TOWN OF RHINE BOARD OF SUPERVISORS
MEETING MINUTES
Tuesday, December 9, 2025, at 6:00 p.m.
Rhine Town Hall
W5250 County Road FF, Elkhart Lake, WI 53020

Approved

1. Call to Order: Platz called meeting to order at 6:00 pm.

   Present: Ron Platz, Al Feld, Jon Rost, Derek Schukow, Bill Jacob, Jean Vollbrecht, Rita Lilyquist (Deputy Clerk/Treasurer), Amy Weber (Clerk/Treasurer).

2. Verify Compliance with Open Meetings Law: The meeting was posted and the media was notified as required by law.

3. Pledge of Allegiance

4. Approval of meeting minutes from November 11, 2025: Motion by Schukow to approve the minutes from November 11, 2025. Second by Feld. All in favor. Motion carried.

5. Clerk/Treasurer's report: Weber read into record.

6. Building permits for November: Platz read into record.

1. Chairperson's information report and correspondence:

   a. Spring Election: Tuesday, April 7, 2026. Positions on the ballot are Supervisor #3, and Supervisor #4. Deadline for candidacy papers is Tuesday, January 6, 2026. Closed session will occur to discuss employee compensation. Platz also mentioned to the board, committee members and committee chairs that there is now a sign-in sheet for each meeting to replace a timesheet for stipends to be paid. If anyone does not sign the sheet they are either absent or waving the stipend. If anyone doesn't want to get the stipend they should complete a waiver provided by Amy Weber.

2. Sub-committee reports:
   a. Roads: Feld reported everything is done other than plowing. Schneikert Rd was finished the Tuesday before Thanksgiving. Everything else for the year is complete. Tentative bids for roads have been received for Lake View Drive in Marsh View Heights, Summit Road between J and J near Crystal Lake, and chip-seal County Line Road.
   b. Collection Site: Feld says things are working well but residents need to break everything down. There will be new tags being sent out for the Collection Site. There will be anything that isn't garbage, brush, or household waste and is a pick-up bed or trailer-size will have a fee. Paper recycling should be in a paper bag or box instead of emptying the box on the floor as that makes it slippery and difficult to pack.
   c. Broadband: Rost reported that Governor Evers, along with the Public Service Commission, has received approval from the Wisconsin Broadband Accessibility Deployment (BEAD) and will unlock over $1 billion in federal funds. 76% of services will be fiber-optic, 10 percent will be fixed wireless, and 14 percent will be satellite. Rost reached out to Bertram and they are

currently working on engineering and timelines, but will attend a future Town Board meeting to answer questions. There are approximately 306 eligible homes in the Town of Rhine that are eligible (a map is available online). Bertram has been awarded over $172 million for underserved residences in Wisconsin. As long as funds are still available, Bertram will bring internet to your property line and then you must give permission to hook it up to your residence. They will bring it to your house using BEAD funds and you would have to sign up for fiber-optic service with them (approximately $100 per month). If you don't choose to hook up with them at the time you are contacted, Bertram will not bring the line from your property line to your home. If you choose to connect to internet at a later date, you will be responsible for paying for bringing the line from the property line to your residence. If you have any questions, please contact Jon Rost.

d. Board of Appeals: N/A
e. Properties: Schukow reported there was a repair on the Town Hall for the furnace. He also stated that there is a meeting scheduled for Wednesday, January 7, 2026 to go over details on how to handle lawn services in the future.
f. Ordinance – Jacob stated Ordinance has been busy. Tonight they are presenting revised Snowmobiling Chapter 3. Also, Chapter 8: Motor Vehicles, Chapter 11: Fire Protection, Chapter 14: Recycling, and Chapter 17: Town of Rhine Property are in process. The Committee reviews them and then sends them on to the Town Attorney for final review. The upcoming meeting is Tuesday, January 6, 2026 at 2:30 pm.
g. Plan Commission – Vollbrecht reported the next meeting is Wednesday, January 14, 2026 at 6:00 pm. Deadline was Wednesday, December 3, 2025.

3. Public Comments of a General Nature (Three (3) minutes time limit per person):

   Larry Eberle asked if he would be able to comment on the item on the agenda regarding the Sabrowsky property. Platz stated yes.

4. Discuss and Possibly Act on:

   a. Plan Commission's recommendation to deny the Conditional Use Permit Application submitted by Tracy Sabrowsky, Owner and Nolan Vliestra, Applicant (collectively MVP Auto, LLC) from the Plan Commission public hearing and meeting held on Wednesday, November 12, 2025.

      Tracy Sabrowsky, Owner and Nolan Vliestra, Applicant (collectively MVP Auto, LLC) submitted a Conditional Use Permit Application to use Parcel #59018251193, W6356 County Road EH, Elkhart Lake, WI 53020 as an Auto Repair Shop. Parcel is 34 acres and currently zoned A2.

