Twin Valley City Council
Regular Monthly Meeting
Monday, September 11, 2023 - 7:00PM
Twin Valley Community Center

CALL TO ORDER ____________ PM

CITIZEN'S FORUM Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA ______/______ M/S/P

1) ______________________________
2) ______________________________
3) ______________________________

MINUTES APPROVAL ______/______ M/S/P

CLAIMS	08/15/2023 - 08/31/2023	$69,462.75
	09/01/2023 - 09/11/2023	$69,008.48
PAYROLL	08/06/2023 - 08/19/2023	$14,660.80
	08/20/2023 - 09/02/2023	$13,861.05

DISBURSEMENT TOTAL **$166,993.08** ______/______ M/S/P

COMMUNITY Sarah Green PD Concern
Building Permit(s)
Donation Request

PUBLIC WORKS General Report

EDA/PARKS General Report

LIQUOR General Report - Gross Sales **$ 49,182.76**

POLICE General Report

FIRE/RESCUE General Report

FINANCIALS August Financial Statement

2024 PROPOSED BUDGET

NEW BUSINESS Imagination Library

FYI/OTHER Public Use Cannabis Ordinance Examples

MEETING ADJOURNED ____________ PM ______/______ M/S/P

MONDAY, August 14, 2023 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton
STAFF: Askelson, Douville, Nysetvold.
OTHERS: Deputy Fettig, Deputy West, C. Hamernik, K. Fevig, G. Fevig, T. Carlsrud, P. Douville, K. Bennefeld, T. Bennefeld, M. Thornton, K. Thornton, K. Seeger, K. Bekkerus, S. Piche, M. Gordon, C. Kemper, B. Crompton, R. Bentley, H. Pederson, J. Pelinka.

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, August 14, 2023. Mayor Bolton called the meeting to order at 7:00PM.

MONTHLY BUSINESS
Minutes—TC/PB-m/s/p to approve July Minutes as written.
Disbursements—MLMA-m/s/p to approve disbursements totaling $195,842.64 as detailed below.

VENDOR	DESCRIPTION	AMOUNT
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	$2,748.78
A.F.L.A.C. WEST REGION	Employee Benefit	$354.85
ANDERS VALLEY PUBLISHING, LLC	Advertising	$48.33
ARAMARK UNIFORM SERVICES	Contracted Service	$272.28
ARVIG	Telephone/Internet	$557.47
AUTO VALUE MAHNOMEN	Repairs & Maintenance	$83.56
BANKCARD CENTER	Operating Supplies	$1,641.83
BOUND TREE MEDICAL LLC	Operating Supplies	$43.72
BURLEY'S TREE SERVICE	Contracted Service	$3,300.00
CEDAR SENSE	Heiberg Signage	$1,863.60
CHRISTINE HELZER	Refund - CC Rental	$275.00
COLONIAL LIFE INSURANCE CO.	Employee Benefit	$172.88
COMMUNITY CO-OPS-Lake Park	Utility	$1,202.81
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	$161.06
EFTPS-ONLINE	Payroll Taxes	$5,024.18
FURTHER	Employee Benefit	$944.50
GERRY'S FOODS, INC	Operating Supplies	$57.27
JOHN DEERE FINANCIAL	Repairs & Maintenance	$201.19
JULIN LAW OFFICE, PLLC	Professional Fee	$30.00
KRJB FM RADIO	Advertising	$590.00
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	$2,366.79
LUNDE BLADE & GRAVEL, LLC	Contracted Service	$157.30
MARCO TECHNOLOGIES LLC	Contracted Service	$48.47
MATRIX TRUST COMPANY	Employee Benefit	$55.00
MJM NYSETVOLD INC.	Contracted Service	$453.38
MN DOR - PAYROLL TAX	Payroll Taxes	$1,157.72
NORMAN COUNTY ATTORNEY'S OFFICE	Professional Fee	$575.00

OFFICE SUPPLIES PLUS*	Operating Supplies	$58.87
OTTERTAIL POWER CO.	Utility	$2,481.15
PAYROLL	Wages	$22,951.79
P.E.R.A. - SDR DIVISION	Employee Benefit	$6,109.97
PREMIUM WATERS	Contracted Service	$41.75
RACHEL JOHNSON	Operating Supplies	$8.98
SANFORD HEALTH PLAN	Employee Benefit	$2,158.58
TAYLOR BENNEFELD	Reimbursement - Parade Supply	$258.99
TWIN VALLEY HARDWARE	Repairs & Maintenance	$157.77
USABLE LIFE	Employee Benefit	$17.78
VERIZON WIRELESS	Telephone/Internet	$176.31
VICTOR LUNDEEN COMPANY	Operating Supplies	$218.26
	GENERAL FUND TOTAL	**$59,027.17**
A.F.L.A.C. WEST REGION	Employee Benefit	$120.72
ANDERS VALLEY PUBLISHING, LLC	Operating Supplies	$104.70
ARAMARK UNIFORM SERVICES	Contracted Service	$87.92
ARVIG	Telephone/Internet	$116.76
BANKCARD CENTER	Operating Supplies	$156.70
COMMUNITY CO-OPS-Lake Park	Utility	$224.94
CORE & MAIN LP	Repairs & Maintenance	$1,060.43
EFTPS-ONLINE	Payroll Taxes	$1,504.17
FURTHER	Employee Benefit	$332.75
GERRY'S FOODS, INC	Operating Supplies	$31.26
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	$309.17
LINK COMPUTER CORPORTATION	Software	$3,000.00
MATRIX TRUST COMPANY	Employee Benefit	$72.50
McCOLLUM HDWE, INC.	Repairs & Maintenance	$44.00
MN DOR - PAYROLL TAX	Payroll Taxes	$257.04
MN DOR - SALES & USE TAX	Sales Tax	$122.00
MN PUBLIC FACILITIES AUTHORITY	Bond Principal/Interest	$10,360.01
OTTERTAIL POWER CO.	Utility	$1,496.28
PAYROLL	Wages	$4,936.20
P.E.R.A. - SDR DIVISION	Employee Benefit	$1,013.71
SANFORD HEALTH PLAN	Employee Benefit	$669.83
TWIN VALLEY HARDWARE	Repairs & Maintenance	$87.04
USABLE LIFE	Employee Benefit	$19.54
VERIZON WIRELESS	Telephone/Internet	$32.83
VICTOR LUNDEEN COMPANY	Operating Supplies	$200.00
	WATER FUND TOTAL	**$26,360.50**
A.F.L.A.C. WEST REGION	Employee Benefit	$120.72
ARAMARK UNIFORM SERVICES	Contracted Service	$87.92

ARVIG	Telephone/Internet	$81.02
BANKCARD CENTER	Operating Supplies	$100.00
COMMUNITY CO-OPS-Lake Park	Utility	$61.67
EFTPS-ONLINE	Payroll Taxes	$1,504.14
FURTHER	Employee Benefit	$332.75
GERRY'S FOODS, INC	Operating Supplies	$8.70
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	$309.18
LINK COMPUTER CORPORTATION	Software	$2,000.00
MATRIX TRUST COMPANY	Employee Benefit	$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	$257.00
OTTERTAIL POWER CO.	Utility	$257.11
PAYROLL	Wages	$4,936.20
P.E.R.A. - SDR DIVISION	Employee Benefit	$1,013.67
RMB ENVIRONMENTAL LABS, INC.	Professional Fee	$158.99
SANFORD HEALTH PLAN	Employee Benefit	$669.82
TWIN VALLEY HARDWARE	Repairs & Maintenance	$12.15
USABLE LIFE	Employee Benefit	$19.53
VERIZON WIRELESS	Telephone/Internet	$32.83
VICTOR LUNDEEN COMPANY	Operating Supplies	$200.00
	SEWER FUND TOTAL	**$12,235.90**
FUCHS SANITATION SERVICE, INC.	Contracted Service	$11,904.71
LINK COMPUTER CORPORTATION	Software	$750.00
MN DOR - SALES & USE TAX	Sales Tax	$714.00
	GARBAGE FUND TOTAL	**$13,368.71**
ANDERS VALLEY PUBLISHING, LLC	Advertising	$238.50
ARVIG	Telephone/Internet	$317.93
BANKCARD CENTER	Operating Supplies	$235.32
BERGSETH BROS.	Merchandise for Resale	$3,450.00
BEVERAGE WHOLESALERS	Merchandise for Resale	$1,526.25
BLUE ENGLISH	Entertainment	$1,500.00
BREAKTHRU BEVERAGE	Merchandise for Resale	$3,200.39
CASH - CITY OF TWIN VALLEY	Starter Cash - Town & Country	$1,900.00
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	$903.00
COMMUNITY CO-OPS-Lake Park	Utility	$56.71
D-S BEVERAGES	Merchandise for Resale	$10,834.19
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	$201.89
EFTPS-ONLINE	Payroll Taxes	$2,419.51
ELECTRO WATCHMAN, INC.	Contracted Service	$160.74
FURTHER	Employee Benefit	$233.48
GENERAL PARTS LLC	Repairs & Maintenance	$1,210.68
GERRY'S FOODS, INC	Merchandise for Resale	$1,683.26

GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	$836.50
HEGGIES PIZZA, LLC	Merchandise for Resale	$2,165.20
HENRY'S FOODS INC.	Merchandise for Resale	$7,744.13
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	$7,522.10
KASEYA US, LLC	Contracted Service	$200.00
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	$522.86
McKINNON COMPANY, INC.	Merchandise for Resale	$8,709.20
MINNESOTA SISTERS	Uniform	$224.00
MN DOR - PAYROLL TAX	Payroll Taxes	$381.46
MN DOR - SALES & USE TAX	Sales Tax	$5,537.00
MN MUNICIPAL BEVERAGE ASSN.	Membership Dues	$600.00
OFFICE SUPPLIES PLUS*	Operating Supplies	$37.26
OTTERTAIL POWER CO.	Utility	$1,013.20
OVERLOADED LAUNDRY SERVICE, LLC	Contracted Service	$143.28
PAYROLL	Wages	$11,089.06
P.E.R.A. - SDR DIVISION	Employee Benefit	$1,092.74
PEPSI-COLA **	Merchandise for Resale	$201.82
RACHEL JOHNSON	Operating Supplies	$51.40
ROGER BENTLEY	Operating Supplies	$105.00
SANFORD HEALTH PLAN	Employee Benefit	$427.22
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	$5,717.72
TWIN VALLEY HARDWARE	Repairs & Maintenance	$27.68
USABLE LIFE	Employee Benefit	$3.91
VICTOR LUNDEEN COMPANY	Operating Supplies	$425.77
	LIQUOR FUND TOTAL	**$84,850.36**
	DISBURSEMENT TOTAL	**$195,842.64**

COMMUNITY—Karen and Gordon Fevig expressed concerns to the City Council as a result of a billing received for a water main repair at 300 Lincoln Ave NW on May 4, 2023. Their dispute with the billing is due to the repairs to the water line being under the street and not directly on their property. The City of Twin Valley follows the Minnesota Rural Water policy that property owners are responsible for their entire service line up to the connection to the City main service line, only to exclude the city shut off valve. Mr. Fevig disagreed with this policy, expressing that many other cities do not operate under the same guidelines therefore the City of Twin Valley should not either. Council expressed that the City will not be changing policy at this time.
PB/ML-m/s/p to approve building permit request to erect a storage shed at 605 Main Ave E.
PB/TC-m/s/p to approve a donation of $100.00 towards Titan Athletics.

