Twin Valley City Council
Regular Monthly Meeting
Monday, October 9, 2023 - 7:00PM

Twin Valley Community Center

CALL TO ORDER ____________ PM

CITIZEN'S FORUM Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA ______/______ M/S/P

1) ____
2) ____
3) ____

MINUTES APPROVAL ______/______ M/S/P

CLAIMS	09/11/2023 - 09/30/2023	$61,860.97
	10/01/2023 - 10/09/2023	$104,982.93
PAYROLL	09/03/2023 - 09/16/2023	$16,580.40
	09/17/2023 - 09/30/2023	$14,157.78
DISBURSEMENT TOTAL		**$197,582.08**

______/______ M/S/P

WASTEWATER TREATMENT PLANT Cindy Julin

COMMUNITY Delapidated properties

PUBLIC WORKS General Report

EDA/PARKS General Report

LIQUOR General Report - Gross Sales **$ 51,815.02**
Cannabis Policy

POLICE General Report

FIRE/RESCUE General Report

FINANCIALS September Financial Statement
COLA 2024 - Budget

ORDINANCE	2024 Fee Schedule - Sewer Rate increase Recreational Vehicles Public Cannabis Use
NEW BUSINESS	WRCC Gaming Permit

FYI/OTHER

MEETING ADJOURNED ____________ PM ______/______ M/S/P

MONDAY, September 11, 2023 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton
STAFF: Askelson, Douville, Nysetvold.
OTHERS: Abbie Bennefeld, Wendy Bennefeld, Roger Bentley, Prestin Douville, Connie Hamernik

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, September 11, 2023. Mayor Bolton called the meeting to order at 7:00PM. In honor of Patriot Day, thanked all first responders for everything they do for our community.

MONTHLY BUSINESS
Minutes—TC/ML-m/s/p to approve July minutes as written.
Disbursements—MA/PB-m/s/p to approve disbursements totaling $166,993.08 as detailed below.

VENDOR	DESCRIPTION	AMOUNT
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	$708.67
A.F.L.A.C. WEST REGION	Employee Benefit	$165.78
ARAMARK UNIFORM SERVICES	Contracted Service	$381.45
ARVIG	Telephone/Internet	$553.63
AUTO VALUE MAHNOMEN	Repairs & Maintenance	$204.99
BANKCARD CENTER	Operating Supplies	$2,404.20
BOUND TREE MEDICAL LLC	Operating Supplies	$509.99
BRENDA DOBMEYER	Reimbursement	$151.80
COMMUNITY CO-OPS-Lake Park	Utility	$2,258.60
DAKOTA PLUMBING	Repairs & Maintenance	$191.13
EFTPS-ONLINE	Payroll Taxes	$3,516.30
FURTHER	Employee Benefit	$539.00
GERRY'S FOODS, INC	Operating Supplies	$425.81
KELLY'S CHRYSLER CENTER	Capital Outlay	$15,000.00
LEAGUE OF MINNESOTA CITIES	Insurance	$1,048.00
MARCO TECHNOLOGIES LLC	Contracted Service	$73.63
MATRIX TRUST COMPANY	Employee Benefit	$55.00
MN DOR - PAYROLL TAX	Payroll Taxes	$867.06
NORMAN COUNTY ATTORNEY'S OFFICE	Professional Fee	$575.00
OFFICE SUPPLIES PLUS*	Operating Supplies	$18.39
OTTERTAIL POWER CO.	Utility	$2,316.91
PAYROLL	Wages	$16,089.14
P.E.R.A. - SDR DIVISION	Employee Benefit	$4,750.67
PAUL SPIELMAN	Repairs & Maintenance	$450.00
PREMIUM WATERS	Contracted Service	$33.75
SANFORD HEALTH PLAN	Employee Benefit	$2,158.58
TACTICAL SOLUTIONS	Contracted Service	$76.00
TWIN VALLEY HARDWARE	Repairs & Maintenance	$40.42

U.S. POSTAL SERVICE (CMRS-FP)	Postage	$207.00
USABLE LIFE	Employee Benefit	$23.82
VERIZON WIRELESS	Telephone/Internet	$176.51
	GENERAL FUND TOTAL	**$55,971.23**
KELLY'S CHRYSLER CENTER	Capital Outlay	$27,315.00
	GENERAL CAPITAL TOTAL	**$27,315.00**
A.F.L.A.C. WEST REGION	Employee Benefit	$100.93
ARAMARK UNIFORM SERVICES	Contracted Service	$112.19
ARVIG	Telephone/Internet	$116.76
BANKCARD CENTER	Operating Supplies	$43.00
COMMUNITY CO-OPS-Lake Park	Utility	$197.67
CORE & MAIN LP	Repairs & Maintenance	$1,426.35
EFTPS-ONLINE	Payroll Taxes	$960.37
FURTHER	Employee Benefit	$185.50
HAWKINS, INC.	Chemical	$668.54
MATRIX TRUST COMPANY	Employee Benefit	$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	$161.46
MN DOR - SALES & USE TAX	Sales Tax	$107.00
OTTERTAIL POWER CO.	Utility	$671.95
PAYROLL	Wages	$3,175.68
P.E.R.A. - SDR DIVISION	Employee Benefit	$652.64
SANFORD HEALTH PLAN	Employee Benefit	$669.83
TWIN VALLEY HARDWARE	Repairs & Maintenance	$19.79
U.S. POSTAL SERVICE (CMRS-FP)	Postage	$250.00
USABLE LIFE	Employee Benefit	$19.53
VERIZON WIRELESS	Telephone/Internet	$32.87
	WATER FUND TOTAL	**$9,644.56**
A.F.L.A.C. WEST REGION	Employee Benefit	$100.93
ARAMARK UNIFORM SERVICES	Contracted Service	$112.19
ARVIG	Telephone/Internet	$81.02
COMMUNITY CO-OPS-Lake Park	Utility	$16.67
EFTPS-ONLINE	Payroll Taxes	$960.32
FURTHER	Employee Benefit	$185.50
J & R WASTEWATER SERVICES INC.	Contracted Service	$1,595.00
JULIN LAW OFFICE, PLLC	Professional Fee	$411.75
MATRIX TRUST COMPANY	Employee Benefit	$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	$161.45
OTTERTAIL POWER CO.	Utility	$220.86
PAYROLL	Wages	$3,175.68
P.E.R.A. - SDR DIVISION	Employee Benefit	$652.60
SANFORD HEALTH PLAN	Employee Benefit	$669.82

TWIN VALLEY HARDWARE	Repairs & Maintenance	$3.43
U.S. POSTAL SERVICE (CMRS-FP)	Postage	$250.00
ULTEIG ENGINEERS, INC.	Professional Fee	$10,116.00
USABLE LIFE	Employee Benefit	$19.54
VERIZON WIRELESS	Telephone/Internet	$32.87
	SEWER FUND TOTAL	**$18,838.13**
MN DOR - SALES & USE TAX	Sales Tax	$794.00
	GARBAGE FUND TOTAL	**$794.00**
ARVIG	Telephone/Internet	$320.17
BANKCARD CENTER	Operating Supplies	$612.20
BERGSETH BROS.	Merchandise for Resale	$5,457.30
BEVERAGE WHOLESALERS	Merchandise for Resale	$199.45
BREAKTHRU BEVERAGE	Merchandise for Resale	$1,589.41
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	$592.50
COMMUNITY CO-OPS-Lake Park	Utility	$42.67
D-S BEVERAGES	Merchandise for Resale	$10,611.09
EFTPS-ONLINE	Payroll Taxes	$1,398.63
FURTHER	Employee Benefit	$10.00
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	$902.00
HEGGIES PIZZA, LLC	Merchandise for Resale	$474.55
HENRY'S FOODS INC.	Merchandise for Resale	$5,168.44
KASEYA US, LLC	Contracted Service	$200.00
McKINNON COMPANY, INC.	Merchandise for Resale	$2,861.25
MN DOR - PAYROLL TAX	Payroll Taxes	$215.85
MN DOR - SALES & USE TAX	Sales Tax	$4,380.00
OFFICE SUPPLIES PLUS*	Operating Supplies	$8.14
OTTERTAIL POWER CO.	Utility	$1,016.24
OVERLOADED LAUNDRY SERVICE, LLC	Contracted Service	$143.28
PAYROLL	Wages	$6,081.35
P.E.R.A. - SDR DIVISION	Employee Benefit	$991.76
SANFORD HEALTH PLAN	Refund	-$338.30
TITAN ATHLETICS	Donation	$100.00
TONI NYSETVOLD	Reimbursement	$39.68
TV BOOSTER CLUB	Donation	$700.99
TWIN VALLEY HARDWARE	Repairs & Maintenance	$55.12
U.S. POSTAL SERVICE (CMRS-FP)	Postage	$300.00
ULTIMATE PRESSURE WASHING	Contracted Service	$300.00
USABLE LIFE	Refund	-$3.61
	LIQUOR FUND TOTAL	**$44,430.16**
LEANN MOEN	EDA Loan	$10,000.00
	EDA FUND TOTAL	**$10,000.00**

DISBURSEMENT TOTAL $166,993.08

COMMUNITY—Abby and Wendy Bennefeld presented information on the Dolly Parton imagination Library to the Council, requesting monetary support to keep the program running in Norman County. The program was established in Norman County by Gary Cares 4 years ago and has since depleted funding to continue. There are approximately 188 children in the county aged 0-5 receiving books through the program, this costs $26.00 per child per year amounting to a cost around $5,000. Requesting $1,000 one-time donation or $500 with a 5-year commitment. Councilmember Askelson expressed personal support for the program. Councilmember Bekkerus suggested using ATM proceeds from August to pay for 2023 commitment and to budget to provide support moving forward. MA/ML-m/s/p to approve $500.00 donation and to sponsor program for 5 years at the same amount. Officer Douville inquired about donating vacation hours back to the city to support the program. Council had no issue, asked that Johnson check if that is an allowable option for the City.
ML/TC-m/s/p to approve building permit request for R. Bentley to build deck at 406 Main Ave E.
No action taken on donation request received from Ada Borup West Booster Club.
PB/MA-m/s/p to support the Norman County East Dollars for Scholars program for the 2023-2024 fall sports season for $475.

PUBLIC WORKS—Askelson reported to Council, water tower painting has been touched up and completed. Is still looking for plow tuck options for winter. There is currently one available in St. Could for $39,500 with the preferred options. Two other options are coming up for auction in Audubon which Askelson would like to check on. Requested Council permission to spend up to $50,000 of Public Works Equipment reserves towards purchase. ML/TC-m/s/p to approve. Will be shutting down the Splash Park for the season this week. Working on replacing flooring in Wimmer rental 110, which was recently vacated. Discussed increasing Wimmer rental deposit moving forward due to increase of damages being left. Brief discussion on animal policy and therapy pet laws. New grant funding opportunities are coming available from the State, will look into for possible necessary renovations.

EDA/PARKS—Mark Askelson updated Council on EDA/Parks Meeting. Requested permission to appoint Toni Nysetvold to fill one vacancy on board. Mayor Bolton approved appointment. Plans for 2024 are to highlight the splash park area, adding signage and seating areas. Will also be looking into expanding the RV Park with additional sites for campers. RV Park is currently full, with 2 extra campers parked in back. Will also be making Herold Court lot promotion a priority for 2024.

