

TOWN OF WITTENBERG
BOARD OF REVIEW MEETING

Wednesday, May 28, 2025 at 5:00pm @ the Wittenberg Town Hall
Located at W17395 County Rd. Q in Wittenberg

AGENDA

1. Call Board of Review to order & Meeting Recording Announcement by Assessor
2. Confirmation of appropriate BOR and Open Meetings notices
3. Select a Chairperson for BOR
4. Verify that at least one BOR member has met the mandatory training requirements
5. Read & Approve Minutes from May 23, 2024 Board of Review
6. Receipt of the Assessment Roll by the Clerk from the Assessor
7. Review the Assessment Roll and perform statutory duties:
 - a. Examine the role,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property
8. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. 70.43)
9. Discussion/Action – Verify with the Assessor that any open book changes are included in the Assessment Roll.
10. If any present, allow taxpayers to examine assessment data.
11. Act on any other legally allowed or required BOR matters.
12. Review Notices of Intent to File Objection, if any.
13. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.
14. Consider/act on scheduling additional BOR date(s)
15. Motion to Adjourn (to future date if necessary)