

TOWN OF MARION
THURSDAY, OCTOBER 9, 2025 – 7:00 P.M.
MEETING MINUTES

1. Call Meeting to Order / Pledge of Allegiance -- Chairman Garrel Walejko opened the board meeting at 7:00pm on Thursday, October 9, 2025. The Pledge was cited.

2. Roll Call -- Present were Chairman Garrel Walejko, Supervisor Bill Behnke, Supervisor Dave Chase, Clerk Tonya Nigh, Treasurer Karen Savignac, Deputy Adam Spitler, Bob Savignac, Karen Zimmerman, Reid Peot, Carl Weber, Gail Weber and Jeff Anderson.

3. Approval of Minutes – September 11, 2025, meeting -- Behnke made a motion to approve the September 11, 2025 meeting minutes. Motion was seconded by Chase. All favored the motion, so the motion carried.

4. Reports

a. Clerk's Report

1. Office Printer/Copier – Clerk Nigh stated that the office printer has a drum warning which has been there since before she started. Chase made a motion to purchase a new printer/copier for the office. Motion was seconded by Behnke. All favored the motion, so the motion carried.

--Clerk Nigh stated Mark from Waushara PC hooked up the internet and disconnected Brightspeed./ Town received a \$216 refund bill credit from TownWeb for not using the branded email./ QuickBook has been purchased for the Clerk's accounting software./ The Credit Card machine hasn't been working since 9/29. Brian is trying to make contact with IPS to figure out the problem./ Fire Inspection was done at the Town Hall. Two emergency lights are not working, as the batteries need to be replaced./ Town will receive a \$245 credit from BankFirst from Positive Pay charges on a closed account./ Deer Lake Management District misplaced their special charges check so a check had to be reissued. Clerk Nigh asked if the Board wanted a stop payment on the lost check. They said yes. Treasurer Savignac will get the stop payment put on the check./ Waushara Tax has started the Audit and hopes to be completed by the end of November./ Clerk Nigh stated that Public Budget Hearing and Special Town Meeting of Electors does not have to be published in the paper but has been in the past. Board said to continue to publish.

b. Treasurer's Report

Financial Accounts
Town of Marion
Treasurer, Karen Savignac

9/01/2025 - 09/30/2025

<u>Bank First</u> <u>ACCOUNT</u>	<u>BEGINNING</u>	<u>DEPOSIT</u>	<u>DISBURSEMENTS</u>	<u>ENDING</u>
<u>User Fee</u> <i>Interest Rate 4.17%</i>	5,643.33	2,047.54	0.00	7,690.87
<u>Checking Account</u> <i>Interest Rate 4.11%</i>	996,145.22	5,448.34	110,227.39	891,366.17
BANK ONE TOTALS	1,001,788.55	7,495.88	110,227.39	899,057.04
<u>LGIP</u>				
<u>General Acct - Squad Car</u> <i>Interest Rate 4.35%</i>	38,071.69	136.21	0.00	38,207.90
GRAND TOTALS	<u>1,039,860.24</u>	<u>7,632.09</u>	<u>110,227.39</u>	<u>\$ 937,264.94</u>

c. Deputy Sheriff – Town Patrol Update

1. Police Car Recall – Deputy Spitler said the warranty work was completed this week at Portage Ford. New tires & brakes were put on the car.

--Spitler has been patrolling on Chicago Point Road and Fr. Ed Bier Road as the County Highway Department works on these roads.

d. Wautoma Police Chief – Boat Patrol Update -- No one from the Wautoma was at the meeting. Discussion about Spring Lake Boat Landing being broke off and that Gary found someone that will pour the concrete in April 2026 to fix it. Deputy Spitler said people are stealing gas out of boats on the water; No leads yet...still looking.

5. Public Comments – Karen Zimmerman, Reid, Peot, Carl & Gail Weber were all there about Little Hills Lake Boat Landing area. There are rumors that the little beach/swimming area by the Little Hills Boat Landing is going to be closed. Walejko said the Town is not closing it; they are going to leave it the way it is. Chase said it was ok to park on the center grass if they don't have a trailer. Spitler said it's ok to fish there, but no camping.