LIQUOR—Gross income for August was $49,482.76. ATM revenue $525. Sales comparison sheets for August 2021, 2022, & 2023 distributed. Overall sales are still down as compared to previous years. Inventory was restocked using a large amount of case buys to receive discounts and spending nearly $30,000 for the month. Overall cash for the month after restocking showed a profit of $638.98, with a yearly cash profit showing at $6,148.38. Nysetvold requested permission to purchase a new laptop, current computer is showing age. MA/ML-m/s/p to approve spending up to $750. Discussed issues with employee entrance door, is not shutting properly. Council asked that quotes for replacement doors be brought to a future meeting, to include doors for the community center as well. Updated council on upcoming and previous events. Bar was open for the first Vikings football game on Sunday, 20-25 estimated in attendance. Final steak night of the year will be Friday 09/15 with Horse Races and a Meat Raffle. Nysetvold will also be attending food service safety training class in Bemidji on 9/22, with testing to follow same day.

POLICE—No activity report available. 2014 Squad vehicle has been dismantled. Douville is still waiting on equipment and stickering for the new vehicle. Equipment prices have increased significantly since the last vehicle the City equipped. Most expensive item will be the new camera system, which will eventually be compatible with body cameras. Douville is working with the Ada Police chief and County Sheriff to purchase and implement body cameras for law enforcement in the future. Still in search of a full-time officer. Douville plans to work on some recruiting efforts in the new year. Discussion regarding the use of ATV and golf carts on City streets, especially by minors. Clerk to look into current city ordinance, and possible revisions to regulate.

FIRE/RESCUE—Lampton reported 3 rescue calls and 1 fire call to assist at an accident. Lampton will be looking into purchasing additional pages for department members and the current Active911 is not always reliable. Twin Valley Rescue will be standing it during NCE-UH football games this fall as Ulen Rescue is no longer able to. Requested council approval to send rescue squad members to training October 6-7 in Mahnomen for $140/each. MA/PB-m/s/p to approve sending up to four members. New washing machine has been installed and is operational.

FINANCIAL—Council given current financial statement through 08/31/2023 for all City funds to review. No questions or comments.

2024 PROPOSED TAX LEVY— Councilmember Askelson motioned to increase the general fund tax levy a proposed 12% and introduce the following resolution setting the proposed tax levy for 2024, seconded by Councilmember Lampton the following resolution was passed.

RESOLUTION 2023—19

A RESOLUTION ADOPTING THE 2024 PROPOSED TAX LEVY FOR THE CITY OF TWIN VALLEY 2024 FISCAL YEAR

WHEREAS, the Twin Valley City Council has reviewed the current General Fund Budget for the 2023 Fiscal Operating Year and has determined that a proposed percentage of twelve percent (12%) will be levied against the property taxes at this time, with a work session to be held in December to revise; and

WHEREAS, the City must certify the Proposed 2024 Levy to the Norman County Auditor by September 30, 2023; and

WHEREAS, the City of Twin Valley will hold a final tax levy hearing at 6:30 PM on December 11, 2023; and certify the Final Levy to the Norman County Auditor and the State of Minnesota.

THEREFORE, BE IT RESOLVED by the Twin Valley City Council that the following proposed sums are to be levied for the 2024 Collectible year, upon taxable properties in the City of Twin Valley, for the following purposes:

GENERAL FUND	$ 223,968
2019 Utility Revenue & Refunding	$ 22,000
LONG TERM CAPITAL FUND	$ 10,000
TOTAL PROPOSED LEVY	**$ 255,968**

WHEREUPON said resolution was duly adopted this 11th day of September, 2023.
Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton. Nays—none.

____________________________ ____________________________

RACHEL JOHNSON, CLERK-TREASURER MICHAEL BOLTON, MAYOR

FYI/OTHER—Council given two public use cannabis ordinances to review before October meeting to discuss adopting an ordinance for the City of Twin Valley to prohibit use on City property and public places. Requested to also have a policy and procedure drafted for cannabis use at the Twin Valley Liquor Store to give bartenders better guidelines on how to handle situations.

TC/ML-m/s/p to adjourn meeting, 8:46PM.

Attest: ____________________________ Signed: ____________________________

RACHEL JOHNSON, CLERK-TREASURER MICHAEL BOLTON, MAYOR

* * * * * *   * * * * * *   * * * * * *   * * * * * *   * * * * * *

DISBURSEMENTS FOR APPROVAL

09/12/2023 - 10/09/2023

GENERAL FUND	$37,024.78
CAPITAL FUNDS	$103,476.25
WATER FUND	$11,745.24
SEWER FUND	$11,694.29
GARBAGE FUND	$1,702.26
LIQUOR FUND	$31,917.26
EDA FUND	$22.00
TOTAL DISBURSED	**$197,582.08**

VENDOR	DESCRIPTION	AMOUNT
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	$756.99
A.F.L.A.C. WEST REGION	Employee Benefit	$543.92
ANDERS VALLEY PUBLISHING, LLC	Advertising/Publishing	$98.69
ARAMARK UNIFORM SERVICES	Contracted Service	$272.28
ARVIG	Telephone/Internet	$560.06
ASHLEY DIEPENBROCK	Reimbursement	$75.00
BMO BANK	Operating Supplies	$994.46
CATALIS, LLC	Professional Fee	$570.00
CNH INDUSTRIAL ACCOUNTS	Repairs & Maintenance	$1,778.94
COMMUNITY CO-OPS-Lake Park	Utility	$1,161.43
EFTPS-ONLINE	Payroll Taxes	$3,647.59
FURTHER	Employee Benefit	$267.00
GERRY'S FOODS, INC	Operating Supplies	$112.82
LUNDE BLADE & GRAVEL, LLC	Contracted Service	$157.30
MARCO TECHNOLOGIES LLC	Contracted Service	$48.47
MATRIX TRUST COMPANY	Employee Benefit	$55.00
MICHAEL LAMPTON	Reimbursement	$30.00
MIDSTATES WIRELESS, INC.	Contracted Service	$98.00
MN DOR - PAYROLL TAX	Payroll Taxes	$877.43
NORMAN COUNTY ATTORNEY'S OFFICE	Professional Fee	$575.00
OFFICE SUPPLIES PLUS*	Operating Supplies	$45.54
OTTERTAIL POWER CO.	Utility	$164.79
PAYROLL	Wages	$16,701.33
P.E.R.A. - SDR DIVISION	Employee Benefit	$4,782.18
PREMIUM WATERS	Contracted Service	$25.75
SANFORD HEALTH PLAN	Employee Benefit	$2,158.58
THRIFTY WHITE PHARMACY	Operating Supplies	$274.10
TWIN VALLEY HARDWARE	Repairs & Maintenance	$34.90
TWIN VALLEY POSTMASTER	Rent	$98.00
USABLE LIFE	Employee Benefit	$24.22
VERIZON WIRELESS	Telephone/Internet	$35.01
	GENERAL FUND	**$37,024.78**

MAGUIRE IRON, INC.	Repairs & Maintenance	$61,725.00
	WATER TOWER	**$61,725.00**
NORTHSTAR TRUCK SALES, INC.	Snow Plow Truck	$41,751.25
	CAPITAL FUND	**$41,751.25**
A.F.L.A.C. WEST REGION	Employee Benefit	$140.51
ANDERS VALLEY PUBLISHING, LLC	Advertising/Publishing	$25.00
ARAMARK UNIFORM SERVICES	Contracted Service	$87.92
ARVIG	Telephone/Internet	$124.09
COMMUNITY CO-OPS-Lake Park	Utility	$218.60
EFTPS-ONLINE	Payroll Taxes	$978.59
FURTHER	Employee Benefit	$76.50
GERRY'S FOODS, INC	Operating Supplies	$28.99
GWORKS	Professional Fee	$500.00
HAWKINS, INC.	Operating Supplies	$648.03
LINK COMPUTER CORPORTATION	Professional Fee	$3,000.00
MATRIX TRUST COMPANY	Employee Benefit	$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	$165.70
MN DOR - SALES & USE TAX	Sales Tax	$97.00
PAYROLL	Wages	$3,228.21
P.E.R.A. - SDR DIVISION	Employee Benefit	$663.09
RACHEL JOHNSON	Reimbursement	$339.68
SANFORD HEALTH PLAN	Employee Benefit	$669.83
TEAM LABORATORY CHEMICAL, LLC	Operating Supplies	$630.00
TWIN VALLEY HARDWARE	Repairs & Maintenance	$30.34
USABLE LIFE	Employee Benefit	$20.66
	WATER FUND	**$11,745.24**
A.F.L.A.C. WEST REGION	Employee Benefit	$140.51
ANDERS VALLEY PUBLISHING, LLC	Advertising/Publishing	$100.00
ARAMARK UNIFORM SERVICES	Contracted Service	$87.92
ARVIG	Telephone/Internet	$81.17
COMMUNITY CO-OPS-Lake Park	Utility	$19.09
EFTPS-ONLINE	Payroll Taxes	$978.51
FURTHER	Employee Benefit	$76.50
GWORKS	Professional Fee	$500.00
JULIN LAW OFFICE, PLLC	Professional Fee	$1,728.00
LINK COMPUTER CORPORTATION	Professional Fee	$2,000.00
MATRIX TRUST COMPANY	Employee Benefit	$72.50
MINNESOTA PUMP WORKS	Contracted Service	$993.00
MN DOR - PAYROLL TAX	Payroll Taxes	$165.70
PAYROLL	Wages	$3,228.21
P.E.R.A. - SDR DIVISION	Employee Benefit	$663.05
RMB ENVIRONMENTAL LABS, INC.	Operating Supplies	$158.99
SANFORD HEALTH PLAN	Employee Benefit	$669.83
TWIN VALLEY HARDWARE	Repairs & Maintenance	$10.65

USABLE LIFE	Employee Benefit	$20.66
	SEWER FUND	**$11,694.29**
GWORKS	Professional Fee	$186.26
LINK COMPUTER CORPORTATION	Professional Fee	$750.00
MN DOR - SALES & USE TAX	Sales Tax	$766.00
	GARBAGE FUND	**$1,702.26**
ADA BUILDING CENTER, INC.	Repairs & Maintenance	$184.85
ANDERS VALLEY PUBLISHING, LLC	Advertising/Publishing	$364.50
ARVIG	Telephone/Internet	$319.41
BERGSETH BROS.	Merchandise for Resale	$2,121.25
BMO BANK	Operating Supplies	$335.90
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	$293.00
COMMUNITY CO-OPS-Lake Park	Utility	$54.94
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	$63.22
EFTPS-ONLINE	Payroll Taxes	$1,851.41
GARY CARES	Donation	$500.00
GERRY'S FOODS, INC	Merchandise for Resale	$570.42
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	$551.00
HEGGIES PIZZA, LLC	Merchandise for Resale	$824.20
HENRY'S FOODS INC.	Merchandise for Resale	$2,112.66
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	$3,737.92
KASEYA US, LLC	Contracted Service	$200.00
KRJB FM RADIO	Advertising/Publishing	$640.00
MN DOR - PAYROLL TAX	Payroll Taxes	$322.04
MN DOR - SALES & USE TAX	Sales Tax	$4,668.00
NCE-DOLLARS FOR SCHOLARS	Donation	$475.00
OFFICE SUPPLIES PLUS*	Operating Supplies	$147.56
OTTERTAIL POWER CO.	Utility	$1,199.94
OVERLOADED LAUNDRY SERVICE, LLC	Contracted Service	$214.92
PAYROLL	Wages	$7,580.43
P.E.R.A. - SDR DIVISION	Employee Benefit	$1,272.95
PEPSI-COLA **	Merchandise for Resale	$203.25
SANFORD HEALTH PLAN	Employee Benefit	$44.45
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	$774.02
TONI NYSETVOLD	Reimbursement	$258.36
TWIN VALLEY HARDWARE	Repairs & Maintenance	$31.66
	LIQUOR FUND	**$31,917.26**
ANDERS VALLEY PUBLISHING, LLC	Advertising/Publishing	$22.00
	EDA FUND	**$22.00**
	TOTAL DISBURSEMENT	**$197,582.08**

MEMO

TO:	Rachel Johnson, City of Twin Valley
FROM:	Alex Ranz, Ulteig Engineers Inc.
SUBJECT:	Sanitary Sewer Improvements Project Update
DATE:	October 10th, 2023
cc:	Kris Carlson

Project Update

Survey has been completed and design has started on the sanitary sewer project.

