.00
4	Remove Pond Structures	4	Each	2,060.00	\$8,240.00	0.00	0.00	0.00	\$0.00	\$0.00
5	Remove Pond Liner	41,700	S.Y.	0.55	\$22,935.00	35,000.00	6,700.00	41,700.00	\$3,685.00	\$22,935.00
6	Salvage & Reinstall Rip-Rap (Pond)	1,924	C.Y.	70.00	\$134,680.00	952.00	0.00	952.00	\$0.00	\$67,340.00
7	Salvage & Reinstall Fence	315	L.F.	27.00	\$8,505.00	0.00	0.00	0.00	\$0.00	\$0.00
8	8" PVC Sanitary Sewer	145	L.F.	140.00	\$20,300.00	0.00	9.00	9.00	\$1,260.00	\$1,260.00
9	12" PVC Sanitary Sewer	30	L.F.	200.00	\$6,000.00	0.00	0.00	0.00	\$0.00	\$0.00
10	24" PVC Sanitary Sewer	50	L.F.	225.00	\$11,250.00	0.00	14.00	14.00	\$3,150.00	\$3,150.00
11	6" PVC Forcemain	40	L.F.	67.00	\$2,680.00	0.00	0.00	0.00	\$0.00	\$0.00
12	Ductile Iron Fittings	4	Each	825.00	\$3,300.00	0.00	0.00	0.00	\$0.00	\$0.00
13	Rehabilitate Lift Station	1	L.S.	250,000.00	\$250,000.00	0.00	0.00	0.00	\$0.00	\$0.00
14	Sanitary Sewer Bypass Pumping	1	L.S.	7,500.00	\$7,500.00	0.00	0.00	0.00	\$0.00	\$0.00
15	Primary Pond Sludge Excavation	13,000	C.Y.	35.00	\$455,000.00	8,783.43	0.00	8,783.43	\$0.00	\$307,420.00
16	Primary Pond Liner	41,700	S.Y.	6.25	\$260,625.00	0.00	41,700.00	41,700.00	\$260,625.00	\$260,625.00
17	Primary Pond Sand to Cover Liner (CV)	15,070	C.Y.	17.00	\$256,190.00	0.00	0.00	0.00	\$0.00	\$0.00
18	Pond Inlet Structure	1	Each	65,000.00	\$65,000.00	0.00	0.00	0.00	\$0.00	\$0.00
19	Pond Transfer Structure #1	1	Each	93,000.00	\$93,000.00	0.00	0.00	0.00	\$0.00	\$0.00
20	Pond Transfer Structure #2	1	Each	53,000.00	\$53,000.00	0.00	0.00	0.00	\$0.00	\$0.00
21	Pond Outlet Structure	1	Each	93,000.00	\$93,000.00	0.00	0.00	0.00	\$0.00	\$0.00
22	Pond Splash Pad	1	Each	3,000.00	\$3,000.00	0.00	0.00	0.00	\$0.00	\$0.00
23	Pond Discharge Structure	1	Each	9,450.00	\$9,450.00	0.00	0.00	0.00	\$0.00	\$0.00
24	Random Riprap Class 2	1,561	C.Y.	125.00	\$195,125.00	0.00	0.00	0.00	\$0.00	\$0.00
25	Geotextile Filter, Type 3	9,812	S.Y.	2.50	\$24,530.00	0.00	0.00	0.00	\$0.00	\$0.00
26	Pond Water Balance Test	1	Each	24,000.00	\$24,000.00	0.00	0.00	0.00	\$0.00	\$0.00
27	Erosion Control	1	L.S.	4,000.00	\$4,000.00	0.00	0.00	0.00	\$0.00	\$0.00
28	Turf Establishment	1	L.S.	25,000.00	\$25,000.00	0.00	0.00	0.00	\$0.00	\$0.00
TOTAL BASE BID - SECTION B:					\$2,095,735.00				\$268,720.00	\$703,980.00
GRAND TOTAL FOR BASE BIDS:					\$3,397,240.00	GRAND TOTALS:			\$826,178.50	\$1,481,856.50

MATERIALS ON HAND				Total Cost	Amount Used this Period	Amount Still Stored
No.	Item					
1	Ferguson			\$220,198.58	\$110,098.29	\$110,098.29
2	Simbeck Associates - Geosynthetic Liner			\$141,899.58	\$141,899.58	\$0.00
Totals					\$251,997.87	\$110,098.29

2024 Sewer/Ponds Project Financial

MNRWFA	\$ 2,878,000.00	
Request #1	\$ (966,885.45)	Sellin
Request #2	\$ (580,049.41)	Sellin + Ulteig
TOTAL	\$ (1,546,934.86)	
REMAINING	\$ 1,331,065.14	

City Contribution	\$ 205,000.00	
Julin	\$ 2,897.59	☒ Approved
Taft	\$ 15,000.00	☒ Approved
Ulteig	\$ 154,789.47	☒ Approved
Ulteig	\$ 24,203.94	☐ Approved
Ulteig (partial)	\$ 8,109.00	☐ Approved
TOTAL	\$ 205,000.00	

Sellin Requests		
#1	\$	966,885.45
#2	\$	545,471.60
	\$	1,512,357.05

Loan #1	\$ 2,108,000.00	
Loan #2	\$ 770,000.00	
	\$ 2,878,000.00	☐ Complete
Grant	\$ 944,000.00	☐ Complete
City	\$ 205,000.00	☒ Complete
Project Total	\$ 4,027,000.00	

Loan Remaining	\$ 1,546,934.86
Grant Remaining	\$ 944,000.00
City Remaining	\$ -

September 25, 2024

The Honorable Mike Bolton
Mayor City of Twin Valley
PO Box 307
107 2nd St SW
Twin Valley, MN 56584-0307

RE: City of Twin Valley – Sanitary Sewer and Street Improvements
Plans and Specifications Approval
Preliminary Engineering Report Approval
NPDES/SDS Permit Number MNG580137
MPCA Project No. 280244

Dear Mayor Bolton:

The Minnesota Pollution Control Agency (MPCA) is pleased to inform you that we are hereby granting approval of the plans and specifications for the above project. The approved proposal is for the construction and operation for improvements to a collection system and treatment system which is designed to treat 146,600 gallons per day average wet weather flow, with five-day Carbonaceous Biochemical Oxygen Demand (CBOD5) strength of 335 milligrams per liter (mg/L) and the facility discharges to an unnamed creek (Class 2B,3C,4A,4B,5,6 water). The primary pond cells have surface areas of 7.91 acres each, and the secondary cell has a surface area of 5.5 acres, each measured at the 4-foot mean operating depth. The pond system provides a total detention time of 190 days at design flow. The facility has a drain tile (GW001) that discharges to the same unnamed creek. The level of treatment will be governed by the provisions in the corresponding National Pollutant Discharge Elimination System (NPDES) and State Disposal System (SDS) Permit No. MNG580137. The approval is pursuant to Minn. Stat. chs. 115 and 116, as amended. The legal description of the location of the proposed facility is NW1/4 of Section 11, Township 144 North, Range 44 West, Wild Rice Township, Norman County, Minnesota.

The final plans and specifications and related information indicate that the project will consist of reconstructing the existing sanitary sewer collection system mains, approximately 8700 linear feet. Improvements will also include new sanitary sewer lift station near wastewater ponds, replace three transfer structures and replacing synthetic pond liner on their primary pond.

The project is described in detail in the plans and specifications received on August 18, 2024, titled, "2024 Sanitary Sewer Collection System and Wastewater Treatment Facility Improvements", by Ulteig Inc., project number: 23.24232, signed and dated on February 14, 2024.

This constitutes a formal decision in accordance with Minn. Stat. 115.03, Subdivision 1, (f).

The MPCA's officers, employees and agents review, comment upon, and approve plans and specifications for the limited administrative purpose of determining whether there is reasonable assurance that the treatment system when constructed, will comply with the regulations and criteria of the MPCA.

This approval shall not in any way relieve the Permittee or the engineer of responsibility, nor shall it make the MPCA responsible for the technical adequacy of the engineer's work. This approval shall not relieve the Permittee from complying with all conditions and requirements of the NPDES/SDS permit and shall be retained by the Permittee with the permit.

The Permittee is responsible for obtaining a NPDES Stormwater Permit, separate from the above-mentioned wastewater discharge permit, for any construction project which disturbs a surface area of one acre or more. To obtain a copy of the construction stormwater permit application, go to the MPCA website and the stormwater program webpage at: <http://www.pca.state.mn.us/water/construction-stormwater> or to request a paper application call the MPCA Front Desk at (651) 296-6300 or 1-800-657-3864 and ask to speak to the Construction Stormwater Administrative Lead.

Any alterations or additions to the treatment system's approved plans and specifications must be submitted to the MPCA as a Plans and Specifications Addendum and be approved by the MPCA prior to bid opening. Significant alterations or additions to the treatment system's approved plans and specifications, proposed after the award of the contract, must be submitted as a change order and approved by the MPCA. Significant change orders are defined as contract deviations which:

1. Substantially alter the type of treatment process, or its efficiency, versatility, or reliability; and/or;
2. Alter the approved project schedule affecting the initiation of operation date.

Significant change orders require prior approval from the MPCA before the work can be done. Verbal approval may be agreed to if the work is of an emergency nature. All change orders shall be retained by the Permittee for review by the MPCA. Each change order shall include an execution date, a complete description of the change, and signatures from the Permittee's authorized representative, the engineer, and the contractor.