LIQUOR STORE—Gross sales for July, $63,910.22. YTD cash basis at 07/31/23 shows revenue of $5,509.40. Clerk Johnson updated the Council on financials and inventory. A full inventory has been completed, showing a discrepancy of $8979.36. Many single item discrepancies were found during the inventory, some being accounted for due to items not properly entered into the POS and inventory system. Will reset the system for new management for the remainder of the year. Another inventory check will be completed by the new management and liquor committee in the coming months, as well as spot checks monthly. Beer garden final income from Town & Country Days totaled 700.99. ML/MA-m/s/p to approve donation to the Twin Valley Community Booster Club. Interim assistant manager Nysetvold updated the Council on events. Expressed need for more bartending staff. Previous employee, Denise Rasmussen, has returned to cover some day shifts until school resumes in

September. Nysetvold will also be reaching out to previous employee Karen Simon-Thompson to inquire about returning one day per week, but would like to advertise for more evening help. MA/TC-m/s/p to advertise for more part-time bartenders.
Briefly discussed Manager position. Six applications have been received. Each member of the Council will choose their top 2-3 picks and Johnson will schedule interviews as soon as possible with the top candidates.

PUBLIC WORKS—Askelson gave a general report of operations. Will be exercising water valves this week, with sewer line cleaning planned for the next week. Has spoken with Maguire about having the water tower repainted before the fall, as discussed last year after issues with the new paint due to the cold weather. The USDA has requested the Council approve the loan agreement for the upcoming wastewater and ponds project. Councilmember Lampton motioned to introduce the following resolution, seconded by Councilmember Askelson. **RESOLUTION 2023—16**

RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS LOCAL GOVERNMENT FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

WHEREAS, it is necessary for the City of Twin Valley (hereinafter called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Two Million One Hundred Eight Thousand pursuant to the provisions of MN Statutes Chapter 475, 444 and Sec. 115.46; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning. financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time
it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of $10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.

6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.
11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short-lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation. Under the terms offered by the Government; that the Mayor and Clerk-Treasurer of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

WHEREUPON said resolution was duly adopted this 14th day of August, 2023.

Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton. Nays—none.

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RACHEL JOHNSON, CLERK-TREASURER MICHAEL BOLTON, MAYOR

Council discussed the city's financial need to increase the current monthly sewer rate in preparation for the upcoming project expense. The USDA reviewed the current financials for the city sewer fund and with the new loan repayment cost, suggested the cost per equivalent dwelling units in the city (477 units) should be increased to $40.39. Current flat rate is set at $26.50 for sewer services. Clerk Johnson suggested raising the rate to match the current water rate at $39.50. Council approved. Councilmember Christianson motioned to raise sewer rate to $39.50 as of January 1, 2024. Motion seconded by Councilmember Lampton and the following resolution was passed. **RESOLUTION 2023—17**

A RESOLUTION TO AMEND THE TWIN VALLEY CITY FEE SCHEDULE ORDINANCE NO. 170.30.11.101—UTILITY SERVICE FEES, TO REFLECT AN INCREASE OF THE MONTHLY USER RATES FOR TWIN VALLEY SEWER RESIDENTIAL AND COMMERCIAL USERS.

WHEREAS, under advisement from Ulteig Engineering and United States Department of Agriculture, Rural Development, it has been suggested to the City Council that to continue to smooth operation of the Twin Valley Sewer and Ponds systems improvements will need to be completed, with a project estimated total of $3,257,000; and

WHEREAS, the City will be receiving a loan amounting to $2,108,000 with a yearly payback amount estimated around $80,502; and

WHEREAS, the current wastewater operating budget will not be sufficient to cover new debt and current operating cost; and

WHEREAS, the Twin Valley City Council has determined that the user fees for the sanitary sewer services will need to be increased to meet this new debt and future operating costs.

THEREFORE, BE IT RESOLVED, that the sanitary sewer rate increase to $39.50 monthly per unit will take effect on January 1, 2024 for the purposes of generating the necessary revenues for the City of Twin Valley Sanitary Sewer fund, upon meeting full passage and publication requirements.

WHEREUPON said resolution was duly adopted this 14th day of August, 2023.

Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton. Nays—none.

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RACHEL JOHNSON, CLERK-TREASURER MICHAEL BOLTON, MAYOR

Council welcomes public comment and/or concerns to be heard at any future meeting before this change is to take place officially.

EDA/PARKS—Mark Askelson updated Council on EDA/Parks meeting discussion. The new sign has been installed at Heiberg Park; a lot of positive feedback has already been received. The EDA received a new business loan request from LeAnn Moen with the Grove Kitchen, Coffee, and Bake Shop for $10,000 to assist in the purchase of equipment. Askelson noted that he was very impressed with the business plan included with said application, and requested the council approve a loan for $10,000 at 3% interest for a term of 10 years, first payment being deferred until January 2024. Councilmember Bekkerus motioned to approve, seconded by Councilmember Lampton and the following resolution was passed. **RESOLUTION 2023—18**

RESOLUTION TO APPROVE AN ECONOMIC DEVELOPMENT AUTHORITY LOAN TO LEANN MOEN FOR THE OPERATION AND START UP OF NEW BUSINESS IN TWIN VALLEY

WHEREAS, Leann Moen has applied for a $10,000 loan from the Twin Valley Economic Development Authority (EDA) and the City of Twin Valley for the start-up and operation of a new business to be located in Twin Valley at 101 1st St NW (The Grove Kitchen), and

WHEREAS, the requested funding will be used to purchase operating supplies, to also be used as collateral against the loan funds.

THEREFORE, BE IT RESOLVED, the City of Twin Valley City Council does hereby approve a loan of $10,000, at an annual percentage rate of 3% for a payment period of ten (10) years, payments deferred until January 2024 to Leann Moen/The Grove Kitchen, for the purpose of business startup, purchase of operating equipment/supplies and expenses based on the recommendation of the Twin Valley EDA to approve.
WHEREUPON said resolution was duly adopted this 14th day of August, 2023.
Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton. Nays—none.

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RACHEL JOHNSON, CLERK-TREASURER MICHAEL BOLTON, MAYOR

EDA received resignation from member Harrell. Requested clerk have advertisement for new members placed in the Twin Valley Times as well as on social media and around town on flyers.
Brief discussion regarding possibly installing a culvert at the Otterson bridge for parking. Bekkerus noted that it seems to be working fine without one at the present time.
Lampton requested public works take a look at the City of Twin Valley sign on the north side of town, noticed that a portion of the monument has fallen apart.

POLICE—Douville reported 43 calls for July. The new pickup has arrived, working on getting equipment quotes prepared. MA/ML-m/s/p to approve taking the 2014 Ford Squad vehicle out of commission. Will dismantle and keep the items that are still of use. Will discuss the sale of said vehicle at a later date. Council given information regarding valid uses for the Minnesota Public Safety Aid that the City will be receiving in December.

FIRE/RESCUE—Lampton reported the fire department had 1 medical assist call and rescue had 22 calls. Department received Pioneer Grant to purchase grain bin rescue auger and drill. Expressed need for new volunteer members on both the fire and rescue squads. EMR classes are starting soon and the department will provide for training to any interested volunteers.

FINANCIALS—Council given July financial statements to review. No questions or concerns expressed.

NEW BUSINESS—Request received from Rachel Brandt with Lutheran Social Services about using the Community Center as a Senior meal site Monday-Friday. Mayor Bolton sees no reason why they should not be able to use the facility at no charge. Members of LSS will take care of opening and clean-up for this use. MA/TC-m/s/p to approve allowing senior meals to be hosted at the TV Community Center at no charge to LSS.
The current web host for the City of Twin Valley website, Gov Office, has been sold to Catalis. As a result, if the city remains with Catalis the yearly cost will be increasing to 1,995.00 with a 6% yearly increase for four years. Clerk Johnson brought forward three options for the Council to consider—Catalis, Revize, and TownWeb. Based off of price point, implementation fees, and services/options Johnson requested Council approval to accept proposal from TownWeb for a yearly fee of $2,015 (only $605 for the first year) for a four-year contract with no implementation fee. ML/MA-m/s/p to accept proposal from TownWeb. *(Full proposals available for review in clerk's office).*

Lakes Community Coop requested the City appoint a new member to the rate setting committee. Councilmember Christianson volunteered and will attend meeting later in August on behalf of the City of Twin Valley.

FYI/OTHER—The State has released certified LGA amounts for 2024, Twin Valley will be receiving $365,282. Mayor Bolton expressed appreciation to all the citizens that attended the meeting to show community support.

MA/PB-m/s/p to adjourn meeting. 8:17PM

Attest: _______________________________ Signed: _______________________________
RACHEL JOHNSON, CLERK-TREASURER MICHAEL BOLTON, MAYOR

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MONDAY, August 21, 2023 – TWIN VALLEY CITY COUNCIL
LIQUOR STORE MANAGER INTERVIEWS
Twin Valley Community Center – 6:00 PM

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton
CANDIDATES: Sarah Piche, Toni Nysetvold, Isaac Hendricks.

Candidate interviews were held as follows: Sarah Piche 6:00pm-6:28pm, Toni Nysetvold 6:30pm-7:00pm, Isaac Hendricks 7:00-7:19.

Council discussed each candidate's interview, noting that all three interviewees were qualified for the position. MA/TC-m/s/p to make a job offer to Toni Nysetvold, following the wage scale to start at $20.19, with a probational period of 6 months.

MA/PB-m/s/p to adjourn, 7:57PM.

Attest: ____ Signed: ____
RACHEL JOHNSON, CLERK-TREASURER MICHAEL BOLTON, MAYOR

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DISBURSEMENTS FOR APPROVAL

08/15/2023 - 09/11/2023

GENERAL FUND	$55,971.23
CAPITAL FUND	$27,315.00
WATER FUND	$9,644.56
SEWER FUND	$18,838.13
GARBAGE FUND	$794.00
LIQUOR FUND	$44,430.16
EDA FUND	$10,000.00
TOTAL DISBURSED	**$166,993.08**

VENDOR	DESCRIPTION	AMOUNT
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	$708.67
A.F.L.A.C. WEST REGION	Employee Benefit	$165.78
ARAMARK UNIFORM SERVICES	Contracted Service	$381.45
ARVIG	Telephone/Internet	$553.63
AUTO VALUE MAHNOMEN	Repairs & Maintenance	$204.99
BANKCARD CENTER	Operating Supplies	$2,404.20
BOUND TREE MEDICAL LLC	Operating Supplies	$509.99
BRENDA DOBMEYER	Reimbursement	$151.80
COMMUNITY CO-OPS-Lake Park	Utility	$2,258.60
DAKOTA PLUMBING	Repairs & Maintenance	$191.13
EFTPS-ONLINE	Payroll Taxes	$3,516.30
FURTHER	Employee Benefit	$539.00
GERRY'S FOODS, INC	Operating Supplies	$425.81
KELLY'S CHRYSLER CENTER	Capital Outlay	$15,000.00
LEAGUE OF MINNESOTA CITIES	Insurance	$1,048.00
MARCO TECHNOLOGIES LLC	Contracted Service	$73.63
MATRIX TRUST COMPANY	Employee Benefit	$55.00
MN DOR - PAYROLL TAX	Payroll Taxes	$867.06
NORMAN COUNTY ATTORNEY'S OFFICE	Professional Fee	$575.00
OFFICE SUPPLIES PLUS*	Operating Supplies	$18.39
OTTERTAIL POWER CO.	Utility	$2,316.91
PAYROLL	Wages	$16,089.14
P.E.R.A. - SDR DIVISION	Employee Benefit	$4,750.67
PAUL SPIELMAN	Repairs & Maintenance	$450.00
PREMIUM WATERS	Contracted Service	$33.75
SANFORD HEALTH PLAN	Employee Benefit	$2,158.58
TACTICAL SOLUTIONS	Contracted Service	$76.00
TWIN VALLEY HARDWARE	Repairs & Maintenance	$40.42
U.S. POSTAL SERVICE (CMRS-FP)	Postage	$207.00
USABLE LIFE	Employee Benefit	$23.82
VERIZON WIRELESS	Telephone/Internet	$176.51
	GENERAL FUND TOTAL	**$55,971.23**