Ulteig will setup a meeting with Kerry to discuss a few other items not included in the project since work will be going on at the ponds.

Norman County Engineer has been in contact to coordinate work within their ROW and permits needed. See our schedule below:

a. Topographic Survey – September 1, 2023
b. Design – September 2023 – November 2023
c. Permitting/USDA Review Period – December 2023 – February 2023
d. Bidding – March 2024
e. Construction – June 2024 – September 2024

Rural Development Update

The next steps with Rural Development have been moving forward since the funding is secured. Ulteig has been working with the City Attorney, Cynthia Julin to get the appropriate paperwork completed. Below is what will need to be approved at tonight's council meeting:

a) Right-of-Way Map with Certification on Map. See MN1780 Guide 22*
b) Right-of-Way Certificate, RD442-21*
c) Opinion of Counsel relative to Right-of-Way, see form RD442-22*
d) Preliminary Title Opinion, form MN 1927 Guide 9 – to be completed by City's Attorney **
e) Loan Resolution 1780-27 . Complete the resolution at Council meeting, when convenient - do not complete certification on last page.

Northstar Truck Sales Inc
2939 Hwy 10 South
St Cloud, MN 56304
+1 3205294040
doug@northstartrucksales.com
www.northstartrucksales.com

INVOICE

BILL TO
City of Twin Valley
107 Second Street SW
P.O. Box 307
Twin Valley, MN 56584

INVOICE # 4481
DATE 09/20/2023
DUE DATE 09/20/2023
TERMS Due on receipt

DESCRIPTION	AMOUNT
Vehicle 2006 Sterling L-8511 Stock #2761 VIN:VIN: 2FZAAWDA86AW52761	39,000.00T
License Fee License Fee	20.00
Filing/Documentation Fee Filing/Documentation Fee	50.00
Truck will come with DOT included.	

Thank you for your business.

Buyer's Signature____

Date____________________

SUBTOTAL	39,070.00
TAX (6.875%)	2,681.25
TOTAL	41,751.25
BALANCE DUE	**$41,751.25**

Seller's Signature____ Date____________________ | Seller's Signature______________________________ Date_______________

LIQUOR STORE DAILY SALES
SEPTEMBER 2023

Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	THC Bev	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Sales	Lottery Deposit
1	$ 164.34	$ 30.77	$ 316.97	$ 179.79		$ 216.00		$ 1,053.40	$ 431.56	$ 61.46	$ 7.48	$ 9.00		$ 2,470.77	$ 216.67	$ 2,687.44	$ 1,730.83	$ 46.99		$ 1,003.60	$ 978.93	$ (24.67)		$ 73.00
2	$ 155.96	$ 48.47	$ 249.39	$ 334.04	$ 12.76	$ 132.00		$ 1,042.90	$ 402.18	$ 11.99	$ 28.44	$ 11.00		$ 2,429.13	$ 219.90	$ 2,649.03	$ 1,336.02	$ 35.82		$ 1,331.83	$ 1,334.63	$ 2.80		$ (17.00)
3	$ 50.29	$ 42.90	$ 562.86	$ 301.68		$ 85.00		$ 465.22	$ 93.88	$ 6.49		$ 4.50		$ 1,612.82	$ 148.13	$ 1,760.95	$ 717.09	$ 19.65	$ 4.00	$ 1,059.51	$ 1,070.24	$ 10.73		$ 3.00
4	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 661.24	$ 661.24		$ 84.00
5	$ 151.10	$ 48.05	$ 278.28	$ 191.81		$ 156.00		$ 837.00	$ 440.98	$ 58.92	$ 7.98	$ 3.00		$ 2,173.12	$ 193.75	$ 2,366.87	$ 1,193.74	$ 33.12		$ 1,206.25	$ 551.61	$ 6.60		$ 68.00
6	$ 122.44	$ 26.78	$ 129.25	$ 230.70		$ 108.00		$ 571.14	$ 297.80	$ 10.99	$ 7.48	$ 1.50	$ -	$ 1,506.08	$ 135.26	$ 1,641.34	$ 551.92	$ 15.21		$ 1,104.63	$ 1,118.60	$ 13.97		$ 98.00
7	$ 127.80	$ 21.62	$ 207.24	$ 224.32		$ 72.00		$ 527.20	$ 203.44	$ 10.49	$ 24.61	$ 1.50		$ 1,420.22	$ 128.82	$ 1,549.04	$ 609.28	$ 15.81		$ 877.57	$ 877.81	$ 0.24		$ (78.00)
8	$ 217.19	$ 14.00	$ 434.62	$ 412.25		$ 115.00		$ 804.13	$ 400.42	$ 46.70	$ 37.45	$ 3.00	$ 17.04	$ 2,501.80	$ 229.96	$ 2,731.76	$ 1,512.16	$ 41.39		$ 1,260.99	$ 1,252.08	$ (8.91)		$ 10.00
9	$ 154.33	$ 20.52	$ 338.34	$ 395.98		$ 117.00		$ 971.98	$ 446.66	$ 23.98	$ 45.93	$ 6.00		$ 2,520.72	$ 231.20	$ 2,751.92	$ 1,221.56	$ 34.17		$ 1,564.53	$ 1,565.17	$ 0.64		$ 67.00
10	$ 121.04	$ 19.60	$ 205.21	$ 263.47		$ 73.00		$ 217.38	$ 122.42	$ -	$ -	$ -	$ -	$ 1,022.12	$ 90.24	$ 1,112.36	$ 586.06	$ 14.76		$ 541.06	$ 563.52	$ 22.46		$ 34.00
11	$ 103.80	$ 18.20	$ 108.98	$ 140.35	$ -	$ 30.00	$ -	$ 182.89	$ 137.42	$ -	$ 7.48	$ 4.50	$ -	$ 733.62	$ 65.88	$ 799.50	$ 293.48	$ 8.00	$ -	$ 514.02	$ 523.13	$ 9.11		$ 42.00
12	$ 45.39	$ 31.48	$ 124.27	$ 128.35	$ -	$ 135.48	$ -	$ 652.67	$ 184.37	$ 46.98	$ 7.48	$ -	$ -	$ 1,356.47	$ 118.39	$ 1,474.86	$ 742.37	$ 20.52		$ 753.01	$ 752.05	$ (0.96)		$ 54.00
13	$ 183.22	$ 23.76	$ 283.54	$ 241.41		$ 42.00		$ 320.81	$ 93.89	$ 33.96	$ -	$ 3.00	$ -	$ 1,225.59	$ 230.05	$ 1,455.64	$ 645.63	$ 37.39		$ 847.40	$ 822.44	$ (24.96)		$ 28.00
14	$ 182.03	$ 34.48	$ 179.37	$ 180.25		$ 34.75		$ 477.73	$ 174.83		$ 4.49	$ 4.50	$ -	$ 1,272.43	$ 116.76	$ 1,389.19	$ 933.82	$ 25.43		$ 480.80	$ 476.64	$ (4.16)		$ 4.00
15	$ 1,498.71	$ 78.58	$ 1,079.23	$ 776.71	$ 34.11	$ 240.00		$ 861.45	$ 277.22	$ 72.94		$ 3.00	$ 17.04	$ 4,938.99	$ 425.30	$ 5,364.29	$ 3,692.27	$ 95.74	$ 30.00	$ 1,737.76	$ 1,752.06	$ 14.30		$ 113.00
16	$ 222.55	$ 25.88	$ 403.47	$ 433.03	$ 11.60	$ 88.75		$ 725.61	$ 379.76	$ 50.94	$ 19.97	$ 4.50	$ -	$ 2,366.06	$ 217.99	$ 2,584.05	$ 2,024.14	$ 53.68		$ 613.59	$ 621.79	$ 8.20		$ 61.00
17														$ -		$ -				$ -	$ -	$ -		$ -
18	$ 40.50	$ 29.37	$ 97.58	$ 67.35	$ -	$ 54.00	$ -	$ 484.69	$ 344.18	$ 21.98	$ 8.97	$ 1.50	$ -	$ 1,150.12	$ 106.13	$ 1,256.25	$ 487.71	$ 13.82		$ 782.36	$ 780.14	$ (2.22)		$ 46.00
19	$ 62.38	$ 16.80	$ 112.64	$ 110.33		$ 78.00		$ 610.63	$ 141.34		$ 5.98	$ 2.50		$ 1,140.60	$ 102.56	$ 1,243.16	$ 710.71	$ 19.73		$ 552.18	$ 544.66	$ (7.52)		$ 15.00
20	$ 86.13	$ 12.59	$ 120.58	$ 199.98		$ 158.00		$ 685.11	$ 138.36	$ 63.44		$ 1.50		$ 1,465.69	$ 126.56	$ 1,592.25	$ 676.36	$ 18.87	$ 8.25	$ 926.51	$ 1,006.17	$ 79.66		$ 50.00
21	$ 101.73	$ 9.80	$ 119.24	$ 258.72	$ -	$ 42.00	$ -	$ 579.18	$ 217.72	$ 6.49	$ 4.49			$ 1,339.37	$ 125.18	$ 1,464.55	$ 880.22	$ 23.12	$ -	$ 607.45	$ 618.60	$ 11.15	$ 28.00	$ 20.00
22	$ 81.02	$ 20.52	$ 333.35	$ 353.79		$ 138.00		$ 970.94	$ 432.73	$ 125.42		$ 4.50		$ 2,460.27	$ 226.34	$ 2,686.61	$ 1,751.38	$ 47.22	$ 3.25	$ 979.20	$ 968.17	$ (11.03)		$ 65.00
23	$ 165.28	$ 25.89	$ 295.38	$ 610.66	$ 3.19	$ 161.75		$ 1,042.45	$ 515.20	$ 26.47	$ 46.43	$ 9.50		$ 2,902.20	$ 263.74	$ 3,165.94	$ 2,123.58	$ 57.75		$ 1,100.11	$ 1,118.82	$ 18.71		$ 120.00
24	$ 1.40	$ 9.33	$ 106.10	$ 147.90		$ 25.00		$ 190.88	$ 73.45					$ 554.06	$ 51.88	$ 605.94	$ 576.14	$ 15.45		$ 45.25	$ 44.90	$ (0.35)		$ -
25	$ 59.13	$ 21.91	$ 195.67	$ 154.96		$ 103.00		$ 359.29	$ 110.41		$ 20.48			$ 1,024.85	$ 88.48	$ 1,113.33	$ 517.24	$ 13.59	$ -	$ 609.68	$ 610.55	$ 0.87		$ -
26	$ 81.48	$ 30.79	$ 177.24	$ 264.88		$ 66.00		$ 508.22	$ 191.31	$ 32.46	$ 7.94	$ 1.50		$ 1,361.82	$ 124.76	$ 1,486.58	$ 534.68	$ 14.43		$ 956.33	$ 960.69	$ 4.36		$ (10.00)
27	$ 91.72	$ 30.09	$ 341.49	$ 169.02		$ 30.00		$ 716.07	$ 177.30	$ 12.49	$ 2.00			$ 1,570.18	$ 149.25	$ 1,719.43	$ 861.53	$ 22.69		$ 880.59	$ 901.61	$ 21.02		$ 81.00
28	$ 112.43	$ 44.28	$ 398.58	$ 192.52		$ 109.00		$ 624.12	$ 121.89	$ 36.47	$ 5.48			$ 1,644.77	$ 147.60	$ 1,792.37	$ 690.21	$ 18.29		$ 1,120.45	$ 1,107.19	$ (13.26)		$ 50.00
29	$ 324.77	$ 30.78	$ 613.61	$ 453.89		$ 212.00		$ 1,162.73	$ 507.07	$ 62.72	$ 17.45	$ 3.00		$ 3,388.02	$ 304.10	$ 3,692.12	$ 2,194.37	$ 59.21		$ 1,556.96	$ 1,528.60	$ (28.36)		$ 100.00
30	$ 194.60	$ 42.88	$ 372.66	$ 286.75		$ 96.00		$ 922.49	$ 270.84	$ 32.46	$ 29.45	$ 15.00		$ 2,263.13	$ 205.85	$ 2,468.98	$ 1,547.63	$ 40.40		$ 961.75	$ 987.30	$ 25.55		$ 57.00
31										$ -				$ -		$ -				$ -	$ -	$ -		$ -
	$ 4,902.76	**$ 810.12**	**$ 8,185.14**	**$ 7,704.89**	**$ 61.66**	**$ 2,917.73**	**$ -**	**$ 18,568.31**	**$ 7,328.63**	**$ 856.24**	**$ 347.46**	**$ 98.00**	**$ 34.08**	**$ 51,815.02**	**$ 4,790.73**	**$ 56,605.75**	**$ 31,342.13**	**$ 862.25**	**$ 45.50**	**$ 25,975.37**	**$ 26,099.34**	**$ 785.21**	**$ 28.00**	**$ 1,238.00**