Regulations may change regarding administrative requirements in effect at the time of this approval.

The following special conditions shall apply in accordance with the MPCA "Recommended Pond Design Criteria" <https://www.pca.state.mn.us/sites/default/files/wq-wwtp5-53.pdf> and "Prefill and Water Balance Criteria" <https://www.pca.state.mn.us/sites/default/files/wq-wwtp5-61b.pdf>.

1. Preliner inspection

- a. When the owner's engineer determines that the preparation of the subgrade will be accepted and the engineer will authorize placement of the liner, the MPCA must be notified to allow for the completion of a "preliner" inspection. The notification shall provide sufficient time to allow for scheduling of the inspection (at least seven days). The MPCA will visually inspect the subgrade for the presence of material that could damage the liner and review the results of subgrade compaction test results. See MPCA pond liner guidance:

- 1) High Density Polyethylene (HDPE) liner guidance
<https://www.pca.state.mn.us/sites/default/files/wq-wwtp5-32.pdf>
- 2) Polyvinyl Chloride (PVC) liner guidance
<https://www.pca.state.mn.us/sites/default/files/wq-wwtp5-60.pdf>

- b. The following items need to be submitted for a preliner inspection:

- 1) A copy of the soil test results (density, etc., on both sub base and dikes);
- 2) The written results of the pond bottom survey indicating the level is within the proper tolerances.

Pond seal construction should be initiated in the fall only when adequate grass cover can be established before the end of the growing season. Where this cannot be complied with, initiation of pond seal construction should be delayed until the following spring.

2. Prior to prefilling the pond or allowing any wastewater discharges to the pond, the following shall be performed and results submitted to the MPCA for review and approval. Adequate notice (at least seven days) must be given for an MPCA inspection.

- a. The Permittee must submit a letter to the review engineer indicating that they have accepted the work necessary to conduct the prefill and complete the water balance and are requesting MPCA to conduct a prefill inspection;
- b. Adequate grass cover or erosion protection must be established in accordance with the MPCA design criteria prior to pond prefilling.
- c. For synthetic liners: included with the above letter, if not previously submitted to the MPCA, must be the following:
 - 1) The contractor and liner manufacturer's certifications that the liner was installed per the plans and specifications;
 - 2) The contractor and liner manufacturer's certifications that the cover material was placed per the plans and specifications;
 - 3) The liner manufacturer's certification that the installation was in conformance with all warranty provisions and that no provisions of the warranty have been voided;

September 25, 2024

- 4) A copy of all liner test results on seam strength, strength of liner material, mil thickness, etc.;
 - 5) A copy of the liner warranty;
 - 6) All soil test results (density, etc., on both subbase and dikes);
 - 7) The written results of a survey of the pond bottom indicating the level is within the proper tolerance.
3. A water balance study of the pond levels shall be conducted in accordance with the MPCA Prefill and Water Balance Criteria after receipt of MPCA approval for pond prefilling. The results from said study shall be submitted to the MPCA as a confirmation of the pond seal adequacy .
 4. After prefilling of the ponds and before discharging sewage to the treatment facility, the Permittee's engineer shall certify to the MPCA that the project was constructed in accordance with the final plans and specifications submitted to and approved by the MPCA.

A final inspection of the project may be performed by the MPCA staff when all construction is complete except for minor weather-related components. The Permittee should request in writing that a final inspection be performed when it believes construction is complete.

An operation and maintenance (O&M) manual or a completed O&M manual Certificate of Completion form located on the MPCA website at <https://www.pca.state.mn.us/sites/default/files/wq-wwtp7-02.doc> should be submitted.

Please submit one electronic copy of "as-built" plans and specifications, also known as record drawings. The as-built documents must be submitted in a format approved by the MPCA. The factsheet titled: "Wastewater Treatment Facility Construction Record Documents, As-built Submittal Requirements" contains specific information regarding the required format of the submittal. The document is located on the MPCA web page here: <https://www.pca.state.mn.us/business-with-us/apply-for-financial-assistance>.

Any questions regarding this approval should be directed to me at 218 846-8135 or by email at vinod.sathyaseelan@state.mn.us.

Sincerely,

Vinod Sathyaseelan

This document has been electronically signed

Vinod Sathyaseelan
Engineer
Municipal Division

vs:lr

cc: See next page.



Application for Land Use | Zoning | Building Permit

OFFICE OF THE CLERK
107 2nd Street SW
P.O. Box 307
Twin Valley, MN 56584-0307
Office 218.584.5254
Fax 218.584.5723
www.TwinValley.govoffice.com

Date of Application 9-30-2024 City Permit No. _____
Fee(s) \$ 10⁰⁰ Date Paid _____ Parcel Number _____
Zone ☒ R-1 Residential ☐ R-2 Residential ☐ Commercial ☐ Industrial ☐ Urban/Agricultural

Job Address (Include address #, Street Name, & Direction) <u>212 Norman Ave NW</u>	
Property Owner <u>McKenna Kraft</u>	Owner Phone <u>218-790-1334</u>
Work Type	

- ☒ Addition (e.g. Decks, fences, out buildings) ☐ Dwelling Unit Conversion ☐ Dwelling Unit Finish
☐ Misc (e.g. Reroof, siding, window replacement) ☐ New Construction ☐ Remodel

Description of Work (indicate type/kind of construction materials to be used: wood, metal, concrete, etc.)
Wood- building a fence

(Use reverse side for further description/drawing of changes—Diagrams or plans can also be attached)

Front Width _____ Side Length _____ Height 6 ft
No. or Stories _____ Total Square Feet _____

**** All construction must meet all setback and zoning ordinance requirements. ****

In accordance with State law the applicant must indicate the Contractor's name, address, phone number and License number who will be performing the construction, remodeling etc. or hereby sign that they are the person(s) performing the work as described above. (If the Contractor is not licensed he/she must provide a copy of the State Exemption Certificate as in compliance with the Department of Commerce.

Contractor Name:	License Number:
Phone: () -	Address:

I hereby agree that in case such permit is granted, that all work which shall be done and all materials which shall be used shall comply with the plans, specifications, and details submitted and with all the ordinances of the City of Twin Valley applicable thereto.

Signature of Applicant/Owner McKenna Kraft

Approved _____ Denied _____ By Council on _____ / _____ / _____

Revised 05/2017

6:10

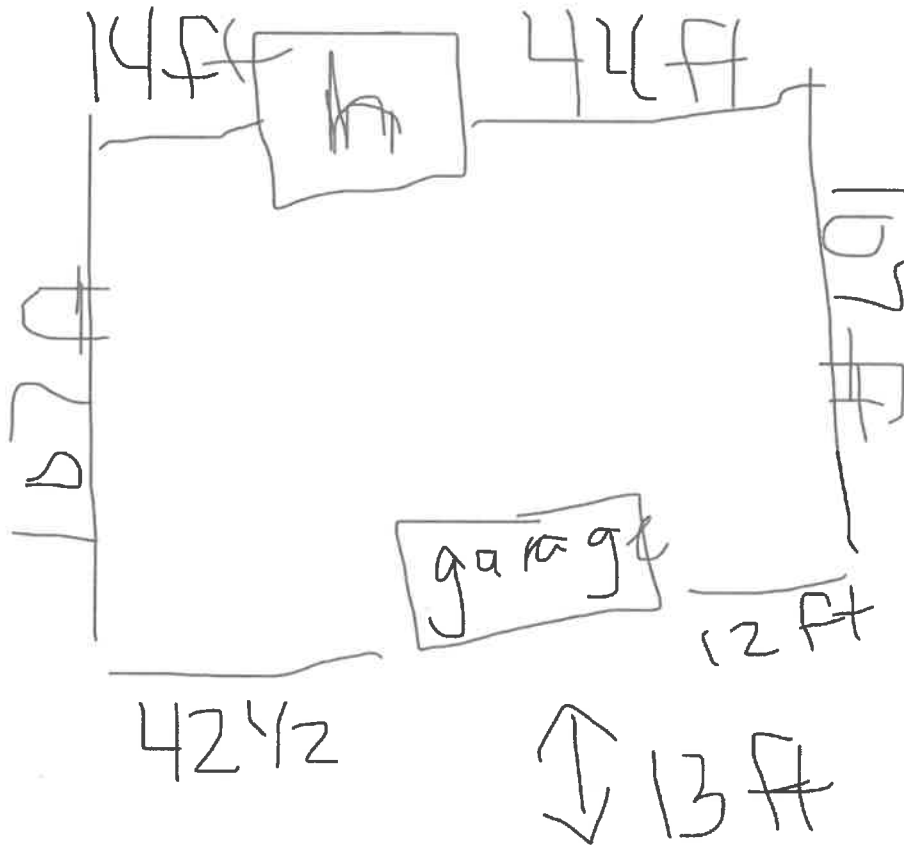
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Done