6. Receipt Printer for Credit Card Machine at Maes Landing – Behnke made a motion to table the The receipt printer for the credit card machine. Motion was seconded by Chase. All favored the motion, so the motion carried to Table.

7. \$530 dumpster bill – The board discussed if they should put the bill on the NZ property tax. Chase made a motion to not put on the property tax and that the Town would just pay it. Motion was seconded by Behnke. All favored the motion, so the motion carried.

8. Board sign list of checks instead of initialing each individual Invoice – The Board discussed this and Decided to leave the process the way it is.

9. Cipher lock for South Town Hall Door – Behnke stated he has a cipher lock at this house and thinks a Locksmith should install it. Chase will get a quote from a locksmith.

10. Background Check Fee – Chase made a motion to have Spitler do the background checks and the Town does not charge a fee for it. Motion was seconded by Behnke. All favored the motion, so the motion carried.

11. 2026 Contract Addendum for Police Services – Waushara County Sheriff's Department - Behnke made a motion to approve the 2026 Contract Addendum for Police Services – Waushara County Sheriff's Department. Motion was seconded by Chase. All favored the motion, so the motion carried.

12. Cleaning Personnel Contract – Contract is for Kim Karshna to clean the inside of the building twice a month. Nigh stated that Karshna also brought her mom with her to help her clean. Behnke made a motion to approve the Cleaning Personnel Contract. Motion was seconded by Chase. All favored the motion, so the motion carried.

13. Resolution Designating Waushara County-Collecting Official for the Issuance of Dog Licenses – The Board voted on this Resolution. 3 – Ayes / 0 – Nays. – Chase made a motion to accept the Resolution. Motion was seconded by Behnke. All favored the motion, so the motion carried.

14. Waushara County Election Relier – Fee Schedule / Memorandum of Understanding - Behnke made a motion to approve the Fee Schedule / Memorandum of Understanding for Waushara County to be the Town's Election Relier. Motion was seconded by Chase. All favored the motion, so the motion carried.

15. Positive Pay – BankFirst – Nigh told the Board about the fees for Positive Pay and that there haven't been any rejected exceptions in the last 6 months. Chase said he would talk to Mary at BankFirst and get some more information on this. Chase made a motion to table Positive Pay. Motion was seconded by Behnke. All favored the motion, so the motion carried to Table.

16. Set up AutoZone Charge Account - Behnke made a motion to table the setting up an AutoZone Charge Account. Motion was seconded by Chase. All favored the motion, so the motion carried to Table.

17. Correspondence

a. Wautoma Area Fire District Donation – Chase said the Fire District sent letters to individuals in the Fire District to tell them that they bought a truck. They are looking for donations to buy accessories.

b. Lake Alpine Silt Trap – Letter of Support / Letter of Commitment – Walejko said that a study Has to be done first and they want a \$1,000 commitment. Won't know the amount to build the silt trap until they do the study. Behnke said he sits on that board and they are applying for several grants. Behnke said that there is a County Park there and the County should help too. Walejko said that it's a Town park that is leased by the County for 100 years. Behnke made a motion to approve the Letter of Support and paying \$1,000 towards the silt trap study. Motion was seconded by Chase. All favored the motion, so the motion carried. -- Chase made a motion to approve the Letter of Commitment, but with no mention of a dollar amount. Motion was seconded by Behnke. All favored the motion, so the motion carried.

18. Preliminary Budget Discussion – Nigh gave the Board a Budget worksheet to look at and discuss. The Board went through the lines to figure out how much they would like to spend on each item.

19. Complaints – Chase said there is a stump by the Little Hills Lake Boat Landing. He is getting a quote.

20. Approval of payment of current bills – Bills were reviewed. Chase made a motion to approve the bills. Motion was seconded by Behnke. All favored the motion, so the motion carried.

21. Announcements:

a. Thursday, November 13, 2025 the Following 3 Meetings Starting at 7:00P.M.

1. Public Hearing on Proposed 2026 Budget
2. Special Town Meeting of the Electors
3. Next Monthly Board Meeting

b. Clerk's office will be closed October 13 & 14 for Training

22. Adjournment – At 9:15pm, Behnke made a motion to adjourn. Motion was seconded by Chase. All favored the motion, so the motion carried.

Minutes taken by:
Clerk, Tonya Nigh