KELLY'S CHRYSLER CENTER	Capital Outlay	$27,315.00
	GENERAL CAPITAL TOTAL	**$27,315.00**
A.F.L.A.C. WEST REGION	Employee Benefit	$100.93
ARAMARK UNIFORM SERVICES	Contracted Service	$112.19
ARVIG	Telephone/Internet	$116.76
BANKCARD CENTER	Operating Supplies	$43.00
COMMUNITY CO-OPS-Lake Park	Utility	$197.67
CORE & MAIN LP	Repairs & Maintenance	$1,426.35
EFTPS-ONLINE	Payroll Taxes	$960.37
FURTHER	Employee Benefit	$185.50
HAWKINS, INC.	Chemical	$668.54
MATRIX TRUST COMPANY	Employee Benefit	$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	$161.46
MN DOR - SALES & USE TAX	Sales Tax	$107.00
OTTERTAIL POWER CO.	Utility	$671.95
PAYROLL	Wages	$3,175.68
P.E.R.A. - SDR DIVISION	Employee Benefit	$652.64
SANFORD HEALTH PLAN	Employee Benefit	$669.83
TWIN VALLEY HARDWARE	Repairs & Maintenance	$19.79
U.S. POSTAL SERVICE (CMRS-FP)	Postage	$250.00
USABLE LIFE	Employee Benefit	$19.53
VERIZON WIRELESS	Telephone/Internet	$32.87
	WATER FUND TOTAL	**$9,644.56**
A.F.L.A.C. WEST REGION	Employee Benefit	$100.93
ARAMARK UNIFORM SERVICES	Contracted Service	$112.19
ARVIG	Telephone/Internet	$81.02
COMMUNITY CO-OPS-Lake Park	Utility	$16.67
EFTPS-ONLINE	Payroll Taxes	$960.32
FURTHER	Employee Benefit	$185.50
J & R WASTEWATER SERVICES INC.	Contracted Service	$1,595.00
JULIN LAW OFFICE, PLLC	Professional Fee	$411.75
MATRIX TRUST COMPANY	Employee Benefit	$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	$161.45
OTTERTAIL POWER CO.	Utility	$220.86
PAYROLL	Wages	$3,175.68
P.E.R.A. - SDR DIVISION	Employee Benefit	$652.60
SANFORD HEALTH PLAN	Employee Benefit	$669.82
TWIN VALLEY HARDWARE	Repairs & Maintenance	$3.43
U.S. POSTAL SERVICE (CMRS-FP)	Postage	$250.00
ULTEIG ENGINEERS, INC.	Professional Fee	$10,116.00
USABLE LIFE	Employee Benefit	$19.54
VERIZON WIRELESS	Telephone/Internet	$32.87
	SEWER FUND TOTAL	**$18,838.13**
MN DOR - SALES & USE TAX	Sales Tax	$794.00

	GARBAGE FUND TOTAL	**$794.00**
ARVIG	Telephone/Internet	$320.17
BANKCARD CENTER	Operating Supplies	$612.20
BERGSETH BROS.	Merchandise for Resale	$5,457.30
BEVERAGE WHOLESALERS	Merchandise for Resale	$199.45
BREAKTHRU BEVERAGE	Merchandise for Resale	$1,589.41
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	$592.50
COMMUNITY CO-OPS-Lake Park	Utility	$42.67
D-S BEVERAGES	Merchandise for Resale	$10,611.09
EFTPS-ONLINE	Payroll Taxes	$1,398.63
FURTHER	Employee Benefit	$10.00
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	$902.00
HEGGIES PIZZA, LLC	Merchandise for Resale	$474.55
HENRY'S FOODS INC.	Merchandise for Resale	$5,168.44
KASEYA US, LLC	Contracted Service	$200.00
McKINNON COMPANY, INC.	Merchandise for Resale	$2,861.25
MN DOR - PAYROLL TAX	Payroll Taxes	$215.85
MN DOR - SALES & USE TAX	Sales Tax	$4,380.00
OFFICE SUPPLIES PLUS*	Operating Supplies	$8.14
OTTERTAIL POWER CO.	Utility	$1,016.24
OVERLOADED LAUNDRY SERVICE, LLC	Contracted Service	$143.28
PAYROLL	Wages	$6,081.35
P.E.R.A. - SDR DIVISION	Employee Benefit	$991.76
SANFORD HEALTH PLAN	Refund	-$338.30
TITAN ATHLETICS	Donation	$100.00
TONI NYSETVOLD	Reimbursement	$39.68
TV BOOSTER CLUB	Donation	$700.99
TWIN VALLEY HARDWARE	Repairs & Maintenance	$55.12
U.S. POSTAL SERVICE (CMRS-FP)	Postage	$300.00
ULTIMATE PRESSURE WASHING	Contracted Service	$300.00
USABLE LIFE	Refund	-$3.61
	LIQUOR FUND TOTAL	**$44,430.16**
LEANN MOEN	EDA Loan	$10,000.00
	EDA FUND TOTAL	**$10,000.00**
	DISBURSEMENT TOTAL	**$166,993.08**

City of
TWIN VALLEY

Application for
Land Use | Zoning | Building Permit

OFFICE OF THE CLERK
107 2nd Street SW
P.O. Box 307
Twin Valley, MN 56584-0307
Office 218.584.5254
Fax 218.584.5723
www.TwinValley.govoffice.com

Date of Application 8-24-2023 City Permit No. ______

Fee(s) $ 10.00 cash Date Paid Aug 24, 23 Parcel Number ___ - ______

Zone ☒ R-1 Residential ☐ R-2 Residential ☐ Commercial ☐ Industrial ☐ Urban/Agricultural

Job Address (Include address #, Street Name, & Direction)
406 Main Ave E

Property Owner	**Owner Phone**
Roger + Denise Bentley	218-766-5702

Work Type

☒ Addition (e.g. Decks, fences, out buildings) ☐ Dwelling Unit Conversion ☐ Dwelling Unit Finish
☐ Misc (e.g. Reroof, siding, window replacement) ☐ New Construction ☐ Remodel

Description of Work (indicate type/kind of construction materials to be used: wood, metal, concrete, etc.)
WOOD

(Use reverse side for further description/drawing of changes—Diagrams or plans can also be attached)

Front Width ______ Side Length ______ Height 25 inches off ground
No. or Stories ______ Total Square Feet ______

**** All construction must meet all setback and zoning ordinance requirements. ****

In accordance with State law the applicant must indicate the Contractor's name, address, phone number and License number who will be performing the construction, remodeling etc. or hereby sign that they are the person(s) performing the work as described above. (If the Contractor is not licensed he/she must provide a copy of the State Exemption Certificate as in compliance with the Department of Commerce.

Contractor Name: Roger Bentley (self)	**License Number:** none
Phone: (218) 766 - 5702	**Address:** 406 Main Ave E

I hereby agree that in case such permit is granted, that all work which shall be done and all materials which shall be used shall comply with the plans, specifications, and details submitted and with all the ordinances of the City of Twin Valley applicable thereto.

Signature of Applicant/Owner ______________________

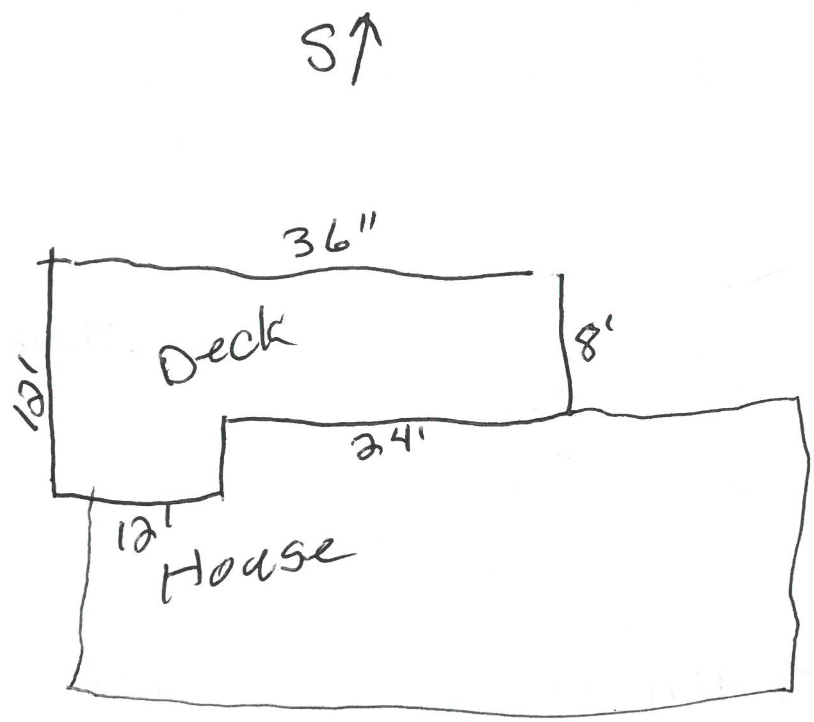
Approved **Denied** **By Council on** ____/____/____ *Revised 05/2017*

2017 FEE SCHEDULE

LAND USE/ZONING/BUILDING PERMITS

Fences, Decks, Storage Units (Non-permanent)	$10.00
Small Storage Units (secured/slab)	$15.00
Additions, Porches, Patios, etc. (attached)	$20.00
Garages, Structures (not attached)	$25.00
New Construction—Residential	$50.00
New Construction—Commercial	$100.00
Penalty Fee—Project started without Council approval	$10.00

DETAILS AND REMARKS



All permit applications must go before the Twin Valley City Council for approval. Regular meetings of the City Council are held on the second Monday of each month (unless otherwise posted).

Approved **Denied** **By Council on** ______/______/______

Revised 05/2017

Celebrate Titan Pride!

Norman County East Dollars for Scholars invites area businesses and individuals to lend their support to the local NCE Dollars for Scholars program during the 2023-2024 school year with a donation. The donors will be announced during home football, volleyball and basketball games. This is a great way to show your support of NCE students and to celebrate the success of our seniors each year to help with their post-secondary education.

Contributing individuals and businesses will be announced at least once during each home game (per donation) for the 2023-2024 NCE-UH Titans sport season of their choice. They will also be listed in the local newspaper/Facebook at the conclusion of the home game season. Help support a very worthwhile cause and show your Titan Pride!! All money raised goes into scholarships for our NCE Seniors.

Fall sports games start the last week of August/first week of September.

Cut or tear on dotted line above, make check payable to NCE Dollars for Scholars
and return the bottom portion of this form to:

NCE Dollars for Scholars
PO Box 411
Twin Valley, MN 56584

I ______________________________(business/individual) wish to contribute __________(number of ads)

I wish to donate ads for:

Football __4__ # of Varsity Football Games $25 each or season for $75 (Ulen –Hitterdal – 4 games)

Volleyball __5__ # of Volleyball Games $25 each or season for $100 (Twin Valley – 5 games)

Basketball __7__ # of Boys games @ $25 each or season for $150 (Twin Valley – 7 games)

Basketball __7__ # of Girls games @ $25 each or season for $150 (Twin Valley – 7 games)

My contribution(s) will be announced during at least one home game (per donation) during the 2023-2024 NCE Titans sport season of my choice and listed in the local newspaper/Facebook at the conclusion of the home game season. The donation is tax deductible.