Norman Ave



alley



CITY OF TWIN VALLEY - POLICE BUDGET REPORT

Public Safety	ACTUAL	2024 BUDGET	
Police	10-02-24		
Police Administration			
Uniform Expense	\$0.00	\$1,000.00	0%
Operating Supplies (211 through 219)	\$2,407.82	\$2,000.00	120%
Repair and Maintenance Supplies (221 through 229)	\$236.38	\$3,000.00	8%
PROFESSIONAL SERVICES (301 through 319)	\$1,492.74	\$2,000.00	75%
Taxes-Property	\$0.00	\$30.00	0%
Contracted Services	\$2,175.35	\$4,500.00	48%
Communications: Telephone	\$2,222.96	\$3,200.00	69%
Communications: Postage	\$0.00	\$100.00	0%
Communications: Radio Units	\$38.00	\$200.00	19%
Transportation: Travel Expense	\$526.11	\$500.00	105%
Advertising-General ads	\$500.00	\$0.00	
Insurance: Property	\$11,824.29	\$11,500.00	103%
Insurance-WC/Unemplmnt	\$10,715.86	\$16,000.00	67%
Utility Services: Electric Utilities	\$546.77	\$1,200.00	46%
Utility Services: Gas Utilities	\$1,183.83	\$1,500.00	79%
Miscellaneous (431 through 499)	\$0.00	\$75.00	0%
Miscellaneous: Dues and Subscriptions	\$508.00	\$500.00	102%
Miscellaneous: Community Program Incentives	\$227.64	\$500.00	46%
Police-Wages & Benefits			
Wages and Salaries: Full-time Employees-Regular	\$120,809.74	\$153,750.00	79%
Wages and Salaries: Part-time Employees	\$11,595.42	\$5,000.00	232%
Unemployment Compensation: Benefit Payments	\$0.00	\$100.00	0%
Police Training			
Training & Registration	\$1,000.00	\$1,000.00	100%
Automotive Services			
Operating Supplies: Motor Fuels	\$4,527.90	\$7,000.00	65%
Youth & Community Programs			
Miscellaneous: Community Program Incentives	\$248.69	\$200.00	124%
Police-Outlay			
CAPITAL OUTLAY (510 through 599)	\$20,999.99	\$20,000.00	105%
Total Police	\$193,787.49	\$234,855.00	83%



GARY CARES

We have mailed 2,415 books over the past year to Norman County Children!

Dear Twin Valley City Council,

Wow, what a difference a year makes! Last September the Dolly Parton Imagination Library in Norman County was in danger of being discontinued. Thanks to generous organizations and community support this program is flourishing!

In September 2023, we had 163 children enrolled. Over the past year, 58 children have graduated from the program (they turned 5 years old) and we currently have 189 children enrolled. This past year, we focused on event marketing and social media advertising to increase awareness of the program. We purchased an eye-catching event table, life size Dolly Parton cut out (very popular) and a set of example books to show at events. We attended several Halloween carnivals, Santa Days and family focused events throughout the county along with the Norman County Fair.

Our work is far from done. There are 11 children set to graduate in 2024 and 46 graduating in 2025. Over the next year we will continue our event focused strategy but also use brochures, posters, print and radio advertising to broaden our audience.

Thank you for your commitment to the Dolly Parton Imagination Library in Norman County through your pledged Donation of **\$500 a year for 5 years**. Attached is a donation slip to return with your donation. If you have any questions, please call me at (701) 388-7899 or garycaresmn@gmail.com.

Warm regards,

Abbie Bennefeld

Gary Cares

Dolly Parton Imagination Library of Norman County



Year 2 (2024-25)

Twin Valley City Council
appreciated!

Amount \$_____ We understand circumstances change; any amount is

Make Check Payable to Gary Cares with Dolly Parton Imagination Library in the Memo. 100% of your donation stays in Norman County. Thank you!

Honoring, assisting, and embracing our community.

Gary Cares | PO Box 66 | Gary, MN 56545 | garycaresmn@gmail.com | www.garycares.org

LIQUOR STORE DAILY SALES SEPTEMBER 2024																																														
Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	Drink Chip	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Deposit																							
1	\$	163.16	\$	32.65	\$	579.87	\$	490.56		\$	56.00		\$	728.34	\$	141.13	\$	15.16	\$	4.99	\$	10.48	\$	43.00	\$	2,265.34	\$	207.97	\$	2,473.31	\$	1,365.25	\$	35.49		\$	1,141.55	\$	1,143.07	\$	1.52	\$	(2.00)			
2	\$	176.20	\$	11.20	\$	275.56	\$	121.46		\$	65.00		\$	413.74	\$	151.92	\$	3.99	\$	19.86	\$	19.71	\$	-	\$	1,258.64	\$	110.76	\$	1,369.40	\$	657.46	\$	17.93		\$	729.87	\$	712.63	\$	(17.24)	\$	68.00			
3	\$	98.00	\$	13.52	\$	70.10	\$	39.35		\$	28.00		\$	417.19	\$	161.39	\$	44.47	\$	14.98	\$	3.25	\$	(17.00)	\$	873.25	\$	81.69	\$	954.94	\$	515.59	\$	14.85		\$	454.20	\$	459.40	\$	5.20	\$	107.00			
4	\$	162.73	\$	35.44	\$	224.80	\$	142.23		\$	43.20		\$	379.28	\$	140.69		\$	3.29	\$	1.50	\$	(14.00)	\$	1,119.16	\$	102.38	\$	1,221.54	\$	404.62	\$	11.34		\$	828.26	\$	844.26	\$	16.00	\$	49.00				
5	\$	98.95	\$	5.60	\$	162.68	\$	92.59		\$	88.00		\$	530.14	\$	163.40	\$	32.97						\$	1,185.56	\$	105.41	\$	1,290.97	\$	730.14	\$	20.49		\$	581.32	\$	623.75	\$	42.43	\$	53.00				
6	\$	123.14	\$	3.26	\$	313.78	\$	237.46		\$	56.00		\$	758.05	\$	421.26	\$	87.43	\$	18.41	\$	1.50	\$	(8.00)	\$	2,012.29	\$	190.26	\$	2,202.55	\$	1,177.96	\$	32.70		\$	1,057.29	\$	1,062.33	\$	5.04	\$	231.00			
7	\$	124.08	\$	18.20	\$	397.93	\$	332.42		\$	67.00		\$	826.09	\$	445.98		\$	6.58	\$	6.25	\$	-	\$	2,224.53	\$	208.72	\$	2,433.25	\$	1,499.73	\$	40.05		\$	859.57	\$	859.85	\$	0.28	\$	(114.00)				
8	\$	53.31	\$	2.80	\$	206.17	\$	87.83		\$	28.00		\$	224.37	\$	56.47	\$	16.99	\$	3.00		\$	(4.00)	\$	674.94	\$	62.54	\$	737.48	\$	462.70	\$	11.68		\$	286.46	\$	295.73	\$	9.27	\$	7.00				
9	\$	103.83	\$	9.80	\$	62.59	\$	55.99		\$	28.00		\$	461.65	\$	223.38	\$	23.49	\$	15.28	\$	11.98	\$	(4.00)	\$	991.99	\$	91.13	\$	1,083.12	\$	278.57	\$	7.74	\$	4.00	\$	808.29	\$	812.77	\$	4.48	\$	3.00		
10	\$	87.76	\$	12.12	\$	150.40	\$	115.34	\$	15.48	\$	70.00		\$	605.12	\$	225.84	\$	10.99	\$	7.78	\$	3.00	\$	-	\$	1,303.83	\$	118.82	\$	1,422.65	\$	756.06	\$	21.41		\$	688.00	\$	688.00	\$	0.00	\$	8.00		
11	\$	172.50	\$	15.40	\$	297.12	\$	114.44		\$	74.00		\$	732.09	\$	218.89	\$	3.99	\$	9.99		\$	-	\$	1,638.42	\$	149.57	\$	1,787.99	\$	1,149.99	\$	31.80		\$	669.80	\$	668.71	\$	(1.09)	\$	96.00				
12	\$	195.30	\$	7.00	\$	214.55	\$	85.35		\$	84.00		\$	645.60	\$	289.92	\$	23.49	\$	20.00	\$	1.50	\$	(4.00)	\$	1,562.71	\$	140.75	\$	1,703.46	\$	880.53	\$	24.39		\$	847.32	\$	852.65	\$	5.33	\$	39.00			
13	\$	276.32	\$	24.70	\$	600.92	\$	413.90	\$	15.48	\$	74.00		\$	1,162.83	\$	226.79	\$	60.96	\$	27.43	\$	13.49	\$	(8.00)	\$	2,888.82	\$	269.24	\$	3,158.06	\$	2,113.55	\$	56.58		\$	1,101.09	\$	1,111.12	\$	10.03	\$	57.00		
14	\$	311.02	\$	30.55	\$	402.74	\$	214.73	\$	11.61	\$	56.00		\$	868.27	\$	435.31	\$	63.95	\$	14.48	\$	36.69	\$	(3.00)	\$	2,442.35	\$	223.44	\$	2,665.79	\$	1,458.88	\$	39.98		\$	1,246.89	\$	1,242.97	\$	(3.92)	\$	71.00		
15	\$	54.24	\$	8.86	\$	218.40	\$	201.33		\$	46.00		\$	343.81	\$	69.47	\$	16.98				\$	-	\$	959.09	\$	88.65	\$	1,047.74	\$	834.46	\$	20.84		\$	234.12	\$	242.40	\$	8.28	\$	50.00				
16	\$	160.40	\$	12.60	\$	167.92	\$	87.37		\$	42.00		\$	613.15	\$	187.88	\$	35.47	\$	9.99		\$	(8.00)	\$	1,308.78	\$	120.53	\$	1,429.31	\$	684.36	\$	19.42		\$	764.37	\$	765.97	\$	1.60	\$	38.00				
17	\$	95.00	\$	15.40	\$	199.55	\$	197.50		\$	84.00		\$	567.78	\$	98.80		\$	9.99	\$	6.25	\$	24.00	\$	1,298.27	\$	113.87	\$	1,412.14	\$	624.06	\$	17.01		\$	781.09	\$	760.25	\$	(20.84)	\$	(24.00)				
18	\$	153.89	\$	1.40	\$	163.36	\$	119.44		\$	42.00		\$	464.73	\$	111.92		\$		\$	7.49	\$	-	\$	1,064.23	\$	96.32	\$	1,160.55	\$	468.90	\$	12.93		\$	704.58	\$	694.55	\$	(10.03)	\$	33.00				
19	\$	92.89	\$	8.40	\$	189.53	\$	136.96		\$	60.00		\$	512.16	\$	247.83		\$	13.28	\$	1.75	\$	4.00	\$	1,266.80	\$	115.74	\$	1,382.54	\$	642.78	\$	17.46		\$	757.22	\$	752.09	\$	(5.13)	\$	22.00				
20	\$	1,188.02	\$	29.84	\$	1,142.74	\$	517.42	\$	7.74	\$	140.00	\$	45.00	\$	885.08	\$	369.75	\$	119.42	\$	9.78	\$	11.49	\$	(35.00)	\$	4,431.28	\$	391.31	\$	4,822.59	\$	2,498.27	\$	64.36	\$	50.00	\$	2,338.68	\$	2,338.68	\$	(0.00)	\$	97.00
21	\$	219.78	\$	25.17	\$	321.94	\$	203.84		\$	48.00		\$	590.18	\$	197.39	\$	25.48	\$	6.49	\$	4.25	\$	-	\$	1,642.52	\$	150.81	\$	1,793.33	\$	1,114.48	\$	30.08		\$	708.93	\$	711.29	\$	2.36	\$	83.00			
22	\$	154.56	\$	27.34	\$	376.51	\$	123.78		\$	29.58		\$	319.05	\$	78.89	\$	73.48		\$	3.00	\$	(4.00)	\$	1,182.19	\$	109.58	\$	1,291.77	\$	555.67	\$	15.25		\$	751.35	\$	763.36	\$	12.01	\$	51.00				
23	\$	92.18	\$	10.26	\$	80.78	\$	121.48		\$	28.00		\$	530.69	\$	109.92	\$	19.99		\$	1.75	\$	4.00	\$	999.05	\$	93.44	\$	1,092.49	\$	514.98	\$	14.36		\$	591.87	\$	552.95	\$	(38.92)	\$	1.00				
24	\$	132.67	\$	25.18	\$	209.75	\$	93.50		\$	70.00		\$	579.16	\$	168.41		\$	18.76	\$	1.50	\$	(5.00)	\$	1,293.93	\$	116.86	\$	1,410.79	\$	547.93	\$	15.69		\$	878.55	\$	871.18	\$	(7.37)	\$	5.00				
25	\$	183.90	\$	12.59	\$	217.27	\$	97.58	\$	7.74	\$	88.00		\$	637.10	\$	194.86	\$	28.47	\$	18.29	\$	3.75	\$	8.00	\$	1,497.55	\$	132.70	\$	1,630.25	\$	326.04	\$	9.47	\$	(0.75)	\$	1,314.43	\$	1,314.56	\$	0.13	\$	55.00	
26	\$	153.89	\$	8.39	\$	117.16	\$	111.24	\$	7.74	\$	56.00		\$	632.60	\$	203.88	\$	41.47	\$	7.78	\$	2.99	\$	-	\$	1,343.14	\$	122.55	\$	1,465.69	\$	880.18	\$	24.35		\$	609.86	\$	600.87	\$	(8.99)	\$	1.00		
27	\$	244.91	\$	31.22	\$	314.37	\$	299.88	\$	11.61	\$	102.37		\$	962.43	\$	443.76	\$	32.80	\$	46.33	\$	25.48	\$	-	\$	2,515.16	\$	227.81	\$	2,742.97	\$	1,395.06	\$	38.02		\$	1,385.93	\$	1,388.92	\$	2.99	\$	99.00		
28	\$	223.95	\$	58.04	\$	396.06	\$	528.73	\$	30.96	\$	42.00		\$	849.94	\$	253.36	\$	12.99	\$	20.57	\$	11.49	\$	12.00	\$	2,440.09	\$	226.92	\$	2,667.01	\$	1,626.27	\$	43.90		\$	1,084.64	\$	1,058.36	\$	(26.28)	\$	19.00		
29	\$	106.84	\$	2.80	\$	248.87	\$	134.88			\$	389.03	\$	59.45	\$	28.23	\$	14.51	\$	1.75	\$	-	\$	986.36	\$	94.24	\$	1,080.60	\$	753.05	\$	19.70		\$	347.25	\$	347.00	\$	(0.25)	\$	20.00					
30	\$	130.81	\$	16.78	\$	104.00	\$	221.80	\$	3.87	\$	28.00		\$	414.77	\$	134.41	\$	83.48	\$	3.29		\$	(8.00)	\$	1,133.21	\$	106.81	\$	1,240.02	\$	473.70	\$	13.29		\$	779.61	\$	797.17	\$	17.56	\$	30.00			
31													\$	-	\$	-				\$	-	\$	-	\$	-	\$	-			\$	-			\$	-	\$	-	\$	-	\$	-					
	\$	5,534.23	\$	516.51	\$	8,427.42	\$	5,740.38	\$	112.23	\$	1,723.15	\$	45.00	\$	18,044.42	\$	6,232.35	\$	906.14	\$	355.12	\$	201.53	\$	(35.00)	\$	47,803.48	\$	4,370.82	\$	52,174.30	\$	27,391.22	\$	742.56	\$	53.25	\$	25,332.39	\$	25,336.84	\$	4.45	\$	1,253.00

