TOWN OF RHINE
BOARD OF SUPERVISOR'S MONTHLY MEETING MINUTES
Tuesday, May 2, 2023 6:30 p.m.
Held at the Town Hall, W5250 Cty Rd. FF, Elkhart Lake, WI 53020

Join Zoom Meeting: https://us06web.zoom.us/j/88566672314?pwd=SlVjSGxibmtpTk5JWXJ5bHh6MHhlZz09

Meeting ID: 885 6667 2314 Passcode: 884499

Present: Red Platz, Al Feld, Jon Rost, Bill Jacob, Larry Eberle

1. Call to order: Called to order at 6:33 pm

2. Verification of compliance with open meeting law: Meeting was posted as required by law. Media was notified.

3. Pledge:

4. Approve minutes from April 11, 2023: Motion to approve the minutes as printed by Eberle. 2nd by Rost. All in favor.

5. Clerk/Treasurer's report: Read into the record.

6. Building permits for April: Read into the record.

7. Public comments of a general nature: Mark Stuckmann spoke against the town's efforts to expand broadband services in conjunction with Bertram Communications. He asked why the town thinks it is necessary to do this when internet is readily available. He sees no need for the government to be involved with this and objected to using taxpayer money to help support a private business.

   Platz explained that the town has received numerous complaints from people in the town about poor internet service. He reviewed the survey sent out last year and work the Broadband Committee has done. He also explained the funding, including grants and referendum. Even if a referendum to raise money passed, if a grant is not obtained, this would not go through.

   Stuckmann also complained about the Busy Bee Compost sign. Platz said it is an agricultural sign, and; therefore, it is within compliance. The CUP will probably not be renewed after May 15, so retail transactions should not continue.

   Stuckmann states the retail business is on going. He has trail cam footage to prove this.

   There were no other public comments.

8. Discuss and possibly act on:

   A. *Operator's license for Josh Prigge*: Motion to approve by Feld. 2nd by Jacob. All in favor.

   B. *Committee member terms*: Appropriate committee assignments need to be updated, per ordinance. Motion by Feld to table appointment of committee members until June TB. 2nd by Rost. All in favor.

   C. *Fireworks permit applications for CLAA and Camp Anokijig*:

Approved

CLAA: This is a "standard" request. The application has been approved by Chief Meuusen and the Fire Chief. Motion to approve the fireworks permit for CLAA by Feld. 2nd by Rost. All in favor/

Camp Anokijig: This is also a recurring request. Motion to approve the fireworks display for Camp Anokijig by Feld. 2nd by Rost. All in favor.

D. *Change date of July TB to July 11 due to 4th of July*: Motion to approve changing the date of the July 2023 Town Board meeting until July 11 by Feld. 2nd by Rost. All in favor.

E. *Zellner rezone* - application *of Brandon and Ashley Zellner to rezone W5969 Badger Rd., Elkhart Lake from A1/A2 to A5. Parcel is 59018257690 and is approximately 12.5 acres. Plan commission recommended to approve.*

Bill Jacob gave an update on this application. Currently this is a 20- acre parcel, zoned A1 and A2. The plan commission recommended approval of the request to rezone 12.5 acres. The county tabled it due to a flood zone concern, but this has been corrected with FEMA and the county. Documentation is in file.

Motion to approve by Rost. 2nd by Eberle. Roll call vote: Eberle – yes. Jacob – yes. Rost – yes. Feld – yes. Platz – yes. Rezone is granted.

F: *Properties Committee items*:

- *Permission to allow Kenny Hau to bill using Time and Materials instead of a formal bid for the front door:*

  Eberle explained the proposed project to put a new door on the front side of the building. Due to the uniqueness of the project, it would be difficult to submit an accurate bid. He reviewed the proposed changes to put a new door on the front of the building and abandon the use of the current door.

  He feels this will improve safety for the clerks, as they would be able to see who is entering the door.

  Discussion: Rost stated the safety and security of the building and for those inside is important. Anyone working in the building should be able to see who is entering the door and to also have controlled entry into the building. He thinks it is a good idea.

  Platz has concerns and is not in favor of this option. This matter came up years ago when there was a suggestion to install a camera and buzzer system to the current front door. With this system, the clerks could see who is at the door and determine whether to let them in or not. He is also concerned with a "time and material" project. The suggestion would be a major project. The proposed project would expand the kitchen, but would take out the storage closet, which is needed. He expressed the benefits of putting in a camera and buzzer system. Putting a door on the middle front of the building further exposes the clerks or anyone working inside.