Norman County East
Dollars for SCHOLARS®
A Program of Scholarship America®

Your support is greatly appreciated!!

LIQUOR STORE DAILY SALES
AUGUST 2023

Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Cigs	Clothing	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc.	THC Bev	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	CC Sales	CC Surg	Gift Cert	Adjusted Daily Sales	Daily Deposit	(+/-)	Lottery Deposit
1	$ 129.40	$ 9.79	$ 52.32	$ 35.49		$ 94.74		$ 486.75	$ 167.07	$ 16.99	$ 13.49			$ 1,006.04	$ 86.96	$ 1,093.00	$ 504.44	$ 14.04		$ 602.60	$ 603.92	$ 1.32	$ 7.00
2	$ 178.10	$ 18.19	$ 88.05	$ 125.83		$ 109.00		$ 517.18	$ 209.82	$ 10.49	$ 42.94	$ 6.00		$ 1,305.60	$ 111.58	$ 1,417.18	$ 831.80	$ 22.45	$ 6.81	$ 601.02	$ 582.24	$ (18.78)	$ 116.00
3	$ 92.40	$ 19.10	$ 275.56	$ 115.32	$ 9.57	$ 64.80		$ 832.22	$ 375.96	$ 21.12	$ 6.50	$ 3.25		$ 1,815.80	$ 168.68	$ 1,984.48	$ 1,142.52	$ 31.64		$ 873.60	$ 868.48	$ (5.12)	$ 139.00
4	$ 161.76	$ 18.18	$ 371.28	$ 146.75	$ 14.80	$ 176.00	$ -	$ 968.47	$ 678.55	$ 48.95	$ 16.46	$ 17.04		$ 2,618.24	$ 237.65	$ 2,855.89	$ 1,634.63	$ 45.21	$ -	$ 1,266.47	$ 1,301.06	$ 34.59	$ 284.00
5	$ 145.03	$ 6.99	$ 209.57	$ 185.68		$ 184.75		$ 1,330.82	$ 383.00	$ 10.49	$ 35.03	$ 9.00		$ 2,500.36	$ 223.11	$ 2,723.47	$ 1,276.29	$ 36.14		$ 1,483.32	$ 1,485.49	$ 2.17	$ 189.00
6														$ -		$ -				$ -	$ -	$ -	$ -
7	$ 47.48	$ 44.29	$ 92.39	$ 64.63		$ 52.75		$ 647.60	$ 499.63	$ 42.46	$ 49.41			$ 1,540.64	$ 143.35	$ 1,683.99	$ 884.91	$ 25.47		$ 824.55	$ 826.07	$ 1.52	$ 103.00
8	$ 138.73	$ 16.79	$ 192.94	$ 99.65		$ 72.00		$ 616.65	$ 179.31	$ 23.49	$ 7.98	$ 3.00		$ 1,350.54	$ 122.90	$ 1,473.44	$ 662.69	$ 17.95		$ 828.70	$ 841.69	$ 12.99	$ 112.00
9	$ 119.66	$ 46.16	$ 131.96	$ 170.38	$ 9.57	$ 114.00		$ 560.68	$ 157.80	$ 48.97	$ 4.49	$ 3.00	$ 18.62	$ 1,385.29	$ 120.52	$ 1,505.81	$ 740.90	$ 19.82		$ 784.73	$ 783.09	$ (1.64)	$ 120.00
10	$ 211.79	$ 11.65	$ 256.72	$ 237.53	$ 27.56	$ 103.00	$ 15.00	$ 579.12	$ 222.77	$ 23.49	$ 8.98			$ 1,697.61	$ 150.16	$ 1,847.77	$ 1,022.27	$ 27.29		$ 852.79	$ 854.21	$ 1.42	$ 42.00
11	$ 286.35	$ 22.38	$ 403.37	$ 205.01	$ 26.41	$ 72.00		$ 775.13	$ 154.20	$ 46.86	$ 9.46	$ 1.50		$ 2,002.67	$ 182.56	$ 2,185.23	$ 1,199.34	$ 32.08		$ 1,017.97	$ 1,069.05	$ 51.08	$ 41.00
12	$ 198.55	$ 55.44	$ 264.42	$ 404.64	$ 7.74	$ 186.75		$ 1,383.22	$ 397.09	$ 7.99	$ 19.45	$ 6.00	$ 25.56	$ 2,956.85	$ 267.95	$ 3,224.80	$ 2,085.87	$ 56.89		$ 1,195.82	$ 1,195.98	$ 0.16	$ 54.00
13														$ -		$ -				$ -	$ -	$ -	$ -
14	$ 158.11	$ 31.25	$ 269.51	$ 132.68		$ 156.00		$ 483.71	$ 223.32	$ 8.99	$ 12.00			$ 1,475.57	$ 124.16	$ 1,599.73	$ 793.71	$ 20.57		$ 808.59	$ 809.38	$ 0.79	$ (18.00)
15	$ 72.18	$ 3.73	$ 90.57	$ 96.49		$ 90.00		$ 514.22	$ 101.37		$ 12.41	$ 6.00		$ 986.97	$ 87.58	$ 1,074.55	$ 549.78	$ 14.31		$ 539.08	$ 539.92	$ 0.84	$ 28.00
16	$ 101.04	$ 56.40	$ 156.57	$ 191.15		$ 223.00		$ 580.42	$ 286.87	$ 33.97	$ 22.99		$ 92.16	$ 1,744.57	$ 145.07	$ 1,889.64	$ 1,007.56	$ 27.39	$ 25.00	$ 884.47	$ 901.85	$ 17.38	$ 40.00
17	$ 168.82	$ 21.93	$ 79.40	$ 232.10		$ 84.00		$ 845.99	$ 215.84	$ 12.49	$ 7.99	$ 3.00		$ 1,671.56	$ 151.41	$ 1,822.97	$ 938.39	$ 26.55		$ 882.13	$ 989.63	$ 107.50	$ (29.00)
18	$ 894.76	$ 34.03	$ 929.19	$ 594.11	$ 3.87	$ 180.75		$ 1,007.96	$ 289.25	$ 33.98	$ 5.98	$ 4.50		$ 3,978.38	$ 351.06	$ 4,329.44	$ 2,649.02	$ 70.55	$ 21.25	$ 1,729.72	$ 1,725.42	$ (4.30)	$ 104.00
19	$ 303.80	$ 36.82	$ 346.09	$ 258.24	$ 27.09	$ 242.62	$ -	$ 1,242.98	$ 430.94	$ 46.45	$ 35.56	$ 15.00	$ 8.52	$ 2,994.11	$ 261.48	$ 3,255.59	$ 2,111.57	$ 56.80	$ 5.00	$ 1,195.82	$ 1,198.43	$ 2.61	$ 211.00
20														$ -		$ -				$ -	$ -	$ -	$ -
21	$ 66.59	$ 21.91	$ 79.87	$ 68.27		$ 58.12		$ 427.74	$ 103.28	$ 7.99				$ 833.77	$ 74.37	$ 908.14	$ 431.76	$ 12.15		$ 488.53	$ 489.60	$ 1.07	$ 44.00
22	$ 223.49	$ 14.91	$ 352.46	$ 143.57		$ 54.00		$ 401.65	$ 227.87	$ 44.55	$ 13.95	$ 1.50		$ 1,477.95	$ 134.17	$ 1,612.12	$ 767.40	$ 21.13		$ 865.85	$ 874.52	$ 8.67	$ 43.00
23	$ 173.91	$ 16.32	$ 205.45	$ 205.94	$ 12.76	$ 100.75		$ 498.22	$ 278.31	$ 88.98	$ 2.99	$ 4.50		$ 1,588.13	$ 141.57	$ 1,729.70	$ 816.77	$ 21.98		$ 933.91	$ 920.22	$ (13.69)	$ (1.00)
24	$ 199.74	$ 10.73	$ 271.23	$ 195.25		$ 36.00		$ 512.40	$ 141.13		$ 7.99	$ 10.50		$ 1,384.97	$ 126.72	$ 1,511.69	$ 825.23	$ 21.68		$ 708.14	$ 718.37	$ 10.23	$ 39.00
25	$ 152.05	$ 44.57	$ 245.71	$ 331.99	$ -	$ 127.00	$ -	$ 1,044.93	$ 472.18	$ 103.90	$ 5.35	$ 12.50		$ 2,540.18	$ 230.00	$ 2,770.18	$ 1,574.72	$ 40.10	$ -	$ 1,235.56	$ 1,231.00	$ (4.56)	$ 34.00
26	$ 106.14	$ 27.19	$ 259.65	$ 196.41	$ 7.74	$ 169.00	$ 15.00	$ 1,274.09	$ 474.27	$ 6.49	$ 64.55	$ 1.50		$ 2,602.03	$ 235.60	$ 2,837.63	$ 1,371.04	$ 41.07		$ 1,507.66	$ 1,514.96	$ 7.30	$ 1.00
27														$ -		$ -				$ -	$ -	$ -	$ -
28	$ 96.37	$ 27.49	$ 120.61	$ 69.86		$ 90.00		$ 682.51	$ 406.86	$ 6.49	$ 32.44			$ 1,532.63	$ 138.54	$ 1,671.17	$ 954.88	$ 26.07		$ 742.36	$ 732.49	$ (9.87)	$ 20.00
29	$ 44.70	$ 18.18	$ 145.65	$ 63.72		$ 90.00		$ 661.80	$ 157.17	$ 12.98	$ 24.49	$ 1.50		$ 1,220.19	$ 109.23	$ 1,329.42	$ 382.21	$ 10.75	$ 57.36	$ 900.60	$ 906.68	$ 6.08	$ 52.00
30	$ 212.76	$ 48.95	$ 148.37	$ 183.40	$ 12.07	$ 126.00		$ 592.08	$ 247.32	$ 24.48	$ 2.99	$ 3.00		$ 1,601.42	$ 138.72	$ 1,740.14	$ 1,087.90	$ 27.85		$ 680.09	$ 695.04	$ 14.95	$ 75.00
31	$ 142.24	$ 16.79	$ 137.89	$ 125.84		$ 103.00		$ 607.61	$ 212.33	$ 23.49		$ 1.50		$ 1,370.69	$ 121.15	$ 1,491.84	$ 842.78	$ 22.87		$ 671.93	$ 726.29	$ 54.36	$ 35.00
														$ -									
	$ 4,825.95	**$ 700.16**	**$ 6,176.80**	**$ 4,879.93**	**$ 159.18**	**$ 3,160.03**	**$ 30.00**	**$ 20,076.15**	**$ 7,693.51**	**$ 756.53**	**$ 465.87**	**$ 113.79**	**$144.86**	$ 49,182.76	**$ 4,386.25**	$ 53,569.01	**$ 29,090.38**	**$ 790.80**	**$ 115.42**	$ 25,106.01	**$ 25,385.08**	**$ 279.07**	**$ 1,885.00**