September 2024 ATM Report

DNS49583

TWIN VALLEY MUNICIPAL
LIQUOR

3771 COUNTY HIGHWAY 27

Twin Valley, MN 56584

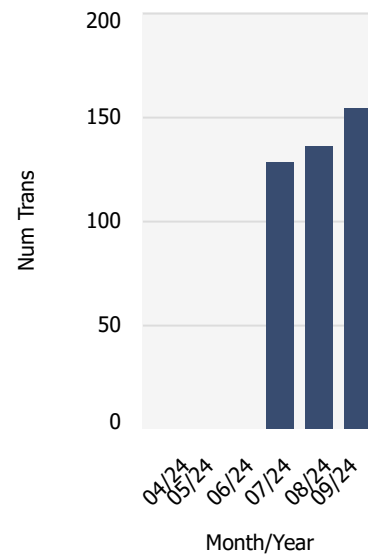
Total Surcharge:\$539.00

Date	Wdl Txns	Schg Txns	Dny Txns	Total Txns	Wdl Amt	Schg Collctd
2024-09-01	15	15	0	22	\$1,560.00	\$52.50
2024-09-02	7	7	0	9	\$880.00	\$24.50
2024-09-03	2	2	1	4	\$160.00	\$7.00
2024-09-04	5	5	0	8	\$420.00	\$17.50
2024-09-05	7	7	2	12	\$760.00	\$24.50
2024-09-06	4	4	3	11	\$440.00	\$14.00
2024-09-07	11	11	0	15	\$1,260.00	\$38.50
2024-09-08	4	4	0	6	\$520.00	\$14.00
2024-09-09	1	1	3	5	\$40.00	\$3.50
2024-09-10	0	0	0	2	\$0.00	\$0.00
2024-09-11	1	1	0	1	\$120.00	\$3.50
2024-09-12	5	5	0	8	\$560.00	\$17.50
2024-09-13	5	5	0	6	\$720.00	\$17.50
2024-09-14	8	8	0	13	\$980.00	\$28.00
2024-09-15	11	11	4	18	\$1,320.00	\$38.50
2024-09-16	3	3	0	5	\$240.00	\$10.50
2024-09-17	2	2	0	2	\$400.00	\$7.00
2024-09-18	5	5	0	6	\$520.00	\$17.50
2024-09-19	5	5	0	7	\$620.00	\$17.50
2024-09-20	8	8	1	15	\$900.00	\$28.00
2024-09-21	12	12	0	14	\$1,500.00	\$42.00
2024-09-22	6	6	0	7	\$520.00	\$21.00
2024-09-23	2	2	0	2	\$180.00	\$7.00
2024-09-24	4	4	1	6	\$480.00	\$14.00
2024-09-25	1	1	1	3	\$100.00	\$3.50
2024-09-26	6	6	1	8	\$800.00	\$21.00
2024-09-27	0	0	0	1	\$0.00	\$0.00
2024-09-28	5	5	2	8	\$420.00	\$17.50
2024-09-29	5	5	0	7	\$820.00	\$17.50
2024-09-30	4	4	2	7	\$280.00	\$14.00
Totals:	154	154	21	238	\$17,520.00	\$539.00

Month	Num Trans
04/24	0
05/24	0
06/24	0
07/24	128
08/24	136
09/24	154
	418

Average Monthly Trans:	70
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6 Month History