      Larry Eberle was not in favor of the public comment letter submitted regarding the Sabrowsky Conditional Use Application at the Plan Commission meeting. Eberle is in favor of the Town Board approving the Conditional Use Permit.

      Vollbrecht spoke and discussed how the decision was made to suggest denying the Conditional Use Permit and the Board discussed.

      Motion by Feld to approve the Conditional Use Permit Application for Tracy Sabrowsky and Nolan Vliestra to operate an auto repair shop with changes discussed. Second by Schukow.

Approved

Roll call: Feld—yes. Rost—yes. Schukow—yes. Jacob—no. Platz—yes. Motion carried. Platz needs to speak with Sabrowsky and Vliestra before signing the Conditional Use Permit to go over the changes.

b. Plan Commission's recommendation to approve N7333 Highview Rd, LLC's Rezone Application from the Plan Commission public hearing and meeting held on Wednesday, November 12, 2025, Ordinance No. 2025-9.

N7333 Highview Rd, LLC, Owner, to rezone N7329 Highview Road, Plymouth, WI 53073, Parcel #59018259571, 5 acres, from B1 to R2.

AND

N7333 Highview Rd, LLC, Owner to rezone N7333 Highview Road, Plymouth, WI 53073, Parcel #59018259570, 3.788 acres, from B1 to R2.

Vollbrecht spoke and discussed how the decision was made to suggest approving the Rezone Application and the Board discussed.

Motion by Feld to approve the Rezone Application the two parcels from B-1 to R-2. Second by Schukow.

Roll call: Jacob—yes. Schukow—yes. Rost—yes. Feld—yes. Platz—yes. Motion carried.

c. Ordinance No. 2025-8: An Ordinance Repealing and Recreating Chapter 3 of the Town of Rhine Municipal Code Concerning Snowmobiles, ATVs and UTVs:

Jacob stated the changes were highlighted in yellow on the Board Members' documents and left it open for the Board to ask questions.

Motion by Feld to approve the final draft of Chapter 3: Snowmobiles, ATVs and UTVs. Second by Rost.

Roll call vote: Feld—yes. Rost—yes. Schukow—yes. Jacob—yes. Platz—yes. Motion carried.

d. Agreement Regarding Ambulance Service Provided by City of Kiel Fire Department/Ambulance Service:

Clarification was made by Platz regarding the Town of Rhine having been overcharged in the past and now the credit is still being applied this year, the amount being charged is the difference.

Motion by Feld to approve the EMS Agreement with the City of Kiel for Fire Department. Second by Schukow. All in favor. Motion carried.

Approved

e. Village of Elkhart Lake Police Services contract for 2026-2027:

Feld made a motion to approve the Police Services Agreement with the Village of Elkhart Lake for a 2-year period commencing January 1, 2026 and ending January 1, 2028. Second by Rost. All in favor. Motion carried.

f. Appointment of Election Officials for the 2026-2028 term:

Susan Balisterri	Rita Lilyquist	Karey Scott
Mally Henne	Susan Mooney	Kathleen Specht
Amy Henschel	Debra Regan	Jean Vollbrecht
Lisa Holzmann	Wendy Ruh	Amy Weber
Nicholas Jensen	Elizabeth Schaefer	Judy Zimmermann
Diane Jung	Jan Schmitt	

Motion by Feld to appoint the aforementioned people to be election officials. Second by Jacob. All in favor. Motion carried.

g. Appointment of Amy Weber, Town Clerk/Treasurer as the Administrator for the Town's accounting software QuickBooks:

Motion by Feld to approve Amy Weber, Town Clerk/Treasurer, as the Administrator for the Town's accounting software QuickBooks. Second by Jacob. All in favor. Motion carried

1. Approve vouchers: Motion by Feld to approve vouchers as presented. Second by Rost. All in favor. Motion carried.

5. Announce Next Meeting Date: January 13, 2026 at 6:00 pm.

6. Closed Session: The Town of Rhine Board of Supervisors may go into closed session under the following Wisconsin State Statute 19.85(1)(c) Employee Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Committee will return to open session immediately after discussion.

   Feld made a motion to go into closed session at 7:09 pm. Second by Rost. All in favor. Motion carried.

7. Open session: Open session resumed at 7:46 pm. Feld made a motion to approve all Town Hall, Cemetery, and Poll Worker wages effective January 1, 2026. Second by Schukow. All in favor. Motion carried.

8. Adjourn: Motion to adjourn at 7:47 pm by Feld. Second by Rost. All in favor. Motion carried.

Dated: December 16, 2025
Rita Lilyquist, Deputy Clerk/Treasurer
Town of Rhine

Approved