Monthly Statement

SwypCo, LLC
3774 Arapaho Road
Addison , TX 75001
972-672-9400

TWIN VALLEY MUNICIPAL LIQUOR STORE
3771 COUNTY HIGHWAY 27
TWIN VALLEY, MN 56584

Site Name:	TWIN VALLEY MUNICIPAL LIQUOR STORE
Statement Period:	August 2023
Terminal ID:	**P654204**
Site Telephone #:	(218) 584-5262
Site Fax #:	

Business Date	Surch W/D	Acc W/D	Other	Denied	Total	Dispensed	Surcharge
08/01/2023	4	4	2	0	6	$680	$14.00
08/02/2023	4	4	2	7	13	$300	$14.00
08/03/2023	3	3	0	0	3	$260	$10.50
08/04/2023	5	5	2	0	7	$540	$17.50
08/05/2023	9	9	2	0	11	$520	$31.50
08/06/2023	6	6	1	0	7	$460	$21.00
08/07/2023	1	1	1	0	2	$200	$3.50
08/08/2023	5	5	2	1	8	$500	$17.50
08/09/2023	4	4	2	0	6	$280	$14.00
08/10/2023	2	2	1	0	3	$300	$7.00
08/11/2023	8	8	5	1	14	$720	$28.00
08/12/2023	6	6	1	0	7	$400	$21.00
08/13/2023	6	6	1	0	7	$680	$21.00
08/14/2023	0	0	0	0	0	$0	$0.00
08/15/2023	1	1	1	0	2	$20	$3.50
08/16/2023	1	1	1	0	2	$60	$3.50
08/17/2023	6	6	3	0	9	$660	$21.00
08/18/2023	4	4	0	0	4	$400	$14.00
08/19/2023	19	19	5	1	25	$2,420	$66.50
08/20/2023	13	13	1	0	14	$980	$45.50
08/21/2023	0	0	0	0	0	$0	$0.00
08/22/2023	1	1	0	0	1	$80	$3.50
08/23/2023	5	5	0	0	5	$680	$17.50
08/24/2023	5	5	4	0	9	$280	$17.50
08/25/2023	6	6	2	0	8	$660	$21.00
08/26/2023	4	4	0	0	4	$400	$14.00
08/27/2023	12	12	2	0	14	$1,560	$42.00
08/28/2023	0	0	0	0	0	$0	$0.00
08/29/2023	0	0	0	0	0	$0	$0.00
08/30/2023	3	3	1	0	4	$260	$10.50
08/31/2023	7	7	4	0	11	$600	$24.50
	150	**150**	**46**	**10**	**206**	**$14,900**	**$525.00**

Monthly Transaction Statistics

Total Transactions:	**206**	Avg. Total Daily Transaction Volume:	**6.65**
Total Approved Transactions:	**196**	Avg. Cash Withdrawn Per W/D:	**$99.33**
Percentage Approved:	**95.15 %**	Avg. Daily Cash Dispensed:	**$480.65**
Percent of Acc W/D Surcharged:	**100.00 %**		

Twin Valley Liquor
Sales by Group Type

Report Period: 08/01/21 - 09/01/21

Filter Settings

Session start date is 08/01/2021-08/31/2021

	Qty	Sales	VAT	Sales + VAT	Sale %	Cost	Cost %
Total Food 37905	435.00	3,032.27	208.30	3,240.57	6.04	1,530.0	50.46
Total Beverage 37914	576.00	773.57	52.93	826.50	1.54	419.46	54.22
Total Beer 37912	1875.00	6,042.25	565.50	6,607.75	12.03	1,593.3	26.37
Total Liquor 37911	1853.00	6,286.21	589.04	6,875.25	12.52	1,193.8	18.99
Total Wine 37913	2.00	7.78	0.72	8.50	0.02	2.58	33.16
Total BAR CIGS NTX 37916	164.00	1,850.00	0.00	1,850.00	3.68	1,643.2	88.82
Total CLOTHING NTX	4.00	150.00	0.00	150.00	0.30	105.50	70.33
Total Off-sale Beer 37812	1417.00	22,619.78	0.00	22,619.78	45.04	16,622.	73.49
Total Off-sale Liq 37811	585.00	7,980.15	0.00	7,980.15	15.89	5,223.5	65.46
Total Off-sale Wine 37813	73.00	811.27	0.00	811.27	1.62	500.38	61.68
Total Off-sale Taxable 37816	110.00	513.42	0.00	513.42	1.02	346.96	67.58
Total Off-Sale NTX	1.00	29.99	0.00	29.99	0.06	24.51	81.73
Total Bar Misc NTAX 37915	74.00	122.15	0.00	122.15	0.24	16.15	13.22
Grand Totals:	7169.00	50,218.84	1,416.49	51,635.33	100.00	29,222.	58.19

Date: 09/07/23
Time: 5:25 PM

Twin Valley Liquor
Sales by Group Type

Report Period: 08/01/22 - 09/01/22

Filter Settings
Session start date is 08/01/2022-08/31/2022

	Qty	Sales	VAT	Sales + VAT	Sale %	Cost	Cost %
Total Food 37905	708.00	4,108.49	303.81	4,412.30	8.11	2,207.8	53.74
Total Beverage 37914	457.00	725.92	52.83	778.75	1.43	363.12	50.02
Total Beer 37912	1715.00	6,061.35	598.65	6,660.00	11.96	1,501.8	24.78
Total Liquor 37911	1862.00	6,325.43	624.07	6,949.50	12.48	1,201.2	18.99
Total Wine 37913	8.00	30.96	3.04	34.00	0.06	10.32	33.33
Total BAR CIGS NTX 37916	208.00	2,736.50	0.00	2,736.50	5.40	2,180.3	79.68
Total Off-sale Beer 37812	1220.00	21,031.51	0.00	21,031.51	41.50	15,396.	73.21
Total Off-sale Liq 37811	532.00	7,127.23	0.00	7,127.23	14.06	4,693.0	65.85
Total Off-sale Wine 37813	95.00	1,092.55	0.00	1,092.55	2.16	666.39	60.99
Total Off-sale Taxable 37816	189.00	1,051.99	0.00	1,051.99	2.08	711.93	67.67
Total Off-Sale NTX	10.00	219.25	0.00	219.25	0.43	173.66	79.21
Total Bar Misc NTAX 37915	99.00	163.50	0.00	163.50	0.32	16.08	9.83
Grand Totals:	7103.00	50,674.68	1,582.40	52,257.08	100.00	29,122.	57.47

Date: 09/07/23
Time: 5:25 PM

Twin Valley Liquor
Sales by Group Type

Report Period: 08/01/23 - 09/01/23

Filter Settings
Session start date is 08/01/2023-08/31/2023

	Qty	Sales	VAT	Sales + VAT	Sale %	Cost	Cost %
Total Food 37905	841.00	4,825.95	356.43	5,182.38	9.76	2,322.9	48.14
Total Beverage 37914	415.00	701.52	50.98	752.50	1.42	342.52	48.83
Total Beer 37912	1766.00	6,176.80	609.70	6,786.50	12.50	1,689.5	27.35
Total Liquor 37911	1269.00	4,879.93	481.57	5,361.50	9.87	960.42	19.68
Total Wine 37913	46.00	159.18	15.57	174.75	0.32	51.84	32.57
Total BAR CIGS NTX 37916	223.00	3,172.50	0.00	3,172.50	6.42	2,289.2	72.16
Total CLOTHING NTX	2.00	30.00	0.00	30.00	0.06	18.00	60.00
Total Off-sale Beer 37812	1177.00	20,232.33	0.00	20,232.33	40.94	15,205.	75.15
Total Off-sale Liq 37811	697.00	7,752.35	0.00	7,752.35	15.69	4,520.9	58.32
Total Off-sale Wine 37813	60.00	739.40	0.00	739.40	1.50	472.52	63.91
Total Off-sale Taxable 37816	98.00	475.63	0.00	475.63	0.96	381.52	80.21
Total Off-Sale NTX	4.00	6.50	0.00	6.50	0.01	2.44	37.54
Total Bar Misc NTAX 37915	59.00	108.75	0.00	108.75	0.22	20.92	19.24
Total THC	16.00	161.90	17.10	179.00	0.33	23.87	14.74
Grand Totals:	6673.00	49,422.74	1,531.35	50,954.09	100.00	28,302.	57.27

Municipal Liquor Store Fund

RECEIPTS

	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	7/31/2023	8/31/2023
Miscellaneous								
Reimbursements & Adjustments						12.78	12.78	12.78
Investments-New Reserves								
Interest Earning	2.50	4.66	7.06	9.25	11.79	14.18	16.62	19.11
Patronage & Dividend Returns				91.83	91.83	91.83	91.83	91.83
Royalties	185.00	356.00	527.00	727.00	927.00	937.00	1,137.00	1,337.00
Contributions and Donations from Private Sources								
Deposit - Errors and/or Adjustments		20.00	20.00	20.00	20.00	20.00	81.52	81.52
Total	**187.50**	**380.66**	**554.06**	**848.08**	**1,050.62**	**1,075.79**	**1,339.75**	**1,542.24**
Proprietary Fund Revenues								
Liquor	6,246.47	11,965.12	18,569.42	24,957.31	32,296.21	40,049.42	47,549.27	55,242.78
Beer	13,842.23	26,238.67	39,501.70	55,130.49	73,941.81	95,153.19	117,591.95	137,668.10
Wine	1,157.06	1,973.93	3,053.61	4,182.58	5,122.43	5,939.93	6,509.71	7,245.12
Off-Sale: Open Taxable	445.41	784.82	1,099.62	1,622.76	2,143.50	2,978.83	3,606.19	4,074.68
On-Sale: Food Sales (new-2016)	3,268.61	6,708.46	10,615.86	14,381.00	19,308.30	23,176.84	27,234.65	32,060.60
Liquor	7,133.53	16,257.61	24,430.47	31,054.92	38,110.81	45,327.91	54,392.70	59,272.63
Beer	8,056.22	20,665.46	30,568.39	38,421.09	46,461.93	54,231.45	66,372.78	72,549.58
Wine	7.74	23.22	23.22	34.83	46.44	73.53	99.94	259.12
Soft Drinks	794.00	1,905.73	2,921.43	3,791.38	4,904.28	5,785.64	6,678.07	7,378.23
Other Merchandise	39.49	75.49	97.99	129.74	207.74	330.08	545.82	1,240.00
Tobacco Sales: Non-Tax	2,220.77	4,463.71	6,846.36	9,224.86	12,039.26	14,753.42	17,902.40	21,062.43
Special Event Revenues	-	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	3,400.00	3,400.00
Vending Machine Revenues or Commissions	434.00	1,384.75	1,850.25	2,336.75	3,133.00	3,616.00	4,081.50	4,914.50
Gift Certificates: Sales	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Clothing Sales: Non-Tax	-		-	-		-	15.00	45.00
Redeemed Certificates & Drink Chips	-	(174.50)	(256.25)	(256.25)	(284.25)	(370.25)	(442.27)	(550.88)
Cash Over On-Sale	45.60	102.00	141.63	144.35	84.68	112.12	429.19	593.95
NSF Collections & Fees	-		135.00	135.00	135.00	135.00	135.00	135.00
Lottery: Sales & Adjustments	801.00	735.00	254.00	157.00	157.00	125.00	750.00	703.00
Credit Card Sales	3,360.02	2,630.22	1,383.12	520.24	3,082.25	665.63	3,626.66	2,255.66
Credit Card Surcharge	651.51	1,280.01	1,991.24	2,669.30	3,669.67	4,575.84	5,550.44	6,341.24
Total	**48,553.66**	**98,569.70**	**144,777.06**	**190,187.35**	**246,110.06**	**298,209.58**	**366,079.00**	**415,940.74**
Other Proprietary Fund Revenues								
Sales Tax Collected	3,932.26	8,285.54	12,526.91	16,628.98	21,281.76	26,123.47	31,650.52	36,036.77
Total	**3,932.26**	**8,285.54**	**12,526.91**	**16,628.98**	**21,281.76**	**26,123.47**	**31,650.52**	**36,036.77**
Total Receipts	**52,673.42**	**107,235.90**	**157,858.03**	**207,664.41**	**268,442.44**	**325,408.84**	**399,069.27**	**453,519.75**