  Eberle explained the current door would be fogged and would not be a handicap entrance then. The whole project would not be "time and materials".

  Amy Weber, Deputy Clerk, asked if we could just do the camera system on the existing door.

  Feld explained how a similar system operates at a local church. It could require some extra options to keep the door handicap accessible.

  Rost doesn't care how we do it, but he wants people inside the building to be in control of who comes and goes.

  Jacob agrees with Rost. Security of clerks is of foremost concern.

Approved

Feld motioned to table the decision until a bid is obtained about a camera-locking system. 2nd by Rost.

Roll call vote: Eberle – yes. Jacob – yes. Rost – yes. Feld – yes. Platz – yes.

- *Approve Marcus Prigge to work on the Memorial site for his Eagle Scout project:* Marcus would like to work on the civil war monument, perhaps paint the fence, and maintenance of the flower beds. He would work under someone's supervision and direction. He will submit a plan for approval before starting work. Motion by Feld to approve letting Marcus Prige work on the monument area to accomplish his Eagle scout badge. 2nd by Jacob. All in favor.

- *DRS Sound quote of $5495.00 for sound loop*: Eberle and Platz explained this system is for the hearing impaired. Price includes the podium microphone. This system would make the town hall ADA compliant for hearing impaired, especially for elections. Motion by Rost to contract with DRS Sound to install a hearing loop as quoted for $5495 by Rost. 2nd by Eberle. All in favor.

- *Matthew Ward's quote to clean and restore the Monument for $980.00*: Eberle explained this quote. It could be done before Memorial Day. It includes sand blasting, clean up, some minor repairs, repainting the bottom. Motion to approve by Feld to accept the bid from Mathew Ward to rework the monument. 2nd by Rost. All in favor.

  Eberle mentioned that Matthew ward also does work on cemetery update and repair.

9. Chairman's information report and correspondence:

Platz received a request last week from a man who called 3 times within 40 minutes. The person asked about a delinquent property in the township. He claimed the yard is a mess and no one is living there. He mentioned items inside the barn. He wanted permission to go on the property and take the items on the property. Platz told him he could not just go on the property and take someone else's property. Platz asked the constable to do some extra patrolling in the area.

10. Sub-committee reports:

Feld recently had an issue at the collection site. Garbage from the compactor was not picked up, so the collection site employees filled up the compactor as much as possible. He contacted Waste Management about the problem. He will start checking the dumpsters every week to be sure all items are picked up during the week.

The road committee met and approved reworking Kissinger Lane and part of Schwaller Drive from S. of Weber Rd. to the terminus. A 100-foot culvert will be installed. The town is also considering work on Bay Rd. to make needed corrections on the pitch of the road to allow proper drainage. Seal coating or crack filling on part of Golf Course Rd. was approved. Willow Rd. will be chip sealed from FF to MM.

Feld replaced the lock on the men's bathroom outside the shelter, and he replaced the exit light over the back door.

Rost commented on the process of the broadband committee. The town will move forward on a broadband referendum.
Jacob noted the number of rezone requests. Those will be working through the system. Ordinance committee is working on several items.

Approved

11. Approve vouchers: Feld made a motion to approve the vouchers as presented. Eberle made a 2nd. All in favor.

Platz noted that the clerk/treasurer would be retiring May 10. He thanked her for almost 8 years of dedicated service. He briefly reviewed the years they have worked and learned together.

12. Closed session: Closed Session: The Board may enter into closed session pursuant to Wis. Stats. §19.85(1) (c), to consider employee compensation, performance evaluation of public employees (clerk/treasurer, deputy clerk/treasurer, and office assistant) and possibly hiring of new employee(s), over which the Board has jurisdiction and exercises responsibility

Feld motioned to go into closed session at 7:26 pm 2nd by Rost. Roll call: Eberle – yes. Jacob – yes Rost – yes. Feld – yes. Platz – yes.

13. Open Session: The Board will reconvene in open session to discuss and possibly act on any matters, which arise in closed session.

Motion to approve going into open session at 7:53.

Rost moved to advertise for a position of Executive Office Assistant with the possibility of promoting to higher positions, including Deputy Clerk/Treasurer. Pay will be based on experience and talent of applicant. Roll call vote: All in favor.

Motion by Feld to pay Lexann Hoogstra $40 per hour as a consultant to assist Amy Weber as needed. 2nd by Rost. Roll call: All in favor.

14. Announce Next Meeting Date and Adjourn: Motion to adjourn at 7:55 pm by Feld and Rost. All in favor.

Approved