

Town of Whitefield
Select Board Meeting Minutes
July 2, 2024

Present: Seth Bolduc (Chair), Keith Sanborn (Vice-Chair), James Torbert, Joshua Leard, Brent Hallowell, and Yolanda Violette

1. The meeting was called to order by Seth Bolduc.
2. A motion was made and seconded to approve the minutes of June 18. Motion carried 4-0.
3. Accounts payable and payroll warrants were approved and signed.
4. Roadside brush clearing bids were reviewed by the roads committee, the committee recommended Nathan O. Northrup Forest Products & Earthwork's bid of \$15,000 with an additional hourly rate of \$215 for the Link-Belt mulcher and \$235 for the Volvo mulcher. A motion was made and seconded to accept Nathan O Northrup FP&E's bid. Motion carried 3-0-1.
5. Yolanda shared with the board the year end expense summary report, revenue summary report, and the general ledger summary report. The town expended 98.27% of the total budget with no department budget going over, with revenue higher than expected.
6. Yolanda reports the tax collector will send 30 day lien notices for 2024 taxes Friday July 5, currently 95 accounts. Also, in our Disposition of Tax-Acquired Property Policy, an update needs to be made due to upcoming law changes, Yolanda will have the recommended change available for the Board in August. A motion was made and seconded to send 90 day notices as municipal officers to the 2 properties that were foreclosed on in February. Motion carried 4-0-1.
7. The board discussed how to proceed with Central Maine Power and their commitment to repairing/repaving Townhouse and Vigue Roads. It has been reported to the roads committee from Road Commissioner Dylan Peaslee that CMP has the estimate given to them this spring and is willing to fund the road repairs and repaving. Since the time of the estimate, it has been discovered that the cow tunnel on Townhouse Road has deteriorated and has been damaged. Dylan has a rough estimate of what it would cost to replace the cow tunnel and is going to talk with the farm that uses it and CMP. CMP is not expected to be done using the roads until they are done with this section of power line this fall, and it is too late to line the work up to happen this year. The board agreed to ask for payment of the estimate given adjustment for inflation, and we would have the work scheduled for next year. A motion was made and seconded to have Keith draft a letter to CMP asking for an additional \$100,000 over the estimate of 1.558 million for a total of 1.658 million in consideration of inflation, the cow tunnel, as well as other damage that could happen before the power line completion. Motion carried 5-0
8. A motion was made and seconded to approve 3 RFPs, information technology services, and painting bids for the town office due back to the town office no later than 3:00 PM July 30, 2024, as well as grid-tied municipal solar installation due back to the town office no later than 3:00 PM August 13, 2024. Motion carried 5-0.

9. The board was given the Whitefield Library Director's June 2024 report.
10. July is employee evaluation month for town employees. The board will be working to reevaluate the evaluation model as well as get the necessary evaluations started this month.
11. Update on household hazardous waste take back day in Augusta, the town still owes \$365 in disputed disposal fees, the board agreed to pay it.
12. Yolanda will be unable to attend the August 27 Board Meeting.
13. Meeting adjourned.



Seth A Bolduc, Chair



Date

Keith D Sanborn, Vice Chair



Joshua T Leard



James R Torbert



Brent W Hallowell