DISBURSEMENTS

	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	7/31/2023	8/31/2023
General Government								
Internal Auditing- Current				2,700.00	2,700.00	2,700.00	2,700.00	2,700.00
Debt Service NSF Charge/Adjmnt			105.00	105.00	105.00	105.00	105.00	105.00
Total	**-**	**-**	**105.00**	**2,805.00**	**2,805.00**	**2,805.00**	**2,805.00**	**2,805.00**
Miscellaneous Expenditures								
Liquor Store - Merchandise Purchases	20,043.79	48,556.38	69,509.16	91,182.29	135,162.99	168,608.17	208,956.52	239,147.34
Liquor Store - Manager	7,478.25	8,788.70	9,700.95	11,605.78	12,905.76	16,591.59	19,698.84	20,248.28
Liquor Store - Bartenders and Waitresses	5,158.32	12,004.59	18,659.85	23,835.40	32,074.66	35,525.80	40,124.00	44,419.47
Liquor Store - Janitor	1,761.49	3,309.87	4,884.61	6,949.81	9,650.80	11,091.80	12,320.62	13,801.81
Liquor Store - Sales & Use Tax Expense	4,789.00	8,720.00	13,098.00	17,338.00	21,435.00	26,086.00	30,922.00	36,459.00
Liquor Store - Clerk-Finance Wages	463.20	926.40	1,389.60	1,852.80	2,551.96	3,015.16	3,825.76	4,839.01
Liquor Store - Personnel & Wage Admin	3,036.49	5,574.74	7,028.97	9,275.41	11,230.98	13,100.54	14,966.23	16,337.28
Liquor Store - Supplies expense	1,640.70	2,373.60	3,573.33	4,457.87	6,367.07	6,932.09	8,073.33	9,789.68
Liquor Store - Admin & Operating Expense	9,783.04	15,437.59	27,780.59	32,284.66	36,746.55	40,039.39	45,795.65	52,591.59
Liquor Store - Capital Outlay	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,689.42	2,689.42	2,689.42
Liquor Store - Promotional Expense	102.50	202.50	202.50	322.50	1,372.50	1,852.50	3,382.50	4,243.49
Total	**56,756.78**	**108,394.37**	**158,327.56**	**201,604.52**	**271,998.27**	**325,532.46**	**390,754.87**	**444,566.37**
Total Disbursements	**56,756.78**	**108,394.37**	**158,432.56**	**204,409.52**	**274,803.27**	**328,337.46**	**393,559.87**	**447,371.37**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
YEARLY	$ (4,083.36)	$ (1,158.47)	$ (574.53)	$ 3,254.89	$ (6,360.83)	$ (2,928.62)	$ 5,509.40	$ 6,148.38
MONTHLY	$ (4,083.36)	$ 2,924.89	$ 583.94	$ 3,829.42	$ (9,615.72)	$ 3,432.21	$ 8,438.02	$ 638.98

CTAS Claim

Claim Number :	22756*	Claim Date :	08/15/2023

To : KELLY'S CHRYSLER CENTER, Claimant
P.O. BOX 8

ADA, MN 56510-0008

Note : POLICE SQUAD VEHICLE

For :

100-42190-500	Police-Outlay - CAPITAL OUTLAY (510 through 599)	$15,000.00
401-42190-500	Police-Outlay - CAPITAL OUTLAY (510 through 599)	$11,000.00
401-42190-500	Police-Outlay - CAPITAL OUTLAY (510 through 599)	$16,315.00
Total		**$42,315.00**

Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

------------------------------ -
Date

-- -
Signature of Claimant

Paid by Order - Check Number ---

Filled in my office this -- day of --------------------------------,---------------------------------------

Clerk

As on 8/31/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	222,314.24	417,134.51	0.00	0.00	526,784.17	0.00	0.00	112,664.58	477,202.22	589,866.80
Other Federal Programs - ARP	82,508.10	0.00	0.00	0.00	0.00	0.00	0.00	82,508.10	0.00	82,508.10
Public Housing (Optional)	69,486.90	0.00	0.00	0.00	0.00	0.00	0.00	69,486.90	0.00	69,486.90
LEASE Revenues - Tower Antenna Placement	14,774.27	9,659.86	0.00	0.00	0.00	0.00	0.00	24,434.13	0.00	24,434.13
2012A Refunding Bond	0.00	23,489.18	0.00	0.00	483.00	0.00	0.00	23,006.18	36,181.02	59,187.20
2013A Refunding Bond	0.00	57,090.91	0.00	0.00	118,064.75	0.00	0.00	(60,973.84)	0.00	(60,973.84)
MPFA DWRF 2019 Replacement Fund	17,781.00	0.00	0.00	0.00	0.00	0.00	0.00	17,781.00	0.00	17,781.00
General Capital Projects	84,172.79	6,183.65	0.00	0.00	27,315.00	0.00	0.00	63,041.44	(20,239.55)	42,801.89
Lot Incentive Program	14,723.91	0.00	0.00	0.00	0.00	0.00	0.00	14,723.91	0.00	14,723.91
2007 Storm Utility Fund	165,027.42	16,668.48	0.00	0.00	9.00	0.00	0.00	181,686.90	0.00	181,686.90
Water	735,830.59	139,265.77	0.00	0.00	119,788.29	0.00	0.00	755,308.07	5,590.91	760,898.98
Sewage Collection and Disposal	508,690.38	82,348.05	0.00	0.00	84,820.68	0.00	0.00	506,217.75	580.70	506,798.45
Refuse or Garbage Collection	141,215.86	61,810.26	0.00	0.00	60,340.55	0.00	0.00	142,685.57	0.00	142,685.57
Municipal Liquor Store	158,467.95	453,519.75	50,000.00	0.00	447,371.37	50,000.00	0.00	164,616.33	74,931.26	239,547.59
Swimming Pool	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
SHIP - City projects	612.19	160.00	0.00	0.00	1,843.14	0.00	0.00	(1,070.95)	0.00	(1,070.95)
Memorial Gardens	25.00	0.00	0.00	0.00	45.88	0.00	0.00	(20.88)	0.00	(20.88)
Loan Pool/EDA	18,695.34	7,721.00	0.00	0.00	150.00	0.00	0.00	26,266.34	19,151.94	45,418.28
City Cemetery	1,552.60	0.00	0.00	0.00	0.00	0.00	0.00	1,552.60	0.00	1,552.60
General Trust - Special Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	**2,236,878.54**	**1,275,051.42**	**50,000.00**	**0.00**	**1,387,015.83**	**50,000.00**	**0.00**	**2,124,914.13**	**593,398.50**	**2,718,312.63**

CITY OF TWIN VALLEY **GENERAL FUND BUDGET REPORT 09/08/2023**

	2023 as of 9/8/2023	2023 Actual Budget	
100: General Fund			
Taxes			
General Property Taxes			
Current Ad Valorem Taxes	$115,181.66	$199,972.00	58%
Delinquent Ad Valorem Taxes	$6,699.53	$8,000.00	84%
Mobile Home Tax	$114.86	$100.00	115%
Property Tax - Mfg Home DLQ	$0.00	$100.00	0%
Total General Property Taxes	$121,996.05	$208,172.00	59%
Penalties And Interest On Delinquent Taxes			
Penalties and Interest on Ad valorem Taxes	$440.35	$1,000.00	44%
Total Penalties And Interest On Delinquent Taxes	$440.35	$1,000.00	44%
Licenses And Permits			
Business Licenses And Permits			
Alcoholic Beverages	$0.00	$1,800.00	0%
Amusements	$0.00	$70.00	0%
Permits - Retail Tobacco	$0.00	$50.00	0%
Permits - Peddler/Transient	$0.00	$100.00	0%
Total Business Licenses And Permits	$0.00	$2,020.00	0%
Non-Business Licenses And Permits			
Building Permits (Excludes surcharge)	$205.00	$300.00	68%
Animal Licenses	$400.00	$500.00	80%
Permits - Fundraiser/Raffle	$10.00	$60.00	17%
Recreational Vehicle Permit	$700.00	$500.00	140%
Total Non-Business Licenses And Permits	$1,315.00	$1,360.00	97%
Intergovernmental Revenues (Igr)			
State Igr			
Local Government Aid	$172,779.00	$345,558.00	50%
Police Training Reimbursement	$0.00	$3,000.00	0%
Agricultural Market Value Credit	$0.00	$180.00	0%
State - P.E.R.A. Aid	$0.00	$912.00	0%
State Aid - Police	$0.00	$20,000.00	0%
Total State Igr	$172,779.00	$369,650.00	47%
Igr From Other Local Governmental Units			
County Grants and Aids for Highways	$3,201.45	$1,100.00	291%
DNR Grants & Aids - Fire	$2,500.00	$0.00	
DNR Grant & Aids - Trails	$31,258.19	$30,000.00	104%
MN DOT: Highways, Roads - Snow, Maintenance	$0.00	$3,000.00	0%
Total Igr From Other Local Governmental Units	$36,959.64	$34,100.00	108%
Charges For Services			
General Government			
Recording of Legal Instruments	$2.50	$0.00	
Zoning and Subdivision Fees	$0.00	$150.00	0%
Reimbursements & Adjustments	$1,411.12	$1,000.00	141%
Police - Dances,Events	$0.00	$100.00	0%
Discounts-Refunds-Rebates	$0.00	$600.00	0%
Total General Government	$1,413.62	$1,850.00	76%
Public Safety			
Special Fire Protection Services	$1,250.00	$7,000.00	18%
Fire - Township Contracts	$17,932.77	$17,933.00	100%
Rescue - Twp/Aids/Grants	$1,079.73	$1,080.00	100%
Rescue - Memorials & Donations	$1,712.00	$3,000.00	57%
Rescue - Other Income	$0.00	$100.00	0%
Fire - Other Income	$0.00	$7,600.00	0%
Fire - Donations to GF FD	$4,604.00	$3,000.00	153%
Fire Misc Reimbursment	$315.00	$0.00	