CITY OF TWIN VALLEY **Statements of Receipts and Disbursements - Monthly Breakdown**

Municipal Liquor Store Fund

RECEIPTS

	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	7/31/2023	8/31/2023	9/30/2023
Miscellaneous									
Reimbursements & Adjustments						12.78	12.78	12.78	47.78
Investments-New Reserves									
Interest Earning	2.50	4.66	7.06	9.25	11.79	14.18	16.62	19.11	21.47
Patronage & Dividend Returns				91.83	91.83	91.83	91.83	91.83	91.83
Royalties	185.00	356.00	527.00	727.00	927.00	937.00	1,137.00	1,337.00	1,528.00
Contributions and Donations from Private Sources									123.00
Deposit - Errors and/or Adjustments		20.00	20.00	20.00	20.00	20.00	81.52	81.52	81.52
Total	**$ 187.50**	**$ 380.66**	**$ 554.06**	**$ 848.08**	**$ 1,050.62**	**$ 1,075.79**	**$ 1,339.75**	**$ 1,542.24**	**$ 1,893.60**
Proprietary Fund Revenues									
Liquor	6,246.47	11,965.12	18,569.42	24,957.31	32,296.21	40,049.42	47,549.27	55,242.78	62,571.41
Beer	13,842.23	26,238.67	39,501.70	55,130.49	73,941.81	95,153.19	117,591.95	137,668.10	156,236.41
Wine	1,157.06	1,973.93	3,053.61	4,182.58	5,122.43	5,939.93	6,509.71	7,245.12	8,101.36
Off-Sale: Open Taxable	445.41	784.82	1,099.62	1,622.76	2,143.50	2,978.83	3,606.19	4,074.68	4,422.14
On-Sale: Food Sales (new-2016)	3,268.61	6,708.46	10,615.86	14,381.00	19,308.30	23,176.84	27,234.65	32,060.60	36,963.36
Liquor	7,133.53	16,257.61	24,430.47	31,054.92	38,110.81	45,327.91	54,392.70	59,272.63	66,977.52
Beer	8,056.22	20,665.46	30,568.39	38,421.09	46,461.93	54,231.45	66,372.78	72,549.58	80,734.72
Wine	7.74	23.22	23.22	34.83	46.44	73.53	99.94	259.12	320.78
Soft Drinks	794.00	1,905.73	2,921.43	3,791.38	4,904.28	5,785.64	6,678.07	7,378.23	8,188.35
Other Merchandise	39.49	75.49	97.99	129.74	207.74	330.08	545.82	1,240.00	1,338.00
Tobacco Sales: Non-Tax	2,220.77	4,463.71	6,846.36	9,224.86	12,039.26	14,753.42	17,902.40	21,062.43	23,980.16
Cannabis	-	-	-	-	-	-	-	-	34.08
Special Event Revenues	-	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	3,400.00	3,400.00	3,300.00
Vending Machine Revenues or Commissions	434.00	1,384.75	1,850.25	2,336.75	3,133.00	3,616.00	4,081.50	4,914.50	5,439.50
Gift Certificates: Sales	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Clothing Sales: Non-Tax	-		-	-		-	15.00	45.00	45.00
Redeemed Certificates & Drink Chips	-	(174.50)	(256.25)	(256.25)	(284.25)	(370.25)	(442.27)	(550.88)	(596.38)
Cash Over On-Sale	45.60	102.00	141.63	144.35	84.68	112.12	429.19	593.95	737.92
NSF Collections & Fees	-		135.00	135.00	135.00	135.00	135.00	135.00	135.00
Lottery: Sales & Adjustments	801.00	735.00	254.00	157.00	157.00	125.00	750.00	703.00	615.00
Credit Card Sales	3,360.02	2,630.22	1,383.12	520.24	3,082.25	665.63	3,626.66	2,255.66	(245.71)
Credit Card Surcharge	651.51	1,280.01	1,991.24	2,669.30	3,669.67	4,575.84	5,550.44	6,341.24	7,203.49
Total	**$ 48,553.66**	**$ 98,569.70**	**$144,777.06**	**$190,187.35**	**$246,110.06**	**$ 298,209.58**	**$366,079.00**	**$415,940.74**	**$466,552.11**
Other Proprietary Fund Revenues									
Sales Tax Collected	3,932.26	8,285.54	12,526.91	16,628.98	21,281.76	26,123.47	31,650.52	36,036.77	40,827.50
Total	**$ 3,932.26**	**$ 8,285.54**	**$ 12,526.91**	**$ 16,628.98**	**$ 21,281.76**	**$ 26,123.47**	**$ 31,650.52**	**$ 36,036.77**	**$ 40,827.50**
Total Receipts	**$ 52,673.42**	**$107,235.90**	**$157,858.03**	**$207,664.41**	**$268,442.44**	**$ 325,408.84**	**$399,069.27**	**$453,519.75**	**$509,273.21**
DISBURSEMENTS									
General Government									
Internal Auditing- Current				2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00
Debt Service NSF Charge/Adjmnt			105.00	105.00	105.00	105.00	105.00	105.00	105.00
Total	**$ -**	**$ -**	**$ 105.00**	**$ 2,805.00**	**$ 2,805.00**	**$ 2,805.00**	**$ 2,805.00**	**$ 2,805.00**	**$ 2,805.00**
Miscellaneous Expenditures									
Liquor Store - Merchandise Purchases	20,043.79	48,556.38	69,509.16	91,182.29	135,162.99	168,608.17	208,956.52	239,147.34	270,891.24
Liquor Store - Manager	7,478.25	8,788.70	9,700.95	11,605.78	12,905.76	16,591.59	19,698.84	20,248.28	20,870.70
Liquor Store - Bartenders and Waitresses	5,158.32	12,004.59	18,659.85	23,835.40	32,074.66	35,525.80	40,124.00	44,419.47	50,483.56
Liquor Store - Janitor	1,761.49	3,309.87	4,884.61	6,949.81	9,650.80	11,091.80	12,320.62	13,801.81	15,507.67
Liquor Store - Sales & Use Tax Expense	4,789.00	8,720.00	13,098.00	17,338.00	21,435.00	26,086.00	30,922.00	36,459.00	40,839.00
Liquor Store - Clerk-Finance Wages	463.20	926.40	1,389.60	1,852.80	2,551.96	3,015.16	3,825.76	4,839.01	5,418.01
Liquor Store - Personnel & Wage Admin	3,036.49	5,574.74	7,028.97	9,275.41	11,230.98	13,100.54	14,966.23	16,337.28	17,342.07
Liquor Store - Supplies expense	1,640.70	2,373.60	3,573.33	4,457.87	6,367.07	6,932.09	8,073.33	9,789.68	10,421.48
Liquor Store - Admin & Operating Expense	9,783.04	15,437.59	27,780.59	32,284.66	36,746.55	40,039.39	45,795.65	52,591.59	56,878.48
Liquor Store - Capital Outlay	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,689.42	2,689.42	2,689.42	2,689.42
Liquor Store - Promotional Expense	102.50	202.50	202.50	322.50	1,372.50	1,852.50	3,382.50	4,243.49	4,243.49
Total	**$ 56,756.78**	**$108,394.37**	**$158,327.56**	**$201,604.52**	**$271,998.27**	**$ 325,532.46**	**$390,754.87**	**$444,566.37**	**$495,585.12**
Total Disbursements	**$ 56,756.78**	**$108,394.37**	**$158,432.56**	**$204,409.52**	**$274,803.27**	**$ 328,337.46**	**$393,559.87**	**$447,371.37**	**$498,390.12**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
YEARLY	**$ (4,083.36)**	**$ (1,158.47)**	**$ (574.53)**	**$ 3,254.89**	**$ (6,360.83)**	**$ (2,928.62)**	**$ 5,509.40**	**$ 6,148.38**	**$ 10,883.09**
MONTHLY	**$ (4,083.36)**	**$ 2,924.89**	**$ 583.94**	**$ 3,829.42**	**$ (9,615.72)**	**$ 3,432.21**	**$ 8,438.02**	**$ 638.98**	**$ 4,734.71**

