TOWN OF WITTENBERG, SHAWANO COUNTY
Monthly Town Board Meeting Minutes
November 17, 2026

The Town Board meeting was called to order by Chairman- Dick Beversdorf at 6:14pm. Present besides the Chairman were Supervisors- Bill Timm & Justin Hartleben, Clerk- Maria Donat, Treasurer- Jasmine Wolff, and Road Supervisors- Rick Hartleben and Tom Knaup, Duane Potrykus, David Schmidt & Michelle Strauss.

Minutes from the regular Town Board Meeting held on October 20, 2026 were read. A Motion was made by Timm and seconded by J. Hartleben to accept them as read. Motion carried.

The Treasurer's Report was given and will stand as presented. Balances in the accounts are as follows: NOW Account = $56,569.10; MMDA Account = $193,475.18; Gardner Park Account = $246,793.92; and Tax Account = $10,166.88.

A Motion was made by J. Hartleben and seconded by Timm to deviate from the Agenda order. Motion carried.

Michelle Strauss from Marsh Insurance Agency (Horton) was present to explain the town's option to increase its conjunctive relief coverage and to answer any other questions the board might have.

A Motion was made by J. Hartleben and seconded by Timm to approve the Marsh Agency (Horton) 2027 Commercial Insurance Package in the amount of $13,844.00 which includes the approval of increasing the injunctive relief coverage from $10,000 to $50,000. Motion carried.

Guest, David Schmidt, from the Wittenberg Trailblazers Snowmobile Club, was present to discuss all the trails that run throughout the Town of Wittenberg. Schmidt thanked the town board for last year's donation and mentioned that any future donation would be greatly appreciated.

Guest, Duane Potrykus, coach for Wittenberg-Birnamwood Youth Wrestling, was present to give updates on the number of kids participating in the program this year and what equipment will be needed once the new sports building, currently being constructed behind Wittenberg Elementary, is finished. Potrykus also thanked the board for their generous donations in the past and expressed how much it helps the youth wrestling club.

The Clerk read a contribution request letter from the Walls of Wittenberg. In the letter, W.O.W. expressed their gratitude for last year's financial support and detailed how these contributions are utilized to benefit the organization.

Timm made a Motion to approve the date & hours: Saturday, May 22, 2027, from 8:00AM to 10:00AM as the "Town of Wittenberg's 2027 Electronic Recycling Event" held in the Wittenberg Town Hall parking lot. J. Hartleben seconded the Motion, and the Motion carried.

J. Hartleben made a Motion to approve the date: Thursday, May 20, 2027 as the Town *and* Village of Wittenberg's "Large Item Pick-Up Day." Timm seconded the Motion and the Motion carried.

The Clerk gave an update on the new appliances for the town hall. The new refrigerator and new range should be delivered by the first week in December, if not earlier. Any Menard's rebate checks will continue to be used to upgrade the town hall, or for items needed by road supervisors Knaup and R. Hartleben.

A Motion was made by Timm and seconded by J. Hartleben to approve the 2027 Wittenberg Fire Service Agreement for $21,927.44, payable in 2 equal installments. Motion carried.

A Motion was made J. Hartleben and seconded by Timm to approve the 2027 Wittenberg Ambulance Service Agreement for 17,614.96, payable in 2 equal installments. Motion carried.

A Motion was made by J. Hartleben and seconded by Timm to approve monthly bills and payroll checks, numbered 12975 through 13024. Motion carried.

The Town's annual employee Christmas party was discussed and will be held immediately following the December 15th regular town board meeting.

A Motion was made J. Hartleben, and seconded by Timm, to approve the purchase of a carpet cleaner machine for the town hall cleaner, not to exceed $200.00. Motion carried.

J. Hartleben made a Motion to approve Jasmin Richey an Operator's License. Timm seconded the Motion and the Motion carried.

J. Hartleben made a motion to approve selling the town's Sterling plow truck through Hansen Auction Group. Timm seconded the Motion and the Motion carried.

A Motion was made by Timm and seconded by J. Hartleben to approve a $5,000.00 donation to the Wittenberg Trailblazers Snowmobile Club, payable from the town's Occupancy Tax funds. Motion carried.

A Motion was made by J. Hartleben and seconded by Timm to approve a $5,000.00 donation to the Wittenberg-Birnamwood Youth Wrestling program, payable from the town's Occupancy Tax funds. Motion carried.

A Motion was made by Timm and seconded by J. Hartleben to approve a $2,500.00 donation to the Walls of Wittenberg, payable from the town's Occupancy Tax funds. Motion carried.

A Motion was made by J. Hartleben and seconded by Timm to adjourn the Town Board Meeting at 7:41pm. Motion carried.

Respectfully submitted,
Maria F. Donat,
Town Clerk

Please Note: Meeting Minutes posted are pending approval by the Town Board, which takes place during the *following month's* meeting. If any changes are necessary, the Minutes will be updated at that time.