Municipal Liquor Store Fund

RECEIPTS

	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024	9/30/2024
Miscellaneous									
Reimbursements & Adjustments									
Investments-New Reserves									
Interest Earning	\$ 2.72	\$ 5.12	\$ 7.48	\$ 10.16	\$ 12.55	\$ 14.69	\$ 17.09	\$ 19.23	\$ 21.38
Patronage & Dividend Returns					\$ 85.51	\$ 85.51	\$ 85.51	\$ 85.51	\$ 299.48
Royalties	\$ 18.23	\$ 164.15	\$ 364.15	\$ 564.15	\$ 764.15	\$ 882.87	\$ 1,063.09	\$ 1,202.09	\$ 1,300.08
Contributions and Donations from Private Sources				\$ 200.00	\$ 249.00	\$ 249.00	\$ 404.50	\$ 515.50	\$ 515.50
Deposit - Errors and/or Adjustments									
Total	\$ 20.95	\$ 169.27	\$ 371.63	\$ 774.31	\$ 1,111.21	\$ 1,232.07	\$ 1,570.19	\$ 1,822.33	\$ 2,136.44
Proprietary Fund Revenues									
Liquor	\$ 5,996.05	\$ 11,060.06	\$ 17,165.13	\$ 23,755.30	\$ 29,944.55	\$ 35,350.54	\$ 41,139.99	\$ 57,318.24	\$ 53,830.95
Beer	\$ 13,600.55	\$ 24,848.78	\$ 37,811.47	\$ 50,294.13	\$ 66,879.44	\$ 84,522.49	\$ 103,655.67	\$ 121,474.96	\$ 139,239.02
Wine	\$ 896.51	\$ 1,729.51	\$ 2,887.32	\$ 3,798.56	\$ 4,567.59	\$ 5,194.35	\$ 5,845.90	\$ 6,681.71	\$ 7,331.54
Off-Sale: Open Taxable	\$ 460.44	\$ 837.12	\$ 1,153.20	\$ 1,473.58	\$ 1,977.77	\$ 2,371.96	\$ 2,875.32	\$ 3,461.34	\$ 3,803.47
On-Sale: Food Sales (new-2016)	\$ 3,947.32	\$ 7,260.22	\$ 10,920.48	\$ 15,565.91	\$ 21,631.03	\$ 27,153.12	\$ 33,953.33	\$ 39,255.80	\$ 44,926.03
Liquor	\$ 8,460.77	\$ 15,104.35	\$ 22,855.19	\$ 28,272.96	\$ 36,743.94	\$ 42,843.94	\$ 52,337.17	\$ 59,253.89	\$ 64,994.27
Beer	\$ 11,436.12	\$ 21,410.83	\$ 31,016.92	\$ 42,228.40	\$ 52,283.96	\$ 60,127.78	\$ 72,460.12	\$ 80,925.30	\$ 89,352.72
Wine	\$ 73.53	\$ 189.63	\$ 305.73	\$ 371.52	\$ 402.48	\$ 417.96	\$ 464.40	\$ 534.06	\$ 902.60
Soft Drinks	\$ 759.56	\$ 1,477.23	\$ 2,226.54	\$ 2,961.30	\$ 3,666.08	\$ 4,179.01	\$ 4,828.23	\$ 5,473.72	\$ 5,990.23
Other Merchandise	\$ 52.75	\$ 88.75	\$ 184.49	\$ 304.28	\$ 448.26	\$ 717.96	\$ 1,281.17	\$ 1,604.52	\$ 1,819.04
Tobacco Sales: Non-Tax	\$ 2,001.05	\$ 3,614.07	\$ 5,366.60	\$ 6,980.00	\$ 8,749.73	\$ 10,377.65	\$ 12,445.30	\$ 13,908.93	\$ 15,632.08
Special Event Revenues	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Vending Machine Revenues or Commissions	\$ 1,047.25	\$ 1,572.25	\$ 2,540.75	\$ 3,516.00	\$ 4,097.00	\$ 4,742.00	\$ 5,667.25	\$ 6,857.50	\$ 7,905.00
Gift Certificates: Sales	\$ -	\$ 390.00	\$ 509.00	\$ 941.00	\$ 1,219.00	\$ 1,420.00	\$ 1,752.00	\$ 1,958.00	\$ 2,217.75
Clothing Sales: Non-Tax	\$ 50.00	\$ 75.00	\$ 100.00	\$ 175.00	\$ 263.26	\$ 308.26	\$ 358.26	\$ 493.26	\$ 538.26
Redeemed Certificates & Drink Chips	\$ (176.00)	\$ (587.50)	\$ (827.75)	\$ (1,208.00)	\$ (1,523.00)	\$ (1,701.00)	\$ (2,059.00)	\$ (2,451.00)	\$ (2,799.00)
Cash Over On-Sale	\$ (277.63)	\$ 43.70	\$ 117.15	\$ 107.10	\$ 41.92	\$ (81.10)	\$ (92.63)	\$ (199.78)	\$ (130.84)
NSF Collections & Fees	\$ -	\$ -	\$ -	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00	\$ 390.00
Lottery: Sales & Adjustments	\$ (479.00)	\$ (100.00)	\$ (145.00)	\$ (145.00)	\$ (211.00)	\$ (211.00)	\$ (412.00)	\$ (438.00)	\$ (578.00)
Credit Card Sales	\$ 4,112.66	\$ 3,823.74	\$ 997.44	\$ 4,541.37	\$ 1,039.99	\$ 1,166.28	\$ 5,070.58	\$ 694.94	\$ 4,320.72
Credit Card Surcharge	\$ 653.18	\$ 1,231.94	\$ 1,919.65	\$ 2,641.75	\$ 3,408.69	\$ 4,255.05	\$ 5,226.81	\$ 6,024.55	\$ 6,746.62
Total	\$ 54,115.11	\$ 96,069.68	\$ 139,104.31	\$ 188,815.16	\$ 237,870.69	\$ 285,395.25	\$ 350,037.87	\$ 406,071.94	\$ 449,432.46
Other Proprietary Fund Revenues									
Sales Tax Collected	\$ 4,378.70	\$ 8,050.06	\$ 11,866.99	\$ 15,910.47	\$ 20,602.59	\$ 24,780.28	\$ 30,052.70	\$ 34,531.12	\$ 38,901.94
Total	\$ 4,378.70	\$ 8,050.06	\$ 11,866.99	\$ 15,910.47	\$ 20,602.59	\$ 24,780.28	\$ 30,052.70	\$ 34,531.12	\$ 38,901.94
Total Receipts	\$ 58,514.76	\$ 104,289.01	\$ 151,342.93	\$ 205,499.94	\$ 259,584.49	\$ 311,407.60	\$ 381,660.76	\$ 442,425.39	\$ 490,470.84

DISBURSEMENTS

General Government

Internal Auditing- Current						\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
Sale of Assets		\$ 240.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00
Debt Service NSF Charge/Adjmnt		\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 370.00	\$ 370.00
Total	\$ -	\$ -	\$ 210.00	\$ 210.00	\$ 2,910.00	\$ 2,910.00	\$ 2,910.00	\$ 3,070.00	\$ 3,070.00	\$ 3,070.00

Miscellaneous Expenditures

Liquor Store - Merchandise Purchases	\$ 18,013.85	\$ 40,524.57	\$ 56,242.38	\$ 79,538.70	\$ 122,571.99	\$ 144,571.97	\$ 179,430.30	\$ 207,037.87	\$ 234,140.55
Liquor Store - Manager	\$ 807.20	\$ 1,184.26	\$ 1,739.25	\$ 2,466.59	\$ 3,572.11	\$ 4,352.42	\$ 8,789.95	\$ 12,350.14	\$ 16,084.21
Liquor Store - Bartenders and Waitresses	\$ 7,759.68	\$ 15,618.11	\$ 22,969.83	\$ 30,746.01	\$ 41,721.15	\$ 49,861.38	\$ 54,867.79	\$ 59,378.06	\$ 64,169.67
Liquor Store - Janitor	\$ 2,036.78	\$ 3,653.67	\$ 5,180.67	\$ 6,969.42	\$ 9,112.49	\$ 10,676.38	\$ 12,639.73	\$ 14,080.14	\$ 15,645.54
Liquor Store - Sales & Use Tax Expense	\$ 4,399.00	\$ 8,776.00	\$ 12,447.00	\$ 16,518.00	\$ 20,561.00	\$ 25,256.00	\$ 29,446.00	\$ 34,891.00	\$ 39,177.00
Liquor Store - Clerk-Finance Wages	\$ 567.34	\$ 1,124.75	\$ 1,708.92	\$ 2,302.32	\$ 3,192.42	\$ 3,785.82	\$ 4,527.57	\$ 5,120.97	\$ 5,714.37
Liquor Store - Personnel & Wage Admin	\$ 2,254.41	\$ 4,391.60	\$ 6,477.09	\$ 8,681.06	\$ 11,508.76	\$ 14,494.64	\$ 17,138.41	\$ 19,483.42	\$ 21,948.13
Liquor Store - Supplies expense	\$ 853.64	\$ 2,031.20	\$ 2,207.18	\$ 3,163.15	\$ 4,189.54	\$ 5,027.05	\$ 6,184.85	\$ 7,606.37	\$ 8,397.58
Liquor Store - Admin & Operating Expense	\$ 7,017.85	\$ 15,885.43	\$ 23,122.59	\$ 28,068.79	\$ 37,811.40	\$ 42,079.61	\$ 49,028.32	\$ 55,708.28	\$ 60,236.91
Liquor Store - Capital Outlay	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 4,110.63	\$ 8,319.57	\$ 14,889.52	\$ 14,889.52	\$ 20,428.40	\$ 23,393.40
Liquor Store - Promotional Expense	\$ 102.50	\$ 127.50	\$ 127.50	\$ 901.30	\$ 2,301.30	\$ 2,466.07	\$ 6,066.07	\$ 6,111.07	\$ 6,111.07
Total	\$ 46,312.25	\$ 95,817.09	\$ 134,722.41	\$ 183,465.97	\$ 264,861.73	\$ 317,460.86	\$ 383,008.51	\$ 442,195.72	\$ 495,018.43