Date: 10/06/23
Time: 9:27 AM

Twin Valley Liquor
Sales by Group Type

Report Period: 09/01/22 - 10/01/22

Filter Settings

Session start date is 09/01/22-09/30/22

	Qty	Sales	VAT	Sales + VAT	Sale %	Cost	Cost %
Total Food 37905	873.00	5,175.68	382.40	5,558.08	9.36	2,641.9	51.05
Total Beverage 37914	646.00	1,013.06	73.69	1,086.75	1.83	507.45	50.09
Total Beer 37912	2316.00	8,079.45	797.80	8,877.25	14.61	2,071.7	25.64
Total Liquor 37911	2424.00	8,525.37	841.38	9,366.75	15.42	1,686.3	19.78
Total Wine 37913	2.00	7.74	0.76	8.50	0.01	2.58	33.33
Total BAR CIGS NTX 37916	190.00	2,481.50	0.00	2,481.50	4.49	1,979.8	79.78
Total CLOTHING NTX	3.00	135.00	0.00	135.00	0.24	99.69	73.84
Total Off-sale Beer 37812	1154.00	19,682.15	0.00	19,682.15	35.59	14,345.	72.89
Total Off-sale Liq 37811	647.00	8,101.79	0.00	8,101.79	14.65	5,048.1	62.31
Total Off-sale Wine 37813	89.00	1,106.11	0.00	1,106.11	2.00	557.32	50.39
Total Off-sale Taxable 37816	147.00	863.85	0.00	863.85	1.56	622.37	72.05
Total Off-Sale NTX	4.00	6.50	0.00	6.50	0.01	1.77	27.23
Total Bar Misc NTAX 37915	72.00	118.00	0.00	118.00	0.21	9.44	8.00
Grand Totals:	8567.00	55,296.20	2,096.03	57,392.23	100.00	29,574.	53.48

Twin Valley Liquor
Sales by Group Type

Report Period: 09/01/23 - 10/01/23

Filter Settings
Session start date is 09/01/23-09/30/23

	Qty	Sales	VAT	Sales + VAT	Sale %	Cost	Cost %
Total Food 37905	735.00	4,902.76	362.05	5,264.81	9.42	3,052.7	62.27
Total Beverage 37914	549.00	813.15	58.82	871.97	1.56	395.20	48.60
Total Beer 37912	2340.00	8,185.14	808.11	8,993.25	15.73	2,147.0	26.23
Total Liquor 37911	2018.00	7,704.89	760.85	8,465.74	14.81	1,411.6	18.32
Total Wine 37913	13.00	61.66	6.04	67.70	0.12	7.74	12.55
Total BAR CIGS NTX 37916	205.00	2,925.25	0.00	2,925.25	5.62	2,216.0	75.76
Total Off-sale Beer 37812	1072.00	18,722.87	0.00	18,722.87	35.98	14,283.	76.29
Total Off-sale Liq 37811	584.00	7,380.68	0.00	7,380.68	14.18	4,192.1	56.80
Total Off-sale Wine 37813	80.00	863.20	0.00	863.20	1.66	442.07	51.21
Total Off-sale Taxable 37816	75.00	347.84	0.00	347.84	0.67	291.75	83.87
Total Off-Sale NTX	2.00	6.50	0.00	6.50	0.01	1.58	24.31
Total Bar Misc NTAX 37915	58.00	92.00	0.00	92.00	0.18	6.54	7.11
Total THC	4.00	34.08	5.92	40.00	0.07	15.68	46.01
Grand Totals:	7735.00	52,040.02	2,001.79	54,041.81	100.00	28,463.	54.70

Monthly Statement

SwypCo, LLC
3774 Arapaho Road
Addison , TX 75001
972-672-9400

TWIN VALLEY MUNICIPAL LIQUOR STORE
3771 COUNTY HIGHWAY 27
TWIN VALLEY, MN 56584

Site Name:	TWIN VALLEY MUNICIPAL LIQUOR STORE
Statement Period:	September 2023
Terminal ID:	**P654204**
Site Telephone #:	(218) 584-5262
Site Fax #:	

Business Date	Surch W/D	Acc W/D	Other	Denied	Total	Dispensed	Surcharge
09/01/2023	4	4	1	0	5	$380	$14.00
09/02/2023	13	13	3	0	16	$1,520	$45.50
09/03/2023	6	6	3	0	9	$600	$21.00
09/04/2023	3	3	3	0	6	$240	$10.50
09/05/2023	3	3	0	0	3	$100	$10.50
09/06/2023	2	2	1	0	3	$140	$7.00
09/07/2023	9	9	4	0	13	$960	$31.50
09/08/2023	5	5	2	0	7	$500	$17.50
09/09/2023	4	4	1	0	5	$320	$14.00
09/10/2023	11	11	4	3	18	$1,060	$38.50
09/11/2023	3	3	1	0	4	$260	$10.50
09/12/2023	2	2	1	0	3	$300	$7.00
09/13/2023	2	2	1	0	3	$120	$7.00
09/14/2023	4	4	1	0	5	$280	$14.00
09/15/2023	4	4	1	0	5	$400	$14.00
09/16/2023	27	27	13	3	43	$3,560	$94.50
09/17/2023	5	5	0	2	7	$340	$17.50
09/18/2023	0	0	0	0	0	$0	$0.00
09/19/2023	4	4	0	0	4	$440	$14.00
09/20/2023	4	4	0	0	4	$180	$14.00
09/21/2023	4	4	1	1	6	$420	$14.00
09/22/2023	5	5	3	0	8	$740	$17.50
09/23/2023	21	21	2	1	24	$2,500	$73.50
09/24/2023	6	6	3	2	11	$840	$21.00
09/25/2023	5	5	0	0	5	$560	$17.50
09/26/2023	2	2	0	0	2	$200	$7.00
09/27/2023	2	2	0	0	2	$300	$7.00
09/28/2023	7	7	3	0	10	$400	$24.50
09/29/2023	6	6	1	0	7	$560	$21.00
09/30/2023	18	18	8	1	27	$2,040	$63.00
	191	**191**	**61**	**13**	**265**	**$20,260**	**$668.50**

Monthly Transaction Statistics

Total Transactions:	**265**	Avg. Total Daily Transaction Volume:	**8.83**
Total Approved Transactions:	**252**	Avg. Cash Withdrawn Per W/D:	**$106.07**
Percentage Approved:	**95.09 %**	Avg. Daily Cash Dispensed:	**$675.33**
Percent of Acc W/D Surcharged:	**100.00 %**		

Thursday, October 05, 2023

TWIN VALLEY LIQUOR STORE

Cannabis Use Policy & Procedure

WHEREAS, the City Council of the City of Twin Valley is committed to assuring that the environment in its municipal liquor store is safe and comfortable for the general public; and

WHEREAS, the use of marijuana on public property creates a nuisance, marijuana smoke may dissipate into common areas interfering with others health, property and expectation of clean are and a drug free environment.

THEREFORE, BE IT RESOLVED BY THE TWIN VALLEY CITY COUNCIL that recreational cannabis use will not be allowed on city owned property, including but not limited to the Twin Valley Liquor Store building, smoking shelter, and/or public parking area and grounds.

PROCEDURE

Anyone found to be using recreational cannabis products will be given one (1) warning to cease.

If there is non-compliance with this request, patron will be asked to leave establishment.

In the event a second incident causes warning becomes necessary, patron will receive 30 days ban from the establishment.

Employee must report each incident to management.

As of **10/4/2023**

Fiscal Year : **2023**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursements	Ending Balance
General Fund	$222,314.24	$445,613.24	$575,533.26	$92,394.22
Other Federal Programs - ARP	$82,508.10	$0.00	$0.00	$82,508.10
Public Housing (Optional)	$69,486.90	$0.00	$0.00	$69,486.90
LEASE Revenues - Tower Antenna Placement	$14,774.27	$10,889.73	$0.00	$25,664.00
2012A Refunding Bond	$0.00	$23,489.18	$483.00	$23,006.18
2013A Refunding Bond	$0.00	$57,090.91	$118,064.75	($60,973.84)
MPFA DWRF 2019 Replacement Fund	$17,781.00	$0.00	$0.00	$17,781.00
General Capital Projects	$84,172.79	$6,183.65	$69,066.25	$21,290.19
Lot Incentive Program	$14,723.91	$0.00	$0.00	$14,723.91
2007 Storm Utility Fund	$165,027.42	$18,630.48	$13.50	$183,644.40
Water	$735,830.59	$155,952.95	$130,540.22	$761,243.32
Sewage Collection and Disposal	$508,690.38	$92,440.19	$94,923.56	$506,207.01
Refuse or Garbage Collection	$141,215.86	$69,200.96	$61,149.79	$149,267.03
Municipal Liquor Store	$158,467.95	$559,273.21	$551,988.95	$165,752.21
Swimming Pool	$1,000.00	$0.00	$0.00	$1,000.00
SHIP - City projects	$612.19	$160.00	$1,843.14	($1,070.95)
Memorial Gardens	$25.00	$0.00	$45.88	($20.88)
Loan Pool/EDA	$18,695.34	$8,678.62	$10,172.00	$17,201.96
City Cemetery	$1,552.60	$0.00	$0.00	$1,552.60
General Trust - Special Account	$0.00	$0.00	$0.00	$0.00
Total :	**$2,236,878.54**	**$1,447,603.12**	**$1,613,824.30**	**$2,070,657.36**