Fire - Training Reimbursement	$550.00	$6,000.00	9%
Police - Other Aids & Reimbursements	$0.00	$500.00	0%
Youth - Program Contributions	$0.00	$100.00	0%
Animal Control-Kennel Revenues	$0.00	$200.00	0%
Total Public Safety	$27,443.50	$46,513.00	59%
Highways And Streets (Road And Bridges)			
Fees - City Service	$11,035.95	$16,500.00	67%
Total Highways And Streets (Road And Bridges)	$11,035.95	$16,500.00	67%
Sanitation			
Health			
Fees - Public Nuisance/Mowing	$0.00	$500.00	0%
Total Health	$0.00	$500.00	0%
Culture And Recreation			
Auditorium Use Fees	$1,925.00	$1,700.00	113%
TVCC - Equipment Rental fees	$132.00	$250.00	53%
TVCC - Equipment Sales (old equipment)	$0.00	$100.00	0%
Park Fees	$7,537.00	$7,500.00	100%
Total Culture And Recreation	$9,594.00	$9,550.00	100%
Other Charges For Services			
Cemetery Revenues	$900.00	$0.00	
Total Other Charges For Services	$900.00	$0.00	
Fines And Forfeits			
Fines			
Court Fines	$461.84	$2,000.00	23%
Administrative Fines (Penalties)	$0.00	$150.00	0%
Total Fines	$461.84	$2,150.00	21%
Miscellaneous Revenues			
Investments-New Reserves	$0.00	$42,500.00	0%
Interest Earning	$244.66	$450.00	54%
Patronage & Dividend Returns	$369.80	$750.00	49%
Royalties	$22,319.40	$36,000.00	62%
Contributions and Donations from Private Sources	$0.00	$400.00	0%
Deposit - Errors and/or Adjustments	$0.30	$0.00	
Wimmer-Deposit/Maint fees	$0.00	$1,200.00	0%
Wimmer-Rental Income (2017-new)	$4,557.00	$2,000.00	228%
Total Other Miscellaneous Revenues	$27,491.16	$83,300.00	33%
Proprietary Fund Revenues			
Liquor Stores - On-Sale			
NSF Collections & Fees	$0.00	$140.00	0%
Total Liquor Stores - On-Sale	$0.00	$140.00	0%
Other Financing Sources			
Sales of General Fixed Assets	$1,800.00	$2,000.00	90%
Compensation for Loss of General Fixed Assets	$3,596.40	$3,000.00	120%
Total Other Other Financing Sources	$5,396.40	$5,000.00	108%
Inter Fund Transfers In			
Transfers - All Accts	$0.00	$25,000.00	0%
Total Inter Fund Transfers In	$0.00	$25,000.00	0%
Misc. Other Financing Sources			
Receipts Total	**$417,226.51**	**$806,805.00**	**52%**
General Government			
Legislative			
Council/Town Board			
City Officials	$6,496.72	$7,200.00	90%
Transportation: Travel Expense	$0.00	$500.00	0%
Training & Registration	$0.00	$500.00	0%
Insurance-WC/Unemplymnt	$81.81	$72.00	114%
Total Legislative	$6,578.53	$8,272.00	80%
Executive			
Mayor			

City Officials	$403.28	$3,600.00	11%
Miscellaneous: Dues and Subscriptions	$0.00	$30.00	0%
Total Executive	$403.28	$3,630.00	11%
City/Town Clerk			
Elections			
Contracted Services	$0.00	$2,500.00	0%
Recording and Reporting			
Publishing-General, Other	$2,185.52	$550.00	397%
Advertising/Promotion Expense			
Advertising-General ads	$1,975.50	$2,000.00	99%
Clerk			
Wages and Salaries: Full-time Employees-Regular	$28,194.90	$43,000.00	66%
Professional Fees	$0.00	$40.00	0%
Transportation: Travel Expense	$0.00	$300.00	0%
Training & Registration	$0.00	$300.00	0%
Miscellaneous: Dues and Subscriptions	$50.00	$50.00	100%
City Hall Expense			
Rental Fees	$0.00	$444.00	0%
Communications: Telephone	$1,243.27	$2,000.00	62%
Total City/Town Clerk	$33,649.19	$51,184.00	66%
Financial Administration			
Office Clerk Expenses			
Wages and Salaries: Full-time Employees-Regular	$3,252.57	$4,800.00	68%
Professional Fees	$0.00	$40.00	0%
Transportation: Travel Expense	$0.00	$50.00	0%
Training & Registration	$0.00	$50.00	0%
Accounting Adjustments			
Acct/Bank Adjustments	$0.00	$50.00	0%
Internal Auditing			
Professional Services: Auditing and Accounting Services	$2,900.00	$2,900.00	100%
Publishing-Financials	$0.00	$700.00	0%
Assessing			
Contracted Services	$4,550.00	$3,200.00	142%
Purchasing			
Operating Supplies (211 through 219)	$2,204.78	$2,800.00	79%
Repair and Maintenance Supplies (221 through 229)	$179.11	$350.00	51%
PROFESSIONAL SERVICES (301 through 319)	$1,024.90	$2,500.00	41%
Taxes-Property	$75.00	$75.00	100%
Professional Fees	$0.00	$250.00	0%
Contracted Services	$1,429.36	$1,000.00	143%
Communications: Postage	$647.00	$1,000.00	65%
Insurance: Property	$2,355.48	$3,000.00	79%
Insurance-WC/Unemplymnt	$681.17	$525.00	130%
Utility Services: Electric Utilities	$458.90	$900.00	51%
Utility Services: Gas Utilities	$1,699.56	$1,800.00	94%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$0.00	$500.00	0%
Miscellaneous (431 through 499)	$0.00	$100.00	0%
Miscellaneous: Dues and Subscriptions	$482.65	$1,000.00	48%
CAPITAL OUTLAY (510 through 599)	$500.00	$5,000.00	10%
Total Financial Administration	$22,440.48	$32,590.00	69%
Law			
City/Town Attorney			
Professional Services: Legal Fees	$4,936.40	$8,000.00	62%
Total Law	$4,936.40	$8,000.00	62%
Personnel Administration (44801 through 41899)			
Employer Contributions for Retirement: PERA Contributions	$5,303.27	$8,625.00	61%
Employer Contributions for Retirement: FICA Contributions	$9,146.17	$13,225.00	69%
Employer Contributions for Retirement: Police Pension Contributions	$16,952.80	$26,640.00	64%
Employer Paid Insurance (131 through 139)	$16,651.84	$26,784.00	62%
Unemployment Compensation: Benefit Payments	$0.00	$200.00	0%

Total Other General Government	$48,054.08	$75,474.00	64%
Other General Government			
Other General Government			
MCTR-Wages & Benefits			
Wages and Salaries: Part-time Employees	$5,821.33	$9,000.00	65%
Total Other General Government	$5,821.33	$9,000.00	65%
Public Safety			
Police			
Police Administration			
Uniform Expense	$182.45	$2,500.00	7%
Operating Supplies (211 through 219)	$1,696.36	$1,800.00	94%
Repair and Maintenance Supplies (221 through 229)	$94.98	$500.00	19%
PROFESSIONAL SERVICES (301 through 319)	$1,278.43	$2,000.00	64%
Taxes-Property	$27.00	$20.00	135%
Contracted Services	$100.00	$4,500.00	2%
Communications: Telephone	$2,067.36	$3,200.00	65%
Communications: Postage	$1.35	$100.00	1%
Communications: Radio Units	$76.00	$200.00	38%
Transportation: Travel Expense	$20.31	$500.00	4%
Insurance: Property	$11,138.00	$10,500.00	106%
Insurance-WC/Unemplymnt	$15,825.12	$9,500.00	167%
Utility Services: Electric Utilities	$738.99	$1,000.00	74%
Utility Services: Gas Utilities	$1,161.23	$1,500.00	77%
Miscellaneous (431 through 499)	$0.00	$75.00	0%
Miscellaneous: Dues and Subscriptions	$0.00	$500.00	0%
Police-Wages & Benefits			
Wages and Salaries: Full-time Employees-Regular	$98,594.63	$150,000.00	66%
Wages and Salaries: Part-time Employees	$2,091.92	$5,000.00	42%
Unemployment Compensation: Benefit Payments	$0.00	$100.00	0%
Police Training			
Training & Registration	$360.00	$1,000.00	36%
Automotive Services			
Operating Supplies: Motor Fuels	$3,531.50	$7,500.00	47%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$862.31	$3,000.00	29%
Youth & Community Programs			
Miscellaneous: Community Program Incentives	$163.93	$200.00	82%
Police-Outlay			
CAPITAL OUTLAY (510 through 599)	$15,249.99	$15,000.00	102%
Total Police	$155,261.86	$220,195.00	71%
Fire			
Fire Administration			
Employer Paid Insurance (131 through 139)	$252.00	$265.00	95%
Operating Supplies (211 through 219)	$170.91	$2,100.00	8%
Operating Supplies: Motor Fuels	$737.20	$1,000.00	74%
Repair and Maintenance Supplies (221 through 229)	$962.92	$5,000.00	19%
PROFESSIONAL SERVICES (301 through 319)	$0.00	$1,500.00	0%
Taxes-Property	$75.00	$100.00	75%
Communications: Telephone	$229.20	$350.00	65%
Communications: Radio Units	$5,028.70	$2,500.00	201%
Transportation: Travel Expense	$0.00	$250.00	0%
Advertising-General ads	$48.33	$0.00	
Insurance: Property	$2,324.00	$1,200.00	194%
Insurance-WC/Unemplymnt	$357.87	$3,000.00	12%
Utility Services: Electric Utilities	$458.84	$900.00	51%
Utility Services: Gas Utilities	$1,699.59	$1,800.00	94%
Miscellaneous (431 through 499)	$374.09	$100.00	374%
Miscellaneous: Dues and Subscriptions	$490.00	$500.00	98%
Miscellaneous Employee Appreciation	$120.00	$0.00	
Miscellaneous: Community Program Incentives	$490.92	$500.00	98%
Miscellaneous: Donations to Civic Organizations (Bands, etc.)	$3,000.00	$7,600.00	39%

Fire Wages & Benefits			
Wages and Salaries: Part-time Employees	$34.43	$1,800.00	2%
Other Pay - FireFighters	$14,576.56	$14,000.00	104%
Fire Training			
Training & Registration	$550.00	$6,000.00	9%
Fire Outlay			
CAPITAL OUTLAY (510 through 599)	$950.00	$3,500.00	27%
Investments Purchased	$0.00	$8,000.00	0%
Total Fire	$32,930.56	$61,965.00	53%
Animal Control			
Animal Control Expenditures			
Operating Supplies (211 through 219)	$128.74	$150.00	86%
Repair and Maintenance Supplies (221 through 229)	$48.92	$0.00	
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$0.00	$150.00	0%
Total Animal Control	$177.66	$300.00	59%
Public Works			
Highways, Streets And Roadways			
Streets-Wages & Benefits			
Wages and Salaries: Full-time Employees-Regular	$35,902.02	$54,000.00	66%
Highways, Streets & Roadways			
Uniform Expense	$358.15	$600.00	60%
Operating Supplies (211 through 219)	$322.82	$500.00	65%
Operating Supplies: Motor Fuels	$1,743.24	$3,200.00	54%
Repair and Maintenance Supplies (221 through 229)	$837.83	$2,000.00	42%
Taxes-Property	$27.00	$20.00	135%
Professional Fees	$0.00	$150.00	0%
Communications: Telephone	$629.74	$1,000.00	63%
Transportation: Travel Expense	$0.00	$100.00	0%
Insurance (361 through 369)	$1,084.15	$1,000.00	108%
Insurance-WC/Unemplymnt	$3,169.77	$2,600.00	122%
Utility Services: Electric Utilities	$223.61	$500.00	45%
Utility Services: Gas Utilities	$1,344.99	$1,300.00	103%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$0.00	$1,500.00	0%
Repairs and Maintenance - Contractual: Buildings	$0.00	$2,000.00	0%
CAPITAL OUTLAY (510 through 599)	$1,000.00	$3,500.00	29%
Unpaved Streets			
Contracted Services	$2,378.70	$2,500.00	95%
CAPITAL OUTLAY (510 through 599)	$49,975.00	$50,000.00	100%
Ice and Snow Removal			
Operating Supplies: Motor Fuels	$2,727.35	$2,000.00	136%
Repair and Maintenance Supplies (221 through 229)	$76.10	$1,000.00	8%
Contracted Services	$1,920.00	$3,000.00	64%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$67.42	$1,000.00	7%
Capital Outlay: Heavy Machinery	$6,500.00	$7,500.00	87%
Road and Bridge Equipment			
Repair and Maintenance Supplies (221 through 229)	$0.00	$500.00	0%
Insurance: Property	$849.00	$750.00	113%
CAPITAL OUTLAY (510 through 599)	$3,000.00	$5,000.00	60%
Street Lighting			
Insurance: Property	$1,282.00	$1,250.00	103%
Utility Services: Electric Utilities	$10,439.15	$16,000.00	65%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$0.00	$500.00	0%
CAPITAL OUTLAY (510 through 599)	$3,865.50	$2,500.00	155%
Total Highways, Streets And Roadways	$129,723.54	$167,470.00	77%
Sanitation			
Waste (Refuse) Collection			
Operating Supplies: Motor Fuels	$288.26	$450.00	64%
Pest Control			
Operating Supplies: Motor Fuels	$29.25	$100.00	29%
Operating Supplies: Chemicals and Chemical Products	$2,807.00	$2,500.00	112%