Total Disbursements	\$ 46,312.25	\$ 95,817.09	\$ 134,932.41	\$ 183,675.97	\$ 267,771.73	\$ 320,370.86	\$ 385,918.51	\$ 445,265.72	\$ 498,088.43
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	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
YEARLY	\$ 12,202.51	\$ 8,471.92	\$ 16,410.52	\$ 21,823.97	\$ (8,187.24)	\$ (8,963.26)	\$ (4,257.75)	\$ (2,840.33)	\$ (7,617.59)
MONTHLY	\$ 12,202.51	\$ (3,730.59)	\$ 7,938.60	\$ 5,413.45	\$ (30,011.21)	\$ (776.02)	\$ 4,705.51	\$ 1,417.42	\$ (4,777.26)
CAPITAL OUTLAY	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 4,110.63	\$ 8,319.57	\$ 14,889.52	\$ 14,889.52	\$ 20,428.40	\$ 23,393.40
ADJUSTED PROFIT	\$ 14,702.51	\$ 10,971.92	\$ 18,910.52	\$ 25,934.60	\$ 132.33	\$ 5,926.26	\$ 10,631.77	\$ 17,588.07	\$ 15,775.81

As on 9/30/2024

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	246,191.12	447,698.95	0.00	0.00	572,268.43	0.00	0.00	121,621.64	448,697.59	570,319.23
Other Federal Programs - ARP	46,447.10	0.00	0.00	0.00	0.00	0.00	0.00	46,447.10	0.00	46,447.10
Public Housing (Optional)	69,486.90	0.00	0.00	0.00	0.00	0.00	0.00	69,486.90	0.00	69,486.90
LEASE Revenues - Tower Antenna Placement	3,689.61	9,949.66	0.00	0.00	0.00	0.00	0.00	13,639.27	0.00	13,639.27
2012A Refunding Bond	0.00	17,146.60	0.00	0.00	0.00	0.00	0.00	17,146.60	0.00	17,146.60
2013A Refunding Bond	0.00	28,580.35	0.00	0.00	117,219.87	0.00	0.00	(88,639.52)	0.00	(88,639.52)
MPFA DWRF 2019 Replacement Fund	27,418.00	0.00	0.00	0.00	0.00	0.00	0.00	27,418.00	0.00	27,418.00
General Capital Projects	66,128.81	5,998.41	0.00	0.00	19,995.84	0.00	0.00	52,131.38	0.00	52,131.38
Lot Incentive Program	14,723.91	0.00	0.00	0.00	0.00	0.00	0.00	14,723.91	0.00	14,723.91
2007 Storm Utility Fund	195,888.39	18,821.97	0.00	0.00	26.96	0.00	0.00	214,683.40	0.00	214,683.40
Blight & Beautification	8,000.00	5,000.00	0.00	0.00	13,898.42	0.00	0.00	(898.42)	0.00	(898.42)
Water	751,525.93	153,836.77	0.00	0.00	125,495.31	0.00	0.00	779,867.39	0.00	779,867.39
Sewage Collection and Disposal	419,019.65	1,100,841.82	0.00	0.00	1,130,501.39	0.00	0.00	389,360.08	0.00	389,360.08
Refuse or Garbage Collection	145,399.57	69,997.56	0.00	0.00	66,770.96	0.00	0.00	148,626.17	0.00	148,626.17
Municipal Liquor Store	155,612.91	490,740.82	0.00	0.00	498,088.43	0.00	0.00	148,265.30	77,390.78	225,656.08
Swimming Pool	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
SHIP - City projects	(1,070.95)	215.00	0.00	0.00	0.00	0.00	0.00	(855.95)	0.00	(855.95)
Memorial Gardens	(20.88)	0.00	0.00	0.00	0.00	0.00	0.00	(20.88)	0.00	(20.88)
Loan Pool/EDA	20,074.82	9,391.06	0.00	0.00	10,000.00	0.00	0.00	19,465.88	19,391.34	38,857.22
City Cemetery	1,552.60	0.00	0.00	0.00	0.00	0.00	0.00	1,552.60	0.00	1,552.60
General Trust - Special Account	0.00	24,997.28	0.00	0.00	24,997.28	0.00	0.00	0.00	0.00	0.00
Total :	2,171,067.49	2,383,216.25	0.00	0.00	2,579,262.89	0.00	0.00	1,975,020.85	545,479.71	2,520,500.56

City of Twin Valley - Investment Report

ID	Type	Description	Maturity Date	Purchase Date	Int.Rate	Current value	
63012	CD - 12 Months	Community Center Reserves	12/30/2024	12/30/2020	3.25	\$ 27,874.01	
63113	CD - 12 Months	Community Center Reserves	1/11/2025	12/31/2021	3.25	\$ 5,097.68	
63995	CD - 11 Months	Community Center Reserves	11/28/2024	12/28/2023	4.75	\$ 5,000.00	
62868	CD - 6 Months	Community Center Reserves	12/11/2024	12/18/2019	3.224	\$ 7,894.19	
CC RESERVES						\$ 45,865.88	
11811	CD - 12 Months	EDA Reserves	10/3/2024	10/3/2009	3.25	\$ 12,938.35	
11812	CD - 12 Months	EDA Reserves	10/3/2024	10/3/2009	3.25	\$ 6,452.99	
EDA RESERVES						\$ 19,391.34	
63994	CD - 11 Months	Fire Department	11/28/2024	12/28/2023	4.75	\$ 10,000.00	
63110	CD - 12 Months	Fire Department - Equipment	1/11/2025	12/31/2021	3.25	\$ 3,058.61	
22109	CD - 24 Months	Fire Department - Truck Fund	6/9/2026	6/9/2015	3	\$ 9,283.02	
63143	CD - 12 Months	Fire Department - Truck Fund	1/11/2025	6/21/2022	3.25	\$ 51,732.71	
22211	CD - 12 Months	Fire Department Equipment Fund	3/16/2025	9/16/2016	3.25	\$ 8,679.12	
63244	CD - 6 Months	Fire Department Reserves	11/27/2024	12/29/2022	3.224	\$ 10,463.43	
63011	CD - 12 Months	Fire Department Reserves	12/30/2024	12/30/2020	3.25	\$ 26,856.54	
21932	CD - 5 Years	Fire Department Veh/Equip Fund	5/24/2028	5/24/2013	3	\$ 11,492.36	
12586	CD - 12 Months	Fire Equipment Fund	9/14/2025	9/14/2012	3.25	\$ 1,089.21	
12587	CD - 24 Months	Fire Equipment Fund	9/20/2026	9/20/2012	3	\$ 1,336.59	
FIRE RESERVES						\$ 133,991.59	
7528	CD - 6 Months	General Fund Reserves	12/13/2024	7/3/2009	3.22	\$ 51,512.51	Future Expenditures
9192	CD - 6 Months	General Fund Reserves	11/14/2024	12/3/2009	3.224	\$ 5,345.19	Future Expenditures
10045	CD - 6 Months	General Fund Reserves	11/15/2024	12/4/2009	3.224	\$ 7,369.75	Capital Expenditures
10375	CD - 6 Months	General Fund Reserves	10/26/2024	5/16/2009	3.224	\$ 9,344.49	Budget Operations
10984	CD - 12 Months	General Fund Reserves	12/23/2024	12/23/2009	3.25	\$ 42,696.20	Future Expenditures
11644a	CD - 12 Months	General Fund Reserves	11/9/2024	11/9/2009	3.25	\$ 3,926.59	Operations
12422	CD - 3 Months	General Fund Reserves	10/31/2024	2/18/2010	3.211	\$ 21,742.46	Future Expenditures
12423	CD - 6 Months	General Fund Reserves	10/31/2024	2/19/2010	3.224	\$ 27,619.03	Future Expenditures
63111	CD - 12 Months	General Fund Reserves	1/11/2025	12/31/2021	3.25	\$ 3,058.61	General Government
10043	CD - 3 Months	General Fund Reserves (Org. Water)	11/29/2024	3/9/2010	3.21	\$ 11,782.98	Future Expenditures
11755	CD - 12 Months	General Fund Reserves (Original EDA)	8/13/2025	8/13/2009	3.25	\$ 13,250.02	Used for EDA Loan
GENERAL RESERVES						\$ 197,647.83	
307425471	Savings Account	Liquor Store -Building Improvement Fund	12/31/2024	1/6/2016	0.05	\$ 188.71	
309263720	CD - 13 Months	Liquor Store Building Improvements	8/17/2024	7/18/2023	5.05	\$ 52,408.76	

