

Town of Whitefield
Select Board Meeting Minutes
January 28, 2025

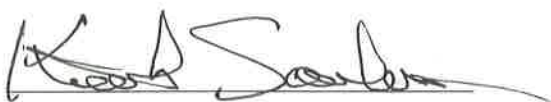
Present: Seth Bolduc (Chair), Keith Sanborn (Vice-Chair), Brent Hallowell, James Torbert, Brian O'Mahoney and Yolanda Violette.

1. The meeting was called to order by Seth Bolduc.
2. A motion was made and seconded to approve the minutes of January 14. Motion carried 4-0-1.
3. Accounts payable and payroll warrants were approved and signed.
4. Brian O'Mahoney was introduced and welcomed as new board member. Brian was elected to fill the remainder of the term vacated by Joshua Leard.
5. Cathy Markavich representing RHR Smith & Company, the town auditor, gave a brief overview of the audit for FYE 6.30.24 and answered board questions. Cathy recommended the town have 3-4 months of expenses in funds available. Four months would be approximately \$1.556 million. The board asked for examples of investment policies and Cathy will communicate with Yolanda to help find applicable policies.
6. The board received a letter of resignation from Julie Cowles as EMS Director effective Jan 31. Julie plans to continue as an EMS provider and provide support during the transition. Julie is recommending the promotion of Michael Johnson to fill the role. Yolanda has spoken with Michael and he is willing to except the position. A motion was made to accepted to promote Michael Johnson to the position of EMS Director pending approval of the fire chief. Motion carried 5-0. Seth will reach out to the fire chief.
7. The board finished the revenue portion of the budget. A motion was made and seconded to use \$250,000 from unassigned fund balance (surplus) to revenue, for total revenue of \$832,540. Motion carried 5-0.
8. Yolanda presented the board with a rough draft of the annual town meeting warrant. Article 3 needed approval of the dates taxes will be due and the interest rate for unpaid taxes. A motion was made and seconded for the due dates of taxes as Monday December 1, 2025, and Friday May 1, 2026, with an interest rate of 5% for unpaid taxes. Motion carried 5-0.
9. Yolanda asked the Board about a moderator for town meeting. Glenn Angell has expressed interest and Yolanda will ask him.
10. Yolanda presented the board with the new Safety Policy for final approval. This policy outlines procedures for handling disruptive or unsafe visitors. A motion was made and seconded to accept the policy. Motion carried 5-0.

11. Yolanda presented the board a revised Combining Parcels of Land Policy. This policy was updated to reflect the eligibility of parcels for combining for tax purposes, and an application to apply. A motion was made and seconded to accept the policy. Motion carried 5-0.
12. Yolanda presented the board with a revised Tax-Acquired Property Policy. This policy was updated to reflect changes in law. The board asked to wait until next meeting so they had more time to read and understand the policy.
13. The board received a request from Private Power Services to install three poles and four anchors on Thayer Road to get power to a new home. A motion was made and seconded to approve this request. Motion carried 5-0.
14. Roads, Keith reports this year's paving RFP is in rough draft and the roads committee hopes to have the final draft done at their next meeting and present to the select board at the next meeting to approve.
15. Delta Ambulance sent their quarterly report showing between October 1, 2024 and December 31, 2024 they responded to 40 calls in Whitefield with an average response time of 14:06 minutes.
16. Bruce Flarity representing the Spirt of America program, reached out to Yolanda with interest in highlighting a past recipient and showing where they are now. They have chosen Quinn Conroy, who was chosen for his support of the library many years ago. The board supports their choice.
17. The board reviewed a written response to Clary Lake property owners who have sent letters and come in to talk to the board. The board approved the written response and it will be sent to those who have contacted the town in writing.
18. Meeting adjourned.



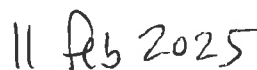
Seth A. Bolduc, Chair



Keith D. Sanborn, Vice Chair



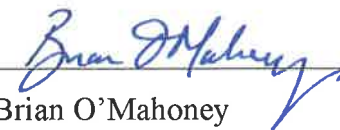
James R. Torbert



Date



Brent W. Hallowell



Brian O'Mahoney