As on 9/30/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	222,314.24	445,613.24	0.00	0.00	568,196.47	0.00	0.00	99,731.01	458,207.74	557,938.75
Other Federal Programs - ARP	82,508.10	0.00	0.00	0.00	0.00	0.00	0.00	82,508.10	0.00	82,508.10
Public Housing (Optional)	69,486.90	0.00	0.00	0.00	0.00	0.00	0.00	69,486.90	0.00	69,486.90
LEASE Revenues - Tower Antenna Placement	14,774.27	10,889.73	0.00	0.00	0.00	0.00	0.00	25,664.00	0.00	25,664.00
2012A Refunding Bond	0.00	23,489.18	0.00	0.00	483.00	0.00	0.00	23,006.18	36,422.91	59,429.09
2013A Refunding Bond	0.00	57,090.91	0.00	0.00	118,064.75	0.00	0.00	(60,973.84)	0.00	(60,973.84)
MPFA DWRF 2019 Replacement Fund	17,781.00	0.00	0.00	0.00	0.00	0.00	0.00	17,781.00	0.00	17,781.00
General Capital Projects	84,172.79	6,183.65	0.00	0.00	69,066.25	0.00	0.00	21,290.19	0.00	21,290.19
Lot Incentive Program	14,723.91	0.00	0.00	0.00	0.00	0.00	0.00	14,723.91	0.00	14,723.91
2007 Storm Utility Fund	165,027.42	18,630.48	0.00	0.00	13.50	0.00	0.00	183,644.40	0.00	183,644.40
Water	735,830.59	155,952.95	0.00	0.00	128,929.14	0.00	0.00	762,854.40	5,590.91	768,445.31
Sewage Collection and Disposal	508,690.38	92,440.19	0.00	0.00	93,312.48	0.00	0.00	507,818.09	580.70	508,398.79
Refuse or Garbage Collection	141,215.86	69,200.96	0.00	0.00	61,149.79	0.00	0.00	149,267.03	0.00	149,267.03
Municipal Liquor Store	158,467.95	509,273.21	50,000.00	0.00	498,390.12	50,000.00	0.00	169,351.04	74,980.74	244,331.78
Swimming Pool	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
SHIP - City projects	612.19	160.00	0.00	0.00	1,843.14	0.00	0.00	(1,070.95)	0.00	(1,070.95)
Memorial Gardens	25.00	0.00	0.00	0.00	45.88	0.00	0.00	(20.88)	0.00	(20.88)
Loan Pool/EDA	18,695.34	8,678.62	0.00	0.00	10,172.00	0.00	0.00	17,201.96	19,151.94	36,353.90
City Cemetery	1,552.60	0.00	0.00	0.00	0.00	0.00	0.00	1,552.60	0.00	1,552.60
General Trust - Special Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	**2,236,878.54**	**1,397,603.12**	**50,000.00**	**0.00**	**1,549,666.52**	**50,000.00**	**0.00**	**2,084,815.14**	**594,934.94**	**2,679,750.08**

NOTICE

CITY OF TWIN VALLEY
PROPOSED WASTEWATER RATE INCREASE

RESOLUTION 2023—17
A RESOLUTION TO AMEND THE TWIN VALLEY CITY FEE SCHEDULE ORDINANCE NO. 170.30.11.101—UTILITY SERVICE FEES, TO REFLECT AN INCREASE OF THE MONTHLY USER RATES FOR TWIN VALLEY SEWER RESIDENTIAL AND COMMERCIAL USERS.
WHEREAS, under advisement from Ulteig Engineering and United States Department of Agriculture, Rural Development, it has been suggested to the City Council that to continue to smooth operation of the Twin Valley Sewer and Ponds systems improvements will need to be completed, with a project estimated total of $3,257,000; and
WHEREAS, the City will be receiving a loan amounting to $2,108,000 with a yearly payback amount estimated around $80,502; and
WHEREAS, the current wastewater operating budget will not be sufficient to cover new debt and current operating cost; and
WHEREAS, the Twin Valley City Council has determined that the user fees for the sanitary sewer services will need to be increased to meet this new debt and future operating costs.
THEREFORE, BE IT RESOLVED, that the sanitary sewer rate increase to $39.50 monthly per unit will take effect on January 1, 2024 for the purposes of generating the necessary revenues for the City of Twin Valley Sanitary Sewer fund, upon meeting full passage and publication requirements.
WHEREUPON said resolution was duly adopted this 14th day of August, 2023.
Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton.
Nays—none.

The City Council welcomes public questions and comments at the next regular meeting, to be held Monday, October 9, 2023 at 7:00PM in the Twin Valley Community Center. Questions or comments can also be addressed by calling City Hall during normal business hours. (218)584-5254.

Rachel Johnson, City Clerk-Treasurer

CHAPTER 73: RECREATIONAL AND OTHER VEHICLES

Section

§ 73.01 PURPOSE AND INTENT.

(A) (1) The purpose of this chapter is to provide reasonable regulations for the use of recreational motor vehicles on public and private property in the city.

(2) This chapter is not intended to allow what the Minnesota Statutes prohibit nor to prohibit what the Minnesota Statutes expressly allow.

(B) It is intended to ensure the public safety and prevent a public nuisance.

§ 73.02 DEFINITION.

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

ALL-TERRAIN VEHICLE. Any all-terrain vehicle as defined by M.S. § 84.92, as it may be amended from time to time.

RECREATIONAL MOTOR VEHICLE. Any self-propelled vehicle and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes including, but not limited to trail bike, off-highway motorcycle, as defined by M.S. § 84.787, Subd. 7, as it may be amended from time to time, or other all-terrain vehicle as defined by M.S. § 84.92, Subd. 8, as it may be amended from time to time, utility task vehicle, motorized go-carts, hovercraft or motor vehicle licensed for highway operation which is being used for off-road recreational purposes, but not including golf carts defined by § 73.08, personal electric mobility devices defined by § 73.09, motorized foot scooters defined by § 73.10, neighborhood electric vehicles or medium speed electric vehicle as defined by § 73.11, and mini-trucks defined by § 73.08.

UTILITY TASK VEHICLE. A side-by-side, four-wheel drive, off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds as defined by M.S. §169.045 as amended from time to time.

§ 73.03 OPERATION REQUIREMENTS.

It is unlawful for any person to operate a recreational motor vehicle:

(A) On private property of another without specific written permission of the owner of the property; (Written permission may be given by a posted notice of any kind or description, so long as it specifies the kind of vehicles allowed, that the owner, occupant or lessee prefers, such as by saying "Recreational Vehicles Allowed," "Trail Bikes Allowed," "All-Terrain Vehicles Allowed" or words substantially similar.)

(B) On publicly-owned land, including school, exclusive city streets, park property, playgrounds, recreation areas and golf courses, except where permitted by this chapter;

(C) In a manner so as to create a loud, unnecessary or unusual noise which disturbs, annoys or interferes with the peace and quiet of other persons;

(D) On a public sidewalk or walkway provided or used for pedestrian travel;

(E) At a place while under the influence of intoxicating liquor or narcotics or habit-forming drugs;

(F) At a rate of speed greater than reasonable or proper under all the surrounding circumstances;

(G) At any place in a careless, reckless or negligent manner so as to endanger or be likely to endanger any person or property or to cause injury or damage thereto;

(H) On any public street, highway or right-of-way unless licensed and registered pursuant to Minnesota law;

(I) To intentionally drive, chase, run over or kill any animal, wild or domestic;

(J) By halting any recreational motor vehicle carelessly or heedlessly in disregard of the rights or the safety of others or in a manner so as to endanger or be likely to endanger any person or property or in excess of 25 miles per hour on publicly-owned lands; and/or

(K) Within 150 yards of any public recreational area or gathering of people. This provision does not apply to the occasional use of recreational motor vehicles on private property for the purpose of loading or unloading it from a trailer or for mechanically checking it;

(L) Without headlight and taillight lighted at all times if the vehicle is equipped with headlight and taillight;

(M) Without a functioning stoplight if so equipped;

(N) Without a brake operational by either hand or foot;

(O) At a speed exceeding ten miles per hour on the frozen surface of public waters within 100 feet of a person not on an all-terrain vehicle or within 100 feet of a fishing shelter;

(P) *Helmet and seat belts required.*

(1) A person less than 18 years of age shall not ride as a passenger or as an operator of a vehicle regulated herein on public land, public waters, or on a public road right-of-way unless wearing a safety helmet approved by the Commissioner of Public Safety.

(2) A person less than 18 years of age shall not ride as a passenger or as an operator of a vehicle regulated herein without wearing a seat belt when such seat belt has been provided by the manufacturer.

(Q) *All-terrain vehicles and passengers.*

(1) No person under 18 years of age shall operate a class 1 all-terrain vehicle while carrying a passenger. A person 18 years of age or older may operate a class 1 all-terrain vehicle carrying one passenger. For the purposes of this division a ***CLASS 1 ALL-TERRAIN VEHICLE*** means an all-terrain vehicle that has a total dry weight of less than 1,200 pounds.

(2) No person under 18 years of age shall operate a class 2 all-terrain vehicle while carrying a passenger. A person 18 years of age or older may operate a class 2 all-terrain vehicle while carrying a passenger, or up to the number of passengers for which the vehicle was designed, whichever is greater. For the purposes of this division a ***CLASS 2 ALL-TERRAIN VEHICLE*** means an all-terrain vehicle that has a total dry weight of 1,200 to 1,800 pounds.
Penalty, see § 10.99

§ 73.04 STREET CROSSINGS.

(A) No person under 12 years of age operating the vehicles regulated herein shall make a direct crossing of any street, highway or public right-of-way or operate a vehicle regulated herein on a public street, highway or road right-of-way or operate a vehicle regulated herein on public lands or waters, except that a person at least 10 years of age but under 12 years of age may operate an all-terrain vehicle with an engine capacity up to 90cc on public lands or waters if accompanied by a parent or legal guardian.

(B) *Additional restrictions for all-terrain vehicles.* An all-terrain vehicle may make a direct crossing of a public road right-of-way provided:

(1) The crossing is made at an angle of approximately 90 degrees to the direction of the road and at a place where no obstruction prevents a quick and safe crossing;

(2) The vehicle is brought to a complete stop before crossing the shoulder of main-traveled way of the road;

(3) The driver yields the right-of-way to all oncoming traffic that constitutes an immediate hazard;

(4) In crossing a divided road, the crossing is made only at an intersection of the road with another public road; and

(5) If the crossing is made between the hours of one-half hour after sunset to one-half hour before sunrise or in conditions of reduced visibility, only if both front and rear lights are on.
Penalty, see § 10.99

§ 73.05 HOURS OF OPERATION.

Hours for use are 8:00 a.m. to 10:00 p.m.
Penalty, see § 10.99

§ 73.06 MINIMUM EQUIPMENT REQUIREMENTS.

(A) Standard mufflers shall be properly attached and in constant operation to reduce the noise of operation of the motor to the minimum necessary for operation. No person shall use a muffler cutout, by-pass, straight pipe or similar device on a recreational motor vehicle motor. The exhaust system shall not emit or produce a sharp popping or crackling sound.

(B) Brakes shall be adequate to control the movement of and to stop and hold under any conditions of operation.

(C) At least one clear lamp shall be attached to the front with sufficient intensity to reveal persons and vehicles at a distance of at least 100 feet ahead during the hours of darkness under normal atmospheric conditions. The head lamp shall be so that glaring rays are not projected into the eyes of an oncoming vehicle operator. It shall also be equipped with at least one red tail lamp having a minimum candlepower of sufficient intensity to exhibit a red light plainly visible from a distance of 500 feet to the rear during the hours of darkness under normal atmospheric conditions. This equipment shall be required and shall be in operating condition when the vehicle is operated between the hours of one-half hour after sunset and one-half hour before sunrise, or at times of reduced visibility.
Penalty, see § 10.99

§ 73.07 DESIGNATION OF PUBLIC AREAS FOR USE.

(A) The Council may designate areas and exclusive city streets for use of recreational motor vehicles by approval of a resolution by a majority of the members of the City Council. The areas designated may be changed from time to time by the City Council. Any area designated shall be published in the official newspaper of the city in a conspicuous place after the approval. If an area is changed, the change shall be published in like manner in the official newspaper of the city. An up-to-date map of any designated park areas open for recreational motor vehicle use shall be kept on file in the office of the City Clerk, who shall provide on request a copy of the map together with the applicable rules, regulations and this chapter to each person requesting the information from the city.