10841 CD - 12 Months	Liquor Store Reserves	5/28/2025	5/28/2009	3.25	\$	10,694.53
11400 CD - 12 Months	Liquor Store Reserves	6/19/2025	12/19/2009	3.25	\$	14,828.31
			LIQUOR RESERVES	\$		78,120.31
62675 CD - 6 Months	Parks Reserves	10/16/2024	10/24/2018	3.224	\$	10,566.61
63114 CD - 12 Months	Parks Reserves	1/11/2025	12/31/2021	3.25	\$	3,466.42
63245 CD - 6 Months	Parks Reserves	11/27/2024	12/29/2022	3.224	\$	15,695.15
			PARKS RESERVES	\$		29,728.18
62714 CD - 12 Months	Public Works Equipment	12/31/2024	1/1/2019	3.25	\$	21,009.40
63112 CD - 12 Months	Public Works Reserves	1/11/2025	12/31/2021	3.25	\$	4,078.14
			P/W RESERVES	\$		25,087.54
63115 CD - 12 Months	Rescue Department - Equipment	1/11/2025	12/31/2021	3.25	\$	2,548.84
21925 CD - 12 Months	Rescue Equipment Fund	4/10/2025	5/24/2013	3.25	\$	537.39
22121 CD - 12 Months	Rescue Equipment Fund	8/12/2025	6/9/2015	3.25	\$	2,050.86
63010 CD - 12 Months	Rescue Fund Reserves	12/30/2024	12/30/2020	3.25	\$	5,138.54
63251 CD - 6 months	Rescue Reserves	11/27/2024	12/29/2022	3.224	\$	3,662.20
63996 CD - 11 Months	Rescue Squad	11/28/2024	12/28/2023	4.75	\$	2,500.00
12501 CD - 12 Months	Rescue Vehicle Fund	6/16/2025	6/16/2010	3.25	\$	893.52
12524 CD - 12 Months	Rescue Vehicle Fund	3/14/2025	3/14/2011	3.25	\$	940.03
12538 CD - 12 Months	Rescue Vehicle Fund	6/17/2025	6/17/2011	3.25	\$	1,039.27
22301 CD - 24 Months	Rescue Vehicle Fund	7/5/2026	7/5/2018	3	\$	2,796.99
			RESCUE RESERVES	\$		22,107.64



Community Center Rental Agreement

OFFICE OF THE CLERK
107 2nd Street SW
P.O. Box 307
Twin Valley, MN 56584-0307
Office 218.584.5254
Fax 218.584.5723
www.TwinValley.govoffice.com

APPLICANT INFORMATION	
Individual(s)/Organization renting facility: _____	
CONTACT INFORMATION	
Primary Contact Person _____	
Mailing Address _____	
City _____	State _____ Zip _____
Phone Number(s) _____	
E-mail Address _____	
<i>If the primary contact person will not be attending the event, please list a secondary contact:</i>	
Contact Name _____	
Contact Number _____	
EVENT INFORMATION	
Event Description: _____	Estimated Attendance: _____
Event Date: _____	Event Time: _____
Setup Date & time: _____	Completion time: _____
<i>**Early set up dates will be available only as scheduling allows and may not be available in all situations.</i>	
Private Event _____	Open to the Public _____
Will alcohol be served? (Not for sale) Yes No	
<i>**No Alcohol may be <u>sold</u> with out a valid liquor license and liquor liability insurance policy.</i>	
Sound System (Microphone)	☐ Yes ☐ No
Podium	☐ Yes ☐ No
Request Bar Service	☐ Yes ☐ No
<i>Any application requesting the bar serve alcohol must be received by the City at least 60 days prior to the event.</i>	

I hereby certify that I am an agent of the above-named organization/individual and have been authorized to accept in their name, the responsibility for observance of the rules and regulations of the City of Twin Valley. I agree to indemnify and hold harmless the city, the city's agents, employees, and members from and against, any claims, damages, losses, and expenses, including reasonable attorney's fees, in case of any and all actions, legal or otherwise, against the city arising out of the use of the property. I release the Twin Valley Community Center, City of Twin Valley, their employees and leaders of all liability related to accidents or injuries which myself, members of my family or any participant might incur while participating in the above-mentioned event. I agree to follow any and all community center rental policies (attached) and I understand that the permitted use of the City facilities may be cancelled if any of the rules are violated and future use may be denied.

Authorized Signature

Date

FEE SCHEDULE—*subject to change by resolution of the city council.*

\$100.00	Community Center
\$50.00	Community Center Kitchen Only
\$200.00	Community Center with Bar Service
\$25.00	Small Event/Meeting (20 people or less)
\$50.00	Security Deposit

Please make check(s) payable to the City of Twin Valley. Deposit will be refunded once the key is returned and an inspection of the condition of the Community Center is complete. It is the responsibility of the renter to make arrangements for getting a key from City Hall prior to the event (before 11:30AM on Friday for weekend events) and returning it within 48 hours to City Hall.

CITY USE ONLY			
Key # _____	Date Signed Out _____	Date Returned _____	
Paid ☐	Rental Fee \$ _____	City Rep Initials _____	
	Deposit \$ _____		

COMMUNITY CENTER RENTAL POLICY AND PROCEDURES

Community Center Rental Agreement—An agreement will indicate the User/Renter providing times of rental, fees, address and contact phone number of person representing the User/Renter. Agreement must be signed by a responsible representative for the intended date only. This agreement will require you to indemnify and hold harmless the City of Twin Valley of any and all claims against the city.

Rental Fees—User/Rental Fees and DEPOSIT are due when City Staff confirms date of rental. Rental includes the time necessary for set-up and clean-up. At their discretion, if the Community Center is available, city staff may allow the User/Renter to set-up the day before the Event. Non-profit organizations fees may be waived at the discretion of the city council.

Keys—Users of the community center on weekends will be provided with one (1) key. Keys can be picked up at City Hall by 11:30 am the Friday prior to event, unless other arrangements have been made. Keys must be returned immediately after the event to the City Hall. Any lost keys will result in charges for the re-keying of the locks.

Kitchen—The community center is provided with a kitchen area containing sinks, refrigerator, stoves/ovens, commercial coffee maker, serving area and clean up area. Users may provide their own food and beverage or utilize a professional caterer. All excess food and beverages from an event must be removed from the kitchen following the event and all furnishings and fixtures shall be cleaned and wiped down after use. The kitchen does come with limited utensils.

Personal Items—The city is not responsible for any items left after an event. All items belonging to User/Renter and brought in should be removed when event or meeting is finished.

Clean-Up—The User/Renter is responsible for leaving the Community Center in as good or better condition than found. Tables and chairs must be cleaned and put back on carts. Any spills should be wiped up with a damp cloth. All garbage bagged and placed in dumpster outside.

Tables & Chairs—The City has provided tables and chairs for the community center to accommodate approximately 260 occupants. These tables and chairs are all stored on rolling carts at the back of the community center. **You are responsible for setting up/taking down tables and chairs for your event.**

Smoking—Pursuant to the Minnesota Clean Indoor Air Act, the community center is a smoke-free facility.

Damages—Any damages to the facility or loss of equipment must be reported, repaired or replaced within 48 hours of an activity. A complete inspection of the facility will be undertaken the day after an event, or as soon as possible thereafter.

Assignment—The applicant shall not assign, transfer, or sublet their agreement for the community center.

Law/Ordinance. The User/Renter must comply with the laws of the State of Minnesota and City ordinances. The City has the right to terminate the use of the Community Center during any Event or meeting if the Renter violates any State laws or City ordinances. All fees shall be forfeited when an Event or meeting is terminated for this reason.

User Restrictions—The City of Twin Valley has the right to deny the use of the community center to any individual, group, or organization that has its use privileges revoked due to mistreatment of the facility, failure to conform to City policy or use rules; or is not current with any payments due the City of Twin Valley, including utility payments.

Refunds—Rental fees and other charges are completely refundable if the City cancels the use of the community center for any reason other than violations by the user. In the event the agreement holder requests cancellation more than thirty (30) days before the event, a full refund will be issued. There will be no refund for any user cancellation less than thirty (30) days before the event.

Reservations—All room reservations must be accompanied by a completed rental agreement and rental fees. Any reservation not accompanied by a completed agreement and payment may be cancelled and the room provided to another potential renter with a completed agreement and paid rental fees.

Alcohol— The possession, use or sale of alcoholic beverages **shall not be permitted** in the Community Center unless the following conditions are met:

- A liquor license and liquor liability insurance must be obtained prior to the Event if alcohol is sold.
- Alcohol availability only with prior approval. Renters providing alcohol agree to indemnify and hold harmless the city for any claims arising out of use of the property for the event or meeting.
- The User/Renter must have adequate procedures in place to ensure that no one under the age of 21 is served alcohol and to ensure that no one is served alcohol in an amount to cause intoxication.

Insurance Requirements— The City, in its discretion, may require the User/Renter to obtain general liability insurance for any scheduled event or meeting. If general liability insurance is required, the following requirements apply.

- \$ 1,000,000 minimum.
- Insurance shall cover liability for injury death and property damage including coverage for alcohol related claims.
- The insurance policy must be issued by an insurance company licensed to do business in Minnesota acceptable to the City.
- The City must be named as an "Additional Insured" on the policy.

- At least 7 days before the scheduled event, the User/Renter must give to the City a certificate of insurance showing required coverage.
- Liability**—The group, individual, or organization using the community center shall agree to compensate the City of Twin Valley for all damages to facilities, equipment or other property owned by the City, to compensate any employee for damage to personal property by any person(s) attending the event, and further assumes all liability for any personal injuries, including death, caused by participants in the scheduled event.
- Acknowledgements**—By the following signature, I acknowledge that the City of Twin Valley has provided me with a copy of the rules for use of the Twin Valley Community Center. Furthermore, I have read these rules and agree to abide by them and inform other using the community center of the rules and ensure their compliance with these rules.