Repair and Maintenance Supplies (221 through 229)	$32.20	$100.00	32%
Total Other Sanitation	$3,156.71	$3,150.00	100%
Culture and Recreation			
Recreation			
Mowing Expense			
Operating Supplies: Motor Fuels	$758.67	$1,500.00	51%
Repair and Maintenance Supplies (221 through 229)	$685.44	$750.00	91%
Auditoriums			
Operating Supplies (211 through 219)	$1,109.81	$1,500.00	74%
Repair and Maintenance Supplies (221 through 229)	$102.08	$500.00	20%
Contracted Services	$200.00	$200.00	100%
Communications: Telephone	$600.72	$900.00	67%
Insurance: Property	$1,748.00	$1,600.00	109%
Insurance-WC/Unemplymnt	$1,212.20	$415.00	292%
Utility Services: Electric Utilities	$5,238.11	$6,000.00	87%
Utility Services: Water	$0.00	$10.00	0%
Utility Services: Refuse Disposal	$77.72	$250.00	31%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$0.00	$1,000.00	0%
CAPITAL OUTLAY (510 through 599)	$0.00	$5,000.00	0%
Senior Citizens Recreation			
Communications: Telephone	$49.14	$0.00	
Total Recreation	$11,781.89	$19,625.00	60%
Parks			
Park Areas			
Wages and Salaries: Part-time Employees	$9,273.92	$10,000.00	93%
Repair and Maintenance Supplies (221 through 229)	$1,348.83	$1,500.00	90%
PROFESSIONAL SERVICES (301 through 319)	$0.00	$250.00	0%
Contracted Services	$2,805.77	$6,100.00	46%
Insurance: Property	$1,980.00	$1,800.00	110%
Insurance-WC/Unemplymnt	$796.92	$600.00	133%
Utility Services: Electric Utilities	$1,405.83	$3,000.00	47%
Utility Services: Gas Utilities	$583.56	$650.00	90%
Utility Services: Refuse Disposal	$52.32	$160.00	33%
CAPITAL OUTLAY (510 through 599)	$5,266.68	$5,000.00	105%
Capital Outlay: Buildings and Structures	$0.00	$5,000.00	0%
Forestry and Nursery			
Interfund Transfers	$31,258.19	$30,000.00	104%
Total Parks	$54,772.02	$64,060.00	86%
Conservation Of Natural Resources			
Shade Tree Disease Control			
Contracted Services	$3,300.00	$1,000.00	330%
Total Other Conservation Of Natural Resources	$3,300.00	$1,000.00	330%
Urban Redevelopment And Housing			
Public Housing Projects			
Repair and Maintenance Supplies (221 through 229)	$1,119.00	$1,500.00	75%
Taxes-Property	$1,080.00	$1,100.00	98%
Contracted Services	$0.00	$1,000.00	0%
Insurance: Property	$2,680.00	$2,600.00	103%
Utility Services: Electric Utilities	$2,643.37	$3,000.00	88%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$0.00	$3,000.00	0%
CAPITAL OUTLAY (510 through 599)	$1,479.19	$5,000.00	30%
Refunds and Reimbursements	$0.00	$300.00	0%
Total Other Urban Redevelopment And Housing	$9,001.56	$17,500.00	51%
Debt Service			
NSF Charge/Adjmnt			
Acct/Bank Adjustments	$0.00	$50.00	0%
Miscellaneous: Uncollectible Checks	$8.00	$50.00	16%
Total Other Debt Service	$8.00	$100.00	8%
Miscellaneous Expenditures			
Cemetery			

Other Financing Uses			
Purchase of Investments			
Investments Purchased	$146.17	$43,000.00	0%
Transfer To Governmental Fund			
Total Other Other Financing Uses	$146.17	$43,000.00	0%
Proprietary Fund Expenses			
Hospital Utilities			
Rescue - Administrative & Operating Expenditures			
Operating Supplies (211 through 219)	$123.23	$1,000.00	12%
Operating Supplies: Motor Fuels	$273.45	$650.00	42%
Repair and Maintenance Supplies (221 through 229)	$96.63	$1,000.00	10%
Communications: Telephone	$204.00	$750.00	27%
Communications: Radio Units	$0.00	$200.00	0%
Transportation: Travel Expense	$0.00	$300.00	0%
Training & Registration	$120.00	$750.00	16%
Insurance: Property	$643.00	$750.00	86%
Insurance-WC/Unemplymnt	$527.27	$420.00	126%
Utility Services: Electric Utilities	$1,387.79	$1,520.00	91%
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	$798.95	$1,000.00	80%
Miscellaneous (431 through 499)	$123.43	$50.00	247%
Miscellaneous: Dues and Subscriptions	$105.00	$100.00	105%
Miscellaneous: Community Program Incentives	$0.00	$250.00	0%
CAPITAL OUTLAY (510 through 599)	$556.20	$1,000.00	56%
Investments Purchased	$0.00	$2,500.00	0%
Rescue - Wages & Benefit Compensation			
Other Pay - Rescue Service	$5,057.51	$5,000.00	101%
Total Hospital Utilities	$10,016.46	$17,240.00	58%
Airports			
Airports - Administration and General			
Professional Services: Management Fees	$1,343.60	$1,350.00	100%
Total Airports	$1,343.60	$1,350.00	100%
Other			
Miscellaneous Expense-All Funds			
Taxes-Property	$148.00	$300.00	49%
Professional Fees	$0.00	$250.00	0%
Acct/Bank Adjustments	$0.00	$50.00	0%
Insurance (361 through 369)	$78.00	$100.00	78%
Miscellaneous (431 through 499)	$82.28	$0.00	
Miscellaneous: Community Program Incentives	$500.00	$1,000.00	50%
Refunds and Reimbursements	$301.83	$0.00	
Total Other	$1,110.11	$1,700.00	65%
Disbursements Total	**$534,613.43**	**$806,805.00**	66%

Certified Levy Payable
2024

Certified levy for **City of Twin Valley** for the year 2024.

Description	2023 Gross Levy	2024 Gross Levy
Revenue	$199,972	
L-T Capital Fund	$10,000	
2019 G O Bond Refunding	$22,000	
Total Gross Levy	$231,972	

Dated: ____________________

____

City Clerk
Norman County, Minnesota

Truth-in-Taxation meeting set for:

Date:________________________, 2023.
(November 25 to December 30)

Time : ____________________
Location:

____

____

____

Please return no later than September 30, 2023 to:

Donna J. Hanson
Norman County Auditor/Treasurer
PO Box 266
Ada MN 56510
Or Fax: 218 784-4531

ORDINANCE 515

AN ORDINANCE CREATING CHAPTER 1100 CANNABIS AND SECTION 1101 USE OF CANNABIS IN PUBLIC IN THE CITY CODE

The City Council of the City of Detroit Lakes does hereby ordain:

Chapter 1100 Cannabis

Section 1101 Use of Cannabis in Public.

Subd. 1 It is unlawful to use cannabis flower, cannabis products, lower-potency hemp edibles and hemp-derived consumer products, as defined in Minn. Stat. Section 342.01, in public places anywhere in the City.

Subd. 2 As used in this Section, public places include all areas contained within the City boundaries, except the following:

A. Private residences, including the curtilage and yard; and

B. Private property not generally accessible by the public, unless a person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products on the property by the owner of the property; and

C. The premises of an establishment or event licensed to permit on-site consumption of cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products.

Subd. 3 Violation of this Section is a petty misdemeanor as defined by Minnesota law. This Section may be enforced by the City of Detroit Lakes Administrative Penalty Procedure, City Code Section 214.

This ordinance shall take effect upon passage and publication as provided in by law.

Passed and adopted this 8th day of August 2023.

Approved this 8th day of August 2023.

____
Matt Brenk, Mayor

____
Glori French, City Clerk

First Reading: July 11, 2023
Second Reading: August 8, 2023

City of Stillwater
Washington County, Minnesota

ORDINANCE NO. ________

AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY ENACTING STILLWATER CITY CODE CHAPTER 52-23, PROHIBITING CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES

The City Council of Stillwater does ordain:

SECTION 1 ENACTMENT. Stillwater City Code Chapter 52-23 is hereby enacted as followed:

Sec. 52-23 – CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES

Subd. 1. *Definitions*

Public place means property that is generally open to or accessible by the public, except on those premises licensed by the State of Minnesota to permit on-site consumption.

Public property means property, real and personal, that is owned, managed, or controlled by the City, including, but not limited to: City buildings and all the land thereon, parking lots, parks, golf courses, pathways and trails, and city rights-of-way consisting of both the traveled portion and the abutting boulevard, sidewalks and trails, and any City personal property, such as motor vehicles, city equipment, and the like.

Cannabis flower, cannabis products, lower-potency hemp edibles, and *hemp derived consumer products* shall have the meanings as defined in Minn. Stat. §342.01 (enacted under Minnesota Laws 2023).

Subd. 2. *Prohibition.* No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within public property or in a public place.

Subd. 3. *Penalty.* A violation of this Section is a petty misdemeanor.

SECTION 2 SUMMARY PUBLICATION. Pursuant to Minn. Stat. § 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The City is prohibiting the use of cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products within public property or in a public space. A violation of this Section is a petty misdemeanor.

SECTION 3 EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Stillwater this ___ day of _________, 2023.

CITY OF STILLWATER

____
Ted Kozlowski, Mayor

ATTEST:

____
Beth Wolf, City Clerk

TVRC

Twin Valley Riders Club

Dear City of Twin Valley,

Thank you for your generous contribution of $100.00. We greatly appreciate your support of the Twin Valley Riders Club. Your donation helps us tremendously in the up-keep and improvement of our grounds, operation costs, and our annual awards banquet. With our club being a non-profit, we are gracious for businesses, as yourself, to donate to our club. Your donation combined with grants we've applied for, has allowed us to upgrade our timers and sound system, build a storage shed, fabricate an additional warmup arena, remodel our bathrooms, and buy a lawn mower.

Twin Valley Riders Club has events throughout our season for many people and families. With your donation, it ensures that we can provide a safe and fun place for our area families to enjoy for years to come.

Again, thank you for investing in the Twin Valley Riders Club.

Sincerely,

Twin Valley Riders Club Board Members

Neela Jensen, President

Jesse Sannes, Vice President

Ursula Heyen, Secretary

Noel Balderas, Treasurer

Shawn Thorson, Board Member

Jade Ihry, Board Member

Rob Schneider, Board Member

Berent Wegge, Board Member