(B) Unless designated by the City Council as an area for recreational motor vehicles, the use on city park property and city streets shall be unlawful. Further, the use of city parks designated by the City Council shall be in accordance with all of the applicable provisions of this chapter.
Penalty, see § 10.99

§ 73.08 MOTORIZED GOLF CARTS, UTILITY TASK VEHICLES AND MINI TRUCKS.

(A) (1) No person shall operate a motorized golf cart, utility task vehicles or mini truck on streets, alleys, sidewalks or other public property without obtaining a permit as provided herein.

(2) Every application for a permit shall be made on a form supplied by the city and shall contain the following information:

(a) The name and address of the applicant;

(b) The nature of the applicant's physical handicap, if any;

(c) Model name, make and year and number of the motorized golf cart, utility task vehicle or mini truck;

(d) Current driver's license or reason for not having a current license; and

(e) Other information as the city may require.

(3) The annual permit fee shall be as set forth in the Ordinance Establishing Fees and Charges adopted pursuant to § 30.11 of this code, as that ordinance may be amended from time to time.

(4) Permits shall be granted for a period of one year and may be renewed annually January 1 to December 31.

(5) No permit shall be granted or renewed unless the following conditions are met:

(a) The applicant must demonstrate that he or she currently holds or has held a valid Minnesota driver's license to operate a mini truck;

(b) The applicant may be required to submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart, utility task vehicle or mini truck on the roadways designated;

(c) The applicant must provide evidence of insurance in compliance with the provisions of Minnesota Statutes concerning insurance coverage for the golf cart, utility task vehicle or mini truck;

(d) The applicant has not had his or her driver's license revoked as the result of criminal proceedings.

(6) Motorized golf carts, utility task vehicles and mini trucks are permitted to operate only on city streets, not state or federal highways, except to cross at designated intersections.

(7) Motorized golf carts, utility task vehicles or mini trucks may only be operated on designated roadways from sunrise to sunset. They shall not be operated in inclement weather conditions or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.

(8) Motorized golf carts shall display the slow-moving vehicle emblem provided for in M.S. § 169.045 Subd. 4, as it may be amended from time to time, when operated on designated roadways.

(9) Motorized golf carts, utility task vehicles or mini trucks shall be equipped with a wing-style rear view mirror to provide the driver with adequate vision from behind as required by M.S. # § 169.70 as is may be amended from time to time.

(10) The operator of a motorized golf cart, utility task vehicle or mini truck may cross any street or highway intersecting a designated roadway.

(11) Every person operating a motorized golf cart, utility task vehicle or mini truck under permit on designated roadways has all the rights and duties applicable to the driver of any other vehicle under the provisions of M.S. Ch. 169, as it may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts, utility task vehicles or mini trucks and except as otherwise specifically provided in M.S. § 169.045(7), as it may be amended from time to time.

(12) The City Council may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this section or M.S. Ch. 169, as it may be amended from time to time, or if there is evidence that the permit holder cannot safely operate the motorized golf cart or mini truck on the designated roadways.

(13) The number of occupants in the golf cart, utility task vehicle or mini truck may not exceed the design occupant load.

(B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DRIVER. The person driving and having physical control over the motorized golf cart, utility task vehicle or mini truck and being the permitee.

MINI TRUCK. As defined in Minn. Stat. §169.011 Subd. 40a, motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements. A mini truck does not include: a neighborhood electric vehicle or a medium speed electric vehicle as defined by § 73.11; or a motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.

(C) Authorized city staff may operate city owned motorized golf carts, utility task vehicles and mini trucks without obtaining a permit within the city on city streets, sidewalks, trails, rights-of-way and public property when conducting city business.

(D) Mini truck equipment requirements:

(1) A mini truck may be operated under permit on designated roadways if it is equipped with:

(a) At least two headlamps;

(b) At least two tail lamps;

(c) Front and rear turn-signal lamps;

(d) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror;

(e) A windshield;

(f) A seat belt for the driver and front passenger; and

(g) A parking brake.

MOTORIZED GOLF CART. Any passenger conveyance being driven with three or four wheels with three or four low pressure tires that is limited in engine displacement of less than 800 cubic centimeters and total dry weight less than 800 pounds.

§ 73.09 OPERATION OF ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES.

(A) ***ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE*** means a self-balancing device with two non-tandem wheels, designed to transport not more than one person, and operated by an electric propulsion system that limits the maximum speed of the device to 15 miles per hour.

(B) Except as otherwise provided by law, a person operating an electric personal assistive mobility device has the rights and responsibilities of a pedestrian.

(C) *Operation*.

(1) An electric personal assistive mobility device may be operated on a bicycle path.

(2) No person may operate an electric personal assistive mobility device on a roadway, sidewalk, or bicycle path at a rate of speed that is not reasonable and prudent under the conditions. Every person operating an electric personal assistive mobility device on a roadway, sidewalk, or bicycle path is responsible for becoming and remaining aware of the actual and potential hazards then existing on the roadway or sidewalk and must use due care in operating the device.

(3) An electric personal assistive mobility device may be operated on a roadway only under the following circumstances:

(a) While making a direct crossing of a roadway in a marked or unmarked crosswalk;

(b) Where no sidewalk is available;

(c) Where a sidewalk is so obstructed as to prevent safe use;

(d) When so directed by a traffic control device or by a peace officer; or

(e) Temporarily in order to gain access to a motor vehicle;

(f) An electric personal assistive mobility device may not be operated at any time on a roadway with a speed limit of more than 35 miles per hour except to make a direct crossing of the roadway in a marked crosswalk;

(g) As provided in division (7) below by Council resolution.

(4) An electric personal assistive mobility device may not be operated at any time while carrying more than one person.

(5) A person operating an electric personal assistive mobility device on a sidewalk must yield the right-of-way to pedestrians at all times. A person operating an electric personal assistive mobility device on a bicycle path must yield the right-of-way to bicycles at all times.

(6) An electric personal assistive mobility device may not be operated unless the device bears reflectorized material on the front, back, and wheels, visible at night from 600 feet when illuminated by the lower beams of headlamps of a motor vehicle.

(7) *Designated exclusive city streets.* The City Council may, by resolution, designate exclusive city streets within its jurisdiction where the operation of electric personal assistive mobility devices is permissible, provided that no street so designated has a speed limit of more than 35 miles per hour.

§ 73.10 MOTORIZED FOOT SCOOTERS.

(A) ***MOTORIZED FOOT SCOOTER*** means a device with handlebars designed to be stood or sat upon by the operator, and powered by an internal combustion engine or electric motor that is capable of propelling the device with or without human propulsion, and that has no more than two 12-inch or smaller diameter wheels and has an engine or motor that is capable of a maximum speed of 15 miles per hour on a flat surface with not more than 1% grade in any direction when the motor is engaged. An electric personal assistive mobility device, a motorized bicycle, an electric-assisted bicycle, or a motorcycle is not a motorized foot scooter.

(B) Operation of a motorized foot scooter on city bicycle paths, bicycle lanes, bicycle trails, or bikeways is prohibited except as provided in division (C) below.

(C) The City Council may by resolution designate specific bicycle paths, bicycle lanes, bicycle trails, or bikeways as available for use by motorized foot scooters.

(D) Every person operating a motorized foot scooter shall have all rights and duties applicable to the operator of a bicycle, except in respect to those provisions relating expressly to motorized foot scooters and in respect to those provisions of law that by their nature cannot reasonably be applied to motorized foot scooters.

(E) No person may operate a motorized foot scooter upon a sidewalk, except when necessary to enter or leave adjacent property. No person may operate a motorized foot scooter that is carrying any person other than the operator.

(F) No person under the age of 12 years may operate a motorized foot scooter.

(G) No person under the age of 18 years may operate a motorized foot scooter without wearing properly fitted and fastened protective headgear that complies with standards established by the Commissioner of Public Safety.

(H) A motorized foot scooter must be equipped with a headlight and a taillight that comply with standards established by the Commissioner of Public Safety if the vehicle is operated under conditions when vehicle lights are required by law.

(I) A person operating a motorized foot scooter on a roadway shall ride as close as practicable to the right-hand curb or edge of the roadway, except in the following situations;

(1) When overtaking and passing another vehicle proceeding in the same direction;

(2) When preparing for a left turn, in which case the operator shall stop and dismount at the right-hand curb or right edge of the roadway, and shall complete the turn by crossing the roadway on foot, subject to restrictions placed by law on pedestrians; or

(3) When reasonably necessary to avoid impediments or conditions that make it unsafe to continue along the right-hand curb or edge, including, but not limited to, fixed or moving objects, vehicles, bicycles, pedestrians, animals, surface hazards, or narrow lanes.

§ 73.11 MEDIUM SPEED ELECTRIC VEHICLES AND NEIGHBORHOOD ELECTRIC VEHICLES.

(A) *Definitions.*

(1) ***MEDIUM SPEED ELECTRIC VEHICLE*** means an electrically powered four-wheeled motor vehicle, equipped with a roll cage or crushproof body design, that can attain a maximum speed of 35 miles per hour on a paved level surface, is fully enclosed and has at least one door for entry, has a wheelbase of 40 inches or greater and a wheel diameter of ten inches or greater, and except with respect to maximum speed, otherwise meets or exceeds regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements.

(2) ***NEIGHBORHOOD ELECTRIC VEHICLE*** means an electrically powered motor vehicle that has four wheels, and has a speed attainable in one mile of at least 20 miles per hour but not more than 25 miles per hour on a paved level surface.

(B) Operation of neighborhood electric vehicles and medium speed electric vehicles on city streets is prohibited except as provided in (C) below.

(C) *Use on designated exclusive city streets.* The City Council may, by resolution, designate exclusive city streets within its jurisdiction where the operation of neighborhood electric vehicles or medium speed electric vehicles is permissible, provided that no street so designated has a speed limit of more than 35 miles per hour.

(D) A neighborhood electric vehicle or a medium-speed electric vehicle may be operated on public streets and highways only if it meets all equipment and vehicle safety requirements in Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.

(E) Authorized city staff may operate city owned neighborhood electric vehicles and medium speed electric vehicles within the city on city streets, sidewalks, trails, rights-of-way and public property when conducting city business.

5. Stop And Yield Intersections: Motorized golf carts may cross any street or highway intersecting a designated highway. The operator shall follow vehicle traffic laws in all circumstances.

6. Motorized Golf Carts not equipped with brake lights or turn signals must use appropriate hand signals to signal turns as defined by Minnesota State Statute 169.19 Subd. 8.

add ★ 7. Persons at least sixteen (16) years of age and holding a valid driver's license recognized by the State of Minnesota as permitting the operation of motor vehicles in the state are allowed to operate a motorized golf cart on designated Public Roads within the City of Sartell.

8. ~~Insurance: Motorized Golf Cart must have current liability vehicle insurance that complies with~~ the provisions of Minnesota Statutes Section 65B.48 subdivision. 5, or its successors.