Signature—Responsible Party

Date

Signature—City Representative

Date

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage.
Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

- ☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____

Position: _____



To Whom it May Concern,

As you may have heard, Polk, Norman, and Clay Counties are working to form a regional water district, the West Central Regional Water District (WCRWD) under Minnesota Statute 116A. You are receiving this letter because you are a city official within the first proposed development zone in the project study area. The proposed water district aims to provide rural individuals and communities within these counties with another option for drinking water. Rural residents and city water utilities are eligible to receive service from WCRWD. If you are interested in future service from WCRWD, please fill out the attached survey, whether you currently have city water or well water. The survey results will allow project coordinators to measure interest across the three counties to best plan for district development.

You are hereby notified that a public hearing will be held on **November 6th at Clay County District Court.**

Purpose

The intent of the WCRWD is to provide a safe, sustainable, and abundant water supply to over 40,000 residents and businesses in the three-county region.

What is a Rural/Regional Water System?

Rural water systems first emerged in the United States in the 1960s to provide rural America with access to clean, safe, sustainable water supplies. Over time, rural water systems have evolved into regional water systems, which offer not only rural customers but also municipalities the opportunity to connect to centralized water source and treatment systems. Similar to city water systems, rural water systems pipe water underground directly to users' residences. These systems can provide a more plentiful and stable supply of water that meets state and federal health standards, often offering better quality than private wells.

How does this impact my City?

A regional/rural water system is a completely voluntary program that offers cities and rural landowners another option for receiving their drinking water. Connecting to this system is entirely voluntary and at the discretion of each municipality and landowner. This district simply provides an alternative way for cities and rural landowners to receive their drinking water, giving them another choice. Rural landowners who are satisfied with their current water source can continue using it without any changes.

City residents may have questions about the project as letters were sent recently to gauge interest in the project. We apologize for any confusion or inconvenience this may cause, if your city is not be interested in connecting at this time. In compliance with Minnesota Statute 116A, we are required to notify all property owners, both rural and municipal, within the initial proposed project area. Participation is entirely voluntary for all cities, and if your city chooses to maintain its existing water system, this project will not affect you unless you decide to connect in the future. Residents of cities in the service area can only receive service from the proposed water district if the city joins the proposed water district.

How can our City learn more?

If you are interested in the project, please feel free to reach out using my contact information below.

Sincerely,

Lucas Spaeth
West Central Regional Water District -Board Chair
701-430-1546
Utilities@rrv.net

RECEIVED OCT 07 2024

State of Minnesota
Clay County

District Court
Seventh Judicial District

Court File Number: 14-CV-24-1052

Case Type: Civil Other/Misc.

West Central Regional Water District
Petitioner

Notice of Hearing

In Re: to the Proceedings for the Establishment of Public Water System, Clay County Board, Norman County Board, Polk County Board, On behalf of the West Central Regional Water District

You are receiving this notice pursuant to Minnesota Statutes Chapter 116A.08 because you have been identified as an owner of the lands and properties, and/or corporations, public or private, likely to be affected by the proposed public water system for the West Central Regional Water District ("WCRWD"), a multi-county water district formed by Clay, Norman, and Polk Counties.

PLEASE TAKE NOTICE that a hearing has been scheduled in this matter as follows:

Date:	November 6, 2024	Time:	1:30 PM
Location:	Clay County Courthouse	Judicial Officer: (if known)	Judge Jade Rosenfeldt
Street Address:	807 11th Street North	City:	Moorhead, MN

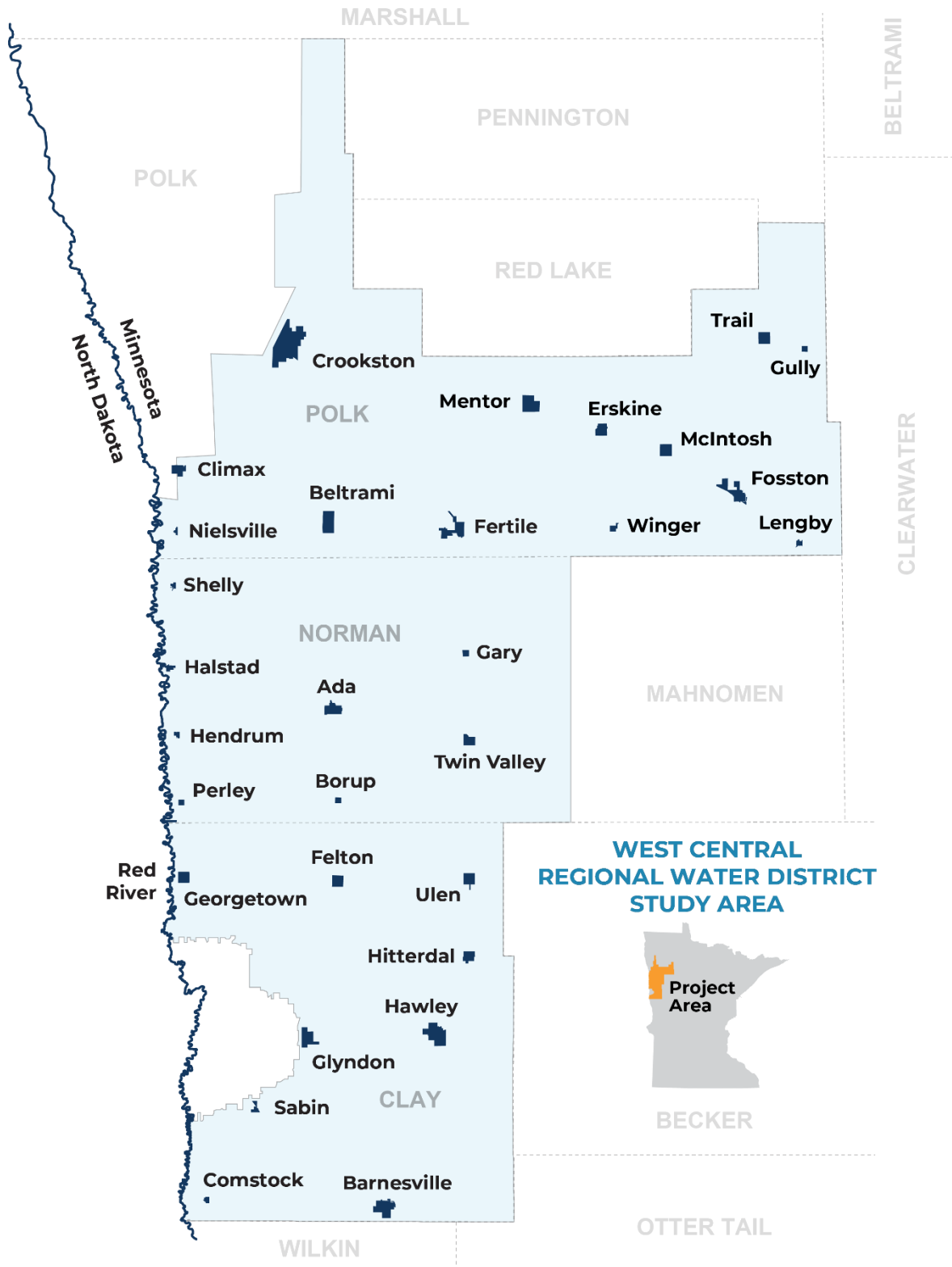
You are not legally required to attend the above hearing, but this proposed project may impact your property and other legal rights in the future. At the hearing, the WCRWD and the appointed Engineer will supply information on the proposed public water system, and you may appear at the hearing to learn about the project and be heard. For more information about the project and process please review the enclosed information and visit this website: wcrwd-ae2s.hub.arcgis.com.

Dated: **September 16, 2024**



Signature : Jade Rosenfeldt, Judge of District Court

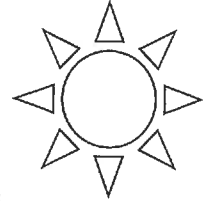
Filed in District Court
State of Minnesota
09/16/2024



West Central Regional Water District

405 2nd Avenue W • Halstad, MN 56548 • 701-526-4217

NORMAN COUNTY PLANNING COMMISSION



Garry Johanson, Norman County Zoning Administrator: 218-784-5493

816 East Main Street – Ada, MN 56510-1318

September 30, 2024

TO: Whom it may concern

NOTICE OF PUBLIC HEARING

Notice is hereby given that an application has been received from Nokia on behalf of T-Mobile and Vertical Bridge Mobile Service Support Structure requesting that a Conditional Use Permit be issued to erect a 255.0' self-support tower to be located within a 100.0' x 100.0' ground lease area, on part of the following described parcel: #23-9470002.

Legally described as:

All that part of the North Half of the Northwest Quarter (N1/2 NW1/4) lying East of the West Boundary of the Northern Pacific Railroad Company's right-of-way: Section 21, in Township One Hundred Forty-Four (144) North; Range Forty-Four (44) West in Wild Rice Township, containing 2.5 acres, more or less.

A hearing on said application will be held on the **October 21, 2024 at 9:45 AM** in the County Commissioner's Board Room in the Norman County Courthouse in Ada, Minnesota.

All persons interested therein are invited to appear and be heard at said time and place on the said application requesting the issuance of a Conditional Use Permit.

Dated at Ada, Minnesota this 30th day of September, 2024.

Garry Johanson

Norman County Zoning Administrator

Norman County Planning Commission