9. Motorized golfs carts shall only be operated on City owned designated streets and alleys within the boundaries of the City with the following exception:

   a. Motorized golfs carts may cross any county or state highway intersecting a City owned street, but only for the purposes of crossing.
   b. Motorized golf carts are prohibited from traveling on roadways where the speed limit is posted in excess of 30 mph.
   c. Motorized golf carts are prohibited from driving on Riverside Ave (Stearns Co. Rd. 1), 2nd St. S (Stearns Co. Rd. 133), Pinecone Road, Benton Drive (Benton Co. Rd. 33) and 1st St. NE (Benton Co. Rd. 29).

✓ 10. Operation of a motorized golf cart on any city streets may only be done with a city-issued permit.

✓ 11. The number of occupants of the motorized golf cart may not exceed the design occupant load.

B. Operation Prohibited in City Parks: It shall be illegal to operate a motorized golf cart within the boundaries of a City designated park, except for the use of and within the parking lot. Exception to this section would include the City owned golf course property. Motorized golf carts use can be allowed under the permission and guidance of management.

C. Required Equipment: Motorized Golfs Carts shall have the following required equipment:

1. Brakes: Brakes adequate to control the movement of and to stop and hold the motorized golf cart.

2. Mufflers: Gas motorized golf cart: Standard mufflers which are properly attached and in constant operation and which reduce the noise of operation of the motor to the minimum necessary for operation. No person shall use a muffler cutout, bypass, straight pipe or similar device on a gas motorized golf car, and the exhaust system shall not emit or produce a sharp popping or crackling sound.

3. Rearview Mirror: The motorized golf cart shall be equipped with a rearview mirror so located as to reflect to the driver, operator, or controller, a view of the roadway for a distance of at least 200 feet to the rear of such vehicle, in compliance with Minnesota Statue Section 169.70, or its predecessors.

4. Slowing Moving Vehicle Sign: The motorized golf cart shall be equipped with a slow- moving vehicle sign on the rear of the vehicle in compliance with Minnesota Statutes Section 169.522. The emblem must consist of a fluorescent or illuminated red-orange triangle with a dark red reflective boarder and be mounted so as to be visible from a distance of not less than 600 feet to the rear.

5. Permit: The City of Sartell permit for operating a motorized golf cart must be visible from the rear-view of the golf cart at all times.

RELEVANT LINKS:

- Was not originally manufactured to meet federal motor vehicle safety standards, but must have head lamps; an exterior mirror mounted on the driver's side of the vehicle; either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror; a windshield; a seat belt for the driver and front passenger; and a parking brake.

B. City permitting ordinance

City regulation of these special vehicles requires a permitting scheme. Cities may issue permits as spelled out in a local ordinance so residents may operate mini-trucks, golf carts, UTVs, or ATVs on designated roadways under city jurisdiction. Such ordinances must:

Minn. Stat. § 169.045.
Minn. Stat. § 169.022.

- Regulate only what the state law allows a city to regulate.
- Be merely additional and complementary to a state law by covering specifically what the statute covers generally.
- Provide the same procedural protections as the state law when prosecuting offenses covered by an ordinance.
- Not prohibit what state law allows.

Beckius v. City of Canby, No. A07-1497 (Minn. Ct. App. July 1, 2008) (unpublished decision).

One case provides some guidance concerning a local ordinance regulating golf carts. This is an unpublished case, which means it does not set precedent or carry much weight legally, but it may be instructive in general terms. The case found that uniformity is the goal of the state law on permitting special vehicles. So, if cities allow special vehicles on city streets, the regulations should generally be consistent from city to city. The Minnesota Court of Appeals found that a city ordinance requiring that not only drivers but also passengers on a golf cart have a permit (and a disability) to ride on a golf cart goes beyond what state law allows. The Court found that state law pre-empts such a unique restriction by one city. Thus, local ordinances governing special vehicles may not prohibit what state law allows or allow what state law prohibits.

1. Permitting scheme in ordinance

Minn. Stat. § 169.045.
Minn. Stat. § 169.345, subd. 2(f).

Local ordinances must describe the application process for a permit. A city ordinance may also set out conditions a person must meet to get an operator's permit. Cities may revoke permits if owners show an inability to operate the vehicles safely, but cities must allow a person to dispute the revocation.

2. Specific vehicle requirements

Minn. Stat. § 169.045, subd. 4 citing Minn. Stat. § 169.522.

State law includes some vehicle-specific requirements that must be in each city ordinance. Specifically, the local ordinance must:

- Require all golf carts to display a slow-moving vehicle emblem.

RELEVANT LINKS:

Minn. Stat. § 169.045, subd. 5.
Minn. Stat. § 169.045, subd. 7.
Minn. Stat. § 169.70.
Minn. Stat. § 169.045, subd. 7a.

- Limit the operation of golf carts, UTVs, and ATVs on designated roadways to between sunrise and sunset, unless equipped with original equipment headlights, taillights, and rear-facing brake lights.
- Prohibit the operation of golf carts, UTVs, and ATVs in inclement weather or when visibility is impaired by weather, smoke, fog, or other conditions, or at any time when there is insufficient light to clearly see persons or vehicles on the roadway at a distance of 500 feet.
- Likely not require that UTV, ATV, and golf cart operators have a driver's license. (However, operators must be old enough to purchase insurance on the special vehicle, discussed below).

Minn. Stat. § 169.045, subd. 8.
Minn. Stat. § 65B.48, subd. 5.

- Require mini-trucks to have at least two headlamps, at least two tail lamps, and front and rear turn-signal lamps.
- Require mini-truck operators to have a valid driver's license.
- Allow the operators of any special vehicle to cross any street or highway that intersects a designated roadway.
- Require all special vehicles to have rear-view mirrors.
- State law requires insurance—on all four types of special vehicles—that complies with insurance for a motorcycle. City ordinances must require evidence of insurance complying with state law. Therefore, a person must present proof of insurance on the golf cart, UTV, ATV, or mini-truck before the city issues them a permit. If a person cannot get insurance on a special vehicle, the state insurance plan offers coverage.

Regulating Special Vehicles, LMC Model Ordinance and *Regulating Recreational Vehicles*, LMC Model Ordinance.

The model ordinances linked here set forth the basic requirements for permitting these special vehicles in a city. Before adopting any of these ordinances, a city should review it with its attorney to adapt it to the city's specific circumstances. Because provisions in these ordinances are related to state statutes and affect state and federal constitutional rights, the city attorney should review any modifications to ensure they conform to current state law and legal decisions.

IV. Regulating neighborhood electric vehicles medium-speed electric vehicles, and natural gas vehicles in cities

Minn. Stat. § 169.011, subd. 47.
Minn. Stat. § 169.011, subd. 39.
49 C.F.R. § 571.500.

A "neighborhood electric vehicle" (NEV) is an electrically powered motor vehicle that has three or four wheels, and has a speed attainable in one mile of at least 20 miles per hour, but not more than 25 mph, on a paved level surface.

Home For Adult Consumers

For Adult Consumers

What you need to know

Effective Aug. 1, 2023, full decriminalization will allow the possession, use, and home grow of cannabis in Minnesota for people 21 and older.

As outlined in law, a person age 21 or older may:

- Use, possess, or transport cannabis paraphernalia.
- Possess or transport up to 2 ounces of cannabis flower in a public place.
- Possess up to 2 pounds of cannabis flower in a person's private residence.
- Possess or transport up to 8 grams of adult-use concentrate.
- Possess or transport edible cannabis products or lower-potency hemp edibles infused with a combined 800 milligrams or less of THC.
- Give away cannabis flower and products to a person 21 or older in an amount legal for a person to possess in public.

What's allowed if a person wants to grow cannabis at home?

- Up to eight cannabis plants, with no more than four being mature, flowering plants may be grown at a single residence as long as it is at the primary residence of someone 21 or older.
- Plants must be in an enclosed, locked space that is not open for public view.

Where can cannabis be used?

Cannabis can be used by people 21 and older on private property (unless the owner prohibits use of cannabis on their property), private residences and at places with approved licenses or an event permit (however, no licenses or event permits are available at this time).

Cannabis *cannot* be used when operating a motor vehicle or operating heavy machinery.

Cannabis *cannot* be used or possessed in the following locations:

- Public school or charter schools and school buses
- State correctional facilities
- In a location where the smoke, aerosol or vapor of a cannabis product could be inhaled by a minor
- On federal property (such as courthouses, airports and national parks)
- In federally subsidized housing. Due to the federal prohibition of cannabis, the U.S. Department of Housing and Urban Development (HUD) does not have the discretion to admit or retain users

of cannabis (i.e., marijuana), including medical cannabis, to the public housing program.
- While on an employer's premises, or operating an employer's vehicle, machinery or equipment

Smoking or vaping adult-use cannabis products is prohibited in a multifamily housing building.

Owners of day cares must disclose to parents if the proprietors permit use of cannabis outside of its normal business hours.

NOTE: Communities may have local ordinances that prohibit smoking or vaping cannabis in public places.

Other details

- People in Minnesota who are not U.S. citizens should seek legal advice before using or possessing cannabis.
- The tax on cannabis product sales is 10% (this is in addition to the standard state and local sales tax rates). Medical cannabis product sales are not taxed.
- Marijuana remains illegal under federal law, where it is still classified as a controlled substance.
- The first retail dispensary sales (except for tribal nations) are expected to begin in first quarter 2025.

Safe and responsible use

- Cannabis should always be used responsibly and never used before driving a vehicle or operating heavy machinery. Driving under the influence of cannabis is illegal and subject to additional DWI sanctions. Learn more at the Minnesota Office of Traffic Safety.
- If you are pregnant or breastfeeding, have been diagnosed with or are predisposed to serious mental illness, talk with your health care provider before using cannabis.
- To avoid dangerous interactions with prescribed medications, talk to your health care provider or pharmacist before using cannabis.
- Make sure your cannabis is stored safely. Keep your products in child-resistant packaging, clearly labeled and locked up.
- If you think your cannabis use is disrupting your daily life or causing problems at home, work, or school, talk to your health care provider or substance use counselor.

Return to top

Minnesota.gov General inquiries: cannabis.info@state.mn.us

PROPOSED

AN ORDINANCE AMENDING THE TWIN VALLEY CITY CODE, CHAPTER 130: GENERAL OFFENSES, WITH THE ADDITION OF 130.06 PUBLIC USE OF CANNABIS—TO PROHIBIT CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES.

The City Council of the City of Twin Valley does hereby ordain:

CHAPTER 130 GENERAL OFFENCES

SECTION 130.06 Public use of Cannabis

(A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PUBLIC PLACE means property that is generally open to or accessible by the public, except on those premises licensed by the State of Minnesota to permit on-site consumption.

CANNABIS means any cannabis flower, cannabis products, lower-potency hemp edibles, and hemp derived consumer products as defined by Minn. Stat. 342.01.

(B) Prohibition. It is unlawful to use cannabis in public places within the City of Twin Valley, except the following:
   a. Private residences
   b. Private property not generally accessible by the public, unless explicitly prohibited by the owner of the property; and
   c. The premises of an establishment or event licensed to permit certain on-site consumption of cannabis products.

(C) Penalty. Violation of this Section is a petty misdemeanor as defined by Minnesota Law. This Section may be enforced as provided for in § 10.99.

This ordinance shall take effect upon passage and publication requirements as provided for by law.